

# Understanding types of meetings

Multiple choice exercise

## What type of meeting?

Review the project scenario. Then pick the type of meeting you need by selecting the best option from the list.

### Project scenario

You’re checking in on the status of the promotional materials. You also need to assign team members to check in with the venue, caterer, and auctioneer.

### Select the best meeting type

- Project kickoff
- Status update
- Stakeholder meeting
- Retrospective

