

CTI PILOT GRANT APPLICATION TEMPLATE INSTRUCTIONS

1. Pages 1-4 (4 pages max) to address the following:
 - a. Budget Justification.
 - b. What is the clinical need you are addressing and why is this important? What is innovative about your proposal? Cite specifics.
 - c. How are you proposing to solve the problem? Include your research design and methods, including how you will evaluate and define success.
 - d. How long will it take you? Include a timeline and significant milestones.
 - e. What are the next steps if this project is successful? Include potential future steps and sources of funding.
2. Pages 5-6 (2 pages max)
 - a. Figures – Please place any figures in these pages, after the main text.
3. Page 7 (1/2 page max for each investigator, **resubmissions only**)
 - a. Response to Previous Review - Resubmissions can add up to a ½ page response to previous reviewer comments.
4. Pages 7 or 8+ (no page limit)
 - a. References – Please place your references after figures.

NOTE: Additional appendices and letters of support are not allowed and will not be forwarded to reviewers. **PIs are allowed only one resubmission.**

Format of the Proposal

The proposal section of the application should use Arial font with a minimum 11 point size. Margins should be at least .75-inch wide on all sides. Applications may be single-spaced. Submitted documents should not contain editing marks.

Submission in .pdf format of all documents is required. Free PDF conversion tools can be found at www.pdf995.com.

If you need assistance or clarification of any of the forms or encounter a different problem with the web submission tool, please contact Jim Bray at j-bray@northwestern.edu.