

Senate Executive Committee Meeting Minutes: May 14

2:30 - 5:00 pm; Hawaii Hall 208 – SEC opened 2:52 PM

Present: Bonnyjean, Carolyn, Dick, Robert

1. CHAIR'S REPORT – Chair Robert

- ⤴ no report

2. ADMINISTRATIVE REPORT – Kristin:

- ⤴ Feedback survey – Update: 44 responses so far; final call sent, due Friday
- ⤴ Faculty Retirees project - Bob Cooney will be the Senate representative: going well; some links available at www.hawaii.edu/retirees/ - has names, expertise, links to personal sites, some broken; previous developer had many good ideas such as blogs for substantive discussions, service opportunities, but had no external help. Need to reach out to recruit retired faculty to participate actively. Will send out a report to the retirees to evaluate and make contributions at a follow-up meeting.
- ⤴ Senate Budget Update: 2% increase for SEC research assistant. Current: \$5,864.35 surplus which will be lost at end of fiscal year unless spent. Needs: rechargeable batteries for I-Clickers, budget for retirees project, speakers and microphones for our MFS meetings.
- ⤴ Ongoing project to scan and search paper files of past Senate documents.
- ⤴ [Draft G-Mail survey](#): feedback from Carolyn, updated. Discuss at next meeting. Bonnyjean commended Kristin's current draft.

3. MINUTES - approval of 4/23, 4/30 and 5/7 SEC Minutes. 4/30 and 5/7 minutes approved as amended. 4/23 minutes postponed to next SEC meeting.

4. OLD BUSINESS

- ⤴ Proposed Parking Rate Testimony (*update*) – a draft letter from Robert as Chair of the Senate and Senate Executive Committee to BOR Secretary Amemiya and Chancellor Hinshaw was reviewed and revised given faculty response to the proposed policy and assurances by Vice Chancellor Cutshaw that the bus pass portion of the draft testimony would be deferred for later consideration. The revised version was approved by the SEC.
- ⤴ [Open Access Policy](#) (effective Fall 2012) (*Bob Cooney*) - already dealt with
 - ⤴ [Resolution on UHM Open Access Policy](#) (12/08/2010)
- ⤴ [FMEP Facilities Report](#) (*follow-up*) - reviewed
- ⤴ Request for moratorium on G-Mail transition (*update*) – Kristin has prepared a survey
- ⤴ [Misc. Issues](#) – continuing to be reworked by Kristin
- ⤴ [Carryover Issues to 2012-13](#) - entire page will be reworked by Kristin, including creating a task force by the end of the summer for the faculty classification issue
- ⤴ Summer Issues – for future consideration, include
 - ⤴ [New Executive Policy E5:229 Whistle-blower and Retaliation Policy for allegations of research and scholarly misconduct](#) (CAB)
 - ⤴ [Faculty Housing](#) (CAB)
 - ⤴ [MAC/CoRGE bylaws change for Senate and Congress](#) (CAB)

5. NEW BUSINESS

- ⤴ What do the By-Laws allow SEC to do during the summer months? From the Senate bylaws, the Senate Executive Committee may act for the Manoa Faculty Senate when a quorum of the Senate cannot be assembled.

✧ Next week we expect to meet with VC Reed Dasenbrock to discuss replacement of assessment officer, Manoa offering three week summer courses and the number of “instant tenure” cases.

✧ VC Henshaw may be able to meet with us.

6. **COMMITTEE REPORTS** - none

7. **ADJOURNMENT** – 5:45 pm