

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** October 26, 2023 12:30-2:00 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Dan Port	P		
Kathy Ferguson	P	Spencer Remeelin	P		
<u>Patsy Fujimoto</u>	P	Beatriz Rodriguez	P		
Konia Freitas	P	Ku'ulei Salzer	P		
Ashley Maynard	P	Brent Sipes	E		
Joanna Philippoff	P				

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Chair called the meeting to order at 12:33 p.m.	
<b>Review of Minutes</b>	Minutes of the October 5, 2023 meeting were discussed as circulated. Adjustments to the draft minutes were made. Motion to approve Kathy ; Second Joanna.	8 yes, with 1 abstention.
<b>Chair's Report</b>	<ul style="list-style-type: none"> <li>• Posthumous degree policy changes have been proposed.</li> <li>• Received an email re the final exam policy from Paul Mckimmy (Interim AVPAE). Chair will follow up.</li> <li>• Inquiry from Brad Taylor GEC resolution on Gen Ed.. Chair will reply</li> <li>• Attended the UHPA Meeting SCR201 on October 17, 2023 at Campus Center. Impetus for legislative intervention may be that, according to policy, faculty classifications of Specialist and Librarian were not supposed to be at UH Hilo and UH West O'ahu.</li> </ul>	

<b>SEC Report</b>	<ul style="list-style-type: none"> <li>• SCR 201: SEC sent faculty comments in regards to SCR201 to UHPA, with faculty names removed.</li> <li>• LMS, learning management system, replacement for Laulima out for bid. Nothing confirmed.</li> <li>• Provost's anticipation for the response for test optional from CAPP.</li> <li>• Provost Bruno proposed to create a group to review how the university makes textbooks and other learning materials available to students.</li> </ul>	
<b>Graduate Council Report</b>	<ul style="list-style-type: none"> <li>• The Graduate Assembly will convene 30th of November at 3:00 pm.</li> <li>• The Graduate Council approved modifications to the MA in Asian Studies and the MA in International Affairs. A BAM-MAAS and a BAM-MAIA were also approved.</li> <li>• The Graduate Council discussed the proposed changes to the PhD in Nursing. The program has been on a stop-out for several years. While supportive, the Graduate Council had a few concerns and asked for additional information.</li> </ul>	
<b>Posthumous degree policy</b>	<ul style="list-style-type: none"> <li>• Reviewed the changes in the new draft policy document.</li> </ul>	Joanna Philippoff will review the document in more detail and share back to CAPP at our next meeting.
<b>Test-optional policy</b>	<ul style="list-style-type: none"> <li>• Continue discussion on the policy: <ul style="list-style-type: none"> <li>○ Majority of the peer institutions listed on the memo are not our peer and benchmark schools.</li> <li>○ There are concerns in regards to the lack of evidence on effects of student success at a test optional institution.</li> <li>○ Before the test-optional policy is permanent, CAPP wants to ensure students are supported from admission to graduation.</li> <li>○ Review GPA trends to help determine success.</li> <li>○ Article of concern. <a href="https://manoa.hawaii.edu/news/article.php?ald=12236">https://manoa.hawaii.edu/news/article.php?ald=12236</a></li> <li>○ Support existing programs such as College Opportunities Program (COP) Hire more faculty and student support services to ensure students' ability to graduate.</li> </ul> </li> </ul>	

<p><b>Gen Ed</b></p>	<ul style="list-style-type: none"> <li>● Kathy's report. Four recurring theses were identified               <ol style="list-style-type: none"> <li>1. Concern about increasing the size of the core.</li> <li>2. Strong support to include HPoL requirements.</li> <li>3. Do not reduce diversification/breadth requirements.</li> <li>4. Do not mandate without sufficient resources.</li> </ol> </li> <li>● Konia's report from Hawai'inuiākea 'Aha Kūhina governing council. Supports the process of the Gen Ed reform. Hawaiian knowledge should be at the core of the Gen Ed Curriculum. This core will support UH Mānoa as a Native Hawaiian Serving Institution and the institution's goal to become a Native Hawaiian Place of Learning.</li> </ul>	<p>Continue to review input and improve the current curriculum as a baseline. Possibly create subgroups to examine sections.</p>
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The meeting was adjourned at 2:00PM.

Respectfully submitted,

Ku'ulei Salzer