

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE March 11, 2021
 MEETING TIME 9:00 - 10:00 AM
 LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Stephanie Kraft-Terry	Chair, A&S Natural Sciences	Present
Justin Walguarnery	Vice-Chair, A&S Natural Sciences	Present
Jessica Gasiorrek	Secretary, A&S CALL	Present
Vanessa Wong	Faculty Senate	Present
Sandra von Doetinchem	Faculty Senate	Present
Alice Tse	Non-A&S	Present
Gerald Busch	Non-A&S	Present
Aimee Chung	Non-A&S	Present
George Harrison	Non-A&S	Present
Kat Burke	GSO	
Vacant	ASUH	
Monica Stitt-Bergh	Ex-officio (ACSC representative)	Present
Thomas Conway	SEC Liaison	

Guests

Name	Role	Time
Betsy Gilliland	GEC Representative	9:00am

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1. N/A	The meeting was called to order by Stephanie Kraft-Terry at 9:03AM.
Review of Minutes	1. February 11, 2021 minutes. Justin moves to approve, Gerry seconds. 10 approve, 0 abstain.	1. N/A
Chair's Report	1. N/A	1.
Action Items	1.	1.
Guest(s)	1. N/A	1.
Committee Reports	1. N/A	1.
Unfinished Business	1. Assessment Report Feedback - Complete! Thank you! 2. Feedback to MFS on Guidance and Resolution on Shared Governance - Submitted	1.
New Business	1. MFS Bylaw Amendments - GEC Representative 2. IEEI to be submitted to WASC 3. Campus 2020 Assessment Stats a. PDF summary charts 4. Assessment for Curricular Improvement Poster Exhibition 5. Updates to Bylaws 6. Assessment Observations - Monica 7. Year end report	1. Betsy Gilliland shares proposed amendments to MFS bylaws for continuing committees. Clarification of terms of different roles (Senate vs. non-Senate), that people cannot serve multiple roles at the same time, and language addressing the role of governing documents in committee functioning/governance. Stephanie will reach out to Tom Conway for additional information. 2. Monica summarizes overall assessment activities (frequencies) at UHM 3. Poster exhibit will be conducted via Zoom (live session Friday April 9, 12:30 to 1:45PM) 4. Stephanie will accept current changes and send out a final version for a check by the committee. Discussion of whether to keep specific number for committee membership or less definite language; general consensus was to keep specific numbers. 5. Observations on assessment shared -- challenges of creating a "legacy" or ongoing process of assessment;

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		encouraging inclusion of interpretations in reports (noting wide variation in what constitutes data); note that we are not as effective as we could be in “closing the loop” and using results. 6. Year end report deadline is coming up, likely due in May 2021.
Adjournment	Move to adjourn by Stephanie at 9:59 AM. Next regular CEE meeting on April 8, 2021	

Respectfully submitted by Jessica Gasiorek, Secretary
Approved unanimously on April 8, 2021.