

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE September 3, 2024

MEETING TIME 2:30 PM – 3:30 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Joanna Philippoff	Senator	Present
Jessica Gasiorek	Member	Present
Justin Walguarnery	Member	Present
Joseph Foukona	Senator	Present
Alice Tse	Member	Present
Aimee Chung	Member	Present
Yao Hill	Non-voting ACSC	Present
Arby Barone	Non-voting GSO Rep	Present
Ann Sakaguchi	Non-voting SEC liaison	Present
VACANT	Non-voting ASUH Rep	

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Introduction of members	The meeting was called to order by Sakaguchi at 2:32pm.
Review of Minutes	1. NA (Kick-off meeting)	1. NA
Chair's Report	NA	1.
Action Items	NA	

Guest(s)	NA	
Committee Reports	NA	
Unfinished Business	NA	

New Business	<ol style="list-style-type: none"> SEC liaison presentation: notes role of SEC liaison (to connect MFS to CEE); reminds members that 3 unexcused absences constitute resignation; quorum to hold a meeting is 50% + 1; notes schedule of MFS meetings for Fall 2024. SEC can refer issues to CEE; CEE may also bring their own issues forward for discussion and approval <ul style="list-style-type: none"> Reviews definition of shared governance and SEC liaison role, which includes guidance on procedures and making sure minutes and reports are sent to SEC office Chair of MFS this year is Edo Biangioni; Ann Sakaguchi is Vice Chair. Interim GEO director is Ashley Maynard. If you are not able to attend, inform committee chair for an excused absence; if you need to resign, you can inform committee chair or John Kinder (MFS) Elections <ul style="list-style-type: none"> Justin was elected chair by acclamation. Jessica elected Vice-Chair by acclamation. Joseph elected secretary by acclamation. September 18th MFS meeting - Agenda items from CEE due September 9th Issues remaining from Spring 2024 report AY 2024-2025 Current Issues Justin has been in touch with all programs that did not submit assessment reports in the previous cycle. This is a reporting year (i.e., assessment report due November 2024) Yao asks if committee would like to look at updated assessment questions Yao suggests brainstorming how we can have more members/participating faculty for assessment reviews and feedback (early 2025) Fall Meeting Schedule - 1x/month, via Zoom 	<ol style="list-style-type: none"> Three vacancies in the CEE; aim to fill out CEE's roster. Justin to contact John Kinder, who will send out recruitment email Members can also recruit individually (colleagues we know potentially interested in assessment) Justin will send out email with scheduling options
Adjournment	<p>Meeting adjourned at 3:31 pm.</p> <p>The next meeting will be scheduled via email.</p>	

Respectfully submitted by Joseph Foukona, Secretary
Approved on 9/26/2024