

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE May 18, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice Chair	Present, arrived 1:37 pm.
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	President & CEO	2:00 pm - 3:00 pm
Christine Sorensen Irvine	Faculty	1:30 pm - 4:30 pm
Brent Sipes	Faculty	1:30 pm - 4:30 pm
Penny-Bee Bovard	Faculty	Excused

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair T. Conway at 1:34 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 5/11/20 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. A Sakaguchi made a motion to approve the 5/11/20 meeting minutes; seconded by J. Griswold. The minutes were approved with 6 votes in favor; 0 abstentions.
Chair's Report	<ol style="list-style-type: none"> 1. Discuss questions for President Lassner 2. Debriefing on 5/13 Senate meeting 3. Debriefing on 5/13 Special Congress meeting 4. Next ACCFSC meeting is May 22 from 9am to 11am 5. New SEC Shared Drive folder called 2019-20 MFS Committee Reports 6. No SEC meeting on May 25 Memorial Day holiday 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. At this time COR, CEE, & CFS have forwarded their Annual Reports to the SEC. 6. No action was taken.
Action Items	<ol style="list-style-type: none"> 1. Verification of 5/13 MFS votes <ol style="list-style-type: none"> a. Resolution to Oppose the Proposed Reorganization and Merger of the College of Arts and Humanities; College of Languages, Linguistics and Literature; and the School of Pacific and Asian Studies to form the College of Arts, Literature, and Letters (CALL) <ol style="list-style-type: none"> i. 61 in support (83.56%); 12 in opposition (16.44%), with 7 abstentions. b. Resolution to Endorse with Reservations the Proposed Reorganization of the Center for Oral History <ol style="list-style-type: none"> i. 69 (94.52%) in support, 4 (5.48%) in opposition, with 7 abstentions c. Resolution Calling for the Mānoa Provost to Consult About and Revise Implementation of the "Plan for Online and Distance Credit 	<ol style="list-style-type: none"> 1. Approved by acclamation. J. Kinder will send out to MFS listserv and forward to BoR.

	<p>Programs and Courses” Until Such Consultation Has Occurred and the Financial and Programmatic Impacts of the Change Have Been Adequately Evaluated</p> <ul style="list-style-type: none"> i. 71 (93.42%) in support, 5 (6.58%) in opposition, with 4 abstentions <p>2. Chair follow-up on Committee on Faculty Service forwarded recommendations on May 6, 2020 for the AY 2020-21 Senator MFS Committee Assignments.</p> <p>3. From CFS May 18 for recommendation</p> <ul style="list-style-type: none"> a. Foundations Board <ul style="list-style-type: none"> i. Dawn Sueoka, Library, 3-yr, 2020-2023 ii. Baoyan Cheng, College of Education, 3-yr, 2020-2023 iii. Brian Richardson, Library, 1-yr alternate, 2020-2021 	<p>2. Motion to accept all made by T. Nguyen, seconded by A. Sakaguchi, passed 6-0.</p> <p>3. Motion to accept all made by T. Nguyen, seconded by A. Sakaguchi, passed 6-0.</p>
Guest(s)	<p>1. President & CEO David Lassner (2:00 -3:00 pm)</p> <p>Discussion topics included issues regarding Maunakea, reinvestigation of UHM peer and benchmark institutions, status of legislative hearings re alleged budget error, consultation with MFS re WICHE, and re-opening campus in the fall.</p>	<p>1. No action.</p>

<p>Committee Reports</p>	<ol style="list-style-type: none"> 1. CAB (AS) - No report. 2. CAPP (CS) – No report. CAPP’s final meeting was May 6. 3. CFS (TN) – Continuing to seek volunteers for Writing Intensive Boards. Senate seat vacancies are in CTAHR, ENGR, NATSCI, SHK, SOCSCI, SOEST. SEC Liaison T. Nguyen with UHMFS office will reach out to Senate chairs of respective colleges/units/schools or prepare for a special election in the Fall. CFS will meet as needed online through the summer if additional volunteers and Senate vacancy seats are filled. 4. COA (JG) – No more meetings scheduled this semester. 5. COR (JP) – COR is done for the summer; no meetings scheduled. 6. CPM (TN) – Met May 14. Is looking into the status of Regents Policy 1.210 and R20. Also discussed the need for faculty perspectives around COVID-19 and has crafted a survey for faculty about return to work Aug 24. Requesting survey be sent out ASAP since faculty end duty date is May 19, 2020. CPM will continue to meet to review survey results and prepare a report to share with UHPA and UHM Administration. 7. CSA (JG) – No more meetings scheduled this semester. 8. GEC (CS) – No report. GEC final meeting was by Zoom May 8. 9. CEE (PM) – No report. 10. UHPA (AS) – No report. 11. WASC (CS) – At final meeting May 15, final subcommittee reports were presented: Aloha Aina (Makena Coffman & Punihei Lipe), Transformational Student Success (Deb Halbert & Ron Cambra), Academic Innovation & Engaged Learning (Denise Konan & Amy Schniffner). 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken.
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	<p>12. Educational Excellence Design Team (CS) – Recent meetings were all canceled.</p> <p>13. Equity, Climate and Conflict Resolution Committee (JG) – No Meeting.</p> <p>14. Enrollment Management Committee (TC/BP) – No meeting.</p> <p>15. Student Success Committee (PM) – No meeting, no plans for more.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) – No mention of plans for any other meetings.</p> <p>17. Manoa Design Team Committee (CSI) – Next meeting is on June 3.</p>	<p>12. No action was taken.</p> <p>13. No action was taken.</p> <p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p> <p>17. No action was taken.</p>
Unfinished Business	<p>1. SEC member recommending to add language to bylaws regarding meeting cancellations</p> <p>2. Next steps with GEC. From SEC recommendations (v.2)</p> <ul style="list-style-type: none"> a. Meet with OVCAA, GEC, GEO and SEC representatives to look at relationships between GEC/GEO/SEC/OVCAA and overall governance of GenEd. b. Clarification of permanent vs standing committees; remove permanent committees from MFS Bylaws (note that “standing committees” are permanent committees, so the distinction is not recognized in RONR). <ul style="list-style-type: none"> i. GEC and CEE differentiators: separate bylaws, broader membership, and longer service terms c. Forming a GEC/SEC/OVCAA ad hoc committee to propose new language for GEC bylaws, including suggesting language to clearly differentiate policy-making from policy implementation. d. Provide CAB with an updated list of suggested MFS bylaws changes. 	<p>1. No action was taken.</p> <p>2. SEC deferred meeting until after Spring semester..</p>

MĀNOA FACULTY SENATE

Business	<ol style="list-style-type: none">1. COR memo on "The Conversation"2. Directory of all Manoa and System administrative and consultative bodies and their roles and membership -- requested by Senator A. Maynard at the 5/13 Senate meeting.3. CPM Survey4. SHK faculty concern on proposed Fall 2020 opening of UHM Campus5. The three MFS Resolutions that we voted on must be signed and sent to BOR by 5/20, no later than 10:15 am.	<ol style="list-style-type: none">1. J. Potemra will advise COR to leave for next year COR's consideration as resolution.2. A. Sakaguchi will start a google doc with known committees/working groups.3. Modified and returned to CPM and told them to proceed.4. Chair Conway to respond.5. J. Kinder to forward.
New Business	<ol style="list-style-type: none">1. None.	
Adjournment	The next meeting of the Senate Executive Committee will be on June 1, 2020.	P. McKimmy made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:18 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on June 1, 2020.