

General Education Committee  
December 9, 2004  
Hawai'i Hall 309  
Minutes

CALL TO ORDER

The meeting was called to order at 12:07 p.m.

- Present: Richard Chadwick, Linda Cox, Patricia Fryer, Jon Goss, Emily Hawkins, Randy Hensley, Jeannie Lum, Megumi Taniguchi; Kelly Aune (Asst. VCAA); Jan Heu (A&R).  
Absent: Thomas Ramsey (SEC).  
Guests: Chancellor Peter Englert, Tom Hilgers (GEO).

*The Chancellor met with the GEC from 12:30-1:30 p.m.*

MINUTES: The minutes and liaison reports of December 2, 2004, were approved as submitted.

OLD BUSINESS:

1. System and non-system transfer of credits
  - No current GEC policy requires a syllabus for review of non-system transfer-credit requests.
  - Motion passed unanimously at the last meeting: All transfer-credit requests should be accompanied by a syllabus when feasible.
  - Action: GEO will draft language for updating existing policies. Heu to review before presentation to the GEC in January.
2. Relationship between GEC and the boards

Draft language to clarify the appeals processes was distributed (attached).

**MOTION:** It was moved, seconded, and passed unanimously to accept the language drafted to clarify the appeals processes.

“Negotiation and open communication are critical because GEC’s intent is to support Board recommendations. Any appeals of Board decisions must follow the Memorandum of Understanding Regarding Relationships Between the Mānoa Faculty Senate/Senate Executive Committee, the General Education Committee, and the General Education Boards, item #6.”

The Gen Ed Handbook will be updated accordingly, pp. 30 and 96.

NEW BUSINESS

1. Voting on Foundations Board recommendations

A list of courses reviewed for the Symbolic Reasoning designation was distributed (attached).  
GEC unanimously approved the three courses recommended for approval.

Announcements:

1. GEC Assessment meeting, 12/15: GEO will email materials prior to the meeting. No meeting Thursday, 12/16.
2. Focus web sites: All Focus areas will have a web site with resources and information by January.

Discussion:

  - The GEO Advisory Board and the GEC support web sites for all Gen Ed areas.
  - Small list of statistics should be included: number of sections proposed; number of sections approved.

3. WASC Advisory Group (Hilgers is a member) seeks to align what the GEC is doing with assessment and WASC assessment requirements.
4. Liberal Arts Working Group (LAWG) is preparing a report to be presented by the end of the semester.

*Meeting with Chancellor Peter Englert. Summary of discussion follows.*

1. Articulation

GEC and Chancellor discussed current status of articulation efforts.

2. Assessment

- OVCAA has funding available but will provide workshops before putting out a call for funding requests.

- Reorganization does not include a centralized office for assessment.

- Chancellor's view of assessment: Assessment should be done for institutional self-improvement. Data will help to make right decisions.

- COPRA reviews require action if assessment is to be "real."

- Faculty needs support for assessment efforts.

- Need to organize assessment efforts so that students are not faced with multiple tests.

3. Liberal Arts Working Group (LAWG): formed by Chancellor as a faculty discussion group. Chancellor reported on status of LAWG and possible follow-up.

The meeting adjourned at 1:50 p.m.

Submitted by Barbara Mueller-Ali, Recorder