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**GENERAL EDUCATION COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** Feb. 8, 2019 10:30 AM -12:00 PM  
**LOCATION:** ITC 105B  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaulé	P	Lisa Fujikawa	E
Halina Zaleski	P	Michael Cooney	P	Ronald Cambra	P	Vicky Keough	P
Shannon Johnson	P	Kimo Cashman	P	Ryan Yamaguchi	A	Sheela Sharma	E
Kalikoaloha Martin	E	Garrett Clanin	E				
Raiyan Rafid (ASUH representative)	P	Carolyn Stephenson (SEC liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Shannon Johnson at 10:35 am	
REVIEW OF MINUTES	Minutes from January 25, 2019 approved: 6-0-0	
ACTION ITEMS	1. No action items at this meeting	
PRESENTATION	<ol style="list-style-type: none"><li>Christine Beaulé on GenEd Principles Best Practices. Presentation included information on what is Gen Ed?; relation to our ILOs; WASC Core Competencies and ILOs; Kinds of Gen Ed curricula; Gen Ed program at two UHM peer institutions, U Arizona Tucson and Colorado State Fort Collins; Gen Ed program at two benchmark institutions, Pittsburgh and UNC Chapel Hill; high-impact teaching practices; national trends; blue sky at Manoa; and next steps.<ol style="list-style-type: none"><li>Discussion: suggestion that GEC engage in a “think experiment” to substantially reduce / eliminate campus-wide Gen Ed program and replace with department-led programs.</li></ol></li></ol>	

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	<p>b. Comment: Comparing classes with Focus designations to ones without, Focus classes made an effort to teach according to standards / requirements for that kind of class. Classes without hallmarks are structured more loosely, which can be better or worse in terms of outcomes / quality.</p>	
DISCUSSION ITEMS	<p>1. <a href="#">OVCAA's response memo</a>: was not previously made clear to GEC that we were meant to include an implementation plan, but we will include implementation plans developed by the working groups in our end-of-year report.</p>	
INFORMATION ITEMS	<ul style="list-style-type: none"><li>• Liaison reports (E, H, O, W, F, Div, SEC).</li><li>• <u>O-Board</u>: requested data from GEO in regards to how many courses will be affected by a switch to an all course-based application system for Focus designations. In particular, the board wanted to know how the switch would affect courses taught by departments that select some sections to have a Focus designation (and hence cap enrollment at 20 / 30 students) and other sections don't. Concern was that the switch would unduly burden department teaching capacities if more instructors are needed to teach capped sections. However, GEO data show that fewer than 13% of 300- and 400-level courses would be affected by this change.</li><li>• <u>Div</u>: started discussing SLOs for Div. Met to discuss several course proposals.</li><li>• <u>SEC</u>: progressing with interviewing people and getting data to reply to GEC memo.</li><li>• <u>GEO Director's report</u>: attended systemwide meeting about WICHE Interstate Passport. This is a system that facilitates transfer of Gen Ed credits between participating schools. The UH System is moving forward to put together proposals for a passport "block" of courses. UHWO and LCC have already figured out how to join the WICHE system so we can follow their best practices. Also, new APT starting in GEO, Cari Ryan.</li><li>• Ethics Institute that Monica Stitt-Bergh wants to participate in at James Madison U. Will allow us to develop an assessment plan for E-classes using this particular ethical framework. Will also develop pedagogical resources for E-focused classes at UHM. Our team will include faculty from Shidler (finance or</li></ul>	



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	<p>marketing) and perhaps Ethnic Studies. Requesting funding from OVCAA. E-Board chair also involved.</p> <ul style="list-style-type: none"><li>• Status of motion to move to course-based Focus designations. Motion has been submitted to SEC. SEC has not looked at it in detail and is postponing until March.</li><li>• Council on Academic Advisors has developed a <a href="#">“PIG” (policy implementation guidelines)</a> to assist in implementation of FS to FQ transition. If a student has previously taken an FS, explains how / for how long that can be used to substitute for the current FQ requirement. Guidelines for academic advisors. Are we getting enough proposals for FQ, will enough course options be available? See agenda attachments for copy of PIG draft.</li></ul>	
ADJOURNMENT	<ul style="list-style-type: none"><li>• Next GEC meeting is Feb. 8.</li><li>• Working group meetings will be scheduled by the GEO.</li></ul>	Meeting adjourned 12:05 pm

Respectfully submitted by Shana Brown, Secretary.

Approved on 0X/XX/2019 with X votes in favor of approval and X against.