

FACULTY SENATE
EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: March 28, 2011

ATTENDANCE:

Susan Hippensteele (Chair)	X	Martin Rayner	X	Kristin Herrick, Staff	X	Chancellor Hinshaw	Greg Takayama
Lilikala Kame`eleihiwa	E	Halina Zaleski	E			VCRGE Ostrander	X
Shirley Daniel	X	David Duffy	X			VCAA Dasenbrock	
Rosanne Harrigan	L	Bob Cooney	E			VCSA Hernandez	
						VCAFO Cutshaw	

SUBJECT	DISCUSSION	ACTION/STRATEGY
CALL TO ORDER	Chair Hippensteele called the meeting to order at 3:10 pm in Hawaii Hall 208.	
VCRGE OSTRANDER	<p><u>WGGE Status</u> WGGE provided a report to the Senate at its March meeting regarding its working proposal to restructure COR as CORGE (Committee on Research and Graduate Education). The committee would be comprised of both senate and non-senate appointees, and would provide a better structure for resolving graduate education issues that the Senate hasn't historically had an appropriate committee to review since COR has primarily been concerned with undergraduate research. WGGE Chair also provided this report to the Graduate Assembly at its March meeting. The SEC will continue to work with WGGE to produce the formal written proposal that will go before the Senate for approval. Ostrander is unaware of any serious criticism/concerns expressed by the Graduate Assembly.</p> <p><u>I v. R v. S/ 9 v. 11 Month Faculty Designations</u> VCRGE had asked the Senate to review faculty designations. COR will propose to eliminate the R, I and S faculty distinctions, but are proposing no change to the 9 and 11 month designations. They will propose a 5-category pillar mechanism for faculty review of tenure and promotion in which faculty will be reviewed based on 3 of these 5 designations and must show excellence in at least one. The five pillars are teaching, research, service, extension and administration. COR has consulted with UHPA. The discussion is still on-going and there are problems to work out. These include the title of "faculty," delineation of expectations, and fitting specialists, librarians and other non-traditional faculty members into the designations.</p> <p>VCRGE Ostrander hadn't heard of this proposal, and voiced a few concerns for consideration including how faculty members could move categories throughout the years (i.e. who would decide - units/ departments/</p>	<p><i>Kristin will forward the faculty designation statistics to VCRGE for review.</i></p>

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	<p>Deans or the faculty members themselves; when decisions must be made etc. . .), the title of “Professor” being given to specialists and other non-traditional faculty members, and whether the Union Contract would be changed for all incoming faculty or whether this would also apply to all current faculty.</p> <p>The SEC noted Ostrander’s concerns and agreed that there are still issues to be worked out. Position descriptions would need to be more clear about the range of responsibilities, faculty members would need to renegotiate responsibilities with their Units who would have to approve any changes, changes must be declared in advance of tenure and promotion review, and the Union contracts would only be changed for new faculty and existing faculty would keep their current designations to mitigate confusion. The issue of the title of “Professor” is one that the SEC hadn’t considered, but they will review this issue with COR.</p> <p>The SEC thanked VCRGE for his suggestions. VCRGE left the room.</p>	
ANNOUNCEMENTS	<u>None</u>	
CHAIR’S REPORT	<p><u>March Senate Meeting</u> Vice Chair Duffy noted that the March Senate meeting went well – VP ITS Lassner addressed the Senate and all pending resolutions were approved including the Strategic Plan.</p> <p><u>ACCFSC March Meeting</u> Vice Chair Duffy noted that all questions about special funds were answered by CFO Howard Todo and that there was also a long discussion about representatives to the BOR selection committee. Kristin provided minutes of the meeting that are now available on the ACCFSC website.</p> <p><u>WASC Update</u> Chair Hippensteele noted that the WASC committee visit was very positive. They took special note of the benchmarking process that was developed with the strategic plan. WASC noted that if we can implement the system it will be a model for other Universities. Most campuses have not been able to accomplish such a transparent system.</p> <p><u>Faculty Response to BOR Amendments</u> There is a question about whether the BOR granted the Senate’s request for an extension of the deadline for faculty input on this issue.</p>	
ADMIN REPORT	Kristin provided a progress report on committee charges that outlined the outstanding committee charges for this session, as well as a list of UH-committees requiring appointment of new Senate representatives.	<i>Kristin will forward the outstanding committee charges to the Committee Chairs, and will request that items for the April meeting be submitted by April 11.</i>
APPROVAL OF MINUTES	The SEC voted to approve the 3/14/2011 minutes as provided.	<i>Kristin will post to the website.</i>

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OLD BUSINESS	<p><u>Appointment of Faculty to Committees</u> Chair Hippensteele noted that we need to ask the CFS to put out a call for faculty volunteers for various administrative committees. The SEC discussed the areas in which we need faculty participation.</p> <p>SEC must appoint faculty by April 1 to the following committees:</p> <ol style="list-style-type: none"> 1. Honors Task Force (3 members) 2. Student Conduct (1 member, 1 alternate) 3. Academic Grievance (3 members, 3 alternates) <p>SEC discussed nominees for these committees.</p> <p><u>Senators to Standing Committees</u> Chair Hippensteele noted that we need to send out a call to Senators to indicate their 3 preferences for standing committees as soon as possible so that we can put together the committees for next year before faculty leave for the summer.</p> <p><u>Elections</u> Elections are underway for remaining senators and the SEC for 2011-12</p>	<p><i>Chair Hippensteele will ask CFS to send out a call for faculty volunteers as well as a request to Senators for standing committee preferences.</i></p> <p><i>Chair Hippensteele will reach out to our nominees to determine whether they are willing to serve.</i></p>
NEW BUSINESS	<p><u>Agenda for April Senate Meeting/ Committee Reports</u> SEC discussed which committees might have items for the next meeting in light of the outstanding committee charge list. Agenda items for the April meeting are due by April 11. The SEC expects items from CAPP and COR.</p> <p>1. CAPP CAPP is focusing on repeat course grading options. They are on track to get their charge fulfilled by end of the semester.</p> <p>2. CAB CAB is addressing classroom usage. They should have CAPP's report on the issue. CAB is discussing fiscal officer training. They are also addressing the review of marine research facilities. Most of CAB's other charges are being led by other committees.</p> <p>3. COR COR had gathered information about RTRF policies and issued a report. They also drafted a report about creation and discontinuation of Centers. They also have a preliminary report on I vs R vs S faculty. They are gathering information about the marine lab facilities review.</p> <p>4. WGGE It was noted that the graduate education task force might propose a change in the composition of COR to split responsibilities for graduate education vs. research.</p>	<p><i>Kristin will email the committee chairs to remind them that their items should be forwarded by April 11.</i></p>

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	5. General Education Committee Chair Hippensteele noted that she will discuss the issue of critical thinking with the chair of GenEd. VCAA Dasenbrock has expressed a desire for this issue to be lead by the Senate The issue of high fail courses is being discussed by GenEd.	
ADJOURNMENT	Chair Hippensteele adjourned the meeting at 4:45 pm.	