

EXECUTIVE COMMITTEE Minutes

MEETING DATE May 10, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present, excused at 3:30 PM
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:30 PM - 3:00 PM
Laura Lyons	iVCAA	4:00 PM - 4:30 PM

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair McKimmy at 1:30 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 05/3/2021 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 05/5/2021 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. Hearing no objections or abstentions, Chair McKimmy declared the minutes accepted by acclamation. 2. Hearing no objections or abstentions, Chair McKimmy declared the minutes accepted by acclamation.
Chair's Report	<ol style="list-style-type: none"> 1. Red Line Amendment Documents: Received communications from CAB members with additional red line changes. 	<ol style="list-style-type: none"> 1. Chair McKimmy will work with J. Kinder to prepare the documents for Congress.
Action Items	<ol style="list-style-type: none"> 1. SEC Testimony for the May BOR meeting: Items to note were discussed. Will discuss more at the next SEC meeting. 2. Men's Volleyball: Recognition of the teams NCAA win will be made. 3. Fall 2021 - Human Development and Family Sciences (HDFS) Temporary Fee Reductions: These were reviewed online. 4. CFS Recommendations: An Alternate for the Academic Grievance Committee; A change in 	<ol style="list-style-type: none"> 1. The approved certificates will be transmitted to the BOR but not as testimony. The resolutions on Alice Ball Day and Mental Health will be submitted as written testimony. 2. Chair McKimmy will include in his report to the Senate and Congress. P.-B. Bovard will check to see if there are other national titles that should be noted. 3. No concerns about the reductions were raised. 4. C. Sorensen Irvine moved to approve the

	<p>designation of J. Pettit from Senate seat to Non-Senate seat for 2021-2022 on the GEC; and fFor the Contemporary Ethics Board E. Millet to a 3-year term.</p> <p>5. Graduate Council Appointees: CFS reviewed and supports the nominations of P. Nerurkar, M. Tallquist, J. Yoshika, and P. Berkelman.</p>	<p>recommendation for appointments to the Academic Grievance Committee, GEC, and Contemporary Ethics Board. J. Potemra seconded. The motion carried unanimously.</p> <p>5. The SEC endorsed the appointees by acclamation.</p>
Guest(s)	<p>CEO David Lassner</p> <ol style="list-style-type: none"> 1. Resolution on CES and Curriculum: Shared governance is not just about resolutions from the Senate. 2. Summer General Education Institute: 11-month faculty will receive compensation. No other changes are anticipated in light of the budget situation. 3. Federal Funds: The three federal acts (CARES, CURSA, and AARPA) all have HEERF funds. Each HEERF has 3 tranches. May need to use funds for operations given legislative cuts. 4. Budget Strategy: Multiple ideas in discussion such as a rebalance within the system, leveling without movement of G funds, distribution of system assessments, seeking limited gubernatorial budget restrictions, and fringe cost language. <p>iVCAA Laura Lyons (4:00 pm)</p> <ol style="list-style-type: none"> 1. Course Evaluation System: It is not inappropriate for the Senate to speak about CES. Students do need a venue to provide feedback on a course. The existing CES is not and should not be used as an instructor evaluation or for program assessment. 2. Interdisciplinary Studies: Concern was prompted by the Sustainability Certificate curriculum appealing in IS. Pathways in IS (a nonacademic unit) look very similar to approved curriculum not student designed degrees. IS is seen as an incubator of programs not a hospice for 	<p>1. No action taken.</p> <p>1. iVCAA Lyons will work with system to improve the language used on the CES webpage. The conversation on IS and pathways has been opened.</p>

	<p>programs. The period of incubation needs to be defined.</p> <p>3. GEO Director Evaluation: The questions are ready to be sent. Once responses are received, SEC will be contacted.</p>	
Committee Reports	<p>1. CAB (BS) – The JABSOM draft resolution will be shared with Dean Hedges and Provost Bruno. The remanded bylaws were discussed. GEC governance document was shared. For budget issues, a more complete picture would be preferred so unilateral action is not taken over the summer. May meet over the summer if needed.</p> <p>2. CAPP (JP) – Finalized resolutions for the Senate meeting; Met with Interdisciplinary Studies Director Schiffner to discuss the process by which programs either start in or are transferred there. Next meeting 05/19/2021.</p> <p>3. CFS (TN) – Reviewed recommendations for AGC alternate, GEC senator transfer, and Contemporary Ethics Board appointment;. Supports Graduate Council nominees forwarded by Dean Aune (notes misspelling of one person’s name (Yoshioka, not Yoshika); Made call for HAP board and CEE non senator seat; Reviewed draft of the Spring report; CFS chair attended meeting on remanded amendments. No meeting scheduled, but will vote on items discussed in the CFS member voting system. Will convene once more.</p> <p>4. COA (PB) – Reviewed Draft Spring Report 2021. Final meeting for spring semester 2021.</p> <p>5. COR (JP) – Discussed promoting research on campus; Using the local show “Research at Mānoa” as part of ThinkTech Hawaii was proposed.</p> <p>6. CPM (TC) – No report.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p>

	<p>7. CSA (PB) – No report.</p> <p>8. GEC (CSI) – Discussed and edited the Spring 2021; Discussed focus credit for courses that are subsequently repeated for grade replacement (without the Focus designation) passing a motion that the original focus credit should be maintained; Discussed the Hawaiian/Second Language report; Reviewed and discussed the 3-year progress report; Beginning in Fall 2022, only course based proposals for focus designations will be reviewed with exceptions for individual faculty focus approvals for seminar courses, independent courses, etc.; The issue of set guidelines/standards to reduce the variation from year to year was postponed to next year; Several members met with members from CFS, CEE, and CAB to discuss the remanded bylaws, reaching agreement on language.</p> <p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> <p>11. Campus Climate Committee (TN) - Considering next steps to help with the areas that receive the most inquiries into the support center. Website FAQs and videos have been discussed. Talked about the CCC messaging and role. Penny-Bee also attended for the transition to a new SEC Chair or designated alternate. Next meeting 06/01/2021.</p>	<p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	None.	

MĀNOA FACULTY SENATE

Business	<ol style="list-style-type: none"> 1. Alice A. Ball Award: This should be included under the Mānoa Awards. 2. Spring Committee Reports: The reports from CSA and CEE were reviewed. The CEE report uses “bylaws” rather than “governance document.” The revisions have not yet been submitted to the Senate for review. 3. 2021-22 Senate and Congress Schedule: The proposed dates were reviewed. 4. Summer SEC Attendance: The requested asynchronous participation of incoming member K. Binstead was discussed. The absences will be excused. Asynchronous participation will not be allowed. Comments on items may be posted to the SEC listserv. Incoming member K. Binstead must be present for the new officer elections. 	<ol style="list-style-type: none"> 1. The SEC will follow up with Provost Bruno on the process to be included. 2. CEE Liaison T. Conway will request the report be corrected. . 3. The dates for the 2021-2022 Senate and Congress were approved by acclamation. 4. The parameters surrounding the excused absences were adopted by acclamation.
New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be on May 17, 2021.	Having completed the business of the day and extending beyond the appointed time, Chair P. McKimmy adjourned the meeting at 4:44 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on May 17, 2021.