

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: April 6, 2015 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	Vice Chancellor for Academic Affairs Reed Dasenbrock	2:00 pm – 2:35 pm
Kelley Withy	P	Peter Garrod	P	Ashley Maynard	E	Board of Regents Chair Randy Moore Regent Benjamin Kudo	3:07 pm – 4:15 pm
Stacey Roberts	P					Carolyn Stephenson – Chair, CAPP	1:55 -4:20 pm
John Kinder – Staff	E	Rebecca Fraser – Staff	E			Duane Stevens -- Senator	1:30 – 4:20 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:30 pm
REVIEW OF MINUTES	1. The minutes of March 16, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by P. Garrod to approve the minutes as amended; second by K. Withy. Passed unanimously.
CHAIRS REPORT	Chair Ron Bontekoe reported. 1. Chair Bontekoe reported that John Kinder has officially started as the executive assistant. 2. Chair Bontekoe has sent the Bylaws change regarding restructuring CoRGE to COR to Ian Pagano to organize the vote of the Congress. Ron reminded the SEC to vote on the Bylaws.	1. No action needed. 2. The vote of the Congress will held this week.
GUEST	Vice Chancellor for Academic Affairs Reed Dasenbrock. 2:00 pm -- 1. Common system-wide UH course evaluation system has been developed by a system-wide working group. The white paper report is being reviewed by UHPA. VCAA Dasenbrock discussed the proposed common course evaluation system. The challenge with “course evaluations” is whether it belongs to the	1. No action needed by the SEC.

	<p>Department or to the individual faculty. Lately students have raised concerns that they evaluate courses and instructors and there seems to be no improvement. Establishing ownership of course evaluations needs to be determined. It's clear that more work needs to be done to find an effective method of course evaluation which includes consideration of teaching WI, Focus courses.</p> <p>2. VCAA Dasenbrock was asked about the proposed switch from FS to QR as part of the GENED core. He indicated that the proposed 2018 start date was OK with him. He said that Hokulani Aikau had already developed a timeline for implementation.</p> <p>3. 3+2 programs – VCAA Dasenbrock briefed the SEC on the implementation of the 3+2 program with Chinese institutions. VCAA Dasenbrock was asked about ISS involvement in the implementation. Dasenbrock assured the SEC that ISS is closely involved.</p> <p>4. CTAHR resolution – VCAA Dasenbrock asked about the origin of the CTAHR resolution. The SEC told Dasenbrock that we had recommended changes to the resolution but had not yet heard back from the CTAHR Senate.</p> <p>Board of Regents Chair Randy Moore and Regent Benjamin Kudo 3:00 pm --</p> <p>1. BOR request for alternative budgets (with tuition increase and without the tuition increase.) Regent Kudo explained that the BOR needs to have different scenarios on how the budget will be developed. To be able to understand, the BOR needs good numbers about the budget not just “seven or eight PowerPoint slides”.</p> <p>2. Clarification of BOR admonishment of President Lassner. Chair Moore clarified this issue. He reminded the SEC that the Board of Regents is a governing board and members do act independently. Due to sunshine laws the BOR often can't take positions so it is prudent for the</p>	<p>2. No action required of the SEC.</p> <p>3. No action required of the SEC.</p> <p>4. No action required of the SEC. The SEC thanked Vice Chancellor for Academic Affairs Reed Dasenbrock for meeting with the SEC and addressing these issues.</p> <p>1. No action required of the SEC.</p> <p>2. No action required of the SEC.</p>
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	<p>President to take a position and he is often encouraged to do so.</p> <p>3. Faculty Workload. Regent Kudo explained that they need good numbers on workload (especially at UHM) to be able to respond to queries from the Legislature. There is no easy answer. Workload is not easily quantified and under pressure from certain legislators, they need to be able to respond. Regent Kudo reminded the SEC that critical legislators are concerned about the return on the investment of precious state dollars. And as fiscal mismanagement “events” continue to make the news, the pressure continues to mount; that these individual events can be rationalized into overall mismanagement. After the previous financial scandals, starting with the “Wonder Blunder,” UH and the Regents have been trying to restore confidence with the legislators; that we are in a “rehabilitation” phase. The SEC reminded the regents that many of these financial missteps are not the fault of the faculty but of the administration. With respect to workload, the Regents understand that it is the Department Chairs that are responsible for assigning workload but there is a greater concern about whether they (DCs) are in fact monitoring workload. The Regents need to be reassured, so they can reassure the legislators that someone is paying attention.</p> <p>4. Relationship between UHM and UH system. The SEC asked the Regents about the external reviewer WICHE President David Longanecker who had been brought in to review the relationships between UH System and UH Manoa. The SEC asked whether they had talked with Longanecker. Regent Moore said that they hadn’t seen any report but he had a productive telephone conversation with Longanecker.</p>	<p>3. No action required of the SEC.</p> <p>4. No action required of the SEC. The SEC thanked Regent Chair Moore and Regent Kudo for the fruitful conversation. We appreciated them taking time to meet with the faculty.</p>
COMMITTEE REPORTS	<p>1. CAB – CAB met this past week and is reviewing the MCO reorganization. They will meet again on April 8, 2015 with the Chancellor discuss the reorganization.</p>	<p>1. No SEC action required.</p> <p>2. No SEC action required.</p>

	2. CPM – the Chair of CPM is on extended leave. Vice Chair Jennifer Griswold will be taking over as Chair.	
OLD BUSINESS	<ol style="list-style-type: none"> 1. CTAHR Resolution on Promotion to A4 and A5 [DOC] D. Vincent sent back the resolution to the Chair and Vice-Chair of the CTAHR Faculty Senate encouraging changes to the resolution. No response has been received. 2. QR Resolution for MFS meeting [PDF]. The QR resolution will stay as is, including the 2018 implementation. 	<ol style="list-style-type: none"> 1. The SEC will await a response from the CTAHR Faculty Senate. 2. The SEC should have a plan should the Senate balk at the lengthy resolution. That a substitute resolution be available to come from the floor should serious reservations be raised. The SEC has asked Monica Stitt-Bergh and members of the QR working group to be available for questions at the April 15, 2015 Senate meeting.
NEW BUSINESS	<ol style="list-style-type: none"> 1. UH Press Reorganization Proposal [PDF] 2. Callousness of UH Customer Service. SEC raised concerns about poor customer service from various on campus offices. Phones aren't being answered; service to faculty, staff and students is not good at all by a number of UH office. This needs to be addressed. 3. Agenda for the Senate meeting on April 15, 2015 4. Agenda for the SEC meeting on April 13, 2015 	<ol style="list-style-type: none"> 1. SEC referred this item to CAB for review. 2. The SEC will continue to study the issue. 3. An agenda for the April 15, 2015 MFS meeting was developed. 4. An agenda for the April 13, 2015, SEC meeting was developed.
ADJOURNMENT	The next meeting of the SEC will be on Monday, April 13, 2015 at 1:30 pm in Hawaii Hall 208	Motion to adjourn was made by P. Garrod and seconded by K. Withy. All approved the motion. Meeting adjourned at 4:25 pm.

Respectfully submitted by Doug Vincent, SEC Secretary.

Approved unanimously on April 13, 2015