

# Congratulations! You passed!

Grade received 100%  
To pass 75% or higher

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item

1. Which of the following is true of project managers’ experience? Select all that apply.

1 / 1 point

- ☐ They need to know every single detail about the project at all times
- ☒ They need to know how to manage a budget

✓ **Correct**  
If budget management is part of operating a project, it’s helpful to have this experience prior to starting. Remember, operating a personal budget is experience!

- ☒ They need to be familiar with project management tools

✓ **Correct**  
While it’s possible to learn how to use project management tools (such as a spreadsheet or digital calendar) during a project, it’s helpful for project managers to understand the tools prior to starting a project.

- ☐ They need to be an expert in the project’s field
- ☐ They need to have a lot of experience within the organization running the project
- ☐ They need to have a lot of technical knowledge about the project

2. Which skill should a project manager use when dealing with change and ambiguity?

1 / 1 point

- ☐ Escalating risks
- ☐ Enabling decision-making
- ☒ Flexibility
- ☐ Effective organizational skills

✓ **Correct**  
When dealing with change and ambiguity, a project manager needs to be flexible. This skill allows them to adapt and overcome challenges.

3. Using tools such as a digital calendar and a spreadsheet to track team tasks is evidence of what project management skill?

1 / 1 point

- ☐ Flexibility
- ☐ Enabling decision-making
- ☒ Effective organizational skills
- ☐ Communicating and escalating

✓ **Correct**  
As a project manager, you will use several processes, such as tracking daily tasks and sending frequent status updates to complete your project.

4. Which of the following flexible planning strategies can help a project manager during times of unpredictability?  
Select all that apply.

1 / 1 point

☒ Plan for risks and challenges.



Correct

When project managers consider the risks that may occur, they may be able to find solutions for them in advance. Project managers should review past projects and examine the challenges they faced. Then they should evaluate if similar challenges could occur in this project and prepare accordingly.

☐ Rely on the knowledge of key stakeholders rather than trusting the expertise of team members.

☒ Assess external constraints.



Correct

Leaving extra time in the schedule for external events such as vacations and holidays can help minimize the impact to the project.

☒ Calculate float in the schedule.



Correct

Project managers should determine the amount of float certain tasks have to help them figure out where they can change the order of tasks or juggle resources if needed.