

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** October 5, 2023 12:30-2:00 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| MEMBERS               |   | MEMBERS           |   | GUESTS | TIME |
|-----------------------|---|-------------------|---|--------|------|
| Edo Biagioni          | P | Dan Port          | P |        |      |
| Kathy Ferguson        | P | Spencer Remeelin  | P |        |      |
| <u>Patsy Fujimoto</u> | E | Beatriz Rodriguez | P |        |      |
| Konia Freitas         | P | Ku'ulei Salzer    | P |        |      |
| Ashley Maynard        | P | Brent Sipes       | P |        |      |
| Joanna Philippoff     | P |                   |   |        |      |

| Subject                  | Discussion/Information                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Action / Strategy / Responsible Person                                                                 |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| <b>Call to Order</b>     | Chair called the meeting to order at 12:31pm                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                        |
| <b>Review of Minutes</b> | Minutes of the September 28, 2023 meeting were discussed as circulated. Adjustments to the draft minutes were made. Motion to approve Brent; Second Beatriz.                                                                                                                                                                                                                                                                                                                    | 9 yes, with 0 abstention.                                                                              |
| <b>Chair's Report</b>    | <ul style="list-style-type: none"> <li>Informed Faculty Senate Chair current Draft summary of responses re the 2022 Gen Ed proposal not ready for exposure and clarified it is being studied. Has not heard back from the Sen Chair.</li> <li>CAPP Chair received an invitation from the COR chair to collaborate with COR, CAB, and CPM on a senate resolution SCR201. Congruent of issues and unsure about how the changes will affect current and future faculty.</li> </ul> | Ku'ulei will send a previous draft. Motioned by Ashley and Joanna second to work on SCR 201 resolution |

|                                |                                                                                                                                                                                                                      |                                                                                                                   |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>SEC Report</b>              | <ul style="list-style-type: none"> <li>• Work load equivalency framework</li> </ul>                                                                                                                                  |                                                                                                                   |
| <b>Graduate Council Report</b> | <b>Brent Reported:</b> <ul style="list-style-type: none"> <li>• Course proposals, asian studies</li> <li>• Outreach, DPT (Doctor of Physical Therapy)</li> </ul>                                                     |                                                                                                                   |
| <b>Gen Ed</b>                  | <p>Ashley: Review assessment and data report, from the GEO, Assessment Office, MIRO, etc.</p> <p>Discussion about transfer issues with articulation may be best handled at the department level across campuses.</p> | <p>Motion to request assessment reports from GEO, Assessment Office, and MIRO</p> <p>8 yes with<br/>1 abstain</p> |

The meeting was adjourned at 1:31 PM. Beatriz moved. Spencer second.  
Respectfully submitted,  
Ku‘ulei Salzer