

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      February 5, 2024  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Member	Present
Gerry Busch	Member	Excused
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

### Guests

Name	Role	Time
Michael Bruno	Provost	2:00 pm - 2:45 pm
David Lassner	CEO	2:45 pm - 3:15 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting was called to order.	The Zoom meeting was called to order by Chair Centeio at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 1/29/2024 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
<b>Chair's Report</b>	<p>1. Update on [ACCFSC] URGENT -- Emergency Meeting (FRIDAY) 2/2 after PSAG Meeting. To discuss second faculty member on advisory group. Lack of neighbor island and community college representative noted. Group did not meet quorum.</p> <p>On survey, many highlighted need for neighbor-island and community college representation are important. We would want additional Mānoa faculty if possible, preferably a researcher.</p> <p>2. Spring SEC Guest meetings with Provost Bruno &amp; CEO Lasser are scheduled.  <a href="https://www.hawaii.edu/uhmfs/calendar/">https://www.hawaii.edu/uhmfs/calendar/</a></p> <p>3. Update on in-person Spring Senate meeting room availability reservations for dates 3/13, 4/17, &amp; 5/8            Law school classroom #2 (121) not available.            Law school classroom #3 (85) not available.</p> <p>ARCH 205 Lecture hall (199) pending 3/13 &amp; 4/17 decision from WCC. 5/8 res denied due to final exam week.</p> <p>4. Textbook strategy committee memo request</p> <p>5. Concern expressed from previous chair regarding CAB workload</p> <p>6. Senate office technology update. A large matte screen, all-in-one speaker/camera, and a mini Mac with keyboard and mouse will be installed.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p>

<b>Action Items</b>	1. None	
<b>Guest(s)</b>	<p><b>Provost Michael. Bruno (2:00 pm - 2:45 pm)</b></p> <p>Regarding the EAB (<a href="https://eab.com/">https://eab.com/</a>) meeting, Provost Bruno noted that the presenters will focus on trends in higher education (attitudes, regional characteristics), ideas of shared governance. EAB has significant data on high school students and try to match students with what is available at UHM. Messaging that will resonate.</p> <p>When asked about how hard the timeline is for the LMS migration, Provost Bruno recommended that we contact iAVPAE Paul McKimmy, who is handling the migration.</p> <p>When asked about shared governance, Provost Bruno focused on the working relationship between faculty and administration.</p> <p><b>CEO David Lassner (2:45 pm - 3:15 pm)</b></p> <p>When asked about the Advisory Group for the BOR, President Lassner had no advice.</p> <p>When asked about the functional statement on the Office of the President, he noted it was approved by the BOR when the Chancellor and President were merged.</p> <p>When asked about the sale of the St. Francis to a developer, President Lassner noted that UH was outbid.</p> <p>When asked about the land connected to the College of Education, President Lassner noted the area could address the lack of social spaces after 4:30pm.</p> <p>The lab school is no longer part of the University (for roughly 20 years) and rarely works with the College of Education.</p> <p>When asked about why the dorms were moved to Gouveia's office, President Lassner noted that the dorms had been under Student Affairs for a very long time. The dorms have been a long-standing issue.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

	When asked about where the question of due process fit between workplace non-violence complaint process with the Title IX complaint process, President Lassner deferred to those with expert knowledge.	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (CS)</b> – Meeting was held on January 30th, 2024, 10 a.m. CAB set up subcommittees on the 4 issues before it: micro-credentials, grad assistants, program names, and Bylaws changes. GEC governance also still open. Agreed to hold off on examination of Bylaws changes re committees until after CFS survey of committee chairs done. CAB asked the SEC to consider whether there is too much in the way of referral of administrative changes and too little on addressing major policy issues. Next CAB will be February 14.</li> <li><b>CAPP (EB)</b> – Meeting was held on February 1st. Discussed presidential search, CIP codes, micro-credentials and badges, and the next steps in reviewing the proposals to change the General Education Curriculum. Next meeting will be in person on February 22nd and D. Halbert has been invited.</li> <li><b>CFS (CS)</b> – No report. Next meeting is scheduled on February 13 at 12:00 pm.</li> <li><b>COA (DF)</b> – No report. Next meeting is scheduled for February 6, 2024. Director of Athletics Craig Angelos will attend.</li> <li><b>COR (EB)</b> – Jason Kenji Higa is now the chair of COR. Meeting was held on February 1st, 2024 to discuss proposed new procedures for postdoc associates, a subset of UH postdocs who are not employees of the university. There was discussion of the 30 questions required for hiring new postdoc associates and more general discussion about whether postdocs are suitably compensated and about the possibility of hiring postdocs through RCUH.</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

	<p>6. <b>CPM (GB)</b> – No report. Still deciding the next time to meet.</p> <p>7. <b>CSA (BR)</b> – Meeting was held on February 1, 2024. Focusing on two issues this semester. First, a survey of the campus concerning commuting. Second, student housing issues focusing on structural problems and hoping to be more proactive rather than reacting to specific issues. They will be inviting representatives from housing to future meetings.</p> <p>8. <b>GEC (GB)</b> – Meeting included discussion of GEC's position on articulation of lower-division E and O courses from other UH System campuses. No conclusion or recommendation. Discussed “Summary of Proposed Substantive Modifications to ‘Faculty Governance of University of Hawaii at Mānoa General Education’ ”</p> <p>9. <b>CEE (RR)</b> –No report. Next meeting is scheduled on February 23rd at 3:00 pm.</p> <p>10. <b>Campus Climate Committee (BR)</b> – No report. Next meeting February 6, 2024.</p> <p>11. <b>Grad Council (CS)</b> – No report. Next meeting February 27.</p>	<p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>	<p>1. Group discussion of 2022-23 GEC Annual Report Pending response from the GEC. The chair reported that they are working on an edited version.</p> <p>2. Drafting a statement to the BOR on the function of the ACCFSC and the concept of shared governance. A proposed statement was presented and discussed.</p>	<p>1. No action taken.</p> <p>2. E. Biagioni moved, seconded by D. Flynn, to not send the letter. Approved by unanimous consent.</p>
<b>Business</b>	<p>1. Draft email to Congress</p> <p>2. Provost Bruno Response to EAB</p>	<p>1. To be moved to unfinished business.</p> <p>2. E. Centeio will contact senate committee chairs to see if people are interested.</p>

**MĀNOA FACULTY SENATE**

<b>New Business</b>	1. Message on behalf of the Provost regarding the UHM Campus report to the BOR for the 3/21 BOR meeting	1. To be moved to unfinished business.
	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 12, 2024 at 1:30 pm.	
<b>Adjournment</b>	Having completed business and hearing no objections, Chair E. Centeio adjourned the meeting at 4:31 PM.	Motion by B. Richardson to adjourn, seconded by R. Raphael. Approved by unanimous consent.

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously as corrected on February 12, 2024.