

MANOA FACULTY SENATE

Committee on Student Affairs

Meeting Minutes

7 November 2012

Called to Order: 3:05

Present: James Caron, Saori Doi, Cynthia Hew, Wei Huang, Patricia Masters (chair), Kelly Roberts, Pavel Zinin

Absent: Kimberley Binstead, Tom Conway (SEC liaison), H. Ronald Riggs

AGENDA ITEM	DISCUSSION	ACTION
Review minutes from October meeting	none	Minutes accepted as written
Masters provided copies of her report to the Faculty Senate last year as chair of CSA so that the committee would see which issues had been addressed and which had been held over for this year. Masters also provided printed materials for specific issues.	none	none
Student Athletic Fee	Masters is still waiting for a copy of the ASUH survey on the issue from Bonniejean Manini. Apparently, the ASUH cannot find its copy.	deferred
Course subject code (i.e. a new alpha for courses taught by specialists on campus)	Vice Chancellor for Student Affairs Hernandez has requested a meeting to explain why this change is needed. Masters suggested that CAPP be invited to participate because the issue is under their purview as well. It is not clear if CAPP decided on this last year.	The committee agreed to have a meeting with VC Hernandez before the semester ends, on Nov. 28 th at 3:00, place TBA. Masters will ask CAPP to join in.

Graduate Student Bill of Rights	The GSO is keen to have such a document. They say that most universities have one. CORGE is also looking into the issue, so there is a possibility of coordinating with them.	Masters will obtain a copy of the GSO proposal so that the committee can decide about supporting it.
Faculty Survey questions: advising	This issue is connected to UH system campaigns: “15 to Finish” & “Do It in 4.” Central question: is there a disconnect between academic advising and the administration’s goals? Related issues include: are students taking the correct courses, are the necessary courses available in a timely rotation, do requirements for majors plus general education requirements work against finishing in four years? Discussion centered on the need for more information, both from a system source as well as advisors on the Manoa campus and possibly the OVCAA. Some questions to be asked: is there mandatory advising for first and second year students? Were advisors trained about how to encourage students to graduate in four years? Did the OVCAA ask MIRO for data about current rates of graduation and taking 15 credits? It was noted that CAPP was involved with the issues last year.	Zinin has notes from his tenure on CAPP last year and will provide them for the first meeting spring semester. Masters will ask a system representative (Joanne Itano?) to come to that meeting. She will also invite the Director of Student Advising for Manoa. Masters will check with the OVCAA about any report it generated to prepare for the change in advising.
Faculty Survey questions: life of a student athlete	The committee noted that this issue is broad, probably too broad. There is data from reports by the NCAA Faculty Representative Peter Nicholson that might provide specific issues to investigate. The committee may wish to talk to Nicholson.	Because other issues are further along, the committee will defer investigation.
Funding graduate students	Discussion centered on the need for more information, but the committee agreed that the topic is important.	Find out if CORGE has a report. Make sure that the statement advocating fully funding students for five years remains in the Strategic Plan. Zinin will discuss the issue with the graduate chair in his department to see if he has any relevant data.

Next regular meeting	none	Set for Wednesday, January 9 @ 3:00 pm
Adjourn		4:00

Submitted by: James Caron, secretary