

## EXECUTIVE COMMITTEE

### Meeting Minutes

**MEETING DATE** September 23, 2019

**MEETING TIME** 2:00 PM - 5:00 PM

**LOCATION** Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephensen	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
David Lassner	President/Manoa CEO	3:30 pm - 4:30 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The meeting was called to order by Chair Conway at 2:03 pm. PM.
<b>Review of Minutes</b>	<ol style="list-style-type: none"> <li>1. The minutes of the 9/9/19 Senate Executive Committee were circulated electronically.</li> <li>2. The minutes of the 9/16/19 Senate Executive Committee were circulated electronically.</li> </ol>	<ol style="list-style-type: none"> <li>1. Action deferred.</li> <li>2. A. Sakaguchi made a motion to approve the 9/16/19 meeting minutes; seconded by P. McKimmy. The minutes were approved 5 in favor; 0 against; 1 abstention.</li> </ol>
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. Update on 2-on-1 with Provost Bruno</li> <li>2. Update on 2-on-1 with iVCAFO French</li> <li>3. Follow-up on the 2019-20 New Senators' Orientation</li> <li>4. Health Fee, hearing 9/26/19</li> <li>5. Math Fee</li> </ol>	<ol style="list-style-type: none"> <li>1. No action</li> <li>2. No action</li> <li>3. John Kinder to review slides for grammar/spelling for next year.</li> <li>4. Before approval, T. Conway will suggest that they get fee details for all peer/benchmark institutions (e.g., why just include a subset) to strengthen their case.</li> <li>5. No action</li> </ol>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. None</li> </ol>	
<b>Guest(s)</b>	<ol style="list-style-type: none"> <li>1. <b>President/CEO David Lassner (3:30 pm - 4:30 pm)</b> Discussion points:</li> <li>2. Why didn't the TIM/Shidler merger go to the BoR? According to UHM CEO Lassner, the proposal came from 'two layers below the President' so the President can approve the merger according to <a href="#">BOR policy 3.202</a>.</li> <li>3. What became of the parking fee task force? UHM CEO Lassner said as he had promised the BOR in October 2018, he will be creating a task force to look at fee structures and other concerns previously raised.</li> <li>4. Why do the new organization charts (on OVCAFO website) no longer include faculty governance boxes,</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> </ol>

	<p>e.g., UHMFS? UHM CEO Lassner was unaware of this and will check into it.</p> <p>5. Why is the reorganization of Campus Services going forward when we are still discussing the CBO position and will those functions be assigned to VPA at this time (and is there a revised/proposed org chart for this latest proposal? UHM CEO Lassner said he has made a temporary assignment of Campus Services Director to VPA on 8/1/19 and that he was unaware that the reorg proposal for campus services had been already forwarded. Lassner will be looking into this</p> <p>6. What is the status of the “design teams”? Lassner had discussed this with his Chairs and Co-chairs and had heard they were near completion on the functional statements. The SEC reported that some of the committees hadn’t met for months.</p>	
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<p><b>Committee Reports</b></p>	<ol style="list-style-type: none"> <li>1. CAB (AS) – Next meeting on 9/27/19. CAB finalized “<i>Resolution Supporting Student Consultation During Reorganization</i>” for the October 2019 MFS meeting. CAB has requested that the SEC let ASUH and GSO know that the MFS is putting forward this Resolution.</li> <li>2. CAPP (CS) - No report. Next meeting September 25.</li> <li>3. CFS (TN) – New Tracking Document. Next meeting Sept 25 11:15-12:45</li> <li>4. COA (JG) – No report. Next meeting Oct 3 12:00-1:00pm.</li> <li>5. COR (JP) – No report. Next meeting on Oct 1st.</li> <li>6. CPM (TN) – Met 9/20. New chair is Derrick Higginbotham (LLL), Vice Chair Camaron Miyamoto (OSA). CPM will have a Rotating Secretary for the remainder of the academic year amongst the remaining members. Meetings set for the Fall. Fridays, 1:00-2:30pm Hawaii Hall 208. Oct 18, Nov 15, Dec 20. Issue: Safety for Minors</li> <li>7. CSA (JG) – No report. Next meeting Oct 4th 2:15-3:15.</li> <li>8. GEC (CS) - No report. Next meeting September 25.</li> <li>9. CEE (PM) – Officer elections were held and Jessica Speetjens Chair; Sandra von Doetinchem, Vice Chair; and Jessica Wong Secretary. Next meeting Nov 12th 9:30 AM to 10:30 AM.</li> <li>10. UHPA (AS) – No report.</li> <li>11. WASC (CS) – First meeting of the semester was held September 20 to review WASC reactions to TPR submission and to organize work for the semester, focused on submission of self-study due Feb. 3, 2020 and campus visit April 14-16, 2020.</li> <li>12. Educational Excellence Committee (CS) - Met Sept. 23 to continue discussion on functional statement and organizational chart.</li> <li>13. Equity, Climate and Conflict Resolution Committee (JG) - No Report.</li> <li>14. Enrollment Management Committee (TC/BP). No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. John K. to inform ASUH and GSO of the upcoming CAB resolution.</li> <li>2. No action was taken.</li> <li>3. No action was taken.</li> <li>4. No action was taken.</li> <li>5. No action was taken.</li> <li>6. No action was taken.</li> <li>7. No action was taken.</li> <li>8. No action was taken.</li> <li>9. No action was taken.</li> <li>10. No action was taken.</li> <li>11. No action was taken.</li> <li>12. No action was taken.</li> <li>13. No action was taken.</li> <li>14. No action was taken.</li> </ol>
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# MĀNOA FACULTY SENATE

	<p>15. Student Success Committee (PM) - No report.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) - Velma shared draft will be ready for committee review this week or next. Last meeting held on July 26.</p>	<p>15. No action was taken.</p> <p>16. No action was taken.</p>
<b>Unfinished Business</b>	<p>1. Set date for New Chairs Orientation</p> <p>2. Review draft May 8th Senate Minutes</p> <p>3. Review draft Aug 21st Senate Minutes</p> <p>4. MFS Equipment</p> <p>5. GC agreement for representation (CS)</p>	<p>1. A. Sakaguchi moved that we poll new chairs for “best date”, P. McKimmy seconded, it passed 6 for, 0 against. J. Kinder will poll new chairs, 2-3, 2:30-3:30, 3-4, and 3:30-4:30 and next 3 Fridays</p> <p>2. Deferred</p> <p>3. Deferred</p> <p>4. SEC unanimously voted to order a Meeting Owl for MFS office - for use in web conferencing</p> <p>5. No action</p>
<b>Business</b>	<p>1. Selection of Oct. 16th Congress speaker</p>	<p>1. SEC members will email suggestions.</p>
<b>Adjournment</b>	<p>The next meeting of the Senate Executive Committee will be on September 30, 2019.</p>	<p>P McKimmy made a motion to adjourn; seconded by A. Sakaguchi; passed 6 for and 0 against.. Meeting adjourned at 4:40 PM.</p>

Respectfully submitted by Jim Potemra, SEC Secretary

Approved unanimously on September 30, 2019.