

# 1 Meeting Opened

- It was determined that a quorum was present.
- **Meeting declared open** at 1:05pm
- **Attending:**
  - Doug Burbidge (chair),
  - Frames White(administrator),
  - Brian Johnson (elected board member)
  - Jack Bridges (elected board member),
  - Laura Hodge (elected board member),
  - Margaret Watts (elected board member),
  - PRK (elected board member) (via skype),
- **Apologies:**
  - Davina Watson (elected board member),
  - Andrea Johnson (elected board member).
- **Minutes from previous meeting:** 8th of October 2017
  - Accepted without change

## 2 Matters Arising from previous minutes

- Frames to look at mailing list
  - Pending waiting on infrastructure change by Jeremy Byrne.  
(See later)
- Doug to look for \$220 2015 check stub that bounced
  - Ongoing
- Brian and Doug to make new Paypal
  - Done. And Paypal Here was ready in time for quiz night
- Doug will look through minutes for WASFF past budget from 1 year ago to give to Brian.
  - Done.
  - Brian to review at leisure
  - Doug and Brian to bring a proposed new budget, for the next 3 years. To present at next board meeting.

- Jack and Brian to reconcile the 2017 accounts
  - Done.
  - <\$10 of corrections to handle.
  - 2017 books are closed.
  - Brian to correct and refloat the 2017 account and prepare documents for 2019 to take it over.
- Brian to make Xero accounting software happen
  - Price is \$37 per months, not \$30 per month.
  - Madelein (bookkeeper) suggested to come and do a training with her.
  - Brian will look at if there are savings we can get etc.
  - PRK moves to approve Brian to spend up to \$40 per month. Doug seconds.
    - Motion carried.
  - Frames: will this be used for the budget? Brian/Doug: we hope so.
- Frames and Brian to look into online account to own the google drive
  - Pending.
  - Still actually requires just to sit down and talk about it
- Brian to negotiate with Grenadine re-pricing.
  - Some progress.
  - Going to reply with a ticket booth price comparison

### **3 Correspondence**

- Online motion on 4th November: that PRK be authorised to extend our hosting for 3 months. Motion was carried.

### **4 Chair's Report**

- Nothing to report

## 5 Treasurer's Report

- Nothing additional to report
  - Swancon 2017 account: \$817.05
  - Primary account: 1974.17
  - High interest account: \$18,885.35
  - Swancon 2018 account: \$1529.19
- Jack: WASFF account needs to transfer money from EFT to 2018. (~\$2704)
- 2018 will need a top-up to pay guest airfares and final hotel payment (\$9000)
- We will need to take money out of the high interest.

## 6 Administrator's Report

- Nothing to report

## 7 CSC Chair Report

- 2017: closed books
- 2018
  - 2018: some reconciliation of the recent account books
  - Looking at some additional grant applications.
  - Looking to book guest airfares soon
- 2019
  - Investigating Venues and Guest continues. CSC would like this to be prioritised and completed as soon as possible.
    - PRK offers to forward past communicates with other guests that have previously declined, such that 2019 can resume these discussion.
  - Began to discuss merchandise. CSC has given a strong directive to only pursue this via a third party (such as redbubble), so as to minimise financial liability (on stock sales) and volunteer burnout.

- Budgets has not come for review.

## 8 WorldCon

- We have (in August 6th minutes) given our support.
- Discussion: Running the bid as a subcommittee under WASFF.
- This is the bidding. It is a separate discussion as to our process if the bid is successful.
- Provision of bank account, management of signatories.
- Provision of seed money.
- We want to see a budget and timeline.
- Timeline
  - Ribbons next year, don't want to oppose New Zealand
  - Campaign hard begins in 2019,
  - Vote in 2023
- Budget
  - One will be forthcoming
  - Rough scale suggested by PRK \$2000
  - Doug: will that be as a seed-money, or as a grant.
  - Or a bit of both. For example as standard small grant of \$500, and \$1,500 to be paid back out of pre-supporting memberships
- The bid as a subcommittee, with WASFF oversight
  - means us accepting legal liability
  - Our public liability insurance will cover them, etc.
  - Frames thinks this is a good thing. This is why we exist.
  - Margaret: this is a new thing, and we don't know what it looks like.
  - PRK moves, and Jack seconds: "That WASFF form a subcommittee for a worldcon 2025 bid. Initially comprising of PRK, Jack Bridges, Sarah Parker and Dave Cake, and any others whom they shall co-opt as necessary"
    - Passes unanimously.
  - This is running under WASFF, not CSC.

- As a subcommittee it shall have the usual expectations of a subcommittee. With regards to accountability, reporting position and changes etc.
  - A section will be added to the minutes for such.

## 9 Constitution

- Margaret has made significant progress
- It is now all rearranged correctly
- Right now no fundamental changes.
- Margaret: more significant changes are desired to disentangle WASFF membership, from the Swancon events. Which would clean up a lot of our constitution. It leads to very weird situations.
  - Doug: I anticipate significant pushback
  - Frames: I very strongly agree with disentangling them.
- It is a branching path as keep this principally the same document, v.s. with disentangling the swancon.
  - Doug: I want to go with the current draft (not disentangling).
  - Frames: I really want a less weird constitution. And I think disentangling swancon is a prerequisite for making it less weird.
  - PRK: the more we change the more groups of people will disagree. If we have multiple groups disagree it does not pass.
  - Margaret neither version functionally changes how we will operate.
- The decision as to to disentangle or not, will want to be discussed at another constitutional meeting. And we will vote on it at the next WASFF board meeting.

## 9 General Business

- **Domain Hosting: Swancon.com**
  - Swancon.com is currently registered with M<sup>2</sup> who is no longer going to be hosting.

- PRK: we just need to move the domain hosting for swancon.com, to the same company hosting swancon.com.au
  - Doug moves that “Brian be authorised to move domain registration for swancon.com, at a cost of up to \$100”
    - Frames seconds
    - Carried
- Owning the WASFF domain name: (rather than wasff.sf.org.au).
  - Doug to chat on the sf-tech list about having a wasff domain.
  - Frames: this is not a high priority, as we are not trying to brand WASFF. But it would be nice to have [treasurer@wasff.org.au](mailto:treasurer@wasff.org.au). Etc
  - PRK: .org, or .asn would be preferable over .com to show our not for profit status.
- **42 Year Badges**
  - Margaret to organise 42 year badge.
  - Jack has style guide
  - PRK knows where they were purchased and wills
- **Date of Next Meeting:** Sunday Feb 4th 1pm, Florence Rd.
- The Board Meeting was closed at 2:45 pm.