

Committee on Faculty Service Meeting Agenda

Date: January 26, 2024

Time: 10:00 AM

Zoom link:

Attendance

Members

Name	Role	Attendance
Marguerite Butler	Member	Present
Naiyi Fincham	Member	Present
Lori Fulton	Member	Present
Richard Medina	Member	Present
Birendra Mishra	Member	Present
Wesley Palmer	Member	Excused
Michael Rappe	Member	Present
Liang Wang	Member	Excused
Carolyn Stephenson	SEC liaison	Present
John Kinder	UHMFS Office	Absent

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Butler at 10:02 AM.
Review of Minutes	1. Review of January 12, 2024 minutes	1. Motion to approve the minutes by Medina, seconded by Mishra, approved by unanimous consent.
Chair's Report	1. Items from SEC 2. GEC Vacancies/Recruitment <ol style="list-style-type: none"> 18 vacancies (7 committees/boards) Recruitment text provided by GEO 3. Election Timeline Reminder <ol style="list-style-type: none"> Feb 12 - Feb 21 (Wed): Candidacy period Feb 26 - Mar 1 (Fri): Complete election By March 11 (Mon): Submit results to SEC for certification 	1. Discussed CFS motions: Approved 3 nominations for textbook strategy committee and Chandra to E board for next Fall, but did not vote. Will vote next time. 2. Reviewed annual recruitment reminders 3. Noted election timeline
Action Items	1. Approve GEC Recruitment Process and Timeline <ol style="list-style-type: none"> JAN 29 – FEB 5: Solicit candidates for GEC and Boards Include heads up about Senate Elections and call for candidates 2. Poll for MFS committees 3. Approve revised CFS meeting schedule <ol style="list-style-type: none"> recent polling 	1. Medina moves to approve the Gen Ed recruitment process and timeline. Fincham seconded it. Approved by unanimous consent. 2. CFS in agreement on sending the poll to MFS Committee Chairs. 3. CFS meeting time set to 2nd and 4th Tuesdays at 12-1pm
Guest(s)	1. None	1. No action
Committee Reports	1. None.	1. No action
Unfinished Business	1. GEC senate staffing composition	1. Ongoing discussion for the argument for more MFS representation on the GEC Committee.

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Business	1. None.	1. Business completed at 10:57am
Adjournment	The next meeting of the Committee on Faculty Service will be on February 13, 12:00 pm	Meeting adjourned at 10:57 am.

Respectfully submitted by Marguerite Butler, Co-Chair
Approved unanimously on February 13, 2024.