

**CAPP Committee
Meeting Minutes**

MEETING DATE: January 25, 2024 10:00 AM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Dan Port	P		
Kathy Ferguson	P	Spencer Remeelin	P		
Patsy Fujimoto	E	Beatriz Rodriguez	E		
Konia Freitas	P	Ku’ulei Salzer	P		
Ashley Maynard	P	Brent Sipes	P		
Joanna Philippoff	E				

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair called the meeting to order at 10:04 am	
Review of Minutes	Minutes of the December 7, 2023 meeting were discussed as circulated. No adjustments to the draft minutes were made. Approve as circulated	Minutes were approved 7 yes 0 no 0 abstain
Chair’s Report	<ul style="list-style-type: none"> Presidential search process update <ul style="list-style-type: none"> More representation requested from other governing bodies CIP Codes Micro Credentials and Badges 	Prepare testimony for the BOR in regards to the presidential search (Kathy and Konia)
SEC Report	<ul style="list-style-type: none"> Presidential search <ul style="list-style-type: none"> SEC Chair on advisory committee for all campus council for faculty senate (all campus) Memo sent to CAB re change in sick-leave and bereavement leave for Graduate Assistants 	
Graduate Council Report	<ul style="list-style-type: none"> Grad Council: <ul style="list-style-type: none"> Approved new courses THEA 642, MGT 652, and MGT 653 	

	<ul style="list-style-type: none"> ○ Approve program modifications to Minor to the GCERT in Entrepreneurship and MEd in School Counseling 	
In-Person Meeting	<ul style="list-style-type: none"> ● In-person Meeting on February 22 at the Senate Office 	Chair will follow up to reserve the office
<u>CIP codes</u>	<ul style="list-style-type: none"> ● Review the Consultation on Proposed Administrative Procedure 5.201 Procedures for Assigning Program Names and CIP Codes for Academic Programs from the Vice President for Academic Strategy 	Kathy will review and report back to CAPP
<u>micro-credentials and badges</u>	<ul style="list-style-type: none"> ● Review the Consultation on Proposed Executive Policy on Micro-Credentials from the Associate Vice President for Academic Programs and Policy 	Brent and Spencer will review and report back to CAPP. Chair will invite VP Halbert to come discuss with CAPP
Gen Ed	<ul style="list-style-type: none"> ● Reviewing Gen Ed baseline proposal rubric 	Continue to discuss Gen Ed

The meeting was adjourned at 11:21 AM.
Respectfully submitted by Ku‘ulei Salzer