

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** November 14, 2016 2:00 pm  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Vilsoni Hereniko	P	Lilikalā Kame'eleihiwa, arrived 2:20 pm	P	David Lassner	3:15 pm - 4:15 pm
John Casken - Vice Chair	P	Christine Sorensen-Irvine	P			John White, Chancellor candidate	4:15 pm 5:15 pm
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Butler at 2:03 PM
<b>REVIEW OF MINUTES</b>	1. The minutes of the November 7, 2016 meetings had been circulated electronically before the meeting.	1. Motion to approve the 11/7/2016 minutes by J. Casken; seconded by S. Rai. Passed unanimously.
<b>CHAIRS REPORT</b>	1. Pre-meeting discussion on today's SEC guests 2. Teacher Leader Graduate Certificate referral 3. Report to BOR in January	1. Questions discussed. 2. Referred to CAPP 3. Request major accomplishments and needs from senators from each school.
<b>ACTION ITEMS</b>	1. CFS recommendation to GEC	1. Motion made by K. Withy, seconded by S. Rai to approve Jon

		Goldberg-Hiller to GEC. Approved unanimously.
<b>GUESTS</b>	<ol style="list-style-type: none"> <li>1. D. Lassner-letter to students regarding election stress to go out shortly; discussion of review of Gen Ed curriculum; discussion of individual schools having faculty senates.</li> <li>2. J. White shared ideas and answered questions.</li> </ol>	<ol style="list-style-type: none"> <li>1. Need to make clear that GEC Committee is a Committee of the Mānoa Faculty Senate and General Education Office is in a supportive role under the administration.</li> <li>2. No action.</li> </ol>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (LK) – No report.</li> <li>2. CAPP (CS) – Large workload.</li> <li>3. CFS (JC) – Reviewing circumstances surrounding SEC replacement.</li> <li>4. COA (KW) – No report.</li> <li>5. COR (MB) – No report.</li> <li>6. CPM (VH) – No report.</li> <li>7. CSA (VH) – No report.</li> <li>8. GEC (SR) – General Education Executive Summary reviewed. No progress on Gen Ed review.</li> <li>9. MAC (SR) – No report.</li> <li>10. UHPA (CS) – No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. See discussion with D. Lassner above.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. SEC Priority update - Strengthening Mānoa Autonomy</li> <li>2. SEC Priority update - Implementing Process for Review of Administration</li> </ol>	<ol style="list-style-type: none"> <li>1. Deferred.</li> <li>2. Deferred.</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Reso in Honor of Rosanne Harrigan</li> <li>2. Prepare SEC agenda Nov 21st</li> <li>3. Finalize Senate agenda Nov 16th</li> </ol>	<ol style="list-style-type: none"> <li>1. Finalized.</li> <li>2. Finalized.</li> <li>3. Finalized.</li> </ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on November 21, 2016.	Motion to adjourn by S. Rai; seconded by J. Casken. All

		approved the motion. Meeting adjourned at 6:10 pm.
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Respectfully submitted by Kelley Withy

Approved unanimously on November 21, 2016.