

**CAPP Committee
Meeting Minutes**

MEETING DATE: Oct 26, 2021 3:00 PM - 4:30 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	E		
Michael Cooney 3:10	P				
Patsy Fujimoto	P	Anna Stirr 3:14	P		
Hannah Manshel	P	Jean Thoulag	P		
Jon Matsuda	P				
Ashley Maynard	P	Kim Binsted	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair called the meeting to order at 4:01	
Review of Minutes	Minutes of Oct. 5, 2021 -Patsy moved to approve; seconded by Hannah; 6 aye, 0 nays, 0 abstain	1. Minutes of Oct. 5, 2021, approved
Chair's Report	<ol style="list-style-type: none"> Chair shared her reflections on her experience with the issues of PIG, testimony and the BOR meeting. Reminded members of the upcoming WASC accreditation visit. Chair suggests members sign up and join the open faculty meeting. The meeting is currently set at 75. If no faculty show up, WASC visitors may interpret this as, "There's no problem." Chair asked the SEC for the List of Materials shared this past summer with the BOR PIG. SEC will be asking CAPP to be the lead committee to make a final recommendation on the GEC proposal. It will also be referred to CAB, CEE, and GEC, and CAPP will receive their comments. Chair received written responses from COED re BA in Special Education questions CAPP raised last AY. 	1. Read the Gen Ed proposal before the next meeting.
SEC Report	<ol style="list-style-type: none"> SEC discussed the BOR meeting and heard feedback from Provost Bruno directly and Lassner indirectly. The sentiment is the faculty testimony was excellent in tone, professional, and informative. SEC discussed the Gen Ed proposal and referred it to committees. CAPP will be the lead committee with CAB, GEC, and CEE also providing input. Provost Bruno shared that he is looking forward to an increase in the number of on campus, in person courses for Spring 22, while acknowledging that 	1.

	<p>some courses are well-suited to being online or hybrid.</p> <ol style="list-style-type: none"> SEC discussed with Bruno the question of what counts as “consultation” in regarding reorganization proposals. SEC re-raised the issue of Laulima self publishing course websites prior to the beginning and unpublishing at the end of the semester regardless of faculty consent. SEC and Provost discussion of PIG. Hedoes not seem there are “problems” as such with tenure or periodic review. Chair asked about the SEC’s communication from Kurt Favella. Discussion. “Thanks for letting us know.” 	
Guests	<ol style="list-style-type: none"> None 	<ol style="list-style-type: none">
Committee Reports		
Unfinished Business	<ol style="list-style-type: none"> Chair and Vice-Chair suggested course of action for requests for help on the switch to Course-based approvals for Gen Ed Focus Designations <p>Discussion:</p> <p>Chair suggests we could gather questions/issues/concerns we receive/gather from departments, groups, etc.and pass them to the GEC for responses.</p> <p>What would be next steps after receiving responses? If we identify serious concerns then we could share and raise awareness by contacting department chairs, MFS, etc.</p> <p>The Gen Ed Redesign review will require considerable time so CAPP needs to reserve time in our committee work to handle this matter.</p> <p>Additional comments: The Gen Ed Redesign approach looks like it is coming from a community college perspective as the driving force with wanting more control of courses; it</p>	<ol style="list-style-type: none"> Chair asks all to read the GEC proposal and prepare to discuss at Nov 2 meeting. Subcommittee (Hannah, Anna, Edo, Jon) will work on CES Resolution review/refinement, etc for a meeting in November or December.

	<p>potentially messes with the 120-credits degree programs.</p> <p>The proposal calls for 6 new courses which across the system equates to 600 new sections just at Manoa for which there aren't enough faculty.</p> <p>Kahua classes potentially could pull enrollment from small programs and put the small programs at risk.</p> <p>Motion: Any questions, comments, and concerns CAPP receives about the move to course-based approvals will be collated and sent to GEC for answers. Ashley Moved; Patsy Seconded All in favor.</p> <p>2. BA in Special Education Document from the College of Education (COE) in response to CAPP's AY 21 questions about the proposed BEd in Special Education. Postponed until a future meeting. (Siobhan and Jean)</p> <p>3. Proposed BA in Marine Biology Materials from AY 21, including the original proposal: Click here. CAPP Fall 2021 letter requesting more information. Response to CAPP Fall 2021 letter from SLS, 10/1/21</p> <p>Edo shared Siobhán's summary from the review committee. The responses from the proposal developers were detailed. The reviewers felt there was no need for an in person consultation.</p> <p>Motion: Jean moved; Edo seconded. Support the BA in Marine Biology proposed program and present a resolution to present to the SEC form submit for the MFS for the November meeting agenda . All 8 members voted in favor.</p>	
New Business		
Adjournment	<ol style="list-style-type: none"> Next meeting: November 2, 2021 Anna moved; Patsy seconded. No one opposed. 	Meeting adjourned at 4:01 pm.

Respectfully submitted by Jean Thoulag (Secretary)

Approved on November 2, 2021 7 aye; 0 no; 1 abstain