

**CAPP Committee
Meeting Minutes**

MEETING DATE: September 9, 2020 **3:30 PM - 4:30 PM**
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Kim Binsted	P	Maureen O'Brien	P		
Nandini Chandra	P	Carolyn Stephenson	P		
Michael Cooney	P	Jean Thoulag	P		
Kahikina de Silva	P	Amanda Yoshioka-Maxwell	P		
Rachel Lentz	P				
Siobhán Ní Dhonacha	P	Jim Potemra (SEC liaison)	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chair Carolyn Stephenson.
Review of Minutes	<ol style="list-style-type: none"> Review May 6th, 2020 CAPP meeting minutes. Review September 2nd 2020 meeting minutes. 	<ol style="list-style-type: none"> Nandini made a motion to approve the minutes for the May 6th, 2020 meeting; seconded by Kahikina; motion (unanimously) approved, (5 abstentions) Maureen made a motion to approve the minutes for the September 2nd, 2020 meeting; seconded by SND; motion - 8 approved, zero against
Chair's Report	<ol style="list-style-type: none"> None. 	<ol style="list-style-type: none"> No action taken.
SEC Report	<ol style="list-style-type: none"> None 	<ol style="list-style-type: none"> No action taken.
Guests	<ol style="list-style-type: none"> None 	<ol style="list-style-type: none"> No action taken.
Committee Reports	<ol style="list-style-type: none"> None 	<ol style="list-style-type: none"> No action taken.
Unfinished Business	<ol style="list-style-type: none"> Graduate Council representative, postponed to next meeting. In brief, MFS sends 2 reps to Grad Council one from SEC, one from CAPP, Jim is SEC, and CAPP sends another representative. Anybody else eligible and interested? Chair willing to do that. No others put forth. Chair voted in as CAPP representative. 	J. Potemra will notify SEC that C. Stephenson will be second MFS rep to Grad Council.

<p>New Busi, Rachness</p>	<p>RESOLUTION REASSERTING MĀNOA FACULTY SENATE OVERSIGHT OF ALL ACADEMIC PROGRAMS</p> <p>Discussion:</p> <p>History (this issue rolled over from AY19-20 to AY20-21): The typical protocol and process of the University of Hawai‘i at Mānoa (UHM) review of proposed programs occurs via the UHM Mānoa Faculty (MFS) Senate Committee on Academic Planning and Policy (CAPP). This process is being, and has been, entirely circumvented in a very troubling manner.</p> <p>Specifically, the UHM Interdisciplinary Studies Program (IS) appears to be a mechanism for this, for example, as some new UHM Bachelor Degree programs (such as the Spring 2020 UHM IS: Sustainability Studies BA) appear to be approved and launched via UHM IS, without any MFS CAPP review. This process circumvents the typical protocols and process of iterative collaborative MFS CAPP review, which is an engaged review intended to support and strengthen new UHM degree pathways, minors and certificates.</p> <p>CAPP fully supports the core IS principle that students should be able to create unique and creative degree pathways if none such currently exist or are offered by the University, but questions the creation of new degree programs in IS that avoid the required MFS CAPP review. This has set a dangerous precedent.</p> <p>CAPP, with a tight submission deadline of 4:30 PM on 9.9.20, discussed the Resolution at hand in depth, paragraph by paragraph, and voted to approve the submittal of the Resolution to the UHMFS Senate Executive Committee requesting inclusion on the 9.16.20 MFS Agenda, to be discussed and voted on at the 9.16.20 MFS meeting.</p> <p>CAPP members agreed to serve on the following Subcommittees:</p> <p>Undergraduate Certificate in Sustainability Michael Cooney, Kim Binsted, Rachel Lentz</p> <p>Undergraduate Certificate in Sexuality Studies Nandini Chandra, Siobhán Ní Dhonacha, Maureen O’Brien</p> <p>Undergraduate Certificate in Creative Computational Media Kim Binsted,</p> <p>Prior Learning Assessment/ Back Credits Policy Kahikina de Silva, Jean Thoulag</p>	<ol style="list-style-type: none"> 1. 2. CAPP members identified issues of interest for subcommittee work. 3. J. Potemra will notify the SEC about the CAPP schedule: 3:30 on 9/23, 10/14, 10/28, 11/4, 12/9. 4. Kim made a motion to support, agree to, and approve asking the Resolution as amended to be placed by UHM MFS on the 9.16.20 agenda; seconded by Rachel; 10 approved motion, zero against.
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MĀNOA FACULTY SENATE

	<p>Grade Replacement Policy Kahikina de Silva, Maureen O'Brien</p> <p>Course Evaluation System Nandini Chandra, Amanda Yoshioka-Maxwell</p> <p>Outreach/Online Courses Amanda Yoshioka-Maxwell, Michael Cooney</p> <p>Student Data Policies re: online learning/"inclusive access" Jean Thoulag, Rachel Lentz, Maureen O'Brien</p>	
Adjournment	<p>1. The next CAPP meeting will be September 23rd, 2020 at 3:30 PM.</p>	<p>Move to adjourn Kim, and seconded by Jean. The meeting was adjourned at 4:42 PM.</p>

Respectfully submitted by Siobhán Ní Dhonacha (Secretary)

Approved unanimously on September 23rd, 2020.