

SWANCON 2006: RENAISSANCES
Minutes 01/09/05 7:30pm @ Ju's House

Attendees:

Ju Whitehead
Chris Creagh
Ken McCaw

Action Items:

1. Money we need coming in currently:
 - Approximately 10 memberships a month
 - \$200 for movies
 - Wine
 - Chocolates
 - GTAT
2. GTAT
 - Publicise on:
 - Swancon list and LJ
 - Other mailing lists (Unisfa etc.)
 - Genghiscon trivia night
 - Posters and flyers for GTAT in places ← **ask John to do once info received.**

Ken will buy drinks and chips and sell at GTAT, and onsell to other locations if necessary. Chris Creagh will bring fundraising chocolates.

Chris B needs to have bookings for tables and needs to be contactable including a phone number.

There needs to be organised signs/banners etc, suggestion to use tabards.

3. Publicity

Bookmarks

Ken proposed to do bookmarks on card as well as flyers, on the principle that the bookshops handing out info for us will place them in books and people will 'keep' them and they will get noticed and passed along. Ask John to do up a design for the bookmarks. Rose design on one side, info on the other side.

Postcards

Proposed to do a dual Swancon/Fandomedia post card. Unsure of feasibility given timing... too early for Swancon but right for Fandomedia. To be discussed at full meeting.

4. Awards Night

Emma proposed the use of an 'Oscars' theme, which we've decided to run with, including powerpoint presentations of the nominees and information on their works etc. Red carpet?

Ju has an idea to get a local glassblower to make glass ducks with tinted roses in their teeth or something similar. Ju to inquire on possibility and pricing.

5. Guest Dinners

Ju to find out upper limit on the venues, we are aiming for 50 attendees for both events.

Prepayment of dinner will be required, and will need to be recorded in the receipt books for budget tracking purposes. Places at the dinner offered up to Swancon members first, and for Ippongi also to JAFWA members.

It has been proposed that in reserve based on attending numbers and budget feasibility to have the Core committee's dinner paid for on the basis of commitment and financial demand.

Mercedes/Larry/Danny dinner to be Wednesday 1st March. 2006.

Ippongi dinner to be Tuesday 7th March 2006.

Ju to keep a record of bookings and payments and receipt numbers, money to be banked in the account directly.

6. Airfares

Ju and Chris C to go to Flight Centre after Saturday 3rd's movie and get quotes and bookings information, and possibly make a booking on flights.

7. Sponsorship

Sponsorship to become priority over the next few months.

- Letter needs to be drafted for proposal
- Information gathered on businesses to approach
- List of things that can be provided in lieu of monetary sponsorship
- Ju to keep a record of businesses and their details of sponsorship and mutual obligations.

8. Hucksters

The Core has decided that the fees for Hucksters will be \$45 for a single day \$100 for the entire convention. We have requested an additional room through the Hotel for use for the gaming room, to make more room for the Market room. Graeme to check with his bosses regarding if the room can be given over to us free of charge, or at a discount of some kind.

9. Hotel

Currently we have 18 rooms booked, including rooms booked by the committee, there are another 25 or so blocked out for convention attendees. There are another approximately 45 rooms available. Ju to send out an email to the Swancon mailing list encouraging people to book rooms sooner rather than later.

10. Advertising in Con Bags.

The Core has decided that the charge for advertising in the con bags will be:

\$20 convention members

\$50 non convention members

Next Meeting:

Full Committee Meeting – Monday 5th September @ Chris C's house 8pm.