

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**      **May 1, 2017    2:00 pm**  
**LOCATION:**            Hawaii Hall 208  
**ATTENDANCE:**      [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
John Casken -- Chair	P	Christine Sorensen-Irvine	P			None	
Marguerite Butler. via Polycom at 4:10pm	P	Sarita Rai -- MFS Secretary	P				
Kelley Withy -- SEC Secretary	P	George Wilkens	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Casken at 2:08 PM
<b>REVIEW OF MINUTES</b>	1. The minutes of the April 24, 2017 Senate Executive Committee had been circulated electronically and comments made.	1. Motion by C. Irvine to approve the April 24, 2017 minutes, seconded by S. Rai. Approved unanimously.
<b>CHAIRS REPORT</b>	1. Update on COIC. 2. CAB's correspondence about the March 15th resolution. Chair Casken erroneously stated that resolution and minutes would be posted on UHMFS website. 3. Recent MFS resignations (J. Kinder) 4. Update on newly elected senators invitation to May 10th Senate meeting (J. Kinder) 5. Update on SEC candidacy invitation period (J. Kinder) 6. Update on senators standing committee preferences	1. No action. 2. SEC acknowledges error by Chair Casken. Only minutes from committees are posted on the UHMFS website. 3. Reviewed. 4. Reviewed. 5. Reviewed. 6. Reviewed.

<p><b>ACTION ITEMS</b></p>	<ol style="list-style-type: none"> <li>1. Review CFS recommendations to replace vacant senator seats</li> <li>2. SEC approval of the 2017-18 Senate and Congress calendars (J. Kinder)</li> </ol>	<ol style="list-style-type: none"> <li>1. 2017 A&amp;H alternate elected George Tsai to replace resigned senator Ronald Bontekoe effective immediately and 2017 A&amp;H alternate Brad Taylor to replace resigned senator Kara Miller effective June 1, 2017. Motion by K. Withy, seconded by S. Rai. Passed unanimously.</li> <li>2. Motion by K. Withy, seconded by S. Rai to approve the 2017-18 Senate &amp; Congress calendars. Passed unanimously.</li> </ol>
<p><b>GUESTS</b></p>	<ol style="list-style-type: none"> <li>1. NA</li> </ol>	<ol style="list-style-type: none"> <li>1. No Action.</li> </ol>

<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (SR) – CAB editing the bylaws per SEC requests. Considering MAC name change and approved ILO Resolution. Reviewing CPM resolution on COI.</li> <li>2. CAPP (CSI) – Passed CES resolution. Approved MAC name change. Requested SEC follow up on undergraduate research resolution.</li> <li>3. CFS (KW) – Bylaws change recommendations withdrawn.</li> <li>4. COA (KW) – No report.</li> <li>5. COR (MB) – Meeting next Wed. No report.</li> <li>6. CPM (JC) – COI report reso revised and sent to CAB and COR for review. Draft reso on collegiality. Possible reso on faculty review.</li> <li>7. CSA (MB) – No report. Meeting tomorrow. Kokua resolution revised and sent.</li> <li>8. GEC (CSI) – Approved courses. Held final social gathering.</li> <li>9. MAC (SR) – No report. Resolution on name change sent to CAPP (approved) and CAB (waiting approval).</li> <li>10. UHPA (CSI) – Update on negotiations.</li> <li>11. Grad Council - 2 resolutions forwarded</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. J. Casken to inquire with M. Bruno status of faculty involvement on undergraduate research.</li> <li>3. Recommend CFS introduce changes from the floor on the second reading.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. J. Casken to contact CAB and COR regarding status of COI reso review.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> <li>11. No action taken.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Review all final resolutions drafts for the 5/10 senate agenda</li> </ol>	<ol style="list-style-type: none"> <li>1. Reviewed current resolutions drafts and approved order of business items.</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Discussion on Gen Ed task force motion (M. Butler)</li> <li>2. Discussion on facilities planning resolution (M. Butler)</li> <li>3. Review 4/19 draft senate minutes</li> <li>4. Review 5/10 senate agenda</li> <li>5. Prepare 5/15 SEC agenda</li> </ol>	<ol style="list-style-type: none"> <li>1. S. Rai moved to approve GE motion. Seconded by M. Butler. Motion does not pass.</li> <li>2. K. Withy moved to present facilities planning resolution to MFS, seconded by S. Rai. Passed unanimously.</li> <li>3. Reviewed and approved.</li> <li>4. Agenda created.</li> <li>5. Agenda created.</li> </ol>

<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on May 15, 2017.	Motion to adjourn by K. Withy, seconded by S. Rai. All approved the motion. Meeting adjourned at 5:10 pm.
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Respectfully submitted by Kelley Withy.

Approved unanimously on May 15, 2017.