

COMMITTEE ON PROFESSIONAL MATTERS
Meeting Minutes

MEETING DATE November 23, 2021
MEETING TIME 3:00 - 4:00 PM
LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Gerald Busch	Member	Present
Amy Hubbard	Member	Present
Kristiana Kahakauwila	Member	Not Present (excused)
Peter Leong	Member	Present
Shannon Sand	Member	Present
Shiv Sharma	Member	Not Present (unexcused)
Gwen Sinclair	Member	Present
Michelle Tallquist	SEC liaison	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by CPM chair G. Busch at 3:02 PM.
Review of Minutes	1. Minutes of 10/26/21 meeting approved. Motion to approve made by P. Leong and seconded by A. Hubbard.	1. Today's minutes taken by A. Hubbard
SEC Report	<p>1. M. Tallquist updated on SEC and focused on sharing that a second task force will look at UH tenure process and post tenure review. SEC hosted some of the task force members: BOR Chair Randy Moore, UH CEO David Lassner, Christian Fern. They are looking for suggestions and comments on the current improving system. The main issues are differences in specialist category and the wide range of possible options. Lassner says faculty aren't offering constructive comments and the status quo is not an acceptable option. G. Sinclair shared her perceptions of the meeting with the task force.</p> <p>2. Two policies submitted to CPM chair needs to be verified that were responded to and are closed (G. Busch will confirm)</p> <p>3. Emeritus status: Deb Halbert drafted a consultation memo and submitted on August 24, 2021, asking for comments by September 30, 2021. M. Tallquist asked was any action done? Did it fall through cracks? confusion on if was on agenda.</p>	<p>1. No action</p> <p>2. G. Busch will confirm and follow-up..</p> <p>3. TBD as agenda item (look at CPM Issues 2021, consultation memo dated August 24, 2021. M. Tallquist will check if this is the document being discussed.</p>
Chair Report	1. Nothing to report	1. No action.

Business	<p>1. Subcommittee exploring the expectations of Emeritus/Emerita faculty members. There is concern about the requirement that emeriti faculty perform work under what is usually an honorary designation. Hubbard, Leong, and Kahakauwila volunteered to serve. Busch will inform SEC about any updates.</p> <p>Discussion:</p> <ul style="list-style-type: none"> A. What are emeritus privileges? B. What are the changes and why was there a change in policies/procedures? C. What is the function of an emeritus designation? D. What revisions might be helpful to streamline (user-friendly) and keep to the intention of emeritus status? <p>“To the extent that resources permit, the emeritus/emera title may confer certain privileges and courtesies associated with regular faculty status that may include maintenance of library privileges; participation at commencement and other formal ceremonies at the discretion of the college or department; inclusion in such publications as the college catalog or web site; and at the discretion of the institution and subject to availability of resources, may be allocation of office space or other privileges generally available to faculty.”</p> <p>https://www.hawaii.edu/policy/docs/temp/rp5.219.pdf</p> <p>https://manoa.hawaii.edu/ovcaa/wp-content/uploads/2020/11/Emeritus-Guidelines-Revised-01_27_2020-1.pdf</p> <p>https://www.hawaii.edu/policy/index.php?action=viewPolicy&policySection=ep&policyChapter=9&policyNumber=209&abolishDate=202010&archives=true</p>	
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MĀNOA FACULTY SENATE

	https://www.hawaii.edu/policy/?action=viewPolicy&policySection=ep&policyChapter=5&policyNumber=207	
New Business	<ol style="list-style-type: none">1. Future meetings of CPM for Fall 2021 semester (voted unanimously for not holding a December 2021 meeting). However, any notes from SEC liaison, M. Tallquist, will be sent via email to CPM2. Future agenda item: elect new Vice Chair of CPM3. Future Spring 2022 meetings for CPM TBD	<ol style="list-style-type: none">1. No action.2. No action3. G. Busch will poll committee and send out meeting dates/times
Adjournment	The next meeting of the Committee on Professional Matters will be TBD.	<ol style="list-style-type: none">1. Sand made a motion to adjourn; G. Sinclair, second by P. Leong. Meeting adjourned at 3:53 PM.

Respectfully submitted by Amy Hubbard

Approved unanimously on January 25, 2022.