



EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: November 20, 2017 2:00 PM - 5:00 PM

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, Chair	P	David Duffy, Vice Chair	P			None	
Douglas Vincent, SEC Secretary via polycom	P	John Casken, excused 4:30 PM	P				
George Wilkens	P	Stacey Roberts, MFS Secretary via polycom, excused 4:00 PM	P				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER APPROVE AGENDA		Meeting was called to order by Chair C. Sorensen Irvine at 2:03 PM.
REVIEW OF MINUTES	<ol style="list-style-type: none"> The minutes of the November 6, 2017 Senate Executive Committee had been circulated electronically. The minutes of the November 13, 2017 Senate Executive Committee had been circulated electronically. 	<ol style="list-style-type: none"> Motion by B. Powell to approve the November 6, 2017 minutes; seconded by J. Casken Approved unanimously. Motion by B. Powell to approve the November 13, 2017 minutes; seconded by D. Duffy. Approved unanimously.



1. Chair Sorensen sent to SEC notes.

2. No action.



	<p>may create an incentive for Departments to develop their own GE courses. ?</p> <ol style="list-style-type: none">3. Update on meeting College of Education Senate with President Lassner and VP Jan Gouveia. On Friday 11/17, the COE Senate had invited Lassner and Gouveia to an open meeting to discuss the UH land ewa of University Avenue. Gouveia stated that UH doesn't have the funds to keep up with repair and maintenance. Needs to raise funds and one way is to monetize lands; UHM needs to shrink the Manoa footprint No articulation of what are the plans for COE. No obvious plan for faculty involvement.4. Update on Sen. Kahele Higher Ed Townhall meeting. Both higher ed chairs [Kahele (Senate) and Angus McKelvey (House)] were there. Concerns were raised about capitalizing intellectual property; would eliminate the incentive to do intellectual property. The legislators asked the faculty: Why do you think there is a drop in enrollment? Commented that they don't meet with students and faculty -- seemed genuinely seeking input.5. FQ class limits -- C. Sorensen reported on a letter received from D. Ross raising concerns about actions taken by OVCAA regarding the 30:1 student: faculty ratio in FQ classes. Letter is asking for faculty to stay alert; that it may not be limited to FQ classes. The concern is that the OVCAA is overreaching their authority. It appears that they are recommending using upper division undergrads to teach in lower division FQ classes to get around the 30:1 ratio.6. C. Sorensen has been asked to present at January New Faculty Orientation.	<ol style="list-style-type: none">3. No action.4. G. Wilkens attended and reported.5. Forward David Ross' letter to GEC committee.6. No action.
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ACTION ITEMS	<ol style="list-style-type: none">1. Reorganization Proposal - College of Engineering2. Proposal for Post-Baccalaureate Certificate in Dental Hygiene -- need to get course descriptions; none of the courses listed exist are in the catalog.3. FQ class limits- letter of concern from David Ross regarding exceeding the 30:1.	<ol style="list-style-type: none">1. Forward to CAB.2. Forward to CAPP3. Forward to GEC
GUEST #1	<ol style="list-style-type: none">1. NA	
GUEST #2	<ol style="list-style-type: none">1. NA	
COMMITTEE REPORTS	<ol style="list-style-type: none">1. CAB (DV) – No report. Next meeting is scheduled for Dec. 6th. Kathy Cutshaw is scheduled for the 12/6/2017 meeting. Engineering reorganization has been forwarded to CAB2. CAPP (BP) – No report. Next meeting is scheduled for Nov. 22nd.3. CFS (GW) – No report. Next meeting is scheduled for Dec 6th. There are some vacancies.4. COA (BP) – No report. Next meeting is scheduled for Dec 7th.5. COR (DD) – No report. Next meeting is scheduled for Dec 7th.6. CPM (JC) – Next meeting is scheduled for Dec. 1st. Met on CPM November 17. CPM Chair Robertson would like to send a letter to VPRI Vassilis Syrmos requesting additional language that includes faculty on	<ol style="list-style-type: none">1. No action taken2. No action taken.3. No action taken.4. No action taken.5. No action taken.6. No action taken.



	<p>review committee. Concerns that funds obtained via outside sources donating to UH Foundation is to be considered outside funding. Senator J. Goodwin from CPM has been working with Hae Okimoto and the University Counsel's office to adjust policy on protecting minors.</p> <p>7. CSA (JC) – No report. Next meeting is scheduled for Dec. 6th. CSA met on November 8th.</p> <p>8. GEC (SR) – Meeting was held on Nov. 16th. Next meeting is scheduled for Nov. 30th. Selection committee on GEO director is meeting on the 27th. Feedback has been received. Final decision is AVCAA.</p> <p>9. CEE (CSI) – No report. Next meeting is scheduled for Dec. 4th. Called a subcommittee meeting for 12/14.</p> <p>10. UHPA (GW) – Campus visit on Tuesday last week. Discussion of the “post-Janus” decision. Next board meeting is January 6, 2017.</p>	<p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
UNFINISHED BUSINESS	<p>1. None.</p>	
BUSINESS	<p>1. J. Kinder reviewed the status of the current committee vacancies. Vacancies are open on the following committees: WASC, Veteran's, Commencement, URO/UROC, Study Abroad Council.</p> <p>2. Review Senate attendance (J. Kinder) -- J. Kinder reviewed. Warnings will be sent out to Senators with two absences from either committees or the Senate. .</p> <p>3. B. Powell brought up an issue related to advising and meeting graduation requirements by students. Through an individual student case, Powell learned that as the student was applying for graduation, 3 credits had been stricken. Subsequently learned that credits were stricken for over 1500 students by the registrar, after being identified by the chemistry</p>	<p>1. SEC to identify and notify CFS (via J. Kinder) if there are willing volunteers to serve and fill vacancies. Send to MFS Office.</p> <p>2. No action</p> <p>3. J. Kinder to invite Ron Cambra to an upcoming SEC meeting for additional fact finding.</p>



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	<p>department. Resulted in over 100 students needing special overrides to graduate (with 117 credits). There seem to be conflicts between programs and registrar. Astronomy, Physics, Chemistry, Math, and economics are aBffected. Policies haven't been enforced.</p> <p>4. Review of MFS Bylaws for typographical errors and clarity. The SEC identified three sections with ambiguities that need to be referred to CAB.</p>	<p>4. D. Vincent will take ambiguities to CAB for consideration.</p> <p>B. Powell moved to take the ByLaws to the Congress for approval via electronic ballot. D. Duffy seconded. Approved unanimously.</p>
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be on November 27, 2017.</p>	<p>Motion to adjourn by G. Wilkens; seconded by B. Powell Passed unanimously. Meeting adjourned at 5:07 PM.</p>

Respectfully submitted by Douglas Vincent, Secretary
Approved unanimously on November 27, 2017.