

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: **October 1, 2018** **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	E	Douglas Vincent, SEC Secretary	E	Christine Sorensen-Irvine	3:00 PM- 3:30 PM
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	E				
Carolyn Stephenson	P	Ann Sakaguchi	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:04 PM.
REVIEW OF MINUTES	1. The minutes of the September 17, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the September 17, 2018 minutes by A. Sakaguchi; seconded by C. Stephenson. 3 votes in support of approval and 0 abstentions.
CHAIR'S REPORT	1. Mānoa Chancellor to Host Breakfast for Board of Regents and SEC - October 18, 2018 2. Proposal for Undergraduate Certificate in Earth & Planetary Exploration 3. Campus Planning Committee Update 4. ACCFSC update 5. October Meeting + Congress	1. Attending SEC members: Brian, Stacey, David, & Carolyn. 2. Referral to CAPP. 3. No action taken. 4. ACCFSC has a smaller committee that is looking into redrafting parts of the bylaws and charter. 5. action. 6.
ACTION ITEMS	1. CFS recommends the forwarding the following names of faculty candidates to President D. Lassner for consideration and appointment to the	1. A. Sakaguchi motions to accept all CFS nominees to the UHM

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	<p>UHM Athletics Advisory Board: Shawn Spangler (SOCSCI); Rhea Felicida-Reynaldo (SONDH); Faafetai Lesa (LLL); Seth Quintus (SOCSCI) and; Claire Fujioka (SCB).</p> <p>2. CFS recommends Kwanglim Seo TIM, a faculty candidate for a 3-year term (Fall 2018 - Spring 2021) to the Study Abroad Council Committee.</p>	<p>Athletics Advisory Board; seconded by S. Roberts. 3 votes in favor and 0 votes in abstention.</p> <p>2. A. Sakaguchi motions to appoint Kwanglim Seo for a 3-year term to the Study Abroad Council Committee; seconded by C. Stephenson. 3 votes in favor and 0 votes in abstention.</p>
GUEST	<p>1. Christine Sorensen-Irvine at 3pm updated SEC on the UHM Design Team latest proposals (3:00 PM - 3:30 PM)</p>	<p>1. action.</p>
COMMITTEE REPORTS	<p>1. CAB (DV) – Report deferred to next SEC meeting. CAB held a meeting on September 26th at 3:00 PM in the Agricultural Sciences Building, Rm 202. Agenda includes finalizing OHR Reorganization, Fire Safety Office Reorganization, and Parking Rate Increase. Next meeting is October 3, 2018.</p> <p>2. CAPP (CS) – CAPP held a meeting on September 26th at 3:00 PM. CAPP added issues of “Inclusive Access” Bookstore Policy. CAPP needs additional committee members. CAPP member to attend meeting to discuss legislative proposals on Open Educational Resources (OER) is on October 24, 2018 1:30 - 3:30 pm. Bachman 103.</p> <p>3. CFS (AS) – No report. CFS Chair cancelled the September 26, 2018, at 11:00 am. Next meeting is</p>	<p>1. Liaison to report next week.</p> <p>2. No action is taken.</p> <p>3. CFS is being asked to look into additional CAPP members.</p>

	<p>on October 10, 2018 @11 am.</p> <ol style="list-style-type: none"> 4. COA (AS) – No report. The next COA meeting is scheduled for October 31, 2018. 5. COR (DD) – No report. The next COR meeting is scheduled for September 26th. 6. CPM (CS) – No report. The Chair canceled October 3rd meeting. Next meeting is scheduled October 31st and Nov 28th, both from 4:00PM to 5:00 PM. 7. CSA (JG) – No report. The next CSA meeting is October 10, 2018. 8. GEC (SR) - GEC had a meeting on September 28th. Liaison was excused from the meeting. The committee is in the process of reviewing the external review of General Education from last spring. Discussion to be continued at the next meeting. Next meeting scheduled for October 5 . 9. CEE (JG) – No report. The next CEE meeting is scheduled for October 3, 2018. 10. UHPA (AS) – No Report. The next UHPA - Faculty Forum meeting will be on October 27, 2018. 	<ol style="list-style-type: none"> 4. No action taken. 5. Waiting for minutes. 6. No action taken. 7. No action taken. 8. Liaison to report next week. 9. No action taken. 10. No action taken.
UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1. Review 20180509 draft MFS Senate meeting minutes. 	<ol style="list-style-type: none"> 1. SEC reviewed and edited the current draft senate minutes.
BUSINESS	<ol style="list-style-type: none"> 1. Discussion on Open Educational Resources 2. Discussion on the General Education Committee MOU 	<ol style="list-style-type: none"> 1. No action taken. 2. Reviewed and discussed. SEC to continue discussion next

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	<ul style="list-style-type: none">3. Testimony to BOR Committee on Planning and Facilities4. Committee Scheduling: Semester or Yearly?5. Committee's meeting without liaison6. SEC talking points for next week meeting with the BoR Chair L. Putnam & VC J. Portnoy	<p>week.</p> <ul style="list-style-type: none">3. Chair to send testimony this evening.4. No action taken.5. No action taken.6. Discussion points collected.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on October 8, 2018.	Motion to adjourn by A. Sakaguchi; seconded by C. Stephenson. Passed unanimously. Meeting adjourned at 5:00 PM

Respectfully submitted by Stacey Roberts, Secretary
Approved unanimously on October 1, 2018.