

**Committee on Faculty Service  
Meeting Minutes**

**MEETING DATE** April 23, 2021

**MEETING TIME** 9:00 AM - 10:00 AM

**LOCATION** Zoom <https://hawaii.zoom.us/j/98345858721>

Meeting ID: 983 4585 8721

Passcode: mfs cfs

**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Christine Beaulé	Member	Present
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Marek Kirs	Member	Present
Richard Medina	Member	Present
Seanyelle Yagi	Member	Present
Sarah Yuan	Member	Present
Truc Nguyen	SEC liaison	Present
John Kinder	UHMFS Office	Present

**Guests**

<b>Name</b>	<b>Role</b>	<b>Time</b>
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The meeting was called to order by Chair Beaulé at 09:01 AM.
<b>Review of Minutes</b>	1. Review of April 9, 2021 minutes.	1. Eichelberger made motion to approve; second by Chair Beaulé. Minutes unanimously approved.
<b>Chair's Report</b>	1. Items from SEC <ul style="list-style-type: none"> <li>a. AGC and Student Conduct Appellate committee needs [see 4/20 email]</li> <li>b. Appreciation for elections work and upcoming committee preferences</li> <li>c. Appreciation for summer institute review and recommendation of Mānoa faculty</li> <li>d. 4/21 MFS meeting action to send back to CAB amendments in Article IV and VI related to "Continuing Committees"</li> </ul> 2. Bylaws continuing committees section 3.	1. Names for the AGC and Student Conduct Appellate committees will be forwarded to the SEC. A call for an alternate to the AGC will be put out. 2. Amendments to the amendments drafted by the three committees will be forwarded to CAB for consideration. Consultation should occur with the consideration as part of the MFS meeting action. 3. No action
<b>Action Items</b>	1. 2.	1. No action 2. No action
<b>Guest(s)</b>	1. None	1. No action
<b>Committee Reports</b>	1. None.	1. No action
<b>Unfinished Business</b>	1. None. 2. None.	1. No action 2. No action

## MĀNOA FACULTY SENATE

<b>Business</b>	<ol style="list-style-type: none"><li>1. GEC appointments: see Gen Ed spreadsheet, options include:<ol style="list-style-type: none"><li>a. recommend two continuing/new senators</li><li>b. recommend non-senator alternate to a full 3-year term, and one new/continuing senator</li><li>c. call for volunteers to fill 1 or 2 non-senator seats</li></ol></li><li>2. Review SEC election results<ol style="list-style-type: none"><li>a. The SEC election poll opened on Wednesday, April 14 at 12:01am HST and closes on Wednesday, April 21 at 11:59PM HST.<ol style="list-style-type: none"><li>i. Automated OpaVote reminders sent Sat, Apr 17, 12:01 AM and Tue, Apr 20, 2021, 12:01 AM</li><li>ii. 85 of 100 ballots received<ol style="list-style-type: none"><li>1. FYI only: As of April 20, 2021 at 11:00am, 75 of 100 ballots have been received.</li></ol></li></ol></li></ol></li><li>3. Review Senator committee preferences</li></ol>	<ol style="list-style-type: none"><li>1. Chair Beaule moved to recommend D. Harris-McCoy to move from alternate to a 3-year seat on the GEC. Seconded by Eichelberger. Motion passed by acclamation. Further discussion for filling vacancies will be moved to email.</li><li>2. Results from the SEC election will be forwarded to the SEC.</li><li>3. The next CFS meeting on May 7, 2021 will be extended. New meeting time will be: 9:00am – 10:30am.</li></ol>
<b>Adjournment</b>	<p>The next meeting of the Committee on Faculty Service will be on May 7, 2021.</p>	<p>Chair Beaule made a motion to adjourn; seconded by Yagi. Meeting adjourned at 10:11 AM.</p>

Respectfully submitted by S. Yagi, Secretary  
Approved unanimously on May 7, 2021.