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## COMMITTEE ON PROFESSIONAL MATTERS (CPM)

### MEETING MINUTES

**MEETING DATE:** Sept. 9, 2015  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Mary Ellen Bargerhuff	P	Reni Soon	E				
Meda Chesney-Lind	P	Elisabeth Steele Hutchison	P				
Adrian Franke	P	Manfred Steger	P				
Unhee Lim	P	Hector Valenzuela	P				
		Sarita Rai, SEC Liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	Meeting called to order by SEC Liaison, at 4:15PM.	
<b>MINUTES</b>	Introduction to CPM committee provided by SEC Liaison. Key points included the need to be proactive.	
	Elections. Elisabeth Steele Hutchison was elected as chair. The secretary position will rotate monthly among members, in descending alphabetical order.	
	Current issues relevant to CPM include, 1) Current complaint against administration submitted April 6, 2015 re: VCAA Reed Dasenbrock (under investigation), CPM received a copy of this complaint on May 6, 2015; The SEC Liaison shared with the Committee that she is a complainant and could not be involved. 2) Current discussion to articulate protocols on Consensual Sexual Relations (this issue is not here yet but may be assigned to CPM down the line); 3) the need to articulate consequences to violations of the policy on conflicts of interest and to serious grievance rulings, as seen with extreme examples from the Cancer Center and its former director. It was noted that CPM has not yet seen any report or updates on the conflict of interest investigation; 4) Articulate the need for the Faculty Senate to be better represented in all committees put together by UHM administration.	Issue 1) SEC Liaison (or CPM Chair) will ask administration for an update on Dasenbrock complaint. 2) No action required. 3) Begin to think about a language for a resolution. 4) SEC Liaison will invite a representative from Faculty Service Committee to meet with CPM at our next meeting, to talk about how to establish a specific process to



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		follow and to improve transparency.
	CPM, decision was made to meet once a month on the first Thursday of the month, at 4PM.	SEC Liaison will check on room availability.
<b>ADJOURNMENT</b>	Meeting was adjourned at 4:45pm.	Next meeting on Oct. 1, 2015.

Respectfully submitted by Hector Valenzuela.

Approved on October 1, 2015 with 7 votes in favor of approval and 0 against.