

EXECUTIVE COMMITTEE Minutes

MEETING DATE October 2, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived 2:50 pm
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by acting Chair Flynn at 2:01 PM.
Review of Minutes	1. The draft minutes of the 9/25/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	<p>1. Senate / Congress meeting on October 18</p> <p>2. MFS committee actions due to the SEC on Oct 9, ideally by noon.</p> <p>3. Update on the faculty input regarding SCR 201 Survey which closes on October 4 at 4:30 pm</p> <p>41 responses to date.</p> <p>4. Town hall hosted by Paul McKimmy to discuss DRAFT UH Manoa <i>Workload Equivalency Framework</i>, September 29</p> <p>P. McKimmy emphasized that the document was a framework, not a policy. Workload policies are managed at the unit level. McKimmy encouraged faculty to email feedback directly to him.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>
Action Items	1. None	
Guest(s)	1. None	
Committee Reports	<p>1. CAB (CS) – No report. Next CAB meeting October 5.</p> <p>2. CAPP (EB) – Meeting was held on Thursday, September 28, at 12:30-2pm. Discussion of the Doctor of Physical Therapy proposal at Graduate Council, proposed to have the chair ask SEC which programs go through outreach and why; also briefly discussed monetization of tuition waivers and the Master of Fine</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

<p>Arts/MFA programs having 60 credits, which is more than at many other institutions. Discussions of why some degrees are listed under Interdisciplinary Studies/IS, formed a sub-committee to study the matter including: whether programs in IS are approved by MFS, whether IS should be more for student-designed studies, and whether degrees in IS typically disappear after the faculty championing them retire. Discussed and formed a subcommittee to look into whether admissions tests to UH should be optional. Discussed GenEd, reviewing faculty input and considering polling faculty to see how they feel about the current GenEd. Suggestion to have an opportunity for faculty senators to meet in person and socialize. Next meeting will be Thursday, October 5th, 12:30-2pm.</p>	
<p>3. CFS (CS) – Meeting was held on September 26, 12-1 p.m. Made recommendation for CPM vacancy. Set up dates for special elections/ will do outreach to schools with vacancies (Arch, CALL, Outreach, SOEST). Discussed MFS rep to AESSC and changing term and description for a GEC HAP position. Next meeting October 10, 12-1 p.m.</p>	<p>3. No action taken.</p>
<p>4. COA (DF) – No report. Next meeting is scheduled for October 3.</p>	<p>4. No action taken.</p>
<p>5. COR (EB) – No report. Next meeting of COR is scheduled for Wed October 4th, 9:00-10:00 am.</p>	<p>5. No action taken.</p>
<p>6. CPM (GB) – No report. Next meeting is October 5, 2023, 2:00 pm.</p>	<p>6. No action taken.</p>
<p>7. CSA (BR) – No Report. Next meeting is October 12, 2023.</p>	<p>7. No action taken</p>
<p>8. GEC (GB) – Meeting was held on September 27, 2023 10:30 am - 11:30 am. GB unable to attend due to coverage issue which has been addressed with Chair. Next meetings October 11, October 25, November 8, November 22. Awaiting feedback for decision to proceed or not with “Options for pursuing Gen Ed redesign for UHM campus”.</p>	<p>8. No action taken.</p>

	<p>9. CEE (RR) – Meeting was held on September 26. Discussion of the 2022 Assessment Report Summary. Discussion re possibility of presenting findings to the Senate. The next CEE meeting will be October 31, 2023 2:30 pm.</p> <p>10. Campus Climate Committee (BR) – No Report. Next meeting October 3, 2023.</p> <p>11. Grad Council (CS) – Grad Council meeting was held September 26 from 3 to 4:30. Met with and questioned reps from proposed Ph.D. in Physical Therapy. Met with and questioned reps from 2 proposed Master of Fine Arts proposals, Creative Arts and English, both proposing less than 60 credits for degree. AAA committee proposed minor changes in BAM Guidelines. Grad Dean has not been contacted about Tuition Waiver committee, will put this on Grad Council agenda. Next meeting October 24.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	1. None	
Business	<p>1. Suggestion by VPAS D. Halbert</p> <p>2. October 18 Congress guest invitation(s)</p> <p>3. Office of Research Services request for faculty info</p> <p>4. Faculty / Staff report provided by President Lassner with faculty counts</p>	<p>1. E. Centeio will respond to D. Halbert that SEC does not see an emergency meeting as necessary.</p> <p>2. Invitation will be extended to P. McKimmy & Laura Lyons to discuss Workload Equivalency Framework.</p> <p>3. E. Centeio will respond that this is not the purview of the Faculty Senate.</p> <p>4. No action taken.</p>
New Business	1. None	

	The next regular meeting of the Senate Executive Committee will be convened on Monday, October 9, 2023 at 2:00 PM.	
Adjournment	Having completed business and hearing no objections, acting Chair Flynn adjourned the meeting at 3:19 PM.	

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on October 9, 2023.