



Committee on Administration and Budget (CAB)
MEETING MINUTES

MEETING DATE: OCTOBER 3, 2018
LOCATION: AGRICULTURAL SCIENCES 219 3:00 PM - 4:30 PM
ATTENDANCE: [P = PRESENT; A = ABSENT; E = EXCUSED]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Chin	P	Robert Paul, Vice-Chair	P	David Ross, Secretary	P	Deb Huebler Ryan Fujii 3:00 pm	
Graham Crookes	P	Anna Feuerstein	P	David Ericson, via Polycom	P		
Youping Deng	P	Justin Clapp	P				
Kwanglim Seo	A	Douglas Vincent - SEC liaison	P				
Christopher Measures, Chair	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by SEC Chair, Chris Measures at 3:10 PM.
REVIEW OF MINUTES	The minutes of the September 12, 2018 meeting of CAB were distributed electronically.	Deferred until 10/10/2018
CHAIR'S REPORT	NA	
GUESTS	Deb Huebler and Ryan Fujii -- Commuter Services	



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UNFINISHED BUSINESS	<p>Parking Rate Increase</p> <ol style="list-style-type: none">1. Deb Huebler presented on the financials on the proposed parking rate increase. Increase in rate is necessary to pay the debt service on the bond issue to do the upgrades and repairs on the parking structure. Huebler shared the results from the discussion about the proposal with the UH BOR Planning and Management Subcommittee. The full BOR will address on October 18, 2018.2. CAB asked several questions, including one on the legality of using the revolving fund to pay for the Rainbow Shuttle.3. CAB discussed the proposed plan.	<p>David Ross will draft a resolution to share to have this for the next SEC meeting. Draft language will be shared among CAB before delivery to the SEC on Monday. The resolution will be put on the MFS agenda.</p> <p>CAB to follow up on the legality of the use of parking revolving fund.</p>
BUSINESS		1.
ADJOURNMENT	The meeting adjourned at 4:26 pm.	Motion to Adjourn. J. Clapp, Second D. Ross. Unanimous approval.

Respectfully submitted by Doug Vincent.

Approved on October 10, 2018, with 7 votes in favor of approval and 7 against.