

# Faculty Senate

## Executive Committee Meeting Minutes

Meeting Date: October 3, 2011

Attendance:

Bob Cooney (Chair)	X	Thomas Conway	E	Kristin Herrick (Staff)	X	Chancellor Hinshaw		Greg Takayama	
Bonnyjean Manini (V. Chair)	X	Ian Pagano	X			VCGRE Ostrander		VCFO Cutshaw	
Lilikalā Kame'eleihiwa (Secretary)	X	Carolyn Stephenson	X			VCAA Dasenbrock		AVCSA Lori Ideta	X
Richard Chadwick	X					VCSA Hernandez			

Subject	Discussion	Action/Strategy
<b>CALL TO ORDER</b>	<p>The meeting convened at 2:45 p.m. in HH 208.</p> <p>Assistant Vice Chancellor and Dean of Students Lori Ideta was welcomed at 3:15 pm. Later we were joined by Associate Vice Chancellor Alan Yang. See their comments at the end of these minutes.</p>	
<b>CHAIRS REPORT/ ANNOUNCEMENTS</b>	<p>Announcements:</p> <ol style="list-style-type: none"> <li>1. An issue came up about executive policies and the chair has been trying to find the policy on ethics violations, or whether there was an ethics committee to look at an ethics violation. Administration should keep these updated on the website. UH system had an old version of the policies. It seems as though the administration sends us executive policies at random, and sometimes not to UHPA as well. They sent another one to UHPA on another topic, but the policy was not sent to the SEC at the same time. Who to begin this conversation with?</li> <li>2. Email exchange with reed so we will get verification on that. Bob doesn't agree that these are just implementation committee issues.</li> <li>3. Doug Vincent and Tom Haliday were appointed. Need to have those appointed to send reports to SEC with us sending them to committees.</li> <li>4. ACCFSC – resolution passed on transparency for all expenditures of funds be done as transparent as possible. Paul Lococo replaces John Casken on the articulation committee, and extending an invite to Pres Greenwood to attend all meetings of ACCFSC as the principal point of contact with the president.</li> </ol>	<ol style="list-style-type: none"> <li>1. Chair to draft letter to Pres. Greenwood to ask that all executive policies be sent to both the SEC and to UHPA.</li> </ol>

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	5. Still haven't received the Library reorg proposal.	
<b>ADMIN REPORT</b>	<p><b>Currently, there are Senate has vacancies in the following constituencies:</b> <i>(Incomplete)</i></p> <ul style="list-style-type: none"> <li>✓ Engineering Senator – awaiting response from Engineering Senate</li> <li>✓ JABSOM Senator (to replace R. Harrigan) – awaiting response from JABSOM faculty</li> </ul> <p><b>Senate Committees:</b></p> <ul style="list-style-type: none"> <li>✓ <i>C. Plummer - confirmed as the Senate's newest member of CFS to replace R. Harrigan</i></li> </ul> <p><b>Manoa-Wide Committees:</b></p> <ul style="list-style-type: none"> <li>✓ <u>Strategic Planning Committee:</u> Daniel Spencer – confirmed as the Senate's newest representative n the SPC to replace V. Gonzales</li> <li>✓ <u>COIA Representatives:</u> <i>M. Crosby (COA); Peter Nicholson (FAR) – confirmed as COIA Representatives</i></li> <li>✓ <u>WASC Meeting Representatives:</u> <i>L. Santiago (C MAC); P. Hoffman (VC MAC); &amp; Bonnyjean Manini (VC SEC) – to attend WASC campus meeting on behalf of the Senate</i></li> </ul>	
<b>APPROVAL OF MINUTES</b>	Minutes of 9/26/11, 9/19/11, and 8/29/11 were submitted by Secretary Kame'eiehiwa, and were approved with minor edits.	
<b>OLD BUSINESS</b>	<p>Re: FAR on Committee on Athletics. BJM: COA feels that he should be a voting member, and that is all they have to say about it. Does sets a strange precedent. Ex-officio never means that you are voting member, but others say it doesn't mean that you are not allowed to vote. This person is appointed by administration and not by the faculty senate. When looking at the charter it says ex-officio and non-voting. General practice is that ex-officio is non voting but we need to make clear that is what we expect. The only other committees with other ex-officio members are MAC AND GEC.</p> <p>Re: October Senate/Congress Agenda:</p> <ol style="list-style-type: none"> <li>1. Motion approving CTAHR reorganization from CAB and CORGE.</li> <li>2. Discussion of chancellor search in the full Congress.</li> <li>3. Discussion on the role of the chancellor at UHM, or no role, including timeline for chancellor search, and internal candidate question. These matters should be a senate resolution from a committee or from the floor, rather than from the SEC. Motion could come up to have discussion on the faculty making the decision about who is chancellor.</li> <li>4. Discussion on Desirable Qualifications. Experience on the UHM campus and or UH system? SEC to look to the old advertisement and add successful experience in the State of Hawai'i. Experience in working in Hawai'i's multicultural society. Discussion on different kinds of faculty governance. Private universities faculty choose the chancellor. At State universities it is the president that chooses. We want someone who will promulgate and implements policies in consultation with the faculty.</li> </ol>	<p><b>MOTION:</b></p> <p>In the future all ex-officio positions will be specified as either voting or non voting. Passed unanimously</p>
<b>FUTURE BUSINESS / ACTION ITEMS</b>	<p>Discussion of UHM chancellor advertisement</p> <p>Finalizing the agenda for FS and Faculty Congress</p>	

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<b>COMMITTEE REPORTS</b>	<ul style="list-style-type: none"> <li>• COA: Committee on Athletics: very interested in dealing with athletes being pushed towards certain classes that are easier, so may ask student athletes about their experience and whether they were unable to take the classes they wanted.</li> <li>• CAPP: Committee on Academic Policy and Planning: supposed to be meeting on Wed, but an email just went to the suggested chair asking when will the meeting happen? Will write to the 2 chairs to get them to send out a reminder.</li> <li>• CAB: Committee on Administration and Budget: ?</li> <li>• CORGE: Committee on Research and Graduate Education: No recent meeting.</li> <li>• CFS: Committee on Faculty Service: no quorum and will not try to meet anymore but will do it by email, and will choose a chair soon, Cynthia Ward volunteered to be chair.</li> <li>• CPM: Committee on Professional Matters: Has quorum challenges, majority can make Tuesday and one person cant, but sounds like they will split the committee into subcommittees and meet on Tues and Thurs. Had VC Dasenbrock come in to talk about a number of things on their charges.</li> <li>• CSA: Committee on Student Affairs: ?</li> <li>• MAC: Manoa Assessment Committee: ?</li> <li>• GEC: General Education Committee: Met and talking about foundations problems</li> </ul>	
<b>REMINDERS</b>	The next meeting of the SEC will be on October 10, 2011 at 2:45 pm in HH 208.	The meeting adjourned at 5:30 p.m.
<b>VISIT FROM ASSISTANT VICE CHANCELLOR AND DEAN OF STUDENTS LORI IDETA AND FROM ASSOCIATE VICE CHANCELLOR ALAN YANG</b>	<p>AVC and Dean of Students Ideta arrived at 2:45 with Tai to help us with web site:</p> <p>In response to faculty requests, Student Affairs has made a new web site that contains a master list of frequently accessed Manoa links for students.</p> <p>The site is not currently running live and can only be accessed from the UH server. Student Affairs seeks the SEC's feedback before going public with the site.</p> <p>Not new info just packaged in a different way, for instance Food Service is going to be its own button.</p> <p>Chair asks where are the maps for the food service? AVC Ideta will add those. She wants a living and breathing website, so if we have any recommendations then she will make the changes. She asks for our blessing, would like to have our mana'o and wants us to give it out to all faculty and students. CS suggests changes with student advising be expanded.</p> <p>There was a discussion of reinvigorating a UNIVERSITY 101 class to give students an intro to university, and AVC Ideta has an old syllabus from 1992 and will work with those who do student advising on this matter.</p> <p>Re: Services to Military Students. There is Veterans web site and they are partnering a lot with veteran affairs office to help with transition to civilian life. There is a special veteran student</p>	

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	<p>introductory tour. Some don't want to talk to any one from the military and want to completely transition to civilian life.</p> <p>What percentage of our students are veteran students? At present less than 1,000 students claiming veteran benefits, and VA thinks that there are 3 times the number who are veterans who don't claim benefits.</p> <p>Associate Vice Chancellor Alan Yang arrives and joins the conversation.</p> <p>BJM questions, with regards to tuition increases, do they anticipate less students at UHM?</p> <p>AVC Yang responds. Good question and lots of factors, National Student Exchange and study abroad, and in terms of students coming to Manoa and seeing the world. Absolutely there will be an impact on number of students at UHM with tuition increases. There is also some elasticity, that is peoples perception of the brand of a university and their willingness to pay for their conception of the brand. Had a bit of elasticity still with local students.</p> <p>Other factors include:</p> <p>Facilities Maintenance and upkeep Availability of classes</p> <p>In terms of non resident tuition for Manoa, outside students do not want to pay more. Dramatic increases on mainland in tuition and increasing by double digits; and all are upping their nonresident tuition.</p> <p>AVC Yang gives a preliminary pix of freshman. Enrollment has risen with more first time freshmen. A lot more public high school graduates than private school graduates. This year was the second year that the numbers of students grad from public high school is decreasing, as a measure of population demographics. So were surprised that the number of public high school students rose. Still thinks that the number of students will decrease because of higher tuition but there are multiple factors.</p> <p>Early acceptance is an important change. Makes financial aid and housing easier with earlier acceptances.</p> <p>Q. What if there are discrepancies between what students say and what is actual? AVC Yang: Students tend to under report their high grades and high scores. 4600 acceptances and only 4 recessions this past year. The strategy of early acceptance is a success as the number of students has risen.</p> <p>What percentage that they normally audit? Most schools will say 100%, and this year they really did 100%. Less of a workload than chasing after students for completion of their file. Allows UHM to be</p>	

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	<p>more competitive, especially for students who have a lot of other options.</p> <p>Re: Retention</p> <p>First year attrition rate of 21 or 22 % diminishes a bit after that. 52% of students graduate in 6 years with another 10% still enrolled. Part of the issue is the number of students who have no intention of graduating from here; about 12-15% of students intend to transfer out.</p> <p>Q. Are students who transfer out counted with those who don't graduate from UHM? Students from continent who do not graduate from UHM are counted as well. Much higher attrition rate from students who come from continent</p> <p>At 4 pm the SEC thanked AVCs Ideta and Yang for coming to speak with us, and then we continued our meeting.</p>	