

Committee on Administration & Budget

Minutes

Meeting Date Feb. 14, 2024
Meeting time 10:00AM - 11:00AM
Location Virtual meeting

Attendance

Members

Name	Role	Attendance
Dan Blackaby	Vice-Chair	<u>Present</u>
Roy Gal	Member	<u>Present</u>
Albert Kim	Member	<u>Present</u>
Eugene Magnier	Member	<u>Present</u>
Laura O'Rourke	Member	Excused
Robert Paull	Member	<u>Present</u> (arr 10:30)
Thomas Pearson	Member	<u>Excused</u>
Sarita Rai	Chair	<u>Present</u>
Mark Thorne	Member	<u>Present</u>
Andrew Wertheimer	Member	<u>Present</u>
Carolyn Stephenson	SEC Liaison	<u>Present</u>

Guests

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Rai began the meeting at 10:03
Review of Minutes	CAB Minutes 20240131	Approved.
SEC Liaison Report	<p>No new referral issues to CAB.</p> <p>Provost Bruno sent a letter to SEC asking for opinion on what to present to BOR when BOR is on campus on 21 March. Tradition is to give a long presentation on behalf of the Faculty Senate. BOR does not want this, but would welcome a written presentation and for people to reply to questions (if they decide to ask). Does CAB want to ask Bruno/SEC to include any points?</p> <p>Bragging about faculty accomplishments would be one suggestion (grants, awards, publications, and work beyond campus) to overcome negative opinion. Suggest reaching out to ORUs and all units to tell the story of grant impact. This could use some of the info from the research day at the Capitol.</p> <p>Workforce development, patents, community impact will be areas they probably want to know about.</p>	
Ongoing Business	<ol style="list-style-type: none"> 1. Gen Ed Red Lined and Summary (Sarita) We received the redlined version. They did not change the senator's terms. They rejected the decision of the four senators, so it was basically as received last time. We can issue a resolution, but do not need to approve their new policies since they did not reflect the desire of the larger faculty senate. We also do not need to issue a resolution since the larger FS did not 	<ol style="list-style-type: none"> 1. GEC Subcommittee assigned. 2. Sarita will contact CAP and GEC

	<p>approve their last proposal. Another option would be for the committee to engage with them to see if they will adapt to the MFS concerns.</p> <p>We will ask for comments from the main critics of the revision so we can offer MFS two options (one that echoes GEC's suggestion and another that shows MFS concerns). GEC also did not respond to another MFS request, so we have additional concerns that seem to reflect our concern about reporting to MFS.</p> <p>Assigned Committee: Sarita, Laura, Gene.</p> <p>2. Revision on MFS by laws vis a vis the number of senators Subcommittee Report: Bob and Dan (ongoing). See email.</p> <p>Number of people on a committee:</p> <p>We recognize the current official number (9) is too high, which was echoed by the CFS survey. (No committees felt they were shorthanded. CFS is violating MFS bylaws by not appointing 9 senators. CFS wants to continue the practice and reduce the number of assigned appointments). We may wish to deal with I and F faculty to future-proof this (when it goes into force next academic year). CAB suggested that the number should be 7 in order to make sure that we are diverse and representative of campus.</p> <p>Also on p.11 Duties of CFS, the subcommittee wanted the referral process to be clearly delineated.</p> <p>On p. 15 (last sentence) Duties of continuing committees: Not sure why it is here since it is already in the Rules of Order. Suggest striking this line here.</p>	
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	<p>On p. 18 (constituencies) since faculty numbers declined, suggest 30 to 25. CAB has no objections to this change. The Sub-committee will report back next meeting. Sarita will get UHPA's list for each unit and give it to the subcommittee.</p> <p>Amendment regarding changes to the election code (Proposed changes to Bylaws and Rules of Order re amendment of bylaws and approval of Congress: (as of 2/14/24) Change Article VII Amendment of Bylaws Section 2.b) The last set of bylaws revisions. This was on voting expertise on CFS. It is more appropriate to change it from CFS to SEC. Rules of Order has nothing to do with election code. It is about amending the bylaws. Section 2B. Suggest we remove this sentence from the Rules of Order Election Code and move it to the Congress bylaws election progress.</p> <p>3. Procedures for Assigning Program Names. Subcommittee Report: Committee: Andrew, Sarita. SEC has written to extend the deadline to March 5th since it needs to have 45 days of consultation. Sarita will ask CAP. Our initial review did not see anything beyond compliance.</p> <p>4. <u>Micro Credentials</u>. Subcommittee Report Laura, Tom and Sarita CAP also needs to look at this. CAP is meeting with VPAE Halbert's office on 22nd about the same concerns. Preliminary Report: The document needs to make sense to external audiences. It does not have faculty oversight, but seems to be more industry-driven. Faculty in the</p>	
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	<p>impacted unit needs to be able to vet the credentials and whomever issues credentials. We also need some higher level faculty approval process, especially when there is conflict between units. We also would like to see more MFS representation on the Micro-Credentials Policy Work Group.</p> <p>5. Graduate Assistants Subcommittee Report Albert, Roy and Gene. CAP reviewed this. Gene also made some comments. Will review for the next meeting.</p> <p>6. Tom Pearson's Resolution Tabled as Pearson was excused.</p>	
New Business	<p>CAB was frustrated that there did not seem to be any researchers and few faculty on the President's Search Committee. SEC will probably not be issuing a statement.</p> <p>CAB strongly urges that UHM SEC issue a statement insisting that a researcher and ideally more UHM faculty be on the President's Search Advisory Committee. Voted unanimously.</p> <p>We could also issue a statement on our own, possibly in partnership with CAP.</p> <p>Request to meet with Sandy French, CMBO</p>	<ul style="list-style-type: none"> • Sarita will contact CAP and CFS Chairs about a resolution. • Sarita will give a joint (if possible) late testimony with them (for Friday's BOR meeting) • Carolyn will take CAB's request to the SEC.
Guest(s)		
Committee Reports		

Other		
Remaining Meetings	10:00 AM Via zoom 2024: Feb 28 March 13 March 27 April 10 April 24 May 8	
Adjournment		Adjourned 11:27

Respectfully submitted by Andrew Wertheimer, Secretary
Approved unanimously on 28 Feb. 2024.