

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: April 2, 2018 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine	P	David Duffy, Vice-Chair	P			iChancellor David Lassner	3:00 PM - 4:00 PM
Douglas Vincent, SEC Secretary	P	John Casken	P				
George Wilkens	P	Stacey Roberts, MFS Secretary via polycom	P				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Sorensen-Irvine at 2:02 PM.
REVIEW OF MINUTES	1. The minutes of the March 19, 2018 Senate Executive Committee had been circulated electronically.	1. Motion by J. Casken to approve the March 19, 2018 minutes; seconded by G. Wilkens. Approved unanimously.
CHAIR'S REPORT	1. Update on 3/22 BOR meeting. C. Sorensen Irvine provided notes to the SEC on the BOR meeting.. 2. ACCFSC update -- voted to approve the survey and it will go out this week. Discussed bills in the legislature SB 2316 and SB 2319 that were referred to the Judiciary Committee 3. Update on Design Team meetings -- SEC discussed the Saturday March 31 meetings with the Design team. 4. 2018 Manoa Awards ceremony -- MFS Chair has been invited to attend. April 27, 2018. Reception at 2:30 pm and ceremony is at 3:30 pm at Kennedy Theatre.	1. No action taken 2. No action taken 3. No action taken 4. D. Duffy will attend, tentatively.

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	5. Update on MFS Elections (J. Kinder). J. Kinder updated the SEC on the candidacy period. So far 30 vacancies and only six candidates.	5. SEC will encourage colleagues to stand for election to the Senate.
ACTION ITEMS	1. None	1. No action.
GUEST	<p>iChancellor D. Lassner (3:00 PM - 4:00 PM)</p> <p>Discussion points:</p> <ul style="list-style-type: none"> ● Design Team discussions. Went very well, some defensiveness. Validated and probed the ideas and the parking lot got bigger. Trying to schedule follow up meetings with the core team. Enough additional people in each session to have new conversations; some concern about transactional activities; some problem solving but mostly how do we organize to solve problems. Next step will be future open forums with a visual using a star-bursting diagram rather than a hierarchical org chart to show the functions. ● Regarding BOR meeting and reorganization there are some strongly held opinions by the Regents. ● Discussion on the Senate Bills regarding the composition of the Board of the Regents. ACCFSC will send in testimony opposed to be these bills. C. Measures is drafting the ACCFSC testimony opposed. ● Faculty Quality of Life Survey will go out this week from ACCFSC. ● Should the Faculty Senate Chair be on the dais for commencement ceremony? Lassner will check on this. ● David Lassner's Other Priorities: <ul style="list-style-type: none"> ○ Manoa reorganization -- keeping the reorganization moving; pushing the two college reorganizations forward. (Shidler and TIM, LLL and SPAS). ○ Working on how we do philanthropy at UH; D. Vucinich is retiring from UHF. Need to look at relationship between UH and UHF.. ○ Working on Maunakea. Some of the Senate bills would result in the end of astronomy research. ● From past meetings -- recommendations on private donations and conflicts of interest; Syrmos 	1. The SEC thanked iChancellor Lassner for his time and thoughts.

	<p>was asked to be working with CPM on these issues.</p> <ul style="list-style-type: none"> • National Endowment of Humanities putting old UH press books on open access. Working with ORS. • Laulima -- no planned upgrade. • Classroom committee -- don't believe Kuykendall and Keller will be gone in next 5-10 years. Committee has recommended renovations to classrooms in Keller and two for Kuykendall at a cost of \$1.5 M and is holding \$0.5 M for possible renovations of labs and large classrooms. • G. Wilkens -- about hiring practices. About messaging sent to prospective new hires. Asked whether it is common practice to ask if candidate has competing offer. Don't think most colleges do it. • Rumor about a suspension of spousal hires. No moratorium on spousal hires. In fact, added them to faculty excellence group -- on how UH needs to be better at it. 	
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COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (DV) – referred UH HR reorganization to CAB. Meeting is scheduled for Thursday, April 5, 2018 2. CAPP (BP) – No report. Next meeting is scheduled for April 11th. 3. CFS (GW) – No report. Next meeting is scheduled for April 11th. 4. COA (BP) – No report. Next meeting is scheduled for April 5th. 5. COR (DD) –No report. Next meeting is scheduled for April 3rd. 6. CPM (JC) – No report. Next meeting is scheduled for April 6th. 7. CSA (JC) – No report. Next meeting is scheduled for April 11th. 8. GEC (SR) - No report. Next meeting is scheduled for April 6th. 9. CEE (CSI) – No report. Next meeting is scheduled for April 19th. 10. UHPA (GW) – Prohibited practices complaint filed related to ADA compliance online. Voting underway for UHPA Board. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken 7. No action taken. 8. No action taken.. 9. No action taken. 10. No action taken.
UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1. None. 	
BUSINESS	<ol style="list-style-type: none"> 1. Referral - Undergraduate Certificate in Sustainability 2. Committee appointments -- need a standard practice on how to inform committee appointments from CFS and approved by SEC. Who informs faculty member of assignment to committees? Timeliness of appointments is a concern. SEC should be the final notifier of committee appointments in lieu of CFS Chair. MFS Office to notify via email to individual 	<ol style="list-style-type: none"> 1. Issue referred to CAPP. Motion, D. Vincent, second, J. Casken, passed unanimously. 2. SEC will reaffirm appointments through 2019. UROC is requesting another appointment. Motion by G. Wilkens to approve Deborah Mattheus to UROC; seconded by J. Casken. Going forward, J. Kinder of the

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	<p>appointed and copied to the requester. Follow up with official letter signed by MFS Chair.</p> <ol style="list-style-type: none"> 3. Discussion Senate Bill 2316 & 2319 4. Review 3/21 Senate minutes 5. Review 3/21 Congress minutes 6. SEC guest request on 4/30 to present Gen Education Program Review Steering Committee and to the May 9th Senate meeting. 7. Discussion questions for next SEC guest VCS Lori Ideta. questions about new programs (Hanai Hosts, etc.), new plans for orientation, enrollment management, campus climate, student suicide, counseling services workloads, veterans services, housing initiatives. 	<p>Senate Office will send out the letters of appointment with cc's to originator.</p> <ol style="list-style-type: none"> 3. SEC will monitor. 4. SEC reviewed the draft minutes of 3/21/2018 Senate Meeting and will place them on the next Senate agenda. 5. SEC reviewed the draft minutes of the 3/21/2018 Congress Meeting. 6. Motion to invite GEC Chair A. Agcaoili to the SEC to discuss GE review on 4/30. D. Vincent, moved; J. Casken, second. 7. SEC will invite and provide questions to VCS Ideta.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on April 9, 2018.	<p>Motion to adjourn by B. Powell; seconded by J. Casken.</p> <p>Passed unanimously.</p> <p>Meeting adjourned at 5:07 PM.</p>

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on April 9, 2018.