

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 28, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present, arrived at 1:40 pm
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno (Invited)	Provost	2:45 pm - 3:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair McKimmy at 1:38 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 9/21/20 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 9/23/20 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. C. Irvine moved to approve the minutes. J. Potemra seconded the motion. The minutes were approved with 6 ayes and 0 abstentions. 2. C. Irvine moved to approve the minutes. T. Conway seconded the motion. The minutes were approved with 6 ayes and 0 abstentions.
Chair's Report	<ol style="list-style-type: none"> 1. An update on the Provost Council meeting was provided. The budget situation was discussed as well as the spring semester. The BOR Budget and Independent Audit committees meet on 10/1/202 at 8:30 AM and 10:30 AM. 2. The Committee Officers Orientation is scheduled for 9/30/2020, Wednesday, at 3:15 PM. 	<ol style="list-style-type: none"> 1. No action was taken. 2.

Action Items	<ol style="list-style-type: none"> 1. Special Election results forwarded by CFS for certification and recommended appointments K. Bergstrom, S. Vargo, S. Businger, K. Ruttenberg, L. Kame‘eleihiwa, R. Chen, O. Francis (Alternate), E. Guentner, Mathematics, M. Butler (Alternate). <ol style="list-style-type: none"> a. Kelly Bergstrom, Communication, Social Sciences 1-year term 2020–2021 b. Stephen L. Vargo, Marketing, Shidler Business 1-year term 2020–2021 c. Steven Businger, Atmospheric Sciences, SOEST 1-year term 2020–2021 d. Kathleen Ruttenberg, Oceanography, SOEST 2-year term 2020–2022 e. Lilikalā Kame‘eleihiwa, Kamakakūokalani Center for Hawaiian Studies, Hawai‘inuiākea 2-year term 2020–2022 f. Engineering 2-year term 2020–2022 <ol style="list-style-type: none"> i. Roger Chen, elected ii. Oceana Francis, alternate, 1-yr g. Natural Sciences 1-year term 2020–2021 <ol style="list-style-type: none"> i. Erik Guentner, elected ii. Marguerite Butler, alternate, 1-yr 2. CFS recommended T. Miura (CTAHR) be confirmed as an alternate for 2020–2021. 	<ol style="list-style-type: none"> 1. T. Nguyen moved to certify the election results and accept the recommended appointments. C. Irvine seconded the motion. The motion passed unanimously, 6 ayes, no abstentions. 2. T. Nguyen moved to confirm the CFS recommendation. C. Irvine seconded the motion. The motion passed unanimously, 6 ayes and no abstentions.
Guests	<p>Christian Fern, UHPA Executive Director</p> <p>Provost Michael Bruno - An outline for the process of revisioning was discussed. ORUs are part of the revisioning as parts of colleges/schools. SEC is in agreement on the timeline required. SEC shared governance document was shared and discussed.</p>	<ol style="list-style-type: none"> 1. C. Fern was unable to attend. 2. No action taken.
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – Meeting on 9/29 to consider a resolution on no confidence in administration and bylaw revisions. 2. CAPP (JP) – Meeting from 9/23 included a decision by unanimous vote to forward a resolution to the SEC for inclusion on the October senate agenda. 	<ol style="list-style-type: none"> 1. B. Sipes will ask CAB to consider communication to outside entities in Bylaw revisions. C. Irvine moved to forward The Library reorganization was forwarded to CAB for review. Approved by acclamation. 2. Proposed changes to the Emeritus policy was forwarded to CAPP for review. Approved by acclamation.

	<p>3. CFS (TN) – Met on 9/25. Reviewed special election results. Cost of the Fall 2020 special election was \$90 and another special election will not be held for the remaining vacant seats. Next meeting of the committee will be 10/9 at 10am.</p> <p>4. COA (PB) – The next meeting will be 10/6 at 3:00 PM. The Chair is K. Lawson. The telehealth network was discussed.</p> <p>5. COR (JP) – No report. The next meeting is scheduled for 10/7.</p> <p>6. CPM (TC) - Next meeting is scheduled for 10/8.</p> <p>7. CSA (PB) – Next meeting is TBD. The chair has not been confirmed yet.</p> <p>8. GEC (CSI) – The SEC response to the internal and external reports has been provided verbally. SEC prefers that the SEC-GEC-GEO MOU be addressed first. The next meeting is scheduled for 10/1.</p> <p>9. CEE (TC) – The committee met 9/28.</p> <p>10. UHPA (TC) – The fall Faculty Forum will be held 10/3.</p> <p>11. Mānoa Design Team Committee (CSI) – The committee met on 9/25 and discussed organizational charts and functional statements; re-discussed the Graduate Division; and discussed recommended changes to Climate area and STAR. The final organizational charts and functional statements are expected by the next meeting and should then be shared with SEC.</p>	<p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. C. Irvine moves to forego a written response to GEC Internal and External reports. B. Sipes seconded and the motion passed unanimously with 6 ayes and no abstentions.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Executive Session - RRONR allows for executive sessions to conduct candid, confidential, or independent oversight.</p> <p>2. Response and Guidance - Review the documents to Provost email of 9/22/2020 on consultation on UHM Reorganization and prepare for an electronic vote on</p>	<p>1. No Action.</p> <p>2. Chair Mckimmy Moved Via Email And T. Conway Seconded To Send The</p>

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	<p>9/29/2020. response</p> <p>3. Whistleblower hotline - postponed to next meeting.</p> <p>4. Chair-to-Senate communications. Communication to Senators is desirable and the website provides a venue to share current issues.</p> <p>5. Recordings of Senate meetings - postponed to next meeting.</p>	<p>Response And Guidance. The Motion, Voted Over Email, Passed With 6 ayes And 1 Abstention.</p> <p>3. No action.</p> <p>4. The Issue area of the website will be used and a Chairs blog will be explored.</p> <p>5. No action.</p>
Business	<p>1. Defining and classifying “issues” for MFS website - draft issue language on the consultation request.</p> <p>2. BOR communications by committees - Committees do not represent the Senate. Communication outside the Senate should reflect that it is not representing the Senate.</p> <p>3. Reorganization proposal for Library Services dated 3/23/2020 was forwarded to the SEC on 5/5/2020 and an Addendum was received on 7/29/2020.</p> <p>4. Proposed changes to EP 5.207 on Emeritus status.</p>	<p>1. Addressed under the Response and Guidance unfinished business.</p> <p>2. The issue was referred to CAB.</p> <p>3. The issue was referred to CAB.</p> <p>4. The issue was referred to CPM.</p>
New Business	<p>1. Speakers for the 10/21 Congress meeting - postponed to next meeting.</p>	<p>1. No action.</p>
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be on 10/5/2020.</p>	<p>T. Conway moved to adjourn; seconded by C. Irvine. The meeting was adjourned at 4:36 PM.</p>

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on October 5, 2020.