

COMMITTEE ON FACULTY SERVICE

Meeting Minutes

Meeting Date: 14-Oct-15 **4pm-5:09pm**
Location: BusAd D205
Attendance: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar, Chair	E	Hannah Nguyen, Sec	P	Jeffrey Kuhn (SEC liaison)	E	John Kinder	4PM-5PM
Eric Hellebrand, Vice Chair	P	Bo Xiao	P				
Ruslan Suvorov	P	Chizuko Allen	P				
Ming-Bao Yue	P						

SUBJECT	CONTEXT	ACTION/STRATEGY/ RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Vice Chair E Hellebrand at 4pm.
REVIEW OF MINUTES		Minutes were reviewed. MB Yue motioned to approve. R Suvorov seconded. Unanimously approved.
MINUTES	<p>1. Chair's Report</p> <p>Clarification regarding the meeting minutes</p> <p>Summary of email nominations and vote results to be included in this meeting minutes.</p> <p>Add email vote results.</p> <p>Primary and Alternative nominees need to be specified. For the last round, J. Kinder asked the nominees to decide among themselves based on their</p> <p>2. Committee nominations: CFS: 2 vacancies, non-senator faculty members</p> <p>Manoa Assessment Committee: 1 vacancy from Arts & Sciences,</p>	<p>J. Kinder provided the explanation.</p> <p>E. Hellebrand presented the record of email votes. For future reference, CFS will respond in reasonable timelines to requests from other committees.</p> <p>Academic Grievance Committee: L. Hamilton Krieger, unanimous in favor.</p> <p>Academic Grievance Committee: M. Lee, M. Winter and S. Rutter; 6 votes in favor; one abstention (no response)</p> <p>Graduate Council: C. Beaulé; unanimous in favor</p> <p>CFS had checked with some of the nominees for their willingness to serve prior to their nominations. J. Kinder will follow up with the nominees and will report back to the CFS. CFS defers the allocation of primary and alternative status to the nominees.</p> <p>J. Kinder reported on the status of committees</p> <p>CFS discussed the candidate selection from various constituents.</p> <p>J. Kinder will give a special call for volunteers from Arts & Humanities (identified by CFS).</p>

non-senator

	CPM: 1 position with a non-senator faculty member CSA: 1 position with a non-senator faculty member. AGC: update on suitability H. Wang	CFS will look for a candidate. CFS will look for a candidate. Will discuss via emails.
OTHER BUSINESS	N/A	
ADJOURNMENT	The next meeting of the CFS will be November 19, 2015.	Motioned to adjourn by H. Nguyen, seconded by R. Suvorov. Motion approved. Meeting adjourned at 5:09 pm.

Respectfully submitted by Hannah Nguyen, CFS
 Secretary Approved unanimously on Nov 19, 2015