

Certified Local Government Program -- 2015-2016 Annual Report

(Reporting period is from October 1, 2015 through September 30, 2016)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Long Beach

Report Prepared by: *Alejandro Plascencia*

Date of commission/board review: *December 12, 2016*

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

The City of Long Beach is not considering an amendments to the certified ordinance at this time.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

https://www.municode.com/library/CA/long_beach/codes/municipal_code?nodeId=TIT2ADPE_CH2.63CUHECO

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B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2015 – September 30, 2016, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
Alamitos Neighborhood Library – 1836 E. 3 rd Street	1/11/16	N/A	12/31/16
Kuglis/Jennings house – 260 E. San Antonio Drive	3/9/16	N/A	12/31/16
Fire Station #12 – 6509 Gundry Avenue	4/11/16	N/A	12/31/16
“Fly DC Jets” sign – 3860 N. Lakewood Boulevard	6/13/16	N/A	12/31/16
Elizabethan Studio – 3943 E. 5 th Street	7/11/16	N/A	12/31/16
347 W. 7 th Street	7/11/16	N/A	12/31/16
344 W. 8 th Street	7/11/16	N/A	12/31/16
539 Daisy Avenue	7/11/16	N/A	12/31/16
711 Daisy Avenue	7/11/16	N/A	12/31/16
1162 Los Altos Avenue	7/11/16	N/A	12/31/16
2202-08 Lowena Drive & 230 Junipero Avenue	7/11/16	N/A	12/31/16
2220-30 Lowena Drive	7/11/16	N/A	12/31/16
14 Paloma Avenue	7/11/16	N/A	12/31/16
3020 E. Vista Street	7/11/16	N/A	12/31/16
331 Wisconsin Avenue	7/11/16	N/A	12/31/16

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REMINDER: Pursuant to California Government Code § 27288.2, "the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof."

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
No properties were de-designated.	N/A

C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan? No
 Yes, in a separate historic preservation element. Yes, it is included in another element.
Provide an electronic link to the historic preservation section(s) of the General Plan.
<http://www.lbds.info/civica/filebank/blobdload.asp?BlobID=3455>
2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? Yes No If you have, provide an electronic link. Type here.
3. When will your next General Plan update occur? **Updates to the Land Use Element and Urban Design element of the General Plan are currently in progress and expected to be completed by Spring 2017.**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

- All projects subject to design review go the commission.
- Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? **Staff level review covers Certificate of Appropriateness requests for paint, re-roofing and additions less than 250 square feet. Additions or alterations visible from the public right-of-**

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way, greater than 250 square feet, 2nd story additions to historic district properties or involving designated landmarks are reviewed by the Cultural Heritage Commission.

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? *Staff provides input for Cultural Resources and other sections of CEQA documents. Historic projects requiring environmental analysis are presented to the Cultural Heritage Commission for their input.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Staff provides review for Cultural Resources and other sections of CEQA documents. Historic projects requiring environmental analysis are presented to the Cultural Heritage Commission for their review.*

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *Staff provides input for Cultural Resources and other sections of Section 106 documents.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *Staff provides review for Cultural Resources and other sections of Section 106 documents.*

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

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Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Alan Burks, Chair	Architect	July 2012	June 2020	alan@environarch.com
Karen Highberger, Vice Chair	Interior Designer	July 2009	June 2017	khighberger@earthlink.net
Shannon Carmack	Historic Preservation Consultant	July 2009	June 2017	s_carmack@yahoo.com
Jan Robert van Dijs	General Contractor	July 2013	June 2022	jan@jrvandijs.com
Irma Hernandez	Urban Planner	July 2009	June 2017	irmahernandez@me.com
Louise Ivers	Art Historian and Author	July 2009	June 2009	livers@csudh.edu
Julianna Roosevelt	Landscape Architect	July 2014	June 2022	juliannaroosevelt@gmail.com

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. **The commission has more than two qualified professionals.**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **All positions are currently filled.**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? Yes No
2. If the position(s) is not currently filled, why is there a vacancy? **N/A**

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Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Christopher Koontz	Urban Planning	Development Services – Planning Bureau	Christopher.koontz@cityoflongbeach.gov
Alejandro Plascencia	Urban Planning	Development Services – Planning Bureau	Alejandro.plascencia@longbeach.gov

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Alan Burks, Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Karen Highberger, Vice Chair	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Shannon Carmack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jan Robert van Dijis	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Irma Hernandez	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Louise Ivers	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Julianna Roosevelt	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Tatum, Planning Manager	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Christopher Koontz, Advance Planning Officer	<input type="checkbox"/>	<input checked="" type="checkbox"/>										
Planning Bureau staff	<input type="checkbox"/>	<input checked="" type="checkbox"/>										

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D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
All Commissioners & Staff	Historic Preservation and the Secretary of the Interior's Standards	4 hours	Dr. Margarita Jerabek, ESA PCR	July 23, 2016
Christopher Koontz & Alejandro Plascencia	Preservation Education Workshop	5 hours	State Office of Historic Preservation	August 5, 2016

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts:

initiated, researched, or developed in the reporting year
NOTE: California CLG procedures require CLGs to submit survey results including historic contexts to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report. **No new Historic Contexts have been initiated, researched or developed in the reporting year.**

Context Name	Description	How it is Being Used	Date Submitted to OHP
No Historic Context Statements were initiated during the reporting period.			

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B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
<i>No new surveys or survey updates were initiated during the reporting period.</i>	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? *Not applicable.*

C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To _	Reason	Date of Change
<i>No changes or corrections were made to the Historic Property Inventory.</i>	Type here.	Type here.	Type here.	Type here.

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IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
<i>Neighborhood Outreach</i>	<i>Neighborhood outreach for draft Historic District Guidelines</i>	<i>June 22, 2016</i>
<i>Annual Historic Districts Meeting</i>	<i>Leadership from all 17 historic district associations meet to discuss issues, share information and meet with staff.</i>	<i>August 20, 2016</i>
<i>Neighborhood Outreach</i>	<i>Neighborhood outreach for draft Historic District Guidelines</i>	<i>October 1, 2016</i>
<i>Historic District Association Meetings</i>	<i>Meet with various historic district neighborhood associations on neighborhood specific topics and concerns.</i>	<i>Ongoing</i>

V. National Park Service Baseline Questionnaire for new CLGs (certified after September 30, 2015).

- NOTE: OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

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A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your inventory as of September 30, 2015? This is the total number of historic properties and contributors to districts (or your best estimate of the number) in your inventory from all programs, local, state, and Federal. 5,145 properties

Program Area	Number of Properties
<i>5,013 properties within 17 local historic districts and 135 landmark properties</i>	<i>5,145 properties</i>

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2015, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law)? Yes No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) locally registered/designated as of September 30, 2015? ***5,145 properties.***

C. Local Tax Incentives Program

1. As of September 30, 2015, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2015? ***56 total properties and 15 Mills Act contracts were issued during the reporting period for a cumulative total of 71 total properties.***

D. Local "Bricks and Mortar" Grants/Loans Program

1. As of September 30, 2015, did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? ***Not applicable.***
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2015? ***Not applicable.***

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E. Local Design Review/Regulatory Program

1. As of September 30, 2015, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2015? *During the reporting period the City issued a total of 662 Certificates of Appropriateness for Design Review. The Cultural Heritage granted 25 and 637 were issued by staff.*

F. Local Property Acquisition Program

1. As of September 30, 2015, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?
 Yes No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2015?
Not applicable.

VI. Additional Information for National Park Service Annual Products Report for CLGs

NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located http://www.nps.gov/clg/2015CLG_GPRA/FY2014_AnnualReportGuidance-May2015.docx.

A. CLG Inventory Program

During the reporting period (October 1, 2015-September 30, 2016) how many historic properties did your local government add to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

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Program area	Number of Properties added
<i>5,013 properties within 17 local historic districts and 135 landmark properties</i>	<i>5,145 properties</i>

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2015-September 30, 2016) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? Yes No
2. If the answer is yes, then how many properties have been added to your register or designated since October 1, 2015? *4 total properties were added as newly designated historic landmarks that were not previously on the register or located within historic districts.*

C. Local Tax Incentives Program

1. During the reporting period (October 1, 2015-September 30, 2016) did you have a Local Tax Incentives Program, such as the Mills Act? Yes No
2. If the answer is yes, how many properties have been added to this program **since** October 1, 2015?

Name of Program	Number of Properties Added During 2015-2016	Total Number of Properties Benefiting From Program
<i>Mills Act</i>	<i>15 properties added</i>	<i>71 properties</i>

D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2015-September 30, 2016) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) **after** October 1, 2015?
Not applicable.

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Name of Program	Number of Properties that have Benefited
<i>Not applicable</i>	Type here.

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2015-September 30, 2016) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? Yes No
2. If the answer is yes then, since October 1, 2015, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s)?

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2015-September 30, 2016) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? Yes No
2. If the answer is yes, then how many properties have been assisted under the program(s) **since October 1, 2015?**

Name of Program	Number of Properties that have Benefited
<i>Not Applicable</i>	Type here.

VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- A. What are the most critical preservation planning issues? *The most critical planning issues are to continue efforts to re-establish a positive relationship with the public, historic district neighborhoods and other historic interest groups in the City.*
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? *The re-establishment of the Landmark designation and Mills Act program has regenerated new interest in historic preservation. The City received more applications and inquiries in*

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this second year of the Mills Act cycle. This programs has prompted excitement and interest, and staff anticipiates the number of applications to grow in the next cycle.

- C. What recognition are you providing for successful preservation projects or programs? *The City does not directly have a recognition program for successful preservaiton projects or programs. The City City has featured successful projects in the Development Services Newsletter, and the Cultural Heritage Commission Year In Review which highlights high-profile or unique projects approved by the Commission. Both are posted on the City's website and hard copies posted in the City's libraries. In addition, the Long Beach Heritage organization, holds an annual historic preservation awards event to celebrate and award important preservation projects in the City of Long Beach. An additional goal is to resume the City's plaque program to establish a uniform plaque design to recognize new and existing landmark designated buildings. The plaques would help commerorate the historic buildings, promote civic pride and raise awareness of the Cit's Historic Preservation program.*
- D. How did you meet or not meet the goals identified in your annual report for last year? *Last year's goals included Mills Act application expansion, Historic District Design Guidelines, adding more landmarks, improve the rate of compliance in historic districts, and improve customer service. We did receive more interest and applications for the Mills Act in this cycle compared to last year. We are continuing to work on the Historic District Guideilnes and will continue public neighborhood outreach efforts in completing the guidelines. We added new landmarks within the reporting period, four of which were not in the previously in the historic districts or the local register.*
- E. What are your local historic preservation goals for 2015-2016? *Future goals include completing the Historic District Design Guidelines for all 17 historic districts. Exploring funding sources for futures surveys is also a goal.*
- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? *No.*
- G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

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Training Needed or Desired	Desired Delivery Format
<i>How to prepare effective historic district guidelines.</i>	<i>Webinar</i>
<i>Identifying and using historically appropriate and energy-efficient windows.</i>	<i>Webinar</i>
<i>How to evaluate Mid-Century Modern style structures for historic significance.</i>	<i>Webinar</i>

H. Would you be willing to host a training working workshop in cooperation with OHP? Yes No

G. Is there anything else you would like to share with OHP? **No**

XII Attachments

- Resumes and Statement of Qualifications forms for all commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to Lucinda.Woodward@parks.ca.gov