

# Open Source Code of Conduct Enforcement - Triage

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This resource is meant as an educational resource, and not a substitute for legal or other expert advice.

## Report Label Categories

**P1 Report:** This report is urgent – drop everything else.

**P2 Report:** This report is serious and should be handled as a priority.

**P3 Report:** This report is minor in nature and does not require immediate action.

**P4 Report:** This report contains no violation of our code of conduct and is thus out of scope.

## Step 1 – Identify a Priority Level

- **Question:** Is this report taking place at a conference or other gathering?
  - **Notify:** Notify event organizers and follow their response process.
- **Question:** Is the reporter, or anyone else in immediate physical danger (perceived or known) including Doxing?
  - **Label as P1 Report:** Redirect this person to their local emergency services or do it for them. **Go to Step 2**
- **Question:** Does the report include any mention of harassment, personal attacks, threatening language, threats of self-harm, unwelcome sexual attention or similar that threatens someone's physical or psychological safety?
  - **Label as P1 Report:** **Go to Step 2**

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  - **Label as P1 Report: Go to Step 2**
- **Question:** Does the report include disruptive behavior, online trolling, derogatory language towards protected groups or other serious accessions not already covered?
  - **Label as P2 Report: Go to Step 2**
- **Question:** Does this report include violations of the code of conduct of a non-urgent nature?
  - **Label as P3 Report: Go to Step 2**
- **Question:** Does this report lack any identifiable violations of our code of conduct, and poses no harm whatsoever to people in protected groups, or otherwise?
  - **Label as P4 Report:** Reach out to project maintainers, or others with roles of influence to seek resolution tactics.

## Step 2 – Submit the Report

- **Question:** Is the reported person a current [Company] FTE, contractor or vendor?
  - Follow [Company] Policy for Reporting Workplace Concerns
  - Follow [Company] Policy for Physical and Digital Security
- **Question:** (OR) Is the reported person a contributor, or other member of the public?
  - Contact the designated group or person responsible for accepting reports, or reach out to someone you trust to help you.

## Step 3 – Take Care

- **Question:** Do you feel personally impacted in any way?
  - Follow your company/project policy for workplace concern which includes reaching out to your manager or community leader.

- Leverage any benefits or resources to support your well being.