

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      March 29, 2021  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Excused

#### Guests

Name	Role	Time
David Lassner	President and CEO	2:30 - 3:00 PM

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by Chair P. McKimmy at 1:35 PM.
<b>Review of Minutes</b>	1. The minutes of the 03/22/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no abstentions.
<b>Chair's Report</b>	1. March Senate meeting: The meeting flowed well and efficiently tackled items.. Discussed avoiding misquoting in minutes. MFS minutes were heavily edited; MFS Secretary chose to keep all suggestions except for the additional business item heading. Discussion was about how minutes are not transcripts.	1. Senate Secretary T. Nguyen will share segments of minutes with speakers prior to release of entire minutes.
<b>Action Items</b>	1. Bachelor of Education (BEd) in Special Education: New program proposal.  2. Undergraduate Certificate in Multilingual Multicultural Professional Practice: A. Goodwin transmitted the proposal directly to Chair P. McKimmy and Chair of CAPP.  3. GEC and Boards Nominees: CFS brought forth the following names for 3-year appointments (2021–2024) and 1-year alternate appointments (2021–2022). a. Jaymian Urashima (Communicology, CALL): GEC, 3-year term b. Daniel Harris-McCoy (LLEA, CALL): GEC, 1-year alternate term c. Yanyan Wu (Social Work, CSS): Foundations Board - Quantitative Reasoning, 3-year term d. Malte F. Stuecker (Oceanography, SOEST): Foundations Board - Undergraduate at Large, 3-year term e. Brandi "Nalani" Balutski (Hawaiiinuiakea	1. C. Sorensen Irvine moved and the duly seconded motion to refer the proposal to CAPP for consideration was passed unanimously.  2. We document the proposal referral to CAPP for consideration on 02/24/2021.  3. C. Sorensen Irvine moved that the CFS nominees be appointed to the suggested committee and boards for the suggested terms. The duly seconded motion was approved unanimously without abstention. J. Kinder will inform CFS and GEC. The Senate Office will prepare letters to send to faculty members.

	<p>School of Hawaiian Knowledge): Foundations Board - Undergraduate at Large, 1-year term alternate</p> <p>f. Derek Furukawa (Advising Center, CALL): Diversification Board, 3-year term</p> <p>g. Camaron Miyamoto (SEED, OSA): Diversification Board, 1-year term alternate</p> <p>h. Jessica Burris (Special Education, COE): Contemporary Ethical Issues Board - Advising Experience, 3-year term</p> <p>i. Atsushi Hasegawa (EALL, CALL): Contemporary Ethical Issues Board - Experience Teaching E, 3-year term</p> <p>j. Nadezna Ortega (IPLL, CALL): Contemporary Ethical Issues Board - Experience Teaching E, 1-year term alternate</p> <p>k. Marie Alohalani Brown (Religion, CALL): Hawaiian, Asian, and Pacific Issues Board, 3-year term</p> <p>l. Donna-Marie Palakiko (Nursing, SNDH): Hawaiian, Asian, and Pacific Issues Board, 1-year term alternate</p> <p>m. Emiko Taniguchi (Communicology, CSS): Oral Communication Board, 3-year term</p> <p>n. Mark Branner (Theatre and Dance, CALL): Oral Communication Board, 1-year term alternate</p> <p>o. Sarah Allen (English, CALL): Writing Intensive Board - From CALL, 3-year term</p> <p>p. Michelle Manes (Mathematics, CNS): Writing Intensive Board - From Natural Sciences, 3-year term</p> <p>q. Ji Young Kim (Communications, CSS): Writing Intensive Board - From Social Sciences, 3-year term</p>	
<b>Guest(s)</b>	<p><b>UHM CEO David Lassner</b></p> <p>BOR resolution 21-01: It is an expression of BOR concern and not seeing all that is happening, Sharing and centralization of services across community colleges, UHM part of the solution lies in easing transfers and curricular collaborations; Phase II Reorganization: Not shocked by resolution, Lots of consultation took place, Structure must reflect Phase</p>	<p>1. No action taken.</p>

	<p>I, May take to BOR in April, Any change is probably an improvement, Tenure and Promotion variations an issue; SEC Composition: Never seen 4 from a single constituency, but has no concerns; UHM Budget Prioritization Metrics: Interested in seeing how it works, Would like to have seen inclusion of state needs; Legislature: Committee chairs are savvy, Budget not as bad as originally thought, Federal maintenance of effort language is helpful, Challenge likes in transition as federal funds are used and state revenues lag, Following several bills that would extend sunset provisions.</p>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (BS)</b> – No report, next meeting 03/31/2021.</li> <li><b>CAPP (JP)</b> – No report, next meeting 03/31/2021.</li> <li><b>CFS (TN)</b> – Completed General Education Committee and Boards volunteer faculty review. Forwarded recommendations to SEC. Next meeting 04/9/2021.</li> <li><b>COA (PB)</b> – No report, next meeting 04/13/2021.</li> <li><b>COR (JP)</b> – Met and discussed next steps regarding reorganization, inviting VPRI Syrmos to discuss processing grants in a more timely way.</li> <li><b>CPM (TC)</b> – No report.</li> <li><b>CSA (PB)</b> – No report; next meeting 04/12/2021.</li> <li><b>GEC (CSI)</b> – Met and discussed Bylaw amendments, Celebrated GEC-GEO-SEC MOU signing, Reviewed questions and comments from SEC on the governing document, Will review and resubmit once decisions have been made, Upon resubmission will include a request to meet with CAB, Reviewed summer institute</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken</li> </ol>

	<p>website, Proposing to survey faculty, staff, and Hawaii Business Roundtable on key competencies general education should support, Approved E, O, W focus proposal for AMST 445, Discussed possible revisions to the Thematic Pathway proposal process, Discussed similarities and differences with First-year programs, Asked SEC to discuss potential changes to Thematic Pathway, Blue Sky and Tinkering working groups reviewed findings on two potential competencies to consider in general education redesign: (1) civic and community engagement and (2) information and digital literacy.</p> <p>9. <b>CEE (TC)</b> – No report.</p> <p>10. <b>UHPA (TC)</b> – No report.</p> <p>11. <b>Budget Prioritization Metrics</b> (aka Prioritization Indicators Committee, or PIC) (<b>BS, CSI</b>) – No report. Document was to be sent to the Deans last week.</p> <p>12. <b>Manoa Design Team (CSI)</b> - Next meeting 03/31/2021.</p> <p>13. <b>Campus Climate Committee (TN)</b> - No report.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p> <p>12. No action taken.</p> <p>13. No action taken.</p>
<b>Unfinished Business</b>	<p>1. None</p>	
<b>Business</b>	<p>1. 5/12 Congress meeting: Guest speaker invitations and times were discussed. Agenda will include discussion and vote on amendments.</p> <p>2. GEC-GEO-SEC MOU: Has been signed by all parties.</p>	<p>1. Tentatively schedule the May Senate meeting for 45 minutes allowing 75 minutes for the Congress. Allocate 15 minutes to Athletic Director D. Matlin, 15 minutes to VP J. Gouveia, and 30 minutes to Wayfinding and Signage (Campus Architect D. Friedman).</p> <p>2. J. Kinder will be directed to post the MOU in a new folder</p>

**MĀNOA FACULTY SENATE**

		for MOUs and MOAs on the Senate website. A new folder for reports will also be created. An announcement post with the link to the documents will be made by J. Kinder on the Senate website.
	3. April Senate Meeting: As unfinished business the amendment documents will not be updated and remain as redline documents.	3. All redline documents will be retained through the Congress meeting.
<b>New Business</b>	None	
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be on April 5, 2021.	Having completed business and without additional new business, J. Potemra moved to adjourn. The motion was seconded and hearing no objections, Chair McKimmy adjourned the meeting at 3:20 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on April 5, 2021.