

Identify common types of data

Flashcard exercise

How would you define and visualize the metric?

Each flash card will show a metric. Think about whether the metric measures productivity or quality and how to define it. Then, select **See answer** to see an example and find out if you're right. Be sure to review all seven cards.

Metric

Milestone

Description

A **milestone** is a productivity metric. Milestones are important points within the project schedule that indicate progress and often signify when a team completes a deliverable or phase of the project.

Hide example

July

Milestone 1

August

Milestone 2

September

Milestone 3

October

Milestone 4

November

Milestone 5

Example

A project manager might use a tool like Smartsheet to visualize where milestones fall within a project timeline.

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