

COMMITTEE ON PROFESSIONAL MATTERS
MEETING MINUTES

MEETING DATE: December 11, 2013
LOCATION: Hawai'i Hall, Room 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
KALLIANPUR, Kalpana	P	STEVENS, Duane	P	VARGO, Stephen	P	Moffet, Joel	3:00 -4:15 PM
MAYNARD, Ashley	P	SZYMCAK, Victoria	E	VINCENT, Doug	P		
MOCZ, Gabor	P	TALLQUIST, Michelle	P	WIECZOREK, Anna	P		
SHOULTZ, Janice	P	TAM, Elizabeth	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	The meeting was called to order at 3:00 pm on Wednesday December 11, 2013.	Ashley Maynard
MINUTES	Minutes from November 6, 2013 meeting were reviewed and approved by a vote of 7 to 0. <i>(NB: Some committee members arrived a few minutes late and did not participate in the vote, to explain why the number of people voting does not match the number of attendees.)</i>	Jan Shoultz took the minutes for this meeting in the absence of Victoria Szymczak and recorded the vote and will ask Victoria Szymczak, the recorder, to enter the information on the final minutes for November 6, 2013.
OLD BUSINESS	<p>Issue 24.13 Proposal – Periodic review of Faculty – Following the 11-6-2013 CPM meeting Chair, Ashley Maynard, contacted Dwight Takeno, Assistant to the Executive Vice President for Academic Affairs/Provost, and discussed the proposal to revise the periodic review of faculty. Previously CPM has discussed this issue with both Dr. McCreary and Associate Executive Director of UHPA, Ms. Kristeen Hanselman. It appears that there are both academic and bargainable aspects of the issue and that the academic aspects of the issue should be addressed by CPM and the bargainable aspects be addressed by UHPA.</p> <p>The academic issue is that the process of periodic review is currently a collegial process that is undertaken as a faculty process. The proposed involvement of the dean in the periodic review of faculty introduces an administrative process in addition to the</p>	

	<p>faculty collegial process. The administrative process is a bargainable issue.</p> <p>CPM members agree that The Periodic Review of Faculty should remain a faculty and collegial process that engages colleagues with familiarity and expertise in the periodic review of colleagues. Additional review of documents may be undertaken in the spring semester.</p>	<p>Chair Ashley Maynard will draft a proposed statement to MFS regarding the OVCAA proposal.</p>
SPRING 2014 MEETINGS	Fridays from 3:00 to 4:40 PM	January 17, 2014 in Hawai'i Hall, Room 208
ADJOURNMENT	The meeting was adjourned at approximately 4:15 PM.	Ashley Maynard

Respectfully submitted by Jan Shoultz.

Approved on January 24, 2014 with 6 votes in favor of approval and 0 against.