## MĀNOA FACULTY SENATE

# **Committee Meeting Minutes**

MEETING DATE November 12, 2024 MEETING TIME 12:05 PM - 12:40 PM

**LOCATION** Zoom

### Attendance

#### Members

Name	Role	Attendance
Jason Kenji Higa	(Fall) Chair	Present
Kyoung Eun Lee	Vice-Chair	Present
Christoph Rettenmeier	Secretary	Present
Amjad A Ahmad	Member	Present
Sayed Bateni	Member	Present
Erik Franklin	Member	Present
Peter-Michael Seidel	Member	Present
Liang Wang	Member	Present
Carolyn Stephenson	SEC Liaison	Present

#### Guests

Name	Role	Time

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by Chair JK Higa at 12:05 PM.
Review of Minutes	The minutes of the Oct 1, 2024 meeting were circulated electronically	1. K. E. Lee made a motion to approve the 10/1/24 meeting minutes; L. Wang seconded. The minutes were approved unanimously.
Chair's Report	1.	1.
Action Items	1.	1.
Guest(s)	1.	1.
Committee Reports	1.	1.
Unfinished Business	1.	1.
New Business	<ol> <li>Proposed Executive Policy EP 12.501, Proper Care and Treatment of Vertebrate Animals Used in Research and Training</li> <li>Brief discussion on Space Committee nomination</li> </ol>	<ol> <li>Discussion of proposed Executive Policy EP 12.501. Redactions, steps going forward: gather additional background information, distribution to potentially impacted faculty).</li> <li>Nominee selection.</li> </ol>
Adjournment	The next meeting of the Committee on Research will be on December 3rd, 2024.	E. Franklin made a motion to adjourn; seconded by S. Bateni. Meeting adjourned at 12:40 PM.

Respectfully submitted by Christoph Rettenmeier, Secretary.

Approved with XAYE votes to approve and XNAY votes against on December 3rd, 2024.

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