

# TEAMWORK RUBRIC - William Kelley

CONTRIBUTE	BEGINNING	DEVELOPING	ACCOMPLISHED	EXEMPLARY	N/A
RESEARCH & GATHER INFORMATION	Does not collect any information that relates to the topic	Collects very little information -- some relates to topic	Collects some basic information--most relates to the topic	Collects a great deal of information--all relates to the topic.	N/A
SHARE INFORMATION	Does not relay any information to teammates.	Relays very little information--some relates to the topic.	Relays some basic information--most relates to the topic.	Relays a great deal of information--all relates to the topic.	N/A
BE PUNCTUAL	Does not provide materials.	Provides most of the material late.	Provides most of the material on time.	Provides all materials on time.	N/A
TAKE RESPONSIBILITY	BEGINNING	DEVELOPING	ACCOMPLISHED	EXEMPLARY	N/A
FULFILL TEAM ROLES/DUTIES	Does not perform any duties of assigned team role.	Performs very little duties.	Performs nearly all duties.	Performs all duties of assigned team role.	N/A
PARTICIPATES IN MEETINGS	Does not speak during meetings.	Either gives too little input or input is not relevant to the topic.	Offers some input -- most relevant.	Offers a fair amount of important input -- all relevant.	N/A
SHARE EQUALLY	Always relies on others to do the work.	Rarely does the assigned work -- often needs reminding or assistance.	Usually does the assigned work -- rarely needs reminding or assistance.	Always does the assigned work without having to be reminded or needing assistance.	N/A
VALUE OTHERS' VIEWPOINTS	BEGINNING	DEVELOPING	ACCOMPLISHED	EXEMPLARY	N/A
LISTEN TO OTHER TEAMMATES	Is always talking -- never allows anyone else to speak.	Usually doing most of the talking -- rarely allows others to speak.	Listens, but sometimes talks too much.	Listens and speaks a fair amount.	N/A
COOPERATE WITH TEAMMATES	Usually argues with teammates.	Sometimes argues.	Rarely argues.	Never argues with teammates.	N/A
MAKE FAIR DECISIONS	Usually wants to have things their way.	Often takes sides and does not consider all views.	Usually considers all views.	Always helps team make fair decisions.	N/A