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COMMITTEE ON ACADEMIC POLICY & PLANNING
MEETING MINUTES

MEETING DATE: October 25, 2017 **3:00 PM - 4:30 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
William Gosnell	P	Nicole Ziegler	E			None	
Joseph Mobley (Secretary)	P	Ulrich Kozok	E				
Willy Kauai	E	James Potemra (Vice-Chair)	P				
Carolyn Stephenson (Chair)	P	Justin Clapp - Leave	E				
Susan Nakaoka	E	Brian Powell, liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Stephenson at 3:05 PM.
REVIEW OF MINUTES	1. The minutes of the October 11, 2017 Committee on Academic Policy & Planning had been circulated electronically for comments.	October 11, 2017 minutes approved unanimously as amended.
CHAIRS REPORT	1. None	
UNFINISHED BUSINESS	1. None	
BUSINESS	1. Update on Committee reports 2. Discussion on Course Evaluations <ol style="list-style-type: none"> subcommittee (headed by W. Gosnell) reported on issues discussed List of possible questions was discussed and reduced 	1. No action. 2. Further review pending next meeting.



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	<p>3. Letter to Psych Department on waiver request: It was decided to send CAPP's letter rejecting the waiver request</p> <p>4. Decision making on sustainability (SUST) focus: the issue was brought to CAPP on the appropriate locus for sustainability focus, and this was discussed</p>	<p>3. CAPP letter to the Psych. Department on waiver request approved unanimously following revisions.</p> <p>4. No action.</p>
ADJOURNMENT		<p>Motion by J. Potemra to adjourn; seconded by W. Gosnell. Passed unanimously. Meeting adjourned at 4:35 PM.</p>

Respectfully submitted by Joseph Mobley, Secretary.

Approved on November 8, 2017 with 4 votes in favor of approval and 0 against.