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**GENERAL EDUCATION COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** May 3, 2019 2:30-4:00 PM  
**LOCATION:** Saunders 704  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaule	E	Lisa Fujikawa	E
Halina Zaleski	E	Garrett Clanin	E	Ronald Cambra	E	Vicky Keough	P
Shannon Johnson	P	Kimo Cashman	P	Ryan Yamaguchi	A	Sheela Sharma	P
Kalikoaloha Martin	E	Carolyn Stephenson (SEC liaison)	P			Cari Ryan	P
Raiyan Rafid (ASUH representative)	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Shannon Johnson at 2:30 pm	
REVIEW OF MINUTES	Minutes from April 26 approved 5-0-0.	
ACTION ITEMS	No action items.	

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DISCUSSION ITEMS	<p><b><u>Gen Ed Assessment Plan:</u></b> There was a review of the draft GenEd Assessment Plan which outlines a comprehensive plan for assessing SLOs.</p> <p><b><u>Topics discussed:</u></b></p> <ul style="list-style-type: none"><li>• Make recommendations regarding adjustments to Gen Ed requirements, hallmarks, and learning objectives</li><li>• Suggest methods of pedagogical support; policies and procedures of Gen Ed.</li><li>• Assessment will identify how students are / are not meeting certain learning objectives, and try to identify how to help faculty to achieve better student learning outcomes. Will ask, given any weaknesses in SLO's that are identified, how can pedagogical support or program design better help students achieve those SLO's?</li></ul> <p><b><u>General discussion included:</u></b></p> <p>Importance of data transparency; governance issues (who will get assessment reports, make decisions about reports); reasons for planning assessment of learning objectives that are not currently explicitly part of Gen Ed program (i.e., critical thinking and information literacy); which courses will be selected to participate and what will be the criteria to choose courses; how much material will be collected per course to create a “representative group”; what is a “faculty learning community” and how is it different from something like “review committee.”</p> <p><b><u>GEC governing document</u></b> (from Governance working group): will be forwarded for next week's meeting</p> <p><b><u>Mission and vision statement</u></b> (from Curriculum working group): postponed for next week's meeting</p>	
INFORMATION ITEMS	<p><b><u>Liaison reports:</u></b> <b><u>O-Board:</u></b> updating focus application instructions to improve clarity of language. <b><u>DIV:</u></b> looking at student learning outcomes <b><u>HAP:</u></b> working on explanatory notes; there will be a system-wide board meeting this summer</p>	



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	<u>GEO Director's report</u> . No report this week. <u>GEC Chair's report</u> : Governance working group has been working on GEC governing document; will be brought to GEC next week	
<b>ADJOURNMENT</b>	Meeting adjourned at 3:35 pm.  Next GEC meeting is Friday, May 10, 10:30 am-12:00 pm, ITC 105B.	

Respectfully submitted by Shana Brown, Secretary.

Approved on 05/10/2019 with 4 votes in favor of approval, 0 against and 1 abstentions.