

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** September 12, 2024 12:00 Noon  
**LOCATION:** via Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Kaliko Baker	E	Spencer Remeelin	P		
Mario Cruz	P	Beatriz Rodriguez	E		
Patsy Fujimoto	P	Paulette Yamada	P		
Thomas Pearson	P				
Foley Pfalzgraf	P				
Carolyn Stephenson	P				

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	SEC liaison Carolyn Stephenson called the meeting to order at 12 Noon.	
<b>Review of Minutes</b>	There were no minutes to review and accept.	
<b>SEC Liaison Presentation</b>	SEC liaison Carolyn Stephenson gave an introductory Power Point presentation on CAPP.	
<b>CAPP Officer Elections</b>	The following were elected: Chair: Patsy Fujimoto Secretary: Paulette Yamada The election of the vice chair was postponed until after the special MFS election.	

<b>Selection of Meeting dates</b>	It was decided that CAPP will meet twice a month on the first and fourth Tuesday at 1:30 PM via ZOOM. The next meeting will be Tuesday September 24 at 1:30 PM.	Carolyn Stephenson

The meeting was adjourned at 12:35 PM  
Respectfully submitted by Patsy Fujimoto