

Congratulations! You passed!

Grade received 95%

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To pass 80% or higher

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1. As someone seeking a project management position, you want your job profile to highlight your ability to stay focused on different tasks. Which of the following are phrases you might use to describe yourself? Select all that apply.

1 / 1 point

- ☐ Outstanding communication skills
- ☐ Excellent people manager
- ☒ Highly organized

✓ Correct

- ☒ Solid organizational skills

✓ Correct

2. As a Junior Project Manager, a person performs all aspects of being a project manager alongside a more experienced professional. Which project management job category best describes this role?

1 / 1 point

- ☐ Operational management
- ☐ Traditional project management
- ☒ Entry-level project management
- ☐ Scrum master

✓ Correct

3. Fill in the blank: A/An _____ allows you to work for a company on a project-by-project basis but not as a full-time employee.

1 / 1 point

- ☐ salary
- ☒ contract
- ☐ mentor
- ☐ internship

✓ Correct

4. Which of the following are important project management responsibilities? Select all that apply.

1 / 1 point

- ☐ Managing company operations
- ☒ Managing tasks

✓ Correct

☒ Planning and organizing

☒ Correct

☒ Controlling costs

☒ Correct

5. Fill in the blank: Project management is _____. 1 / 1 point

- ☒ the application of knowledge, skills, tools, and techniques to meet the project requirements and achieve the desired outcome
- ☐ the practice of decision-making that is carefully planned and designed to meet the project requirements
- ☐ the use of applications that can help you deliver your project on time, and with a successful outcome
- ☐ the series of tasks that need to be completed to reach a desired outcome

☒ Correct

6. As the vice-president of your class Philanthropy Club at school, you assembled and led a team of 20 students to plan and execute events like fundraisers, community gatherings, and academic assemblies. What project management skills does your Philanthropy Club experience demonstrate? 1 / 1 point

- ☐ Budgeting and controlling costs
- ☐ Advanced technology skills
- ☒ Planning and organizing
- ☐ Interviewing and hiring

☒ Correct

7. As a project manager at a small construction firm, your responsibilities include managing tasks on new builds. Which of the following activities does managing tasks involve? Select all that apply. 0.75 / 1 point

☒ Gathering project requirements and creating a project plan

☒ **This should not be selected**
Please review [the video on the roles and responsibilities of a project manager](#).

☒ Communicating project milestones

☒ Correct

☒ Overseeing activities that team members do on a daily or weekly basis

☒ Correct

☐ Controlling costs

8. You’ve been asked to lead a team implementing a new production technique in one of your company’s factories. The implementation process starts next Monday and the company would like you to complete it within two weeks. What is this implementation process an example of? 1 / 1 point

- ☐ A business
- ☐ An upgrade
- ☒ A project

☐ A takeover

☒ Correct

9. Which of the following tasks or roles could one use to demonstrate project management experience during a job interview? Select all that apply.

0.75 / 1 point

☒ Organizing a big move

☒ Correct

☐ Attending a formal event

☒ Planning a surprise party

☒ Correct

☐ Managing a retail store’s inventory changes

You didn’t select all the correct answers

10. As someone moving to a new location, you have several tasks. You have to plan for the various expenses like boxes and movers. You also have to clearly label the boxes, and manage all of the tasks leading up to and during the move. Which project management skills does the move require? Select all that apply.

1 / 1 point

☐ Deep technical experience

☒ Organizational ability

☒ Correct

☒ Strong coordination and communication skills

☒ Correct

☒ Budget preparation and monitoring

☒ Correct