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**COMMITTEE ON GENERAL EDUCATION (GEC)**  
**MEETING MINUTES**

**MEETING DATE:** 13 Oct 2016  
**LOCATION:** Saunders Hall 704  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
AGCAOILI, Aurelio	P	VACANT (Non-Senator Faculty)		RAI, Sarita (SEC Liaison)	P		
JOHNSON, Shannon	P	NASSIR, Michael (Non-Senator Faculty)		AIKAU, Hokulani (GEO)	P		
MINATODANI, Dore	P	TARUI, Nori (Non-Senator Faculty)		VINCENT, Wendi (GEO)	P		
PAVLOVIC, Dusko	P			FUJIKAWA, Lisa (GEO)	E		
ROBERTS, Stacey	P	CAMBRA, Ron (Undergraduate Education)		KEOUGH, Vicky (GEO)	P		
LAO, Eugene (ASUH Representative)	P	YAMAGUCHI, Ryan (Admissions)					

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b> 12:09 pm		
<b>MINUTES</b>	Edits made to 29 September 2016 minutes – will approve at next meeting.  2 May 2016 minutes – Shannon Johnson moved to pass, Dore Minatodani seconded. Minutes passed 7-0-0.	
<b>COMMITTEE MEMBERSHIP UPDATE</b>	Alyssa Kapaona resigned from the committee.  Eugene Lao is now the official ASUH Representative to GEC.	



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<b>LIAISON AND COMMITTEE ASSIGNMENTS</b>	<p>A non-voting member, the responsibility of the GEC liaison is to communicate the GEC's concerns to the board, and the board's concerns to GEC. In the interest of time, it was agreed that board liaisons would not report updates at each meeting. If liaisons would like to add a point of discussion on the agenda, they need to notify the GEC Chair in advance. GEC board liaison assignments are as follows:</p> <ul style="list-style-type: none"> <li>- Contemporary Ethical Issues (E) Board: Aurelio Agcaoili and Stacey Roberts to share responsibility</li> <li>- Hawaiian, Asian, and Pacific Issues (HAP) Board: Shannon Johnson</li> <li>- Oral Communication (O) Board: Dore Minatodani</li> <li>- Writing Intensive (W) Board: Dusko Pavlovic</li> <li>- Foundations (F) Board: Michael Nassir and possibly Eugene Lao</li> </ul> <p>Eugene Lao expressed interest in serving as the GEC liaison to the Foundations (F) Board. The General Education Office agreed to discuss with the Foundations Board chair whether the ASUH representative could also serve as a liaison to the Foundations Board. They will also look into whether a student representative can serve as a board liaison.</p> <p>In addition, Eugene Lao, Michael Nassir, and Nori Tarui will serve on the Diversification sub-committee.</p>	
<b>COURSE-BASED FOCUS PROPOSALS</b>	<p>Three course-based Focus proposals were on the agenda for review. The GEO explained the process. Moved discussion and voting on proposals to next meeting due to lack of time.</p>	
<b>SEC CHARGES</b>	<p>Clarification of SEC charges to the GEC – did not get to this agenda item due to lack of time.</p>	
<b>ISSUE 18.13 – FS/QR</b>	<p>Hokulani Aikau stated the GEO is on track with their timeline and plans to give update to GEC later this semester.</p>	



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<b>TENTATIVE FALL 2016 MEETING SCHEDULE</b>	<p>It was agreed that the GEC will meet on Thursdays from 12:00-1:00pm on the following dates:</p> <ul style="list-style-type: none"> <li>- October 27</li> <li>- November 3</li> <li>- November 17</li> <li>- December 1</li> </ul> <p>Meeting location to be determined. Due to the number of proposals that need to be reviewed, additional meetings may be scheduled if deemed necessary. Dusko Pavlovic will not be able to attend the next scheduled meeting on October 27, but plans to call in via Skype.</p>	
<b>ADJOURNMENT 1:40 pm</b>		

Respectfully submitted by Shannon Johnson and Vicky Keough.

Approved on 27 October 2016 with 5 votes in favor of approval and 0 against and 1 abstention.