

Assign tasks to milestones

Categorization exercise

Where does the task belong?

Categorize each task by dragging it to the appropriate milestone. Or, use the plus sign to select a milestone.

You’ve categorized everything.

Prepare pets for adoption

Arrange to transport pets to venue

Bathe and groom pets

Schedule medical checkups

Print adoption paperwork

Finalize list of participating pets from shelters

Promote the event

Schedule local TV feature

Print flyers

Post real-time adoptions on social media

Purchase radio and print ads

Complete on-site setup

Stock drinks and snacks for volunteers

Clean work stations and equipment

Post signs to direct flow of traffic

Prepare photo area for owners and new pets

Continue

