

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**MEETING DATE:** November 5, 2018      **2:00 PM - 5:00 PM**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Douglas Vincent, SEC Secretary	P	iChancellor D. Lassner	2:00 PM - 2:43 PM
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	P			iVCAA M. Bruno	3:00 PM - 4:00 PM
Carolyn Stephenson,	P	Ann Sakaguchi	E	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		The meeting was called to order by Chair B. Powell at 2:00 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the October 29, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the October 22, 2018 minutes by D. Duffy; seconded by J. Griswold. 5 votes in support of approval and 0 abstentions.
<b>CHAIR'S REPORT</b>	1. Discussion on the Campus Forum on the proposed UH Manoa leadership reorganization.  2. No SEC meeting on Veterans' Day holiday November 12th.	1. The SEC will continue to monitor.  2. No action is taken.
<b>ACTION ITEMS</b>	1. None.	
<b>GUESTS</b>	1. <b>iChancellor David Lassner (2:00 PM - 3:00 PM) Discussion on Proposed Reorganization.</b> Lassner was surprised and disappointed at the staff response and their concerns about the proposed administrative reorganization at the Campus Forum. COR has concerns about not having a Vice-Chancellor for Research. Their view is that it is so important that it needs its own Vice-Chancellor rather than be a Vice-Provost. Lassner responded that once parts unravel, then it all unravels. The Design team wants to bring	1. The SEC thanked iChancellor David Lassner for his time and conversation about the reorganization.  2. SEC requested that the iChancellor's office provide the number of EEO, Title 9, and Workplace Violence complaints they have received.

things together and not separate. Not a President and Chancellor but eliminate the Chancellor as a title. Just the President. Must have an empowered provost to make a difference. Vice Provost for Research proposed will be the Chief Research Officer of the campus. The other parts of UH are OK with UHM reorganization (per Lassner, meeting with the UH Cabinet). Are we saving money? Lassner says, saving one salary but he is not worried about it. Rather the focus is on not changing numbers of EM positions. Do you think there will be strategic changes? Changes will take the next level down. Get buy-in for the structure first, then the details after.

SEC requested the number of EEO, Title 9, and Workplace violence cases. Concerns that the current system isn't working. Found with cause -- preponderance of the evidence. Presenting to the BOR on November 16.

Will TMT gum things up? The BOR will be busy with TMT. UH Office of Maunakea Management is working on administrative rules for Maunakea. Went out to a public hearing for administrative rules changes for access to Mauna Kea.

If BOR passes the "authorization to plan" in November for the reorganization. It has to go to the unions, and others. K. Cutshaw will be taking care of the reorganization details. Question about recent movements of offices from UHM to System (HR, Communications, Facilities). These reorganizations go back to Bley-Vroman and Dasenbrock. Offices are understaffed, so underfunded. Need to demonstrate administrative efficiencies.

2. **iVCAA Michael Bruno (3:00 PM - 4:00 PM)**  
**Discussion on about the reorganization.** Bruno mentioned concerns among the administration about the reorganization. No working groups yet. Cutshaw has concerns suggesting it will be difficult and lengthy to implement. There may be some apprehension about reporting to Jan Gouveia.

3. The SEC thanked iVCAA Michael Bruno for his time and conversation.

Favorable to the general idea of the reorganization. Continue to have concerns with siloing of different functions of the UH, e.g. International programs, Deans do it but mostly one-off programs. No one minding the store. Need to connect student life with academic success. Hope that the reorganization will help that. Will require strong leadership.

Sustainability -- SUST course titles. Met with Matt Lynch to discuss sustainability curriculum developed by the system. Engaging with different programs. Not going forward with the proposed Sustainability certificate from CTAHR and CSS. Bruno wants it to be campus-wide. Go back to other colleges, include them, and make it campus-wide. Bruno hopes to have a number of programs, not just one. Institute of Sustainability and Resilience. Cluster Hire -- seven faculty members were hired. When Bruno was questioned about the SUST course designation. He said that SUST is just a label. No other importance. He hopes that there is the next step. He hopes to assemble tracks, minors in sustainability. What's the long-term vision? Is it environmentally focused? Bruno says that the OVCAA is not prescriptive; what we are trying to do are to encourage these programs to be collaborative; OVCAA is trying to nudge people than be prescriptive. SUST is a set of criteria, broad categories. Makena Coffman's chairing a steering committee but the membership is only Dean's. SEC wants more faculty representation. Bruno says Coffman is a faculty member and running it. The proposed Sustainability certificate should be withdrawn. Preserving the planet for future generations. Cultural sustainability. Keep Resilience as part of it. Community cohesion. Needs to address social, community issues. Ability to adapt to what's happening around you. Trying to avoid pigeonholing the Sustainability into a single discipline.

To Bruno: the MFS GEC has recommended moving the GEO out from the OVCAA to Office of Undergraduate Education. Bruno's response:

	<p>We need to respect the external review of the GenEd office. We also need a new MOA between GEO and MFS. Is it really efficient? GEC is working hard this semester, especially working on a response to the external review. The external review was a strong step. The GEC is developing a response.</p>	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (DV) – CAB meeting was held on Wednesday, October 31, 2018, in HH 209 at 3:00 PM. iChancellor David Lassner met the CAB to discuss the reorganization. The CAB is working on the reorganization of OVCAA; to change a single position. We hope to have a motion to endorse ready for the Manoa Faculty Senate Meeting in November. CAB requests a placeholder for a motion in the Senate Agenda for November 14 Senate meeting.</li> <li>2. CAPP (CS) – The next meeting will be on Wednesday, November 7th from 3:00 PM - 4:30 PM CAPP will review CES and other issues and meet with proposers of Sustainability Certificate. CAPP approved 5 program changes to bring to November Senate meeting as per SEC minutes of October 29, 2018.</li> <li>3. CFS (AS) – No report. The next meeting will be on November 7, 2018, in Hawaii Hall 208. In addition, work will be done offline.</li> <li>4. COA (AS) – COA meeting on Wednesday, October 31, 2018. Special guests were SAAS Director Courtney Tsumoto and Katherine Moffett Academic Advisor. Director Tsumoto gave a PowerPoint presentation and provided an informative overview of the SAAS, the division of duties among advisors and how athletes are supported by sports types. COA chair will invite 2 student-athletes to the next meeting.</li> <li>5. COR (DD) – COR will hold off on a resolution on the re-org until CAB takes it up. The next COR meeting will be on Wednesday, November 28th at</li> </ol>	<ol style="list-style-type: none"> <li>1. CAB will send items to the MFS office by 11/7.</li> <li>2. CAPP will monitor.</li> <li>3. No action is taken.</li> <li>4. No action is taken.</li> <li>5. No action is taken.</li> </ol>

# MĀNOA FACULTY SENATE

	<p>1:00 PM in Hawaii Hall 208.</p> <ol style="list-style-type: none"> <li>6. CPM (CS) – CPM held a meeting on Wednesday, October 31, 2018, at 4:00 PM in HH 208 from 4:00 PM to 5:00 PM. Address conflict of interest revisions sent by VP Symos and other issues.</li> <li>7. CSA (JG) – No report. The next meeting will be on Wednesday, November 7, 2018.</li> <li>8. GEC (SR) - GEC held a meeting on Friday, November 2, 2018, in ITC 105B. The committee worked on the draft of a motion to support the integration of the General Education Office into a reconfigured portfolio for the Office of Undergraduate Education and voted unanimously to approve it. The motion was forwarded to the SEC. The next meeting is scheduled for November 9, 2018, in ITC 105 B.</li> <li>9. CEE (JG) – No report. The next CEE meeting is scheduled for November 7, 2018.</li> <li>10. UHPA (AS) – No report.</li> </ol>	<ol style="list-style-type: none"> <li>6. No action is taken.</li> <li>7. No action is taken.</li> <li>8. The draft resolution will be included on the MFS Agenda for moving GEO into the Office of Undergraduate Education.</li> <li>9. No action is taken.</li> <li>10. No action is taken.</li> </ol>
<b>UNFINISHED BUSINESS</b>	<ol style="list-style-type: none"> <li>1. None.</li> </ol>	
<b>BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Review motion from the General Education Committee (GEC).</li> <li>2. Approve the November 14th Senate Agenda</li> <li>3. SEC Chair's Testimony to the BOR on Nov. 15th</li> <li>4. MFS Chair's Report on Nov. 14th. Will be brief.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action is taken.</li> <li>2. Move CAB motion to the top. S. Roberts moved, C. Stephenson, second. Unanimous approval.</li> <li>3. No action is taken.</li> <li>4. No action is taken.</li> </ol>
<b>ADJOURNMENT</b>	<p>The next meeting of the Senate Executive Committee will be on November 19, 2018.</p>	<p>Motion to adjourn C. Stephenson; seconded by S. Roberts. Passed unanimously. Meeting adjourned at 4:48 PM</p>

Respectfully submitted by Douglas Vincent, Secretary  
Approved unanimously on November 19, 2018.