

Committee on Faculty Service Minutes

MEETING DATE February 12, 2021

MEETING TIME 9:00 AM - 10:00 AM

LOCATION Zoom <https://hawaii.zoom.us/j/98345858721>

Meeting ID: 983 4585 8721

Passcode: mfs cfs

Attendance

Members

Name	Role	Attendance
Christine Beaulé	Member	Present
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Marek Kirs	Member	Present
Richard Medina	Member	Present
Seanyelle Yagi	Member	Present
Sarah Yuan	Member	Present
Truc Nguyen	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chair Beaulé at 08:01 AM.
Review of Minutes	1. Review of January 29, 2021 minutes.	1. Chair Beaulé made motion to approve; second by Co-chair Medina. Minutes unanimously approved.
Chair's Report	1. Items from SEC <ul style="list-style-type: none"> a. Bylaws, Charter, and Rules of Order proposed amendments from CAB to Senate b. Election timeline approved by SEC on 2/1 c. MFS office sent out multi-unit declaration email requests to 140 UHM faculty members; thank you for CFS for reviewing the email message d. Waiting to hear back from Better Tomorrow Speaker Series e. CFS thoughts on Shared Governance and Resolution f. Suggestion for Senators to see each other's committee choices 2. Expected vacancies on GEC and Gen Ed Boards, recruitment email drafts, timeline	1. No action 2. No action
Action Items	1. Constituency Review in Rules of Order: updated by John Kinder, reviewed via email by CFS	1. Motion to approve by Beaulé, 12:35pm, Jan 29; second by Eichelberger, 12:38pm, Jan 29; approved 7-0-0 via email
Guest(s)	1. None	1. No action
Committee Reports	1. None	1. No action
Unfinished Business	1. Discussion about possibly splitting CAPP and CAB into two committees each due to heavy workload	1. CFS members will continue discussion over email.

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Business	<ol style="list-style-type: none">1. Conduct of Elections.<ol style="list-style-type: none">a. Pre Feb 22 - Thank you emailsb. Feb 22: Call for Senator candidacy interest on Feb 22.c. Mar 3: Open electionsd. Mar 10: Close electionse. Mar 19: MFS Secretary to publish results.f. Apr 8: Call for standing committee interestg. Apr 8: Call for SEC interesth. Apr 14: Open SEC electionsi. Apr 21: Close SEC electionsj. Elections April 14 and close April 21.	<ol style="list-style-type: none">1. Eichelberger moved to approve Thank you emails and email to Call for Senator Candidacy Interest. Seconded by Yagi. Motion unanimously approved.
Adjournment	<p>The next meeting of the Committee on Faculty Service will be on February 26, 2021.</p>	<p>Chair Beaulieu made a motion to adjourn; seconded by Yagi. Meeting adjourned at 09:01 AM.</p>

Respectfully submitted by Seanyelle Yagi, Secretary

Approved unanimously on February 26, 2021.

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