

Understanding types of meetings

Multiple choice exercise

What type of meeting?

Review the project scenario. Then pick the type of meeting you need by selecting the best option from the list.

Project scenario

The travel agency that agreed to supply two weekend getaways may have to pull out. You tell your team about this risk so they can make a backup plan.

Select the best meeting type

- Project kickoff
- Status update
- Stakeholder meeting
- Retrospective

