

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE June 15, 2020
MEETING TIME 1:30 PM - 3:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice Chair	Present
Jim Potemra	SEC Secretary	Present, excused at 3:00 pm
Ann Sakaguchi	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
Brent Sipes	Member	Present
Christine Sorensen Irvine	Member	Present
Carolyn Stephenson	Member	Arrived at 1:42 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair T. Conway at 1:33 PM.
Review of Minutes	1. The draft minutes of the 6/1/20 Senate Executive Committee were circulated electronically.	1. A.Sakaguchi made a motion to approve the 6/1/20 meeting minutes; seconded by B. Sipes. The minutes were approved with 8 votes in favor; 0 abstentions.
Chair's Report	1. Update on ACCFSC meeting with VP Straney 2. 2019-20 MFS Committee Reports	1. No action was taken. 2. All annual committee reports have been forwarded to the SEC.
Action Items	1. Senator eligibility to perform committee work during the summer.	1. SEC decided that retired faculty could participate over the summer but not vote; their attendance is not counted for quorum.
Guest(s)	1. None.	

<p>Committee Reports</p>	<ol style="list-style-type: none"> 1. CAB (AS) – No report. 2. CAPP (CS) – No report. 3. CFS (TN) –Ethics committee requests received. Will review. 4. COA (JG) – No report. 5. COR (JP) – No report. 6. CPM (TN) – Return to Campus Fall 2020 report transmitted June 11 to SEC. Requesting that SEC share with UH admin and UHPA. 7. CSA (JG) – No report. 8. GEC (CS) – No report. 9. CEE (PM) – No report. 10. UHPA (AS) – Chair T. Conway attended the last UHPA meeting. Legislature will reopen on 6/15. July 1 raise will occur, January raise still in negotiation. 11. WASC (CS) – No report. 12. Mānoa Design Team Committee (CSI) – Meetings were held on June 5 and June 12. <p>June 5 meeting</p> <p>Finalized global engagement area, adding ISS and revised functional statement to reflect stronger emphasis on academic research and learning outside of Hawaii. Areas still in global engagement, MIX, NSE, Study Abroad, Faculty & Scholar Immigration. Moving forward with org charts for this area.</p> <p>Graduate Division discussion. Admissions, records functions move as proposed to enrollment management. Need more clarity on re-envisioned graduate division on what we want it to be and articulate working relationship with academic excellence and research. Discussed leadership title</p>	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. SEC requests CPM to review some report content prior to further release. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken. 12. No action was taken. Discussion to occur at next meeting.
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	<p>June 12 meeting</p> <p>Graduate division. Smaller working group to discuss details (positions, implementation, etc.) Christine/Laura/Roxie to take lead.</p> <p>Academic excellence. Only change is to move military science/aerospace to academic excellence.</p> <p>Student Success. Strengthen the student success functional statement to tie in growth and development with academic success.</p> <p>Business office. Retain current reporting line.</p> <p>Climate, equity & conflict mgmt + compliance & investigation. Initial meeting with Chip, Jan G, Carrie and David to further discuss overall structure and functions (and clarity on jurisdictions); request made to Amy to assist.</p> <p>Continue to work on strengthening function statements to better describe intent for each area. Will work on addressing questions in full reorg proposal and/or separate FAQs.</p> <p>Next meeting July 2. Focus on Student Success and Research.</p>	
Unfinished Business	<p>1. None.</p>	
Business	<p>1. GEC governance and the GEC/SEC relationship</p> <ol style="list-style-type: none"> SEC to ask Provost about thematic pathways that did not come to faculty Senate and oversight of GEO office Role of SEC in evaluation of GEO director and timeline - prior to January 2021. Website and bylaws processes related to GEC/GEO 	<p>1. Action and next steps.</p> <ol style="list-style-type: none"> SEC to ask Provost about thematic pathways that did not come to UHMFS and oversight of the GEO. Invitations to T. Conway; C. Stephenson; J. Potemra; P. McKimmy; C. Sorensen Irvine; J. Griswold; B. Sipes; C. Beaule; G. Apuzen-Ito; H. Zaleski; W. Pearson; and L. Lyons.

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New Business	<ol style="list-style-type: none">1. Response to Merika Hunter email on social justice PD2. Campus Climate Committee message	<ol style="list-style-type: none">1. Discussion moved to next SEC meeting.2. Feedback will be shared with the committee by T. Nguyen
Adjournment	The next meeting of the Senate Executive Committee will be on June 22, 2020.	P. McKimmy made a motion to adjourn; seconded by A. Sakaguchi. Meeting adjourned at 3:57 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on June 22, 2020.