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COMMITTEE ON STUDENT AFFAIRS
MEETING MINUTES

MEETING DATE: October 11, 2017 **9:00 AM to 10:15 AM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Chizuko Allen (Fall Chair)	P	Cameron Miyamoto (Spring Chair)	E			AVCAA Debora Halbert	9:00 AM - 9:30 AM
Brian Shevelenko (Secretary)	A	Dusko Pavlovic	E			Interim VCAA Michael Bruno	9:30 AM - 10:00 AM
Adam Tanners	E	Jannah Dela Cruz - ASUH President, excused at 9:55 am	P				
Vanessa Wong	P	Wendan Li - GSO Rep	P				
Aaron Ohta	P	John Casken, liaison	P	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Allen at 9:01 am.
REVIEW OF MINUTES	1. The minutes of the September 13, 2017 Committee on Student Affairs had been circulated electronically.	Chair Allen deferred action to approve the September 13, 2017 until the next meeting.
CHAIRS REPORT	1. None	
UNFINISHED BUSINESS	1. None	
BUSINESS	1. Debora Halbert, Associate VC for Academic Affairs (9:00 am) Updated on the Office of Academic Affairs student retention and graduation initiatives from STAR, SERG and SPARC.	1. CSA will invite Debora Halbert to a Spring 2018 CSA meeting for another update.



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	<p>2. Michael Bruno, Interim VC for Academic Affairs and VC for Research (9:30 am)</p> <ul style="list-style-type: none"> → Positive up trends on many benchmarks in retaining the first time, full time Freshmen → Improving registration process → Grades First - software program feedback on student performance → Improving new student orientation → Improving Manoa Campus life - on campus football field, new student housing, and more parking → Undeclared students are being offered seminar course “Freshmen Experience” to reduce first year student withdrawal loss. <p>3. Discussion on future CSA guest to proactively review student affairs</p> <ul style="list-style-type: none"> a. Lori Ideta, Vice Chancellor for Students b. Monica Ghosh, Interim UH Librarian c. Christine Quemuel, Interim Vice Chancellor for Diversity and Director of SEED d. Roxie Shabazz, Asst VC for Enroll Mgmt & Dir of Admissions 	<p>2. CSA will invite Michael Bruno to a Spring 2018 CSA meeting for another update.</p> <p>3. CSA will extend guest invitations to the list of administrators for future meetings.</p>
ADJOURNMENT	Our next CSA meeting will be on Wednesday, November 8, 2017 in Hawaii Hall 208 from 9:00 AM - 10:15 AM.	Motion to adjourn by C. Allen; seconded by A Ohta. Approved unanimously. Meeting adjourned at 10:18 AM.

Respectfully submitted by John Kinder, staff.

Approved on November 8, 2017 with all votes in favor of approval and 0 against.