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COMMITTEE ON ATHLETICS
MEETING MINUTES

MEETING DATE: September 5, 2018 **3:00 PM - 4:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Louis Bousquet	P	Tao Yan	P			None	
George Tsai	E		P				
Penny-Bee Bovard	P	David Ericson, FAR Rep	P				
Deborah Mattheus	P	Kelley Withy, COIA Rep	P				
Vanessa Chong	P	Ann Sakaguchi - SEC Liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by the SEC liaison Sakaguchi at 3:00 PM.
REVIEW OF MINUTES	1. NA	
CHAIRS REPORT	1. NA	
UNFINISHED BUSINESS	1. NA	
BUSINESS	1. Welcome and Introductions 2. COA Kickoff Presentation 3. Schedule COA Fall & Spring meeting dates	1. Introductions were made. 2. Reviewed and discussed. 3. Meeting scheduled was approved from 3:00 PM - 4:00 PM in Hawaii Hall



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	<p>4. Election of COA Officers</p> <p>5. Review of current COA issues</p> <ul style="list-style-type: none"> - Day in the life of a student athlete. - Athletic Strategic Plan: NCAA changes have occurred. - Concussion Management: updating guidelines. - Faculty Mentoring Program: rollout of test faculty members: Kelley Withy and Steven Minaglia. - Gender Equity Report - COIA Service terms: review best practice sharing. <p>6. Discussion of future COA guests: Director Courtney Tsumoto, SAAS: Student Athlete Academic Services</p>	<p>208 on October 31st; November 28th; January 30th; February 27th; March 27th; April 24th; and May 1st.</p> <p>4. Penny-Bee Bovard was elected as Chair by unanimous vote. Deborah Mattheus was elected as Vice Chair by unanimous vote. Vanessa Chong was elected as Secretary by unanimous vote.</p> <p>5. COA to monitor.</p> <p>6. Chair to schedule guest.</p>
ADJOURNMENT	<p>1. The next meeting of the Committee on Athletics will be held on October 31, 2018 in Hawaii Hall 208 from 3:00 PM - 4:00 PM.</p>	<p>Motion to adjourn by X; seconded by X. Meeting adjourned at 4:00 PM.</p>

Respectfully submitted by Vanessa Chong, Secretary.

Approved on October XX, 2018 with X votes in favor of approval and X against.