

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: December 15, 2014 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	David Ericson, Co_Chair, Strategic Planning Committee	1:40 pm – 2:30 pm
Duane Stevens	P	Peter Garrod	P	Ashley Maynard	P		
Stacey Roberts	E						
Lorna Ramiscal - Staff	P	Rebecca Fraser - Staff	E				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:40 pm
REVIEW OF MINUTES	1. The minutes of December 8, 2014 SEC meeting had been circulated electronically before the meeting.	1. Motion by P. Garrod to approve the minutes as amended; second by D. Stevens. Passed unanimously.
CHAIRS REPORT	<p>Chair Bontekoe reported on three issues.</p> <p>1. The HLRB deadline of December 1, 2014 for an agreement between UHPA and UH about the role of Faculty Senates vs. UHPA has passed. The good faith effort put forth by the ACCFSC led by Chair Bontekoe using the 1976 document as a template came for naught. UHPA substituted a new document before the BoR meeting which contained several non-starters. UHPA President D. Duffy claimed that we had not communicated with UHPA but Chair Bontekoe had a clear timeline of communications between the ACCFSC and UHPA. After meeting with President Lassner, Chair Bontekoe stated that we are “back to square one”.</p> <p>2. Chair Bontekoe and GSO President Michelle Tigchelaar met with ASUH, at the request of the ASUH President Stephen Nishihara, about pending legislation to add faculty and student representation to the UH Board of Regents.</p>	<p>1. The SEC will monitor the progress.</p> <p>2. No action taken</p> <p>3. No action taken.</p>

	3. Chair Bontekoe will testify at the December 18, 2014 House Committee on Higher Education hearing regarding legislation on increasing representation to include faculty perspectives on the Board of Regents.	
GUESTS	<p>Co-Chair Strategic Planning Committee, David Ericson, presented the Strategic Plan Matrix. The matrix is a one page document which maps UH Manoa Initiatives (2 each) for each of the UH System Strategic Directions i.e. 1) Hawaii Graduation Initiative, 2) Hawaii Innovation Initiative, 3) 21st Century Facilities and 4) High Performance System of Higher Education. Metrics were provided and the cognizant UHM administrator was identified. It is hoped that the SEC would endorse the matrix as this has to be reported to WASC by March 1, 2015. The SPC is waiting for input from Interim Chancellor Bley-Vroman.</p> <p>1. UHM Strategic Plan Matrix (Draft)</p>	VCAA Dasenbrock and co-Chair Ericson have been invited back to the January 5, 2015 SEC meeting to discuss further.
COMMITTEE REPORTS	<p>1. CoA – The Committee on Athletics met last month and toured the new women’s facilities on lower campus.</p> <p>2. CPM – The Committee on Professional Matters still has two outstanding questions regarding carryover issues. 1) UARC – CPM wonders whether there should be some action on this. 2) CPM still wants data about the percentage of faculty who are tenured or on tenure track vs. non-tenured (lecturers or limited term contracts).</p> <p>The reason why the UARC remains an open issue is that the UARC is supposed to submit an annual report to the MFS, but as of yet has not done so.</p> <p>3. CFS – no report from the Committee on Faculty Service as Stacey Roberts was not at the SEC meeting.</p>	<p>1. No SEC action taken.</p> <p>2. The SEC will question Interim VCR Brian Taylor about the report. The SEC has requested the data from the OVCAA but the VCAA is hesitant because of the unsettled MOA between UHPA and UH regarding faculty senates. There may be data, perhaps incomplete, available on the Senate web site.</p> <p>3. No action taken.</p>
OLD BUSINESS	1. OVCAA Reorganization : send to CAB? The OVCAA is requesting action by the SEC on this small reorganization. Concerns were raised about the SEC taking action rather than following procedure, having CAB review it and bringing it before the Senate. The desired deadline is January	1. The SEC referred it to CAB. D. Vincent will sent to CAB and urge review, development of a motion endorsing the reorganization for the Senate at the next Senate Meeting on

	19, 2015 and then next Senate meeting is January 21, 2015.	January 21, 2015. To put it on the agenda, the review must be completed and motion developed by the January 14, 2015 CAB meeting.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Resolution on Manoa Alumni Office (from CSA) 2. SEC guests for SEC for next semester 3. Agenda for the next SEC meeting 4. Thanks to Duane Stevens. Duane Stevens starts a 6 month sabbatical January 1, 2014. Kelley Withy from JABSOM will replace Duane during the sabbatical. 	<ol style="list-style-type: none"> 1. Motion to place on the January 21, 2015 Manoa Faculty Senate agenda by P. Garrod. Second by D. Vincent. Passed unanimously. 2. On behalf of the SEC, Lorna will extend invitations to various individuals to meet with the SEC. 3. The SEC agenda for the January 5, 2015 was developed. 4. The SEC thanked Duane for his service and looks forward to his return this summer.
ADJOURNMENT	The SEC will meet next on Monday, January, 5, 2015 at 1:30 pm in HH 208. On behalf of the Manoa Faculty Senate Executive Committee, we wish everyone Happy Holidays.	Motion to adjourn made P. Garrod and seconded by A. Maynard. All approved the motion. Meeting adjourned at 3:40 pm.

Respectfully submitted by Doug Vincent, SEC Secretary.

Approved unanimously on January 5, 2015.