

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: June 14, 2010

Attendance:

David Ross	X	Susan Hippensteele	X	Chancellor Hinshaw	Greg Takayama	Others:
Martha Crosby	X	Martin Rayner (Chair)	X	VCGRE Ostrander		
Shirley Daniel	X	Halina Zaleski		VCAA Dasenbrock	X	
Tom Hilgers				VCSA Hernandez		

Subject	Discussion	Action/Strategy
Call to order	The meeting started at 2:00	
Chairs Report	<p>Chair Rayner provided an update of his activities for the week.</p> <p>He noted he had met with the administration about the Senate budget and the GenEd office and such. We still need to clarify the budget for the GenEd office, which was traditionally posed as faculty buyout. With 2 separate positions for writing and GenEd, this is more of an issue. The search committees have already been screening candidates for these positions, and the cost may depend on a negotiation at the time the specific candidate is identified.</p> <p>Rayner noted that he had an impromptu meeting with VC Ostrander on Thursday. VC Ostrander expressed that he had a good meeting with CAB and that Torben was helpful. VC Ostrander noted that it was time to determine the departments that the PBRC faculty should be transferred to. Rayner noted that this suggestion was premature, and subsequently sent an email dated June 12 to Ostrander clarifying SEC's position on the matter.</p> <p>SEC will try to meet with the acting chair of CAB David Ericson on Thursday 6/17 at 2 p.m.</p> <p>Senator Harrigan is back on duty, and as soon as appropriate parking to accommodate her physical needs is sorted out, the SEC looks forward to her participation.</p>	
Strategic planning process.	Hippensteele provided an update of the strategic plan process task force and sought input from SEC on a draft questionnaire. SEC is pleased with the progress of the task force and the fact that a broad input from stakeholders is being planned.	

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Distribution to committees of unassigned senators	SEC discussed the remaining senate committee assignments.	The list of senate assignments will be updated and distributed one last time via email to the SEC for final distribution in July to the senators.
Meeting with VCAA Dasenbrock – 3:15 p.m.	<p>Dasenbrock reviewed the progress on the selection of GenEd and WI candidates. There was one applicant for WI and 2 for GenEd. The WI candidate is out of town. The group discussed the process to proceed, including an interview process. The VCAA would like to interview the candidates, at least via phone. The group agreed that interviews should be set up. The VCAA also noted that we need to get additional input from the GenEd staff. The group discussed budget issues relating to the GenEd and WI directors. In the past these positions were budgeted at lecturer replacement costs. The VCAA noted that we should move toward getting the actual salary costs budgeted in GenEd. For this year, there will be some transition and will need to be ironed out.</p> <p>David Ross brought up the issue of the new federal requirements under the Higher Education Opportunity Act relating to textbooks and other items relating to control costs and access for students. Perhaps with this new law it would be a good time to have a conversation with the bookstore.</p> <p>Enrollment Planning – The SEC asked for an update on the Committee and working groups on enrollment planning. Four formal goals were set last spring and there are work groups for each one.</p> <ol style="list-style-type: none"> 1. More Hawai'i HS students to UHM – Alan Yang 2. Addressing the differential rates of Educational attainment across Hawai'i's population 3. Increasing mobility between the two- and four-year sectors --Chistine Oane 4. Improving retention and graduation rates here at UHM Ron Cambra 5. International enrollment management <p>Every month the group meets and tries to propose ideas and actions that can be implemented. Ideas are categorized on a 2x2 matrix (good/bad; Cheap/expensive). Bad idea are dismissed. Good and cheap ideas can be implemented without triage and sooner. Good but expensive ideas are put on the back burner for now.</p> <p>There is a log on the website showing ideas and progress to increase communication. Another group is also working on increasing the number of paying international students.</p>	<p>It was agreed that Avis will coordinate the interview process for both positions with the VCAA and SEC. Interview dates will after June 24 when the VCAA returns.</p> <p>This issue will be given to the Committee on Student Affairs in the fall.</p>

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	<p>For example, one idea is to get faculty from underrepresented groups to help recruit students of their same ethnicity. Budget for course buyouts or release time to do this will now be explored.</p> <p>A question about the categories used to classify ethnicity was discussed.</p> <p>To increase more HS students to UHM, one suggestion was to replace the "graduation with distinction" with Cum Laude, etc. This will need faculty input. As opposed to something about not allowing registration when there is a parking fine.</p> <p>Another issue with inviting prospective students to campus is to be able to feed them. There might be a way to take funds from the Sodexo contract to do this.</p> <p>There will be many issues that will need to be addressed by the Senate. Our liaison will help us determine this, but they should include curriculum issues, instruction, classroom adequacy, etc. For example, issues mentioned by the VCAA were FS course low pass rates (math, philosophy), the number of credits required for a 4-year degree, the requirement for A&S classes for A&S majors.</p> <p>Another issue is revenue sharing, which has been on the agenda for CAB.</p> <p>The VCAA noted that he needs to upgrade a position in his office to deal with grievances and such and retain a good person. There was no time to consult on this, and the appointment will be brought to the BOR at their next meeting. The SEC noted that although this particular appointment is not of concern, there is concern that higher level positions in the VCAA office should be academically qualified.</p> <p>The next meeting with the VCAA will be July 19.</p>	<p>These issues will be referred to proper Senate committees in the fall. Many of these are CAPP and GenEd committees and perhaps CSA.</p>
<p>Course numbers and coordination of student transfers and articulation between 2 and 4 year campuses</p>	<p>Hippensteele brought up the issue being addressed by the enrollment group of smoothing transitions between 2 and 4 year regarding to course numbers. There are equivalent courses with different course numbers. There are also courses that are supposed to be equivalent with the same number which are not taught with equivalent content. Finding the origin of the course might be helpful.</p> <p>Some departments have drafted MOAs between their counterparts on other campuses. Included in this solution might be to use the same text books and have some common syllabi. Another issue would be to have student learning outcomes that are properly assessed.</p>	<p>It was agreed that Martin Rayner would raise the issue in ACCSFC. The issue should remain in the control of the faculty and will also be dealt with by our committees. The System should put more resources into this issue and the money should be available to the campus faculty not just at the UH System.</p>
<p>PBRC</p>	<p>The Senate remains concerned with the precedence of this issue. There is also inadequate response to the PBRC concerns, and no documentation and support</p>	<p>An official letter from the SEC to the Chancellor protesting the timing of the</p>

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	<p>for the budgetary advantages claimed.</p> <p>Separate communication with the BOR may be needed if the administration is non-responsive. For example subcommittees of the board, etc.</p>	<p>proposal will be sent this week.</p> <p>SEC will meet with CAB Chair on Thursday 6/17.</p> <p>SEC will try to meet with VC Ostrander on Friday and/or Monday.</p>
Other business	A new Degree in Pacific Island Studies has been proposed and will need to be reviewed by CAPP in the fall	The Chair of CAPP will send to the committee chair (Sarita Rai) and Avis in the VCAA office.
	The meeting adjourned at 5:25 p.m.	