

EXECUTIVE COMMITTEE Minutes

MEETING DATE October 30, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived 2:58 pm
Gerry Busch	Member	Present, arrived 2:25 pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present, excused at 4:00 pm
Carolyn Stephenson	Member	Present, arrived 2:05 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
2023-24 Leadership Retreat	MFS Chairs	3:00 pm - 4:00 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:01 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 10/16/2023 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 10/23/ 2023 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. The previous minutes were approved as corrected by unanimous consent. 2. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	<ol style="list-style-type: none"> 1. On October 26, 2023 the Congress survey was sent to the Mānoa Faculty to collect votes on the PROPOSAL TO AMEND THE MĀNOA FACULTY CHARTER and SENATE BYLAWS. Voting will close on Thursday, November 9, 2023 at 5:00 pm. Currently there are 99 votes collected as of 10/30 at 1:40 pm. 	<ol style="list-style-type: none"> 1. No action taken.
Action Items	<p>CFS recommends the following actions:</p> <ol style="list-style-type: none"> 1) CFS recommends that the SEC certify the Fall 2023 Special Election results and to appoint the following faculty members as senators. Saori Doi OUTREACH Senator with a 2-year term (2023-25). Michael Rappe SOEST Senator with a 2-year term (2023-25). Florina Titz and Joseph Foukona CALL Senators with a 2-year term (2023-25). 2) CFS recommends Sen. Kenika Lorenzo-Elarco as a faculty representative on the Academic Excellence & Student Success Committee. 	<ol style="list-style-type: none"> 1. B. Richardson moved, seconded by D. Flynn, to appoint Saori Doi, Michael Rappe, Florina Titz and Joseph Foukona as MFS Senators with a remaining 2-year term (2023-25). Approved by unanimous consent. 2. B. Richardson moved, seconded by G. Busch, to appoint Kenika Lorenzo-Elarco as a faculty representative on the Academic Excellence & Student Success Committee. Approved by unanimous consent.

Guest(s)	<p>2023-24 MFS Leadership Retreat (3:00 pm - 4:00 pm) 2023-24 Senate Leadership Retreat Presentation</p> <p><i>Received RSVP as attending:</i></p> <ul style="list-style-type: none"> *Kenika Lorenzo-Elarco, CSA Co-chair *Sayed Bateni, COR Chair *Francie Jullien-Chinn, COA Chair *Roy Gal, CAB chair *Ashley Maynard, CAPP Chair *Marguerite Butler, CFS Co-chair *Richard Medina, CFS Co-chair *Justin Walguarnery, CEE Chair <p><i>Regrets:</i></p> <p>Richard Wallsgrove, CPM Chair & Vice Chair Sara Cook, CSA Co-chair Brad Taylor, GEC Vice Chair</p>	<p>1. No action taken.</p>
Committee Reports	<p>1. CAB (CS) – No Report. Next meeting November 2</p> <p>2. CAPP (EB) – CAPP met on October 26. 1. Current temporary policy is to have standardized tests optional for undergraduate admissions, proposed policy is to change the "temporary" to "permanent". CAPP discussed whether the changes have affected graduation rates, determined that it is too early to see any effects, and decided to get GPA data to see what the early indications are. 2. Discussed the College Opportunities Program (COP) for high school students who don't do well in tests but are otherwise well qualified for college. 3. Discussed GenEd redesign, with some consensus that any new proposal should not expand the number of credits devoted to GenEd. This requires some tradeoffs, for example Hawaiinuiakea would like to see a strong focus on Hawaiian Place of Learning, but this should not come at the expense of global focus for students who have little exposure to global topics. CAPP decided to try and identify the best ideas in the proposals to date. Next meeting is November 2.</p> <p>3. CFS (CS) – CFS met October 24. Chair of GenEd O</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>

<p>Board Taniguchi-Davies has resigned and so one year of three year term needs filling. Will send call for volunteers for two O Board and one WI Board. CFS declined requests for changes in GenEd terms for Fontana and Santos. Chair Medina will draft recruitment letters for ACG, SCAB, GTWC, and GenEd vacancies. Volunteer Kenika Lorenzo-Elarco recommended to fill Academic Excellence and Student Success committee. CFS recommended certification of results of MFS Special elections for CALL, OUTREACH, and SOEST. CFS sent the SEC request to approve MFS Charter and Bylaws vote back to SEC. Next CFS meeting Nov. 14.</p>	
<p>4. COA (DF) – No report. Next meeting is November 7.</p>	<p>4. No action taken.</p>
<p>5. COR (EB) – COR is reviewing an email from Chad Walton with the updated draft space policy which would include a faculty advisory council under OVPRS for research space. The new policy was originally and may still be intended to be implemented from November 1. Next meeting of COR is on November 1.</p>	<p>5. No action taken.</p>
<p>6. CPM (GB) – No Report.</p>	<p>6. No action taken.</p>
<p>7. CSA (BR) – No Report. Next meeting is November 2nd.</p>	<p>7. No action taken</p>
<p>8. GEC (GB) – No report.</p>	<p>8. No action taken.</p>
<p>9. CEE (RR) – No report. The next CEE meeting will be October 31, 2023 2:30 pm.</p>	<p>9. No action taken.</p>
<p>10. Campus Climate Committee (BR) – No Report. Next meeting November 7th.</p>	<p>10. No action taken.</p>
<p>11. Grad Council (CS) – Grad Council met Oct. 24 with guests from Asian Studies and Nursing. Approved establishment of BAM MAIA (MA Asian International Affairs), BAM MAAS (MA Asian Studies), and program modification for Asian Studies MAAS. Indicated concerns with proposal for Ph.D. in Nursing.</p>	<p>11. E. Centeio will email CFS chairs and ask for approval to solicit volunteers and C. Stephenson will follow up with Dean Maeda about graduate chair</p>

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	Next meeting November 28.	names.
Unfinished Business	1. None	
Business	<p>1. CFS was notified of the pending formation of the UH Textbook Strategy Committee by the Provost's office. CFS agrees to review candidacy nominations after the SEC releases the Call for Volunteers announcement for that committee.</p> <p>2. Fireflies subscription (RR)</p> <p>3. 11/6 SEC questions for the next zoom meeting with Provost Bruno who is scheduled to arrive from 2:00 - 2:25 pm (11/20th mtg canceled).</p>	<p>1. E. Centeio will draft a call for faculty participation in the future Textbook Strategy Committee.</p> <p>2. R. Raphael will gather more information about the data management and governance policies of the Fireflies product.</p> <p>3. SEC members will add questions before the session as they arise.</p>
New Business	1. None	
	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 6, 2023 at 2:00 PM.	
Adjournment	Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 4:40 PM.	Adjourned.

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on November 6, 2023.