

COMMITTEE ON PROFESSIONAL MATTERS
Meeting Minutes

MEETING DATE August 31, 2021
MEETING TIME 11:00 AM - 12:00 PM
LOCATION Zoom

Attendance**Members**

Name	Role	Attendance
Gerald Busch	Member	Excused
Amy Hubbard	Member	Present
Kristiana Kahakauwila	Member	Present
Peter Leong	Member	Present
Shannon Sand	Member	Present
Shiv Sharma	Member	Present
Gwen Sinclair	Member	Present
Michelle Tallquist	SEC liaison	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by CPM liaison M. Tallquist at 11:03 AM.
Review of Minutes	1. None	1. Today's minutes is taken by K. Kahakauwila.
Chair's Report	1. None	1. No action.
Guest(s)	1. None	1. No action.
Unfinished Business	1. None	1. No action.

MĀNOA FACULTY SENATE

Business	<ol style="list-style-type: none"> 1. CPM Kickoff Presentation - M. Tallquist 2. Election of Officers: Chair - Gerald Busch Vice Chair - Gwen Sinclair, fall term (sabbatical spring term) Secretary - Rotating position 3. Set CPM Fall meeting schedule 4. Review 2019–20 CPM issues: 	<ol style="list-style-type: none"> 1. Presentation reviewed by members. 2. G. Busch self-nomination (via email); second by Gwen Sinclair. Approved 7 votes in favor, 0 against, and 0 abstentions. G. Sinclair self-nomination as Vice Chair for Fall 2021 only; second by P. Leong. Approved 7 votes in favor, 0 against, and 0 abstentions. Rotating secretary proposed by G. Sinclair, second by S. Sand. Approved unanimously. 3. Chair Busch will send around an online poll to schedule upcoming meetings. Discussion of Tuesday, Thursday, and Friday afternoons as being best for members. 4. No action. Discussion of new expectations for emeritus status; ombudsman position for faculty.
New Business	<ol style="list-style-type: none"> 1. None 	<ol style="list-style-type: none"> 1. No action.
Adjournment	The next meeting of the Committee on Professional Matters will be announced.	<ol style="list-style-type: none"> 1. S. Sand made motion to adjourn; second by P. Leong. Meeting adjourned at 11:41 AM.

Respectfully submitted by Kristiana Kahakauwila.

Approved unanimously on September XX, 2021.