



COMMITTEE ON FACULTY SERVICE

MEETING MINUTES

MEETING DATE: January 21, 2014
LOCATION: Hawaii Hall Room
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
SORIA, Julius	P	FULFORD, Catherine	P	RAWSON, Christian	P		
DI, Xu	A	OISHI, Martin	E				
DUNN, Robert	P	PAGANO, Ian	P				
FELIPE, Miguel	P	ROBERTS, Stacey	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	3:11, called to order by Robert Dunn, chair [DI Xu was off-island and unable to attend.]	
MINUTES	Unanimously approved October 2013 minutes with one change.	
Election System	Kristin updated CFS on the state of the Election System —The system itself is ready to go —Ian is currently working to procure the appropriate email list of +50% FTE faculty	
Getting the Process Started	Kristin showed us the email prepared to announce election procedures to the faculty. Robert suggested making a bit more attractive request for engagement. We revised opening ¶ to stress the impact of faculty service through governance.	
Non-Senate Committees	Kristin oriented us to the Survey Monkey survey she's already prepared. We decided we'd pair off—a primary and secondary reviewer—to examine each self-nominated committee list and rank candidates.	
Ian	Ian, by phone, updated the committee on his election system; it's ready to go pending the faculty list from ITS	
ADJOURNMENT	4:06	



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COMMITTEE ON FACULTY SERVICE

Respectfully submitted by Miguel Felipe.

Approved on March 18, 2014, with 5 votes in favor of approval and 0 against.