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COMMITTEE ON STUDENT AFFAIRS
MEETING MINUTES

MEETING DATE: April 11, 2018 **9:00 AM to 10:15 AM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Chizuko Allen (Fall Chair)	P	Cameron Miyamoto (Spring Chair)	P				
Brian Shevelenko (Secretary)	P	Jaylin Petersen- ASUH Rep, Chair of Student Affairs, arrived at 9:15 AM	P				
Adam Tanners	P	Wendan Li - GSO Rep	P				
Vanessa Wong	P	Dusko Pavlovic	A	John Casken, liaison	P		
Aaron Ohta	P	Marguerite Butler	A	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair C. Miyamoto at 9:04 AM
REVIEW OF MINUTES	1. The minutes of the March 14, 2018 Committee on Student Affairs had been circulated electronically.	1. Motion by Chizuko Allen, to approve the March 14, 2018 minutes; seconded by Adam Tanners. 2. 7 Approved, 0 against, 0 abstain.
CHAIRS REPORT	1. Thanks to Chizuko for stepping in as Interim Chair.	
UNFINISHED BUSINESS	1. CAA request for a resolution of support. a. There are some faculty members on the CAA, but perhaps the MFS should be more directly involved.	1. no action.



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	b. Can CSA directly represent the senate?	
BUSINESS	<ol style="list-style-type: none"> 1. CSA Chair to provide a brief 2-minute recap on May 9, 2018 to the MFS on CSA actions this past academic year. <ol style="list-style-type: none"> a. Various visitors throughout b. Have focused on including graduate representation, and graduate student issues to CSA's agenda. 2. Discussion on the proposed UHM reorganization <ol style="list-style-type: none"> a. Proposed structural organization chart is in the shared drive (dated 7 NOV 2017) b. There may have been additional changes to this chart since that date. c. What is the functional goal of this re-org? d. Provost position is intended to represent Manoa in a "cabinet" of chancellors of other campuses; and have direct contact with BoR. e. A new committee has been formed (which includes Chair of SEC) and structured into "design teams" to each look at different factors. f. The design teams are going to return reports that can be made public. g. Community forums are slated for April 24th and April 26th to present the latest information and see how people react. h. Goal to implement the re-org prior to Fall 2018? i. CSA should make it a priority to look at this re-org and how it will impact student life / student affairs / campus services, etc. j. Can we structure a resolution to comment on this? Do we have enough information/knowledge to do so? k. Where is Hawaiian learning fitting into this reorganization 	<ol style="list-style-type: none"> 1. Camaron will prepare for this presentation <ol style="list-style-type: none"> a. Brian will go through past minutes and make a list of guests for Camaron. b. Camaron will share a draft of his presentation prior to the meeting 2. John Casken will share the report from the various design teams working on the re-orgs. <ol style="list-style-type: none"> a. Should be able to share today b. Possible additional meeting in May to review these materials? 3. no action.



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	<p>3. Possible CSA issues for the 2018-19 academic year</p> <ul style="list-style-type: none"> a. Continued recognition of graduate student issues, where are there gaps in orientation and support? Can CSA help facilitate support service access/information? b. International student issues? Specifically a gap in support for international graduate students? c. Connect further with GSO and other groups representing graduate students. d. Increase in parking citations? What was the process to implement? Other questions concerning commuting services? Shuttle services to remote campuses (eg JABSOM)? e. Recruitment/Retention. f. Registration: Star, Banner, etc g. Can CSA be more directly active in other groups (such as ASUH and GSO) as well as council groups such as CAA? CSA might appoint a liaison to such groups? <p>4. Possible cancellation of May 2nd meeting. Assume no meeting unless otherwise required based on new information. Meeting minutes from April 11 can be approved via email if there's no May meeting.</p>	
ADJOURNMENT	Our next CSA meeting will be on Wednesday, May 2, 2018 in Hawaii Hall 208 from 9:00 AM - 10:15 AM.	Motion to adjourn by Brian Shevelenko; seconded by Adam Tanners. Passed unanimously. Meeting adjourned at 10:04 AM.

Respectfully submitted by Brian Shevelenko, Secretary.

Approved on May XX, 2017 with X votes in favor of approval and X against.