

## **DIXON TRANSLATIONAL RESEARCH GRANTS INITIATIVE**

### **NARRATIVE TEMPLATE INSTRUCTIONS**

1. Pages 2-5 (4 pages max, budget is numbered page 1) to address the following (refer to the RFA for full details of expected content):
  - a. Budget Justification.
  - b. What is the clinical need you are addressing and why is this important? What is innovative about your proposal? How does this project meet the goals of the Dixon Translational Research Grants Initiative? Cite specifics.
  - c. How are you proposing to solve the problem? What is your hypothesis? Include your research design and methods, including how you will evaluate and define success.
  - d. How long will it take you? Include a timeline and significant milestones.
  - e. Connectivity with previous or existing projects and programs.
  - f. What are the next steps if this project is successful? Include potential future steps and sources of funding.
  - g. Include a brief feasibility assessment for any proposed clinical study.
2. Pages 6-7 (2 pages max)
  - a. Figures – Please place any figures in these pages, after the main text.
3. Pages 8 and/or 9 (no page limit)
  - a. References – Please place your references after figures.
4. Pages 9+
  - a. Appendices/letters of support **only where extremely relevant.** Appendices should not include material better served in the narrative pages 2-5.

### ***Format of the Proposal***

The proposal section of the application should use Arial font with a minimum 11 point size. Margins should be at least .75-inch wide on all sides. Applications may be single-spaced. Submitted documents should not contain editing marks.

**Submission in .pdf format of all documents is required.** Free PDF conversion tools can be found at [www.pdf995.com](http://www.pdf995.com).

If you need assistance or clarification of any of the forms or encounter a different problem with the web submission tool, please contact Jim Bray at [j-bray@northwestern.edu](mailto:j-bray@northwestern.edu).