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COMMITTEE ON ATHLETICS
MEETING MINUTES

MEETING DATE: November 02, 2017 **1:00 PM - 2:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Louis Bousquet (Leave)	E	David Ericson - FAR Rep	P			Kelley Withy, via Polycom	1:00 PM - 2:00 PM
George Tsai	A	Claire Townsend Ing, Chair	P				
Steven Minaglia	A						
Jamie Simpson Steele, Secretary	P						
Vanessa Chong, Vice Chair	P	Brian Powell - Liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Townsend Ing at 1:05 PM
REVIEW OF MINUTES	1. The meeting minutes of COA on October 5, 2017 had been electronically circulated for review and comments.	1. C. Townsend Ing moved to approve the October 5, 2017 minutes; seconded by V. Chong Minutes were unanimously approved.
CHAIRS REPORT	1. NA	
UNFINISHED BUSINESS	1. Faculty Mentoring Program: K. Withy reported background of the idea, discussion about allowable “mentoring” activities, and possible models from other universities. 2. Gender Equity: J. Steele reached out to Lois Manin and did not receive a response. The report is not yet fully vetted and released. 3. Life of a Student Athlete: tabled.	1. C. Townsend Ing will invite Amanda Paterson to answer questions about compliance and allowable activities. K. Withy agreed to forward information about other university models.



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		2. V. Chong will follow up contacting Lois Manin and cc: D. Ericson, who will follow up in person.
NEW BUSINESS	<ol style="list-style-type: none"> 1. University-Level Athletics Compliance Committee (UHMACC). One person on COA will serve a two-year term. 2. Faculty education on travel requirements for student athletes. Discussion around student and faculty procedures with regard to student travel. The committee reviewed the process that is outlined in the student handbook. 3. Approve COA 2017-18 meeting schedule: December 7. 	<ol style="list-style-type: none"> 1. C. Townsend Ing will continue serving for the second year of her term. 2. Ideas for action include: a) further communication about the travel/absence policy with D. Matlin; b) COA report to faculty at large to include travel/absence policy; c) further inquiry as we are learning about the life of a student athlete. Will re-visit next meeting. 3. December 7.
ADJOURNMENT	1. The next meeting of the Committee on Athletics will on December 07, 2017.	Motion to adjourn by C. Townsend Ing; seconded by J. Steele. Passed unanimously. Meeting adjourned at 2:07 PM.

Respectfully submitted by Jamie Simpson Steele, staff.

Approved on December 7, 2017 with 3 votes in favor of approval and 0 against.