

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**MEETING DATE:** November 26, 2018      **2:00 PM - 5:00 PM**

**LOCATION:** Hawaii Hall 309

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	E	Douglas Vincent, SEC Secretary	P	None	
Stacey Roberts, MFS Secretary	E	Jennifer Griswold	P				
Carolyn Stephenson,	P	Ann Sakaguchi	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		The meeting was called to order by Chair B. Powell at 2:00 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the November 19, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the November 19, 2018 minutes by A. Sakaguchi, seconded by J. Griswold. Approved unanimously. 3 votes in support of approval and 0 abstentions.
<b>CHAIR'S REPORT</b>	1. CFS has approved announcing the current UHM Athletics Advisory Board member vacancy via the Congress listserv. (J. Kinder)	1. J. Kinder will send vacancy notice via Congress listserv per CFS approval. 2. Motion by A. Sakaguchi to approve the use of Congress listserv; seconded by J. Griswold; Approved unanimously. 3 votes in support of approval and 0 abstentions.
<b>ACTION ITEMS</b>	1. CFS and the College of Education Faculty Senate recommend appointing Lori Fulton (ED) and Kimo Cashman (ED) to serve the remaining MFS 2018-20 Senate terms as ED representatives ending August 31, 2020.	1. Motion by A. Sakaguchi to appoint Lori Fulton (ED) and Kimo Cashman (ED) to serve the remaining MFS 2018-20 Senate terms as COE representatives ending August 30, 2020; seconded by J. Griswold.

		Approved unanimously.
2.	CFS recommends appointing Curtis Daehler (NATSCI) to the WI-Board NATSCI seat for a 3-year term ending June 2021.	2. Motion by A. Sakaguchi to appoint Curtis Daehler (NATSCI) to the WI Board NATSCI seat for a 3-year term ending June 2021; seconded by D. Duffy. Approved unanimously.
3.	CFS has certified that Niels Grobbe (SOEST) is the next elected alternate SOEST candidate. CFS recommends appointing Niels Grobbe (SOEST) to serve Senator C. Measures' remaining (2017-19) MFS senate term ending August 31, 2019.	3. Motion by A. Sakaguchi to appoint Niels Grobbe (SOEST) to serve the MFS remaining (2017-19) Senate term of Sen. Measures ending August 30, 2019; seconded by J. Griswold. Approved unanimously.
4.	CFS and the CTAHR Senate Executive Committee are recommending the appointment of Brent Sipes (CTAHR) to serve Senator D. Vincent's remaining (2017-19) MFS term as a CTAHR representative effective December 13, 2018.	4. Motion by D. Duffy to appoint Brent Sipes (CTAHR) to serve the remaining MFS term (2017-19) of Sen. Vincent as a CTAHR representative effective Dec. 13, 2018; seconded by A. Sakaguchi. Approved unanimously.
5.	CFS recommends the following Senate committee assignments: Hyoung-June Park (ARCH) to CPM. Lori Fulton (ED) to CAPP. Kimo Cashman (ED) to CAB. Niels Grobbe (SOEST) to COR. Brent Sipes (CTAHR) to CAPP.	5. Motion by D. Vincent to assign the following senators to committees: H. Park to <b>CPM</b> ; L. Fulton to <b>CAPP</b> ; K. Cashman to <b>CAPP</b> ; N. Grobbe to <b>COR</b> ; and B. Sipes to <b>CAPP</b> ; seconded by J. Griswold. Approved unanimously. Amended motion by C. Stephenson to reassign K. Cashman to <b>GEC</b> and B. Sipes to <b>CAB</b> ; seconded J. Griswold. Approved unanimously.

# MĀNOA FACULTY SENATE

<b>GUEST</b>	1. None	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (DV) – No report. The next CAB meeting will be scheduled in January 2019. Ann Sakaguchi will become the CAB Liaison after D. Vincent retires.</li> <li>2. CAPP (CS) – CAPP held a meeting will be on Wednesday, November 21st from 3:00 PM - 4:30 PM. CAPP reviewed CES and other issues and meet with proposers of Sustainability Certificate.</li> <li>3. CFS (AS) – CFS held a meeting on November 21, 2018, in Hawaii Hall 208. See CFS recommendations under SEC Action items 1-5. Senator Geoffrey LaFlair (LLL) and GEC member has submitted his resignation letter without an effective date. J. Kinder to request Geoffrey's effective date of resignation. The next CFS meeting is scheduled for December 5, 2018, in Hawaii Hall 208 at 11:00 AM.</li> <li>4. COA (AS) – No report. The next meeting will be on Wednesday, November 28, 2018.</li> <li>5. COR (DD) – No report. The next COR meeting will be on Wednesday, November 28th at 1:00 PM in Hawaii Hall 208.</li> <li>6. CPM (CS) – No report. The next CPM meeting will be held on Wednesday, November 28, 2018, at 4:00 PM in HH 208.</li> <li>7. CSA (JG) – No report. The next meeting will be on Wednesday, December 5, 2018.</li> <li>8. GEC (SR) - No report. The next meeting is scheduled for November 30, 2018, in ITC 105 B.</li> <li>9. CEE (JG) – No report. The next CEE meeting is scheduled for December 5, 2018.</li> <li>10. UHPA (AS) – No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. Ann Sakaguchi will become the liaison for CAB once D. Vincent retires in December 2018.</li> <li>2. No action is taken.</li> <li>3. No action is taken.</li> <li>4. No action is taken.</li> <li>5. No action is taken.</li> <li>6. No action is taken.</li> <li>7. No action is taken.</li> <li>8. No action is taken.</li> <li>9. No action is taken.</li> <li>10. No action is taken.</li> </ol>

**MĀNOA FACULTY SENATE**

<b>UNFINISHED BUSINESS</b>	1. None	
<b>BUSINESS</b>	1. None.	
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on December 3, 2018, in Hawaii Hall 209.	Motion to adjourn A. Sakaguchi; seconded by J. Griswold. Passed unanimously. Meeting adjourned at 2:19 PM

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on December 3, 2018.