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**COMMITTEE ON ACADEMIC POLICY & PLANNING**  
**MEETING MINUTES**

**MEETING DATE:** September 27, 2017     **2:00 PM - 3:00 PM**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
William Gosnell	P	Nicole Ziegler	P			Scott Sinnett	2:00 PM 2:45 PM
Joseph Mobley (Secretary)	P	Ulrich Kozok	P				
Willy Kauai	E	James Potemra (Vice- Chair)	P				
Carolyn Stephenson (Chair)	P	Justin Clapp - Leave	E				
Susan Nakaoka	P	Brian Powell, liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Stephenson, at 2:00 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of September 13, 2017 had been circulated electronically and comments made.	Motion to approve the September 13, 2017 minutes as amended by W. Gosnell; seconded by N. Ziegler. Approved unanimously.
<b>BUSINESS</b>	1. Psychology request re: 45 credit upper-division credit hour waiver Guest: UG Chair Psychology Scott Sinnett; discussion followed  2. Continued review of topics for CAPP: Psychology request re: 45 credit upper-division credit hour waiver Course Evaluation System: Implementation Details High D/F/I/W Courses: Retention Issue	1. Request for more data from Psychology including BA/BS comparisons on requirements and number of students and transfer data  2. Topics shown were approved for continued discussion. CAPP members asked to



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	Credit Hour Audit Policy (from Manoa admin) Grade Replacement Policy Low Enrollment Programs Withdrawal and Drop Deadlines BANNER “hides” previous grades for transfer students (credit/no-credit) Policy to encourage Open Educational Resources? Revise TOEFL Requirement? UH requires 100, Berkeley 85, U. Illinois 79	choose 2-3 items to report on in future
<b>ADJOURNMENT</b>	The next meeting of the Committee on Academic Policy and Planning will be held on October 11, 2017 at 3:00 PM in Hawaii Hall 208.	Motion to adjourn by W. Gosnell; seconded by N. Ziegler Passed unanimously. Meeting adjourned at 3:17 PM.

Respectfully submitted by Joseph Mobley, staff.

Approved on October 11, 2017 with 6 votes in favor of approval and 0 against.