

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: January 24, 2011

Attendance:

Susan Hippensteele (Chair)	X	Kristin Herrick, staff	X	Chancellor Hinshaw	X	Greg Takayama	X
Lilikala Kame`eleihiwa	X	Martin Rayner	X	VCGRE Ostrander			
Shirley Daniel	X	Halina Zaleski	X	VCAA Dasenbrock			
Rosanne Harrigan	X tel	David Duffy	E	VCSA Hernandez			

Subject	Discussion	Action/Strategy
Call to Order	Chair Hippensteele called the meeting to order at 3:15 pm in Hawaii Hall 208.	
Chancellor Hinshaw	<p><u>Strategic Plan</u> Chair Hippensteele provided the group with an update about the Strategic Plan Writing Group's benchmarking progress. The SP Writing Group met in two separate sessions last week to discuss the format of the revisions. Follow-up meetings for each group are being scheduled for the next two weeks. Kathy Cutshaw and Chair Hippensteele are still working on revisions to the flowchart. The SP Working Group expects to formally transmit to this body and to the Chancellor within 3 weeks, and to complete the revisions by February 14, 2011.</p> <p><u>Strategic Opportunity Fund – draft (January 3, 2011)</u> The primary order of business to discuss with the Chancellor was the Chancellor's <u>Strategic Opportunity Fund – draft</u>, which she had provided at the SEC/Admin Retreat at the beginning of the month.</p> <p>Chair Hippensteele noted that there was concern that the first year process, as it was described in the <u>Strategic Opportunity Fund – draft</u>, may not allow for broad participation and fairness throughout all the units on campus.</p> <p>Chancellor Hinshaw said that she wanted to get started soon, and that she is eager to move forward. Hinshaw envisioned 5 positions for each of the two priorities – (1) Native Hawaiian and (2) Sustainability.</p> <p>The group discussed various ways that the initiatives might be implemented. One advantage of these</p>	<p>Chair Hippensteele will forward the minutes of the ACCFSC meeting to the Chancellor.</p> <p>Chancellor will forward the proposal for a separate Native Hawaiian Language and Culture University at UH Hilo to the SEC.</p>

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	<p>priorities is that they do seem to be consistent with some major cross-cutting themes in the Strategic Plan.</p> <p>Chancellor Hinshaw noted that these topics are also of interest at the community/state level, and that she is very anxious to get this moving. She noted that it is a good time for the University to generate State partners.</p> <p>Additional process issues were discussed, including the use of a lead coordinator to initially screen proposals, versus using a committee to initially screen proposals. The SEC suggested that perhaps a short pre-proposal could be screened by the committee in order to flesh out the proposals. The SEC was specifically concerned that the designated leaders would make decisions and cut proposals at an early stage without involving the committee. SEC noted that the process in the first year should as much as possible be the same as that outlined for future years.</p> <p>Chair Hippensteele noted that she had been discussing the committee composition with Kathy Cutshaw and that the proposed committee composition might be provided in the next week. Chair Hippensteele noted that the tentative committee make up that was still being discussed included (1) faculty senate reps; (2) admin reps; (3) student governance reps; and (4) alumni reps.</p> <p>The SEC asked whether there was a particular salary range or faculty level (assistant, associate & full) that would restrict these initiatives.</p> <p>The Chancellor noted that there was not a specific salary range and that this applies to all faculty ranks.</p> <p>The SEC asked how far along the Chancellor's office was in the identification of the criteria.</p> <p>Chancellor Hinshaw noted that she is currently working on putting together the criteria, and that she hopes to have this complete within the next week and a half.</p> <p><u>Highlights from the Legislature: Governor's Speech</u></p> <p>Hinshaw noted that the administration has been called to the legislature frequently. The SEC asked how things were going with the legislature.</p> <p>Hinshaw noted that the Governor's speech touched on a number of issues including:</p> <ol style="list-style-type: none"> 1. A proposal for a separate Native Hawaiian Language and Culture University at UH Hilo; 2. A possible cut to State worker retirement/medical benefits and other social programs due to a decrease in federal funding; 3. Forming a new day corps to put people to work on CRP programs; 4. The effects of delayed infrastructure maintenance on the University and State levels; 5. Raising certain taxes on alcoholic beverages, perhaps soda, and perhaps tax part-time residents; 6. A 100 million dollar fund from the federal government to increase our IT capacity; 7. Generating our own food and energy resources; 8. A department for early childhood education in the Cabinet. 9. Support for Native Hawaiian programs, particularly at UHH. 	

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	<p>There may be some issues that the new Governor has identified programs and priorities for UH that may not be consistent with what the UH administration has conveyed.</p> <p>At this critical juncture, Chancellor Hinshaw noted that we need to stay in communication with the state legislative leaders and members, as well as our alumni who might have influence.</p> <p>The Governor did not address the Aloha Stadium issue, except that he intended to cut off all money for future improvements to Aloha Stadium.</p> <p>Chancellor noted that she does not want ownership of Aloha Stadium, and that there are a lot of suggestions about what to do with it. Personally, she thinks Aloha should be sharing revenue with UH Manoa, but the Governor did not give a clear sense about whether or not this would happen.</p> <p>The Chancellor noted that R&M was one of our priorities, and that we may want to develop more efficient contracting methods for building repairs to eliminate numerous bidding and contracting transactions.</p> <p>The SEC asked whether the UH would be updating the counts of alumni in each district.</p> <p>Chancellor Hinshaw said yes, that this would be revised.</p> <p>The SEC asked whether there was any discussion about RTRF.</p> <p>The Chancellor noted yes, and that RTRF is essential for growing the research enterprise.</p> <p><u>ACCFSC Faculty Budget Workshop</u></p> <p>The SEC brought up the budget workshop that was held in early January. An overarching issue is the lack of transparency between the UH system and the campuses. The SEC noted that there is also an increase in administrative costs, versus the research and teaching mission resources.</p> <p>Hippensteele noted that bringing up the workshop at ACCFSC revealed a lack of support by the VP for CCs for the Workshop.</p> <p>There was further discussion about the need for a clear voice and representation for UHM on the system level.</p> <p><u>Information Systems & Transparency</u></p> <p>The group had a discussion about transparency of information and improvement in the information systems. Particularly, there is concern about the Kuali FMIS system and Google Mail. These issues have been discussed in ACCFSC. Another issue is the Distance Learning Education Committee which hasn't met and has little input from the faculty who have to use the system.</p> <p>The Chancellor noted that her previous University organized broader user groups to test new systems. This helped make sure that the new systems were developed to meet the campus needs,</p>	

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	<p>and also provided some cost estimates for transitions to new systems.</p> <p>The SEC repeated their concerns about security and privacy of the proposed Google email systems.</p> <p>The Chancellor understood that we need broader faculty and user input as we are looking at new systems, and assured the SEC that she would address the specific issues discussed here.</p>	
Approval of Minutes	<p>Minutes for Dec 20, 2010 were approved as revised.</p> <p>January 3, 2011 minutes were approved.</p> <p>January 10, 2011 minutes were approved</p>	<p>KH will post the approved minutes to the Senate website.</p>
Planning for future meetings	<p>S. Daniel noted that she would be traveling on UH business from Feb 14 through March 25.</p> <p>For the Feb 14 meeting, none of the administrative team may be available.</p> <p>Kathy Cutshaw is not available to attend the next SEC meeting as scheduled, due to an off campus meeting, and the SEC agreed to excuse her.</p>	<p>KH will mark S. Daniel as excused from Senate and SEC meetings throughout this period.</p> <p>KH will inform Cutshaw's office that she is excused.</p>
Chair's Report	<p><u>ACCFSC Meeting</u> Chair Hippensteele noted that the ACCFSC met on Friday of last week. The meeting addressed many contentious issues.</p> <p><u>Manoa Representation</u> VP Johnsrud tried to impose a rule that all UHM faculty senate representatives have to provide input through the UHM SEC representative. This was strongly resisted, as it is inconsistent with the Charter of ACCFSC.</p> <p><u>Class Size Cap</u> Class size caps were also discussed. The issue was who was responsible for determining the class size caps. Chair Hippensteele noted that the UHM1 form should note the original class size.</p> <p>ACCFSC is putting together a memo that all Chairs will sign that says that class size is an academic issue that faculty must be consulted on.</p> <p>Academic Calendar Linda Johnsrud is withdrawing the academic calendar proposal.</p> <p><u>Summer Tuition</u> Summer tuition has been reduced everywhere but Manoa. Hilo and West Oahu has been reduced from \$316-\$242/credit hour. Manoa stays at \$316/credit hour. VP Linda Johnsrud made this decision. They don't know what impact these changes will have on summer enrollment. If this doesn't increase enrollment – the summer school budget will be severely depleted and they will have to increase tuition again. The SEC was concerned that this decision was made without conducting market research.</p>	

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	<p><u>Howard Todo to ACCFSC</u> Howard Todo was asked to come to the next ACCFSC meeting. Chair Hippensteele suggested that we put together questions about the University budget in preparation for his meeting.</p>	
Old Business	<p><u>CAB Resolution – Senate Absenteeism</u> The CAB resolution was not addressed at the last Senate meeting because we lost quorum. Our bylaws dictate that Resolutions must be voted on at the Senate meeting immediately following the one in which it was first read. Therefore, next year’s SEC is going to have to begin the process again in the fall or in May so that it comes up for approval at the October 2011 Congress meeting.</p>	
Adjournment	<p>The meeting was called to order at 5:45 pm, and all unresolved business was to be discussed at the next SEC meeting.</p>	