

# MANOA FACULTY SENATE

Executive Committee

Meeting Minutes

Meeting Date: September 10, 2012

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	X	David Ericson Vice -Chair	X	Kristin Herrick (Staff)	X	Chancellor Tom Apple	2:00 – 3:00	Noel Kent	3:30 – 4:00		
John Casken Secretary (SEC)	X	Richard Chadwick Secretary (MFS)	X	Ka`iluani Kauhai		VCAA Reed Dasenbrock					
Tom Conway	X	Ian Pagano	X			VCAFO Kathy Cutshaw					
Carolyn Stephenson	X										

Subject	Discussion/Information	Action/Strategy/Responsible Person/s
<b>CALL TO ORDER</b>		Meeting was called to order at 2:00 by Chair Manini.
<b>CHAIR'S REPORT</b>	No items to report.	
<b>CHANCELLOR APPLE</b>	Chancellor Apple continued to respond to the list of questions that had been prepared by the SEC. Included were comments on strengthening the Manoa campus; noted the approach to non-tenured positions in previous universities at which he had worked; problem of hiring R faculty whose appointment letters included no instructional responsibilities; creating a civil workplace – it was	Chancellor will make the position description for J. Donovan's new assignment available.

Subject	Discussion/Information	Action/Strategy/Responsible Person/s
	noted that the Ombuds position had been defunded and then lapsed; Chancellor's continued concern for the campus in light of the Athletics Concert fallout; continues to apologize in the community for his news conference; explained that he sees J. Donovan playing a key role in marketing the university in a new 'land grant' role and noted that the appointment was revenue neutral as the Chancellor would not be hiring for three current vacancies in marketing/PR.	
<b>APPROVAL OF MINUTES</b>		Moved by R. Chadwick to accept minutes as re-circulated with corrections. All approved
<b>ADMINISTRATIVE STAFF REPORT</b>		<ol style="list-style-type: none"> <li>1) Agreed that Sept 19 MFS Meeting Agenda should contain: <ol style="list-style-type: none"> <li>a) Whistle Blower Motion as presented by CAB</li> <li>b) Motion for two Congress meetings on Oct 17 and March 20 – if March 20 is not during Spring Break</li> <li>c) Presentation and Short Q&amp;A from Chancellor total of about 15 minutes</li> <li>d) Meeting must end at 4:30 pm</li> </ol> </li> <li>2) Retreat with Committee Chairs for Sept 12. <ol style="list-style-type: none"> <li>a) Accepted Draft agenda as circulated to include i) Introduction, ii) Shared Governance Approach at all levels, iii) SEC Liaison Responsibilities, iv) Committee Chair Responsibilities, v) resources overview, vi) Issues discussion, vii) Objectives of 2012-2013, viii) Agenda for retreat with Senate and Administrative leaders.</li> </ol> </li> <li>3) Issues for the Sept 26 Meeting. <ol style="list-style-type: none"> <li>a) Need to use the M301 Policy approach when closures are considered so that faculty are involved at the beginning of the process.</li> <li>b) Update on the Magoon facility</li> <li>c) Manoa's priorities in the budget process – as opposed to the Systems priorities</li> </ol> </li> </ol>
<b>OLD BUSINESS</b>	Reported by D. Ericson that the possibility of using the "College of Education" site for faculty housing	

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action/Strategy/Responsible Person/s</b>
	was being discussed. No major objections had been raised by the College of Education faculty	
<b>VISITOR</b>	Prof. Noel Kent from Ethnic Studies presented his concerns that faculty had appeared not to respond to the Stevie Wonder Concert and its fall-out. Members and Dr. Kent reviewed the situation and possible options	After discussion members agreed that it was best to have the Concert as an informational item on the agenda and N. Kent would be free to speak on the issue.
<b>OLD BUSINESS - CONTINUED</b>	<ol style="list-style-type: none"> <li>1) Reported that there was no response to requests for volunteers to replace W. Chang (Law) and B. Glazier (SOEST)</li> <li>2) No response for Manoa Assessment Committee volunteer member</li> <li>3) T. Sammons is still working on a committee member for the General Education Committee</li> </ol>	<ol style="list-style-type: none"> <li>1) Agreed that the request for volunteers should be made at the Sept. 19 meeting.</li> <li>2) Agreed to request a volunteer at the Sept. 19. meeting.</li> <li>3) R, Chadwick made a motion to approve the CFS nomination of V. Lebbin to serve on the I.L.O. Committee. Motion passed 5 in favor, 1 abstention.</li> </ol>
<b>NEW BUSINESS</b>		Agreed that the letter from S. Hippensteele on sustainability should be held over till the Sept 17 meeting.
<b>ADJOURNMENT</b>		R. Chadwick made a motion to adjourn. All in favor. Meeting adjourned at 4:20pm

Draft minutes submitted by  
John Casken, SEC Secretary

SEC voted unanimously to approve the minutes on 9/24/2012