

Draft minutes.

Manoa Faculty Senate Executive Committee

3:00 pm Tuesday – May 13, 2008; Bachman Annex 9

Present: Chin, Keil, Wakayama, Crookes, Crosby, Ross, Tiles, Hilgers

1. Discussion of procedures for appointing volunteers. Those not selected will receive a letter from Committee for Faculty Service (CFS).

2. Committee assignments.

a) Liaison assignments. Liaisons must pick members, call first meeting in the Fall, make sure they elect a chair. Liaisons should give each member a copy of the mission of the committee (from web page), and copy of previous year's report.

b) Regular assignments were then made.

c) GEC board assignments were then made, drawing on volunteers as necessary.

In the process of assigning senators to committees, it emerged that 60 out of the 83 senators were the 2007-09 service period, and 23 were of the 2008-10 period. This is probably partly the result of senators moving to SEC in the second year of their faculty senatorial term and then being carried over as a result of the SEC term of office also being two years. But in any case, this skewing was identified as problematic in terms of providing new blood to committees this year, and the potential difficulties associated with an over-large election in the coming AY. SEC will need to address this problem in the coming meetings.

In the process of making GEC board assignments, SEC noted that the constitution of the Writing Intensive board required a representative from A&S Advisors, which was previously a unitary group, but which has lately been administratively split, separating Athletics Advising from A&S Advisors. This anomaly will require SEC attention and possible action in a forthcoming meeting.

The process of making GEC board assignments was not completed and will be continued.

3. SEC Chair and Vice-Chair will be absent on a number of occasions during the summer. Chairing SEC meetings devolves to the Senate Secretary (Hilgers).

4. SEC will seek clarification concerning representation of faculty on the Chancellor's A&S reorganization committee, and seek a faculty or SEC appointment if one seems necessary, as it was believed that a present faculty member was rotating off.