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COMMITTEE ON PROFESSIONAL MATTERS (CPM)

MEETING MINUTES

MEETING DATE: April 21, 2017
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	
Scott Robertson, Chair	P	Patricia Masters	P	Sarita Rai (Liaison)	P
Hector Valenzuela	P	Reni Soon	E	Robert Cooney (guest)	P
Ming-Bao Yue	P	Camaron Miyamoto	E		
Unhee Lim	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
Call to Order	Meeting was called to order at 1:00pm	
Follow-up on Conflict of Interest Matters and a Revised Administrative Procedure (AP12.304)	<p>A draft Comments document was circulated in CPM last Monday, which lists suggested modifications for the revised FCOI procedures (AP 12.304). CPM reviewed the Comments item by item and discussed further edits today. CPM also reviewed a draft Resolution that requests OVPRI to respond to the CPM Comments item by item and to maximize the autonomy and objectivity of the Conflicts of Interest Committee peer-review operations.</p> <p>The current Comments and Resolution (with track changes) will be circulated to all on CPM for further suggestions through noon on Monday. They will be also submitted to SEC for their meeting and discussion on Monday and to COR and CAB for review.</p>	The final Comments and Resolution will be sent to COR and CAB (and SEC) later on Monday for their advance review and for next month's MFS meeting's Agenda.
Follow-up on Post-Tenure Faculty Five Year Review	CPM had submitted the final Resolution regarding Post-Tenure Faculty Five Year Review for this past Wednesday's MFS meeting, but somehow the Resolution was not included in the Agenda. CPM will follow up with SEC to make sure the Resolution will be presented at the MFS meeting on May 10.	CPM will follow up with SEC.
Discussion about Motion of No Confidence at the March 15 MFS Meeting	Senator Valenzuela reported back on his fact finding. The Committee had further discussion and agreed to put forward a Resolution to encourage collegial conduct and promote adherence to Robert's Rules on the Senate.	CPM will draft and review a Resolution via email.
Follow-up – A New Procedure Regarding	No update from COR.	CPM will wait for COR reviews before



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Compliance with Public Access Requirements (AP12.310)		providing additional input.
Adjournment	Meeting was adjourned at 2:15pm.	

Respectfully submitted by Unhee Lim.

Approved on May 23, with 4 votes in favor of approval, 0 vote against and 1 abstention.