

**Faculty Senate**  
Executive Committee  
Meeting Minutes

Meeting Date: June 28, 2010

Attendance:

Susan Hippensteele	X	Lilikala Kame`eleihiwa	X	David Ross	X	Chancellor Hinshaw	Greg Takayama	Others:
Martin Rayner	X	Rosanne Harrigan		Tom Hilgers	X	VCGRE Ostrander	VCAFO Cutshaw	
Shirley Daniel		Halina Zaleski		Martha Crosby	X	VCAA Dasenbrock		
		David Duffy				VCSA Hernandez		

Subject	Discussion	Action/Strategy
<b>Call to order</b>	Meeting was called to order at 2:00 pm.	
<b>Organizational issues</b>		
<b>Approval of Minutes</b>	Minutes from the June 21 meeting were given preliminary approval.	
<b>Chairs Report</b>	Primary issues raised for discussion related to staffing of the Gen Ed Office and its various Boards. These issues had been subject to intensive discussion with the VCAA and the following time tables were set up: Friday July 2 – interview one applicant for GE Chair Thursday July 8 – interview a second candidate Friday July 9 – interview candidate for Manoa Writing program. There was considerable discussion concerning including existing GE staff on the interview teams. This concept was eventually approved.	Interviews to be completed as noted.
<b>PBRC Proposal</b>	Discussed timing concerns pertaining to Stage 3 of M3.101 review process for the PBRC proposal, given the Administration's ultimatum that we provide formal comments on this reorganization by July 12 <sup>th</sup> . We again discussed concerns over "process" leading to stage 3. While it is clear that the initial development of the M3.101 process in discussion with VCAFO Cutshaw presumed that this agreement would be operational only during the academic duty period in which nine month faculty can be expected to be present on campus. Nevertheless we expected to receive a quorum report from just one committee – CAB. Preliminary indications were that this report would be close rather than heavily weighted either in favor or against the proposal to abolish PBRC . We then further discussed our concerns over "process" including the VCRGE's inability to resolve the conflict of interest resulting from his continued appointment as Interim Director. Finally, we again considered the issues arising from our inability to see any clear need for	Rayner/Hippensteele to draft letter to Chancellor outlining SEC/Senate position

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	rapid action on this issue. Regardless of such concerns, it remains clear that our duty is for faculty Senate to evaluate the PBRC proposal as carefully as possible, and without bias.	
<b>Workload</b>	A preliminary discussion was held concerning the effects on faculty workload of major retirements as of Dec 31. We were concerned to note that the potential retirees would be senior faculty who are heavily involved in the teaching of courses in the major. Would this mean that senior undergraduates would not be able to graduate in a timely manner?? We need to bring this up with the administration at future meetings	Bring to next meeting with Chancellor
<b>Committee reports</b>	We await the final report from CAB on the stage 3 PBRC reorg...  No other committees can meet quorum	
<b>Other business</b>		
	The meeting adjourned at 5 p.m.	