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**COMMITTEE ON FACULTY SERVICE**  
**MEETING MINUTES**

**MEETING DATE:** October 11, 2017      **1:00 PM - 2:00 PM**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Mark Branner	P	Marek Kirs	P			None	
Meda Chesney-Lind	E						
James Foster, Chair	P						
Brian Huffman	E			John Kinder - Staff	P		
				George Wilkens - liaison	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by acting Chair J. Foster, at 1:01 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the September 20, 2017 CFS meeting had been circulated electronically.	1. Motion by M. Kirs to approve the September 20, 2017 minutes; seconded by M. Branner. Approved unanimously.
<b>CHAIRS REPORT</b>	1. John Kinder informed the Committee on Faculty Service (CFS) that Fall Chair Wendy Kawabata (AH) resigned from the senate and CFS effective immediately via email on October 10, 2017. As a result, James Foster will be acting as chair for today's meeting.	1. No action.
<b>UNFINISHED BUSINESS</b>	1. CFS has requested that the SEC forward names of prospective faculty as a member of the MCPP Committee. The SEC nominates the following faculty to the Committee on Faculty Service (CFS) for consideration to the MCPP committee: John Casken, SONDH Lori Fulton, COE Paul McKimmy, COE	1. Motion by M. Branner to recommend that the SEC forward the following (5) faculty members to the MCPP Committee for consideration; seconded by J. Foster. Approved unanimously.



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	Luke Flynn, HIGP Joseph DeFrank, CTAHR	
<b>BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Faculty recommendation to the Coalition on Intercollegiate Athletics (COIA) representative, Kelley Withy, JABSOM</li> <li>2. Graduate Council recommendation to the vacant MFS position</li> <li>3. Official referral 1 to 2 volunteers for Veterans Task Force</li> <li>4. Interim Chancellor Lassner requesting four representatives to serve on the WASC Steering Committee; refer to CFS to other names with some volunteers.</li> <li>5. Review the current 2017 AH election to fill the vacated MFS seat AND the CFS committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion by M. Kirs recommending Kelley Withy as the new COIA representative; seconded by Branner. Approved unanimously.</li> <li>2. Motion by M. Branner recommending any CAPP member to the Graduate Council to fill the vacant MFS seat. In the event no CAPP member accepts this nomination, then CFS recommends the nomination of Brian Powell (SOEST) to the Graduate Council to represent the vacant MFS seat; seconded by J. Foster. Approved unanimously.</li> <li>3. Motion by M. Branner to request a list of faculty members from the SEC for consideration to the Veterans Task Force; seconded by M. Kirs. Approved unanimously.</li> <li>4. Motion by M. Branner requesting a list of faculty members from the SEC for consideration to the WASC Steering Committee; seconded by M. Kirs. Approved unanimously.</li> <li>5. Motion by M. Branner recommending Brad Taylor to fill the vacated A&amp;H seat</li> </ol>



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	assignment for the remaining senate term ending August 31, 2018.	and CFS position; seconded by M. Kirs. Approved unanimously.
<b>ADJOURNMENT</b>	1. The next meeting of the Committee on Faculty Service will be on November 8, 2017	Motion to adjourn by M. Kir; seconded by M. Branner. Passed unanimously. Meeting adjourned at 2:04 PM.

Respectfully submitted by John Kinder, staff.

Approved on November 8, 2017 with all votes in favor of approval and 0 against.