



UNIVERSITY  
of HAWAI'I®  
MĀNOA

**GENERAL EDUCATION COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** Thursday, March 25, 2021 3:00 – 4:30 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaulé	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Laura Lyons (VCAA/AVCUE Rep)	E	Vicky Keough	P
Matt Eng	P	Mandy Westfall-Senda	P	Ryan Yamaguchi (Admissions Rep)	A	Cari Gochenouer	E
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	P	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	E						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	Meeting was called to order by Jon Pettit	Meeting was called to order at 3:01
<b>REVIEW OF MINUTES</b>	Minutes from 03/04 meeting approved with 7 votes in favor, 0 against and 0 abstentions.	



UNIVERSITY  
of HAWAII®  
MĀNOA

INFORMATION  
ITEMS

- GEC Chair's report
  - MFS began discussing proposed amendments to their Bylaws at the Wednesday, March 24 MFS meeting. They did not get to GEC's concerns. Discussion will continue at the next MFS meeting.
    - Latest [version](#) (discussed with CFS and CEE but not including their individual comments/revisions)
    - Comments from previous GEC meeting: [Sections of proposed amendments to MFS bylaws relevant to GEC](#)
    - Cf. [Redline version](#) that shows all proposed changes to bylaws
- SEC Liaison's report
  - MOU now fully signed.
  - Congratulations to GEC members who were elected to MFS recently!
  - [The SEC raised some questions related to the governing document \(summary\)](#). Once GEC has considered and decided to revise or not, it can be sent to the SEC, and they will convey the document to CAB for review.
    - When the memo to review the GEC Governance Document is put forth to CAB, the recommendation is to include a request to meet with CAB to review the proposed changes and the rationale for those changes.
- GEO Director's Report
  - Cari and baby Koa (born 3/17) are well! Her duties have been redistributed within the GEO while she is on maternity leave.
  - Update on the Gen Ed Redesign website and project: see new pages with the [Summer Institute draft schedule and topics](#) and [recruitment and selection process](#)
    - With the short time frame for the summer program, it is important for the GEC working groups to put forth written statements for the different competency areas
    - System-wide surveying of faculty and students to rank the different competencies (in addition to the 5 WASC competencies) to inform the UH General Education Curriculum Design Team
    - Curriculum reform proposal should be separated from implementation and presented first. Implementation

Jon and Betsy will review comments made on the document



UNIVERSITY  
of HAWAI'I®  
MĀNOA

can be worked out after the campuses vote to adopt the new curriculum.

**Reports from Chair, GEO Director, and liaisons** - Information items submitted electronically prior to meeting for review without requiring additional discussion.

E Board (Matt Eng)

E Board is wrapping up proposal review and starting to discuss possible changes to the Proposal Form.

HAP Board (Kaliko Martin)

Nothing to report.

W Board (Shana Brown)

March 9 meeting: The board is reading applications and had questions about best tracking requested changes to syllabi, etc. Discussion of the recent workshop on joint writing projects; workshop was very engaging and helpful; hopes of increasing future faculty turnout. Updates on joint O / W work regarding harmonization of hallmarks.

March 23 meeting: W-Board shared [notes of the student-led workshop](#) on team writing assignments. Video for the faculty-led event can be found on CTE website. Also discussed new question added to O & WI focus application forms in cases when proposals are including both designations. Board discussed new FAQ's for GEC website. Writing feedback strategies workshop by the amazing Betsy Gilliland is scheduled for Friday, September 17 at 11:30am.

F Board (Mandy Westfall-Senda)

Reviewing transfer credit requests, finalizing details on virtual workshop. Conversation on routing of documents from History and from Admissions and the role that the F board is supposed to have when items are sent; followup pending.

Assessment WG (Kaliko Martin)



UNIVERSITY  
of HAWAII®  
MĀNOA

	<p>All assessment projects are moving forward as scheduled. HAP Assessment will begin collecting artifacts. FG will have artifacts assessed over the summer with a 6-member team of scorers.</p> <p><u>Blue Sky WG (Betsy Gilliland)</u> Blue Sky WG met 3/8 and 3/22 to discuss global citizenship and cultural competencies. We are working on writing up key points from this discussion.</p> <p><u>O Board (Garrett Apuzen-Ito)</u> The O-board is busy reviewing course proposals and expects to be done after a special meeting next week. They are also considering adding a table to the proposal form for classes with both O and W focuses, specifying the allocation of credit between O and W, for assignments involving both activities.</p>	
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• <a href="#">E, O, &amp; W Focus proposal for AMST 445 (Pummer)</a> <ul style="list-style-type: none"> <li>○ Motion to approval the proposal for 3 designations <ul style="list-style-type: none"> <li>■ Approved with 7 votes in favor, 0 against and 0 abstentions.</li> </ul> </li> </ul> </li> </ul>	
<b>DISCUSSION ITEMS</b>	<ul style="list-style-type: none"> <li>• Revisions to TPGE application process There may be some confusion with the terminology “co-curricular learning opportunities” <ul style="list-style-type: none"> <li>○ The Faculty Steering Committees might need to be revisited to ensure it does not appear to be an additional governing or curricular committee</li> <li>○ The ACE Cluster format used by First Year Programs was looked at as a model, but not a perfect correlation, as FYP is cohort-based, while TPGE are more like shopping filters.</li> <li>○ Will develop an alternative model without faculty steering committees</li> </ul> </li> <li>• Working Group updates <ul style="list-style-type: none"> <li>○ Blue Sky - <a href="#">Civic and community engagement</a></li> <li>○ Tinkering - <a href="#">Information and digital literacy</a></li> <li>○ <a href="#">WASC Core Competencies</a></li> </ul> </li> </ul>	
<b>NEW BUSINESS</b>		
<b>UPCOMING MEETINGS</b>	<b>SPRING 2021 MEETING SCHEDULE: Thursdays from 3:00 - 4:30 p.m. via Zoom</b>	



UNIVERSITY  
of HAWAI'I®  
MĀNOA

	<ul style="list-style-type: none"><li>• April 15</li><li>• April 29</li><li>• May 6 (if needed)</li><li>• Finals Week (TBD)</li></ul>	
ADJOURNMENT		Meeting adjourned at 4:31

Respectfully submitted by Matt Eng, Secretary.

Approved on 04/15/2021 with 5 votes in favor of approval and 0 against and 1 abstentions.