



UNIVERSITY
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MĀNOA

COMMITTEE ON PROFESSIONAL MATTERS
MEETING MINUTES

MEETING DATE: September 1, 2017 **12:30 PM - 1:30 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ming-Bao Yue	P	Unhee Lim	P			None	
Hyoung-June Park	E	Jeff Goodwin	P				
Amelia Jenkins	P						
Jason Higa excused 1:25 pm	P						
Scott Robertson	P	John Casken, liaison	P	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by John Casken, SEC liaison at 12:32 PM.
REVIEW OF MINUTES	1. None	
CHAIRS REPORT	1. Aloha & Welcome	1. Introductions were made.
UNFINISHED BUSINESS	1. None	
NEW BUSINESS	1. Election of CPM Officers <ul style="list-style-type: none"> a. Chair b. Vice Chair 	1. a. Motion by M. Yue; seconded by A. Jenkins to nominate Scott Robertson as Chair. Approved unanimously. b. Motion by M. Yue; seconded by A. Jenkins to



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	<p>c. Secretary</p> <p>2. Discussion on open CPM issue - Resolution to Encourage Collegial Behavior in the Manoa Faculty Senate</p> <p>3. Discussion on Resolution to Make Recommendation for the Revised UH Procedures for Disclosing and Addressing Conflicts of Interest (AP 12.304)</p>	<p>nominate Unhee Lim as Vice Chair. Approved unanimously.</p> <p>c. Motion by M.Yue; seconded by A. Jenkins to nominate Jason Higa as Secretary. Approved unanimously.</p> <p>2. Resolution was discussed. Chair S. Robertson made a motion; seconded by U. Lim to withdraw the resolution. Approved unanimously.</p> <p>3. Agenda item was deferred to next scheduled CPM meeting.</p>
ADJOURNMENT	The next meeting of the Committee on Professional Matters (CPM) on October 6, 2017 in Hawaii Hall 208 from 3:00 pm - 4:00 pm.	Motion to adjourn by U. Lim; seconded by S. Robertson. Passed unanimously. Meeting adjourned at 1:38 PM.

Respectfully submitted by John Kinder, staff.

Approved on October 2, 2017 with 5 votes in favor of approval; 0 against; and 1 abstention.