

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: **November 19, 2018** **2:00 PM - 5:00 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

| MEMBERS | | MEMBERS | | MEMBERS | | GUESTS | TIME |
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| Brian Powell, Chair | P | David Duffy, Vice-Chair | P | Douglas Vincent, SEC Secretary | P | iVCAA M. Bruno | 3:00 PM - 4:00 PM |
| Stacey Roberts, MFS Secretary | P | Jennifer Griswold | P | | | | |
| Carolyn Stephenson, | P | Ann Sakaguchi | P | John Kinder - Staff | P | | |

| SUBJECT | DISCUSSION / INFORMATION | ACTION / STRATEGY / RESPONSIBLE PERSON |
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| CALL TO ORDER | | The meeting was called to order by Chair B. Powell at 2:00 PM. |
| REVIEW OF MINUTES | 1. The minutes of the November 5, 2018, Senate Executive Committee had been circulated electronically. | 1. Motion to approve the November 5, 2018 minutes by J. Griswold, seconded by A. Sakaguchi. 4 votes in support of approval and 1 abstention. |
| CHAIR'S REPORT | <p>1. Update on BoR meeting. The BOR passed the proposed reorganization. Lassner is meeting with Cutshaw to begin the process of developing the document for the reorganization. APTs and staff are strongly opposed to the reorganization. Lassner was surprised at the opposition. Lots of staff testimony against the reorganization.</p> <p>2. Update on GEC meeting -- Last Friday, The GEC leadership, Chair S. Johnson, Vice-Chair M. Cooney, and GEO Director C. Beaulé met with MFS Chair B. Powell and iVCAA M. Bruno met for 90 minutes, discussing issues related to General Education. iVCAA Bruno was very happy with the outcome of the meeting. Issues were resolved on Friday, how the GEO and GEC should work together and that the GEO is a resource to aid the GEC.</p> | <p>1. No action is taken.</p> <p>2. No action is taken.</p> |

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| | 3. The MFS Committee Chairs and Vice-Chairs will be meeting with MFS SEC in HH 309 on Monday, November 26, 2018, starting at 2:30 pm. The SEC will meet beforehand. | 3. No action is taking |
| ACTION ITEMS | 1. None. | |
| GUEST | <p>iVCAA Michael Bruno (3:05 PM)</p> <p>Reorganization -- Bruno reported that at the BOR meeting, the BOR was asked to approve the outlines of the reorganization; Lassner asked them to trust that the reorganization would go smoothly and that Lassner would not go back to the BOR unless there is a large deviation from the plan. Bruno explained that the BOR has approved the combination of the chancellor and president positions and the creation of the provost position. Board Chair Putnam would like to see much of the reorganization completed during her term (ends June 30, 2019). Board needs to approve the full reorganization (contrary to Lassner's statements). The BOR believes they approved an "Authorization to Plan" based on the framework that Lassner submitted. The vote was 8-3 in favor. Portnoy, Acoba, Shinsato voted no. (Regent Sullivan was absent). Much of the testimony against the proposal (both oral and written) came from UH APTs and other staff. The UH staff is unhappy with the reorganization, largely because of the lack of the opportunity for input. They have much to lose in terms of changing working relationships.</p> <p>Bruno was asked "What's the plan to form the working groups?" Nothing so far. Perhaps better to do it piecemeal. Campus uncertainty is significant, especially among the staff. APTs and staff are concerned about reporting lines. Last Friday, Cutshaw expressed her concerns to Lassner about the ability to balance the budget if revenues generated by Auxiliary Enterprises move to System. Complexity, as it relates to the budget, is significant.</p> | 1. The SEC thanked iVCAA Michael Bruno for his time and conversation. |

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| | <p>Bruno was asked about the previous reorganizations that have moved to the system. Facilities and Human Resources at System seem to be working better. The budget office and public safety offices were examples of what should be maintained at UHM. Cutshaw advocates for this.</p> <p>Questions about Sustainability. There are new graduate programs from College of Education about Sustainability. M. Coffman, as the new Director of the Institute for Sustainability and Resilience, will work with Deans. CTAHR and CSS were listed on the undergraduate certificate. Bruno wants to put it under ISR. Bruno wants to be part of the conversation with interdisciplinary studies (IS) and use that as a home for sustainability. IS is an incubator for academic programs. Bruno stated that most of the students in IS are studying “sustainability”. What about Graduate programs? What is the appropriate structure? The problem with “Sustainability” -- is units are thinking “how can I own it.” A question was raised with Bruno: Should M. Coffman add more Deans to ISR steering committee? (SOEST, CSS, CTAHR, NatSci, ENG, and Hawaiiinuiakea are all on the steering committee). Other Deans want in such as A&H, Law, JABSOM.</p> <p>Final discussion with Bruno. The approval process for graduate programs vs. undergraduate programs is inconsistent, with newly proposed UG programs being reviewed by MFS but not the new graduate programs. Currently, Graduate Division recommends approvals. Perhaps need a more cohesive structure, Bruno agrees. Graduate Council (Division?) needs to approve graduate faculty as graduate faculty members. Look at the workload. Needs to be a commonality.</p> | |
| COMMITTEE REPORTS | <ol style="list-style-type: none"> 1. CAB (DV) – No report. The next CAB meeting will be scheduled in January 2019. Due to the recent resignation of Chair Chris Measures, Robert Paull, Vice-Chair, will be the new CAB Chair. 2. CAPP (CS) – CAPP held a meeting will be on Wednesday, November 21st from 3:00 PM - 4:30 | <ol style="list-style-type: none"> 1. Ann Sakaguchi will become the liaison for the CAB once D. Vincent retires in December 2018. 2. No action is taken. |

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| | <p>PM. CAPP reviewed CES and other issues and meet with proposers of Sustainability Certificate.</p> <ol style="list-style-type: none"> 3. CFS (AS) – No report. Meeting of 11/7/18 was canceled. The next meeting will be on November 21, 2018, in Hawaii Hall 208. In addition, work will be done offline. 4. COA (AS) – No report. The next meeting will be on Wednesday, November 28, 2018. 5. COR (DD) – No report. The next COR meeting will be on Wednesday, November 28th at 1:00 PM in Hawaii Hall 208. 6. CPM (CS) – No report. The next CPM meeting on will be held on Wednesday, November 28, 2018, at 4:00 PM in HH 208. 7. CSA (JG) – Met on Wednesday, November 7 with GSO representatives about transitions into grad school for new students. The next meeting will be on Wednesday, December 5, 2018. 8. GEC (SR) - GEC held a meeting on Friday, November 16, 2018, in ITC 105B. M. Bruno and B. Powell attended the meeting and the committee updated them on the GEC activity thus far this year as well as future plans. The next meeting is scheduled for November 23, 2018, in ITC 105 B. 9. CEE (JG) – Met with M. Stitt-Bergh. The next CEE meeting is scheduled for December 5, 2018. 10. UHPA (AS) – No report. | <ol style="list-style-type: none"> 3. No action is taken. 4. No action is taken. 5. No action is taken. 6. No action is taken. 7. No action is taken. 8. No action is taken. 9. No action is taken. 10. No action is taken. |
| UNFINISHED BUSINESS | <ol style="list-style-type: none"> 1. The FAR search committee is working. | <ol style="list-style-type: none"> 1. No action is taken |
| BUSINESS | <ol style="list-style-type: none"> 1. Discussion of agenda items for the Senate Leadership Retreat scheduled for Monday, November 26th in Hawaii Hall 309 from 2:30 PM - 4:00 PM. The reorganization and other issues | <ol style="list-style-type: none"> 1. No action is taken. |

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| | <p>will be discussed.</p> <p>2. Discussion of the role of CAPP and Graduate Council in reviewing program proposals. An issue exists. The undergraduate curriculum is the purview of the MFS. Graduate curriculum is done by Grad Council. Is this a problem; is it sustainable. Shider, Law School, and JABSOM do not report to Grad Council. Possibly when CORGE was dissolved, Grad Council took over this responsibility.</p> | <p>2. MFS office will look for what happened when CORGE was dissolved and graduate programs were ceded to Grad Council.</p> |
| ADJOURNMENT | <p>The next meeting of the Senate Executive Committee will be on November 26, 2018, in Hawaii Hall 309.</p> | <p>Motion to adjourn A. Sakaguchi; seconded by D. Duffy. Passed unanimously. Meeting adjourned at 4:02 PM</p> |

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on November 26, 2018.