

# Understanding types of meetings

Multiple choice exercise

## What type of meeting?

Review the project scenario. Then pick the type of meeting you need by selecting the best option from the list.

### Project scenario

Your attendees don’t have a lot of time, so you plan to start the meeting with a high-level project update. You’ll also provide a handout with fundraising projections.

### Select the best meeting type

- Project kickoff
- Status update
- Stakeholder meeting
- Retrospective

