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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: Monday, March 28, 2022 11:30 AM – 1:00 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Matt Eng	P	Scott Rowland	P	Jose Perez Jaramillo (ASUH rep)	A	Christine Beale	P
Betsy Gilliland	P	Jaymian Urashima	P	April Quinn (OVPAE rep)	P	Vicky Keough	P
Dan Harris-McCoy	P	Mandy Westfall-Senda	P	Ryan Yamaguchi (Admissions rep)	A	Cari Gochenouer	E
Mike Nassir	P	Jonathan Pettit	E	Shana Brown (SEC liaison)	P	Lisa Fujikawa	P

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Gilliland at 11:32 AM
REVIEW OF MINUTES	<p>Notes from Minutes Review that can be used for later discussions:</p> <ul style="list-style-type: none"> It was not the intention of the summer design group to reduce the number of departments that participate in general education. If that was not clear in the proposal, GEC can provide feedback on this so it can be revised in a way that people will interpret it accurately Regarding line in the minutes: “Even if students are learning less, they will be able to utilize what they’ve learned better” <ul style="list-style-type: none"> Comment was left for later discussion: “I wonder if a compromise would be to have a large number of breadth topics, but allow students to pick a subset of them? That way they would learn some depth in those topics they select, but there would still be a large number to choose from.” 	Minutes from 03/07 meeting approved with 7 votes in favor, 0 against and 0 abstentions.



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INFORMATION ITEMS	<p><u>Working Groups</u> Revise and finalize reports after GEC discussion of recommendations</p> <ul style="list-style-type: none"> Keep going back to assigned topics and add <p><u>Language Substitution WG</u> The WG reviewed and approved new “culture courses” (Fall 2022)</p> <ul style="list-style-type: none"> Approved courses will be added to the culture sub list Complete list will be posted on the faculty side under HSL on the Gen Ed website The list is already posted on CAA website Will talk to advisors first before posting it to the student side on the Gen Ed website <p><u>Thematic Pathways</u></p> <ul style="list-style-type: none"> Thematic pathways WG created six pathways last semester and they are ready to review Created each pathway in two tiers <ul style="list-style-type: none"> Tier 1: Core list with content related to the pathway Tier 2: List that has relevant courses with a Div designation with content related, but also have prerequisites that would have already fulfilled the Div requirement The links to the pathways are already in the Drive but will also be sent out so GEC can review the pathways Once GEC signs off on the pathways, they can be sent to STAR <p><u>GEC-Sponsored Town Hall</u></p> <ul style="list-style-type: none"> Announcement has not been made for the town hall as we did not hear back from redesign people that could make it Thinking of postponing the town hall It was not clear who the invitation’s request was on behalf of (Congress vs. GEC) <ul style="list-style-type: none"> Suggestion: have the request go to SEC so that they can help GEC wanted the town hall to be open to all Manoa faculty <ul style="list-style-type: none"> The town hall would be hosted by GEC 	<p>GEC WGs continue to work on finalizing reports for Gen Ed redesign proposal feedback</p> <p>GEC members will review the pathways before the next meeting and provide feedback/suggestions</p>
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- It was not the intention for this to be an official Congress meeting
- Background of the town hall:
 - There hasn't been forum for the Manoa faculty to talk about reorg
 - Originally, CAPP was supposed to co-host a forum for faculty with GEC but then decided they were not going to because they got enough solicited feedback from faculty
 - GEC wanted to give one last chance for faculty to voice concerns, but it was not meant to be too formal
 - Early meetings were more informational - GEC wants this one to be more focused on gathering recommendations from faculty
 - GEC does not necessarily want to frame as a Congress meeting but more of an open meeting for faculty
- Shana will take to SEC to get advice on structuring, making a call, and see which date would be most likely to work
- Aiming to have the town hall in April
- Would like to send out email through Congress list but not frame as a Congress meeting
- Once GEC has a date, they will put in a request to the summer redesign team to see if any of them can make it to the meeting
 - Having some of them present may help with interpretation of the proposal

Shana will take the town hall request to SEC to get feedback on structure and a date that might work for the town hall

W Board Workshop

- Workshop: *One Size Does Not Fit All: Creative and Effective Ways to Improve Student Writing (and Maintain Our Sanity)*
- Friday, April 1 from 11:30-12:45pm
- Four short presentations (panel presentation) on different strategies for providing feedback; end with Q&A after

GEO Report



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	<p>The GEO will be participating in Saturday's Manoa Experience, as we do every year. Stop by our booth if you can for some Gen Ed swag!</p> <p>Please alert the Boards to the deadline of Monday, April 25 for end-of-year reports (planning ahead for GEC's annual report to MFS). We will send templates and more info to boards' leadership.</p> <p><u>E Board Report</u> The E Board continues to review Fall 2022 proposals and discussing plans for the rest of the Spring 2022 semester, including transition of chair responsibilities.</p> <p><u>HAP Board Report</u> Proposal review</p> <p><u>O Board Report</u> Regular review of proposals</p> <p><u>W Board Report</u> The W Board is wrapping up review of Fall 2022 Focus proposals and is also planning a workshop, "One Size Does Not Fit All: Creative and Effective Ways to Improve Student Writing (and Maintain Our Sanity)" this Friday, April 1, from 11:30-12:45pm. Link to register</p> <p><u>F Board Report</u> Meeting ended in just 15 minutes as the group only had credit requests to review.</p>	
ACTION ITEMS	<p><u>IP 364 (E, O, W)</u></p> <ul style="list-style-type: none"> • No concerns/questions <p><u>IP 391 (E, O, W)</u></p> <ul style="list-style-type: none"> • No concerns/questions 	<p>Vote for IP 364: 7 votes in favor and 0 against</p> <p>Vote for IP 391: 7 votes in favor and 0 against</p>



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DISCUSSION
ITEMS

Redesign: Governance/Impact/Articulation

Proposal has a lack of information about what happens at different levels with regard to hallmarks

- Currently, hallmarks created at Manoa (Manoa Gen Ed requirements were made first)
 - Hallmarks were then adopted by other campuses as articulation was developed
- May need system-wide board or discussion as the hallmarks are being drafted to ensure that they're compatible/unified
- There is precedence for a system-wide board - there are 4 system-wide Gen Ed committees
 - Example: HAP system-wide committee
 - Any changes to hallmarks/SLOs are done on a system-wide basis
 - Only system-wide board that is tightly integrated
 - Other three boards are more like information-sharing groups
- SLOs are currently campus-specific
- There are no system-wide committees for some of the other Gen Ed areas
- New structures will need to be implemented to create hallmarks/SLOs for the redesign
- Was this process meant to be done at a system level?
 - Wouldn't necessarily need to have a system-wide board for competencies
 - Should have meetings/communication across campuses
 - Need a system that would be flexible enough to allow campus autonomy and a master transfer agreement between campuses
 - Ex: even if Hilo and Manoa had different requirements for Ethics, if Hilo said a course has an E designation and the course is transferred to Manoa, Manoa would accept the E in the transfer (even if Manoa defines E differently)



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- Should be an agreement that there could be diversity among campuses as long as everyone is okay with transferring it
 - “System-wide transfer agreement”
 - Should we have something that keeps things consistent across campuses?
 - Maybe the definitions on what each capacity means can be agreed on across campuses, even if hallmarks aren’t the same
 - Currently, changes in hallmarks need to be approved by MFS at Manoa
 - If we create hallmarks at a system level instead of campus level, is there a group similar to MFS at a system-level so that approvals can happen for system hallmarks?
 - System-wide groups could make it difficult to make decisions - might be better to keep decisions on each campus
 - The summer design team did not get too specific about this process because they were hoping for agreement across campuses about higher level decisions, but let campuses go into their own specifics
 - A whole lot of detail needs to be worked out in terms of shared definitions so each campus can decide on their set of courses that match the broad definitions but match campus-level values
- 15 separate boards or grouping of specialties/capacities within boards
- We can’t have 15 boards; there’s not enough resources in GEO
 - Don’t have capacity to organize 15 boards and meetings
 - Combining capacities in boards
 - Example: currently a mix in the Foundations Board
 - Different Foundations on one board
 - When there’s proposal, decisions are deferred to the experts in the area of the proposal



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- If we have multi-capacity boards, there would likely be experts for those capacities and it would be that single expert that gets deferred to for proposals
- Depth can't be as great as it currently is with multiple capacities, there has to be less requirements
 - Easier to review proposals for a single capacity within a proposal
- There are different ways of administering Gen Ed than what we currently do
 - Two options we've talked about so far:
 - System of administration where we assign capacities to individual positions on committees or
 - A single committee for each capacity
 - There are other options out there aside from these two options
 - We might be thinking within the confines of what we know/have been doing, but there are alternatives out there for how to administer Gen Ed

Redesign: Assessment

Need to ensure there is a way to assess learning and demonstrate evidence of it; these are key pieces for accreditation

- Monitoring and assessing will require better technology that we currently do not have access to
 - Or will require funding for the technology and people to run it
- The assessment group's feedback has some overlap with what we've talked about in other WGs
 - We will need to differentiate the feedback for each section a little more in final report
 - The overlapping feedback also shows how lack of clarity fits into multiple places on the proposal
- If there are so many capacities, given the number of campuses, it'll be difficult to complete assessment
- When you can allow a capacity to be taught at any level (100-400 levels), you can't really compare performance across those levels to see what students are doing



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	<ul style="list-style-type: none"> ○ There's an assumption that students are just getting started with something at the 100 level and are engaging in deeper level at 400 ○ Will need to take this into consideration in assessment ● What are we currently assessing? <ul style="list-style-type: none"> ○ We are currently working on Div <ul style="list-style-type: none"> ■ Kind of hard to figure out because not comparable to assess one thing across different Div categories ■ Don't have capacity to assess individual Div areas ● Is there any way to lump capacities that makes it easier for assessment? <ul style="list-style-type: none"> ○ This also goes along with ideas of grouping capacities for boards ○ Some capacities are different entities which make it hard to group (measuring skills vs. content) <p>To expedite some of the discussions, GEC members need to revisit models of different Gen Ed programs so we can look at our proposal feedback and see how we can work in other programs' parts into our own program</p> <ul style="list-style-type: none"> ● There is no one complete program that as a whole is fantastic ● Different pieces from different models are great and might work for our own program <ul style="list-style-type: none"> ○ Look at curriculum structures when reviewing the models ● Each voting member will be assigned Gen Ed programs to review ● We will discuss pieces of programs we like at our next meeting 	<p>GEC members will revisit models of different Gen Ed programs.</p> <p>Betsy will divide the list of programs and assign each members with programs to look at.</p> <p>At the next meeting, members will report back pieces of the programs that might be useful to our current redesign discussion.</p>
NEW BUSINESS		
UPCOMING MEETINGS	SPRING 2022 MEETING SCHEDULE: Mondays from 11:30 a.m. - 1:00 p.m. via Zoom	



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	<ul style="list-style-type: none">• April 11• April 25• May 9 (finals week)	
ADJOURNMENT		Meeting adjourned at 12:58 PM

Respectfully submitted by Jaymian Urashima, Secretary (Spring 2022).

Approved on 04/11/2022 with 7 votes in favor of approval, 0 against, and 1 abstentions.