Committee on Faculty Service Meeting Agenda

Date: August 25, 2022

Time: 2:00 PM Zoom link:

Attendance

Members

Name	Role	Attendance
Richard Medina	Member	Present
Naiyi Fincham	Member	Present
Peter Leong	Member	Present
Seungoh Paek	Member	Present
Teresa Schiff	Member	Excused
Marguerite Butler	Member	Absent
David Flynn	SEC liaison	Present
John Kinder	UHMFS Office	

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by SEC Liaison David Flynn at 02:04 PM.
	Introduction David Flynn Peter Leong, LTEC Seungoh Paek, LTEC Naiyi Fincham, Center for Language & Technology Richard Medina, Center for Language & Technology	
Review of Minutes	1. Review of 5/31/2022 Minutes	1. Approved to postpone Minutes (5/31/22)
Chair's Report	1. Items from SEC 2.	1. No action
SEC Report	Review on number of Constituency	1. SEC liaison reported that the SEC voted at its August 8 meeting that Amy Hubbard and Andrew Wertheimer remain senators until the issue is resolved by CFS. John will be able to give the committee more specific numbers of constituency for each college, but there will be some transitional times that the numbers might not be perfect as faculty is "shifting." We may need a special election.
	Committee Member Recruitment - Bylaws Article IV Section 1,e.	2. We may need to recruit 14 more non-senate or senate members for the standing committees to comply Bylaws Article IV. Section 1,e. There is no need for election. Will discuss this further at the next meeting.
Action Items	1. None	1. No action

University of Hawai'i at Mānoa Faculty Senate

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Guest(s)	1. None	1. No action
Committee Reports	1. None.	1. No action
Unfinished Business	1. None	1. No action
Business	Committee Officer Elections Meeting Schedule	Chair - Leong nominated Medina to be chair, Medina accepted, and voted. Secretary - Leong nominated, Paek accepted, voted Committee will meet twice a month - 2nd and 4th Wednesday every month 3 PM.
Adjournment	The next meeting of the Committee on Faculty Service will be on September 14th, 3 PM.	Meeting adjourned at 03:02 PM

Respectfully submitted by Seungoh, Secretary Approved unanimously on September 8, 2022.