

## EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE      January 13, 2020  
 MEETING TIME      1:30 PM - 4:30 PM  
 LOCATION            Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Tom Conway	Chair	Excused
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	Provost	2:00 pm - 3:00 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The meeting was called to order by acting Chair P. McKimmy at 1:40 PM.
<b>Review of Minutes</b>	<ol style="list-style-type: none"> <li>1. The minutes of the 12/16/19 Senate Executive Committee were circulated electronically.</li> <li>2. The minutes of the 01/06/20 Senate Executive Committee were circulated electronically.</li> </ol>	<ol style="list-style-type: none"> <li>1. Pending input from C. Stephenson.</li> <li>2. J. Griswold made a motion to approve the 1/6/20 meeting minutes; seconded by T. Nguyen. The minutes were approved 4 votes in favor; 1 abstention.</li> </ol>
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. Next ACCFSC meeting - Jan 17th</li> <li>2. Discussion SEC testimony to the BOR - Jan 16th Windward CC</li> <li>3. No SEC meeting on Jan 20th - State Holiday MLK Jr. Day.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> <li>2. No action.</li> <li>3. No action.</li> </ol>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. None.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> </ol>
<b>Guest(s)</b>	<ol style="list-style-type: none"> <li>1. Provost Michael Bruno (2:00 pm) discussion topics: <ol style="list-style-type: none"> <li>a. Re-org status, Jan 17 deadline?</li> <li>b. LLL/A&amp;H/SPAS reorg status?</li> <li>c. GEC: changes to governance, process</li> <li>d. "a revision to the faculty classification system" - WAM slides.</li> <li>e. Update on 5-week classes; have faculty been consulted?</li> <li>f. Update on shift of on-line classes to day school Outreach College</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> </ol>
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. CAB (AS) – No report. Currently scheduling Spring meetings.</li> <li>2. CAPP (CS) – No quorum for meeting of Jan. 8.</li> <li>3. CFS (TN) – Met Jan 7. Still seeking one member for Diversification Board (social sciences) and one</li> </ol>	<ol style="list-style-type: none"> <li>1. No action was taken.</li> <li>2. No action was taken.</li> <li>3. No action was taken.</li> </ol>

<p>member for CEE (A&amp;S). Requesting that UHMFS send out a note to A&amp;S and SPAS for the CEE position and another larger call for the Diversification Board. Waiting on Senator vacancies list from John. CFS members wondering about the status of the election system and the report. Spring meetings are Jan 7, Feb 4, Mar 3, Apr 7, and May 5.</p>	
<p>4. COA (JG) – First meeting January 31st HH 208. Other Spring meetings are Mar 6, Apr 3, and May 1.</p>	<p>4. No action was taken.</p>
<p>5. COR (JP) – Meeting was held on Jan 8, topics for the semester were considered. Faculty classifications and reorg implications emerged as top two. COR will meet monthly during Spring 2020.</p>	<p>5. No action was taken.</p>
<p>6. CPM (TN) – Next meeting is Jan 21. Tentative spring meeting dates are Jan 21, Feb 18, Mar 24, and Apr 21.</p>	<p>6. No action was taken.</p>
<p>7. CSA (JG) – Still waiting to set the spring schedule.</p>	<p>7. No action was taken.</p>
<p>8. GEC (CS) – Spring meetings will be Fridays 11-12: Jan. 17 &amp; 31, Feb. 14 &amp; 28, March 13 &amp; 27, April 3 &amp; 17, May 1 &amp; 8.</p>	<p>8. No action was taken.</p>
<p>9. CEE (PM) – No report. CEE will meet in late January, date TBD.</p>	<p>9. No action was taken.</p>
<p>10. UHPA (AS) – Meeting was held on January 11, 2020. New Executive Director has started his term. New Associate Director to be hired to replace Christian Fern, who is expected to start mid-February. Mid-term negotiations for salary increases are underway.</p>	<p>10. No action was taken.</p>
<p>11. WASC (CS) – Last meeting held on Dec. 19. Reports from Kaiwipuni Lipe on Aloha Aina initiatives and from Makena Coffman on Sustainability initiatives.</p>	<p>11. No action was taken.</p>
<p>12. Educational Excellence Design Team (CS) – Meeting Jan. 13 cancelled. Next meeting Jan. 27.</p>	<p>12. No action was taken.</p>
<p>13. Equity, Climate and Conflict Resolution Committee (JG) – Next meeting Wednesday January 22nd 10:30-12:00 pm Bachman 203.</p>	<p>13. No action was taken.</p>

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	<p>14. Enrollment Management Committee (TC/BP) – No report.</p> <p>15. Student Success Committee (PM) – No report.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) – No report. No mention of plans for any other meetings.</p>	<p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p>
<b>Unfinished Business</b>	<p>1. SEC response to GEC governing documentation</p>	<p>1. No action.</p>
<b>Business</b>	<p>1. Discussion on Memorandum - Plan to Move Extension Courses from Outreach College to Day Session</p> <p>2. Discussion on revised charge for the Parking Task Force Committee</p>	<p>1. SEC to monitor.</p> <p>2. No action.</p>
<b>Adjournment</b>	<p>The next meeting of the Senate Executive Committee will be on January 27, 2020.</p>	<p>A. Sakaguchi made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:29 PM.</p>

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on January 27, 2020.