



UNIVERSITY
of HAWAI'I®
MĀNOA

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: November 7, 2016 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler - Chair	E	Vilsoni Hereniko	E	Lilikalā Kame'eleihiwa	P	None	
John Casken - Vice Chair	P	Christine Sorensen-Irvine-by phone 2:45pm	P				
Kelley Withy - SEC Secretary	P	Sarita Rai - MFS Secretary	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Acting Chair Casken at 2:02 PM
REVIEW OF MINUTES	The minutes of the October 31, 2016 reviewed.	Motion to approve made by J. Casken. Seconded by S. Rai. Approved unanimously.
CHAIRS REPORT	<ol style="list-style-type: none"> BOR member meeting summary. New approaches to course evaluation surveys. 	<ol style="list-style-type: none"> No action. Debora Halbert to attend SEC to discuss on December 5th
ACTION ITEMS	MFS committee assignments.	Motion to approve new committee members made by S. Rai. Seconded by L. Kame'eleihiwa. Passed unanimously. <u>COR</u>



UNIVERSITY
of HAWAII®
MĀNOA

		Noa Lincoln Randall Minas <u>CAB</u> Judith Inazu Hyoung-June Park Ruth Hsu <u>CPM</u> Wendy Kawabata Cameron Miyamoto
ADDITION TO AGENDA	None	No action.
GUESTS	None	No action.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB- Kathy Cutshaw discussed finances. Jan Gouveia and Donna Kiyosaki discussed facilities. 2. CAPP-Request MFS motion on Graduate Council and CORGE to be reviewed by SEC. 3. CFS-Meeting tomorrow. 4. COA-Concussion management plan being reviewed; Student athlete concerns discussed; David Matlin coming to the COA meeting 12/1. 5. COR-no report. 6. CPM-no report. 7. CSA-no report. 8. GEC-met last week, course approval conducted. 9. MAC-no report. 10. UHPA-11/5 meeting. Governor's budget not include raises. Navitas creates a way to do curriculum development outside of faculty guidance. Distance education online can't be taken down. 	<ol style="list-style-type: none"> 1. No action. 2. SEC to review committee structure; consider all course review through CAPP. 3. No action. 4. No action. 5. No action. 6. No action. 7. No action. 8. No action. 9. No action. 10. Navitas referred to CAPP and included on the MFS agenda.



**UNIVERSITY
of HAWAI'I®**
MĀNOA

OLD BUSINESS	<ol style="list-style-type: none"> 1. Moore Hall space update 2. Official MFS comments - Biennium Budget request. 3. SEC Priority update - Governance solutions ideas 4. SEC Priority update - Senate Budget model 	<ol style="list-style-type: none"> 1. J. Casken to seek Confucius Institute space agreement. 2. Biennium Budget request was created and submitted without faculty input. SEC requests that all Biennium Budget requests including supplementals be approved by CAB and SEC. 3. Governance issues-SEC recommend that chair of search committee check chancellor candidate references; require faculty approval for firing chancellor. 4. No action.
NEW BUSINESS	<ol style="list-style-type: none"> 1. SEC statement to the Star Advertiser 2. Celebration of Life - Rosanne Harrigan 3. Prepare SEC agenda Nov 14th 4. Finalize Senate agenda Nov 16th 	<ol style="list-style-type: none"> 1. No statement at this time. J. Casken to be SA contact when appropriate. Consider inviting SA Editorial Board to SEC. 2. Possibly January. S. Rai, J. Casken, K. Withy to organize. 3. Questions for chancellor candidates. 4. MFS senate agenda developed.



UNIVERSITY
of **HAWAI'I®**
MĀNOA

ADJOURNMENT		Motion to adjourn made by J. Casken. Seconded by S. Rai. Approved unanimously. Meeting adjourned at 4:20 pm.
--------------------	--	--

Respectfully submitted by K. Withy.
Approved on November 14, 2016.