

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      January 8, 2024  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Member	Present
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present, arrived at 1:33pm
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present, arrived at 1:35pm
John Kinder	Staff	Present

### Guests

Name	Role	Time
April Quinn	Acting Sr. Advisor to the Provost	3:00 pm - 3:45 pm
Makena Coffman	Director ISR	3:00 pm - 3:45 pm
Christine Beale	Director GEO	3:00 pm - 3:45 pm

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>	Meeting was called to order.	The Zoom meeting was called to order by chair Centeio at 1:30 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 12/18/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
<b>Chair's Report</b>	1. Update on special BOR meeting on January 4, 2024 2. Faculty Development fund and council - Kap CC 3. Invitation as chair of ACCFSC to meet with Chair Nahale-a of the BOR 4. No SEC meeting on January 15 due to State Holiday - Dr. Martin Luther King Jr. Day 5. MFS Committee actions deadline today at 12 noon to the SEC for the January 17 Senate agenda	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. Discussed in the Business Section.
<b>Action Items</b>	1. Request for consultation on proposed Executive Policy on Micro-credentials -Consultation memo on proposed Micro-Credentials -Proposed Micro-Credentials EP 5.2XX  2. Request for consultation on proposed AP 5.201 Academic Programs Names and CIP Codes - Consultation memo on proposed AP 5.201 - Proposed AP 5.201 CIP codes	1. Motion by D. Flynn to refer issue to CAB and CAPP, with CAPP as the lead, seconded by R. Raphael. Approved by unanimous consent.  Noted that the due date for response should be March 8, 2024 (45 business days). E. Centeio will request an extension to the appropriate due date.  2. Motion by D. Flynn to refer issue to CAPP and CAB, with CAB as the lead, seconded by R.

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		Raphael. Approved by unanimous consent.
<b>Guest(s)</b>	1. <b>April Quinn, Makena Coffman &amp; Christine Beaulé (3:00 pm - 3:45 pm)</b> 2023 High Impact Practices (HIPs)	1. Agreed to invite them to present at the January Senate meeting.
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (CS)</b> – No Report. Next meeting TBD January.</li> <li><b>CAPP (EB)</b> – No Report. Next meeting TBD January.</li> <li><b>CFS (CS)</b> – Next meeting TBD January. CFS members will be working reviewing the seven Textbook Strategy Committee candidates this week for recommendation to the SEC.</li> <li><b>COA (DF)</b> – No report. Next meeting is scheduled for February 6, 2024.</li> <li><b>COR (EB)</b> – No report. Next meeting TBD January.</li> <li><b>CPM (GB)</b> – No report. Next meeting TBD January.</li> <li><b>CSA (BR)</b> – No Report. Next meeting is January 11th. Then, CSA will continue to meet on the first Thursday of the month.</li> <li><b>GEC (GB)</b> – No report. Next meeting January 17, 2024.</li> <li><b>CEE (RR)</b> – No report. Next meeting TBD January.</li> <li><b>Campus Climate Committee (BR)</b> – Met January 2nd. Focused on issues on campus connected to Israel-Hamas conflict, including possible activities. Date not yet set for February meeting.</li> <li><b>Grad Council (CS)</b> – No report. Next meeting Jan. 23, 2024.</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

<b>Unfinished Business</b>	1. Group discussion of 2022-23 GEC Annual Report	1. Motion by D. Flynn to postpone to the next regularly scheduled meeting, seconded by C. Stephenson. Approved by unanimous consent.
<b>Business</b>	<p>1. Review 1/17 Senate agenda</p> <p>CAB - MOTION TO UPDATE THE DOCUMENT ON “FACULTY GOVERNANCE OF UNIVERSITY OF HAWAI‘I AT MĀNOA GENERAL EDUCATION</p> <p>Agenda to also include:  Chair’s report  including Presidential search</p> <p>High Impact Practices by Christine Beaulé et al.  perhaps include examples  30 minutes minimum including question and answer  4:00 start time might be later</p> <p>2. Review draft 12/13 Senate minutes</p> <p>3. Review Draft 10/18 Senate minutes</p> <p>4. Additional Bylaws &amp; Rules of Order suggestions</p> <p>Rules of Order Section 2 Elections, Article 2 Section 3, replace CFS with SEC – only in relation to bylaws and charter</p> <p>Discussed removing “Otherwise, resolutions and motions may be introduced according to the Rules of Order of the Mānoa Faculty Senate, Article I, Section 3.” from Section 2g. (page 15)</p>	<p>1. Motion by B. Richardson to add the motion to change the GEC Governance Document to the next Faculty Senate agenda, and for the SEC chair to suggest to CAB that the motion be modified to request that (in accordance with the FS bylaws) the FS approve first reading of the governance document rather than immediate approval. seconded by E. Biagioni. Approved by unanimous consent.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>Motion by D. Flynn to approve the agenda, seconded by B. Richardson. Approved by unanimous consent.</p> <p>4. No action taken.</p>

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<b>New Business</b>	1.	
	The next regular meeting of the Senate Executive Committee will be convened on Monday, January 22, 2024 at 1:30 pm.	
<b>Adjournment</b>	Having completed business and hearing no objections, acting chair Centeio adjourned the meeting at 4:32 PM.	Motion by D. Flynn to adjourn, seconded by R. Raphael. Approved by unanimous consent.

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on January 22, 2024.

**UNIVERSITY OF HAWAI‘I AT MĀNOA FACULTY SENATE**

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