

**CITY OF LONG BEACH
CIVIL SERVICE COMMISSION
AGENDA**

**WEDNESDAY, SEPTEMBER 7, 2016
333 WEST OCEAN BLVD., 7TH FLOOR
CIVIL SERVICE BOARD ROOM, 8:00 AM**

Rick McGilton-McGlamery, President
Phyllis Arias, Vice President



Charles Hicks Jr., Commissioner
Robin Perry, Commissioner
Carolyn M. Smith Watts, Commissioner

Kandice Taylor-Sherwood,
Executive Director

ROLL CALL

FLAG SALUTE

1. [16-151CS](#) **Recommendation to approve minutes:**
Regular Meeting of August 17, 2016

Suggested Action: Approve recommendation.

Attachments: [CSC MIN 8-17-16.pdf](#)

CONSENT CALENDAR (2-7):

2. [16-152CS](#) **Recommendation to approve examination results:**
Building Maintenance Engineer (Established 8/25/16)
Business Systems Specialist (Established 8/17/16)
Clerk Supervisor (Established 9/1/16)
Communication Specialist (Established 8/23/16)
Police Officer - Lateral (Established 8/31/16)
Police Property & Supply Clerk (Established 8/17/16)
Principal Building Inspector (Established 9/1/16)
Project Scheduler (Established 8/26/16)
Senior Civil Engineer (Established 8/23/16)
Special Services Officer (Established 8/19/16)
Systems Support Specialist (Established 8/17/16)

Suggested Action: Approve recommendation.

Attachments: [EXAM RESULTS.pdf](#)

3. [16-153CS](#)

Recommendation to receive and file bulletins:

Civil Engineer
Combination Building Inspector Aide
Engineering Aide
Petroleum Operations Coordinator
Refuse Operator
Tree Trimmer

Suggested Action: Approve recommendation.

Attachments: [Bulletins.pdf](#)

4. [16-154CS](#)

Recommendation to receive and file retirement:

Robin Hawkins/Police Officer/Police (31 yrs., 13 days)
Michael Wooldridge/Police Officer/Police (24 yrs., 5 mos.)

Suggested Action: Approve recommendation.

5. [16-155CS](#)

Recommendation to receive and file disability retirement (DELETED)

6. [16-156CS](#)

Recommendation to receive and file resignations:

Marvin Estrada/Parking Meter Technician I/Public Works (8 mos., 4 days)
Tanya Mungia/Library Clerk I/Library (4 yrs., 10 mos.)
Roxana Martinez/Customer Service Representative III/Long Beach Gas & Oil (5 yrs., 4 mos.)
Steven-Ray Wing/Police Recruit/Police (4 mos., 15 days)
Danielle Grajeda/Customer Service Representative III/Financial Management (15 yrs., 4 mos.)
Christopher Visscher/Civil Engineer/Harbor (2 yrs., 2 mos.)
Janae Rivera/Animal Control Officer I/Parks (3 yrs., 2 mo.)
Bonnie Tam/Administrative Analyst III/Fire (9 yrs., 10 days)
Ray Hammond/Administrative Analyst II/Financial Management (1 yr., 5 mos.)

Suggested Action: Approve recommendation.

7. [16-157CS](#)

Recommendation to approve transfers:

*Betty Forgacs/Accounting Clerk III/Library to Accounting Clerk III/Fire
Jaime Serrano/Senior Equipment Operator/Long Beach Gas & Oil to
Senior Equipment Operator/Water
Victor Serrano/Senior Equipment Operator/Long Beach Gas & Oil to
Senior Equipment Operator/Water
Carmelo Vaca/Combination Building Inspector Aide I/Development
Services to Combination Building Inspector Aide II/Fire*

Suggested Action: Approve recommendation.

REGULAR AGENDA

8. [16-158CS](#)

RECOMMENDATION TO EXTEND NON-CAREER HOURS - Joshua

Iverson, Water Utility Worker NC
*Communication from Christopher J. Garner, General Manager, Water
Department*

Suggested Action: Approve recommendation.

Attachments: [EXT NC HOURS - J IVERSON.pdf](#)

9. [16-159CS](#)

**RECOMMENDATION TO APPROVE EXTENSION OF EXPIRING
ELIGIBLE LISTS (6 months)**

*Staff report prepared by Kandice Taylor-Sherwood, Executive Director
Housing Aide (9/25/15)
Public Health Nurse Test 1 (3/18/16)
Senior Equipment Operator - Crane Test 3 (9/3/15)
Senior Plumbing Inspector Test 2 & 3 (3/8/16 & 3/31/16)
Senior Program Manager - Harbor Test 5 (9/14/15)
Transportation Programs Planner Test 2 (3/4/16)*

Suggested Action: Approve recommendation.

Attachments: [EXT EXP ELIGIBLE LST.pdf](#)

10. [16-160CS](#)

RECOMMENDATION FOR ORDER-OF-LAYOFF

Communication for Patrick H. West, City Manager

Suggested Action: Approve recommendation.

UNFINISHED BUSINESS

MANAGERS' REPORT

Recruitment & Selection

Special Projects

Administration Support Services

Executive Director

COMMENTS FROM PUBLIC – The Civil Service Commission will hear from members of the public on matters within the Commission's jurisdiction.

NEW BUSINESS

ADJOURNMENT

NO HEARING

NOTE:

If oral language interpretation for non-English speaking persons is desired or if a special accommodation is desired pursuant to the Americans with Disabilities Act, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Charter Commission meeting.

Kung nais ang interpretasyon ng sinasalitang wika para sa mga taong hindi nagsasalita ng Ingles o kung nais ang isang natatanging tulong ayon sa Americans with Disabilities Act, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Charter Commission.

Si desea interpretación oral en otro idioma para personas que no hablan inglés o si desea una adaptación especial en conformidad con la Ley de Estadounidenses con Discapacidades, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión de estatutos.

បើមានការចង់បានឲ្យមានការបកប្រែភាសាផ្ទាល់មាត់ឲ្យអ្នកមិនចេះនិយាយអង់គ្លេស ឬបើមានការចង់បានឲ្យមានដំណោះស្រាយពិសេសដោយយោងតាមមាត្រាច្បាប់ស្តីពី ជនពិការអាមេរិកាំង សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅទៅការិយាល័យសៀន ក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំ គណៈកម្មការធម្មនុញ្ញ)។

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

បើមានការចង់បានឲ្យមានការបកប្រែឯកសារស្តីពីរបៀបរាវ: នឹងកំណត់ហេតុឲ្យអ្នកដែលមិនចេះនិយាយអង់គ្លេស សូមមេត្តាធ្វើសំណើអ្នកតាមទូរស័ព្ទដោយហៅការិយាល័យស្មៀនក្រុងតាមរយៈលេខ (562) 570-6101 (72 ម៉ោងធ្វើការមុននឹងចាប់ផ្តើមបើកកិច្ចប្រជុំគណកម្មការធម្មនុញ្ញ)។