

University of Hawai'i at Mānoa Faculty Senate
Committee on Academic Policy and Planning
Meeting Minutes
January 26, 2012

Present: Chizuko Allen, Cynthia Hew, Debora Halbert, Ingrid Lin, Stacey Roberts (chair), Todd Sammons, Ekaterina Sherstyuk, Annette Wong; Carolyn Stephenson (SEC Liaison), Pavel Zinin

Excused: Jane Uyehara-Lock, Kate Zhou

The meeting started at 2:05.

The following emendations were made to the minutes of the previous meeting (January 11, 2012):

- First page, third bullet - add the word "after" between "it's" and "the"
- Second page, #2 at top - add "and/or" between "Suspension" and "dismissal"; replace the second sentence ("It is . . . is taken.") with "No academic actions will be taken over the winter break."
- Second page, #3 at top - replace "to take intervention" with "to intervene with more advising; strike "During the"; replace "Debrah" with "Debora"
- Second page, fourth text block - add "at UHM" after "The current Banner setup"
- Third page, Issue #24 - change "will" to "might"
- Third page, Issue #25 - change "Debra" to "Debora"

The minutes of the January 11, 2012 meeting were approved unanimously as amended.

Stacey Roberts reported on a retreat she attended of the Senate Executive Committee and the various MFS committee chairs: basically, the retreat was well-attended, issues discussed, MFS procedures reviewed, the new attendance policy stressed, iClickers working out; one idea floated was some method of assessing better the performance of UHM administrators; one problem is that such evaluations currently are private; maybe, then contract language might be amended to make these evaluations more public (as are, for instance, DOE teachers' basic evaluations); an objection raised by a CAPP member during Stacey's report that this would be a union issue turns out to be moot, since UHM administrators are not union members.

We then discussed the draft of a "Motion to Approve Changes to Policy on Suspension of Academic Actions." We wondered if this should be put forward as a resolution (which goes to the Board of Regents) or a motion (which stays in the Senate); we decided to seek clarity from the MFS SEC. As for the "Recommendations" in this draft themselves, we struck "as completed" from #1; we rewrote #2 as follows: "Suspension or dismissal for all students will not be taken prior to the spring semester"; and we worried about whether in

#3 “intervention plan” should read” intervention strategies.”

The group drafted the following language for the Motion to Approve Changes to Policy on Suspension of Academic Actions:

January 27, 2012

MOTION ON REPORT ON SUSPENSION OF ACADEMIC ACTIONS

Motion to . . .

Accept report with the following permanent changes:

1. No academic action shall be taken until a student has attempted 24 credit hours.
2. Academic actions for all students will only be taken after spring semester.
3. All students who would have had an academic action taken will be directed to see their academic adviser immediately and a “hold” will be placed on their registration until that meeting has occurred. The college advising office will work proactively with the student over the course of the semester to help improve academic performance.

The committee then discussed the wording of the motion to amend the Grade Replacement Policy that was passed by the Senate on May 4, 2011, and that CAPP agreed to amend at its January 11 meeting. Pavel Zinin raised his concerns that the amendment would kill the whole idea of the new policy as approved last year, and the committee discussed this. Ultimately, the group decided that as the policy of May 4, 2011 was written, there was no will on the part of the administration to implement it, and without an amendment, no grade replacement would occur. The committee agreed on the following language for amending the policy:

MOTION TO AMEND THE GRADE REPLACEMENT POLICY

Motion to amend the Grade Replacement Policy approved at the May 4, 2012 Senate meeting to say: Students earning a C- grade or below in a course may retake the course, with the last grade replacing the previous grade in the student’s cumulative GPA. This is a temporary amendment and is recommended to occur only until such time as Banner is able to allow students to indicate they are choosing a grade replacement option at registration and limit their grade replacement to three (3) courses in their undergraduate degree. CAPP urges the UH Mānoa administration to work with Banner to make changes that will permit grade replacement as written in the original policy as soon as possible.

Carolyn Stephenson raised the issue that the SEC sent the proposed Social Sciences Reorganization to CAB for consideration, but that CAPP and CoRGE might want to be look over the Reorg. Proposal, since undergraduate and graduate programs were likely to be affected. The committee agreed that this might be something we could look into.

The meeting adjourned at 3:40 p.m.

Respectfully submitted,

Todd Sammons
Stacey Roberts