

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: December 1, 2014 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	Carolyn Stephenson, Chair, CAPP	1:45 – 2:20 pm
Duane Stevens	P	Peter Garrod	P	Ashley Maynard	P		
Stacey Roberts	P						
Lorna Ramiscal - Staff	P	Rebecca Fraser - Staff	E				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:30 pm
REVIEW OF MINUTES	1. The minutes of November 17, 2014 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes as amended; second by D. Stevens. Passed unanimously.
CHAIRS REPORT	1. Chair Bontekoe met with Representative Isaac Choy, Chair of House Higher Education. Choy invited Ron to provide testimony before the committee, including information about the need for faculty representation on the BoR. 2. The Budget Taskforce has been subdivided into three working groups, each to develop models for budget allocations. The C-D (Cutshaw/Dasenbrock) plan (aka lipstick plan) would have that 38.5% of tuition dollars returned to the units that generate it. It now appears that it will take longer than originally planned, with implementation well into the Spring Semester. 3. Memorandum of Agreement (MOA) between UHPA and UH regarding clarifying roles of faculty senates and UHPA. In response to the Hawaii Labor Relations Board settlement, UHPA/UH were	1. The SEC encouraged Chair Bontekoe to develop lines of communication between Representative Choy, especially with respect to potential bill development. 2. No further action taken. 3. The SEC thanked Chair Bontekoe for his considerable efforts to develop and shepherd the draft MOA through the

	<p>supposed to come up with a MOA by December 1, 2014. Chair Bontekoe and ACCFSC executive were revising a 1976 document that had originally been approved by the Faculty Senate and UHPA but not the UH administration. The ACCFSC had kept the UHPA informed of the progress. It was ready to be presented to UHPA and the UH administration. UHPA acting unilaterally, proposed a new document to the UH administration. The UH administration has been largely silent on the process but did produce an alternative document. Neither document was acceptable so negotiations will continue.</p>	<p>various campus senates via the ACCFSC. It now appears that the effort was for naught.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CoRGE -- CoRGE will meet this week. 2. CAB – CAB continues to meet regularly, most of its work is in support of Chair Sakaguchi as she sits on the Budget Task Force 3. CAPP -- Committee Chair Stephenson reported on two issues before CAPP. 1) It appears that UH administration has changed the admission policy for foreign students regarding the SAT exam. In countries where the SAT is difficult or expensive to take, alternatives may be accepted. 2) Concerns have been raised about the Interdisciplinary Studies Program developing degree programs without MFS approval via CAPP. 4. GEC – Due to discussion of personnel issues, the SEC went into executive session. The SEC asked guest Carolyn Stephenson and member Peter Garrod to step out until the discussion was complete. General Education Committee SEC liaison Stacey Roberts reported. 5. CFS – The Committee on Faculty Service will meet this week and will address appointments to the Athletics Advisory Board and hopefully, the SERG working group 6. MAC – The Manoa Assessment Committee has met but there is nothing to report 	<ol style="list-style-type: none"> 1. No action taken 2. No action taken 3. The SEC recommended to CAPP to investigate these issues further and report back to the SEC for additional action. 4. The SEC thanked Stacey for the report. The SEC supports the action of the GEC and the subcommittee. 5. No action taken. 6. No action taken

	7. CoA – The Committee on Athletics has not met.	7. No action taken
OLD BUSINESS	1. MOA between UHPA and UH regarding faculty senates (see Chair's report)	1. No action taken.
NEW BUSINESS	<p>1. SEC Membership – Duane Stevens is taking a six months sabbatical starting January 1, 2015. The SEC needs to replace. The next alternate is Kelley Withy from JABSOM.</p> <p>2. VCAA Office request for faculty representation on SERG (Student Engagement, Retention and Graduation) working group.</p> <p>3. Change in the Ethics Policy</p> <p style="margin-left: 40px;">a. October 2008 EP 5.211 Policy for Responding to Allegations of Research and Scholarly Misconduct.</p> <p style="margin-left: 40px;">b. October 2014 EP 12.211 Policy for Responding to Allegations of Research and Scholarly Misconduct.</p> <p>4. Agenda for next SEC meeting.</p>	<p>1. Chair Bontekoe will contact Kelley Withy and ask her to serve, the six month period on the SEC. Duane will return to the SEC after his sabbatical. If neither Kelley nor Ann are willing to serve, then the SEC will call for a special election to fill the 6 month period while Duane is on sabbatical.</p> <p>2. SEC referred this issue to CFS for recommendations and encouraged quick recommendations.</p> <p>3. The SEC discussed this and recommended to CoRGE liaison Peter Garrod to first address this issue to VPRI Vassilis Symos for an explanation of why the change was being made. Then bring CoRGE into the discussion as necessary.</p> <p>4. The agenda for the next SEC meeting was developed.</p>
ADJOURNMENT	The SEC will meet next on Monday, December 8, 2014 at 1:30 pm in HH 208.	Motion to adjourn made A. Maynard and seconded by D. Stevens. All approved the motion. Meeting adjourned at 3:40 pm.

Respectfully submitted by Doug Vincent, SEC Secretary.

Approved unanimously on December 8, 2014.