

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
MINUTES**

**WEDNESDAY, NOVEMBER 2, 2016
333 W. OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Rick McGilton-McGlamery, President
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner
Robin Perry, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

FINISHED AGENDA & DRAFT MINUTES

ROLL CALL

Caprice McDonald, Special Projects Officer, Acting Secretary
Crystal Slaten, Recruitment & Selection Officer
Robert Pfingsthorn, Administrative Officer
Marilyn Hall, Executive Assistant
Monica Kilaita, Deputy City Attorney
Debbie McCluster, Personnel Analyst
Sheree Valdoria, Personnel Analyst
David Espinoza, Assistant Administrative Analyst
Stacey Lewis, Assistant Director of Human Resources, Harbor

FLAG SALUTE

- 1. Recommendation to approve minutes:**
Regular Meeting of October 19, 2016

**A motion was made by Commissioner Hicks, seconded by
Commissioner Perry, to approve recommendation. The motion
carried by the following vote:**

CONSENT CALENDAR (2-6):

Passed the Consent Calendar

A motion was made by Commissioner Perry, seconded by Commissioner Hicks, to approve Consent Calendar Items. The motion carried by the following vote:

2. **Recommendation to approve examination results:**
Airport Operations Assistant (Established 10/28/16) - 221 Applied, 35 Qualified
Business Systems Specialist (Established 10/21/16) - 145 Applied, 55 Qualified
Combination Building Inspector (Established 10/19/16) - 2 Applied, 2 Qualified
Department Librarian (Established 10/21/16) - 12 Applied, 12 Qualified
Engineering Aide (Established 10/24/16) - 149 Applied, 68 Qualified
Public Safety Dispatcher - Lateral (Established 10/24/16) - 2 Applied, 2 Qualified
Senior Traffic Engineer (Established 10/25/16) - 18 Applied, 8 Qualified
Special Services Officer (Established 10/25/16) - 35 Applied, 35 Qualified
Water Treatment Operator (Established 10/19/16) - 71 Applied, 27 Qualified

A motion was made to approve recommendation on the Consent Calendar.

3. **Recommendation to receive and file bulletins:**
Assistant Buyer
Civil Engineering Associate
General Maintenance Assistant
Safety Specialist
Senior Equipment Operator - Crane

A motion was made to approve recommendation on the Consent Calendar.

4. **Recommendation to receive and file retirements:**
Raul C. Ambriz/School Guard/Police (14 yrs., 7 mos.)

Paul T. Wright/Police Officer/Police (23 yrs., 8 mos.)

A motion was made to approve recommendation on the Consent Calendar.

- 5. Recommendation to receive and file resignations:**
Hiran C. Fernando/Airport Operations Specialist I/Airport (3 yrs., 7 mos.)
Alexandra L. Vasquez/Public Safety Dispatcher I/Disaster Preparedness (2 mos., 2 days)
Ronda R. Rael/Clerk Typist III/Police (17 yrs., 1 mo.)
Richard B. Luna/Mechanical Equipment Stock Clerk II/Public Works (15 yrs., 6 mos.)
Seven Bailey/Water Utility Mechanic II/Water (8 yrs., 4 mos.)

A motion was made to approve recommendation on the Consent Calendar.

- 6. Recommendation to approve transfer:**
Russell P. Catanzaro/Administrative Analyst I/Public Works to Administrative Analyst II/Fire

A motion was made to approve recommendation on the Consent Calendar.

REGULAR AGENDA

- 7. RECOMMENDATION FOR TEMPORARY REASSIGNMENT FOR TRAINING - Fernando Eggleston, Engineering Technician to Construction Inspector**
Communication from Christopher J. Garner, General Manager, Water Department

A motion was made by Commissioner Hicks, seconded by Commissioner Smith Watts, to approve recommendation. The motion carried by the following vote:

8. **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING
ELIGIBLE LISTS (6 months)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive
Director*

Accountant (5/18/16)

Business Systems Specialist Test 1 (5/11/16)

Planner Test 1 & 2 (5/12/16 & 6/1/16)

Public Health Nurse Test 2 (5/10/16)

Public Health Nutritionist Tests 1, 2 & 3 (5/10/16, 5/18/16 & 6/1/16)

Public Safety Dispatcher Test 2 (11/6/14)

Registered Nurse Tests 2 & 3 (5/12/16 & 5/25/16)

Senior Mechanical Inspector (5/18/15)

Senior Surveyor Test 1 (5/25/16)

**A motion was made by Commissioner Hicks, seconded by
Commissioner Smith Watts, to approve recommendation. The
motion carried by the following vote:**

UNFINISHED BUSINESS

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

**COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members
of the public on matters within the Commission's jurisdiction.**

NEW BUSINESS

ADJOURNMENT

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: និងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមនូវស័ព្ទដោយហៅការិយាល័យស្ម័គ្រចិត្តក្នុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណៈកម្មការធម្មនុញ្ញ)។