

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** November 28, 2016 2:00 pm  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Vilsoni Hereniko	E	Lilikalā Kame'eleihiwa	P	VCR/VCAA M. Bruno	3:00 pm - 4:00 pm
John Casken - Vice Chair	P	Christine Sorensen-Irvine, by phone	P			Robert Cooney	2:00 pm - 6:00 pm
						Peter Mouginis-Mark	2:00 pm - 5:25 pm
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff	P	Susan Schultz	4:00 pm - 4:45 pm

SUBJECT	DISCUSSION / INFORMATION		ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>			Meeting was called to order by Chair Butler at 2:00 PM
<b>REVIEW OF MINUTES</b>	1.	The minutes of the November 21, 2016 meetings had been circulated electronically before the meeting.	1. Motion to approve the 11/21/2016 minutes by S. Rai; seconded by L. Kame'eleihiwa. Passed unanimously.
<b>CHAIRS REPORT</b>	1.	Chair meeting with Risa Dickson to discuss system resolutions regarding faculty, CES, Biobibs, workload, and Navitas.	1. No action.
	2.	Continuing to work on student advising.	2. No action.
<b>ACTION ITEMS</b>	None		
<b>GUESTS</b>	M. Bruno meeting: 1. Budget: M. Bruno discussed recent hires approved (with funding) to meet critical needs (more hires in the planning stage):		1. No action.

<p>College of Education: 11 hires  School of Social Sciences: 15 hires  LLL: 8  Arts and Humanities: 6  TIM: 2 (maybe 3)  College of Engineering: 7  CNS: 8  Library: 3  All agreements to pay other colleges for positions are null and void.  He described our need to have an honest campus conversation about who we want to become so we can invest in those areas.  From now on, all empty positions (except tenure refusal or non-renewal) will be centralized with 25% of the funding remaining in the school. Schools will then ask for the funding from administration.  Return of tuition to units not going to happen this year.  Budget modeling will happen at the end of the year.  2. He would like to see a faculty handbook approved by faculty, admin and BOR.  3. He agrees that Mānoa needs a direct line of communication with the BOR.  4. Discussion of marketplace of ideas for faculty sharing and possibly budgeting priorities.</p>	<p>2. MFS SEC to create task force for developing Faculty Handbook.  3. No action.  4. No action.</p>
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<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (LK) – No report. Meeting tomorrow, working on Gouveia report.</li> <li>2. CAPP (CS) – No report.</li> <li>3. CFS (TBD) – Working on replacing senators who have resigned and SEC replacement.</li> <li>4. COA (KW) – No report.</li> <li>5. COR (MB) – No quorum last meeting. Discussion of concerns over System Reorg of Facilities and Communications.</li> <li>6. CPM (VH) – No report.</li> <li>7. CSA (VH) – No report.</li> <li>8. GEC (SR) – Meeting this week to discuss SEC charges.</li> <li>9. MAC (SR) – Will come up with draft survey of administrators by January for circulation to other MFS committees.</li> <li>10. UHPA (CS) – Survey in process.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. Christine to ask CAPP the status of the General Education review.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. Invite GEC senators to meet with SEC. Meet with ASUH to get student opinion.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Implementation of Budget Reform               <ol style="list-style-type: none"> <li>a. Equitable return of revenues to units</li> <li>b. Alignment of resources to missions</li> </ol> </li> <li>2. Strengthening of Mānoa Autonomy               <ol style="list-style-type: none"> <li>a. Chancellor with authority and direct access to governing board</li> <li>b. Faculty input to admin and governing board</li> </ol> </li> <li>3. Strengthening Shared Governance               <ol style="list-style-type: none"> <li>a. Improved relations with administration</li> <li>b. Promote and strengthen connections with college-level senates</li> </ol> </li> <li>4. Implementing a Process for Review of Administration               <ol style="list-style-type: none"> <li>a. Survey faculty to improve administrative accountability</li> </ol> </li> <li>5. Review of General Education</li> </ol>	<ol style="list-style-type: none"> <li>1. 1, 3, 5 discussed with M. Bruno. Updated us on 1, see above.</li> </ol>

<b>NEW BUSINESS</b>	1. Discussion of Chancellor candidates. 2. MIRO. 3. Prepare SEC agenda December 6.	1. Recommendations made to R. Cooney. 2. Invite MIRO leadership to meet with us in January. 3. Agenda prepared.
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on December 6, 2016.	Motion to adjourn by K. Withy, seconded by J. Casken. All approved the motion. Meeting adjourned at 6:00 pm.

Respectfully submitted by Kelley Withy  
Approved unanimously on December 5, 2016.