



UNIVERSITY  
of HAWAII®  
MĀNOA

## EXECUTIVE COMMITTEE

## MEETING MINUTES

**MEETING DATE:** Friday, May 2, 2014  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	John Casken - SEC Secretary: 10:50 am	P	Chancellor Tom Apple	10:15 am – 10:55 am
Peter Garrod	P	Stacey Roberts	E	Carolyn Stephenson	P	Florence Thomas, CORGE, SOEST	10:50 am – 11:15 am
Doug Vincent	P						
Kristin Herrick – Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 10:10 am by Chair Ericson.
VISITOR	Chancellor Tom Apple discussed the proposal to reduce the budget by filling vacant deans and directors positions internally. Chancellor Apple explained that there is an opportunity to reduce the large impact of hiring new deans and directors on the budget by filling the positions with existing staff. The Chancellor estimated that there 7-8 vacant E&M positions that could be filled with existing staff with the potential of saving \$1.0 – 1.2M by filling with	No action taken by the SEC.



UNIVERSITY  
of HAWAII®  
MĀNOA

	<p>people we are already paying. This proposal was discussed with Interim President Lassner and members of the BOR. To accomplish this it might require restructuring of units with the potential of moving units into larger units. Examples were moving TIM to Shidler; Lyon Arboretum to CTAHR; PBRC to Natural Sciences. Others would be negotiated but Apple emphasized that no units would be closed.</p>	
<b>VISITOR</b>	<p>Issue 9.14 Florence Thomas (SOEST) of CORGE presented on CORGE's actions on the Graduate Certificate Proposal "Renewable Energy and Island Sustainability". A CORGE subcommittee was formed. The proposal was submitted as cross disciplinary certificate program but the CORGE <a href="#">subcommittee report</a> recognized that the proposed program was vague and required further revision. The proposal was returned for revision to the College of Engineering but no revision was submitted. CORGE will revisit in Fall 2014.</p>	<p>Florence Thomas reported on CORGE's actions regarding the proposed graduate certificate program in Renewable Energy and Island Sustainability. Issue 9.14 will be referred back to CORGE in August for resolution and recommendation.</p>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CPM A discussion regarding the CPM motion on Periodic Review of Faculty and the edits provided by CPM to SEC on the proposed policy.</li> <li>2. CPM Doug Vincent reported that a motion from CPM would be forthcoming requesting that</li> </ol>	<ol style="list-style-type: none"> <li>1. Because no motion had been received by CPM and that CPM was not going to meet again, the SEC would advance a motion endorsing the policy while pointing out the Senate's concern about involvement of Deans in the process. The Chair would inform the Chair of CPM of change. Motion to add an SEC motion to the Manoa Faculty Senate Meeting passed unanimously.</li> <li>2. Members were concerned about sending this motion to Administration as last year's survey from the Office of the Vice-president for Academic Affairs suggested that faculty at Manoa had</li> </ol>



UNIVERSITY  
of HAWAI'I®  
MĀNOA

	<p>Administration provide faculty with details on number of classes taught by tenured and untenured faculty with the goal of seeing if the numbers of tenured faculty are declining. Vincent reported that this had been approved by vote by the CPM at the Friday, April 25, 2014 meeting.</p> <p>3. CAB</p>	<p>smaller teaching loads than most other peer and benchmark institutions. And though the survey had some flawed data, The overall impression given to the Legislature and the public at large was that UH-Manoa faculty were underworked. Committee members agreed that more information would be useful and should be re-visited next year.</p> <p>3. The Committee on Administration and Budget will present resolutions endorsing the Facilities Management Reorganization and rejecting the proposed reorganization of the College of Sciences.</p>
ADJOURNMENT		<p>Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 12:00 pm.</p>

Respectfully submitted by Doug Vincent, Acting SEC Secretary.

Approved unanimously by e-mail the SEC via e-mail.