

General Education Committee
August 23, 2005
Hawai'i Hall 208
Minutes

1. CALL TO ORDER

The meeting was called to order by Chair Patricia Fryer at 1:08 p.m.

Present: Helen Baroni, Richard Bigus, Patricia Fryer, Jon Goss, Emily Hawkins, James Marsh, Megumi Taniguchi; Kelly Aune (OVCAA), Jan Heu (A&R).

Absent: Jeannie Lum

Guests: Tom Hilgers (GEO), Helene Sokugawa (OVCAA), Monica Stitt-Bergh.

2. MINUTES: The minutes and liaison reports of May 4, 2005, were approved as corrected:

Old Business, item 1: delete and add

~~According to Faculty Senate by laws, 12 months of service counts as a full term.~~

~~The Faculty Governance of University of Hawai'i at Mānoa General Education document states that, "No [Focus or Foundations Board] member may serve more than four consecutive years."~~

3. Introductions: Members introduced themselves.

4. Liaison assignments

Confirmed assignments: Hawkins H Lum O Marsh W Baroni HSL	Fall meeting times: H: Mon 11:30-1 O: Fri 10-11:30 W: Wed 10:15-11:15 HSL: tba	1 st meeting: H: 9/12 O: 9/16 W: 8/31
[Confirmed 8/30/05] Bigus E Goss F	E: Wed 11:30-1 F: Tues 9:30-10:30	E: 9/7 F: 9/20 (2nd meeting)

Liaisons were reminded that meeting reports should be brief and anonymity of instructors should be maintained.

5. Planning AY06

Stitt-Bergh presented *UH Mānoa General Education Status Report* (attached).

1. Student needs and adequacy of General Education course offerings

2. Equitability procedures for approval and review of proposed courses

3. Creation of new courses and faculty development workshops

Spring options include a mini-Focus conference (a workshop bringing together all Focus boards); a Focus fair (an opportunity for faculty to come and ask Focus boards questions one-on-one). An on-line chat room for questions and answers was also suggested.

4. "Assessment"

5. Articulation

6. Faculty mentoring

7. Wild card option

8. Overall impacts of the General Education requirements and program

Sokugawa mentioned the need for determining how to assess articulated courses as well as assessing campus programs on each campus that is party to a multi-campus agreement.

6. Assessment update (Aune)

OVCAA has created a Mānoa Assessment Council of faculty members with assessment or social science backgrounds. The Council will develop a comprehensive assessment plan.

Next meeting: Tuesday, 9/6/05, 12:30-2:00, Hawai'i 208.

Send New Business items to Fryer <pfryer@hawaii.edu>.

The meeting adjourned at 2:20 p.m.

Submitted by Barbara Mueller-Ali, Recorder