

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      June 6, 2022  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Excused
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	UHM Provost	2:00 pm - 2:30 pm

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		The video conference meeting was called to order by Acting Chair Sipes at 1:30 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 5/23/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. Welcome new SEC members. 2. COA votes to support all 3 candidate nominees for the COIA Steering Committee 3. Notes from ACCFSC Retreat (BSS) 4. Chair and Vice Chair meeting with Provost rescheduled to June 7	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken.
<b>Action Items</b>	1. CFS recommends the following faculty for a 3-year term on the Graduate Council beginning Fall 2022: Wayne Buente (SOCSCI); Kwok Fai Cheung (SOEST); Philip Williams (NATSCI) with the exception Spring 2023 start date due to Fall 2022 sabbatical leave; and Theres Gruter (CALL) with the exception would serve a 2-year term, in anticipation of sabbatical leave in Fall 2024. 2. CFS recommends forwarding Dharm Bhawuk (SCB) as an SEC nominee to the GenEd Summer Redesign Team II	1. C. Sorensen Irvine moved to approve the CFS recommendations for Graduate Council; seconded by K. Binsted. Approved by acclamation. 2. C. Soresen Irvine moved to forward the CFS recommendation to the GenEd Summer Redesign Team; seconded by P.V. Bovard. Approved by acclamation.

	<p>3. CFS recommends the following non-senator faculty to the GEC and its boards for appointments to:</p> <p><u>General Education Committee:</u> June Zhang (ENGR) for a 3-year term (2022-25); Keahiahi Long (HSHK) for a 3-year term (2021-25); &amp; Kahea Faria (ED) for a 2-year term (2022-24)</p> <p><u>Foundations Board:</u> Seth Quintud (SOCSCI) for a 3-year term (2022-25); Elizabeth Gross (NATSCI) for a 3-year term (2022-25)</p> <p><u>Diversification Board:</u> Jonathan Young (LIBSVCS) for a 3-year term (2022-25); Jesse Owens (JABSOM) for a 3-year term (2022-25); and Ed McAssey (NATSCI) Alternate for the 2022 AY.</p> <p><u>Hawaiian, Asian, and Pacific Issues Board:</u> Donna-Marie Palakiko for a 3-year term (2022-25); &amp; K. 'Alohilani Okamura as an Alternate member for the 2022-23 AY.</p> <p><u>Oral Communication Board:</u> Mark Branner (CALL) for a 2-year term (2022-24).</p> <p><u>Writing Intensive Board:</u> Gary Glauberman (NAWSON) for a 3-year term (2022-25); and Christopher Au (ED) for a 3-year term (2022-25)</p> <p>4. Review and approve the 2022-23 Senate/Congress meeting schedule</p> <p>5. Review and approve the 2022-23 SEC meeting schedule</p>	<p>3. K. Binsted moved to accept the CFS recommendations; seconded by S. Brown. Approved by acclamation.</p> <p>4. C. Sorensen Irvine moved to accept the calendar as presented; seconded by P.V. Bovard. Approved by acclamation.</p> <p>5. S. Brown moved to accept the SEC meeting schedule; seconded by D. Flynn. Approved by acclamation.</p>
<b>Guests</b>	<b>Provost Michael Bruno (2:00 pm - 2:30 pm)</b> Discussion topics:	

1. Manoa budget for next fiscal year.. Provost sees the budget situation as positive. The Legislature restored the budget cut and the university has built up significant reserves. Enrollment is high. Provost attributes increase in enrollment to work with EAB, a third-party enrollment management company. EAB began purchasing lists of students who could receive mail from UHM. Enrollment is also up from WUE states and from local students. UHM was above 19,000 for the first time in years. UHM has a long waiting list for student housing. There is also a shortage of academic advisors and mental health counseling services.
2. Updates regarding recruitment of new faculty & staff in upcoming AY? Provost hopes to be a loud voice for bringing in significant numbers of faculty. He hopes for a good mix of I-2 and I-3+ faculty.
3. RCUH hiring policy, post-doc hiring policy - multiple changes all at once hitting faculty. President Lassner's position is that if the hire is appropriate for research purposes, then the hire should be made. The post-doc policy is being implemented over a period of three years. SOEST has about 70% of all postdocs; they instituted their policy under Dean Brian Taylor in 2017. Provost believes it has had no negative impact on SOEST. The proposed policy is patterned after SOEST.
4. Status of CoEng. Provost hopes the situation is improving; a major effort is still ongoing to put into place new systems. Provost is monitoring the situation.
5. ICSP graduate certificate program  
consultation with impacted personnel/students  
rationale; course planning for existing students; APT undergraduate advisor to take over graduate student advising; involvement in redesign and link to East-West Center. Provost stated that he needs to "allow the deans to be deans." Provost believed that there are not enough students in the program. Provost will try to bring together the deans, director, and some affiliated faculty to discuss the situation.

	6. Three top issues: Budget and positions. Legislative relationship: Provost hopes to change the relationship between UH and the Legislature.. E/M hires. Provost detailed the dean and other E/M hires that are ongoing or planned.	
<b>Committee Reports</b>	<p>1. <b>CAB (CSI)</b> – Will reconvene in Fall ‘22.</p> <p>2. <b>CAPP (KB)</b> – Will reconvene in Fall ‘22.</p> <p>3. <b>CFS (KB)</b> – CFS met on May 24 at 10:30 am and recommended the following:</p> <ul style="list-style-type: none"> <li>1) CFS recommends four faculty nominees for appointments to the Graduate Council (See action item #1).</li> <li>2) CFS returns SCR 201 S-Faculty issue back to the SEC for action during the summer (See action item #2).</li> <li>3) CFS recommends forwarding Dharm Bhawuk as an faculty nominee to the GenEd Summer Redesign Team II (See action item #3)</li> <li>4) CFS recommends faculty to the GEC and its boards (See action item #4).</li> </ul> <p>CFS voted to adjourn for the summer and will reconvene in Fall ‘22.</p> <p>4. <b>COA (CM)</b> – Will reconvene in Fall ‘22.</p> <p>5. <b>COR (MT)</b> – Will reconvene in Fall ‘22.</p> <p>6. <b>CPM (MT)</b> – Will reconvene in Fall ‘22.</p> <p>7. <b>CSA (PB)</b> – Will reconvene in Fall ‘22.</p> <p>8. <b>GEC (SB)</b> – Will reconvene in Fall ‘22.</p> <p>9. <b>CEE (SB)</b> – Will reconvene in Fall ‘22.</p> <p>10. <b>Campus Climate Committee (PB)</b> – Next meeting will be Tuesday, June 7, 2022 at 1:00 pm-2:30 pm.</p> <p>11. <b>Grad Council (CSI)</b> – Will reconvene in Fall ‘22.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>

	12. <b>Ad Hoc Committee (BSS)</b> - Next meeting being scheduled	12. No action taken.
<b>Unfinished Business</b>	1. Review 2021-22 MFS Committee annual reports:  CAPP Report CFS Report COA Report	1. K. Binsted moved to accept and post the annual reports by CAPP and CFS; seconded by C. Sorensen Irvine. Approved by acclamation.  2. C. Moore moved to accept and post the annual report by COA; second by K. Binsted. Approved by acclamation.
<b>Business</b>	1. CFS returns SCR 201 S-Faculty issue back to the SEC for action during the summer. Names should reflect the diversity of work conducted by S Faculty.  2. Discuss 2022-23 SEC officer elections timetable and liaison assignments.  3. CAPP issue - Temp Stop Out of the ICSP  4. Fiscal-related concerns in multiple colleges conveyed during ACCFSC retreat.  5. Communication with college senates.  6. RCUH hiring policy changes - sufficient faculty input	1. Chair Sipes will send a request to the suggested names with a response by Wednesday morning.  2. SEC officer elections will take place in mid/late July.  3. Chair Sipes will email the interim CAPP Chair to explain that the SEC advised the Provost to meet with all parties and to reconsider stopping-out admissions to the program.  4. Chair Sipes will invite S. French to a future SEC meeting to discuss these issues.  5. Discussion on this issue will continue at the next SEC meeting.  6. Chair Sipes will coordinate SEC response with ACCFSC.

	7. Update on Strategic Plan Steering Committee website.	7. Chair Sipes will follow-up with D. Halbert.
<b>New Business</b>	1. Non MFS committee request to use HH208 conference room in Fall 2022  2. Potential invitees to SEC: for Fall Enrollment Management - Nikki Chun Fiscal - Sandy French VP Office of Research and Innovation - Vassilis Syrmos	1. J. Kinder will respond.  2. J. Kinder will extend an invitation to N. Chun for an August meeting.
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, June 13, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:44 PM.

Respectfully submitted by Colin Moore, SEC Secretary.  
 Approved unanimously on June 13, 2022.