

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Wednesday, November 23, 2011

Edmondson Hall – Biology Conference Room

Attendance (Members): Robert Cowie, Shirley Daniel, David Ericson, Brian Glazer, Chin Lee, Barry Lienert, Joyce Najita, Torben Nielsen, Douglas Vincent, (Chair), Paul Wessel, Herb Zeigler, John Casken (Secretary), Tom. Conway, SEC Liaison.

Excused: Luciano Minerbi

Subject	Discussion	Decisions/Strategy /Who
Call to Order		Meeting called to order at 2:12 p.m. by Chair D. Vincent. Members reminded that materials for the meeting can be found in Laulima under the CAB tab.
Agenda Approval		Agenda approved as presented by Chair Vincent .
Minutes Approval		Draft minutes of 11/09/2011 will be re-circulated with formatting changes.
Update of SEC meeting regarding closure of Kewalo Marine Lab.	R. Cowie reported that it is unclear if there will be any changes to the current status with the news media reports that there has been a land swop that includes KML. The VCRGE is still refusing to sign off on grants that extend beyond 07/31/2013. Noted that the SEC has asked for a financial report on the KML.	
Whistleblower and Retaliation Policy		The policy has been withdrawn by the VCRGE.

Impact of Facilities Changes on Reorganizations and Faculty	Discussion noted that facilities were critical to the research of many faculty as demonstrated by the PBRC and KML discussions over the last two years and so there should be a clear understanding that facility changes should be considered as reorganizations.	Chair Vincent will try to have a draft resolution ready for the next CAB meeting that could be presented to the UHMFS in January 2012 indicating the critical need of facilities in some faculty research. Will included appropriate wording from the Strategic Plan.
Student Financial Assistance Policy	Spirited discussion on the appropriateness of awarding scholarships out of tuition funding to international students with it being noted that these students could be of value to UHM students being countered by the notion that our students shouldn't support international students through our students' tuition costs.	A Report on the current allocation has been sent to the Board of Regents and the SEC. Chair Vincent will seek a copy for distribution before further discussion.
Faculty Housing and CTAHR Facilities	Chair Vincent reported on a meeting to deal with the suggestion that a CTAHR facility in lower Manoa might be used for faculty housing. Noted that the suggestion had been dropped but clearly there was a major need for such housing. Because of her involvement with Keali implementation, VC Cutshaw is not dealing with this issue. It has been delegated to Assoc.VC Syrmos.	Suggestions for forwarding to SEC for consideration included the idea of having a campus wide Facilities Committee who could deal with issues such as this as well as the links that facilities have with faculty's research needs.
Bylaws Review	Article I was reviewed in depth.	Section 2 . First sentence is sufficient. No need to include the rest of the Section. Section 6. Add to the current wording " provided that the number of faculty is equal or greater than the number of faculty necessary for a UHM Faculty Senate meeting quorum. Section 8. Voting of the Congress shall be by secret auditable ballot conducted in accordance with the Elections Code of the Rules of Order of the Faculty Congress and Senate. Actions shall be adopted when passed by a majority of those members of the Congress who cast votes.

		CAB Secretary will work with Kristin Herrick UHMFS Administrative Coordinator to confirm the suggested changes.
Next Meeting		Next meeting set for Wednesday 12/14/2011 from 2:00 to 4:00 pm in Edmondson Conference Room.
Adjournment		Chair Vincent thanked members and meeting was adjourned at 4:00pm.

John Casken
Secretary CAB