My Matriculation Steps (non-NYC students)

The following steps are all that have to be completed in order for you to move from completion of a college application to enrollment in a college (make sure you read through both pages). Use the list below to do the following:

- 1. Check off any item that has been completed.
- 2. Ask questions for any item you don't understand.
- 3. Research dates and deadlines for your selected college.
- 4. Document those deadlines.

TASK	DEADLINE	
College Applications		
□ Submit college applications		
□ Send SAT/ACT scores		
☐ Submit application fee and verify it was received		
□ Send supplemental information		
☐ Check application status to make sure it was processed		
Financial Aid		
□ Complete FAFSA		
☐ Check Student Aid Report (SAR) and make corrections if necessary		
Making Your Decision		
☐ Receive acceptance letters		
☐ Compare Financial Aid packages		
☐ Talk with your family about a decision and make sure all agree		
□ Select the college you will attend		
After Your Decision		
□ Notify Admissions Office of college to let them know you will be attending		
☐ Accept Financial Aid award		
□ Pay tuition deposit		
Before Enrollment		
☐ Complete Financial Aid entrance interview		
☐ Complete loan applications and sign Master Promissory Note (MPN)		
☐ Take placement tests		

Before Enrollment, continued		
☐ Send in housing forms and pay deposit		
☐ If an August graduate, obtain a copy of diploma/transcript to give to college		
☐ Confirm with Admissions Office that you have completed all the necessary steps to secure your place for Fall entrance		
☐ Contact Financial Aid Office to verify forms and secure Work Study		
Before Registering for Classes		
☐ Visit the college's campus in person or online as a virtual tour		
☐ Write or call your roommate if your college gives you their contact info		
☐ Plan how you will get to the college and what you will pack		
☐ Attend First-year orientation		
□ Register for classes		

Adapted from CARA NYC

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Other Tasks	
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