

**Committee on Administration & Budget  
Agenda/Minutes**

**Meeting Date**            May 6, 2025  
**Meeting time**         10:00 -11:00 am  
**Location**                Virtual meeting









**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Kathleen Connolly	Co-Chair	Present
Barbara DeBaryshe	Co-Chair	Present
Oceania Francis	Member	Present
Albert Kim	Member	Present
Teresa Krief	Member	Present
James Potemra	Member	Present
Mark Thorne	Chair	Present
Yola Monakhov Stockton	Member	Present
Sarita Rai	SEC Liaison	Present

**Guests**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Meeting Called to Order</b>	By Mark Thorne, Chair	Meeting called to order at 10:05 am
<b>Review of Minutes</b>	<a href="#">CAB Minutes 20250415 - Google Docs</a>	Minutes were approved with 6 in favor and 0 against
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>1. Updates to travel policy</li> <li>2. Resolution to hire Chancellor (Business item 4)</li> </ol>	
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. Consultation and comments on draft UH EP on AI.  <div>  Draft AI policy for consultation.20...            Draft EP AI Policy review with lin...         </div> </li> </ol>	<ol style="list-style-type: none"> <li>1. Comments will be aggregated by shared doc; due by May 20</li> </ol>
<b>Business</b>	<ol style="list-style-type: none"> <li>1. COE Resolution  <div>  CAB Reso COE Reorg 042825         </div> </li> <li>2. Motion to amend Rules of Order  <div>  CAB Motion to Amendment to the...         </div> </li> <li>3. Comments on EP on Sustainability  <div>  20250303 Consultation memo re p...            20250303 Proposed EP 5.232 Sust...           <div>  SECOND REVISION FINAL CA... </div> </div> </li> <li>4. SEC Resolution on Search for Chancellor  <div>  Resolution to Urge the BOR to be...         </div> </li> <li>5. MFS meeting CAB representation and CAB report - Chair Thorne will be traveling for work on 5/14.</li> </ol>	<ol style="list-style-type: none"> <li>1. Chair will notify MFS office this is the final reso for UHMFS meeting</li> <li>2. Noted this is a first reading</li> <li>3. Chair will take comments if received by early next week</li> <li>4. CAB voted and unanimous in favor of supporting the resolution to urge the BOR.. when edits are completed</li> </ol>
<b>Guest(s)</b>	None	

<b>Committee Reports</b>	N/A	
<b>Other</b>		
<b>Adjournment</b>		Meeting adjourned a At 11:06

Respectfully submitted by CAB Secretary James Potemra.  
Approved on August 27, 2025