

Meeting Minutes - First Iteration Group 5

Date and Time:

8/9/2021

9:15pm - 11:08pm

Location:

Discord

Meeting Attendees:

Mohammed Abidur Rashid, Joel Yang, Yi Sen Ooi,
Chan Wai Han, Khant Hla Shwe, Jun Hoe San

Apologies:

Not Applicable (N/A)

Absentees:

Not Applicable (N/A)

Facilitator:

Joel Yang

Minute Taker and Time Keeper:

Khant Hla Shwe

Session 1			
TIME ALLOCATED	60 mins	LED BY:	Yi Sen Ooi
DISCUSSION	Discussing the main design of the website		
Discussed how to display the covid stats - First 30 mins			
Discussed how to display the vaccination info - Next 15 mins			
Discussed how to show how covid stats progressed so far - Next 15 mins			
CONCLUSION	All the discussed matters have been settled.		
ACTION	ACTION TO BE TAKEN BY	DUE DATE	

AOB

Not Applicable (N/A)

Next Meeting

15/9/2021

9:30pm - 10:30pm

Session 2			
TIME ALLOCATED	35 mins	LED BY:	Yi Sen Ooi
DISCUSSION	Final discussions		
Discussed what we have done so far with the website as well as sharing access details with each other for the website. Added final changes.			
CONCLUSION	All the discussed matters have been settled.		
ACTION	ACTION TO BE TAKEN BY	DUE DATE	