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**COMMITTEE ON STUDENT AFFAIRS**  
**MEETING MINUTES**

**MEETING DATE:** March 14, 2018 **9:00 AM to 10:15 AM**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Chizuko Allen (Fall Chair)	P	Camaron Miyamoto (Spring Chair)	E			Gary Rodwell UH STAR academic pathway system	9:30 AM - 10:00 AM
Brian Shevelenko (Secretary)	P	Jaylin Petersen- ASUH Rep, Chair of Student Affairs	P (arrived 9:15)				
Adam Tanners	P	Wendan Li - GSO Rep	P				
Vanessa Wong, via polycom	P	Dusko Pavlovic	E	John Casken, liaison	P		
Aaron Ohta	E	Marguerite Butler	E	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by acting Chair Chizuko Allen at 9:02 AM
<b>REVIEW OF MINUTES</b>	1. The minutes of the February 14, 2018 Committee on Student Affairs had been circulated electronically.	1. Motion by Adam Tanners to approve the February 14, 2018 minutes; seconded by Brian Shevelenko. Approved 5 for, 0 against, 0 abstain.
<b>CHAIRS REPORT</b>	1. None.	



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UNFINISHED BUSINESS	1. John Casken shared an update to information presented at the last meeting; that Laulima is scheduled for an(other) upgrade in Winter 2018.	
BUSINESS	<p>1. Review and discuss CAA's request for faculty senate support of their proposal "Technological support for student success." (This document is stored in the committee's shared google folder for reference.) CSA is suggesting a resolution to be brought to the senate, but is awaiting further information on the issues involved.</p> <ul style="list-style-type: none"> <li>a. Adding Minors/Certificate programs to the STAR tracking system.</li> <li>b. STAR should allow students with dual-majors to see both programs in one aggregate screen.</li> <li>c. STAR's "academic journey" cannot track double majors accurately.</li> <li>d. Graduate student degree programs tracked via STAR.</li> </ul> <p>2. Discussion with Gary Rodwell, architect and lead programmer for the UH STAR academic pathway system (9:36 AM- 10:18 AM)</p> <ul style="list-style-type: none"> <li>a. STAR launched in 2007.</li> <li>b. Gary has received a copy of Jennifer Brown's (CAA) request.</li> <li>c. Defining the balance between all the various users (Students, Faculty, Administration, etc).</li> <li>d. Discussion of the difficulties of creating a pathway which accounts for the double majors/minors. 150+ degrees with nearly infinite possible combinations.</li> <li>e. Adding of minors currently running on a test system, have been some bugs, but expect they will be solved in a month.</li> <li>f. Funding (2017-2018): 50% Manoa, 50% System. Though these percentages have varied.</li> </ul>	<p>1. n/a.</p> <p>2. Propose a motion acknowledging the work of CAA and STAR? A resolution being more specific? "Support the efforts..." John Casken will draft a suggestion. If we decide by Apr 6th. We'll communicate by email.</p>



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- g. Current priorities: 19 separate projects, whose priorities are set by the GPS Registration board, which includes reps from all campuses.
- h. The mission and current projects are listed on the [website:www.star.hawaii.edu/resources](http://www.star.hawaii.edu/resources).
- i. Trying to keep the various goals/visions of the campus and students in balance. What are the appropriate goals/messages.
- j. Specific example of “not in plan” message discussed. Is that the right semantics to send the message?
- k. Question: Is there a plan to include graduate pathways in STAR? Each campus has a different person to input that data... STAR has not been shown to “meet the needs” of graduate programs. Currently experimenting with an ‘event based’ structure rather than one which relies exclusively on courses. On the list, but not considered “critical” for graduate programs.
- l. Double majors create a challenge in that the combined pathway needs to be created for each combination... this is a labor intensive process.
- m. Question: There has been an issue of advisors wanting “confidential notes” field. This is not technologically difficult, but politically difficult, because there’s no clear final decision as to whether or not this should be done. Different advisors have different requirements/goals.
- n. Logs are kept of which changes, and who made them, when etc. This information is available in an “audit” report, available by request to registrar’s office or for security reasons.
- o. Is there anything this committee do to help you? The more we communicate with others,



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	<p>the better off we are at the end of the day. It might be useful to meet more often. We're not biased, so the more information/points of view we have, the more unbiased the system can be created. Joy Nishida is CAA rep and responsible for creating the 'rules' the system runs by. She would be perhaps the best one to meet with.</p> <p>p. Is there a "resources/opportunities" section of STAR where groups such as OGE, CTE can post workshops etc?</p>	
<b>ADJOURNMENT</b>	Our next CSA meeting will be on Wednesday, April 11, 2018 in Hawaii Hall 208 from 9:00 AM - 10:15 AM.	Motion to adjourn by Adam Tanners; seconded by Chizuko Allen. Passed unanimously. Meeting adjourned at 10:22 AM.

Respectfully submitted by Brian Shevelenko, Secretary.

Approved on April 11, 2018 with 7 votes in favor of approval and 0 against.