

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** Nov. 2, 2021 3:00 PM - 4:30 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	P		
Michael Cooney	P				
Patsy Fujimoto	P	Anna Stirr	P		
Hannah Manshel	P	Jean Thoulag	P		
Jon Matsuda	P				
Ashley Maynard	P	Kim Binsted	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair called the meeting to order at 3:01	
Review of Minutes	Minutes of Oct. 26, 2021 - Michael moved to adopt, Anna seconded. 7 aye, 0 nay, 1 abstain	1. Minutes of Oct. 26, 2021, approved
Chair's Report	1. Need for discussion of our CAB/CAPP request to meet with the WASC Site Visit Team.	1.
SEC Report	1. Agenda for next MFS, full meeting agenda expected and to date nothing controversial on the agenda. 2. Lassner attended a recent SEC meeting. He spoke about the tenure SCR task force and outlined the members. SEC asked if meetings were open and he was unsure but will check on this. He shared that he expects the task force to do data collection. He also noted that UHM has a large number of faculty categories. 3. BOR members Moore and Wilson to speak to the SEC. 4. SEC may invite BOR members Moore and Wilson to an MFS meeting. 5. Lassner shared that decisions on what happens in Spring will be based on what is in the best interest of the students; expect Spring 22 graduation to be normal and on-campus; budget discussion -Manoa tuition stays with UHM; there is a swap of some tuition revenue with G funds. 6. Upcoming WASC site visit: SEC will meet with the Site Visit Team. The WASC open faculty meeting still has open places for attendees. Discussion: Pres L's and Spring Semester and campus life changes. What data/decision basis for addressing pandemic	1.

	challenges. How are feedback/concerns from students being gathered and represented in the decisions?	
<b>Guests</b>	1. None	1.
<b>Committee Reports</b>		

<p><b>Unfinished Business</b></p>	<ol style="list-style-type: none"> <li> <p><b>1. Resolution</b> to approve the Proposed BA in Marine Biology</p> <p><b>Materials</b> from AY 21, including the original proposal: Click <a href="#">here</a>.  CAPP Fall 2021 letter requesting more information.  Response to CAPP Fall 2021 letter from SLS, 10/1/21  Discussion with minor edits to language.  <b>Motion:</b> Approve Resolution in support of the BA in Marine Biology and forward to SEC for next MFS agenda. Moved by Michael C; Jean seconded. All in favor.</p> </li> <li> <p><b>2. CAB/CAPP</b> request to meet with WASC site visit team.  CAPP discussed how CAPP might have a voice in the upcoming WASC meetings and possibly submit a confidential letter.</p> <p>The draft letter was shared and discussed.</p> <p>Motion: Proceed to edit the letter, share electronically for further review and revisions, and have an electronic vote via email to submit. Patsy moved, ? seconded; all in favor.</p> </li> <li> <p><b>3. Discussion</b> of proposed BEd in Special Education.  COE proposal for a BEd in SPED. (See Provisional Degree PDF in folder.)  COE response to CAPP, fall 2021:</p> <p>Discussion: All CAPP’s questions were covered adequately in SOE’s response. CAPP supports the proposal and recommends drafting a resolution to send to the SEC for potentially placing it on the SEC agenda and the November MFS meeting.</p> <p><b>Motion.</b> Move forward with a resolution draft, share electronically for review/revision, and vote electronically via email Patsy moved and Siobhán seconded. All in favor.</p> <p>By Friday, November 5, there was unanimous approval of the CAPP resolution to endorse the BEd in SPED. The resolution was sent to the senate office for inclusion in the November MFS meeting agenda.</p> </li> <li> <p><b>4. Discussion</b> of proposed changes to EP and RP 5.201.  Please see the comment docs:  EP 5.201:  <a href="https://docs.google.com/document/d/16uWf4UK8ooHDWUj4DpbXmGjeajhYBVtH5s1srGAuRJQ/edit">https://docs.google.com/document/d/16uWf4UK8ooHDWUj4DpbXmGjeajhYBVtH5s1srGAuRJQ/edit</a>  RP 5.201:  <a href="https://docs.google.com/document/d/1iONRz3pjJuCox8pAV6GtJ3RoPfOo9oL4NwN5nJe75K0/edit">https://docs.google.com/document/d/1iONRz3pjJuCox8pAV6GtJ3RoPfOo9oL4NwN5nJe75K0/edit</a>  Hannah and Ashley reviewed and had some comments which they put into the “Comments Doc”.</p> </li> </ol>
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	<p>Discussion: What is the reason for the specific language “significant resources” rather than just “resources”?</p> <p>Underperforming Programs: What is meant by “underperforming” for programs in question?. Underperforming in terms of what? This is unclear and operational terms are needed. Relative to what? What’s the baseline for comparison? What’s the impact on other programs? How does this relate to “streamlining approval of new programs”.</p> <p><b>Motion:</b> Send the “Policy Comment Form” and invite Debra Halbert to meet with CAPP for discussion after all comments are gathered. Michael moved,; Patsy seconded; all in favor. Members recommend sending</p> <p>5. Discussion of proposed changes to EPs 5.205 and 7.206. Please see comments in the attached doc: EP 5.205. Please see comments in the attached doc: EP 7.206. Discussion: Siobhan and Anna reviewed and raised several comment questions with the policy. Ideas are abstract; more specific information is needed. What are the issues that they are targeting?</p> <p>6. Initial discussion of Gen Ed Redesign proposal. All senate consultation requests from AVP Halbert. Gen Ed Redesign Proposal Patsy agreed to gather, then organize, compile, etc. the input questions, and comment submitted to CAPP. Michael, Hannah 2nd. Unanimous approval.</p>	
<b>New Business</b>		
<b>Adjournment</b>	1. Next meeting November 23, 2021	Meeting adjourned at 4:32 pm.

Respectfully submitted by Jean Thoulag (Secretary)

Approved unanimously on November 23, 2021