EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: July 10, 2017 2:00 pm

Location: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine Chair	P	George Wilkens Vice Chair	P	Stacey Roberts	P	None	
Marguerite Butler	P	Sarita Rai MFS Secretary	Е	Brian Powell	P		
Kelley Withy SEC Secretary	P	John Casken	Е	John Kinder - Staff	P		
Douglas Vincent	P	David Duffy	Е				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO		Meeting was called to order by
ORDER		Chair Sorensen at 2:02 PM.
APPROVE		
AGENDA	1 1	
REVIEW OF MINUTES	1. None	1. No action.
MINUTES		
CHAIRS REPORT	1. Update on Chair's 1:1 meeting with iVCAA M.	1. Offer to review
	Bruno.	reorganization plans.
	a. Ideas for individuals from other	
	organizations with expertise in Gen Ed	
	review to be part of a Gen Ed external	
	review team.	
	b. Administration Reorganization- 4 possible	
	reorg charts forwarded from committee	
	c. LLL & A&H discussion continue	
	d. TIM and Shidler discussions continue	
	e. ENG & ARCH discussions continue	
	f. Research External Advisory Committee	
	report not received yet.	
	report not received yet.	2. No action.

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	1 1	
	2. Update on the Manoa Campus Physical Plant	
	Committee (MCPP)-Meets tomorrow. Expect	
	discussion of standard scheduling. AdAstra report	3. No action.
	found that we don't need anymore classroom	3. No action.
	space, can expand non-prime time use.	
	3. Education Advisory Board (EAB) Academic	4. D. Lassner July 24 3-4;
	Affairs Forum-faculty can register:	M. Bruno Aug 28 3-3:45;
	https://www.eab.com/	D. Lassner Aug 28 3:45.
	4. SEC summer guest schedule	5. No action
	5. MFS website / Election system update-Google	
	drive with common minutes template expected to	
	be ready by Mid-September. Training will be	
	needed for committee chairs. Election database	
	expected in October.	6. SEC agrees on continuing
	6. Senate conference room reservation practice-a	practice.
	non-UHMFS council wants to reserve senate room	
	Friday afternoons however UHMFS committees	
	·	7.14
	have priority for senate meeting room.	7. Mondays 2pm.
A CONTROLLER ACC	7. Meeting time discussion	
ACTION ITEMS		
GUESTS	1. None	
COMMITTEE	1. CAB (SR) – No report.	1. No action taken.
REPORTS	2. CAPP (CSI) – No report.	2. No action taken.
	3. CFS (KW/SR) – No report.	3. SEC requests CFS's
	4. COA (KW) – No report.	official approved minutes
	5. COR (MB) – No report.	from June 8
	6. CPM (JC) – No report.	4. No action taken.
	7. CSA (MB) – No report.	5. No action taken.
	8. GEC (CSI) – No report.	6. No action taken.
	9. CEE (SR) – No report.	7. No action taken.
	10. UHPA (CSI) – No report.	8. No action taken.
		9. No action taken.
		10. No action taken.
UNFINISHED BUSINESS	1. None	1. None.

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MĀNOA FACULTY SENATE

NEW BUSINESS	 7/20 BoR meeting / testimony Review SEC liaison - MFS committee kickoff 	1. Ideas generated.		
	presentation.	2. Reviewed.		
	3. Review MFS new senator orientation & SEC attendees.4. Review MFS committee leadership orientation & SEC attendees.	3. Aug 30 and Sept 6 from 3-4:30 is orientation for new senators.4. Sept 27 from 3-4:30.		
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on July 24, 2017.	Motion to adjourn by K. Withy, seconded by M. Butler. Passed unanimously. Meeting adjourned at 4:02 pm.		

Respectfully submitted by Kelley Withy. Approved unanimously on July 10, 2017.

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