

EXECUTIVE COMMITTEE Minutes

MEETING DATE August 9, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present (arrived 1:41 PM)
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
Kim Binsted	Member	Excused
Shana Brown	Member	Present
Colin Moore	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Christine Beaule	GEO Director	1:45 PM - 2:15 PM
Betsy Gilliland	Incoming GEC Chair	1:45 PM - 2:15 PM

MĀNOA FACULTY SENATE

Scott Rowland	Incoming GEC Vice chair	1:45 PM - 2:15 PM
Michael Bruno	UHM Provost	3:30 PM - 4:15 PM

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair McKimmy at 1:33 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 07/13/2021 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 8/2/2021 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. Hearing no objections and with 3 abstentions, Chair McKimmy declared the minutes accepted by acclamation. 2. Hearing no objections and with 2 abstentions, Chair McKimmy declared the minutes accepted by acclamation.
Chair's Report	<ol style="list-style-type: none"> 1. 2021-2022 SEC Leadership: B. Sipes will be travelling through 08/16/2021. 2. Consultative Groups: The Provost will continue these meetings with the next one scheduled for 08/10/2021 at 4:00 PM. 3. Senate Zoom License: We have been using Chair McKimmy's Zoom account. 	<ol style="list-style-type: none"> 1. P. McKimmy will continue as chair through 08/17/2021. 2. No action taken. 3. The purchase of a Senate Zoom license from ITS was approved by acclamation. J. Kinder will proceed with the paperwork.
Action Items	<ol style="list-style-type: none"> 1. Senate Executive Committee Meetings: Dates and time for the 2021-22 meetings was discussed. A preference was expressed for continued Zoom meetings because of the rise in COVID cases. 	<ol style="list-style-type: none"> 1. The meetings were confirmed for Mondays from 1:30 PM - 4:30 PM over Zoom by acclamation.

	2. Campus Covid FAQ for Faculty: The draft made by T. Nguyen was discussed with three items added. T. Nguyen noted that the FAQs are campus specific.	2. T. Nguyen will forward the suggested FAQs to Brent Suyama.
Guests	<p>GEO Director Christine Beaule; Incoming GEC Chair Betsy Giulliland; and incoming GEC Vice Chair Scott Rowland (1:30 PM)</p> <p>The decision to move to all Course-Based Focus Designations in 05/2021 by the GEC in light of the 11/2019 Senate Resolution was discussed. Some members felt the action was a procedural issue vs. a policy change. The 05/2021 MOA between the SEC, GEC, and VPAA was cited as authority for this process action.</p> <p>Provost Michael Bruno (3:30 pm)</p> <p>Provost Burno shared that he and VPSS Ideta met with and proposed ideas for football parking to VP Gouveia. The Provost hopes to track to a better position before the first game. SEC expressed that the system seems to be putting athletics before academics. Faculty working out of state was not a major issue until the pandemic. General Counsel has concluded that the university is liable for tax associated items. Currently, requests are handled case by case with units needing to pay to have the situation evaluated. The COVID situation changes frequently. The desire is to not have faculty pay for COVID tests. Ideally, one test provider would serve all of UH Mānoa. In-person class room disinfection will be left to custodial staff. It is not anticipated that rooms will be cleaned after each class. A search for the campus CARES Office Director will begin by 09/2021. Faculty could include a Lumisight reminder or a link to campus COVID guidelines/FAQ in course syllabi. A range of opinions exist and are expressed on opening campus and on how classes are offered. Faculty may want to</p>	<p>1. The issue will be further discussed under Business.</p> <p>2. No action taken.</p>

	select a hybrid option for courses as this holds a room if in person instruction is desired later in the semester.	
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – No report. 2. CAPP (JP) – No report. 3. CFS (TN) – Donna-Marie Palakiko, SONDH appointed to HAP Board to complete a 3-year term that began 07/01/2019 and ends 06/30/2022, vacated by K.Wright. Appointment letter sent 08/6/2021. 4. COA (PB) – No report. 5. COR (JP) – No report. 6. CPM (TC) – No report. 7. CSA (PB) – No report. 8. GEC (CSI) – No report. 9. CEE (TC) – No report. 10. UHPA (TC) – No report. 11. Campus Climate Committee (TN) - The FAQ request was discussed under Action Items. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. See Action Item #2.
Unfinished Business	<ol style="list-style-type: none"> 1. There was no unfinished business. 	
Business	<ol style="list-style-type: none"> 1. September Senate Meeting: The prudent option is to conduct the meeting virtually because of room capacity and social distancing. We may need or desire a parliamentary adviser for the meeting. The agenda should include the CAPP resolutions that lapsed. 2. Staff Senate Inquiry on Football Parking: Their senate chair is still organizing a time. This is a 	<ol style="list-style-type: none"> 1. The Senate will convene electronically for the September 2021 meeting. J. Potemra will contact K. Binsted to relay the issue to CAPP as she convenes their first meeting. 2. Chair McKimmy will attend the meeting.

	<p>matter of academics vs. athletics.</p> <p>3. GEC Action on All Course-Based Focus Designations: Options were reviewed including: new GEC communication explaining the rationale and authority behind the action or a Senate Chair reviewing the issue, the Executive Committee discussion, and a decision to take no additional action.</p> <p>4. Faculty Out of State Work: We recognize this as an administrative purview. Working out of state can be a concern to the Senate as it may affect out-of-state research, hiring of remote instructors, and the ability to provide service to the community and students. The process does not seem extremely dire or onerous, although it may be more cumbersome than previously. A few requests have been approved.</p>	<p>3. Discussion will continue on the 8/23/2021 meeting. Chair McKimmy will ask Incoming GEC Chair Gilliland to initiate a draft communication.</p> <p>4. No action taken.</p>
New Business	<p>1. ACCFSC Co-Chair: ACCFSC Bylaws require a co-chair from a 4-year institution. T. Nguyen inquired if B. Sipes was interested. T. Conway has a list of other possible 4-year institution chairs who are eligible to serve.</p>	<p>1. No action taken.</p>
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, August 16, 2021 at 1:30 PM.</p>	<p>Having completed business and hearing no objections, Chair McKimmy adjourned the meeting at 4:35 PM.</p>

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on August 16, 2021.