

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Monday April 25, 2011

Location: Hawaii Hall Room 309

Attendance (Members): Betsy Fisher; Bonnyjean Manini; David Ericson (Chair); Chin Lee; Torben Nielsen; Robert Cowie; Barry Lienert; Doug Vincent ; David Duffy, (as SEC Liaison) from 2:10 – 3:00; John Casken (Secretary).

Excused: (Members) Weilin Qu;

Guest: Kathy Cutshaw, VC for Administration, Finance and Operations.

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:04 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of 4/11, 2011 reviewed as distributed prior to meeting.	Minutes of April 11, 2011 reviewed and after corrections were approved for submission to Faculty Senate office for posting
Budget Cuts	Wide ranging ideas on the types of cuts that could/should be made including ideas such as a voluntary cut in faculty salaries, a cut in administration salaries of 10%, cut athletics, freeze all hires including administration and faculty, review all administration salaries. Noted that Kathy Cutshaw has a Budget Committee on which David Ericson serves as CAB Chair.	Agreed that current CAB members who are available during the summer should be prepared to assist in budgetary discussion if the occasion arises.
Motion on Centers	Review of the motions that had been circulated by email previously.	Unanimous agreement to approve following motion moved by Lee and seconded by Lienert: “ The Manoa Faculty Senate requests that the Administration ensures that all Manoa ‘instructional, research administrative

		or public service centers' (programs institutes, offices etc.) are reviewed every seven years in accordance with BoR Policies and Bylaws (Academic Affairs, Chapter 5) . To be forwarded to the SEC on 4/25 after the meeting in order to be on the MFS agenda for 5/4/11.
Review of Marine Facilities at UHM	Noted that COR is also producing a report. Ideally the CAB Report should be incorporated into that final report for further discussion in the Fall Semester 2011.	Agreed that the final report should make clear what is unique about the Kewalo facility, what is unique about the Coconut Island facility and what is unique about the various ships in the marine research fleet . In this way there could be a more rational prioritization of the UHM marine resources.
Report from VC Cutshaw	VC Cutshaw was able to meet with the group from 2:25 – 3:05. Noted that the final decisions still have to be made on the budget downtown and then there is still the possibility of a gubernatorial veto. Among other fiscal charges that must happen next year are the costs incurred when the UHM fiscal reports are changed to be aligned with the System's reports. The UHM bond rating will be hit because of the drop in back up funding. She noted that the roofs that had been done recently are now suitable for photovoltaic cell placements which will help cut the HECO bill.	The VC thanked members for offering to assist during the summer if the need arose. The VC will inform the CAB of the final cut that UHM can expect after the close of this Session of the Legislature. She should have the rough data available by the next meeting.
Ensuring a supply of Native Hawaiian Faculty	Members discussed this issue and noted that UH needed to recruit superior Native Hawaiian graduate students, who are studying at UHM in a wide variety of disciplines, and support their graduate studies at other universities with the expectation that some will apply for future faculty positions here when they have obtained their PhDs.	The complexity of the Issue was noted and recommended that it should be taken up by the CAB and other appropriate committees in the Fall for further exploration
Next meeting		Meeting to be held 05/09/2011 in Hawaii Hall 309
Adjournment	Meeting adjourned at 3:30 pm	

Approved at meeting of CAB held May 9, 2011

John Casken, Secretary