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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: Thursday, 18 February, 2021 3:00 – 4:30 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaulé	E	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Laura Lyons (OVCAA Rep)	P	Vicky Keough	P
Matt Eng	P	Mandy Westfall-Senda	P	Ryan Yamaguchi	A	Cari Gochenouer	E
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	E	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Jon Pettit	Meeting was called to order at 3:01
REVIEW OF MINUTES	Minutes from 02/04 meeting approved with 8 votes in favor, 0 against and 0 in abstention.	
INFORMATION ITEMS	<ul style="list-style-type: none"> ● GEC Chair report <ul style="list-style-type: none"> ○ Have been thinking of ways to organize working groups to assist with summer institute ○ Starting 3-year report due at the end of July. ■ ● SEC Liaison's Report <ul style="list-style-type: none"> ○ SEC asked the MFS Staff to work on circulating the MOU for signatures. ○ SEC also indicated that the change for Oral foundations was minor and did not need to go before the entire MFS. ○ A draft of the revised MFS By-laws is being circulated <ul style="list-style-type: none"> ■ Changes to the section regarding the GEC may be unclear. 	<ul style="list-style-type: none"> ● Jon will circulate the document for GEC



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	<ul style="list-style-type: none"> • Intent may be that ex-officio members cannot serve as a senate representative to GEC, but the language is vague. • Changes to language can be submitted to CAB before the next meeting via senators • Western Civ MOA update - Final draft almost ready to be signed. Only one designation will appear in STAR so as not to confuse students <ul style="list-style-type: none"> ○ The Foundations Board chair can sign off on the document, rather than the GEC. ○ Establishes a systematic way for the exception based on prior course enrollment will appear on the student's transcript. <ul style="list-style-type: none"> ■ Council of Academic Advisors (CAA) subcommittee, Admissions Office, History Department, Foundations Board, General Education Office. <p>Reports from Chair, GEO Director, and liaisons - Information items submitted electronically prior to meeting for review without requiring additional discussion.</p> <p><u>GEO Director (Christine Beale)</u> Christine and Cari ran a one-hour workshop at the 2021 AAC&U Virtual Conference on General Education, Pedagogy, and Assessment, titled "A Model for General Education Assessment: Utilizing a Faculty Learning Community for the Assessment of Global Learning" on February 12. The event slides and handout we provided are posted on our website under Events here: https://manoa.hawaii.edu/gened/events/ There were many workshops and presentations about Gen Ed reform at the conference, The Writing Board's two workshops on group writing/teamwork have also been advertised through CTE (see links to register on Events page linked above). The UH Gen Ed Summer Institute process for recruiting and selecting participants through the faculty senates, and text for various communications, are being finalized.</p> <p><u>SEC Chair (Christine Sorensen Irvine)</u></p>	<p>feedback, will be added to the March 4 agenda</p> <ul style="list-style-type: none"> • Determine exactly who needs to sign. Kari Ambrozich (from the CAA Subcommittee) is meeting with April Goodwin to figure that out. <ul style="list-style-type: none"> ○ Recommendation to CC the Associate Dean(s) of CALL since the History department is involved.
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SEC asked the MFS Staff to work on circulating the MOU for signatures. SEC also indicated that the change for oral foundations was minor and did not need to go before the entire MFS.

F Board (Mandy Westfall-Senda)

business as usual

O Board (Garrett Apuzen-Ito)

The workshop on rubric design was well attended. The O-board is reviewing course designation proposals (6 last week). Regarding the 3+ credit memo, the board is fine with our wording change to O1.

W Board (Shana Brown)

W-board Feb. 9 meeting (Shana): Registration is now open for the two workshops on collaborative writing assignments: a faculty workshop (Friday, February 26, 11:30am-12:45pm); and a student workshop about group work (Friday, March 5, 3:00-4:00pm). The Board is also discussing revisions to AY21-22 forms to include a question and hallmarks about collaborative writing assignments. The Board discussed the modifications of course descriptions via UHM-2 forms for course-based focus proposals, and provided more examples of modified course descriptions. The Board also plans to review the "required to pass" statement to ensure reasonable alignment with the O-board's recent proposals.

E Board (Matt Eng)

Reviewed additional E Proposals. Discussion on the current proposal form regarding clarity of marking the syllabus with the hallmarks.

HAP Board (Kaliko Martin)

Nothing to report.

Assessment WG (Kaliko Martin)

Nothing to report.

Blue Sky WG (Betsy Gilliland)

No meeting since last GEC meeting



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	<p><u>Div Board (Mike Nassir)</u> 2/11/2021 meeting summary: Discussion & decisions for a few TEC evaluations. [Extended discussion about why one-semester Intro Anthropology transfer courses do not qualify for FG, while our two-semester ANTH 151/152 sequence earns FGA/FGB.] 5-year review of existing Div designations using Catalog course descriptions is progressing. Update: Div SLOs now added to GenEd webpages and all related documents.</p>	
ACTION ITEMS	<ul style="list-style-type: none"> ● Revise governance document to reflect changes proposed by the Foundations and W Boards <ul style="list-style-type: none"> ○ Update language from OVCUE to OVCAA ○ Move FW representative from Foundations Board to W Board ○ Faculty Specialist Academic Advisor ○ Reduction in number of W Board voting members due to removal of two ex-officio member roles ○ Motion to approve the governance document with all revisions <ul style="list-style-type: none"> ■ Approved with 8 votes in favor, 0 against and 0 abstentions. 	Jon will send the document to Paul and propose to the Faculty Senate.
DISCUSSION ITEMS	<ul style="list-style-type: none"> ● Gen Ed reform: Used this document to discuss shared list of competencies to research and provide summary statements on in our two working groups (see the Blue Sky WG and Tinkering WG discussion notes) <ul style="list-style-type: none"> ○ Establish which competencies to be researched by each working group in their meeting schedules (in document) <ul style="list-style-type: none"> ■ Start collecting background information and research on the topics to bring to the Summer Institute. ■ Priority should be to collect information and report for those areas that are not currently represented. <p>Blue Sky WG (Mondays)</p> <ul style="list-style-type: none"> ● 2/22 (2-3pm) Civic and community engagement ● 3/8 (2-3pm) Global citizenship & cultural competencies 	Topics/Competencies split between the two working groups and will be distributed over the rest of the semester.



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	<ul style="list-style-type: none"> 4/5 (1-2pm) Life skills (financial literacy, healthy life balance, teamwork, etc.) - possibly connected to freshman seminar, "What is college? What does it mean to be a college student?" <p>Tinkering WG (Fridays 1:30-3pm)</p> <ul style="list-style-type: none"> 2/26 Information and digital literacy 3/12 Critical thinking, logical reasoning (including ethical reasoning) 4/9 Native Hawaiian Place of Learning Discussion points for the working group meetings <ul style="list-style-type: none"> What exists already in our curriculum? What access do students have to learn it in our gen ed curriculum and/or elsewhere on our campus? What are other institutions doing with that competency? What other information would be useful for making decisions about this competency for revising gen ed at UH? 	
NEW BUSINESS		
UPCOMING MEETINGS	<p>SPRING 2021 MEETING SCHEDULE: Thursdays from 3:00 - 4:30 p.m. via Zoom</p> <ul style="list-style-type: none"> March 4 March 25 April 1 (if needed) April 15 April 29 May 6 (if needed) Finals Week (TBD) 	
ADJOURNMENT		Meeting adjourned at 4:30 PM

Respectfully submitted by Matt Eng, Secretary.

Approved on 03/04/2021 with 9 votes in favor of approval and 0 against.