

Karen Sherman, Chair
Glenn Ray, Vice Chair
Jeffrey Anderson, Commissioner
Wayne Chaney Sr., Commissioner
Elizabeth Cruz, Commissioner



Hal Gosling, Commissioner
Gerald Mineghino, Commissioner
Jeff Rowe, Commissioner
Roland Scott, Commissioner

FINAL AGENDA AND REVISED DRAFT MINUTES

CALL TO ORDER

Vice Chair Ray called the meeting to order at 4:05 p.m.

ROLL CALL

Commissioners Jeffrey Anderson, Wayne Chaney Sr., Harold Gosling, Jeff Rowe,

Present: Glenn Ray, Gerald Mineghino and Elizabeth Cruz

Commissioners Roland Scott and Karen Sherman

Absent:

- 1 [16-021AC](#) Recommendation to excuse Commissioners that are absent from the Airport Advisory Commission meeting on September 15, 2016.

A motion was made by Mineghino, seconded by Commissioner Anderson, to approve recommendation. The motion carried by the following vote:

Yes: 7 - Jeffrey Anderson, Wayne Chaney Sr., Harold Gosling, Jeff Rowe, Glenn Ray, Gerald Mineghino and Elizabeth Cruz

Absent: 2 - Roland Scott and Karen Sherman

- 2 [16-022AC](#) Recommendation to approve the Minutes from the Airport Advisory Commission meeting on July 21, 2016.

Commissioner Rowe spoke.

A motion was made by Commissioner Gosling to approve recommendation. The motion failed for lack of a second.

A motion was made by Commissioner Rowe, seconded by Commissioner Mineghino, to approve the recommendation as amended to include that a Committee of three Commissioners were designated to generate a draft Annual Report.

Yes: 7 - Jeffrey Anderson, Wayne Chaney Sr., Harold Gosling, Jeff Rowe, Glenn Ray, Gerald Mineghino and Elizabeth Cruz

Absent: 2 - Roland Scott and Karen Sherman

PUBLIC COMMENT

- 3 [16-023AC](#) Recommendation to receive and file monthly Airport Staff Reports for September 2016.

Director's Report

Jess L. Romo, A.A.E., Director

Finance and Administration

Claudia Lewis, Manager of Finance and Administration

Dale Worsham, Administrative Officer

Mark Echmalian, Administrative Analyst

Operations, Facilities, Planning and Development

Carolyn Carlton-Lowe, Operations Bureau Manager

Drew Schneider, Manager of Airport Security

Karl Zittel, Airside Operations Superintendent

Fred Pena, Facilities Maintenance Officer

Ambi Thurai, Engineering Officer

Environmental and Public Affairs

Ron Reeves, Noise Compliance and Environmental Affairs Officer

Stephanie Montuya-Morisky, Acting Public Affairs Officer

Jess L. Romo, Director, spoke.

Vice Chair Ray spoke.

A dialog ensued.

Commissioner Mineghino spoke.

Jess L. Romo spoke.

Claudia Lewis, Manager of Finance and Administration, presented the Finance report.

Dale Worsham, Administrative Officer, presented the Monthly Budget report.

Vice Chair Ray spoke.

A dialog ensued.

Commissioner Mineghino spoke.

Dale Worsham spoke.

Commissioner Rowe spoke.

A dialog ensued.

Vice Chair Ray spoke.

Jess L. Romo spoke.

A dialog ensued.

Commissioner Mineghino spoke.

Jess L. Romo spoke.

Vice Chair Ray spoke.

Dale Worsham spoke.

Claudia Lewis spoke.

Mark Echmalian, Administrative Analyst, presented the Monthly Activity report.

Vice Chair Ray spoke.

A dialog ensued.

Commissioner Rowe spoke.

Mark Echmalian spoke.

Commissioner Cruz spoke.

A dialog ensued.

Vice Chair Ray spoke.

Mark Echmalian spoke.

Carolyn Carlton-Lowe, Operations and Facilities Bureau Manager, spoke.

Drew Schneider, Manager Security, spoke.

Vice Chair Ray spoke.

A dialog ensued.

Carolyn Carlton-Lowe spoke.

Fred Pena, Facilities Maintenance Officer, spoke.

Vice Chair Ray spoke.

A dialog ensued.

Carolyn Carlton-Lowe spoke.

Ambi Thurai, Engineering Officer, spoke.

Carolyn Carlton-Lowe, spoke.

Karl Zittel, Airside Operations Superintendent, spoke.

Commissioner Chaney spoke.

A dialog ensued.

Vice Chair Ray spoke.

Commissioner Cruz spoke.

Karl Zittel spoke.

Vice Chair Ray spoke.

A dialog ensued.

Commissioner Mineghino spoke.

Karl Zittel spoke.

Commissioner Rowe spoke.

A dialog ensued.

Carolyn Carlton-Lowe spoke.

Karl Zittel spoke.

Claudia Lewis spoke.

Ron Reeves, Noise Compliance and Environmental Affairs Officer, presented the Monthly Noise report.

Commissioner Rowe spoke.

Commissioner Cruz spoke.

Ron Reeves spoke.

Commissioner Rowe spoke.

Ron Reeves spoke.

Commissioner Mineghino spoke.

A dialog ensued.

Commissioner Cruz spoke.

Ron Reeves spoke.

A dialog ensued.

Vice Chair Ray spoke.

Commissioner Cruz spoke.

Ron Reeves spoke.

A dialog ensued.

Vice Chair Ray spoke.

Claudia Lewis spoke.

Stephanie Montuya-Morisky, Acting Public Affairs Officer, presented the Public Affairs report.

Claudia Lewis spoke.

A motion was made by Mineghino, seconded by Commissioner Chaney Sr., to approve recommendation. The motion carried by the following vote:

Yes: 7 - Jeffrey Anderson, Wayne Chaney Sr., Harold Gosling, Jeff Rowe, Glenn Ray, Gerald Mineghino and Elizabeth Cruz

Absent: 2 - Roland Scott and Karen Sherman

PRESENTATION: EMPLOYEE RECOGNITION

Claudia Lewis spoke.

Archie Smith, Building Services Supervisor, spoke.

CORRESPONDENCE

COMMISSIONER CITY COUNCIL LIASON REPORTS

Vice Chair Ray spoke.

Commissioner Gosling spoke.

Commissioner Cruz spoke.

Jess L. Romo spoke.

Vice Chair Ray spoke.

COMMENTS FROM COMMISSIONERS

Commissioner Rowe spoke.

A motion was made by Commissioner Rowe, seconded by Commissioner Anderson, to allow committee members to continue work on the Airport Advisory Commission Annual report, and

include the report for consideration on the agenda for the Airport Advisory Commission meeting on October 20, 2016. The motion carried by the following vote:

Yes: 7 - Jeffrey Anderson, Wayne Chaney Sr., Harold Gosling, Jeff Rowe, Glenn Ray, Gerald Mineghino, and Elizabeth Cruz

Absent: 2 - Roland Scott and Karen Sherman

PUBLIC COMMENT: IMMEDIATELY PRIOR TO ADJOURNMENT

ADJOURNMENT

Commissioner Mineghino moved to adjourn the meeting at 5:30 p.m.