

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      August 5, 2024  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Zoom

### Members

| Name               | Role       | Attendance               |
|--------------------|------------|--------------------------|
| Edo Biagioni       | Member     | Present                  |
| Marguerite Butler  | Member     | Present, left 4:24 pm    |
| Erin Centeio       | Chair      | Present                  |
| David Flynn        | Vice Chair | Present                  |
| Camaron Miyamoto   | Member     | Present                  |
| Sarita Rai         | Member     | Present                  |
| Raphael Raphael    | MFS Sec.   | Present                  |
| Brian Richardson   | SEC Sec.   | Present                  |
| Ann Sakaguchi      | Member     | Present                  |
| Carolyn Stephenson | Member     | Present, arrived 1:32 pm |
| John Kinder        | Staff      | Excused                  |

### Guests

| Name           | Role            | Time              |
|----------------|-----------------|-------------------|
| David Lassner  | CEO             | 2:00 pm - 2:30 pm |
| William Puette | Parliamentarian | 2:35 pm - 3:05 pm |

# MĀNOA FACULTY SENATE

| Subject                  | Discussion/Information   | Action / Strategy / Responsible Person  |
|--------------------------|--|---|
| <b>Call to Order</b>     | The meeting was called to order.   | The Zoom meeting was called to order by Chair Centeio at 1:30 PM.   |
| <b>Review of Minutes</b> | <p>1. The draft minutes of the 7/22/2024 Senate Executive Committee were circulated electronically.</p> <p>2. The draft minutes of the 7/29/2024 special Senate Executive Committee were circulated electronically.</p>  | <p>1. The previous minutes were adopted as corrected by unanimous consent.</p> <p>2. The previous minutes were approved with unanimous consent.</p> |
| <b>Chair's Report</b>    | <p>1. 8/1 Special Board of Regents meeting</p> <p style="padding-left: 20px;">a. Board Meeting updates</p> <p style="padding-left: 40px;">i. Risk assessments were updated - Categories were government and compliance, maintenance, and information technology. Information technology and government/compliance stayed as a high priority.</p> <p style="padding-left: 40px;">ii. Other risk factors got better or stayed the same</p> <p style="padding-left: 40px;">iii. Students and employees feel safe on campuses</p> <p style="padding-left: 40px;">iv. SCA (school of cinematic arts) – lots of testimony to try and get resources for the film school at Manoa – they currently are encouraged to use the resources at West Oahu (ACM facilities)</p> <p style="padding-left: 20px;">b. Presidential Search updates</p> <p style="padding-left: 40px;">i. Erin provided the SEC testimony, and Marguerite provided additional supporting testimony on proposed candidates.</p> <p style="padding-left: 40px;">ii. Regent Lee went straight to a vote for approval</p> <p style="padding-left: 40px;">iii. Lance Yamamoto and Tim Dolan were approved as new PSAG members</p> <p style="padding-left: 40px;">iv. Timeline: PSAG is reviewing applications and the board is</p> | <p>1. No action taken.</p>  |

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|                     | <p>planning on making a decision for initial interviews at the Maui meeting (August 15th)</p> <p>v. Regent Abercrombie and Haning after the vote asked about the faculty proposal</p> <p>1. Chair Lee stated that it would be very difficult to add another faculty to the PSAG.</p> <p>2. University Articulation Committee</p> <p>a. Already filled with Mānoa members by the time we got them a name (filled on May 23 and 29)</p> <p>b. Reminder that this was not specified for Mānoa faculty, but Vice-chair D. Flynn and I felt that it would be good to have a Manoa faculty on it.</p> <p>c. A. Rosenfeld might be open to including our faculty person, but we need to ask L. Lyons</p> <p>d. <a href="https://www.hawaii.edu/offices/vp-academic-strategy/uca/">https://www.hawaii.edu/offices/vp-academic-strategy/uca/</a></p> <p>3. Leading with Excellence Conference</p> <p>a. Moving forward, SEC will be informed/invited</p> <p>4. New chair will begin at the close of this meeting</p> <p>Thank You</p> | <p>2. No action taken.</p> <p>3. No action taken</p> <p>4. No action taken</p> |
| <b>Action Items</b> | 1. None  |  |
| <b>Guest(s)</b>     | <p>1. <b>CEO David Lassner (2:00 pm - 2:30 pm)</b></p> <p>Questions moved to the August 5 meeting.</p> <ul style="list-style-type: none"> <li>Followup from last meeting with President Lassner to refer to a policy stating that individuals on grants or non-state general funded contracts are not eligible for tenure track positions (UHPA Contract, Article XIII, A). (AS)</li> <li>Status of System General Education? (SR)</li> <li>Update on the stadium (EC)</li> </ul>  | 1. No action taken.  |

- Dorm costs for students in the public/private partnerships (EB)
- Update on Campus town and the BOR interests in it. Specifically the COE parcel and the old PBS building (EC)
- State budget and the 40 million dollars taken away from 2024 UH budget and how it will impact the 2025 budget. (EC)

Not asked, move to the next visit

- Status of establishing a committee for parking rates (AS) - if time
  - Commuter plan? (BR)
- SRRC (Special Funds Research Recharge Center) implementation of policies-faculty oversight? (AS)- if time

When asked about the Stadium, President Lassner said that there is one group left standing, who has turned in their proposal. The next step is to work through negotiations; the contract could be awarded next year.

When asked about the cost to students for the new public/private dorms, President Lassner noted that Rise is full indicating market demand, and that the lower fees charged by UH correlate with the lack of maintenance at the UH-run dorms. He also noted that there is currently no state money for housing.

When asked about the \$40 million not approved in the CIP budget, President Lassner said that the plan to deal with the cut is currently being discussed.

When asked about the plans for Campus Town, President Lassner affirmed that the COE will move into the Snyder replacement building. The conversations are continuing.

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|                          | <p><b>2. William Puette (2:35 pm - 3:05 pm)</b><br/> Discussion topic: Parliamentary Services interview<br/> Interview questions<br/> <a href="http://hsap.org/parliamentarian.html">http://hsap.org/parliamentarian.html</a></p> <p>Parliamentarians advise the chair only, parliamentarians do not rule.</p> <p>Modes:</p> <ul style="list-style-type: none"> <li>• Webinar, with no questions (no limit)</li> <li>• Regular class (20 slots)</li> <li>• Record and put it on some videos on YouTube</li> </ul> <p>Might be willing to volunteer for training rather than charge</p> <p>Course offered at UHWO were c. 15 hours (2.5 hours, 6 sessions)</p>  | <p>2. No action taken.</p>   |
| <b>Committee Reports</b> | <p>1. <b>CAB (CS)</b> – Adjourned for the summer.</p> <p>2. <b>CAPP (EB)</b> – Adjourned for the summer.</p> <p>3. <b>CFS (CS)</b> – Adjourned for the summer.</p> <p>4. <b>COA (DF)</b> – Adjourned for the summer.</p> <p>5. <b>COR (EB)</b> – Adjourned for the summer.</p> <p>6. <b>CPM (GB)</b> – Adjourned for the summer.</p> <p>7. <b>CSA (BR)</b> – Adjourned for the summer.</p> <p>8. <b>GEC (GB)</b> – Adjourned for the summer.</p> <p>9. <b>CEE (RR)</b> – Adjourned for the summer.</p> <p>10. <b>Campus Climate Committee (BR)</b> – Meeting to be held on August 6. Meeting schedule set for the Fall semester.</p> <p>11. <b>Grad Council (CS)</b> – Adjourned for the summer.</p> | <p>a. No action taken.</p> <p>b. No action taken.</p> <p>c. No action taken.</p> <p>d. No action taken.</p> <p>e. No action taken.</p> <p>f. No action taken.</p> <p>g. No action taken.</p> <p>h. No action taken.</p> <p>i. No action taken.</p> <p>j. No action taken.</p> <p>k. No action taken.</p> |

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| <b>Unfinished Business</b> | 1. 2023-24 MFS Committee Annual Reports<br>(As of 8/2 the annual reports from CPM & GEC are still pending)   | 1. Postpone until a later meeting.   |
| <b>Business</b>            | <p><b>1. 2024-25 SEC Officer Elections:</b><br/>**Note how ballot will work for each office</p> <p>a. Chair:</p> <p style="padding-left: 40px;">Additional duties:<br/>Co-chair ACCFSC meetings (monthly)<br/>Provost Council meetings (monthly)<br/>Student Fee Advisory Committee (Fall/Spring)<br/>New Faculty Orientation presentation (Fall)</p> <p>b. Vice Chair</p> <p>c. MFS Secretary</p> <p>d. SEC Secretary</p> <p><b>2024-25 MFS Liaison Assignments:</b></p> <p>e. CAPP Liaison</p> <p>f. CAB Liaison</p> <p>g. COA Liaison</p> <p>h. CEE Liaison</p> <p>i. CFS Liaison</p> <p>j. GEC Liaison</p> <p>k. CPM Liaison</p> <p>l. COR Liaison</p> <p>m. CSA Liaison</p> | <p>a. E. Biagioni elected.</p> <p>b. A. Sakaguchi elected</p> <p>c. B. Richardson elected</p> <p>d. S. Rai elected</p> <p>e. Carolyn Stephenson</p> <p>f. Sarita Rai</p> <p>g. Brian Richardson</p> <p>h. Ann Sakaguchi</p> <p>i. Marguerite Butler</p> <p>j. Marguerite Butler</p> <p>k. Cameron Miyamoto</p> <p>l. Carolyn Stephenson</p> <p>m. Cameron Miyamoto</p> |

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|                     | <p>Non-liaison committees</p> <p>n. Campus Climate Committee</p> <p>o. Grad Council SEC Representative</p> <p>2. <i>New Faculty Fall Orientation.</i> The session is titled <b>Faculty Senate: Faculty Governance and How You Can Get Involved</b> and the time frame for it is Friday, August 23 from 12:15 - 12:30 pm. Closer to the date, another email will be sent to check-in and confirm the SEC speaker representative and the venue location. Draft 2024-25 NFO presentation</p> <p>3. Vote by mail student initiative sent to Senate office</p> | <p>n. Brian Richardson</p> <p>o. Carolyn Stephenson is in 2nd year of term on Grad Council for SEC; CAPP selects the second member.</p> <p>2. Sarita Rai will present to the new faculty.</p> <p>3. Decided to request a flyer from the group and circulate it to the MFS, and request that Social Sciences take the lead on this issue.</p> |
| <b>New Business</b> | 1. None   |  |
|                     | The next regular meeting of the Senate Executive Committee will be convened on Monday, August 12, 2024 at 1:30 pm.  |  |
| <b>Adjournment</b>  | Having completed business and hearing no objections, Chair E. Centeio adjourned the meeting.  | Meeting adjourned by chair at 4:34 pm.   |

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on August 12, 2024.