

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)  
MANOA FACULTY SENATE  
MEETING MINUTES

Meeting Date: Monday December 13, 2010

Location: Hawaii Hall Room 309

Attendance (Members): David Ericson, (Chair); Elizabeth Fisher; Bonnyjean Manini; Chin Lee; Douglas Vincent; Robert Cowie: David Duffy, (SEC Liaison); John Casken (Secretary)

Excused: Torben Nielsen, Weilin Qu, Barry Lienert

Attendance (Guests): Susan Hippensteele, Chair SEC; Gary Ostrander, VC Research and Graduate Education

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of Nov 22 reviewed as distributed prior to meeting.	Minutes of November 22, 2010 approved for submission to Faculty Senate office for posting
New Member	Dr. Chin N. Lee of CTAHR	Dr. Lee welcomed to the Committee
CAB's Resolution on UHM International Programs	Chair Hippensteele explained the position of the SEC on the resolution and how it fitted in with other actions under discussion by the SEC. Appeared that there had been misunderstanding from both the SEC and CAB members.	Agreed that better communications might have prevented some of the misunderstandings. New issues that might come out of the CAB should be communicated to the SEC when they are introduced at the CAB. The proposed resolution will be dropped.
R positions	VC Ostrander began by noting that he was neutral on the issue of the "R" series. Noted that about 15-25% of faculty are R. The VC will obtain detailed numbers if committee wanted them. Key issue seems to be what happens when an R faculty is unproductive and yet has tenure and a protective contract.	No final outcomes from the discussion other than perhaps writing new contracts in a more flexible way that would include instruction if the research component were declined or ceased.

	Warned about making it appear that an I faculty was inferior to an R faculty. Felt that the 5 yr review process could be used more aggressively by deans and directors. He indicated that although the fully G-funded 11 month R track is unusual in comparison with other universities, it is important for attracting quality researchers - given Hawaii's high cost of living.	The VC was thanked for being available for the discussion.
Discussion on Centers	No discussion.	To be held for the next meeting.
Discussion on Quorums	Limited discussion, as the November general meeting was at quorum for the entire time.	Suggested that if a person is excused then s/he should not be included in the quorum count.
Next meeting	Next meeting will be on Monday Jan 10 at 2:00 – 3:30pm in Hawaii Hall 309	
Adjournment	Meeting adjourned at 3:30 pm	

Minutes approved Jan 10, 2011.

John Casken, Secretary.