

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, DECEMBER 7, 2016
333 W. OCEAN BLVD, 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Rick McGilton-McGlamery, President
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner
Robin Perry, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

ROLL CALL

FLAG SALUTE

1. [16-209CS](#) **Recommendation to approve minutes:**
Regular Meeting of November 16, 2016

Suggested Action: Approve recommendation.

Attachments: [Minutes from CSC 11-16-16.pdf](#)

CONSENT CALENDAR (2-9)

2. [16-210CS](#) **Recommendation to approve examination results:**
Animal Services Operations Supervisor (Established 12/2/16)
Assistant Buyer (Established 12/2/16)
Civil Engineering Associate (Established 11/17/16)
Combination Building Inspector (Established 11/15/16)
Communications Center Supervisor (Established 11/16/16)
General Maintenance Assistant (Established 12/2/16)
Plan Checker-Fire Prevention (Established 11/29/16)
Special Services Officer (Established 11/15/16)
Tree Trimmer (Established 11/22/16)

Suggested Action: Approve recommendation.

Attachments: [Exam Results.pdf](#)

3. [16-211CS](#)

Recommendation to receive and file bulletin(s):

*Business Systems Specialist - Geographic Information Systems (GIS)
Project Manager
Business Systems Specialist - Web Designer
Combination Building Inspector
Customer Service Representative
Fire Captain*

Suggested Action: Approve recommendation.

Attachments: [Bulletins.pdf](#)

4. [16-212CS](#)

Recommendation to receive and file retirement(s):

*David Barrow/Communications Center Supervisor/Disaster
Preparedness (26 yrs., 5 mos.)
Kelly Seidel/Contract Administrator II/Harbor (24 yrs., 6 mos.)
Howard Weber/Capital Projects Coordinator III/Harbor (6 yrs., 8 mos.)
James Dickinson/Building Services Supervisor/Library (36 yrs.,
10 mos.)
Alfredo Rodriguez/Senior Equipment Operator/Parks (34 yrs., 22 days)
Daren Davenport/Police Lieutenant/Police (29 yrs., 6 mos.)
Luis Galvan/Police Officer/Police (25 yrs., 7 mos.)*

Suggested Action: Approve recommendation.

5. [16-213CS](#)

Recommendation to receive and file resignation(s):

*Cassandra McDonald/Maintenance Assistant I/Parks (30 yrs., 1 mo.)
Chad Sisco/Police Recruit/Police (1 mo., 18 days)*

Suggested Action: Approve recommendation.

6. [16-214CS](#)

Recommendation to approve transfer(s):

Diane Bentley/Office Services Assistant II/Parks to Office Service Assistant II/Library

Cecilia Jimenez/Customer Service Representative III/Gas to Customer Service Representative III/Financial Management

Suggested Action: Approve recommendation.

7. [16-215CS](#)

Recommendation to approve schedule for hearing(s):

Dismissal Appeal 22-D-1516, Suggested Dates January 25, 2017

Suspension Appeal 04-S-1617, Suggested Dates February 1 & 8, 2017

Suspension Appeal 03-S-1617, Suggested Dates February 15, 2017

Suspension Appeal 01-S-1617, Suggested Dates February 22, 2017

Suspension Appeal 02-S-1617, Suggested Dates March 1, 2017

Suggested Action: Approve recommendation.

8. [16-216CS](#)

Recommendation to approve reschedule for hearing(s):

Suspension Appeal 14-S-1314, Suggested Date December 16, 2016 (HO)

Suspension Appeal 13-S-1516, Suggested Date January 11 & 18, 2017

Suggested Action: Approve recommendation.

9. [16-217CS](#)

Recommendation to receive and file withdrawal of appeal:

Suspension Appeal 10-S-1516

Suggested Action: Approve recommendation.

REGULAR AGENDA

10. [16-218CS](#) **RECOMMENDATION TO REAPPOINT RESIGNED EMPLOYEE - Regina Benavides, Buyer II**
Communication from John Gross, Director, Financial Management

Suggested Action: Approve recommendation.

Attachments: [Reappoint Resigned City Emp.pdf](#)

11. [16-219CS](#) **RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING ELIGIBLE LISTS (6 months)**
Staff report prepared by Kandice Taylor-Sherwood, Executive Director

Suggested Action: Approve recommendation.

Attachments: [Extension of Expiring Eligible Lists.pdf](#)

12. [16-220CS](#) **REQUEST TO FILE LATE APPLICATION - Mechanical Equipment Stock Clerk**
a. Communication from Anthony Cousimano
b. Staff report prepared by Deborah McCluster, Personnel Analyst

Suggested Action: Approve recommendation.

Attachments: [Late Application-Mechanical Eq Stock Clerk.pdf](#)

13. [16-221CS](#) **RECOMMENDATION FOR CONSIDERATION OF ADMINISTRATIVE LAW JUDGE'S REPORT -**
File # 09-S-1516, Mailed to CSC on October 28, 2016
Report prepared by Juliet E. Cox, Administrative Law Judge

Suggested Action: Approve recommendation.

14. [16-222CS](#)

**RECOMMENDATION FOR A TEMPORARY CHANGE IN CIVIL SERVICE
MEETING LOCATION/TIME**

- a. Communication from Kandice Taylor-Sherwood, Executive Director,
Civil Service*
- b. Staff report prepared by Robert Pfingsthorn, Administrative Officer,
Civil Service*

Suggested Action: Approve recommendation.

Attachments: [Change CSC Mtg Location.pdf](#)

UNFINISHED BUSINESS

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

NEW BUSINESS

ADJOURNMENT

NO HEARING

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យសៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។