

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 14, 2022
 MEETING TIME 1:45 PM - 4:30 PM
 LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Kim Binsted	Chair	Present
Michelle Tallquist	Vice Chair	Present, arrived at 3:04 pm
Shana Brown	MFS Sec	Present
Colin Moore	SEC Sec	Present
Erin Centeio	Member	Present, excused at 3:00 pm
David Flynn	Member	Present
Raphael Raphael	Member	Excused
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	2:30 pm - 3:00 pm
Debbie Halbert	VPAS	3:00 pm - 3:30 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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MĀNOA FACULTY SENATE

Call to Order	Meeting called to order.	The video conference meeting was called to order by Chair Binsted at 1:47 PM.
Review of Minutes	1. The draft minutes of the 11/7/2022 Senate Executive Committee were circulated electronically.	1. Hearing no objections and no abstentions, Chair Binsted accepted the minutes as corrected.
Chair's Report	1. Upcoming 11/17 BOR meeting. Next BOR meeting is scheduled on January 19, 2023.	1. No action taken.
Action Items	<p>1. CFS forwards for certification the following results of the 2022 MFS Special Elections to fill constituency vacancies for the 2022-2024 term: SOCSCI: Andrew Wertheimer SCB: Daniel Port ORU: Lang Wu NATSCI: Jelena Maricic ED: Sara Cook ED 1st alternate: Lisa Uyehara CTAHR: Robert Paull CTAHR 1st alternate: Birendra Mishra CALL: Dongping Zheng CALL: Brad Taylor CALL: Nathalie Segeral CALL 1st alternate: Aurelio Agcaoili</p> <p>2. CFS recommends the following two appointments for 1-year term (2022-2023) on the Academic Grievance Committee: - Henry Lew, JABSOM - Nicolas Gaillard, Hawaii Natural Energy Institute</p> <p>3. CFS recommends the following appointment to serve the remainder of a 1-year term (2022-2023) on the Committee on Educational Effectiveness: - Sandra Von Doetinchem De Rande, Associate Specialist with Outreach College</p>	<p>1. Motion by E. Centeio to certify the 2022 MFS Special elections; seconded by S. Brown. Approved by acclamation.</p> <p>2. Motion by E. Centeio to appoint; seconded by S. Brown. Approved by acclamation.</p> <p>3. Motion by E. Centeio to appoint; seconded by S. Brown. Approved by acclamation.</p>
Guests	Provost Michael Bruno (2:30 - 3:00 pm) Discussion:	1. No action taken.

S. French announced that her team will soon release the carryforward balances. There will be no restrictions on how the money is spent; the balances will remain with the units through the end of the next fiscal year. The final number for newly authorized faculty FTEs was 117.

1. Do you have any thoughts about the COE letter that was sent out about the move to Snyder Hall? Provost understands the concern about having sufficient storage and the unique nature of COE. There is still time to change aspects of the building's design. He will investigate MKThink's efforts to consult with COE faculty.
2. System-level effort regarding new definitions for small program report... is this on the UHM radar? There were previous efforts to allow programs to get off the list if they produced a plan. He has not been involved in these discussions.
3. Strategic plan review... any UHM updates? He plans to review how the pandemic influenced the design of the plan. There will be more campus conversations.

VPAS Debbie Halbert (3:00 - 3:30 pm)

Discussion: There will be a tuition presentation on 11/15. There are several changes to policy that will be presented to the BOR. Formal consultation will occur with all policy changes. The SCR report will include a policy change that would create a "F" category for faculty. These changes are all prospective. There is a course sharing across campus initiative. A small program could potentially open up enrollment to other System students. The small languages could enhance their enrollments.

1. Strategic plan review updates. The strategic plan is on the BOR agenda this week. The plan has not changed substantively. From the town halls, it appeared that people largely aligned with the overall imperatives.

2. action taken.

	<ol style="list-style-type: none"> 2. Gen Ed proposal updates? There have been conversations about how to build in a revision process. VPAS Halbert will continue to work with the MFS on this issue. 3. New definitions for small program report? The small courses report was distributed approximately 2 weeks ago. It is up to the campuses to use the data as they see fit. 4. New T&P procedures / e-dossier system... any comments on how those are working? Any further revisions in the works? It is VPAS Halbert's understanding that there was an error at Google that affected programs across the country. It is now working procedurally well. The deadline was extended. 	
Committee Reports	<ol style="list-style-type: none"> 1. CAB (CM) – No report. The next meeting of CAB will be on November 18 at 10:30 a.m. 2. CAPP (RR) – No report. 3. CFS (DF) – CFS met on November 10. The committee reviewed and finalized the 2022 MFS Special Elections to fill constituency vacancies. Recommendation to certify the results was forwarded to the SEC (see action items above). In response to a request from the GEO to fill two board vacancies, the CFS agreed to announce its call for volunteers in early January 2023. Next meeting is scheduled for December 1, 2022. 4. COA (EC) – No report. Next meeting is scheduled on December 2 at 12 pm. 5. COR (MT) – No report. Meeting was held on November 9. 6. CPM (DF) – No report. Next meeting is scheduled for December 7. 7. CSA (EC) – No report. Next meeting is November 15th, at 10:30am. 8. GEC (SB) – No report. Next meeting is December 1, 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken.

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	<p>2022.</p> <p>9. CEE (RR) – No report. Next meeting November 23rd.</p> <p>10. Campus Climate Committee (EC) – I forwarded the event to everyone. Next Meeting is December 6th, 1pm.</p> <p>11. Grad Council (SB) – No report. Next meeting is November 15, 2022, 3 pm.</p> <p>12. Ad Hoc Reorg Committee (CM) - No report. The last meeting was held on October 28, 2022 from 12 Noon-1:30 pm. Final edits were made on the reorg documents and the documents will be forwarded to CAB.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p> <p>12. No action taken.</p>
Unfinished Business		
Business	<p>1. UH LMS Review Team - UH Manoa Faculty Senate Representative</p>	<p>1. S. Brown moved to refer the matter to CFS; seconded by E. Centeio. Approved by acclamation.</p>
New Business	<p>1. None</p>	
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, November 21, 2022 at 1:45 PM.</p>	<p>Having completed business and hearing no objections, Chair Binsted adjourned the meeting at 3:32 PM.</p>

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 21, 2022.