

# EXECUTIVE COMMITTEE

## MEETING MINUTES

**MEETING DATE:** December 17, 2018      **2:03 PM - 4:05 PM**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	E	Ann Sakaguchi, SEC Secretary	P		
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	P			iVCAA Michael Bruno	3:00 PM - 4:00 PM
Carolyn Stephenson	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		The meeting was called to order by Chair B. Powell at 2:03 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the December 10, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the December 10, 2018 minutes by J. Griswold, seconded by C. Stephenson. 4 votes in support of approval and 1 abstention.
<b>CHAIR'S REPORT</b>	1. Aloha and welcome to new SEC member David Ross (NatSci)  2. Senator Kwanglim Seo (TIM) and CAB member has resigned due to upcoming sabbatical effective December 15, 2018. (J. Kinder)	1. No action.  2. The TIM Faculty Senate will be meeting to identify a faculty replacement for Senator Seo and will submit recommendation to the Committee on Faculty Service (CFS).
<b>ACTION ITEMS</b>	1. <u>SEC Officers and SEC liaison positions(12/10/18):</u> Brian Powell, Chair David Duffy, Vice Chair & COR liaison Stacey Roberts, MFS Secretary & CPM Ann Sakaguchi, SEC Sec.; CAB & UHPA liaisons Carolyn Stephenson, CAPP & GEC liaisons; Jennifer Griswold, CSA & CEE liaisons;	1. Motion by S. Roberts to appoint J. Griswold to COA, seconded by D. Ross. Approved unanimously.  Motion by S. Roberts to appoint David Ross to CFS & CEE;

	<p>David Ross, no assignments <i>Open liaison assignments: CFS and COA</i></p> <p><b>REVISED SEC liaison positions (in bold)</b> <b>effective 12/17/18:</b> Brian Powell, Chair David Duffy, Vice Chair &amp; COR liaison Stacey Roberts, MFS Secretary &amp; CPM Ann Sakaguchi, SEC Sec.; CAB &amp; UHPA liaisons Carolyn Stephenson, CAPP &amp; GEC liaisons; Jennifer Griswold, CSA &amp; <b>COA</b> liaisons; David Ross, <b>CFS &amp; CEE</b></p> <p>2. CFS unanimously recommends Joni Sasaki (SocSci) to fill the vacant seat for the Contemporary Ethical Issues Board (E-Board) with a term ending June 2020.</p>	<p>seconded by J. Griswold. Approved unanimously.</p> <p>2. Motion by S. Roberts to appoint Joni Sasaki (SocSci) to the E-Board with a term ending June 2020; seconded by J. Griswold. Approved unanimously.</p>
	<p>1. <b>Discussion with iChancellor David Lassner (2:00 PM)</b> Cancelled.</p> <p>2. <b>Discussion with iVCAA Michael Bruno (3:00 PM)</b> Discussed topics: <u>Progress Status of WASC Accreditation Review</u>--the iVCAA feels the report is proceeding well. A new team-based approach is being used. The good news is that the report is being worked on several years in advance of the accreditation report deadline. It was noted that having the same people on multiple committees have created issues in meeting internal writing deadlines but this is now being addressed with focused follow up by Wendy Pearson, Program Officer at OVCAA and WASC Accreditation Liaison.</p> <p>The use of the terminology, “<i>Native Hawaiian Place of Learning</i>” in lieu of the previously used “<i>Hawaiian Place</i>”</p>	<p>1. Interim Chancellor Lassner notified the SEC that he is unavailable for today’s meeting. He emailed, however, that the reorg is moving forward using a phased approach as SEC and CAB have suggested. The SEC will reschedule the meeting with David Lassner to January 2019.</p> <p>2. No action.</p>

<p><i>of Learning</i>” has been disputed to some level. Administrators, some with local roots, felt the change may be viewed as as exclusionary to other ethnic populations, such as themselves. Punihei Lipe, UH Mānoa Native Hawaiian Affairs Specialist in the Chancellor’s office, is currently taking these views into consideration.</p> <p>Discussion ensued as to whether calling our institution a <i>‘Native Hawaiian Place of Learning’</i> may discourage other students if they are not Native Hawaiians.</p> <p><u>TMT</u> - the iVCAA noted that it was his impression that the faculty votes were split regarding whether to support or not to support the TMT.</p> <p><u>Sustainability Issues</u></p> <p>The SEC asked for the iVCAA’s vision on sustainability-- Bruno mentioned he had just received a recommendation from SOEST’s Chip Fletcher about having 4+1 masters programs in every college. Bruno thought it was a good idea but the SEC raised potential issues should that were to happen. Bruno also mentioned that students do not generally want cookie-cutter programs and noted the benefits of having bachelor’s programs run through Interdisciplinary Programs.</p> <p><u>New Budgetary Approach</u></p> <p>Deans will be tasked to prepare their 2-year budgets. Prior to that two things will happen: 1) All data will be collected--data people will provide enrollment, student semester hours for each programs, faculty in each program, number of graduates, so forth; and 2) from 1/28/19, Deans and Bruno to discuss what are the strategic imperatives, more specifically, what are the two year imperatives? Consensus is needed to to articulate this.</p> <p>The budgets will reflect expenses, not just revenues, and this will be shared in conceivably a 15-minute presentation with fellow deans and directors with the goal of showcasing what the units are able to offer to the university to achieve the previously identified strategic imperatives.</p>	
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<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (AS) – No report. The next CAB meeting is scheduled for Tuesday 1/22/19 at 9:00 AM in Hawaii Hall 208.</li> <li>2. CAPP (CS) – No report. The next CAPP meeting is scheduled on Wednesday, 1/9/19 at 3:30 PM in Hawaii Hall 208.</li> <li>3. CFS (AS) – CFS Chair held an e-vote on vacant Contemporary Ethical Issues Board (E-Board) seat with a term ending June 2020. Also the CFS Chair will be sending out a meeting poll to determine the Spring CFS meeting schedule after the new CFS liaison has been assigned.</li> <li>4. COA (AS) – No report. The next meeting is scheduled for 1/30/19 at 3:00 PM in Hawaii Hall 208. J. Griswold will be taking over as COA Liaison.</li> <li>5. COR (DD) – No report. The COR Spring meeting schedule will be determined in January. The Spring semester Chair will be James Potemra.</li> <li>6. CPM (SR) – No report. The next CPM meeting will be held on 1/9/19 in Hawaii Hall 208 at 4:00 PM.</li> <li>7. CSA (JG) – No report. The next CSA meeting will be on 1/9/19 at 2:30 PM in Hawaii Hall.</li> <li>8. GEC (CS) - GEC held a meeting on 12/14/18 in ITC 105 B. GEC continued its discussions on external and internal reports. Shannon Johnson agreed to send draft out for comments over the weekend so a committee response can be potentially submitted on Wednesday, 12/19/18 to the iVCAA Bruno and SEC.</li> <li>9. CEE (JG) – No report. The next CEE meeting will be on 1/9/19 at 11:00 AM in Hawaii Hall 208.</li> <li>10. UHPA (AS) – No report. The next UHPA meeting is scheduled for 1/5/19.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action is taken.</li> <li>2. No action is taken.</li> <li>3. See SEC action item #2.</li> <li>4. No action is taken.</li> <li>5. No action is taken.</li> <li>6. No action is taken.</li> <li>7. No action is taken.</li> <li>8. No action is taken.</li> <li>9. No action is taken.</li> <li>10. No action is taken.</li> </ol>
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**MĀNOA FACULTY SENATE**

<b>UNFINISHED BUSINESS</b>	1. None	
<b>BUSINESS</b>	<b>SEC guest schedules for Spring 2019:</b> 1. iChancellor David Lassner 2. iVCAA Michael Bruno 3. VCAFO Kathy Cutshaw 4. iVCSA Lori Ideta	1. Schedule once a month. 2. Schedule bi-weekly. 3. Schedule once a month. 4. Schedule once a semester.
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on 1/7/19, in Hawaii Hall 208.	Motion to adjourn C. Stephenson; seconded by S. Roberts. Passed unanimously. Meeting adjourned at 4:05 PM

Respectfully submitted by Ann Sakaguchi, Secretary  
Approved 3 in favor, 1 abstention on January 7, 2019.