

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: April 9, 2018 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, via Polycom	P	David Duffy, Vice-Chair	E			VCS Lori Ideta; and Christine Quemuel	3:00 PM - 3:45 PM
Douglas Vincent, SEC Secretary	P	John Casken	P				
George Wilkens	P	Stacey Roberts, MFS Secretary	P				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION		ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER			Meeting was called to order by Acting Chair, B. Powell at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the April 2, 2018 Senate Executive Committee had been circulated electronically.		1. Motion by J. Casken to approve the April 2, 2018 minutes; seconded by S. Roberts. Approved unanimously.
CHAIR'S REPORT	1. Update on meeting with the BoR Personnel meeting on shared governance. The question was how is the Board is doing with shared governance? C. Irvine provided feedback to the Board. Need to have more communication with faculty, we often have to demand to have the administration communicate with us. The Board does routinely meet with students, but not with faculty. Board needs to do more to improve communication. Shared governance is more of a problem with UH System than with UH Mānoa administration. Board asked questions to the faculty members. Two co-chairs of ACCFSC were present. They emphasized the need for honest and open communication; Mānoa requires fixing broken trust.		1. No action needed

	<ol style="list-style-type: none"> 2. Update on Design Team plans, will meet this week and has dates scheduled in late April to have open forums. Design team is meeting this Wednesday, Campus update is April 24 from Lassner. Between 10-1, place to be determined. 3. Update on MFS Candidacy (J. Kinder) -- MFS elections opened today. 13% have voted already. Library Service and Shidler had no candidates. Estimate that there are 69 Senators. Polls close on the 18th on Friday. 	<ol style="list-style-type: none"> 2. No action needed. 3. J. Kinder will send out MFS reminder emails in hopes to increase election participation.
ACTION ITEMS	<ol style="list-style-type: none"> 1. None 	<ol style="list-style-type: none"> 1. No action.
GUEST	<p>VCS Lori Ideta; and Christine Quemuel (3:00 PM)</p> <p>Discussion points:</p> <ul style="list-style-type: none"> ● Update on new programs (Hanai Hosts, etc.): ● Update on new plans for orientation and enrollment management: ● Update on campus climate: ● Update on student suicide (Blue Line) and counseling services workloads: ● Update on veterans services: ● Update on housing initiatives: ● WICHE Passport and how they think it would work for Manoa <p>Interim Vice Chancellor for Students, Lori Ideta and Interim Assistant Vice Chancellor for Diversity briefed the SEC on programs benefiting students. New programs such as the Hanai Hosts which hopes to help with retention of students are going well. Ideta singled out the Office of Veteran Student Affairs and its director, Kenith Scott as a program doing great things. They provided a handout summarizing all the programs out of the Office of Student Affairs.</p>	<ol style="list-style-type: none"> 1. The SEC thanked VCS L. Ideta and Christine Quemuel for their time and thoughts.

COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (DV) – CAB met on April 5, 2018, VCAFO Kathy Cutshaw met with CAB to discuss the OHR reorganization. It appears that reorg has for all intents and purposes already happened. Proposal has not addressed many of the items on the reorg checklist. C. Measures will follow up with J. Gouveia and suggest withdrawing the proposal. C. Measures will also follow up with gathering additional information from Mānoa stakeholders. 2. CAPP (BP) – No report. Next meeting is scheduled for April 11th. Voted to approve College of Engineering bachelor’s degree, resolution is coming. Copy will be put in working docs. Credit removal needs to get done. 3. CFS (GW) – Next meeting is scheduled for April 11th. CFS needs to certify the MFS election and the SEC election, GEC needs early staffing for next year (boards and committee). Needs to be done by the end of the semester. 4. COA (BP) – Meeting was held on April 5th. K. Withy and S. Minaglia are attending COIA meeting. Will be voting on change to membership in COIA and wanted feedback from COA. COIA serves as the “faculty senate” for the schools. Will likely not have any resolutions for the May MFS meeting. Matlin will speak at the May MFS meeting. 5. COR (DD) – Meeting was held on April 3rd. New Chair - Brett Oppegard. D. Duffy shared a research productivity issue. Have a resolution. Shared the joint resolution from CAPP and COR from last year. What is the problem are they dealing with? Don’t know the reasoning behind the resolution. Wasn’t clear why this is different. Wasn’t referred to COR from SEC. DD brought it to the committee. Resolutions go to the BOR. outside influences on P&T? 6. CPM (JC) – No report. Next meeting is to be determined. Nothing pressing to talk about. Not scheduled. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. C. Irvine will draft an email to the COR chair. 6. No action taken.
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	<p>7. CSA (JC) – No report. Next meeting is scheduled for April 11th.</p> <p>8. GEC (SR) - Meeting was held on April 6th. Peter Quigley attended and discussed the WICHE Passport, particularly how it has been working at Leeward CC and West Oahu. The first cohort of Passport students is finishing this year (30,000 across the interstate system) and the Student Clearinghouse will follow transfer students for two years to monitor their progress and report back to their institutions of origin. Pat Shea from WICHE will be a guest at the April 20 GEC meeting via Skype to discuss more details of the program. The General Education Steering Committee will make a final report on the GenEd Self Study to the GEC on May 4. They would like to meet with the SEC on May 7, and present to the MFS on May 9. The next meeting is April 20.</p> <p>9. CEE (CSI) – No report. Next meeting is scheduled for April 19th.</p> <p>10. UHPA (GW) – April 27 is the annual meeting; Hemingway Hall 204; 4-5 pm. Election of board members is ongoing.</p>	<p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
UNFINISHED BUSINESS	<p>1. None.</p>	
BUSINESS	<p>1. Graduate Council - <i>Resolution Supporting Moving the Doctor of Education (Ed.D.) in Professional Educational Practice from Provisional to Established Status</i>; admit up to 30 students; self-funded; full tuition, cannot use tuition waivers. College wide program; don't do a dissertation but a consulting project. Paired with the field mentor to work on problem solving, gather data, propose solutions and implement. Supported by College of Education Senate as</p>	<p>1. D. Vincent moved, J. Casken seconded to add to the agenda. Approved unanimously</p>

	<p>well as graduate council. C. Irvine will present it at the MFS meeting;</p> <p>2. COR - <i>Resolution Recognizing the Critical Importance of Faculty Governance Over Research and Evaluation of Research Productivity for Tenure and Promotion</i></p> <p>3. CAPP resolution on B.S. in Engineering Science forthcoming.</p> <p>4. Review MFS 4/18 Senate agenda</p> <p>5. UH budget distribution (J. Casken) SEC reviewed an issue regarding potential budget models with a +/- 3% budget adjustments.</p> <p>6. Citation fines without adequate input. (J. Casken) Ka Leo is investigating; No record of having a public meeting on the issue.</p>	<p>2. J. Casken moved, D. Vincent seconded to add to the agenda. Approved unanimously</p> <p>3. S. Roberts moved, J. Casken seconded to add the agenda. Approved unanimously.</p> <p>4. SEC reviewed and revised the draft agenda for the April 18, 2018 MFS meeting.</p> <p>5. C. Irvine will email concern to K. Cutshaw with the potential to inviting her to future SEC meeting.</p> <p>6. SEC will monitor.</p>
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on April 16, 2018.	<p>Motion to adjourn by G. Wilkens; seconded by S. Roberts. Passed unanimously. Meeting adjourned at 4:45 PM.</p>

Respectfully submitted by Douglas Vincent, Secretary
Approved unanimously on April 23, 2018.