



This program was designed to provide an accelerated pathway for individuals who desire to teach career technical education programs and may/may not possess a bachelor's degree but meet minimal qualifications and industry licensure requirements to hold the position. These individuals must complete required testing, if applicable, and complete a West Virginia Department of Education (WVDE)-approved training/coursework that is substantially aligned to the West Virginia Professional Teaching Standards to acquire a Professional CTE Teaching Certificate.

*\*Optional college credit may be awarded upon successful completion of the WVDE CTE Educator Prep program.*

## ✓CTE MODULES REGISTRATION

Register and complete the online CTE Educator Prep Program modules. The sole exemptions to this stipulation is to successfully finish a teacher prep program from a recognized institution of higher education, or a state approved [WVDE alternative certification program](#).

## ✓DEGREE OR SKILLS VERIFICATION

- » Meet the Wage-Earning Experience requirement for the career and technical education alternatively certified teacher in the occupational area for which licensure is requested. See [CTE Endorsement and Testing Manual](#) for specific requirements.
- » If applicable, it may be necessary to possess an associate or bachelor's degree in the relevant occupation area, as well as meet wage-earning experience requirements. Please refer to the [CTE Endorsement and Testing Manual](#) for specific requirements.
- » Complete the [Form V10-Verification of Work Experience](#) to fulfill the requirement of verifying wage-earning work experience necessary for career technical education licensure and alternative certification. Note that this form must be signed and stamped by a public notary.

## ✓EMPLOYABILITY ASSESSMENT

Ensure successful completion of the NOCTI Employability Exam. For comprehensive testing guidelines, please refer to the [NOCTI website](#), where you can access detailed blueprints. To enroll and arrange for the examination, get in touch with your respective local school district.

## ✓HIRED

Complete the CTE Educator Prep Commitment form to confirm the roles of each participant in fulfilling the program requirements.

## ✓INITIAL PERMIT

Complete the [Form V9-CTE Permit](#) to preliminarily work as a career technical education teacher in a public school.

## ✓MENTORSHIP

Fulfill the CTE Teacher Mentoring Program requirements during the first year of teaching.

## INDUSTRY CERTIFICATION

Possess or acquire the necessary industry credential as outlined in the [CTE Endorsement and Testing Manual](#), if it is required for the program of study.

## SKILLS ASSESSMENT

- » *Take the NOCTI Content and Performance Assessment, if required for your program of study. This is a 2-part assessment that requires the individual to pass the content assessment prior to being administered the performance assessment.*
  - NOCTI Content Exam- Achieve a passing score on the online content exam that pertains to your specific program of study. Visit the [NOCTI website](#) for detailed blueprints and comprehensive testing guidelines. To register and schedule the exam, contact your local school district.
  - NOCTI Performance Exam- Successfully pass the NOCTI Performance Assessment to demonstrate and exhibit acquired content skills associated with the occupational area. To initiate the registration process, visit the [TeachWV website](#). Please refer to the [NOCTI website](#) for detailed blueprints.

## CTE CERTIFICATION

- » *Complete the [Form VZ](#)-CTE Certificate and submit it for issuance of an initial CTE Teacher Certificate.*
- » *Successfully complete one of the following:*
  - [WVDE's CTE Educator Prep program](#)\*; or
  - another teacher prep program from a recognized institution of higher education; or
  - a state approved [WVDE alternative certification program](#).

