

MANOA FACULTY SENATE

Executive Committee Meeting Minutes

Meeting Date: January 28, 2013

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple					
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	P	Ka`iluani Kauhai		VCAA Reed Dasenbrock					
Tom Conway		Ian Pagano	P			VCAFO Kathy Cutshaw	P 2:30 – 3:15 pm				
Carolyn Stephenson	P										

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:45pm by Chair Manini.
APPROVAL OF MINUTES		I.Pagano moved that the minutes of January 14, 2013 be approved as corrected. Motion approved unanimously.
CHAIR’S REPORT	Discussion on the topic of “academic rigor” as raised at the Chancellor’s Town Hall meeting. New Senator Orientation	Agreed that the topic of academic rigor might need additional clarification – perhaps through CPM, CORGE, CAPP. Noted that Chancellor Apple will not be able to attend the February 4, 2013 meeting of the SEC so the agenda item settling topics for discussion will be dropped. Agreed that the best date for the orientation might be as soon as possible after the election - possibly the first or second week of April. K. Herrick will follow up with a Doodle survey after new senators have

Subject	Discussion	Action/Strategy/Responsible Person/s
		<p>been informed of the election results.</p> <p>Agreed that the agenda for the meeting should be discussed in a February 2013 meeting.</p>
ADMINISTRATIVE STAFF REPORT	<p>Noted that the minutes were outstanding from the following committees: COA, CFS, GEC, CORGE, and CSA.</p>	<p>SEC liaisons for these committees were asked to follow up with their respective committees.</p> <p>Noted that I. Belton's schedule will limit him to serving only on MAC.</p> <p>D. Chadwick moved to appoint I. Belton to MAC. Motion approved unanimously.</p>
GUEST: VICE-CHANCELLOR KATHY CUTSHAW	<p>K. Cutshaw Vice-Chancellor for Administration Finance and Operations and SEC members reviewed a number of issues including closure of facilities such as PBRC and Kewalo, time allowed for faculty feedback on Renovation Master Plan, the Landscape Master Plan and maintenance versus beautification. Also discussed the various bills being heard at the Legislature that affect UH and UHM.</p>	<p>K. Cutshaw to think about criteria for facilities decision-making.</p>
NEW BUSINESS	<p>Data on Faculty, Staff and Executive count</p>	<p>Engaged Scholarship Activity deferred to February 04, 2103.</p> <p>Agreed that it could be useful to invite UHERO to discuss staffing patterns at UHM to be able to develop more disaggregated data and clearer definitions of staffing categories.</p> <p>Need also to find out how many unfilled and temporary positions are currently at risk of being "swept".</p>
ADJOURNMENT		<p>Motion to adjourn made by D. Chadwick. All approved. Meeting adjourned at 3:47 pm</p>

Respectfully submitted by J. Casken. Minutes approved on February 4, 2013.