

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Monday March 14, 2011

Location: Hawaii Hall Room 309

Attendance (Members): Bonnyjean Manini; David Ericson (Chair); Chin Lee; Torben Nielsen; Barry Lienert; Susan Hippensteele, (as SEC Liaison); John Casken (Secretary).

Excused: (Members) Weilin Qu; Robert Cowie; Doug Vincent; Betsy Fisher.

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of February 28 , 2011 reviewed as distributed prior to meeting.	Minutes of February 28, 2011 reviewed and after corrections were approved for submission to Faculty Senate office for posting
SEC Liaison Report	<ol style="list-style-type: none"> 1) The Report from COR on RTRF was edited and accepted at their last meeting 2) Policy on Authorships has been pulled from discussion because of internal inconsistencies 3) Being suggested that all new hires should come in as I but possible to still have 9 or 11mth hires. The Position Description would be the prime document for faculty review and they would have to show excellence in one area and satisfactory rating in 2 (from instruction, research, service, extension and administration. Union has no objections at this time. UH Administration needs to come onboard. 4) CAB's charge Strategic Plan implementation is to 	

	<p>create a simple mechanism for data reporting so that there would be a reasonably sized document to review rather than one that was too loaded with results that no one could see what was happening with the S.P that was of value.</p> <p>Suggestion that CAB starts with the Goals and Progress Indicators . The first Year's report will eventually be the benchmarks. Whatever the goals are we should be able to indicate progress towards meeting them or where we are not meeting them.</p> <p>The Priorities (??) Committee is meeting this Spring to set goals for Native Hawaiian and Sustainability initiatives and may set metrics for some areas.</p> <p>This should all go on line in a simple retrievable form.</p>	CAB will work on this at the 3/28 meeting
Review of Centers	Noted that the CAB had never received the list of 'centers' (S. Hippensteele left at 3:05)	CAB continues to believe that this issue is not one that we should be working on – given the fact that it is covered in BOR Policy. CAB supports section 5-6 (a)and (c)of Chap 5 of BOR Policies and encourages Administration to act accordingly. T, Nielsen will write up a simple statement for circulation.
Reorganization of Natural Sciences	Members had reviewed the documents earlier and felt that no discussion was necessary.	Move to endorse the reorganization was made by T. Nielsen and seconded by CN Lee. Approved unanimously.
Classroom Policy	Members noted that they had provided feedback on this issue to CAPP and cited material from Vincent and Fisher as examples.	Noted that members cannot mandate what should be done on this issue.
Review of Marine Facilities at UHM	Lienert circulated the draft that he and Cowie are working on for presentation at the May meeting.	Lienert will continue to refine and circulate to members
Ensuring a supply of Native Hawaiian Faculty	Members discussed this issue and noted that UH needed to recruit superior Native Hawaiian graduate students who are studying here in a wide variety of disciplines and support their graduate studies at other universities with the expectation that	Members recommended that UH should be supporting as many as 50 Native Hawaiian graduate students at other universities

	many will apply for future faculty positions here when they have obtained their PhDs.	annually in order to ensure that there is a supply of outstanding Native Hawaiian faculty in the future for UH
Next meeting		Meeting to be held 03/28/2011 in Hawaii Hall 309
Adjournment	Meeting adjourned at 3:35 pm	

Minutes approved at the March 28th 2011 meeting,

John Casken, Secretary