

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** April 21, 2014  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| MEMBERS                 |   | MEMBERS                  |   | MEMBERS                     |   | GUESTS  | TIME              |
|-------------------------|---|--------------------------|---|-----------------------------|---|---|-------------------|
| David Ericson - Chair   | P | Ron Bontekoe -Vice Chair | E | John Casken - SEC Secretary | P | Reed Dasenbrock, Vice-chancellor for Academic Affairs | 2:00p m – 3:10 pm |
| Peter Garrod            | P | Stacey Roberts           | P | Carolyn Stephenson          | P |   |                   |
| Doug Vincent            | P |                          |   |                             |   |   |                   |
| Kristin Herrick - Staff | P |                          |   |                             |   |   |                   |

| SUBJECT                  | CONTEXT   | ACTION / STRATEGY / RESPONSIBLE PERSON   |
|--------------------------|---|--|
| <b>CALL TO ORDER</b>     |   | Meeting was called to order at 1:32 pm by Chair Ericson.   |
| <b>REVIEW OF MINUTES</b> | Minutes of April 14, 2014 had been circulated electronically prior to the meeting.  | D. Vincent made a motion to approve the minutes of April 14, 2014 as corrected. Motion passed unanimously.   |
| <b>CHAIR'S REPORT</b>    | 1. Agenda for discussion with Vice-chancellor Dasenbrock.   | 1. Items on the list were reviewed and prioritized to maximize use of the Vice-chancellor's time.  |
| <b>VISITORS</b>          | 1. Vice -chancellor Dasenbrock discussed the following topics with the SEC:<br>a) Periodic Review of Faculty;<br>b) School of Travel Industry Management<br>c) Faculty Oversight of e-cafe Evaluation Program<br>d) Interdisciplinary Sustainability Degree<br>e) General Education and Manoa Writing Programs<br>f) Budgetary Issues | a) Vice-chancellor expressed the hope that the CPM would deal with the rest of the initiative he had asked to be reviewed.<br>b) Vice-chancellor noted that the BoR had declined to approve the salary for the recommended decanal candidate.<br>c) Vice-chancellor reviewed the current controls in place for the e-Cafe program. He also noted its links to the UH System.<br>d) Vice-chancellor would welcome such a degree program noting that it would be subject to the usual academic and administrative review |

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|                     |   | <p>before implementation. He noted that CTAHR could be a logical anchor for such a degree.</p> <p>e) Vice-chancellor recognized some of the problems with the programs and will be bringing some proposals to the SEC during the summer months.</p> <p>f) Vice-chancellor reported on the four approaches to dealing with the budget shortfalls that had been presented to the deans and directors on April 17, 2014. Final decisions have not yet been made. Believes that this 2014-2015 year will be the tightest for Manoa and then there should be some improvements.</p> <p>SEC members thanked the Vice-chancellor for his input.</p>   |
|                     | 2. Dr. K. Withy (JABSOM)  | 2. K. Herrick will follow up with K. Withy to re-schedule  |
| <b>OLD BUSINESS</b> | <p>1. Manoa Faculty Senate vacancies for 2014-2015.</p> <p>2. SEC/UHPA Linkages</p> <p>3. Graduate Council Appointments</p> | <p>1. a) D. Vincent made a motion that M. Butler should be accepted as the senator from the College of Natural Sciences. Motion accepted unanimously</p> <p>b) K. Herrick will send another notice out to the College of Engineering, and Library Services to solicit senators from those units.</p> <p>2. R. Bontekoe will serve as the SEC rep to the UHPA monthly Board meetings.</p> <p>3. a) P. Garrod moved that M. Babcock and M. McNally should serve as the Arts and Humanities members on the Graduate Council. Motion passed unanimously.</p> <p>b) P. Garrod moved that T. Ranker and A. Wertheimer should serve as the Natural Sciences members on the Graduate Council. Motion passed unanimously.</p> <p>c) D. Vincent moved that K. Mossakowski should serve as the Social Sciences member on the Graduate Council. Motion passed unanimously.</p> <p>d) J. Casken moved that J. Reider should serve as the Languages, Linguistics and Literature member on the Graduate Council. Motion passed unanimously.</p> |

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|                     | <p>4. Strategic Planning Committee</p> <p>5. Issue #36.12 Faculty Engaged Scholarship</p>  | <p>3) S. Roberts moved that K. Rao should serve as the College of Education member on the Graduate Council. Motion passed unanimously.</p> <p>4. K. Herrick asked to follow up with the various SPC subcommittees on membership. Agreed that the SEC should add the item to its next agenda to consider what will be happening after 2015 when the current plan terminates.</p> <p>5. After discussion members decided to revisit the topic in the near future and perhaps consider setting up a Task Force to review the issue.</p>  |
| <b>NEW BUSINESS</b> | <p>1. 04/28/14 SEC Agenda</p> <p>2. 05/07/2014 Faculty Senate Agenda.</p> <p>3. Agenda for visit of Vice-chancellor for Academic Affairs.</p> <p>4. Differential Tuition from Students from the Pacific Islands.</p> | <p>1. Chair will develop agenda based on input from members.</p> <p>2. Reported that there will be a Resolution from CPM to cover the additional points in the Periodic Review of Faculty Document from the office of the VCAA.<br/>D. Vincent reported that CAB should have finished their review of the Reorganization of the College of Social Sciences as well as being able to present an opinion on the Chapter 12 and the Office of Research Services.</p> <p>3. Agenda items to discuss with the VCAFO were agreed upon. Agreed that there could be a possibility of a Resolution from the SEC on raising the length of time that a faculty member could spend in Faculty Housing from three to five years.</p> <p>4. J. Casken to follow up with CSA members and obtain more details regarding numbers of students affected and academic units most impacted by the differential tuitions.</p> |
| <b>ADJOURNMENT</b>  |  | <p>Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:21 pm.</p>  |

Respectfully submitted by John Casken, *Senate Executive Committee Secretary*

Approved unanimously on April 28, 2014.

