

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: May 4, 2015 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	E	Doug Vincent – Secretary	P	Vice Chancellor for Academic Affairs Reed Dasenbrock	2:00 pm – 2:35 pm
Kelley Withy	E	Peter Garrod	P	Ashley Maynard	P	Regents Randy Moore and Stanford Yuen	3:00 pm – 4:00 pm
Stacey Roberts	P	John Kinder – Staff	P				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:30 pm
REVIEW OF MINUTES	1. The minutes of April 27, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by P. Garrod to approve the minutes as amended; second by A. Maynard. Passed unanimously.
CHAIRS REPORT	Chair Ron Bontekoe reported. 1. Update on the Budget Task Force. Chair Bontekoe shared the provisional draft model for the phase I of the budget allocation model. The draft model, which is primarily a “revenue based model” and will include distributions of “G” funds, tuition dollars, RTRF and other sources of revenue including Summer Session and Outreach College. Initially 38.5% tuition dollars will be distributed to the units that generate it. Ron stated that the BTF rejected the RCM model for two reasons, it would be too much of a shock to the system and that the unions would not accept it. Ron stated that he expected that the BTF would complete a model soon.	1. No SEC action needed
GUESTS	Vice Chancellor for Academic Affairs Reed Dasenbrock, 2:00 pm – 2:30 pm 1. Status of the BTF report – VCAA Dasenbrock furthered the discussion on the BTF budget	1. No SEC action needed.

	<p>allocation models indicating that the model that Ron had shown the SEC was a draft of the phase I model but the details of the ultimate model had not yet been worked out, and that there still needed to be several more weeks of discussion to finalize the ultimate budget. At this point, the co-Chairs will present the models to Interim Chancellor Robert Bley-Vroman. If he accepts it, then the models will be presented to the BOR, and to the campus via a campus conversation prior to implementation.</p> <p>2. Status of the QR hallmarks. VCAA Dasenbrock asked about the status of the QR resolution. The resolution was approved but not the hallmarks. The GEC will use the foundation board to draft the final hallmarks for QR, P. Garrod, Chair of GEC stated that the hallmarks developed by the QR working group would be used as a base for the development of the hallmarks. Then the GEC would approve, pass the hallmarks to the SEC where the SEC would seek input of CAPP before seeking Senate approval.</p> <p>3. Review Process for deans and AVCs. The SEC asked VCAA Dasenbrock regarding the reviews of deans, directors and AVCs. He indicated that deans, directors that report to him, do a 360 review every three years. For deans and directors, all full time faculty that report to the individual are invited to participate in the 360 review. The respondent comments are redacted to ensure that no identifying information can be seen and then provided to the deans, directors, associate deans. The 360 review is a standardized process that could be improved. Tammy Kuniyoshi of the chancellor's office runs the program. The VCAA suggested that she be invited to the SEC to discuss the process.</p> <p>UH Regents Randy Moore and Stanford Yuen 3:00 pm – 4:00 pm.</p> <p>1. Dual Credit Program bill – The SEC briefed the regents on the Dual Credit Program bill (SB 374)</p>	<p>2. GEC is considering the new QR hallmarks.</p> <p>3. The SEC will invite Tammy Kuniyoshi of the Office of Human Resources in the chancellor's office to discuss the 360 process.</p> <p>The SEC thanked VCAA Dasenbrock for meeting with the SEC.</p> <p>1. No action needed by the SEC.</p>
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	<p>SD2 HD2 CD1) which is working its way through the legislature. The SEC has concerns about the implications of taking the former “Running Start” program down to the ninth and tenth grade level.</p> <p>2. Regent Moore briefed the SEC on the recent 2015 meeting of the Association Governing Boards of Universities and Colleges he attended. Across the country, states are facing increasing pressures to fund items other than higher education. There is no consensus on support for higher education. Tuition increases are still an option and for now, the 7% increase scheduled for UHM for 2015-2016 is still on schedule. However, the BOR is discussing the final 7% increase scheduled for 2016-2017. Tuition increases should be a last resort. The expectation for the budget is that only the increases negotiated with the unions will be in the base budgets. The problem is that there is increased growth of fixed costs, for example, the cost of utilities.</p> <p>3. The SEC asked the regents if they had seen the WICHE (David Longanecker) review of the role of the UHM Chancellor and the UH System. The regents replied that they won’t get a full report until the May 2015 BOR meeting.</p> <p>4. The SEC and regents discussed the recent, and continuing controversy about the 30-meter telescope (TMT).</p>	<p>2. No action needed by the SEC.</p> <p>3. No action needed by the SEC.</p> <p>4. No action needed by the SEC. The SEC thanked Regents Moore and Yuen for meeting with us.</p>
COMMITTEE REPORTS	<p>1. MAC – No report.</p> <p>2. CAB – D. Vincent reported. CAB has agreed to review the PBRC-SOEST reorganization at their May 13, 2015 meeting. Alan Lau, Marilyn Dunlap and Rob Cowie, all of PBRC have been invited to the meeting.</p> <p>3. GEC – P. Garrod reported that the GEC will use a foundation board to finalize the QR hallmarks.</p>	<p>1. No action needed.</p> <p>2. No action needed.</p> <p>3. Upon receipt of the QR hallmarks from GEC, the SEC will refer QR</p>

	<p>Upon review by the GEC, the hallmarks will be passed on to the SEC.</p> <p>4. CFS – no report.</p>	<p>hallmarks to CAPP for review and approval before final approval by the Senate.</p> <p>4. No report.</p>
OLD BUSINESS	1. SEC Annual Report – Ron asked for input on items to be added to the annual report.	1. Ron will draft an annual report of the SEC.
NEW BUSINESS	<p>1. Response to the Nepal Earthquake and Fundraiser. D. Vincent reported that he had anticipated receiving a flyer from the faculty group developing a fundraiser for Nepal earthquake relief. To date, nothing has been received from the organizer. Should one be received, Vincent asked if it could be sent out via the Mānoa Faculty Congress listserv.</p> <p>1. Agenda for the SEC meeting on May 4, 2015</p>	<p>1. If a flyer is received, then it will be sent to John Kinder to send to the Mānoa Faculty Congress listserv.</p> <p>1. An agenda for the May 6, 2015, Mānoa Faculty Senate meeting was developed.</p>
ADJOURNMENT	The next meeting of the SEC will be on Monday, May 11, 2015 at 1:30 pm in Hawaii Hall 208	Motion to adjourn was made P. Garrod and seconded by D. Vincent. All approved the motion. Meeting adjourned at 4:35 pm.

Respectfully submitted by Doug Vincent, SEC Secretary
Approved unanimously on May 11, 2015.