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**COMMITTEE ON RESEARCH**  
**MEETING MINUTES**

**MEETING DATE:** November 28, 2018      **1:00 PM - 2:10 PM**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar	P	James Richardson	P				
Christine Farrar, Secretary	P	David Sanders, Chair	P				
Rajesh Jha	P	Tetine Sentell	E				
Brett Oppegaard	P						
James Potemra, Vice Chair	P			David Duffy - SEC liaison	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair D. Sanders at 1:05 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of September 26, 2018 and October 24, 2018, Committee on Research are discussed & reviewed.	1. Motion by D. Sanders to approve the September 26, 2018 minutes; seconded by J. Potemra; Approved unanimously (7 "Yes", 0 "abstain", 0 "No")  Motion by J. Potemra to approve the October 24, 2018 minutes; seconded by R. Jha; Approved unanimously (7 "Yes", 0 "abstain", 0 "No").
<b>CHAIR'S REPORT</b>	1. Chair's retreat regarding Manoa Reorg. is discussed.	1. CAB will take the lead and let us know what they need.
<b>UNFINISHED BUSINESS</b>	1. None	



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<b>BUSINESS</b>	<p>1. RTRF Resolution Discussion: The issue arose because little is known about how RTRF is spent (25:25:50). The original agreement included transparency regarding the VCR and System portions of the RTRF. The deans'/directors' proportion should be included in this transparency and portions/distribution be officially and publicly posted annually on the VCR's website. The detail of this reporting should include at least the amounts, names of PI's receiving funds, and categories of spending. For the sake of consistency, it would also be beneficial if each unit's policies regarding the RTRF were known.</p> <p>COR reviews and modifies resolution regarding RTRF.</p> <p>2. Next semester COR meeting dates and time Discussion: Next meeting will be in January 2019. There are teaching conflicts on Wednesday afternoons. COR decides next meeting can be scheduled 11 am on Wednesday the week after the Manoa Faculty Senate meeting. Next semester COR meetings will be held at 11 am on January 23<sup>rd</sup>, Feb 27<sup>th</sup>, March 27<sup>th</sup>, April 24<sup>th</sup>, May 15<sup>th</sup> (if needed).</p> <p>3. Possible topics for future COR meetings Discussion: Suggested possible topics include TMT or Post-award administration. In regards to the latter, there are misnomers regarding FOs' liability; there is a lot of variance in their policies/requirements.</p>	<p>1. Motion by D. Sanders to send the resolution on RTRF to the SEC (1:55 pm); seconded by C. Farrar; Approved unanimously (7 "Yes", 0 "abstain", 0 "No").</p> <p>J. Potemra will be available to present the resolution to the Manoa Faculty Senate on Dec. 12<sup>th</sup>, 2018.</p>
<b>ADJOURNMENT</b>	<p>1. The next meeting of the Committee on Research will be at 11 am on January 23, 2019 in Hawaii Hall 208. D. Sanders will be absent from this meeting.</p>	<p>1. Motion to adjourn was proposed by J. Potemra and seconded by R. Jha. This motion was passed unanimously (7 "Yes", 0 "abstain", 0 "No").</p> <p>Meeting adjourned at 2:10 p.m</p>

Respectfully submitted by Christine Farrar, Secretary

Approved on January 23, 2019 with X votes in favor of approval and X against.