

AMBULANCE OPERATOR

SALARY RANGE: \$10.909 - \$12.026 Hourly

Now accepting online applications only. Apply online 24 hours a day, beginning November 18, 2016. Filing will remain open until vacancies are filled. Filing may close without further notice.

This is an entry-level public safety classification.

NOTE: Some positions work an alternate schedule in excess of 40 hours per week. All hours worked over 40 hours per week will be compensated at time and a half.

REQUIREMENTS TO FILE:

- A valid State of California Emergency Medical Technician Certificate (**proof required**)*.
- A valid Health Care Provider CPR card or equivalent (**proof required**)*.
- A valid driver's license and DMV driving record will be required by the hiring department.

Ability to:

- Safely and effectively operate an emergency vehicle.
- Handle a high volume of emergency calls with tact and good judgment.
- Lift and carry heavy objects, including moving and transporting patients.

Willingness to work any shift assignment including weekends, holidays, overtime, 12-hour shifts or 24-hour shifts.

Successful completion of Incident Command System 100, 700 is required within six (6) months of appointment.

***Proof of required documents must be uploaded to the online application at time of filing.**

DESIRABLE QUALIFICATIONS: Bilingual skills in English/Spanish or English/Southeast Asian; work and educational experience directed toward a career in Fire Service; a minimum of six months of recent experience as an Emergency Medical Technician (EMT); successful completion of Incident Command System 100, 700.

EXAMPLES OF DUTIES: Under general supervision, provides basic medical care and transport to the ill and injured within the scope of an Emergency Medical Technician; transports patients to hospitals or other emergency care facilities; responds to emergency medical calls for service including accidents and other emergencies; operates an emergency vehicle to and from the scene of an emergency; assists paramedics and other fire personnel and/or emergency medical personnel; monitors communications equipment to maintain contact with dispatchers and other fire personnel; assists receiving facility by recording patient's vital statistics and circumstances of the emergency; prepares required incident reports for billing and other record keeping purposes; operates within Federal, State, County, and City laws, regulations, and guidelines including the Health Insurance Portability and Accountability Act (HIPAA); participates in training, public education, and station/equipment maintenance; performs other related duties as required.

EXAMINATION WEIGHTS:

Application Packet.....Qualifying

This is a continuous examination. All applicants meeting the requirements to file will be placed on the eligible list, with those receiving Veteran's credit first, and then in the order in which applications are filed. Eligible lists may be established periodically.

If you have not received notification shortly after filing, contact the Civil Service Department at (562) 570-6202.

This information is available in an alternative format by request at (562) 570-6202.

In support of the City's Language Access Policy, bilingual skills (Spanish, Khmer and/or Tagalog) are desirable for some positions interacting with the public.

J.O.B. F631N-17 SG Ambulance Operator 11/16/2016

MECHANICAL ENGINEER

SALARY RANGE:

\$3,217.04 to \$4,378.32 Biweekly

\$6,994.00 to \$9,519.00 Monthly

Now accepting online applications only. Apply online 24 hours a day beginning, November 18, 2016 through 4:30 p.m., January 13, 2017.

REQUIREMENTS TO FILE:

- Current registration as a Mechanical Engineer in the State of California (**proof required**)* or current registration as a Mechanical Engineer in another state (**proof required**)* and the ability to obtain registration with the State of California as a Mechanical Engineer prior to completion of probation.
- A bachelor's degree in Engineering from an accredited four year college or university, recognized by the Accreditation Board for Engineering and Technology (**proof required**)*

AND

- Four years of progressively responsible mechanical engineering experience.
- Willingness to respond to emergencies as required.
- A valid driver's license will be required by hiring department.

***Required documents must be uploaded to the online application at time of filing.**

DESIRABLE QUALIFICATIONS: Experience with various computer applications, such as: AutoCad, MicroStation, or other engineering applications, including, gas/hydraulic modeling, and Geographic Information Systems (GIS) programs.: Experience in corrosion control systems, natural gas engineering and distribution operations, and Federal pipeline safety regulations; supervisory and/or project management experience.

EXAMPLES OF DUTIES: Under direction, performs responsible supervisory and specialized professional work in mechanical engineering; supervises and is responsible for performing the more complex professional and technical engineering work involved in the analysis, design, installation, operation, maintenance, repair of natural gas pipeline systems, air conditioning, refrigeration, heating, ventilating, pumping, utility piping, plumbing and other mechanically functioning equipment and systems; develops specific project work programs from broad, general assignments, determining procedures and schedules, performing and checking preliminary design work and assigning to subordinate engineers and technicians the preparation of studies, designs, plans, specifications, estimates and detailed drawings of various project components; reviews

work in progress and upon completions; perform or directs engineering field activities in connection with the construction, installation, operation, repair or maintenance of mechanical equipments and systems; confers with architects, contractors, operating personnel, and other concerning plans and specifications and operating and maintenance standards; supervises and participates in the preparation of engineering and economic feasibility studies, and long-range programs for the replacement or rehabilitation of mechanical and other systems and equipment; ensures compliance with federal natural gas pipeline safety regulations, performs other related duties as required.

SELECTION PROCEDURE: This examination will be conducted using the continuous non-competitive process. All applicants meeting the requirements to file will be placed on the eligible list, with those receiving Veteran's Credit first, and then in the order in which applications were filed.

If you have not received notification by January 20, 2017, please contact the Civil Service Department at (562) 570-6202.

This information is available in an alternative format by request at (562) 570-6202.

FINAL DRAFT

MECHANICAL EQUIPMENT STOCK CLERK

SALARY RANGE:

Grade I-III \$1,388.08 to \$2,444.80 Biweekly
\$3,018.00 to \$5,315.00 Monthly

Now accepting online applications only. Apply online 24 hours a day beginning at 7:30 a.m., November 14, 2016 through 4:30 p.m., November 28, 2016.

REQUIREMENTS TO FILE: Two or more years paid, full-time equivalent experience in automotive, heavy-duty, and/or mechanical equipment parts procurement, stock and inventory control.

- Proficient in the use of personal computers and software applications (e.g. Microsoft Office) and web-based systems.
- Knowledge of stockroom and computerized inventory procedures.
- Ability to: effectively communicate both verbally and in writing; provide quality customer service to both internal and external customers; conduct internet research.
- Willingness to: work an irregular schedule including nights, weekends, and holidays.
- A valid driver license is required by the hiring department

DESIRABLE QUALIFICATIONS: Experience in automotive, heavy-duty truck and specialized equipment systems including power generation, braking, hydraulic, heating and cooling, and structural components related to this type of equipment.

EXAMPLES OF DUTIES: Under general supervision procures, receives, stores and issues parts, accessories and equipment for automotive, heavy-duty truck and specialized equipment systems in a mechanical parts storeroom using computerized systems; maintains a parts catalog system and vendor price listing; contacts alternate

suppliers to determine the availability of parts, prices and supply; locates supplies of difficult to secure items and recommends possible substitutes; prepares cost estimates of parts required for major equipment overhaul; analyzes inventory activity such as stock levels, part usage and price fluctuations; ensures that terms of purchase orders and specifications are met, including delivery dates and quantity and quality of goods received; arranges with vendors for correction of errors or replacement of defective and non-conforming parts; completes documentation as needed for warranty claims and refund of expenses paid or credits issued in lieu of payment; may be required to pick up parts and/or supplies from vendors; maintains operational and control procedures to ensure proper accountability of items received, stored and issued; determines annual need for major items, product line, seasonal items and new equipment parts line; and performs other related duties as required.

EXAMINATION WEIGHTS:

Application Packet.....Qualifying
Occupational Written Exam.....100%
(Battery-operated calculators permitted)

A minimum score of 70 must be attained on the examination in order to pass. Certification by score band will be considered based on an analysis of test scores.

The exam is tentatively scheduled for December 13, 2016. If you do not receive notification of the status of your application by December 6, 2016, contact the Civil Service Department at (562) 570-6202.

This information is available in an alternative format by request at (562) 570-6202.

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PLAN CHECKER – FIRE PREVENTION (NON SWORN - CIVILIAN)

SALARY RANGE:

Grades I-II \$2,848.08 to \$4,185.52 Biweekly
\$6,192.00 to \$9,100.00 Monthly

Now accepting online applications only. Apply online 24 hours a day, beginning at 7:30 a.m., November 7, 2016 through 4:30 p.m., December 9, 2016.

REQUIREMENTS TO FILE:

- Graduation from a four-year college or university with specialization in fire protection engineering or a closely related field (**proof required**)*

AND

Two years of professional engineering experience in fire protection and building plan review, code enforcement or a closely related field. Additional experience beyond the minimum may be substituted for education on a year-for-year basis.

- Knowledge of California Fire Code, California Building Code, National Fire Protection Association Code, California Administrative Code, and related standards.
- Willingness to work weekends, nights, holidays and overtime as required.
- A valid motor vehicle operator's license and a current DMV driving record must be presented to the hiring department at time of selection interview.

***Proof of required documents must be uploaded to the online application at time of filing. Candidates who possess degrees from colleges or universities from outside of the United States must attach proof of educational equivalency at time of filing.**

DESIRABLE QUALIFICATIONS: ICC Certification as a Fire Plans Examiner, Fire Inspector I and II and/or certification of completion in any of the following coursework: California State Fire Marshal Fire Prevention/Inspector classes (1A, 1B, 1C and 1D) are highly desirable and may be required within one year of appointment.

EXAMPLES OF DUTIES: Under direction, reviews plans, specifications, permit applications and performs inspections to ensure compliance with fire life safety codes, regulations and ordinances; reviews plans for compliance with local and state fire and life safety standards and regulations; consults with architects, builders, and developers on fire protections systems; conducts field inspections for compliance with local and state fire and life safety standards and regulations; recommends changes in design, construction, or installation of equipment based on analyses of present or potential fire and fire-related hazards; recommends installation of fire fighting facilities and fire alarm detection and extinguishing systems; assists in enforcing building and fire codes and pursuing legal prosecution of violators; prepares correspondence and written reports; recommends changes in building and fire codes to the Building Official or Deputy Fire Marshal; assists in planning fire protection programs; assists in training of personnel assigned to fire prevention; and performs other related duties as required.

SELECTION PROCEDURE: This examination will be conducted using the continuous, non-competitive procedure. All applicants meeting the requirements to file will be placed on the eligible list with those receiving Veteran's Credit first, and then in the order in which applications were filed. Eligible lists will be established periodically.

If you have not received notification by December 16, 2016, please contact the Civil Service Department at (562) 570-6202.

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J.O.B. KA4NN-17 DWM

11/16/16

PORT PLANNER

(Master Planning – Economics, Master Planning – Land Use, Transportation Planning)

SALARY RANGE:

Grades I-V \$2,544.64 to \$4,831.04 Biweekly
\$5,532.00 to \$10,503.00 Monthly

Accepting online applications only. Apply online 24 hours a day, beginning on November 11, 2016 through 4:30 p.m., December 9, 2016.

Classification Title: Port Planner

The Port is currently hiring for the following divisions:

- *Master Planning, Economics*
- *Master Planning, Land Use*
- *Transportation Planning*

For information related to the EXAMPLE OF DUTIES for each division, please click [HERE](#).

REQUIREMENTS TO FILE: Applicants must meet one of the following options:

- A. A Bachelor's degree from an accredited college or university in Urban Planning, Regional Planning, Regional Science, Civil Engineering, Transportation Engineering, Economics, Geography, Business, or closely related field (**proof required**)* **AND** a minimum of two years (paid, fulltime equivalent) of work experience or a (paid, fulltime equivalent) internship in land use, regional, transportation planning, economics, traffic engineering, business analysis, technical forecasting or logistics;
- B. A Master's Degree or Doctorate's Degree in a closely related field (**proof required**)* **AND** a minimum of one year (paid, fulltime equivalent) of work experience or a (paid, fulltime equivalent) internship in land use, regional, coastal, transportation planning, economics, business analysis, technical forecasting or logistics;

Willingness to work irregular hours, weekends, evenings, overtime and holidays as needed.

A valid driver's license and a current DMV driving record must be submitted to the hiring department at time of selection interview.

***Proof of required documents must be uploaded to the application at the time of filing. Candidates who possess degrees from colleges or universities from outside the United States must attach proof of educational equivalency at the time of filing.**

EXAMPLES OF DUTIES:

Master Planning – Land Use; Master Planning – Economics:

Collects and analyzes land use and economic data for forecasting cargo flows and projecting Port land and facility requirements; monitors trends in international trade patterns, trade services, maritime technology, Port development, inland transportation and shipper logistics;

works with and manages consultants and assists in primary and secondary data collection for the preparation of market studies, economic impact analyses of Port and oil facilities, land use plans, and facility and master plans; collects information on terminal throughout, and maintains graphic and mapped material to facilitate the preparation of descriptive and analytical studies; coordinates with other Port, City, and agency staff in the collection and maintenance of economic, oil field, and land use information; assists in the preparation and presentation of forecasts, study findings and plan recommendations.

Transportation Planning:

Conducts or reviews traffic analyses prepared by consultants for Port facilities, rail, highway, and other transportation related projects; assists with the planning of roadway and rail facilities within the Port; collects and develops various types of data for use in Port transportation studies and annual Port Emissions Inventories; monitors budgets for the on call transportation services contracts; evaluates and develops strategies on funding issues including the identification of organizational partners and collaborators; represents the Port at outside agency meetings and coordinates with these agencies on behalf of Port interests while also balancing regional needs; prepares and maintains progress reports and financial plans for major capital grant funded transportation projects in the Port; may collect and analyze economic data related to Harbor District oil operations and facility requirements; may provide training and supervision to lower level staff, and performs other duties as required.

EXAMINATION WEIGHTS:

Application Packet.....Qualifying

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If you have not received notification of the status of your application by December 23, please contact the Civil Service Department at (562) 570-6202.

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