

**CAPP Committee
Meeting Minutes**

MEETING DATE: Feb. 25, 2022 9:30AM - 11:00 AM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	P		
		Kaliko Baker	E		
Patsy Fujimoto	P	Anna Stirr	P		
Hannah Manshel	P	Jean Thoulag	P		
Jon Matsuda	P				
Ashley Maynard	P	Kim Binsted	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair called the meeting to order at 9:36 am.	
Review of Minutes	Minutes of Feb 4, 2022 were reviewed. Motion to adopt made by Anna and seconded by Patsy.	1. Minutes of Feb 4, 2022 adopted. 7 ayes, for a unanimous vote.
Chair's Report	<ol style="list-style-type: none"> 1. Michael Cooney resigned from CAPP. 2. Kaliko Baker is keeping up with the committee agendas, minutes, etc. 3. Ashley was in touch with Betsy Gilliland. Betsy sent GEC-related files to our committee which Ashley forwarded to us. Betsy also sent a link to a page with a video clip by Della Teraoka about the problems with GenEd and recommended we view it. Betsy drew attention to the video link in response to our request if the GEO should be invited to our suggested Manoa campus-only Town Hall. The chair also drew our attention to the documents 	

	<p>linked by the GEC in their first response to CAPP re the Gen Ed Redesign Proposal.</p> <p>4. BOR meeting was interesting. Ashley presented testimony to recommend a rejection of the PIG report and to consider instead the SCR201 Task Force Report which does not make changes to regents policies. The language in the SCR 201 Report is future-oriented, and faculty will have a chance to participate in consultation. Brent Sipes provided SEC testimony, and Keali'i Gora gave a great response. Debbi Hartmann gave testimony on behalf of UHPA. Regent Wilson was supportive of university autonomy, but has some concerns about the tenure process. The regents rejected the PIG Report by not voting on it and instead adopted the SCR 201 Task Force Report.</p> <p>Question: (Shiobhán): Are there training requirements for board members? Chair: Commented that there is training, but it appears that the BOR could be better acquainted with our contract. She looks for teachable/educable members and moments.</p>	
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SEC Report	<ol style="list-style-type: none"> 1. SEC met two weeks ago and before BOR and Full Senate meeting. 2. SEC prepared testimony for BOR PIG/SCR and recommended the BOR not to take up PIG take up SCR 201. 3. MFS passed the resolution about interim EM appointments and transparency. 4. SEC met with Provost. Lots of controversy about travel policy and members were surprised by the change in policy. Provost said he had 5 meetings about the policy; Lassner seems inclined to kill it. Department faculty may not all be able to front travel funding. Committee to be formed to address questions. 5. SEC raised questions about the Space Committee and its transparency and consultancy. Provost's view was different from SEC's. This matter will be revisited next time the meeting. 6. SEC questioned the provost about whether the Board of Regents and Legislature is standing up for autonomy of the university. 7. College of Engineering and Vote of No Confidence in the dean the matter is ongoing and the Provost is giving this attention. 8. Workload report discussed. It is very onerous to put together but shows faculty are very engaged. JABSOM is a little different. Provost asks for estimates of time and money into putting this work and its cost/benefits. <p>Discussion:</p> <p>The revised travel policy was instigated by Amy Kunz and was reactive to a few who were given travel advances during COVID, did not subsequently travel, and have not returned the advances to date.</p> <p>Ashley sent a survey to faculty to see how the change would affect them. There were no positive responses out of 46 as of the CAPP meeting.</p> <p>It appears the VP of Finance instigated the change without consulting the faculty or other UH officers. Is this policy also covering RCUH and Foundation funds? Yes, no employee would be able to get a travel advance.</p> <p>Anna commented on department lack of information / no policy about travel advances. She commented on the challenges for her personally with travel funding. Some faculty have to have a "side hustle" to get funding to travel to conferences, research sites, etc.</p> <p>The change in travel policy and also restrictions in advances also makes it difficult if a faculty member is getting faculty groups together who are doing international research, and this policy kill international research and collaboration.</p>
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9. ACCFSC- proposal for non-confidence in Sen Mercado Kim as chair of Higher Ed Committee. Chair wants this also to come to UHM SEC and have all the SEC's onboard so all faculty senates collaborate. The goal is to have a collective action opposing the legislative takeover of the university and to send a message to senators with the hope of getting a few senators on our side.

Side Discussion:

A CAPP member feels the vibe and the environment to raise questions with the current faculty senate is not positive. Is there a mechanism to submit questions to the faculty senate before the meetings? Member feels the current MFS meeting atmosphere and the way things are presented are not encouraging discussion. Is the way the senate is led is helpful? People may want to say more, but people may not feel they are in a protected space. Suggested that a might use a process learned from other boards that had a mechanism to allow members to send anonymous comments on issues; which gets around power differentials.

Kim responds that this is a good idea and will look into this idea with SEC.

Discussion of some of the trust eroding practices of administration; telework requests are not being given long term, but space is being considered and potentially.

Essential messages! They aren't coming to us on important changes, etc.

Impacts of returning to campus. The library was able to use federal relief money to purchase better masks.

Faculty Workload - BOR is pleased with the "tool" (workload form) that demonstrates we are doing what we said we were doing.

Teaching equivalency: "what are we getting?"; can't quantify this meaningfully across all disciplines in a standard way. To his credit, Lassner said in the BOR meeting that because scholarship in dance is different from chemistry the equivalencies will be different. BOR wants to automate teaching equivalencies and the Workload Assignment Template.

The Workload Assignment Template is not going away, and we should be vigilant of how its getting used.

Guests	1.	
Committee Reports		
Old Business	<p>4. Grad Division policy about probation appearing on transcripts-- from Julie Maeda: "Students cannot graduate while "on" probation. Academic probation is part of a student's academic record and once requirements are met to get off of probation - grades or dissertation completed and submitted, the probation notation is removed in the term of graduation. There are two kinds of probation for graduate students, grades and time to degree or lack of progress. The latter is more common for graduate students. For those who are on probation for lack of progress, if they graduate within 10 years, the notation is removed. However, if they graduate after 10 years, if an extension is approved, the probation notation up to the semester prior to graduation will remain on the transcript, but is removed for the term of graduation."</p> <p>What does CAPP think about this? Any action to propose?</p> <p>Edo: Lots of discussion at Grad Council meeting but with no decision. Opinion was "that it is only mechanism has to push the students to graduate."</p> <p>Anna: doesn't feel this is a strong argument. Likely this is directed at Ph.D. students. It's not good having the "black mark" on the transcript.</p> <p>Siobhán: It's punitive. Doesn't think it is going to be effective in encouraging the person to hurry up and complete the degree. If they graduate then remove it.</p> <p>Can we request that UH identifies undergrad and grad students and actively invite them to return?</p> <p>Motion: Ask Krystyna Aune to inform the Graduate Council that CAPP's position is to have the probation removed from the transcript. Moved by Siobhan and Anna/Edo seconded. All in favor.</p> <p>5. Further discussion of the process to consider Gen Ed Redesign Proposal</p> <p><u>Ashley</u> shared her experience with one Town Hall group.</p> <p>a. Proposal for a Manoa Town Hall on the Gen Ed Redesign</p> <p>(1). Problems with existing GenEd [~8' video presentation by Della Teraoka based on Summer '21 GE Institute, at bottom of linked page] Is this the kind of thing we could show at the town hall instead of a GEO presentation? Or do we have specific questions or topics we would want GEO to cover?</p>	4.

Perhaps see also the GEO's response to the GE Redesign Proposal:
https://drive.google.com/file/d/1S9F_JU61Oy_oGtdjyGMdxS3HVOInSdL9/view

b. This may be helpful: GEC's initial comments with many links to other groups' comments:
https://docs.google.com/document/d/1uMaW8ZyfqE8NEeT4ux1QafwZEvoW-fzKQsQWjFZ_5Zl/edit

c. Report from Vice Chair Patsy Fujimoto on input from other senate committees and dept. Chairs
Patsy has developed a summary of comment received. She feels we might have enough information. Thanks to Ashley for the Excel sheet designed for working with comments.

Highlights/Themes: Three are emerging,
1. **Confusion**; see GEC reports
2. The concern of **implementation** plans or lack thereof
3. **Articulation**- Is the end goal really articulation as it seems the shift to each campus getting to decide how to implement GEC.

What has been shared with us has not been discussed with the GEC as a whole.

Commentary from the boards that are part of the GEC- lot of competencies; how to document; breadth, resources for monitoring this- no software system to track, not enough staff; (see GEC notes on this)

CAB's position is that Admin has no business in curriculum matters. There are fiscal concerns and challenges of being able to track students. Everyone across the board has issues. CAB recommends halting the Summer 22 Institute plans.

Other Comments:
Need to keep info literacy and writing,
Confusion of language around "capacities" and "touch points"

This initiative cites and might be based on just one small study (Boston Univ) as an example.

GEO report: The GEO response did not support the whole proposal. CAPP believes the only faculty member in the GEO is its director.

Chair and CAPP members thanked Patsy for her work on gathering and organizing all the incoming

	<p>comments/ input about the GEC and reporting highlights/themes to us.</p> <p>Expect to receive communication from CALL chairs with feedback on the GEC.</p> <p>Do we still want to have a Manoa Faculty-only Town Hall? We have participated in the other Town Halls. Other boards are made with faculty representatives? Members agreed unanimously that we will not pursue a Manoa-only town hall because the input themes have reached saturation, and another town hall would not add much. Faculty have many ways of getting information to CAPP, and we believe we have received broad input.</p> <p>During the week, read the reports from HAP, the Assessment and Curriculum Center, the Council of Academic Advisors, and the GEO.</p> <p>What do we want to keep/strengths. Our goal is to begin to draft a summary for an upcoming meeting. (Patsy/Ashley)</p> <p>Comments from Hannah's department. She will send it to CAPP members.</p> <p>Ashley will add a folder in our Google Drive of our copy of all the reports https://docs.google.com/document/d/1uMaW8ZyfqE8NEeT4uxlQafwZEvoW-fzKQsQWjFZ_5ZI/edit</p>	
New Business		1.
Adjournment	<ol style="list-style-type: none"> 1. The next meeting is on March 4 at 9:30 am. 2. Spring Semester meetings were tentatively set for the 1st and 4th Friday of the month at 9:30 am. 	Meeting adjourned at 10:58am

Respectfully submitted by Jean Thoulag, CAPP Secretary
Approved on March 4, 2022, 6 ayes, for a unanimous vote