



FACULTY CONGRESS MEETING MINUTES

May 12, 2021

Online via Zoom

4:00 PM - 5:00 PM

1. CALL TO ORDER

- Chair McKimmy called the meeting to order at 4:10 pm

2. MINUTES: [October 21, 2020 Congress \(DRAFT\) Minutes](#)

- Minutes were approved through acclamation.

3. CHAIR'S REPORT

- Chair McKimmy noted that the MFS Committee Spring Reports will be due May 14 and will be posted on the MFS web site.
- Chair McKimmy offered congratulations to the [UH Mānoa Men's Volleyball team, who recently won the 2021 national championship.](#)
- Chair McKimmy offered thanks to MFS Senators for their work in the 2020-2021 academic year.

4. BUSINESS

- SENATE-APPROVED AMENDMENTS TO MFS [CHARTER](#) and [BYLAWS](#)**

Co-presented by the Committee on Administration & Budget - Justin Clapp, Ann Sakaguchi, Ashley Maynard, and Erik Guentner

For discussion and final vote by the Faculty Congress

- Senator Ann Sakaguchi (SocSci) explained that the charter amendments were approved at the April 21, 2021 meeting of the Mānoa Faculty Senate and the Bylaws amendments approved at the May 12, 2021 meeting of the Mānoa Faculty Senate. The charter had not been amended since May 2007. Non-significant changes included updating from Chancellor to Provost, corrections of official names, and updates to policy references. Also updated was the ability to take electronic votes instead of secret votes in campus mail and the prompt transmission of resolutions to the Board of Regents. Senator Sakaguchi explained that there were about 90 Bylaws amendments including corrections to grammar and punctuation, updates from Chancellor to Provost, and updates from acts to resolutions and motions. Also identified were resolving inconsistencies within the Bylaws about who certifies election results; alphabetization of committee names; clarification of standing and permanent committees; verification and updates of policies

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identified; updates to senators per constituency on the Senate Executive Committee; eligibility for election to the Senate Executive Committee; clarification of excluded faculty in reference to Hawai'i Labor Laws; Bylaws, Charter and Rules of Order taking precedence over Robert's Rules of Order; addition of language regarding decorum and debate; and changes to how amendments can be proposed for consideration.

- Chair McKimmy called for discussion. Hearing none, Chair McKimmy called for a vote.
 - 80 (98.77%) aye, 1 (1.23%) nay, 2 abstentions
 - Amendments were supported and carried.

- **Guest Speakers**

- **David Matlin - UHM Director of Athletics (4:30 PM)**

- ***Presentation: UH-Mānoa Athletics Annual Update***
 - Director Matlin thanked Chair McKimmy and the Faculty Senate for invite to be able to share important information
 - COVID protocols
 - recognized and thanked everyone who worked in academics and sports in the last 14 months for their collaborative work on safety protocols.
 - Athletics is required to follow mandates and guidance from governmental, conference, and other professional entities such as Federal, City, NCAA, Mountain West, Big West, and the National Association of trainers.
 - Athletics also worked with the University Health Services and started up their own COVID medical team; they meet two hours every day with the team doctor, two hours every week with all the athletics trainers
 - getting the program through the year in a healthy and safe manner came down to the staff, team, and facility
 - Director Matlin expressed pride in the team's collective effort to be COVID safe
 - different testing methods are in place for surveillance testing all the season, screening during in season, and anytime there's symptom
 - already have had nearly 15,000 tests, and at 34 positive so positivity rate is 0.23%, which is lower than Hawai'i
 - started to encourage our student athletes to get vaccinations; about 25% of 460 student athletes have had either at least a single dose or both doses,
 - high risk sports that are tier one were described as football and basketball; low risk would be more like golf
 - higher risk test three times a week using rapid antigen or PCR tests, intermediate is one PCR test a week, and low risk is 50% tested every other week.

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- about three or four months ago, athletics started doing PCR test with JABSOM Tropical Medicine Lab, a collaboration within the the university
- rapid antigen tests were from Abbott Biotechs for \$5 each; Mountain West for football, which was the majority of the testing needs, paid for all the testing for this year so UH had no football cost testing
- Return to play
 - since mid March 2020, many protocols developed involving mask cleaning, practice regimens, strength and conditioning
 - on the academic side, Director Matlin expressed appreciation to faculty members for their support. Some faculty came to speak to the student athletes about masking, about protocols, and about the virus
 - the UH football team was one of 17 football programs out of 130 that did not have a game canceled through the COVID, and UH was fortunate to play in a bowl game
 - unfortunately, soccer, women's volleyball, and cross country were canceled, which was a Big West decision
 - no fans were permitted for this year, hopeful for next year that fans can return
- Mental health
 - a big concern for the whole university and athletics was no different
 - saw an increase in some mental health issues, but return to competition and with a little more normalcy in play, things got better for our student athletes.
 - with a grant from a foundation, athletics invested in Talkspace- an app based mental health application that pairs student athletes with a mental health professional.
 - Director Matlin expressed appreciation to the counselors in residence program and therapists living in the residence halls to support all students including athletes
- Budget
 - lost \$14.1 million in revenues due to COVID. Was able to cut about 8.7 million in expenses--less competitions, savings on recruiting, the hiring freeze, smaller travel parties, and more efficient ways to operate.
 - don't anticipate being back to normal next year, but heading towards at least more normalcy--will depend on attendance
- Academics update
 - UH recorded all time highest Academic Progress Rate score of 986
 - thanks expressed to the faculty and UH Mānoa's academic services and counseling services through COVID pivoting online to support the students

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- Academic Progress Rate is a measure of retention and degrees progress. Once above 985, a program receives money from the NCAA from the basketball tournament fund, but there were no funds this year to give. But, UH is still proud of the accomplishment
- UH have moved its APR score seven years in a row
- Men's volleyball program, which just won the national championship, have 1000 which is the highest a program can have; they've won an academic award from the NCAA for having the highest GPA, amongst their peers.
- For 2021, had 357 scholar athletes
- Fall 2020 Semester GPA was 3.13, the 5th consecutive semester over 3.0
- Fall 2020 Cumulative GPA was 3.19, which was a new record, and 11th consecutive semester over 3.0
- 67% of student-athletes earned a 3.0 for the semester, 69% earned 3.0+ cumulative; 41 students had a 4.0 for Fall 2020
- Aloha Stadium
 - heard December 12 that Aloha Stadium would not be able to be a viable home in 2021 due to safety issues; a new stadium would not be ready until 2024
 - We needed to find a new home. After analysis, Ching Field was considered safest and most economical to meet NCAA and Mountain West guidelines
 - some of the positives were UH could quickly meet the requirements, had access to health and safety facilities on lower campus or training rooms to give us the ability to provide for football-related revenues including parking concessions and advertising, and get our meaningful TV rights fee and radio broadcast rights fee
 - our challenge will be that we project 9,000 seats and may can get up to 10,000 for the first year; many longtime season ticket holders will probably not get their season tickets
 - looking at ways to be as inclusive as possible by maintaining a certain season ticket base and some creative ways to enable other fans to be able to come
 - plan will be completed in the next week and distributed to the season ticket base
 - historical net positive at Aloha Stadium was \$3.4M and estimated at TC Ching Field is \$3.1M with 10,000 fans. Without fans, we fair better at TC Ching: at Aloha Stadium is -\$0.2M and at TC Ching would be -\$0.1M
 - NCAA requires us to have 15,000 attendees over a 2-year period, but there was an exemption because of COVID.
 - expect new stadium in Halawa to be available in 2024 with 30,000-35,000 seats
 - cost of Ching Complex improvements estimated at \$8.3M with additional seats \$1.5M in 2022. Have raised \$3.8M through UH Foundation and \$3.1M from RIM (repair, improvement, and maintenance). Still fundraising. Right now, UH is on



target. Director Matlin acknowledged the Office of Project Delivery, Project Managers, and everyone in the collaborative effort.

○ Q&A

- Chair McKimmy thanked Director Matlin. He opened the floor to Congress for questions.
- Q - There was a cut from the legislature specifically for athletics. Any comment on that? (Senator Sorensen Irvine)
 - Director Matlin said that they just found out about the cut last week that there were a lot of cuts. Cuts will impact athletics and will change the program going forward. But, he did not have an answer yet. He and his team were analyzing quickly the \$3.6M cut.

● **Jan Gouveia - Vice President for Administration - UH System (4:45 PM)**

○ ***Presentation: UH-Mānoa Textbook Ordering***

- VP Gouveia explained that her main purpose of requesting time was to persuade faculty to get all of course book orders in by September 20 for the spring semester.
- This year, the bookstore officially transferred to her oversight in March of 2020. She was seeking ways in which the bookstore could be more of a resource for faculty and students. The bookstore served 64% of courses in Fall 2016 and 58% of courses in Fall 2020. The modern day sees many books purchased through services like Amazon or used OER. The bookstore satisfies roughly 50 to 60% of all books that are used in a semester. If the bookstore went away, students would have nowhere to go purchase their books. But the amount of time it takes for books to get into our bookstore is a major factor.
- A survey was conducted with students about textbook preference. Data was presented that 24% preferred used books, 17% preferred rental books, 17% digital rentals, and 16% new books, 13% digital books, 10% OER.
- VP Gouveia would like the bookstore to be a one-stop shop for all books.
 - Goal is to have a timely and accurate service for students. Books are not known by students until first week of school and bookstore fields many calls who can only refer them back directly to faculty. A single source should indicate what their book requirements are, perhaps by Dec 20, and even to indicate if no book is required. Major advantages of procuring through the bookstore are that they can use financial aid to cover books costs and STAR automatically links books for students that can be viewable in advance and populated for purchase.
 - Second goal is to have cost-effective textbooks for students. Most cost effective are used books. But, it takes longer for the bookstore to obtain used books. Inventory is highest and cost is lowest in October. 4-week shipping is 60%



cheaper. If we are more efficient, cost savings for students is about 47% compared to new books. Students can better plan their expenses for their courses. The ideal would be for the bookstore to order in October, so they need faculty assistance to meet this goal to get orders in by September 20 from faculty and their departments.

- VP Gouveia explained that a service was turned on last year where books in previous years were in a system; faculty can login and order the same books again. Faculty will also see if there is a new edition available and can choose the new edition or say they want the same edition again. VP Gouveia said that she is willing to demonstrate the system to any department that requests a demo.
- Q&A
 - Chair McKimmy thanked VP Gouveia and the bookstore team. He opened the floor to Congress for questions.
 - Q - Question was asked if there was a process for ordering books that are not out yet. (Senator Stirr)
 - Bookstore can take care of that for faculty. The bookstore will contact the publisher to make sure we can get the books here in a timely manner.
 - Q - Question was asked about how financial aid works with textbooks. Are students incentivized to rent books or does financial play into it? An example was given that in a department, a book is recommended to be in the bookstore because it is a useful reference for a student's entire career. But, if it's half the price to rent, they don't hold onto it. Does VP Gouveia or the bookstore have information about ways that we can convince students it's worth the investment if their financial aid does actually cover the cost of the textbooks? (Senator Gilliland)
 - Bookstore representatives explained that currently, the Department of Veteran Affairs covers the costs using financial aid for students. Only ebooks in IDAP ([Interactive Digital Access Program](#)) are funneled through the Banner system, so financial aid automatically is used to cover the cost of those eBooks. Once funds are distributed to students, it's out of the bookstore's hands. The bookstore is open to working with departments and the Banner Office to put the book(s) into the students' account so that financial aid funds can be applied towards those books before the funds are distributed to students.
 - Q - A question was asked about eBooks and the process of student rentals of eBooks through the bookstore. (Senator Eichelberger)
 - There are several options available (U books, used books, eBook rentals) and the bookstore works with vendors to get it on the website. Bookstore needs time to see if the titles that instructors order have electronic versions



so that they are available for students. Whether physical book or electronic book, the key is to be able to order it earlier for students. The bookstore can always return books, which is part of the deal with the publishers. It doesn't help when we have to pay high shipping fees to get books in at the last minute.

- Q - Can you have resources online and students can print if they want it, not the whole book? Classics in a field are important and good to have. But, the concern is to support students who have more immediate needs to meet with their funds. Other universities have put all their required readings online. (Senator Kame'eleihiwa)
 - Students come in and ask us about costs 2-3 weeks prior to the semester starting asking about their books because they need to budget and plan; perhaps some plan their course registration based on the course/book costs. Bookstore has worked with the library to see what they have available for rent through the library resource center and what is online through eBooks. If they have it, we can put it on our website as "not an adopted textbook", but available at the library. Also, it's important for faculty to say there is nothing required for the course so that bookstore staff can make that known to students (about 20% of the CRNs that the bookstore has are for practicums that do not require textbooks.)

5. NEW BUSINESS

None.

6. ADJOURNMENT

- Chair McKimmy recognized that it was past 5:00 PM and stated the Senate meeting would not be reopened for business.
- Chair McKimmy declared the meeting adjourned at 5:03 PM.

Respectfully submitted by Thanh TrúC T. Nguyễn, MFS Secretary
Approved October 20, 2021