

## Committee on Faculty Service Meeting Agenda

Date: December 12, 2023

Time: 12:00 PM

Zoom link:

### Attendance

#### Members

Name	Role	Attendance
Marguerite Butler	Co-Chair	Present
Naiyi Fincham	Member	Present
Lori Fulton	Secretary	Present
Richard Medina	Co-Chair	Present
Birendra Mishra	Member	Excused
Wesley Palmer	Member	Excused
Liang Wang	Member	Excused
Carolyn Stephenson	SEC liaison	Present
John Kinder	UHMFS Office	Excused

#### Guests

Name	Role	Time
None		

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		Meeting was called to order by Medina at 12:03 PM.
<b>Review of Minutes</b>	1. Review of NOV 28 minutes	1. Butler made a motion to approve the minutes. Fincham seconded. Approved by unanimous consent.
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. Items from SEC Liaison               <ol style="list-style-type: none"> <li>a. SEC gave testimony to Board of Regents 12/7 special meeting in oral and written form on Presidential Search. BOR increased search committee to a committee of the whole, but did not provide for formal faculty input. SEC encouraging committees and individuals to submit testimony to next special BOR meeting January 4.</li> <li>b. GEC Governance documents went to CAB, but not to CFS, although there appear to be issues relevant to CFS work. Q: Was CAB asked to review particular items or conduct an overview? Was asked to look at for approval of the proposed revised governance document.</li> <li>c. SEC approved all of the recommendations CFS has made to date.</li> </ol> </li> <li>2. Academic Grievance Committee               <ol style="list-style-type: none"> <li>a. 3 vacancies after approval of 2 recommendations (Ching, Marshall).</li> <li>b. 11/29: D. Ching agrees to accept an appointment to AGC (instead of SCAB) as regular or alternate.</li> </ol> </li> <li>3. Student Conduct Appellate Board               <ol style="list-style-type: none"> <li>a. Vacancies filled after SEC approval (Woodruff, Pokhrel, Moffett)</li> <li>b. 12/8: S. Lau opted to defer their participation to 24-25 AY.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. CFS decided to ask that the GEC Governance documents be referred to the CFS committee to review items relevant to CFS work.</li> <li>2.</li> <li>3. Note to John: Please add S. Lau as future potential volunteer for SCAB 24-25 AY</li> <li>4.</li> </ol>

	<ol style="list-style-type: none"> <li>4. GenEd <ol style="list-style-type: none"> <li>a. W-Board (1 vacancy)</li> <li>b. O-Board (1 vacancy after approval of 1 recommendation)</li> </ol> </li> <li>5. Graduate Tuition Waivers Committee <ol style="list-style-type: none"> <li>a. Current: 5 candidates identified</li> <li>b. 11/28: M. Butler (NATSCI), M. Stark (CALL) forwarded to SEC by CFS</li> <li>c. 11/28: M. Tallquist (JABSOM) provided CV</li> <li>d. 12/8: J. Griswold (SOEST) provided CV</li> <li>e. 12/12: J. Maricic (NATSCI) provided CV</li> </ol> </li> <li>6. 12/1: SOA Faculty Senate confirms Eric Peterson as MFS senator representing SOA.</li> <li>7. Election Timeline Dates (per Rules of Order): <ol style="list-style-type: none"> <li>a. By Feb 28: poll faculty for candidates</li> <li>b. By Mar 15: Complete election of new senators and forward election results to SEC</li> </ol> </li> </ol>	
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Recommend Eric Peterson as MFS senator representing the School of Architecture.</li> <li>2. Recommend 1 regular member to AGC <ol style="list-style-type: none"> <li>a. D. Ching</li> </ol> </li> <li>3. Recommend 3 additional candidates to participate on Graduate Tuition Waivers Committee <ol style="list-style-type: none"> <li>a. Griswold</li> <li>b. Maricic</li> <li>c. Tallquist</li> </ol> </li> <li>4. MFS Election preliminary timeline <ol style="list-style-type: none"> <li>a. Feb 12 - Feb 21 (Wed): Candidacy period</li> <li>b. Feb 26 - Mar 1 (Fri): Complete election</li> <li>c. By March 11 (Mon): Submit results to SEC</li> <li>d. Committee assignments to be made at CFS meeting following approval.</li> </ol> </li> <li>5. Establish Spring 2024 meeting schedule</li> </ol>	<ol style="list-style-type: none"> <li>1. Medina made a motion to recommend Eric Peterson as MFS Senator for SOA. Butler Seconded. Approved by unanimous consent.</li> <li>2. Medina made a motion to recommend D. Ching as a member of the AGC. Butler seconded. Approved by unanimous consent.</li> <li>3. Butler made a motion to recommend Griswold, Maricic, and Tallquist to participate on Graduate Tuition Waivers Committee. Fincham seconded. Approved by unanimous consent.</li> <li>4. Medina made a motion to approve the election timeline as discussed. Fincham seconded.</li> </ol>

**MĀNOA FACULTY SENATE**

		Approved by unanimous consent. 5. Medina will send out a poll to establish first meeting of the semester and then determine remaining meetings.
<b>Guest(s)</b>	1. None	1. No action
<b>Committee Reports</b>	1. None.	1. No action
<b>Unfinished Business</b>	1. None	1. No action
<b>Business</b>	1. None.	1.
<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on date/time	Meeting adjourned at 12:35.

Respectfully submitted by Lori Fulton, Secretary  
Approved unanimously on January 12, 2024.