

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: February 24, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P		P	A. Maynard, Chair CPM	1:40 - 2:03p m
John Casken - SEC Secretary	P	Stacey Roberts	E	Carolyn Stephenson	P	D. Stevens, Vice Chair CPM	1:40 2:03 pm
Doug Vincent	P					R. Dasenbrock, Vice chancellor Academic Affairs	2:03 3:03 pm
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:34 pm by Chair Ericson.
REVIEW OF MINUTES	Minutes of February 10, 2014 had been circulated electronically prior to the meeting.	D. Vincent made a motion to approve the minutes of February 10, 2014. Motion passed unanimously.
CHAIR'S REPORT	Report from the ACCFSC meeting with special reference to the proposed UH System hires for VPAA and the resurrected Vice President for Administration position - that has been vacant for a few years.	Chair Ericson informed the SEC that there is a search beginning for the VPAA. Chair Ericson requested nominations for faculty willing to serve on the VP for Administration (VPA) search committee and noted that ACCFSC will forward names for the VPA Search Committee to President Lassner. He will request a copy of the Position Description for the VPA before the SEC agrees on names.
VISITORS	<p>1. Chair Maynard and Vice chair Stevens presented the position of the CPM on a Resolution regarding Faculty Five Year Review.</p> <p>2. Vice chancellor Dasenbrock spoke on the UHPA suit with the Hawaii Labor Relations Board, on the new</p>	<p>1. The CPM will have a Resolution ready for presenting to the MFS at the April 16, 2014 meeting. SEC members thanked Maynard and Stevens for their input.</p> <p>2. The Vice chancellor noted that he was unaware of the changes on requirements for being granted graduate faculty status and he will follow up. He will follow up</p>

	ways that WASC will report graduation rate, on the requirements for numbers of publications to be ranked as a full graduate faculty - posted on the Office of Graduate Education website without input from the Graduate Council, on the Kuali management of curriculum, on collaborative teaching, on the Gen Ed Committee and on the hiring of the new Graduate Chair.	on the request from the SEC to the Chair of the Gen Ed Committee for a position description. He noted that a nomination for the position of Graduate Dean has been forwarded to the Board of Regents.
OLD BUSINESS	<p>1. UHPA suit with the Hawaii Labor Relations Board.</p> <p>2. Manoa Public Relations Campaign.</p> <p>3. Committee Assignments.</p> <p>4. Graduate Council Vacancies</p> <p>5. Update on Issues Requiring Action</p>	<p>1. SEC members reviewed the February 19 presentation at the MFS by UHPA Board, staff and attorney. Chair Ericson has written to UHPA to request time to present to UHPA members. Chair will seek information on the possibility of filing an amicus brief with the UH System on the UHPA suit. <i>*Please see March 17 SEC minutes for correction.</i></p> <p>2. R. Bontekoe will send around a note on the goals of the P.R. campaign to department chairs, deans and directors with special reference to value of working with the "55 in 25" is because this is a funded group with wide business membership. The 55 refers to the percentage of certificates, two-year degrees, and baccalaureate degrees that this group would like to see possessed by residents in 2025.</p> <p>3. J. Casken made a motion that H. Zaleski be appointed to the Committee on Athletics. Motion passed unanimously.</p> <p>4. K. Herrick has sent out reminders to the Schidler College of Business and the Travel Industry Management School on Graduate Council vacancies for these units.</p> <p>a. Issue #3.14 Leaver's Survey. Information still needs to be gathered before issue is sent to CAPP. b. Issue #5.14. Honors Program Structure. Agreed that the issue should be dropped. c. Issue #10.13 Counting Course Credits for Cross Listed Courses. Issue is still relevant.</p>

	6. Issues that should be removed from active consideration	<p>d. Issue #22.13. Tenure of Administration. Noted that the issue refers to newly hired E/M and should go back to CPM for a statement.</p> <p>e. Issue # 36.12. Faculty Engaged Scholarships Activities. Should go back to CPM for a final resolution.</p> <p>a. Members agreed that issues # 4.14 Mail Handling, Issue #8.13 Re-engineering Administrative Procedures, Issue # 20-12 Graduation/Dissertation Defense Timing, and Issue #26.13 Committee on Human Subjects could be removed from active consideration by committees.</p> <p>b. Members agreed that Issue # 16.13 Athletics Funding should remain as an active issue.</p>
NEW BUSINESS	<p>1. Agenda for March 03, 2014 SEC meeting.</p> <p>2. Resolution on the Centennial of the Cooperative Extension Service.</p> <p>3. Issues sent in by members of the MFS</p>	<p>1. a. Visitors will include Vice chancellor Cutshaw and Interim Vice chancellor Taylor. Issues to be raised with them were determined.</p> <p>b. Other items should be forwarded to Chair Ericson.</p> <p>2. D. Vincent will draft a Resolution for review by the SEC for presentation at the April MFS meeting.</p> <p>3. SEC reviewed three issues that has been sent in to the SEC. Members determined that the issues were not in the purview of the SEC. K. Herrick will inform the authors of the issues.</p>
ADJOURNMENT		Motion to adjourn made by J .Casken. All approved motion. Meeting adjourned at 4:18 pm.

Respectfully submitted by J. Casken, SEC Secretary.

Approved unanimously on 3/3/2014.