



UNIVERSITY
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Committee on Academic Policy and Planning
MEETING MINUTES

MEETING DATE: September 12, 2018 **3:00 PM - 4:30 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Dennison	E	Hyoung-June Park	E			None	
William Gosnell	P	Nicole Ziegler	P				
Kristi Govella	P						
Paul McKimmy	P						
Randall Minas	P	C. Stephenson - liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by SEC Liaison C. Stephenson at 3:03 PM	
REVIEW OF MINUTES	1. None	
LIAISON REPORT	1. Welcome and Introductions	
UNFINISHED BUSINESS	1. None	
BUSINESS	1. CAPP Presentation Kickoff - Reviewed and discussed. 2. Election of CAPP Officers	1. No action. 2. Fall Chair: Willi Gosnell; Fall Co-Vice Chairs: Paul McKimmy & Randy Minas. Secretary: Kristi Govella



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	<p>3. Approval of Fall CAPP meeting schedule</p> <p>4. Review of <i>CLOSED</i> 2017-18 CAPP Issues:</p> <p>a) <i>Resolution Recommending the Approval of the Advanced Professional Certificate for Expanded Function Dental Hygiene in Pediatrics (EFDH)</i> [DOC]</p> <p>b) <i>Resolution Supporting the Proposal for a Bachelor of Science in Engineering Science in the College of Engineering</i> [DOC]</p> <p>c) <i>Resolution to End the Credit Removal Policy</i> [DOC]</p> <p>5. Review <i>OPEN</i> 2018-19 CAPP Issues:</p> <p>a) <i>Motion on the UH Manoa Grade Replacement Policy</i> [DOC] Pending assignment to sub-committee member(s).</p> <p>b) <i>“Back Credits” Prior Learning Assessment (PLA) issue</i> [DOC] 4.15 Prior Learning Assessment Issue [DOC] P. McKimmy & N. Ziegler to review and report.</p> <p>c) <i>Implementation of the Course Evaluation System (CES)</i></p>	<p>3. Approved Fall CAPP meeting schedule in Hawaii Hall 208: Sept 26th 3:00-4:30 PM Oct 10th 3:00-4:30 PM Oct 24th 3:00-4:30 PM Nov 7th 3:30-5:00 PM Nov 21st 3:00-4:30 PM *Dec 5th 3:00-4:30 PM *Meeting location TBD.</p> <p>4. Issue items (a - c) are closed issues.</p> <p>5. Motion by N. Ziegler to approved open CAPP issues (a-i); seconded by P. McKimmy. Approved unanimously.</p>
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	<p>Timeline of Manoa implementation of Course Evaluation System [DOC] 20170510 Resolution Towards Implementation of UH-Manoa on CES [DOC] 20180313 CAPP letter to the OVCAA on Course Evaluation System [DOC] Pending assignment to sub-committee member(s).</p> <p>d) <u><i>Proposal for a Undergraduate Certificate in Sustainability from the College of Social Sciences and College of Tropical Agriculture & Human Resources</i></u> [Proposal] Pending assignment to sub-committee member(s).</p> <p>e) <u><i>Proposal for a Bachelor of Science in Construction Engineering in the College of Engineering</i></u> [Proposal] Pending assignment to sub-committee member(s).</p> <p>f) <u><i>Proposal for a Masters of Science in Marketing Management</i></u> [Proposal] Assigned to Kristi Govella to review and report.</p> <p>g) <u><i>Proposal for Master of Science in Information Systems (MSIS)</i></u> [Proposal] Assigned to Kristi Govella to review and report.</p> <p>h) <u><i>Proposal for a Master of Science in Finance (MSF)</i></u> [Proposal] Assigned to Kristi Govella to review and report.</p> <p>i) <u><i>Proposal for Undergraduate Certificate in Geospatial Information Science</i></u> [Proposal] Pending assignment to sub-committee member(s).</p> <p>j) <u><i>Council of Academic Advisors Policy Proposal - Revision to Undergraduate Academic Actions Policy</i></u> [Proposal] Pending assignment to sub-committee member(s).</p>	
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NEW BUSINESS	<p>1. Proposal from P. McKimmy to look into UHM “Inclusive Access” practices. Discussion on UHM Bookstore vendor agreement moving from printed books to Digital Direct Access (DDA). UHM Bookstore current practice of billing students directly through UH then sending payments to publishers. Some initial concerns are 1) UH billing on behalf of 3rd parties; 2) terms of use language; 3) data mining collection on students; and 4) transparency.</p>	<p>1. Motion by N. Ziegler to open Inclusive Access Practices issue; seconded by P. McKimmy. Unanimous approval. Assigned to P. McKimmy to review and report.</p>
ADJOURNMENT	<p>The next CAPP meeting will be on September 26, 2018 in Hawaii Hall 208 from 3:00 PM - 4:30 PM.</p>	<p>Motion by P. McKimmy to adjourn; seconded by N. Ziegler Meeting adjourned at 4:26 PM</p>

Respectfully submitted by J. Kinder, Staff.

Approved on September 26, 2018 with 5 votes in favor of approval and 0 against.