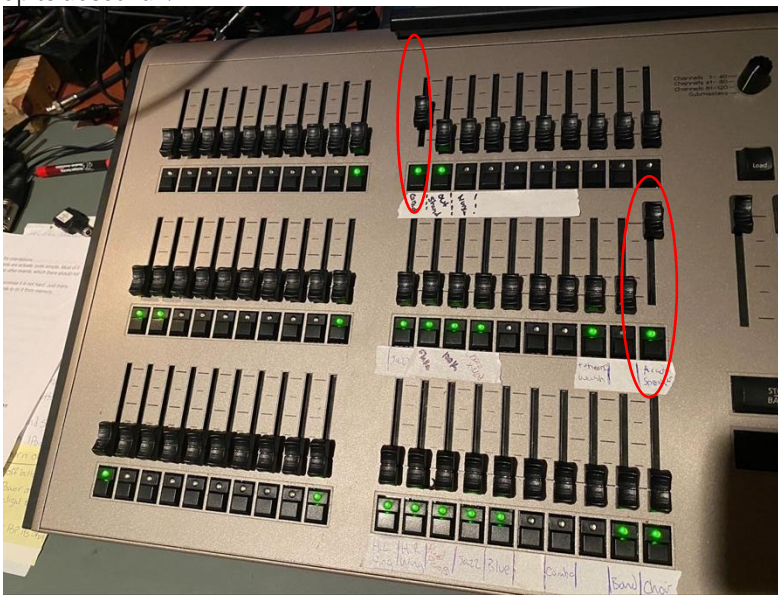


1. In Control Room 223 you will need to first turn on the soundboard, light board, and power rack. You can see the pictures below to locate power buttons. Power buttons are highlighted in red.





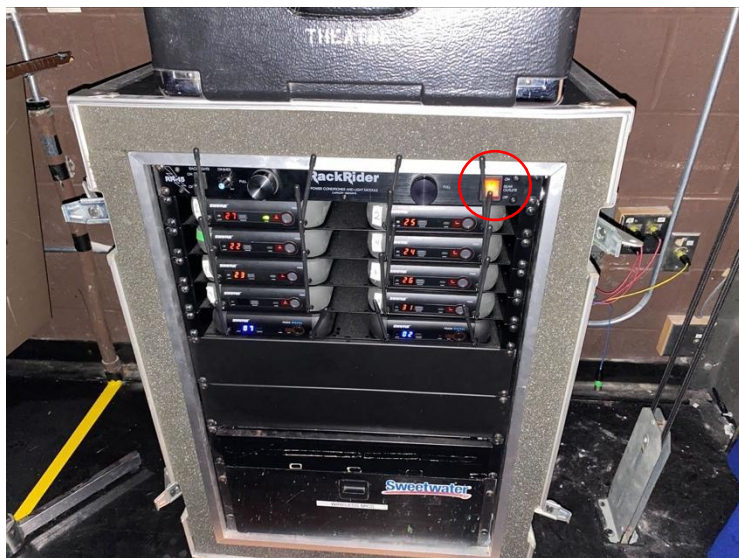
2. Press button 2 on the house lights button on the white box located to the right of the sound board monitor to turn on the house lights.
3. On the light board turn up the Academic Speaker slider almost all the way up. Then turn up the Grad light slider up to about half.



4. Next, on the sound board you want to make sure that channel #1 and #12 are on. You can tell they are on by the illuminated green on button above channel #1 and #12 sliders. See picture below for location of sliders. Set slider #1 sound level to. Set slider #12 to 30.



5. On stage left you will see the RackRider with the wireless mic receivers. To allow for wireless microphones to work this rack must be powered on. Power button is circled in red in the picture below.



6. Next, locate the wireless mic in the storage room located stage left in the back of stage. Make sure mic has working batteries.
7. Turn on Laptop and turn on project which is located at the center back of stage behind the projector screen.
8. Test the sound for the Mic and Laptop to make sure the levels are correct.
9. Done. □