

**CITY OF LONG BEACH
BELMONT SHORE PARKING
AND BUSINESS
IMPROVEMENT AREA
ADVISORY COMMISSION
MINUTES**

**THURSDAY, NOVEMBER 17, 2016
BAY SHORE LIBRARY, 195 BAY SHORE
AVENUE, THIRD THURSDAY, 9:00 AM**

William Lorbeer, Chair
Marsha Jeffer, Vice Chair
Karen Blair, Commissioner



Eric Forsberg, Commissioner
Ryan Hofman, Commissioner
Joy Starr, Commissioner
David Witzling, Commissioner

FINISHED AGENDA AND DRAFT MINUTES

REGULAR MEETING

CALL TO ORDER

At 9:00 AM Chair Lorbeer called the meeting to order.

ROLL CALL

Commissioners William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling

Present: and Ryan Hofman

Commissioners Kurt Schneiter, Joy Starr and Karen Blair

Absent:

Also present: Dede Rossi, BSBA Executive Director; Jack Cunningham, CD 3 Chief of Staff; Lisa West, CD 3 Community Liaison; Craig Beck, Public Works Director; Eric Romero, iTeam Staff; Kedrin Hopkins, CCLB.

CHAIR REPORT

9:00 AM Chair Lorbeer welcomed the new commissioners.

PUBLIC PARTICIPATION: Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

9:01 AM Larry Goodhue spoke.

CONSENT CALENDAR

1. [16-054BS](#) Recommendation to approve the minutes for the meeting held October 20, 2016.

Attachments: [16-054BS Finished Agenda And Draft Minutes 10.20.16.](#)

A motion was made by Commissioner Forsberg, seconded by Jeffer, to approve recommendation. The motion carried by the following vote:

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 3 - Kurt Schneiter, Joy Starr and Karen Blair

2. [16-055BS](#) Recommendation to receive and file the Financial Report for the period ending September 30, 2016.

Attachments: [16-055BS BSPBIAAC Sep 2016 Financial Statement.pdf](#)

A motion was made by Commissioner Forsberg, seconded by Jeffer, to approve recommendation. The motion carried by the following vote:

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 3 - Kurt Schneiter, Joy Starr and Karen Blair

3. [16-056BS](#) Recommendation to receive and file the Long Beach Transit Employee

Bus Pass Program Status Report for the period October 1, 2016
through October 30, 2016.

Attachments: [16-056BS LBT Emp Bus Pass Program Report Oct 2016](#)

**A motion was made by Commissioner Forsberg, seconded by
Jeffer, to approve recommendation. The motion carried by the
following vote:**

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David
Witzling and Ryan Hofman

Absent: 3 - Kurt Schneiter, Joy Starr and Karen Blair

4. [16-057BS](#)

Recommendation to approve the transfer of \$1,892 of collected parking
meter revenue in from the Bay Shore Library Parking Meters to the Bay
Shore Library.

Attachments: [16-057BS Library Meter Funds staff report.pdf](#)

**A motion was made by Commissioner Forsberg, seconded by
Jeffer, to approve recommendation. The motion carried by the
following vote:**

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David
Witzling and Ryan Hofman

Absent: 3 - Kurt Schneiter, Joy Starr and Karen Blair

REGULAR AGENDA

SECOND ROLL CALL (9:06 AM)

Commissioners Joy Starr, William W. Lorbeer, Marsha Jeffer, Eric Forsberg,
Present: David Witzling and Ryan Hofman

Commissioners Kurt Schneider and Karen Blair

Absent:

5. [16-058BS](#) Recommendation to approve purchase of Big Belly trash compactor software, choosing Option 1, 2 or 3 as described in the staff report.

Attachments: [16-058BS Big Belly software.pdf](#)
[Waxie Big Belly Software Quotes 10.05.16.pdf](#)

9:06 AM Chair Lorbeer spoke
9:10 AM Commissioner Forsberg spoke
9:10 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:11 AM Commissioner Forsberg spoke
9:11 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:11 AM Larry Goodhue spoke
9:14 AM Commissioner Forsberg spoke
9:15 AM Chair Lorbeer spoke
9:15 AM Commissioner Hofman spoke
9:16 AM Kedrin Hopkins, CCLB spoke
9:16 AM Commissioner Hofman spoke
9:16 AM Chair Lorbeer spoke
9:17 AM Commissioner Hofman spoke
9:18 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:18 AM Chair Lorbeer spoke
9:18 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:19 AM Chair Lorbeer spoke
9:20 AM Commissioner Witzling spoke
9:20 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:21 AM Commissioner Hofman spoke
9:21 AM Andrew Duncan, Waxie Sanitary Supplies spoke
9:21 AM Commissioner Forsberg spoke
9:22 AM Chair Lorbeer spoke

A motion was made by Commissioner Starr, seconded by Jeffer, to approve Option 3, Lifetime software. The motion carried by the following vote:

Yes: 6 - William W. Lorbeer, Marsha Jeffer, Joy Starr, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 2 - Kurt Schneider and Karen Blair

6. [16-059BS](#) Recommendation to purchase 16 - 24" Pyrus Aristocrat pear trees at a cost not to exceed \$2,100.

Attachments: [16-059BS Tree purchase.pdf](#)
[A.Y. Nursery, Inc. Quote 16 Trees.pdf](#)

9:23 AM Chair Lorbeer spoke
9:25 AM Craig Beck, Public Works Director spoke
9:27 AM Chair Lorbeer spoke
9:27 AM Craig Beck, Public Works Director spoke
9:27 AM Kedrin Hopkins, CCLB spoke
9:28 AM Chair Lorbeer spoke
9:30 AM Larry Goodhue spoke
9:31 AM Chair Lorbeer spoke

An amended motion was made by Jeffer, seconded by Commissioner Starr, to approve an expenditure to not exceed \$5,000 for purchase of 16 - 36" box trees contingent upon Conservation Corps of Long Beach's ability to install the new trees. The motion carried by the following vote:

Yes: 6 - William W. Lorbeer, Marsha Jeffer, Joy Starr, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 2 - Kurt Schneider and Karen Blair

7. [16-060BS](#) Recommendation to receive and file a memo from Councilwoman Suzie Price regarding and administrative adjustment to Ordinance No. 7814 which describes the requirements for service on the Belmont Shore Parking and Business Improvement Area Advisory Commission.

Attachments: [Cover memo to BSPBIAAC Admin Adjustment 16-060BS](#)
[16-060BS Commission Administrative Adjustment.pdf.pdf](#)
[BSPBIAAC Administrative Adjustment.pdf](#)

9:04 AM Jack Cunningham, CD 3 Chief of Staff spoke
9:05 AM Chair Lorbeer spoke

A motion was made by Jeffer, seconded by Commissioner Witzling, to approve recommendation. The motion carried by the following vote:

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 3 - Kurt Schneiter, Joy Starr and Karen Blair

8. [16-061BS](#)

Recommendation to receive and file a presentation from Walker Parking Consultants regarding their findings for the 2016 Belmont Shore Parking Study.

Attachments: [16-061BS Parking Study.pdf](#)

9:34 AM Steffen Turoff and Jeff Weckstein, Walker Parking Consultants provided a presentation

10:09 AM Chair Lorbeer spoke

10:10 AM Steffen Turoff, Walker Parking Consultants spoke

10:11 AM Jeff Weckstein, Walker Parking Consultants spoke

10:12 AM Chair Lorbeer spoke

10:13 AM Jeff Weckstein, Walker Parking Consultants spoke

10:13 AM Commissioner Forsberg spoke

10:14 AM Chair Lorbeer spoke

10:14 AM Steffen Turoff, Walker Parking Consultants spoke

10:15 AM Chair Lorbeer spoke

10:16 AM Dede Rossi, BSBA Executive Director spoke

10:16 AM Chair Lorbeer spoke

10:17 AM Steffen Turoff, Walker Parking Consultants spoke

10:17 AM Chair Lorbeer spoke

10:18 AM Steffen Turoff, Walker Parking Consultants spoke

10:19 AM Dede Rossi, BSBA Executive Director spoke

10:19 AM Steffen Turoff, Walker Parking Consultants spoke

10:20 AM Chair Lorbeer spoke

10:21 AM Steffen Turoff, Walker Parking Consultants spoke

10:21 AM Eric Lopez, Public Works Engineering spoke

10:22 AM Chair Lorbeer spoke

10:24 AM Steffen Turoff, Walker Parking Consultants spoke

10:26 AM Commissioner Forsberg spoke

10:27 AM Chair Lorbeer spoke

10:29 AM Commissioner Forsberg spoke

10:30 AM Steffen Turoff, Walker Parking Consultants spoke

10:31 AM Chair Lorbeer spoke

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10:32 AM Vice Chair Jeffer spoke
10:32 AM Chair Lorbeer spoke
10:33 AM Steffen Turoff, Walker Parking Consultants spoke
10:34 AM Vice Chair Jeffer spoke
10:34 AM Steffen Turoff, Walker Parking Consultants spoke
10:34 AM Commissioner Forsberg spoke
10:35 AM Steffen Turoff, Walker Parking Consultants spoke
10:35 AM Commissioner Witzling spoke
10:36 AM Steffen Turoff, Walker Parking Consultants spoke
10:37 AM Vice Chair Jeffer spoke
10:37 AM Commissioner Hofman spoke
10:39 AM Chair Lorbeer spoke
10:40 AM Steffen Turoff, Walker Parking Consultants spoke
10:41 AM Commissioner Hofman spoke
10:41 AM Chair Lorbeer spoke
10:41 AM Steffen Turoff, Walker Parking Consultants spoke
10:43 AM Chair Lorbeer spoke

A motion was made by Jeffer, seconded by Commissioner Forsberg, to approve recommendation. The motion carried by the following vote:

Yes: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 3 - Kurt Schneider, Joy Starr and Karen Blair

9. [16-062BS](#)

Recommendation to cancel the December 15, 2016 Belmont Shore Parking and Business Improvement Area Advisory Commission meeting.

Attachments: [16-062BS Cancel 12.15.16 Meeting.pdf](#)

10:46 AM Chair Lorbeer requested commissioner's availability for December 15, 2016 meeting.

A motion was made by Commissioner Starr, seconded by Commissioner Witzling, to failed. The motion failed by the following vote:

Yes: 0 -

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No: 5 - William W. Lorbeer, Marsha Jeffer, Eric Forsberg, David Witzling and Ryan Hofman

Absent: 3 - Kurt Schneider, Joy Starr and Karen Blair

PUBLIC PARTICIPATION: Members of the public are invited to address the Commission on items of interest to the public within Commission jurisdiction. Each speaker will be limited to three minutes unless that time is extended by the Chair. Public participation will be heard without discussion or action on the issues raised.

10:48 AM There was no public participation at this time.

ADJOURNMENT

At 10:48 AM the meeting was adjourned.

Next regular meeting: December 15, 2016.

I, Jim Fisk, Project Manager, certify that the agenda was posted not less than 72 hours prior to the meeting. Signature:_____ Date:_____

Note:

The City of Long Beach intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call Jim Fisk 48 hours prior to the Belmont Shore Parking and Business Improvement Area Advisory Commission meeting at (562) 570-3863. This information is available in an alternative format by request to Jim Fisk at (562) 570-3863. For correspondence purposes you can reach City staff at jim.fisk@longbeach.gov.