

Draft NOTES.

SEC colleagues: since today's meeting was without a quorum, the following account of the meeting does not constitute "minutes", and indeed, no minutes will be posted of today's session. These notes are for information only. (Thus I have included perhaps more of what Kathy Cutshaw said than I would have done if there had actually been a quorum. Please do not redistribute.

Graham Crookes

Mānoa Faculty Senate Executive Committee

3:00 pm Monday – May 19, 2008; Hawai'i Hall 208

Present: Chin, Crookes, Tiles

1. The minutes of previous meeting could not be approved as the meeting was inquorate.
2. There were no liaison reports.
3. Discussion of content of ACCFSC meetings (Chin). David reported hearing from the System VP for Budget (Howard Todo) concerning what the plans are for dealing with budget cuts. VP Johnsrud reported that the Legislature identified certain areas as non-instruction-related and the implication of this is that Mānoa would receive the majority of the cuts. ACCFSC has been trying for some time to get together discipline-related meetings to make content more compatible for transfer of undergraduates across campuses. A request related to this in a previous biennium budget was denied; VP Johnsrud is to explore her budget to see if she can fund this proposal.
3. BoR meeting 5/29. SEC did not discuss this as the agenda for this meeting has not yet been posted.
4. Base funding cuts. The MET is discussing how to handle the base cuts without doing across the board cuts. Brian Taylor (Dean SOEST) brought up the idea of trying to respond by addressing energy cuts/costs. Tiles will have a meeting with VC Cutshaw to begin basic planning and calculations. There are a number of simple practices ("low-hanging fruit") that could be implemented with considerable immediate effect. Tiles distributed the following list of actions (Turn off: 1 PCs, etc., 2 personal task lighting, 3 unnecessary lighting in corridors, 4 lights if last person in a room, including bathrooms; 5 close doors to air-conditioned rooms that open into non air-conditioned areas; use: 6 day lighting rather than electric lights, 7 the power-down energy savings options on PCs etc, 8 the stairs rather than elevators 9, central departmental refrigerators rather than personal units.)
5. SEC end-of-year report draft. This was discussed and revised slightly. In connection with one item on that report, SEC discussed faculty senatorial reporting responsibilities. Committee on Faculty Service could let each senator have a list of their constituents; any college which is large enough has several senators, so there would need to be college-level coordination to divide up reporting responsibilities.

4:00 VC Kathy Cutshaw  
FY 09-11 Biennium briefing.

VC Cutshaw distributed a working document relating to Program Change Requests and to Capital Improvement Projects (CIPs).

There are three proposed Program Change Requests (PCRs). A total of only \$10m is available to fund these proposals. (Each is analyzed in terms of strategic outcomes, performance measures, and internal efforts engaged in so far by UHM units.) The first concerns student academic success. The second concerns “workforce development” (these were originated by TIM, JABSOM, Engineering, and Architecture). In reference to the proposal from Architecture, Cutshaw reported that currently only 10% of HI architects are trained here – the rest come from out of state. The third concerns “research”. The devolution of ORS and OTTED from System requires this as there is no infrastructure at UHM that can accommodate and support these units.

CIPs concern Health & Safety, Repair, Renewal and Replacement (RRR), a classroom building, Klum Gym (this must have its functions relocated to allow for the expansion of the parking structure), Kennedy Theater (this includes work on the Dance building) expansion, and Campus Master Planning.

RRR is broken down in terms of routine maintenance, capital renewal, renovation for modernization, major renovation and backlog of renewal.

Campus Master Planning includes money for getting in consultants to determine where water and electricity lines are; this basic information is not complete.

Cutshaw sought SEC input on this draft (prior to a meeting with the Chancellor the following day). SEC referred to the need for funding foundation requirements in English and Math, including quantitative reasoning; indeed, the entire first year experience needs additional instructional funding and replanning.

Cutshaw distributed a draft spreadsheet concerning the use of additional tuition revenue centering on fiscal year 09. She anticipates \$11.8m in additional revenues, of which she proposes to hold back \$4.4m for utility shortfalls. Brief comments on the various lines of this document follow. (Lassner is ordering a siren system. A figure is in place because of a disparity between Athletics distribution of tuition waivers not in accordance with the monetization of tuition waivers a few years ago. The Chancellor has committed to filling in one of the Biomed courtyards for Zoology; this will cost \$1m in debt service per year for five years – 50% will come from RTRF and the other half from tuition. TA salary adjustments will be funded for the first two years from RTRF; by FY 11-12 this must come from tuition. Funds from LLL had previously been allocated to the Hawaiian School of Knowledge and this must be repaid. The Chancellor's opportunity fund is money for the Chancellor to invest in opportunities. Approx. \$1m will appear in this category.)

Dave Nixon from Saunders, along with the Sustainability Council and a committee on building design, Haffner, and others will meet (in June) with the Deans to come up with ideas for addressing the base cut from energy savings. Nathaniel Pak, the Sustainability Council's Kuleana Program Director, is seeking a volunteer coordinator for each building (five buildings have so far been added to his list); he will work with Deans to develop cost-savings programs and initiatives. Haffner can provide estimates of the energy costs of about 20-30 buildings so far.

During out years 2010 & 11, the VC hopes to increase the routine R&M base by \$1m.

Hernandez would like to add an additional 1% per year in the out years for supporting student success.

By 2010 & 11 VC Cutshaw expects to have several million dollars to give back to units, based on performance.

Cutshaw emphasized that this was a draft working document. (It is also based on a student enrolment of 20,000, but there is considerable uncertainty about the effect of the tuition increases on enrolment which will have an effect on tuition, obviously.)

At UHM, 98% of G-funds are in salaries; the Athletics budget and its relation to the main UHM budget is a matter of concern and uncertainty. The Athletics Department reports direct to the Chancellor, outside of the financial reporting channels to VC Cutshaw.

Athletics has a historical deficit of \$5m, prior to the establishment of Athletics as a cost-covering enterprise. It is supposed to be a fund-raising, cost-covering enterprise. If it is not and regular UHM budget is tapped to cover any shortfall, this will destroy the main planning of the regular UHM budget. In the last few years it has run in the black. But in the future, it (not to mention the State economy) could be a considerable problem.

Kam Schools will build to UHM order on the Varsity Theater site providing UHM takes out a long-term lease. Cutshaw's hope is to request a mixed-use building, including allowing surge space and offices for units that have grant funds so they could actually pay rent. (The demolition of Henke Hall will require partial relocation of Social Science units, but this does not necessarily go to the proposed Varsity Theater building.)

SEC argued that since Summer Session UHM contracts considerably, some single-use classroom building(s) that could be shut down during summer would be of interest.