

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: January 11, 2016 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn Excused at 5:05pm	P	Carolyn Stephenson Wendy Pearson	2:00 pm - 4:15 pm 3:00 pm - 4:15 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy- Secretary	P	Sarita Rai	P	John Kinder- Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:05 pm.
REVIEW OF MINUTES	1. The minutes of January 4, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes as amended; seconded by S. Rai. Passed unanimously.
CHAIR'S REPORT	1. Meeting with Rep. Isaac Choy, Chair House Education committee. R. Cooney met with Isaac Choy this AM and it seems we will be down to \$2 million in reserves by the end of 2016. Small programs issue-difficult to understand report from the university (71 page report with numbers in it and no analysis).	1. Consider MFS creating a blog for recommendations for streamlining system administration. Consider discussion in MFS meeting or retreat. Consider paring down administrative budget categories to bare bones and requiring

	<ol style="list-style-type: none"> 2. Research Compliance Task Force report document (hard copy) is available at MFS office. 3. No SEC meeting on January 18th – Holiday 	<p>faculty approval for special programs.</p> <ol style="list-style-type: none"> 2. R. Cooney to request to attend UHM Executive Committee meetings.
ADDITIONS TO THE AGENDA	NA	
GUESTS	<p>Wendy Pearson, OVCAA Accreditation Liaison Officer; and Carolyn Stephenson, CAPP Chair. Discussion / Q&A on WASC accreditation regarding QR. When assessment began to be required in 2000 we created a model and that hasn't changed too much. It is a good time to revise the requirements for annual report every October. Some departments are doing very well, so perhaps they don't need to do this every year. Perhaps admin can shift focus to looking at the bigger picture. WASC says we should evaluate programs and learning outcomes but it is up to us how we do that. Professional programs need to do assessment for accreditation, we shouldn't duplicate efforts.</p>	<ol style="list-style-type: none"> 1. Consider faculty attending the April WASC Annual Research Conference. 2. R. Cooney to request the NSSE report from the Office of the VCAA. 3. M. Butler to request information from Assessment Office to provide insight on new grant from SHEEO that created a decentralized request for writing samples from students. 4. CAPP is bringing a resolution with the hallmarks approved by GEC and CAPP last week.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB- Budget subcommittee redrafting spaghetti model into more linear model, drafted needs assessment for departments. CAB needs input on questions for ORUs. CAB working on policy and procedures to implement new budget model. Budget subcommittee willing to give a 5-minute presentation at next MFS meeting. CAB has requested VPRI for additional reorganization information without any response. 2. CAPP- meeting on Wednesday for vote on QR resolution. 	<ol style="list-style-type: none"> 1. R. Cooney to request extension on Reorg of Social Work. 2. Resolution reviewed for inclusion on MFS Meeting Agenda.

	3. CFS- No report. 4. COA- No report. 5. COR- Resolution on Administration Policy and Executive Policy on Human Participants. 6. CPM- No report. 7. CSA- No report. 8. GEC- expected to vote by email on the QR resolution in which case it can be a joint resolution. 9. MAC- No report. 10. UHPA- Kristeen Hanselman invited March/April. Administration has responsibility to consult with faculty about academic issues (Civil Beat article).	3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. Continue to monitor administration consulting with faculty on academic issues.
OLD BUSINESS	1. Lack of confidence Resolution – VCAA	1. SEC revised LOC resolution. Motion to endorse the resolution by B. Manini; seconded by A. Maynard. Passed unanimously.
NEW BUSINESS	1. Prepare senate agenda for January 20, 2016. 2. Prepare SEC agenda for January 25, 2016.	1. Prepared. 2. Deferred.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be January 25, 2016 in Hawaii Hall 208.	Motion to adjourn by K. Withy; seconded by S. Rai. All approved the motion. Meeting adjourned at 6:25 pm.

Respectfully submitted by Kelley Withy, Senate Secretary.
Approved unanimously on January 25, 2016.