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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: Wednesday, October 25, 2023, 10:30-11:30 AM
LOCATION: **POST 807** or Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Kahea Faria	P (Zoom)	Scott Rowland	P	Jenny Brown (ASUH rep)	E	Christine Beaule	P (Zoom)
Mahealani Kaneshiro	P (Zoom)	Shauna Sibonga	P (Zoom)	Paul McKimmy (OVPAE rep)	P (Zoom)	Lisa Fujikawa	P
Keahiahi Long	E	Brad Taylor	P	Max Xiong (Enrollment Management rep)	P (Zoom)	Vicky Keough	E
Nadine Ortega	P	June Zhang	P	Gerry Busch (SEC liaison)	(Zoom)	Rose Paradise	P

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by the Chair at 10:36
REVIEW OF MINUTES		Minutes from 10/11 meeting approved by acclamation.
INFORMATION ITEMS	<p>Liaison reports (as collected by a Google Form prior to the meeting) can be found at the bottom of this document.</p> <p>Is declining a Zoom invitation sufficient to be excused from a GEC meeting? One suggestion is to ask people who decline the Zoom invitation to give a reason why they are declining. There is a place to do this somewhere at the bottom of the Zoom invitation.</p>	
ACTION ITEMS		
DISCUSSION ITEMS	1. GenEd re-design. The working group met for an hour and a half on 10/24. Questions included where to start. Do we go for learning outcomes as opposed to topical coverage?	



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Then design a program that addresses those outcomes. Would we need to bring the outcomes before the faculty senate beforehand or not? Christine also suggested engaging with students and faculty at campus fairs. At what point in the process do we do this?

What should we base a new GenEd on? What style should it take? Should we make big changes or incremental changes? Minutes for that meeting are [here](#).

One problem with the piecemeal approach is that folks have a tendency to add rather than replace (or remove).

There are inquiries coming in from the CCs and other campuses and administration so the clock is ticking.

The chair and v Chair of GEC will contact CAPP to ask where they are in the process of reviewing the Baseline proposal. Paul suggests that if there is not a satisfactory answer, the GEC should next contact the SEC because the direction for CAPP to do the review is a Faculty Senate resolution.

Christine asserts that it is the GEC's kuleana to make changes to GenEd, which is also stated in the [MOU](#). CAPP's kuleana is not to generate new programs.

CAPP *is* reviewing the Baseline. The resolution directing them to do so has a deadline to present a report in AY 2024, whenever that is. Most folks seem to think that AY 2024 is this current academic year.

If it happens that CAPP approves the Baseline, what will the GEC do?

Christine says that even if Faculty Senate politics were to not be a hindrance, the GEC and its boards should be communicating with faculty and students. This is because it is important to have input from the larger faculty and student bodies.



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	<p>Maybe we can put together a brief presentation to give to department meetings. Paul says that at least one slide needs to tell folks what it is we want them to do.</p> <p>2. We didn't get to this.</p> <p>3. Comments from the W-board regarding non-system transfer students. Our current proration structure is mis-aligned with respect to class standing. We will take this up at the next meeting.</p>	
NEW BUSINESS		
UPCOMING MEETINGS	<p>REMAINING FALL 2023 MEETINGS: Wednesdays from 10:30 - 11:30 AM in POST 807 (and on Zoom)</p> <ul style="list-style-type: none"> • November 8 • November 22 • December 6 	
ADJOURNMENT		Meeting adjourned at ???

Respectfully submitted by Scott Rowland, Secretary.

Approved on 11/8/2023 by acclamation.

LIAISON REPORTS

- GEO Director (Christine Beale): The WICHE Interstate Passport will sunset at the end of this calendar year. The OVPAE has issued a memo detailing our timeline and procedures for doing so, and I've updated our website page on the Passport accordingly: <https://manoa.hawaii.edu/gened/students/articulation/interstate-passport/>
The GEO had a table too at Discover UH Manoa this past Saturday. We gave info on Gen Ed requirements to many groups of middle and high school students, and answered lots of questions about Early College, AP and IB equivalencies, and transfer of credits from the CCs.
- E Board (Scott Rowland): The E-board approved HWST 461 and started discussion about WGSS 361/ECON 361 (I think - I was late). The bulk of the meeting was dedicated to whether or not to hold an E-focus workshop for faculty and if so, what it should cover. They are aware that UHM needs more E-focus courses and they thought that maybe aiming the workshop at departments where E-focus might not necessarily be obvious might be fruitful.
- O Board (Shauna Sibonga): O Board met and is continuing work as normal. No notable updates at this time.
- W Board (Mahealani Kaneshiro): The W board continued reviewing proposals and were in contact with instructors if there were still outstanding questions about their proposals or concern of work load. The W board would like the GEC to review the transfer credit policy regarding the number of W courses students are required to complete.



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- Div Board (June Zhang): Board is continuing with regular work.
- HAP Board (Kahea Faria): HAP met on 10/12 and discussed four proposals. HAP members will follow up w ES 221/SUST 222, and FSHN 186 and 186L to request for additional information; do a final review of PACS 108's updated syllabus, and cast their votes. Next meeting is scheduled for November 9th.