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Mānoa Faculty Senate Meeting Minutes (Draft) *January 16, 2013; 3:00-5:00 p.m.; Architecture Auditorium*

AGENDA

GUEST: Interim Assistant Vice Chancellor for Physical, Environmental, and Long Range Planning Steve Meder re: [Landscape Master Plan](#) (3:10 - 3:25 pm)

GUEST: Chancellor Tom Apple (3:30 - 3:50 pm)

GUEST: Vice Chancellor for Administration, Finance and Operations Kathy Cutshaw re: [Financial Overview: Budget & Planning](#) [ppt] (3:50 - 4:10 pm)

1. CALL TO ORDER

2. MINUTES: [Draft December 5, 2012 Minutes](#) [Word]

3. CHAIR'S REPORT

4. BUSINESS

- [Issue 31.12](#): 2013 Senate Election & Committee Assignment Procedures
Committee on Faculty Service
[2013 Committee on Faculty Service Procedures](#) [Informational]
- [Issue #32.13](#): Graduate and Professional Education Reorganization Proposal **Committee on Administration and Budget*
Committee on Research and Graduate Education
[Motion on the Proposed Reorganization of Graduate and Professional Education](#) [Word]
[Reorganization Checklist](#)
Approved 38:8: http://www.hawaii.edu/uhmfs/documents/2012_13/20130116_motion_reorggradprofed.html
- [Issue #36.12](#): Transparency in Administrative Evaluations
**Committee on Professional Matters*
Committee on Administration and Budget
[Motion on the Assessment of Administrators](#) [Word]
Approved 41:0: http://www.hawaii.edu/uhmfs/documents/2012_13/20130116_motion_adminassessment.html

ATTENDANCE

Absent (2)

Aurelio Agcaoili; Guliz Erdem

Excused (15)

Williamson Chang; William Boisvert; John Casken; Jing Guo; Scott Lozanoff; Joyce Najita; Kirstin Pauka; Martin Rayner; Kelly Roberts; Stacey Roberts; Scott Robinson; Maya Saffery; Annette Wong; Halina Zaleski; Brian Glazer

Present (65)

V Balaraman; an Belton; Kimberly Binsted; James Caron; Richard Chadwick; William Chain; David Chin; Thomas Conway; Robert Cooney (Ex-Officio); Robert Cowie; Linda Cox; Martha Crosby; Sandra Davis; Xu Di; Saori Doi; Timothy Dye; David Ericson; Thomas Ernst; R Ertekin; Miguel Felipe; Cynthia Hew; Peter Hoffmann; Wei Huang; Judith Inazu; Ken Ito; Albert Kim; Kenneth Kipnis; Thao Le; David Leake; Spencer Leineweber; Ingrid Lin; Jennie Lum; Bonnyjean Manini; Patricia Masters; Jennifer Matsuda; Ashley Maynard; Dore Minatodani; Luciano Minerbi; Gabor Mocz; Beau Nakamoto; Richard Nettell; ThanhTruc Nguyen; Torben Nielsen; Martin Oishi; Ian Pagano; Raymond Panko; Robert Paull; Carol Plummer; James Potemra; Benito Quintana; Robert Richmond; H Riggs; Scott Rowland; Todd Sammons; David Sanders; Ekaterina Sherstyuk; Janice Shoultz; Gwen Sinclair; Carolyn Stephenson; Anna Stirr; Ashley Stokes; Victoria Szymczak; Douglas Vincent; Brandon Yoza; Herbert Ziegler; Pavel Zinin



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MINUTES

1. Call to Order - Chair alerted us to the need for System and Manoa services to Hawaii to be better promoted, showcased.

2. Minutes - [Draft December 5, 2012 Minutes](#) [Word] - **Approved**

3. Guest - Interim Assistant Vice Chancellor for Physical, Environmental, and Long Range Planning Steve Meder re: Landscape Master Plan (3:10 - 3:25 pm)

- Entrances to campus will be renovated: two entrances: from Univ. Ave. and Legacy Path to Varney Circle. Funds/costs not yet determined. Links to drainage master plan and others. Plan integrated to include gathering places, walkways and bicycle pathways.
- All Senators invited to visit the website, <http://manoa.hawaii.edu/planning>, and provide feedback
- Responses: “Sounds great” (noting the problem a few years ago with the flooding of Hamilton Library). Response: right, really a watershed issue, must move ahead holistically and deliberately. DLNR undertaking study, e.g., of Woodlawn Bridge which was the “Achilles heel” [that contributed to the flood]. Going beyond 50 year events. Senator: as you remove all the parking places around Varney Circle...where will we park, or are you simply driving us off campus? Response: looking for places to relocate parking, e.g., behind Snyder. 127 stalls along Campus Road Varney Circle and Legacy Path.. Senator: about landscaping, how do you plan to maintain? Where do resources come from? Response: looking for volunteers (just joking). Inside the master plan are plans for maintenance. Currently planning personnel are woefully understaffed. We have great opportunity right now, shouldn't be stopped by current maintenance problems.
- Chair invited VC Steven Meder to return and come to SEC meeting(s).

4. Guest - Chancellor Tom Apple (3:30 - 3:50 pm)

- Thanked Steve, doing a great job with campus safety and planning. Open to questions. Senator: what's with the House right now? Stopped by grand openings of House and Senate. When Senator Slom slammed the UHM, only two lone, soft clappers. Putting the whole Stevie Wonder thing behind us. Please talk to your legislators. Senator: Why did you give positions to W. Oahu and Hilo? Response: as advocate for the UHM. Senator: How can UH Manoa transfer 28 vacant positions to UH W. Oahu and Hilo? Response 398 positions, 360 left, others to West Oahu. Finance Committee Chair says we will lose them. About half of them are interim. Presenting to David Ige. 125 are being converted to permanent positions. 100 “more than we need” - 50 to be offered for highest priorities. We were going to get whacked; actually had people on these positions for as many as 10 years. Senator: can we expect to see the 50 approved. Response: have to see if they are approved. Senator: are these just APT positions? What about temporary faculty positions? Response: UHERO notes we are very understaffed, about half of what the faculty/staff ratio should be. Senator: unilateral pay raise for graduate students: affects colleges' budgets. Incrementally affects different colleges. Response: probably won't affect the sciences but will affect social sciences and humanities because of low rates. Must also be rightsizing. Many have had to leave because they did not have enough funding. We've had programs that have cut size so they could support the rest more. We really need to



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rightsize our programs because of placement problems. Senators: shouldn't you need to be in dialog with departments about this? Response: we are, e.g., we had a 3-hour retreat with deans last week. Graduate programs are one of the most important things in a research university. Senator: how about upsizing rather than downsizing. Response: Absolutely. Invest in those that are doing well with completion and placement.

5. Guest – Vice Chancellor for Administration, Finance and Operations Kathy Cutshaw re: Financial Overview: Budget & Planning (3:50 - 4:10 pm)

- Responsibilities for facilities and budget issues. Position count vacancies analysis done and will be published hopefully by the end of the week. UHM 7% of State budget (pie chart supplied), slightly down from past years thanks to increase in tuition. Over time supplemental budget requests have become just as important as the biennium budget request. Went over calendar. Allocations sometimes haven't been given until October although budget begins July 1st. 100% of general funds used for personnel; not enough general funds to pay more than 3 quarters so rest paid out of special funds. As tuition goes up, we have to go the Legislature to get permission to spend the increase. Funds for health and safety, capital renewal and deferred maintenance, and CIP (capital improvements) funded by the Legislature. Woefully short. In terms of landscaping and maintenance, these are civil service positions, out of UHM control. Slight shift in sources of money; in paying out, instruction has remained roughly constant since 2010. See charts. RTRF budgeting formula based but at the Legislature we're required to do zero-based budget. Turning to biennium: Hawaii graduation initiative (asked Legislature for outcome based funding) (Hawaiian, STEM and low income). PCR (program change requests) outdated process but still used. CIP typically funded by end of session, currently zeroed out by Governor. In the past health and safety has traditionally been fully funded. Governor will let Legislature work out details. Snyder, Holmes, other halls scheduled for renovation. Only one not zeroed out was Hilo pharmacy budget.
- Q&A: Senator: true that Governor always zeroes out so much? Response: not a cause for alarm, often done by this Governor. Senator: slides almost all unreadable. Response: apologies; available on the website. Senator/response: 50% returned overhead returned goes to the unit generating it. Individual schools and colleges work with their chairs to decided redistribution. Senator: any effort to have tuition brought back to units as with overhead? Response: correct, unfair, addressing the problem derailed by the budget drop a few years ago.
- Senator: regarding slide 12, 12 million in the red by Athletics, seems controlled by system. Chancellor Apple: it is true. By next year probably will be in the red by 13 million. Need a conversation. When I look at the Athletics budget, we give about 6-8 million to 450 athletes, about 1.5 million from ticket fees, rest from gifts, donations. Budget about 28 million, about a 1/3rd from us. If you look at total financial aid, 450 regular students would have gotten about 1.5 million. Financial aid about 10 million of the 12-13 million over the last 10 years. A huge issue in the State Senate. Tomorrow will make the case that we need about a 10% reserve fund (of an \$800 million budget, about \$80 million).
- Chair to Cutshaw: Regarding the \$62 million, are the deans in control? Response: yes. More information will be on the website.

6. Chair's Report

7. Business



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- [Issue 31:12: 2013 Senate Election & Committee Assignment Procedures](#)
Committee on Faculty Service
[2013 Committee on Faculty Service Procedures](#) [Informational]

Chair: posted on the web; Senate and SEC elections timetable complex, presented on the website. So if you are running for reelection, take a look. Noted: only faculty at a minimum .5 FTE can vote so faculty should not apply for a Senate position if they are less than .5 FTE. Chair noted we are working on generating a list of faculty with .5 FTE or more.

- [Issue #32:13: Graduate and Professional Education Reorganization Proposal](#)
**Committee on Administration and Budget*
Committee on Research and Graduate Education
[Motion on the Proposed Reorganization of Graduate and Professional Education](#)
[Word] [Reorganization Checklist](#)

Doug Vincent, Chair of CAB, discussed. “Graduate Professional Education” initiative proposed moving the GE responsibilities of the VCRGE position to the VCAA office so that the Graduate Dean reports directly to the VCAA.

CAB voted 8:1 in favor. Bob Richmond, Chair CORGE, reported 5:2 in favor of endorsing and supporting the CAB motion. Strong views by the 2. Open for discussion. UHPA representative invited to speak regarding chapter 89 of the bargaining law. There is a legal obligation to consult: has to include substantive discussion from the beginning of the proposal, specifically as it affects work conditions and size of faculty. On this particular issue: UHPA took a position that indeed the appropriate decision maker was the Board of Regents, not UHM, first because UHPA was not involved, second because in 2003 the BoR created the current structure.

Q&A: Senator to UHPA: decisions like this need to be done by BoR and UHPA. Response: this case we felt it should. Senator: faculty only endorsing. Response: Nothing said implies the MFS should not be taking this vote, not at all, quite appropriate, welcome your engagement.

Vote: 33:8 in favor.

- [Issue #36:12: Transparency in Administrative Evaluations](#) **Committee on Professional Matters Committee on Administration and Budget*
[Motion on the Assessment of Administrators](#) [Word]

CPM co-chairs discussion: researched issue past 4-5 years, shared results with CAPP. Issue came up by faculty. We are urging administration to devote more resources to create a more transparent system (not making a directional push or specifics unlike previous years when a University of Michigan procedure was recommended). CAPP: trying to use power of faculty to urge administration to increase transparency.

Vote: 41:0 in favor.

8. Adjournment – 4:41 pm



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Motion to Approve January 16, 2013 Senate Minutes, as amended



A. In Favor
B. Opposed
C. Abstain