



Holiday List of 2025

Respected Sir,

I hope you're doing well!!

Please find the attached Holiday List of 2025

| SNO. | HOLIDAYS | DATE | DAY |
|-------|--------------------|-------------|-----------|
| 1. ✓ | NEW YEAR | 01-JAN-2025 | WEDNESDAY |
| 2. ✓ | REPUBLIC DAY | 26-JAN-2025 | SUNDAY |
| 3. ✓ | HOLI | 14-MAR-2025 | FRIDAY |
| 4. ✓ | RAM NAVAMI | 06-APR-2025 | SUNDAY |
| 5. ✓ | RAKSHA BANDHAN | 09-AUG-2025 | SATURDAY |
| 6. ✓ | INDEPENDENCE | 15-AUG-2025 | FRIDAY |
| 7. ✓ | KRISHNA JANMASTAMI | 16-AUG-2025 | SATURDAY |
| 8. ✓ | GANDHI JAYANTI | 02-OCT-2025 | THURSDAY |
| 9. ✓ | DUSSEHRA | 02-OCT-2025 | THURSDAY |
| 10. ✓ | DIWALI | 21-OCT-2025 | TUESDAY |
| 11. ✓ | GOVERDHAN PUJA | 22-OCT-2025 | WEDNESDAY |
| 12. ✓ | BHAI DOOJ | 23-OCT-2025 | THURSDAY |
| 13. ✓ | CHRISTMAS DAY | 25-DEC-2025 | THURSDAY |

List of optional Holidays 2025

| SNO. | HOLIDAYS | DATE | DAY |
|------|--------------------|-----------------------------|-----------------|
| 1. ✓ | LOHRI | 13-JAN-2025 | MONDAY |
| 2. | PONGAL | 14-JAN-2025 | TUESDAY |
| 3. | MAHA SHIVRATRI | 26-FEB-2025 | WEDNESDAY |
| 4. | EID-UL-FITR | 31-MAR-2025 | MONDAY |
| 5. | MAHAVIR JAYANTI | 10-APR-2025 | THURSDAY |
| 6. | GOOD FRIDAY | 18-APR-2025 | FRIDAY |
| 7. | ONAM | 4/5 TH SEPT-2025 | Thursday/FRIDAY |
| 8. | KARWA CHAUTH | 9/10 TH OCT-2025 | Thursday/FRIDAY |
| 9. | CHATT POOJA | 28-OCT-2025 | TUESDAY |
| 10. | GURU NANAK JAYANTI | 05-NOV-2025 | WEDNESDAY |

NOTE :- Only 2 optional leave will be approved for an employee ✓
We kindly request your approval to proceed with communicating this to all employees.
Looking forward to your confirmation.
Warm regards,

HR Department

[Signature]
07/05/25

Approved By
Jagannath Kumar

[Signature]
Jagannath. kumar.