

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: April 27, 2015 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	Interim Chancellor Robert Bley-Vroman	2:15 pm – 2:55 pm
Kelley Withy	P	Peter Garrod	P	Ashley Maynard	P		
Stacey Roberts	E						
John Kinder – Staff	P	Rebecca Candilasa - Staff	E			Duane Stevens -- Senator	1:30 pm – 4:35 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:30 pm
REVIEW OF MINUTES	1. The minutes of April 20, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by P. Garrod to approve the minutes as amended; second by B. Cooney. Passed unanimously.
CHAIRS REPORT	<p>Chair Ron Bontekoe reported.</p> <ol style="list-style-type: none"> PBS UHM program cancellation -- Chair Bontekoe had been asked to participate on the panel discussion. But the focus has been shifted to the TMT. MFS Budget – Toshiba copier – John Kinder reported that the Chancellor’s office reminded him that office funds need to be expended by the end of the fiscal year. There is a considerable balance available. The Toshiba copier is in its 4th year of a 5-year contract. John recommended that using the remaining funds to cover the costs of the 5th year of the contract. But after that the copier will not be extended. Given the greater emphasis on “paperless” transactions, it was suggested that MFS purchase two smaller, less expensive, multi-function scanner/copier/fax machines for use in the MFS office. 	<ol style="list-style-type: none"> No action needed. The SEC recommended paying the cost of the 5th year of the Toshiba copier contract. John will obtain an invoice and have it paid. John will also investigate multi-function copier/scanner/fax machine for use in the MFS office.

	<p>3. Meeting with President Lassner. Ron reported on his meeting with President Lassner. They discussed the “dual credit” (SB 374 SD2 HD2 CD1) proposal in the legislature which grants both high school and college credits for courses taken in grade 9-12, including home schooled children. The bill replaces the “Running Start” program with the dual credit program. President Lassner is in favor of the proposal. The bill is nearing passage.</p> <p>4. Single Transcript. President Lassner also reported that the UH system is moving to a single transcript program. That is, a student taking courses at any campus will have a single transcript with courses and grades from each institution listed on the same transcript. This replaces separate transcripts from each UH institutions.</p> <p>5. Chancellor Search – President Lassner reported that he intends to reappoint Interim Chancellor Robert Bley-Vroman for another year.</p>	<p>3. If the Bill passes and becomes law, CAPP needs to monitor its implementation carefully.</p> <p>4. CAPP needs to monitor this implementation.</p> <p>5. No action taken.</p>
GUESTS	<p>Interim Chancellor Robert Bley-Vroman 2:15 pm – 2:55 pm</p> <p>1. The SEC asked the Chancellor about an obscenity-laden Facebook posting by a UHM student. The posting advocated killing or beating supporters of TMT and specifically singled out a Hawaii Preparatory Academy high school student who had spoken out in favor of the TMT. The Chancellor noted that they are very aware of the posting and are pursuing actions against the student but given privacy issues in the process, he could not make further comment.</p> <p>2. Longanecker Report – Chancellor Bley-Vroman reported that he has received the draft report from WICHE President Longanecker on the relationship between UHM and UH system. The report will be presented to the UH Board of Regents at the May 2015 meeting and then released to the public. Chancellor Bley-Vroman said that the report</p>	<p>The SEC thanked the Chancellor for meeting with the SEC.</p> <p>1. As this incident was of concern to several SEC members, the SEC was pleased that the UHM administration was aware of the incident and is working toward its resolution.</p> <p>2. The SEC looks forward to seeing the report as soon as it is released.</p>

	<p>contained several strong suggestions for clarification of functions between UHM and UH system. The report also states that there still needs to be a separate UH President and UHM Chancellor.</p> <p>3. Frequency and constituencies of the VC reviews. The SEC asked the Chancellor about reviews of the VCs. Currently the VCs are reviewed by 360 review every three years but are subject to rigorous annual review by the Chancellor. Each VC submits a self-evaluation to the Chancellor. The SEC suggested that there needs to be more faculty involvement in the reviews, such as using the Chairs of the Senate standing committees to review the interaction of the VCs with their various Senate committees. For example, the VCR be reviewed by the CoR; the VCAA be reviewed by CAPP, GEC; the VCS reviewed by the CSA. The SEC believes that there needs to be greater faculty involvement in the reviews, perhaps the Department Chairs could be part of the 360 reviews along with Deans and Directors.</p> <p>4. Future of Athletics. As we were short on time, the Chancellor recommended scheduling a meeting with the new Athletics Director and the FAR</p>	<p>3. Since the reviews are complete for this year, the SEC will continue the conversation with the Chancellor about how there can be greater faculty involvement in reviews with possibly increasing the frequency of the 360 reviews for finding a mechanism to include faculty in the review process.</p> <p>4. The SEC will extend an invitation to the new AD and FAR to meet with us.</p>
COMMITTEE REPORTS	<p>1. MAC – No report.</p> <p>2. CAB – CAB has submitted two motions for the reorganizations of the office of the MCO (oppose) and UH Press (endorse; see under new business).</p> <p>CAB will present a resolution on the Budget Task Force but it is not ready yet. The BTF resolution will be presented to the SEC for an electronic vote by Wednesday, April 29, 2015.</p> <p>3. CAPP – B. Cooney reported. CAPP remains concerned about the impacts of the implementation of the 15 to finish to produce more graduates in four</p>	<p>1. No action needed.</p> <p>2. After debate, the SEC agreed that Vincent will have CAB complete the BTF resolution first thing on Wednesday, April 29, 2015 for an electronic vote as to whether it should be placed on the May 6, 2015 Senate meeting.</p> <p>3. CAPP to continue to monitor.</p>

	<p>years. CAPP will develop a survey to UHM advisors to gather data about the quality of advising. Cooney also reported the previous issue regarding substituting for the SAT exam for some international students who don't have access to the SAT exam has been resolved. The administration recognizes the need to involve CAPP and MFS in any such decision and improvements will be made to clarify the change in policy to potential applicants. Concerns regarding maintaining admission standards have been addressed.</p> <p>4. GEC – meets this week.</p> <p>5. CSA – CSA developed a survey on the impacts of budget constraints on students. See old business.</p>	<p>4. No action needed.</p> <p>5. See under old business.</p>
OLD BUSINESS	<p>1. New Senator Orientation, April 29 (3:00 -4:00 pm; Sakamaki Hall D302). John Kinder reported that about 14 new Senators had indicated that they would attend the orientation.</p> <p>2. Certification of Elections to MFS – The results of the Senate election was received from CFS.</p> <p>3. Invitation to Evaluate the Chancellor -- The SEC was invited to submit an evaluation of the Chancellor by President Lassner.</p>	<p>1. Ron, Bob, Doug and Peter (along with John Kinder) will attend. Each will take a section.</p> <p>2. Motion to certify the results of the MFS election and the election to the 2015-2017 SEC. Motion: K. Withy, Second: A. Maynard. Passed Unanimously.</p> <p>3. K. Withy will develop a Survey Monkey survey on the Chancellor to collect feedback on the Chancellor based upon the questions developed at the last SEC meeting. The survey will be sent to the SEC and the raw data collected and provided to the President.</p>

	<p>4. CoRGE to CoR Resolution (Change Bylaw Language). The results (via Ian Pagano) of the vote of the Manoa Faculty Congress on the change in the Bylaws is in. The vote was in favor of the change.</p> <p>5. CTAHR Resolution [PDF] [DOC]. Vincent reported that he had talked with the leadership of the CTAHR Faculty Senate about their request to support their March 17, 2015 Resolution on Promotion Criteria to A4 and A5. Vincent drafted a motion to endorse the action of the CTAHR Faculty Senate and invited members of the CTAHR Senate Leadership to attend the MFS meeting on May 6, 2015 to explain their actions.</p> <p>6. Questionnaire to Dept. Chairs and Faculty on budgetary impacts on students. The Committee on Student Affairs (CSA) had originally requested CAB to prepare and submit Google Forum surveys to Department Chairs and Faculty about the impacts of budget constraints on students e.g. classes not offered or limited sections. CAB would not do it so CSA developed a survey and is seeking permission to submit two separate surveys, one to Department Chairs and one to Faculty, via the Congress List Serve.</p>	<p>4. John Kinder will make the changes to the Manoa Faculty Senate Bylaws and the MFS website to include the new language.</p> <p>5. Motion to place it on the agenda. Motion: D. Vincent; Second: K. Withy. Unanimous approval.</p> <p>6. Motion to permit submission of the survey from CSA to DCs and Faculty. Motion: K. Withy. Second: P. Garrod. Passed by a 5-1 vote.</p>
NEW BUSINESS	<p>1. MCO reorganization. CAB submitted a motion to not endorse the proposed reorganization of the Manoa Chancellor's Office. [PDF] [DOC] The reorganization checklist was provided. [PDF] [DOC]</p> <p>2. UH Press reorganization. CAB submitted a motion to endorse the proposed reorganization of the UH Press. [PDF] [DOC] The reorganization checklist was provided. [PDF] [DOC]</p> <p>3. PBRC to SOEST Reorganization. The SEC received a request to review the reorganization proposal for the Pacific Biosciences Research Center on April 24, 2015.</p>	<p>1. Motion to place it on the MFS Agenda. Motion: D. Vincent. Second: K. Withy. Passed by a 5-1 vote.</p> <p>2. Motion to place it on the MFS Agenda. Motion: P. Garrod. Second: A. Maynard. Passed unanimously.</p> <p>3. The SEC referred the reorganization proposal to CAB. Vincent will notify CAB. However, SEC Bontekoe will send a memo to PBRC Director</p>

	<p>4. Agenda for the SEC meeting on May 4, 2015]</p> <p>5. Agenda for the Senate Meeting on May 6, 2015</p>	<p>Alan Lau, Dean Brian Taylor of SOEST and Chancellor Bley-Vroman reminding them that if they want full MFS approval, they will have to wait till the first MFS meeting in September 2015.</p> <p>4. An agenda for the May 4, 2015 SEC meeting was developed.</p> <p>5. An agenda for the May 6, 2015, Manoa Faculty Senate meeting was developed.</p>
ADJOURNMENT	The next meeting of the SEC will be on Monday, May 4, 2015 at 1:30 pm in Hawaii Hall 208	Motion to adjourn was made by D. Vincent and seconded by K. Withy. All approved the motion. Meeting adjourned at 4:35 pm

Respectfully submitted by Ashley Maynard, Senate Secretary. Approved unanimously on May 4, 2015..