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COMMITTEE ON STUDENT AFFAIRS
MEETING MINUTES

MEETING DATE: November 8, 2017 **9:00 AM to 10:15 AM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Chizuko Allen (Fall Chair)	P	Camaron Miyamoto (Spring Chair)	A			Roxie Shabazz	9:00 AM - 9:45 AM
Brian Shevelenko (Secretary)	P	Jaylin Petersen - ASUH Rep, Chair of Student Affairs, arrived 9:15 AM	P				
Adam Tanners	P	Wendan Li - GSO Rep	A				
Vanessa Wong	E	Dusko Pavlovic, arrived 9:18 AM	P				
Aaron Ohta, arrived 9:03 AM	P	John Casken, liaison	P	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Allen at 9:02 AM
REVIEW OF MINUTES	<ol style="list-style-type: none"> The minutes of the September 13, 2017 Committee on Student Affairs had been circulated electronically. The minutes of the October 11, 2017 were circulated electronically for comments. 	<ol style="list-style-type: none"> Motion by A. Ohta to approve the September 13, 2017 minutes; seconded by A. Tanners. Approved unanimously. Motion by D. Palovic to approve the October 11, 2017 minutes; seconded by A. . Approved unanimously.
CHAIRS REPORT	<ol style="list-style-type: none"> None. 	
GUEST	<ol style="list-style-type: none"> Roxie Shabazz Asst VC for Enroll Mgmt & Dir of Admission (9:00 AM) <p>Discussion on status of student enrollment:</p>	<ol style="list-style-type: none"> Chair to invite Roxie to a CSA Spring meeting. To discuss Common Application



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	<p>Enrollment growth from Hispanic students from CA and Texas.</p> <p>Student retention rate after first year was 76.6%. The 2017-18 retention rate for this population is up 2.2%.</p> <p>Graduate student enrollment is down (campus wide).</p> <p>Enrollment is working on new marketing materials to increase enrollment.</p> <p>Working on simplifying enrollment processes.</p> <p>Working on integrating undergrad admissions ECRM with Banner.</p>	and Coalition Application integration.
BUSINESS	1. None	1. No action.
ADJOURNMENT	Our next CSA meeting will be on Wednesday, December 6, 2017 in Hawaii Hall 208 from 9:00 AM - 10:15 AM.	Motion to adjourn by b; seconded by A. Passed unanimously. Meeting adjourned at 10:05 AM.

Respectfully submitted by Brian Shevelenko, secretary.

Approved on December 6, 2017 with 6 votes in favor of approval and 0 against.