

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      October 26, 2020  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Excused
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno (Invited)	UHM Provost	2:45 pm - 3:25 pm
David Lassner (Invited)	President & CEO	3:30 pm - 4:00 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by Chair P. McKimmy at 1:31 PM.
<b>Review of Minutes</b>	1. The minutes of the 10/19/20 Senate Executive Committee were circulated electronically.	1. The minutes were approved by acclamation.
<b>Chair's Report</b>	<p>1. Provost Council Update: Modality of instruction is the purview of the instructor; asynchronous classes give students and parents the impression of “no teaching;” in addition to furlough savings UHM will need to save around \$40 million; metrics are needed to relax hiring freeze; considering effluent testing for COVID-19; university opposed to proposed visa rule change.</p> <p>2. Senate meeting (10/21) debriefing: The first order of business at the next meeting is any remaining business; one speaker has been recognized as well as a motion to close debate.</p> <p>3. Congress meeting (10/21) debriefing: The meeting was well received and went well.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>
<b>Action Items</b>	1. CFS recommends appointment of G. Busch (JABSOM) as CEE Alternate to a vacant 3-year 2020–2023 non A&S seat.	1. C. Irvine moved to appoint G. Busch as the alternative to the a 3-year term on CEE. J. Potemra seconded and the motion passed with 4 ayes and no abstentions.
<b>Guests</b>	<p><b>Provost Michael Bruno</b> From the Senate meeting, the provost believed that not all facts were accurate but thanked the Senate for professionalism. The need for a prioritization process was discussed. High level questions are better as articulating quality across programs is difficult. A group of the Manoa Budget Team, 4 deans, 4 faculty, Kualii Council, and students was proposed.</p> <p><b>President &amp; CEO David Lassner</b> The president was upset with the SEC letter regarding communication and prioritizations but recognized the difficulties of the time. President Lassner will lead on communication and Provost Bruno will lead on</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

	<p>prioritization. Prioritization may not be as easy as believed and will be nuanced. The Athletic Director will present at the November BOR meeting and provide an update on the Athletic Blue Ribbon Committee. The BOR wants more things conducted as a system such as some human resources and instruction. The Interstate passport and general education was discussed. President Lassner would like greater collaboration between faculty and administration to see general education more outcome based.</p>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. CAB (BS) – Will meet on 10/27 to discuss Library reorganization and Bylaws.</li> <li>2. CAPP (JP) – No report; next meeting 10/28.</li> <li>3. CFS (TN) – Did not meet 10/23 with Dean Aune; discussion is ongoing about role of CFS and MFS in grad council appointments. Next meeting is scheduled for 11/20.</li> <li>4. COA (PB) – No report.</li> <li>5. COR (JP) – The next meeting will be on 11/4.</li> <li>6. CPM (TC) – No report.</li> <li>7. CSA (PB) – No report.</li> <li>8. GEC (CSI) – Next meeting 10/29.</li> <li>9. CEE (TC) – Next meeting 10/26.</li> <li>10. UHPA (TC) – No report.</li> <li>11. Mānoa Design Team Committee (CSI) – Discussions continue on the Graduate Division.</li> <li>12. Campus Climate Committee (TN) – Concern about the post-election emotional and physical behaviors was expressed. Ideas can be sent to T. Nguyen.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> <li>11. No action taken.</li> <li>12. No action taken.</li> </ol>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. None.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action needed.</li> </ol>

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<b>Business</b>	<ol style="list-style-type: none"> <li>1. Prioritization Planning: SEC will wait to seek what action the Provost takes.</li> <li>2. Electronic Senate meetings rules: Co-hosting will be limited to Vice Chair C. Irvine and J. Kinder. Public chat will only be used for privileged motions. The “hand raise” feature will be used for speaking and proposing other motions. C. Irvine will be granted permission to use public chat for her requests address the floor.</li> <li>3. Survey: A reminder will be sent to take the survey. Currently 232 faculty have participated.</li> <li>4. Vote review: One vote was sent and received via email within the voting period. The final vote tallies will be included in the resolution as is the Senate practice.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No formal vote was taken on the suggestions noted in the minutes.</li> <li>3. J. Kinder will send the email reminder.</li> <li>4. No action taken.</li> </ol>
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. Arts and Sciences faculty senate: Manoa Faculty Senate bylaws do not include A&amp;S senate. Faculty within colleges are the constituencies and allocated seats in the Senate.</li> <li>2. Senator absenteeism: The bylaws outline absences and cause for removal. Exceptions can be granted for extreme exigency.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. J. Kinder will email the senator regarding attendance policy and request an exigency reason for absences.</li> </ol>
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be on November 2, 2020.	Chair P. McKimmy adjourned the meeting at 4:42 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on November 2, 2020.