

EXECUTIVE COMMITTEE Minutes

MEETING DATE August 12, 2024
 MEETING TIME 1:30 PM - 4:30 PM
 LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present, excused at 2:07 pm
Erin Centeio	Member	Present
David Flynn	Member	Present
Camaron Miyamoto	Member	Excused
Sarita Rai	SEC Sec.	Present
Raphael Raphael	Member	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Laura Lyons	iVP AE	1:30 pm - 2:00 pm
Paul McKimmy	iAVPAE	1:30 pm - 2:00 pm
Michael Bruno	Provost	2:30 pm - 3:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The Zoom meeting was called to order by Chair Biagioni at 1:32 PM.
Review of Minutes	1. The draft minutes of the 8/5/2024 Senate Executive Committee were circulated electronically.	The previous minutes were adopted as corrected with 6 votes in support & 1 vote opposed.
Chair's Report	<p>New Chair E. Biagioni reported:</p> <ol style="list-style-type: none"> 1. The University Council on Articulation does not currently include a member from the MFS, apparently due to the vacancy being filled before an MFS candidate was proposed. Required membership is spelled out in EP 5.209, Section D.2. Alan Rosenfeld is the convener of the UCA. E. Biagioni has sent an email to A. Rosenfeld to ask him to reconsider appointing the candidate proposed by CFS and SEC. <p>All Campus Council of Faculty Senate Chairs (ACCFSC) will be on August 23rd. E. Biagioni and A. Sakaguchi plan to attend. Although it is normal for the MFS chair to be one of the ACCFSC co-chairs, it is not guaranteed</p> <ol style="list-style-type: none"> 2. UHMFS Website updates: <ol style="list-style-type: none"> a) All approved MFS Committee minutes housed on the Senate Shared Drives have been posted to our website. b) 2024-25 MFS Committees web pages have been updated. Total senators count is 57 so September Senate quorum is 29. c) 2024-25 MFS Committee Listserv accounts have been updated. d) MFS website Archive Collection of Senate actions are now updated at 60% of the 2023-24 AY. 	<ol style="list-style-type: none"> 1. Requested that L. Lyons recommend Kathy Ferguson for the University Council on Articulation. 2. no action taken.

	<p>e) SEC members should forward to the SEC Chair tasks to be assigned to John</p> <p>f) Data request by C.Stephenson. President Lassner responded by indicating beyond what we had asked for. Noted that the data is available publicly.</p>	
Action Items	<p>1. A representative of the SEC is needed to present the topic Faculty Senate: Faculty Governance and How You Can Get Involved at the <i>New Faculty Fall Orientation</i> on Friday, August 23 from 12:15 - 12:30 pm. The venue is the Campus Center Executive Dining room. Draft 2024-25 NFO presentation</p>	<p>1. R. Raphael volunteered to make the presentation at the New Faculty Orientation, and was approved by acclamation.</p>
Guest(s)	<p>1. iVPAE Laura Lyons & iAVPAE Paul McKimmy (1:30 pm - 2:00 pm)</p> <p>1. P. McKimmy said the latest approved MOU is from 2021. L. Lyons agreed that the assessment of the GEO director and hiring of the Gen Ed director used to be jointly conducted with SEC. The last GEO director was evaluated two or three years ago - and the SEC provided input. The evaluation was not done this year because AVPAE knew that the GEO director was leaving.</p> <p>M. Butler pointed out that the Gen Ed external reviewers were unaware of the role of CAPP in Gen Ed policy (as per the external review report), thus there is ongoing confusion about the structure of oversight of our Gen Ed program.</p> <ul style="list-style-type: none"> SEC members suggested starting a discussion of a new, more streamlined MOU that should not require revision until major structural change occurs, perhaps based on the following rough draft: Draft General Education MOU submitted by Marguerite and Sarita GEC Folder materials in the SEC shared Drive <p>2. Discussion of how the new faculty classification based on SCR 201 and the related BOR policy is being (since August 1, 2024) applied to Mānoa. L. Lyons stated that specialist faculty who are teaching and do peer-reviewed research may wish to reclassify to F-11.</p>	<p>1. No action taken.</p> <p>2. Invited L. Lyons and/or P. McKimmy to make a presentation to the SEC or MFS or Congress on the new faculty classification.</p>

<p>3. Discussion of the University Council on Articulation (UCA).</p> <p>L. Lyons indicated that she would approve the SEC's request to appoint Kathy Ferguson to the UCA.</p> <p>2. Provost Michael Bruno (2:30 pm - 3:15 pm)</p> <p>Update: Enrollment is going strong with over 2900 incoming freshmen, similar to last year's.</p> <p>Discussion topics:</p> <p>1. When asked about the plans at the Provost's office for the coming year, including goals and initiatives, M. Bruno stated there is a lot he would like to work on with the SEC. Specific examples include streamlining processes such as reorgs and GenEd. His office's recent successes include progress on faculty classification and workload; and progress in research funding.</p> <p>2. Following up on data requested on 5/13, CAB asked Sandy French for all the information for Manoa for all new positions - executives, faculty, and staff, both at the UH system and UHM, since the last reorg.</p> <p>Provost Bruno pointed out some confounding factors, including the move of some personnel such as Facilities and HR from UHM to UH system (under J. Gouveia), and also parking and Title IX. M. Bruno stated that any positions created at the system level were not taken from Manoa, and that any positions transferred from UHM to the system will be returned to UHM when and if the UHM Chancellor position is restored.</p>	<p>3. No action taken.</p> <p>2. No action taken.</p>
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	<p>3. The SEC requested a budget allocation for new technology for the MFS office (noted that the SEC budget decreased from 15K to 10K in the year 2020).</p> <p>M. Bruno suggested speaking with G. Yoshimi (with cc to the provost) about having hybrid meetings in the MFS office. Budget restoration requests should be made to his Office and he would discuss the funding with Sandy French.</p> <p>4. When asked about how to move forward with possible evolution of the General Education requirements, the provost suggested working on articulation pathways between 2-year and 4-year campuses, similar to the way the UHM College of Engineering has a pathway whereby students who finish at a CC can immediately enter the third year at UHM.</p> <p>5. When asked about the proposed Campustown on the Ewa side of University avenue, M. Bruno said a firm (PBR Hawaii) had been hired to begin the design process, beginning last week. The process is expected to take a year, and involves communication with many stakeholders. The provost stated that the motivation for moving the College of Education was to bring them to the center of campus, much more than to free their existing space for further development. Work is ongoing to find a new location for the Lab School.</p> <p>The provost was also asked about making Paradise Palms more of a resource for students who work late in the afternoons and evenings. The provost anticipated that a plan would be coming out soon. Relocation of units from QLC and advisers to the former Sinclair Library is also being worked out, with Kapa`a Oliveira taking the lead.</p>	
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	<p>The provost mentioned a group meeting next week with Students and Faculty for Justice.</p> <ul style="list-style-type: none"> Next visit with Michael Bruno is on August 26, 2024. 	
Committee Reports	<ol style="list-style-type: none"> CAB (SR) – Adjourned for the summer. CAPP (CS) – Adjourned for the summer. CFS (MB) – Adjourned for the summer. COA (BR) – Adjourned for the summer. COR (CS) – Adjourned for the summer. CPM (CM) – Adjourned for the summer. CSA (CM) – Adjourned for the summer. GEC (MB) – Adjourned for the summer. CEE (AS) – Adjourned for the summer. Campus Climate Committee (BR) – Fall schedule will hopefully include Free Speech Panel, Pilina Circles, and watch parties. Details to follow. Grad Council (CS) – Adjourned for the summer. 	<ol style="list-style-type: none"> No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken.
Unfinished Business	<ol style="list-style-type: none"> Discussion of Parliamentary Search <ul style="list-style-type: none"> Interview questions to be consistently asked across all candidates email to Parliamentarians <p>Entered into Executive Session at 3:56 PM. Moved out of Executive Session at 4:10 PM</p> 	<ol style="list-style-type: none"> Moved to interview the remaining two candidates: 6 in favor; 1 opposed, motion carries.

MĀNOA FACULTY SENATE

Business	1. Senate office communication practice when communicating to MFS Senators. (Note to be removed: recent email discussion about the Leading with Excellence Conference & Retreat)	1. Deferred to the next meeting.

<p>New Business</p>	<p>1. Possible rescheduling of MFS meetings from the third Wednesday of the month to the second Wednesday of the month, to allow more time between the MFS meeting and the BoR meeting (to begin in October 2024).</p> <ul style="list-style-type: none"> • Resolutions are not testimony because the BOR will only hear testimony if it is relevant to an item on their agenda • To submit resolutions well in advance of the BOR meetings, might move our MFS meeting to the 2nd Wednesday • Cannot change our Fall MFS meeting because it will create chaos - suggest that we do this starting January 2025. • Room secured for fall meetings, so can continue via zoom or f2f or hybrid. <p>2. Adding to the UHMFS Committee Calendar the deadline by which committee resolutions have to be at the SEC. Also, the deadline is noon two Mondays before the MFS meeting.</p> <ul style="list-style-type: none"> • SEC doesn't approve resolutions brought forward by committees. SEC does provide feedback on the resolutions for the committees' consideration and decides whether to place the resolution on the agenda. <p>3. Scheduling in-person SEC meetings. Perhaps once a month, and if so perhaps on the first Monday of each month?</p> <p>4. Scott Sinnett, (2019-24) Faculty Athletics Rep (FAR) term will expire soon.</p> <p>5. Kelley Withy, (2021-24) MFS COIA Rep term will expire soon.</p> <p>6. GEO Director and SEC members on the Search Committee - what are we looking for from a GEO Director vis a vis MFS?</p>	<p>1. To be discussed at the next meeting.</p> <p>2. Discussion to be continued.</p> <p>3. Postponed to next meeting</p> <p>4. Postponed to next meeting</p> <p>5. Postponed to next meeting</p> <p>6. Postponed to next meeting.</p>
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MĀNOA FACULTY SENATE

	<ul style="list-style-type: none">○ The GEO director search is happening soon, so should not postpone who would be appropriate to be on the GEO search committee from MFS.	
	The next regular meeting of the Senate Executive Committee will be convened on Monday, August 19, 2024 at 1:30 pm.	
Adjournment	Noting the time and hearing no objections, Chair E. Biagioni adjourned the meeting.	Meeting adjourned at 4:35 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on August 19, 2024.