

MANOA FACULTY SENATE

Committee on Administration and Budget (CAB)

Meeting Minutes

Meeting Date: 18 April 2013

Location: HH-208

Attendance: [P = Present; A = Absent; E = Excused]

| Members | | Members | | Members | | Guests | Time |
|--------------|---|----------------|---|---------------------------|---|--------|------|
| David Chin | P | Beau Nakamoto | P | Paul Wessel (sabbatical) | E | | |
| Robert Cowie | E | Torben Nielsen | A | Herbert Ziegler | P | | |
| Sandra Davis | P | Robert Paull | P | John Casken (SEC Liaison) | P | | |
| Judith Inazu | P | James Potemra | P | | | | |
| Joyce Najita | A | Doug Vincent | P | | | | |

| Subject | Discussion/ Information | Action/Strategy/Responsible Person/s |
|-------------------------|--|--|
| CALL TO ORDER | Doug Vincent started the meeting at 2:35 PM | |
| MINUTES | The motion to approve the revised minutes passed unanimously. | |
| SENATE RECAP | There was general discussion about the Senate meeting of 4/17. Doug was congratulated on his successful presentation and subsequent approval of the CAB recommendations. | |
| ADMIN SALARIES | This topic will be not be pursued during this term. | |
| EFFICIENCY STUDY | At the Senate meeting, VPAA Johnsrud was made aware of several potential errors in the efficiency study. She indicated that she would look into these. | John will ask the SEC to follow-up on this, and then report back to CAB. |

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|--------------------------|--|--|
| TERM FINAL REPORT | Doug said this would be the final meeting of the CAB for this term. CAB will submit a report summarizing the committee's activities over the term. | Doug will write a draft summary and distribute it for comment prior to the May 1 Senate meeting. |
| ADJOURNMENT | DV adjourned the meeting at 3:05 PM | |

Approved on 6 May 2013 with 6 votes in favor of approval and 0 against. Respectfully submitted by James T. Potemra.