

MANOA FACULTY SENATE

Executive Committee Meeting Minutes

Meeting Date: Monday, August 06, 2012

Location: Hawaii Hall, Room 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	X	David Ericson Vice -Chair	X	Kristin Herrick (Staff)	X	Chancellor Tom Apple					
John Casken Secretary (SEC)	X	Richard Chadwick Secretary (MFS)	X	Ka'iluani Kauhai		VCAA Reed Dasenbrock					
Tom Conway	X	Robert Cooney	X			VCAFO Kathy Cutshaw					
Lilikala Kame'eleihiwa	E	Ian Pagano	E								
Carolyn Stephenson	X										

Subject	Discussion/Information	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:00 pm by Chair Manini.
CHAIR'S REPORT	Discussion on response to changes requested to the SEC nominations for the Strategic Plan Implementation Committee Working Groups	<ol style="list-style-type: none"> 1. Agreed that K. Herrick should send an additional request out to CAB members to see if there are any other CAB members who would be willing to serve on the Graduate Education Committee. Final decision will be made at the next August 13 meeting. 2. Agreed that current names submitted by the SEC are very appropriate.

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ADMINISTRATIVE STAFF REPORT	<ol style="list-style-type: none"> 1. Discussion on Senator Feedback Survey. 2. SOCSCI representative. 3. MIEC representatives. 4. Sustainability Corps. 	<ol style="list-style-type: none"> 1. Agreed that the survey should be posted one week before the Sept 19 meeting of the Manoa Faculty Senate with a link created in the agenda for that meeting. 2. Will finalize decision at August 13 meeting. 3. R. Chadwick introduced a motion that C. Stephenson should replace R. Cooney on the MIEC and that D. Ericson should continue on the MIEC. Motion approved unanimously. 4. R. Chadwick introduced a motion that C. Stephenson should serve as the alternate member for that Committee. Motion approved unanimously.
APPROVAL OF MINUTES	Draft minutes had been circulated prior. Changes and corrections had been suggested and the draft was re-circulated.	<p>.</p> <p>R. Cooney introduced a motion that the minutes of July 30 should be accepted as corrected. Motion approved unanimously.</p>
OLD BUSINESS	Items on the Draft 2012-2013 Issues list were reviewed.	Agreed that final Draft will be reviewed at the August 13 meeting. SEC members to review the revisions to the 2012-2013 Issues list that K. Herrick will circulate.
NEW BUSINESS Future meetings with Administration	.	Approved calendar of meetings with the Chancellor and Vice-chancellors. K. Herrick will contact their offices to confirm the dates.
Orientation for new senators	Possible materials for distribution had been circulated prior to the August 6 meeting.	<p>K. Herrick commended for her work on the documents and asked to add her name to the document as the editor and also include the date of creation.</p> <p>Minor changes suggested and members asked to send out any other suggestions as soon as possible.</p> <p>Agreed that a new invitation should be sent out to all members of the MFS advising them of the time change from 2:00 – 3:30 pm.</p> <p>R. Cooney and J. Casken will briefly present on Shared Governance. De. Ericson will present on University Structure. B. Manini will present the 2012-2013 Issues. A Q&A session be added at the end.</p>
New Items/Update		<ol style="list-style-type: none"> 1. Agreed that SEC Liaisons should be copied on any correspondence being sent out to a Senate Committee. 2. Reported that there appears to be no change in status at the PBRC and that VC Ostrander is still acting director.

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ADJOURNMENT		Meeting adjourned at 3:27 pm.