

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** June 27, 2016 2:00 pm  
**LOCATION:** Hawai'i Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney	P	Bonnyjean Manini (by phone)	P	Rosanne Harrigan	P		
Marguerite Butler	P	Ashley Maynard-	P	Lilikala Kame`eleihiwa (arrived at 2:22 pm)	P		
Kelley Withy	E	Sarita Rai	E	John Kinder-Staff	P		
Christine Sorenson-Irvine	E	John Casken	E				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:13 pm.
REVIEW OF MINUTES	1. The minutes of the Friday, June 24, 2016 minutes had been circulated before the meeting.  2. The minutes of June 13, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by to approve the minutes M. Butler; seconded by B. Manini. Passed unanimously with one abstention.  2. Motion to approve the minutes by M. Butler; seconded by B. Manini. Passed.

<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>1. SEC chair and vice chair met with the chancellor and had a philosophical discussion about a possible reorganization.</li> <li>2. Interim chancellor search update. SEC sent a list of names we thought would be suitable for the interim chancellor position. Our letter asked that if Pres. Lassner were to wish to appoint someone not on our list for him to please meet with us to discuss.</li> <li>3. Permanent chancellor search: A meeting is scheduled next week. Another meeting is scheduled for the week of July 25 to discuss the first cut of candidates. The committee hopes to select finalists for campus visits by the end of September. David Lassner will be the decider.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action</li> <li>2. No action at this time.</li> <li>3. No action at this time.</li> </ol>
<b>ACTION ITEMS</b>		
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB- No report.</li> <li>2. CAPP- No report.</li> <li>3. CFS- Working on committee assignments</li> <li>4. COA- No report.</li> <li>5. COR- No report.</li> <li>6. CPM- No report.</li> <li>7. CSA- No report.</li> <li>8. GEC- No report.</li> <li>9. MAC- No report.</li> <li>10. UHPA- No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> <li>2. No action.</li> <li>3. No action.</li> <li>4. No action.</li> <li>5. No action.</li> <li>6. No action.</li> <li>7. No action.</li> <li>8. No action.</li> <li>9. No action.</li> <li>10. No action.</li> </ol>
<b>OLD BUSINESS</b>		
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Chair Cooney received an email from the UHPA Executive Director regarding junior faculty serving as chairs of MA thesis committees. How do you prove that you can appropriately mentor students without having chaired a thesis committee?</li> <li>2. Clarification of HLRB's Ruling on letters of hire.</li> </ol>	<ol style="list-style-type: none"> <li>1. Refer to CPM.</li> <li>2. No action.</li> </ol>

	<p>The chancellor sent an email to the UHM community indicating that “UH honors offer letters” and “believes [them] to be contracts.” The UH system is saying that letters are unenforceable and can be changed by the next dean. UHPA sent a response saying that the chancellor’s note proves the UHPA point and that aspects of the letter of hire will not be hired.</p> <p>3. There will be a leadership retreat with the SEC, some VCs, and the chancellor on July 11, 2016 in HH 309 from 2-4:30. The campus still needs a proper budget process. David Chin will present the CAB budget proposal. We hope to come to an agreement for what needs to be in place to make a new budget model work. A more RCM-directed budget will get control back to the local level and support the administrative functions at a “global” level. This will be a bottom-up process that will improve the way the campus runs.</p> <p>4. Prepare SEC agenda for July 11, 2016 meeting.</p>	<p>3. We will ask the chancellor to forward the draft of the biennium budget prior to the July 11 meeting. The SEC will continue to monitor budget situations on campus.</p> <p>4. An agenda was prepared.</p>
<b>ADJOURNMENT</b>	<p>The next meeting of the Senate Executive Committee will be June 13, 2016.</p>	<p>Motion to adjourn by M. Butler; seconded by R. Harrigan. All approved the motion. Meeting adjourned at 3:57 pm.</p>

Respectfully submitted by Ashley Maynard, Senate Secretary.  
Approved unanimously on July 11, 2016