



November 24, 2013

To: Mānoa Faculty Senate Executive Committee

From: Ashley Maynard, Chair

Subject: Committee on Professional Matters Fall Report, 2013-2014

The Committee shall be vigilant in protecting the academic freedom of all scholars, and shall review and evaluate such topics as classified research, sexual harassment, gift giving, and the like which may come before it either as a matter of policy or on a case-by-case basis.

Members

Joel Moffett, Non Senator (joined late November, 2013); Ashley Maynard, CSS (Chair); Duane Stevens (Vice Chair); Kalpana Kallianpur (JABSOM); Gabor Mocz, ORU; Janice Shoultz, NDH; Victoria Szymczak, LAW; Michelle Tallquist (JABSOM); Elizabeth Tam (JABSOM); Stephen Vargo (Business); Anna Wieczorek (CTAHR); Doug Vincent, SEC Liaison

Fall Meeting Dates

Sep 13; Oct 9; Nov 6; committee will also meet on Dec 11, 2013

Charges from Senate Executive Committee

- #4.14: Mail Handling
- #5.13: Faculty Hiring, Promotion & Tenure v. Non Tenure Track Positions (*CPM / CAB)
- #6.14: Administrative policy proposal: PI/Program director change.
- #10.13: Counting Course Credits on Cross-Listed Courses
- #22.13: Tenure of Administrators
- #24.13: Periodic Review of Faculty
- #27.13: Status of University Affiliated Research Center (*CORGE / CPM / SEC)
- #35.12: Faculty Classifications (*CPM / CORGE)
- #36.13: Faculty Engaged Scholarship Activities
- #55.12: Office of Student Affairs Course Subject Code

The Committee on Professional Matters (CPM) of the University of Hawai'i at Mānoa Faculty Senate (UHMFS) met three times in the fall 2013 semester before this report was compiled. CPM chair Ashley Maynard also attended a MFS SEC/committee chairs retreat with the UHM administrators on October 14, 2013 and the UHMFS committee chair retreat with the SEC on October 31, 2013. Following are summary statements on issues we were assigned.

#4.14: Mail Handling

The Committee gathered information from VCAFO Cutshaw and from Kristin Herrick, who did some research on the legal issues. The issue was sent back to SEC with the comment that this didn't seem to be a CPM matter.



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#5.13: Faculty Hiring, Promotion & Tenure v. Non Tenure Track Positions (*CPM / CAB)

In 2012-13, CPM recommended that CAB and SEC should address the issue of the proportion of the budget devoted to instructional faculty. We will be continuing this conversation in Spring 2014 with CAB.

#6.14: Administrative policy proposal: PI/Program director change

CPM met with Kris Hanselman from UHPA and discussed this issue. We will continue to discuss this issue at our December 11 meeting.

#10.13: Counting Course Credits on Cross-Listed Courses

CPM will discuss this issue in the Spring semester.

#22.13: Tenure of Administrators

CPM discussed this issue last year and recommended that DPC criteria of the department be used to determine tenure. The decision of tenure rests at the level of the department, not at that of administration.

#24.13: Periodic Review of Faculty

CPM discussed this issue last year and we continue to look at issues of periodic review, also called post-tenure review. In Fall, 2013, we met with Beverly McCreary from OVCAA and Kris Hanselman from UHPA to discuss this issue. We will continue to discuss this at our December 11 meeting.

#27.13: Status of University Affiliated Research Center (*CORGE / CPM / SEC)

CPM has yet to engage this issue.

#35.12: Faculty Classifications (*CPM / CORGE)

CPM discussed this issue last year and will dedicate more time to it in the Spring, 2014 semester. Thus far, we know that there are seven classifications of faculty at UHM. Given that Chancellor Apple has expressed publicly his concerns about the classifications, we would like to invite him to meet with CPM and CORGE in the Spring to share his perspectives and address questions we may have.

#36.13: Faculty Engaged Scholarship Activities

CPM discussed this issue last year and asserted that this proposal was not enforceable. Departments may consider adding something related to engaged scholarship to their DPC procedures if they wish.

#55.12: Office of Student Affairs Course Subject Code

CPM will discuss this issue in the Spring, 2014 semester.