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## FACULTY SENATE MEETING MINUTES

September 21, 2016

Architecture Auditorium (ARCH 205)

3:00 pm - 5:00 pm

### ATTENDANCE

#### **Present ( 53 )**

ADY, Jeffrey; AGCAOILI, Aurelio; CHIZUKO, Allen; APUZEN-ITO, Garrett; BHATTACHARYA, Torsha; BUTLER, Marguerite; CASKEN, John; COONEY, Robert; DULAI, Henrietta; ERICSON, David; FLYNN, David; Fuleky, Peter; GLAZER, Brian; GOSNELL, William; Hellebrand, Eric; HERENIKO, Vilsoni; HUFFMAN, Brian; HUTCHISON, Elisabeth; JENKINS, Amelia; JOHNSON, Shannon; KAME'ELEIHIWA, Lilikala; KAUAI, Willy; LIM, Unhee; LUCAS, Christopher; MILLER, Kara; MINATODANI, Dore; MOBLEY, Joseph; MOUGINIS-MARK, Peter; NG-OSORIO, Jacqueline; NGO, Viet; PAULL, Robert; POWELL, Brian; RAI, Sarita; RICHARDSON, James; ROBERTS, Stacey; SAKAGUCHI, Ann; SCHOLLY, Kristen; SHEVELENKO, Brian; SIMPSON STEELE, Jamie; SOON, Reni; SORENSEN-IRVINE, Christine; SUVOROV, Ruslan; TANNERS, Adam; VALENZUELA, Hector; VINCENT, Douglas; WARD, Cynthia; WILKENS, George; WRIGHT, Robert; XIAO, Bo; YAN, Tao; and YUE, Ming-Bao

#### **Excused (12 )**

BUENCONSEJO-LUM, Lee; COFFMAN, Makena; CROSS, Patrick; CSISZAR, Katalin; DEENIK, Jonathan; FRANKE, Adrian; HARRIGAN, Rosanne; KOZOK, Ulrich; KUHN, Jeffrey; SIPES, Brent; WERTHEIMER, Andrew; and WITHY, Kelley

#### **Absent ( 5 )**

ISKANDER, Magdy; MASTERS, Patricia; PAVLOVIC, Dusko; TAM, Elizabeth; and TOWNSEND ING, Claire

#### **Guests (6)**

BENNETT, Kevin; DUFFY, David; HALBERT, Debora; McKee, Amy; MEASURES, Christopher; and STEPHENSON, Carolyn

1. CALL TO ORDER: Chair Marguerite Butler called the meeting to order at 3:01 PM

2. GUEST: Interim VCAA Michael Bruno (3:05 pm - 3:20 pm)

- Interim Vice Chancellor for Academic Affairs (IVCAA) Michael Bruno addressed the senate as part of campus update on moving Mānoa forward via shared governance. He stated that he is wearing two hats (Vice Chancellor Research and the VCAA) similar to the President as the Interim Chancellor for Mānoa. This is an opportunity



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## MĀNOA

where he can support faculty from two different directions and views his role as supporting the work of faculty.

- He is passionate about shared governance. Prior to his former position as the Dean of Engineering for 18 years – he served as faculty and was the chair of his faculty senate. He stated that his office will not give lip service but will work with the faculty and engaging with the faculty. For example, the recent hire of the Cancer Center Director was with full engagement with faculty.
- On the VCR side – he is working on:
  1. Integrating research and education – recent example, the Undergraduate Research Opportunities Program will be relocated from the Honors Office to the VCR Office. This would provide students to directly link their activities/projects in the Research Office.
  2. Change the focus from organized research units to a support office for all research and develop a mechanism to empower faculty and help with what they do. For example, develop repository of centralized systems information and thus, if there is a need for a particular facility such as a MRI – it could be available through a quick database search. Such a system could also match a group of marine biologists who could collaborate together on coral research across the campus.
    - On the Academic Affairs side – he would recommend a new approach to hiring that will, over the course of a few years, have a positive impact on campus. Past practices of hiring hindered strategic hires. For example, he would support and encourage various colleges discuss and collaborate on their hires. This would then ultimately promote collaboration across campus.
    - Shift the conversation from being “broke and hopeless” to taking a campus-wide view to hire people and fill the urgent needs and in this new process – create strategic opportunities. At the current time there are some programs that desperately need faculty.
    - He is having budget meetings and will meet with different schools to identify areas that need to be filled. He hopes that we can roll out new programs and become a more agile university.
    - Question from Guest Kevin Bennett from Biology asked about how the University would fulfill “big needs that was part of his letter of offer that included facilities.”
    - VCR/iVCAA Bruno responded by stating that this would be part of the strategic planning process. As we have a larger group of faculty – one of the five areas would be facilities. How do we acquire and maintain facilities on campus? We have deferred maintenance on this campus. There are too many faculty worrying about equipment; the new direction would ensure that the VCR’s office would ensure services and identify facilities needed to fulfill the faculty’s work.



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MĀNOA

- Question from Doug Vincent, CTAHR: “Shifting of apparatus such as regulatory compliance to the Vice President for Research and Innovation it would be useful to know who is going to do what.”
- VCR/iVCAA Bruno said, “Compliance is a system-wide issue, VCR’s office had to pay RTRF.” Now there is clarity between system and campus roles; he has a good working relationship with VPRI. The VPRI will focus on Compliance, Entrepreneurship, licensing. While the VCR will focus on graduate education, research, and teaching.
- Lilikala Kame'eleihiwa, Hawaiian School of Knowledge stated that “there is a loss of many units from UHM to System. Looks like system is taking the money; the net positive is for the VPRI and not a net positive for Mānoa. She further stated “How can you promote greater transparency?” and hopes that when iVCAA meets with the Deans they be reminded that Department Chairs and faculty be included in the budget discussions.

IVCAA/VCR Bruno left at 3:26 pm.

3. Point of Order to Move up the JABSOM Resolution before the Chair’s Report  
After the Minutes and before the Chair’s report, the JABSOM resolution would be presented to the Senate as the Presenter Dr. Andrew Stegner had to leave.

### 3. MINUTES

- May 4, 2016 Senate Minutes [[DOC](#)] (*DRAFT*)  
Approved by acclamation

### 4. BUSINESS

[Motion to Endorse JABSOM Faculty Senate Approving the Resolution of the Proposed Re- Organization, Phase 1 of the University of Hawaii at Mānoa John A. Burns School of Medicine](#)

*Recommendation from the Senate Executive Committee (SEC)*

- This was simply the reorganization of JABSOM and did not include the Cancer Center. JABSOM faculty senate approved the reorganization and would like their resolution be supported by the Mānoa Faculty Senate.
- The resolution passed: 44 for; 2 against; 2 abstentions.
- [Resolution in Support of the Revised Proposed Reorganization Proposal for the John A. Burns School of Medicine \(JABSOM\)](#)
- *Presented by Past JFS President: Andrew Stenger, M.D.*
- *13 Supporting Documents:*
  - [2016 Reorg Executive Summary JABSOM Final dated August 18, 2016](#)
  - [2016 Reorg Narrative JABSOM Final dated August 18, 2016](#)
  - [2016 Reorg Functional Statement JABSOM Final \(Revised\)](#)



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## MĀNOA

- [Reorg 2016 JABSOM Chart 1- Office of the Dean](#)
- [Reorg 2016 JABSOM Chart 2- Academic Affairs](#)
- [Reorg 2016 JABSOM Chart 2A- Allied and Global Health](#)
- [Reorg 2016 JABSOM Chart 2B- Educational Support](#)
- [Reorg 2016 JABSOM Chart 2C- Undergraduate Medical Education](#)
- [Reorg 2016 JABSOM Chart 3- Fundamentals Health Science](#)
- [Reorg 2016 JABSOM Chart 4- Clinical Sciences \(CIM\)](#)
- [Reorg 2016 JABSOM Chart 5- Administration Finance and Operations](#)
- [Reorg 2016 JABSOM Chart 5A- Facilities](#)
- [Reorg 2016 JABSOM Positions Impacted \(Revised Final\)](#)

## 5. CHAIR'S REPORT

*Welcome new senators:*

- Chair Marguerite Butler welcomed all new and continuing Senators and Senate Executive Committee members. There has been a change in UH Mānoa administration and that Michael Bruno as addressed the Senate. IChancellor will attend in October.
- Rob Wright, Senator, SOEST asked how Villi was appointed as an SEC member. As a point order the question would be discussed in the “New Business” section of the agenda and not during the Chair’s Report.

*Update on SEC/Senate business during the Summer*

- SEC meets throughout the summer and conducts Senate business. Toward that end then SEC met with administrators, legislators, and committees. Additionally, SEC has been attending BOR meetings. SEC is concerned about fiscal sustainability and is advocating for budget reports. Additionally, we lack modern data systems to make decisions and changes.
- *SEC’s priorities for the year 2016-17 are:*
  - a) Implementation of Budget Reform (Equitable return of revenues to units; alignment of resources to missions);
  - b) Strengthening of Mānoa’s Autonomy (Chancellor with authority and direct access to governing board, Faculty input to administration and governing board);
  - c) Strengthening of Shared Governance (improved relations with administration and promote and strengthen connections with college-level senates); and
  - d) Implement a Process for Review of Administration (survey faculty to improve administrative accountability).

MFS voted in support of the Resolution requesting adoption of a RCM approach as a basis for budgeting at UHM (4/20/16; 42 in favor, 3 opposed, 2 abstained). CAB is following up with requests to UHM administrators to include faculty representation in decision-making processes and to establish working groups and committees as specified in the Resolution.



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## MĀNOA

### *Encouraging the formation of College level senates*

- Senator Aurelio Agcaoili IPL, and Guest Ruth Hsu (English) stated that the College of Arts and Sciences has a faculty senate since 1968 and supports a strong faculty governance. Arts and Science is facing threats and would like – the Mānoa faculty senate to respect pre-existing college governance. It was clarified that SEC encourages Colleges to form their own senates and have representation at the Mānoa Faculty Senate as well. This will strengthen shared governance as we have more information and develop connections will be formed. If colleges have existing senates then this is great! If colleges do not wish to form their senates then this is fine as well.

- Vacant MFS seats: This is to alert senators that there are vacancies on the Senate

### *Update on Mānoa Budget*

Vice Chancellor for Administration, Finance and Operations Kathy Cutshaw stated that

- Revenues are heavily reliant on student tuition. The UH System puts together year financial net operating profit and loss spreadsheet based on projected revenue. Therefore, projected revenue stream may not fare well with the actual expenditures at the end.
- We projected our net profit by \$2.7 million dollars but increase by \$17 million by getting restricted funds back. Enrollment management project a decline of 3.5%. However, in actuality we are 4.5% down.
- RTRF is a separate budget and it is restricted to research.
- Net cash balance at UHM is \$22.7 million.
- Biennium and supplemental budgets are presented to the BOR. For the past two years we also need approval for base/operational budget. Historically these budgets were generated by the Deans, Vice Chancellors, Chancellor and then it would go to the system. However, this process was stopped since President Greenwood's administration. This year for the first time, since President Greenwood, UHM will request what we need. These are based under a "Request for Strategic Initiatives". These are
  - a. Academic Innovations: request for 13 faculty FTEs matched by 13 faculty by internal reallocation to deliver multidisciplinary programs
  - b. Impacted programs – to meet the teaching needs: 10 FTEs requested from the State and matching 10 FTEs from internal reallocation
  - c. Hawaiian initiatives 18 FTEs
  - d. Student initiative: 4 FTEs – advisors
  - e. Graduate student salary adjustment
- System will ask for \$5 million for the Cancer Center
- According to VCAFO Cutshaw, "we are doing better but it is bad. We did this by balancing the budget and cutting to the bone but now we are trying to move forward."

### *Informational Items:*

*Chair Butler encouraged senate members to review and comment.*

- o Encouraging review and comments on RP 9.214 "Teaching Assignments for Instructional Faculty"



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- President Lassner's Integrated Academic and Facilities Plan
  - Draft: A Framework for an Integrated Academic and Facilities Plan for the University of Hawaii System 2016-2025
- MIRO study: An in-depth Analysis of the Measurement of SSH per Faculty FTE Ratio

## 6. NEW BUSINESS

1. Improper election procedure appointing alternate elected SEC member, Vilsoni Hereniko, to fill a vacant SEC seat.

Eric Hellebrand, Vice Chair of Committee on Faculty Service explained that the committee had met that morning to discuss how the SEC vacancy had been filled. The method that CFS and SEC had used were not similar. SEC had used the 2015 list to fill the vacancy of the SEC member who was elected in 2015 (resigned) while CFS had used the 2016 list.

Senator Brian Powell of SOEST made a motion from the senate floor. The senator's motion asked to remove Professor Vilsoni Hereniko from the Senate Executive Committee (SEC).

Senator Robert Wright of SOEST stated that the current election list (2016) should be used. This would then, resulted in Peter Mouginis-Mark (SOEST) as a member of the executive team instead of Vilsoni Hereniko who was on the 2015 SEC election list and is now completing the final year of the term vacated by SEC member who resigned.

Senator Powell's motion was seconded by Senator Robert Wright of SOEST.

New business introduced from the floor shall not be voted upon at the meeting at which it is introduced unless the senate by a two-thirds majority of those present agree to vote upon it. A vote was held, but did not pass. The action will be discussed and voted upon the next senate meeting unless withdrawn by its introducer.

## 7. ADJOURNMENT:

Motion to adjourn at 5:10 PM. Passed by acclamation.

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Respectfully submitted by Sarita Rai, Senate Secretary  
Approved on October 19, 2016