

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: **March 20, 2017 2:00 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
John Casken -- Chair	P	Christine Sorensen-Irvine	P			VCAFO Kathy Cutshaw	3:00 pm - 4:35 pm
Marguerite Butler	P	Sarita Rai -- MFS Secretary	P			Robert Cooney	2:00 pm - 4:15 pm
Kelley Withy -- SEC Secretary	P			John Kinder -- Staff excused 5:40 pm	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Casken at 2:03 PM
REVIEW OF MINUTES	1. The minutes of the March 13, 2017 and meetings had been circulated electronically before the meeting.	1. Motion to approve the 3/13/2017 minutes as amended by S. Rai; seconded by C. Sorensen.
CHAIRS REPORT	1. State Holiday 3/27 - No SEC meeting 2. 3/18 Deans Retreat-discussion of need to strengthen recruitment. Campus forum after spring break. Discussion of possible larger budget cut than 5%. Updated version of facilities and academic compilation/vision statement released this AM. 3. Peter Mouginis-Mark resigned from SEC 3/15/2017. 4. Casken absence on 4/3 SEC meeting.	1. No action. 2. No action. 3. Send referral to CFS for guidance on the SEC resignation and replacement for Peter Mouginis-Mark. 4. K. Withy to Chair during J. Casken's and Vice Chair C. Sorensen's absence.

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ACTION ITEMS	<ol style="list-style-type: none"> 1. SEC Officer Election - Vice Chair 2. CFS committee recommendations 3. Review of liaison assignments 	<ol style="list-style-type: none"> 1. C. Sorensen nominated for Vice Chair by K. Withy, seconded by S. Rai. Approved unanimously. 2. CFS recommends the following senators committee reassignments. Below nominations made by K. Withy, seconded by C. Sorensen. Passed unanimously. <ol style="list-style-type: none"> a. Ann Sakaguchi to CAB. b. Vilsoni Hereniko to CSA. c. Peter Mougini-Mark to COR. 3. Below nominations made by C. Sorensen, seconded by S. Rai. Passed unanimously. CFS-KW; CSA-MB.
GUESTS	<p>VCAFO K. Cutshaw (3:00 pm)</p> <p>Governor looking at restrictions for FY18. Current project is shortage of \$8,000,000 based on a 3% enrollment decline. C. Tanabe and L. Ideta working on enrollment model.</p> <p>Discussion of teaching requirements for R faculty and putting locus of tenure in teaching units.</p> <p>Need for enrollment management/monitoring.</p> <p>Need to look for shared services/centralizing transactions.</p> <p>Facilities/communications are now controlled by system but money comes out of UHM budget.</p> <p>Brainstormed potential administrative reorganization possibilities at UHM discussed.</p>	<ol style="list-style-type: none"> 1. Question: If tuition % held firm and G funds held firm at 75%, what departments suffer the most?

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COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (SR) – Meeting Wednesday to discuss bylaws. 2. CAPP (CSI) – Meeting this Wednesday. Review program approvals. 3. CFS (KW) – Met 3/15, above committee recommendations reviewed above. Election timeline created. Election closes on 4/12. Meeting 4/14 for certification. 4. COA (KW) – COIA resolution approved by email and expected for agenda in April. 5. COR (MB) – No report. 6. CPM (JC) – No report. 7. CSA (MB) – No report. 8. GEC (CSI) – Meeting this Thursday. 9. MAC (SR) – Meeting 3/23 and 4/3 to discuss Graduate ILOs. 10. UHPA (CSI) – 3 meetings coming up in April. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. Request made for recommendations on how to replace SEC members. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
OLD BUSINESS	<ol style="list-style-type: none"> 1. Discussion on faculty survey. 	<ol style="list-style-type: none"> 1. Discussion made to reopen survey for 10 business days. Will post results when survey complete.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Reassess SEC Priorities 2. ACCFSC 3. Prepare 4/3 SEC agenda 	<ol style="list-style-type: none"> 1. Consider having UHMFS review and vote on SEC priorities next year. 2. J. Casken to represent UHMFS on ACCFSC. 3. Agenda reviewed.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on April 3, 2017.	Motion to approve 3/20 minutes; amended by M. Butler; seconded by K. Withy. All approved the motion. Motion to adjourn by K. Withy, seconded by S. Rai. All approved the motion. Meeting adjourned at 5:50 pm.

Respectfully submitted by Kelley Withy
 Approved unanimously on March 20, 2017.