

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE December 2, 2019
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Excused
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Ashley Maynard & Charlene Baker	UHPA President Faculty	2:00 pm - 3:00 pm
Michael Bruno	Provost	3:00 pm - 3:30 pm
David Lassner	President / CEO	3:30 pm - 4:00 pm
Trina Kudlacek	Faculty Observer	NA

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chair Conway at 1:35 PM.
Review of Minutes	1. The minutes of the 11/25/19 Senate Executive Committee were circulated electronically.	1. Action was deferred until C. Stephenson could review.
Chair's Report	1. GEC relations; a draft response to GEC Chair Ito was drafted. 2. Review upcoming SEC guests on Dec 9th a. S. Kraft-Terry and J. Brown 3. Review draft Elimination of \$21 Library Thesis Fee for Binding	1. P. McKimmy motioned to approve statement; J. Potemra seconded; passed 4-1-0. T. Conway will email Chair Ito. 2. No action. 3. T. Conway will check whether (and how many) students may have been charged after the fee was eliminated.
Action Items	1. Discussion on Faculty Senate Representative to the Parking Task Force Committee (PTFC)	1. T. Conway motioned that C. Stephenson be added to the Parking Task Force; P. McKimmy seconded; passed 5-0.
Guest(s)	1. Ashley Maynard & Charlene Baker (2:00 pm - 3:00 pm) 2. Provost Michael Bruno (3:00 pm - 3:30 pm) 2. President / CEO David Lassner (3:30 pm - 4:00 pm)	1. No action. 2. No action. 3. No action.

<p>Committee Reports</p>	<ol style="list-style-type: none"> 1. CAB (AS) – No report; next meeting will be held on 12/6/19. 2. CAPP (CS) – Meeting was held on Nov 27. Met with Laura Lyons and Manoa CES Coordinators Robyn Okumura and Linda Voong to discuss CES problems. Approved resolution on GCERT in Sustainability and Resilience Education. Rejected proposal from Grad Div over Grad Council/CAPP process. Set Spring meeting dates for 3 p.m. to 4:30: Jan. 8, 22, Feb. 12, 26, March 11, April 8, 22, May 6. 3. CFS (TN) – No report; next meeting Dec 11 4. COA (JG) – No report; last meeting was held on Nov 7th. Next meeting Dec 5. 5. COR (JP) – No report; next meeting will be Dec 3. 6. CPM (TN) – No report; next meeting Dec 20. 7. CSA (JG) – No report; Last meeting was on Nov 19th. Met with Roxie Shabazz and talked about recruitment and retention activities. Next meeting Dec 13. 8. GEC (CS) – No report; last meeting was held on Nov 6. Next meeting Dec 4. 9. CEE (PM) – No report; last meeting was held on Nov 12. 10. UHPA (AS) – No report. Last BOD meeting was Nov 2. Next BOD meeting Jan 11 at 8:30am. 11. WASC (CS) – Met Nov. 22 to hear recs. from External Review on Excellence in Academic Advising, plans for Interdisciplinary Studies, and UROP. Next meeting December 19. 12. Educational Excellence Design Team (CS) – Meeting cancelled Nov. 25. Dec. 2 meeting discussed some functional statements for subsidiary bodies under Vice Provost for Educational Excellence. 13. Equity, Climate and Conflict Resolution Committee (JG) – Met on Nov 25th. Discussed the results of two 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken. 12. No action was taken. 13. No action was taken.
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	<p>working groups (one on vision and one on how each aspect should relate to one another). No consensus on whether the three aspects (climate, conflict resolution and compliance) are all together or if compliance is separate. No consensus on reporting lines (e.g. as a hybrid with climate and conflict aspects reporting to the Provost and compliance to the President). Still do not have final org chart. Chip and Jan will put one together and send it out for us to review and comments on and then schedule a meeting for January.</p> <p>14. Enrollment Management Committee (TC/BP) – No report.</p> <p>15. Student Success Committee (PM) – Nov 7 and 20 meetings canceled, no subsequent meeting. No report.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) – Nothing since last report.</p>	<p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p>
Unfinished Business	<p>1. GenEd report</p> <p>2. RIO Ethics Committee appointments; message expressing concerns and recommendations</p> <p>3. Revisions to M5.301: Admission of Classified Students</p> <p>4. Revisions to EP5.201: New Academic Programs</p> <p>5. Topics/questions for VPA J. Gouveia, for 12/16/19</p> <p>6. Referral to Committee of MFA concerns for T&P verification and commencement</p>	<p>1. No action.</p> <p>2. J Potemra motioned to not reply to RIO about any changes to existing policy; P McKimmy seconded, passed 4-0-1.</p> <p>3. Referred to CAPP.</p> <p>4. Referred to CAPP.</p> <p>5. Action deferred.</p> <p>6. T. Nguyen will invite B. McCreary to CPM for information seeking.</p>
Business	<p>1. Discussion on Memorandum - <i>Plan to Move Extension Courses from Outreach College to Day Session</i></p>	<p>1. Deferred.</p>
Adjournment	<p>The next meeting of the Senate Executive Committee will be on December 9, 2019.</p>	<p>P. McKimmy made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:45 PM.</p>

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on December 9, 2019.