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**Committee on Administration and Budget (CAB)**  
**MEETING MINUTES**

**MEETING DATE:** Apr 22, 2019 10:30 am - 12:00 noon  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Chinn (NatSci)	A	Robert Paull, Chair (CTAHR)	P			None	
Graham Crookes, Secretary (LLL)	P	Brent Sipes (CTAHR)	P				
Justin Clapp (Academic Affairs)	P	Youping Deng (JABSOM)	A				
Anna Feuerstein (LLL)	P	Ann Sakaguchi - liaison	P				
David Ericsson (CoE)	P						

SUBJECT			ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER			Meeting was called to order by Chair Paull at 10:30 AM.
REVIEW OF MINUTES			1. Minutes of previous meeting approved unanimously.
CHAIRS REPORT			1. No action
UNFINISHED BUSINESS	<ol style="list-style-type: none"> <li>Continuing to consider the reorganization of A&amp;H, LLL, and SPAS. CAB met with a representative of the Design Team, Dr. Kamil ud Deen (Chair, Linguistics). Committee considered a draft of the checklist. Straw vote taken in respect of the likely resolution, to be developed and considered at the next meeting.</li> <li>Final consideration of checklist (already approved) and resolution concerning the reorganization of Outreach College.</li> </ol>		<ol style="list-style-type: none"> <li>A. Feuerstein.</li> <li>J. Clapp; Draft resolution to go to SEC to MFS approved unanimously.</li> <li>D. Ericsson. Draft resolution to go to SEC to</li> </ol>



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	<ol style="list-style-type: none"> <li>3. Consideration of the reorganization of the proposal to merge TIM with College of Business. Org charts and narratives had been reviewed, checklist has been developed and approved by CAB. (All TIM faculty were sent a questionnaire, but only one response was received, indicating that they are resigned to the merger.) Draft resolution developed, to endorse with reservations.</li> <li>4. Finalizing the resolution to go to SEC for MFS concerning the merger of Biology, Botany, and Microbiology in the College of Natural Sciences as a School of Life Sciences. CAB has about three areas of discomfort concerning the proposal, namely faculty governance/tenure and promotion procedures and the name of the entity. Thus we will endorse with reservation.</li> </ol>	<p>MFS approved unanimously.</p> <ol style="list-style-type: none"> <li>4. Brent Sipes. Form of the resolution and checklist approved unanimously.</li> </ol>
<b>NEW BUSINESS</b>		
<b>ADJOURNMENT</b>	<ol style="list-style-type: none"> <li>1. The next Committee on Administration and Budget will be on Friday April 26, 2019 in HH 208 at 10:30am.</li> </ol>	<p>Motion to adjourn by Paull; seconded by Crookes. Unanimous in favor. Meeting adjourned at 11:48 am.</p>

Respectfully submitted by Graham Crookes.

Approved on April 26, 2019 with 6 votes in favor of approval and 0 against.