

**COMMITTEE ON GENERAL EDUCATION (GEC)**  
**MEETING MINUTES**

**MEETING DATE:** 27 October 2016  
**LOCATION:** Campus Center 309  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
AGCAOILI, Aurelio	P	VACANT (Non-Senator Faculty)		RAI, Sarita (SEC Liaison)	P		
JOHNSON, Shannon	P	NASSIR, Michael (Non-Senator Faculty)		AIKAU, Hokulani (GEO)	P		
MINATODANI, Dore	P	TARUI, Nori (Non-Senator Faculty)	E	VINCENT, Wendi (GEO)	P		
PAVLOVIC, Dusko	E			FUJIKAWA, Lisa (GEO)	P		
ROBERTS, Stacey	P	CAMBRA, Ron (Undergraduate Education)	E	KEOUGH, Vicky (GEO)	P		
LAO, Eugene (ASUH Representative)	P	YAMAGUCHI, Ryan (Admissions)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b> 12:07 pm		
<b>MINUTES</b>	<p>29 Sept 2016 minutes were reviewed. Dore moved to approve the minutes and Aurelio seconded, passed 5-0-0.</p> <p>13 Oct 2016 minutes were reviewed. Dore moved to approve the minutes and Aurelio seconded, passed 5-0-1.</p>	
<b>CHAIR &amp; LIAISON REPORTS</b>	<p>Stacey clarified that per the bylaws only faculty members can serve as liaisons, and there can only be one liaison per committee. Student members of GEC can serve on the Diversification subcommittee.</p>	

<b>COURSE-BASED FOCUS PROPOSALS</b>	<p>E for BUS 345. Discussed. Suggestion made to add a sentence to the syllabus that the course builds upon ethical issues from, and uses ethical decision-making framework(s) covered in, earlier BUS courses in this course sequence. Shannon motioned to approve, Michael seconded conditional upon adding the suggested sentence. Passed 5-0-1.</p> <p>E for KRS 395. Michael clarified that the need for 8 hours of discussion is a concern since it's an online course. Dore moved to approve, Shannon seconded. Passed 5-0-1.</p> <p>E for NURS 363. Discussion that it seems to barely meet E focus hallmarks. Passed 4-1-1.</p> <p>E for ANTH 410. Discussed. Concern about the need for 8 hours of discussion not being included in online syllabus. Defer and negotiate with them. Online syllabus needs to address minimum 8 hours of classroom discussion. The validity of the online syllabus was questioned since the course does not appear to have been offered online in the recent past (certainly not in the semester listed on the syllabus). If the course is not planning to be offered online, then an online syllabus should not be included. The second syllabus should be changed or updated to reflect a course that was/is being/will be taught. Stacey to take the lead on negotiation.</p> <p>E &amp; O for CHEM 380. Discussed. Verbatim "E statement" not included in syllabus. Does "class participation" sufficiently meeting the OC requirement and how is it being evaluated? How is class discussion structured (e.g., round robin where everyone has to talk)? Ask for rubric and structure information regarding class discussion. Defer and negotiate. Stacey to take lead in negotiation.</p> <p>E for FAMR 380 - deferred to next meeting</p>	<p>Stacey to negotiate</p> <p>Stacey to negotiate</p>
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	E for HON 301 & POLS 386 - Discussed briefly. Defer to next meeting for further discussion. Please bring constructive feedback.	Everyone bring constructive feedback
<b>SEC CHARGES</b>	Did not get to even though on agenda to discuss.	
<b>FUTURE MEETINGS</b>	Another GEC meeting was added for November 10.	
<b>ISSUE 18.13 – FS/QR</b>	N/A	
<b>ADJOURNMENT 1:10 pm</b>	Next meeting - November 3 in Saunders 704	

Respectfully submitted by Shannon Johnson.

Approved on 3 November 2016 with 5 votes in favor of approval and 0 against.