

**EXECUTIVE COMMITTEE  
Minutes**

**MEETING DATE** April 22, 2024  
**MEETING TIME** 2:00 PM - 4:30 PM  
**LOCATION** Zoom

**Members**

Name	Role	Attendance
Edo Biagioni	Member	Present
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

**Guests**

Name	Role	Time
David Lassner	CEO	2:00 pm - 2:30 pm
Laura Lyons	iVPAE	3:00 pm - 3:30 pm

## MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	The meeting was called to order.	The Zoom meeting was called to order by Chair Centeio at 1:59 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 4/15/2024 Senate Executive Committee were circulated electronically.	The previous minutes as corrected were approved by unanimous consent.
<b>Chair's Report</b>	1. Update on 4/19 ACCFSC meeting 2. Debriefing on 4/17 Senate meeting 3. 4/18 BOR meeting 4. 2024 SEC Election is closed 4/19 5. Next Senate meeting is May 8, 2024. MFS committee business and draft SEN minutes are due to the SEC by Monday, April 29, 2024. 6. Historical Senate attendance (Sept 2016 - April 2024)	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken.
<b>Action Items</b>	1. None	
<b>Guest(s)</b>	1. <b>CEO David Lassner (2:00 pm - 2:30 pm)</b> Discussion topics:  When asked about how the NCHEMS report will be shared, he said that it will be made public.  2. <b>iVPAE Laura Lyons (3:00 pm - 3:30 pm)</b>	1. No action taken.          2. C. Stephenson and B. Richardson will be on the General Education Director (temporary) hiring committee.
<b>Committee Reports</b>	1. <b>CAB (CS)</b> – No report. CAB met April 10, which was reported to SEC April 15. Next CAB will be	1. No action taken.

	<p>April 24.</p> <p>2. <b>CAPP (EB)</b> – CAPP has been holding informational meetings about GenEd redesign. Next CAPP meeting is April 25th.</p> <p>3. <b>CFS (CS)</b> – No report. CFS met April 9, which was reported to SEC April 15. Next CFS will be May 14.</p> <p>4. <b>COA (DF)</b> – No report. Next meeting is May 7th.</p> <p>5. <b>COR (EB)</b> – No report. Next meeting will be Thursday, May 2nd.</p> <p>6. <b>CPM (GB)</b> – Received update from Chair Wallsgrove regarding the academic freedom issue - the committee is investigating. Next meeting May 2.</p> <p>7. <b>CSA (BR)</b> – No report. Next meeting is May 2nd.</p> <p>8. <b>GEC (GB)</b> – No report. Meeting April 24, 2024</p> <p>9. <b>CEE (RR)</b> – No report. Next meeting Friday, April 26, 2024 3pm.</p> <p>10. <b>Campus Climate Committee (BR)</b> – No report. Next meeting May 7th.</p> <p>11. <b>Grad Council (CS)</b> – Meeting was held on April 16th. Approved program modification for Second Language Studies. Approved 2 BAMs for Religion and Ancient Civilizations. Approved new courses: Oceans 671 with revisions, PEPS 640, PLAN 653. Grad Assembly will be April 25. Next Grad Council will be May 7.</p>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>	1. Concern from senator	1. SEC agreed on how to respond.
<b>Business</b>	<p>1. Follow response from Alan Rosenfeld AVP for Academic Programs and Policy regarding earlier Referral: Proposed EP 5.2XX on Micro-credentials sent to CAPP (lead) and CAB.</p> <p>Attachment Red line 1</p> <p>Attachment Clean 2</p>	1. Senate Office will forward these documents to CAPP and CAB.

	<p>Follow up Memo dated April 19, 2024</p> <p>2. GEC request to meet with the SEC</p> <p>3. University Council on Articulation (UCA) Faculty member position for next academic year.</p>	<p>2. B. Richardson moved that E. Centeio accepts the GEC request for a meeting and asks if it is acceptable to invite the chair and vice-chair of CAPP, based on their request. Seconded by G. Busch. Motion passed 5 in favor, 1 opposed, 1 abstention.</p> <p>3. Motion by B. Richardson to refer to CFS, seconded by D. Flynn. Approved by unanimous consent</p>
<b>New Business</b>		1. No Action
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, April 29, 2024 at 1:30 pm.</p>	
<b>Adjournment</b>	<p>Having completed business and hearing no objections, Chair E. Centeio adjourned the meeting.</p>	<p>The chair adjourned the meeting at 4:50 pm.</p>

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on April 29, 2024.