

# CAPP\_Minutes \_03.03.2021

## CAPP Committee Meeting Minutes

**MEETING DATE:** March 3, 2021 3:00 PM - 4:50 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Kim Binsted	E	Maureen O'Brien	P		
Nandini Chandra	E	Carolyn Stephenson	P		
Michael Cooney @3:24	P	Jean Thoulag	P		
Kahikina de Silva	P	Amanda Yoshioka-Maxwell	E		
Rachel Lentz	P				
Siobhán Ní Dhonacha	E	Jim Potemra @3:24pm	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	CAPP's March meeting dates are 3/10 and 3/31. CAPP agreed to an additional meeting for 3/3 to work on pending committee assignments and reports. The MFS is 3/24.	The meeting was called to order at x:xx PM by Chair Stephenson.
<b>Review of Minutes</b>	1. The minutes from the 02/24/21 CAPP meeting were postponed until the next meeting.	1. Postponed to 3-10-21 meeting.
<b>Chair's Report</b>	<p>1. <a href="#">EP 12. 205</a>- Patent and Copyright is closed for comments. Chair asked whether the subcommittee believes its comments are significant enough to pass along anyways.</p> <p>2. iVCAA Lyons and First Year Program Director, Kyle Van Duser asked CAPP if they are interested in having a representative on the First Year Program Common Read. Chair reminded members that the meeting on March 31 will address Data Governance and student data policies related to online learning with Sandra Furuto, Director of Data Governance, Paul McKimmy, Billy Meinke, Technologist w/Outreach College, and Deborah Halbert, AVP Academic Programs and Policy.</p> <p>3. Graduate Council Motion- Do we want to support the motion? What do we think about the agreement between the SEC, CAPP, OVCAA, Provost's Office, and the Grad Council vs. the current SEC motion? Does CAPP want to suggest to the SEC, that CAPP continues to suggest to regroup the original parties and CFS as well as convey that CAPP doesn't support the motion and we prefer the parties to meet. Shared both documents. Grad Council is an advisory committee to the Grad School Dean. How do we get legitimacy for</p>	

	<p>proposals from the Council if it is not a faculty committee?</p> <p>CAPP chair is doing historical research on how Grad Division governance developed.</p> <p>Chair also reported that Grad Dean had met with SEC 3/1 and told SEC that she preferred a meeting of all parties and working together on MOU, but had been turned down by SEC chair and vice chair. Also that she had made suggestions to the SEC resolution and expected the SEC to get back to her.</p>	
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>Per, SEC Liaison K. Aune, Dean of Grad Division met reviewed the motion, met with the SEC and mutually agreed to minor changes in the motion and to have it placed on the agenda for the March 24 MFS meeting. Given the full agenda for March 24th, it is “certain it will not be presented in March” and will carry over to the April meeting. CAPP chair asked if Dean Aune asked for a meeting of parties involved and if parties had commented and agreed? Why did the SEC not allow CAPP to see the latest version and make comments? CAPP chair noted CAPP was not given the opportunity to review the latest version of the motion.</li> </ol> <p>Liaison Poterma commented that “SEC chair McKimmy said CAPP doesn’t need to weigh in.”</p> <p>During the CAPP meeting, Poterma did forward a <a href="#">copy of the latest version of the motion</a> for CAPP members to read.</p> <ol style="list-style-type: none"> <li>CAB is seeking comments and feedback on the Reorganization Proposal and the proposed changes in the Senate bylaws. For the bylaws, one particular issue pertains to the potential language that would limit SEC membership to a specific number of members per school or college. Currently, 4 of the 7 SEC members are from one college.</li> </ol>	
<b>Guests</b>		
<b>Committee Reports</b>		
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li><b>Undergraduate Certificate in Queer Studies-</b> title change for the Undergrad Certificate in Human Sexuality. The certificate was pulled from the February MFS meeting agenda because proposers requested name change. CAPP chair recommends that the program proposal needs to include language explaining the name change in the proposal from</li> </ol>	<ol style="list-style-type: none"> <li>Maureen will adjust the resolution language for the Undergraduate Certificate in Queer Studies.</li> <li>Members were asked before the next meeting to read the Undergrad Certificate in Sustainability. Micheal</li> </ol>

	<p>Sexuality to Queer Studies. The resolution wording needs updating. Maureen will work on adjusting the resolution language.</p> <p>2. <b>Undergraduate Certificate in Sustainability</b> submitted by Makena Coffman. The reviewers, Michael and Rachel, and the chair, note this revised proposal is much improved, better structured, and thorough. The revised program is institute based and flexible with 7 lower division courses. One issue concerns faculty approval of SUST courses.. CAPP chair also reiterated the question of how this certificate “fits” with the BA in Sustainability under Interdisciplinary Studies. Although the proposal is much improved, Chair recommended CAPP still meet with Makena. Members agreed by majority. Meanwhile, Micheal and Rachel will <a href="#">draft a resolution</a> to present at the next meeting. Members are asked to read the proposal as well!</p> <p>3. <b>Prior Learning Assessment-</b> Kahikina and Jean shared information they gathered on prior learning practices at UH Manoa, UH system, and peer and benchmark institutions . Chair asked others to look over the information prior to the next meeting. Kahikina will share the PLA <a href="#">Documents folder</a></p> <p>4. <b><a href="#">Undergraduate Certificate in Data Science</a></b> Kim Binsted and Rachel Lentz will do the preliminary review and were asked if this could be ready by the March 10 meeting.</p> <p>5. <b><a href="#">Undergraduate Certificate in Multilingual Multicultural Perspectives</a></b> Jean and Kahikina will initiate a review. It was noted that this certificate goes along with a Graduate Certificate in the same area. CAPP chair can provide some feedback since she reviewed the grad certificate as Grad Council Program Chair. .</p>	<p>and Rachel will draft a resolution to present at the next meeting.</p> <p>3. Kahikina will post documents related to Prior Learning Assessment in a shared folder for members to review prior to the March 10 meeting.</p> <p>4. Kim Binsted and Rachel will do the preliminary review for the Data Science certificate for the March 10 meeting.</p> <p>5. Jean and Kahikina will look over the proposal for the Undergrad Certificate in Multilingual Multicultural Perspectives and give a preliminary report at the next meeting.</p>
<b>New Business</b>	1.	
<b>Adjournment</b>	1. The next CAPP meeting will be March 10, 2021 at 3:00 PM.	Adjourned at 4:54; all present in favor

Respectfully submitted by Jean Thoulag

Approved on March 10, 2021 5 aye; 4 abstain