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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: October 26, 2017 11:30 AM - 12:30 PM
LOCATION: Hawaii Hall 309
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Aurelio Agcaoili	P			Debora Halbert	P		
Halina Zaleski	E	Garrett Clanin	P	Ronald Cambra	E		
Shannon Johnson	P	Nori Tarui	P	Ryan Yamaguchi	E		
Jennifer Griswold	P	Jannah Lynn Dela Cruz, ASUH Rep	P	Lisa Fujikawa	P		
Michael Nassir	P	Stacey Roberts - liaison	P	Vicky Keough	P		
Michael Cooney	P			Wendi Vincent	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Aurelio Agcaoili, SEC liaison at 11:30 AM.
REVIEW OF MINUTES	1. The minutes of 10/19/2017 had been circulated electronically for review and comments a. Suggested	1. Motion by Shannon Johnson to approve the 10/19/2017 minutes; seconded. Approved (6-0-1).
CHAIRS REPORT	1. Introductions	1. Introduction made of the ASUH representative.
UNFINISHED BUSINESS	1. None	
BUSINESS	1. E, H, & W proposal for POLS 302 a. W courses can only have 20 students, next semester (Spring 2018) it meets this requirements b. Does limiting class size to 20 impact students in the department? c. Does it stretch the faculty member too thin?	1. POLS 302 proposal Approved (6-2-1).



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| <ul style="list-style-type: none"> d. Michael - When a course is W and O it is a lot more work than teaching one without, should this class be only 3 credits? What about faculty load? Why should they teach all that for only 3 units. Can it be done competently and well? For the student side, there's a lot of work for only 3 credits. If you spread each (W, E, & H) too thin, are any of them being taught fully. e. Aurelio - If getting all three, to get the W it has to be only 20 students (W Hallmarks must be met). f. Shannon - E and H are guided by the readings and discussions, it doesn't add more, they just have to cover both aspects well. g. It's a required course - If it's required by POLS keeping it W keeps it at 20, though they do offer 301 and 302 all the time. h. Committee agreed to discuss multiple designations at a future meeting <p>2. Motions to delegate decision-making authority to the Boards for Foundations, Focus Exemption, and course-based Focus proposal</p> <ul style="list-style-type: none"> a. Mike - Three motions with minimalistic policy changes. Vote on the general concept and add detail later. <ul style="list-style-type: none"> i. Discussion: Michael - if we do this would it undermine our ability to see proposals? We need to be able to see grievances. Absolute rules can get us into trouble. Wendi - General idea is that we're that approving the general idea. b. The GEC delegates to the Foundation Board final decision-making authority for Foundations approvals (new and renewal) <ul style="list-style-type: none"> i. Voted on: 7-1-0 (effective today 10/26/2017) for all proposals in queue c. The GEC delegates to the respective Focus Boards final decision-making authority for Course-Based Focus designation approvals(new and renewal). <ul style="list-style-type: none"> i. Voted on: 7-1-0 (effective today 10/26/2017) for all proposals in queue | <p>2. Voted on Motions.
Motion 1 passed (7-1-0), Motion 2 passed (7-1-0), Motion 3 tabled until next meeting (8-0-0)</p> |
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- d. The GEC delegates to the respective Focus Boards final decision-making authority for Focus Exemption requests, both course-based and non-course-based (“extraordinary experiences”).
 - i. Motion to tabled until next meeting, voted: 8-0-0.
3. SEC - Stacey & Wendi - Governance and other discussions between SEC and GEO
4. Liaison reports - Foundations - no meeting, E - working hard to get through proposals, H being thoughtful, O - no issues, W - no report Halina not here.
5. Questions for the GEO Director candidate Interviews (Shannon)
 - a. Hope to learn the strengths and weaknesses of each a candidate, communication ability, roles of the different players (e.g. Faculty Senate).
 - b. Evaluation criteria to be used - we’ll be asked to assess the strengths of each candidate and present any concerns we have. We will use the rating scale presented by Wendi.
 - c. We have time slated on the Nov 16th meeting to compile feedback about the candidates
 - d. Going over questions entered by various GEC members (editing and refining). We do not have to stick with these questions, we can continue to add to the document or refine. Should we have a printout of questions at the sessions? Yes, but we don’t have to get through all the questions. Wendi would like her question asked at each interview. Michael - we should ask the same questions to each candidate to be fair. Limit the number of questions because of time limitations. We should include some questions that relate to different aspects of the position (e.g. Curriculum, Governance). Interesting specific discussions: Foreign language requirements (Mike N.) are uneven across schools. Michael C. -Workload related discussion about teaching WI and OC courses, departments are encouraged to offer these courses, are there incentives or administrative support that can be offered? “Big



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	<p>picture” questions may be best earlier in the interview. Questions about the external review and the scope of GenEd are important (e.g. We can’t remove GenEd because we’ll lose WASC accreditation). Nori - what is the term of this position? 3-year renewable. Do we expect this person to stay longer? Hopefully, can be assumed to roll-over. Jannah - What types of changes would you make, if any, in Gen Ed? Wendi - A way to gauge they will do after the Review is complete? Will they know about the Review process?</p> <p>i. Shannon - can continue to make comments, add, clarify questions by Sunday morning. Final versions will be ready by Monday morning, printout will be available at the interview.</p>	
ADJOURNMENT	<p>1. The next meeting of the General Education Committee will be on November 9, 2017, in Hawaii Hall 309 from 11:30AM -12:30PM.</p>	Meeting adjourned at 12:35 PM.

Respectfully submitted by Jennifer Griswold, Secretary.

Approved on Date with 7 votes in favor of approval; 0 against; and 0 abstentions.