

Minutes of the General Education Committee

Wednesday, September 9, 2015

Hawai'i Hall 208

The meeting was called to order at 10:30 a.m.

INTRODUCTIONS

- Kapa Oliveira, General Education Committee (GEC) Chair – Kawaihuelani Center for Hawaiian Language
- Maria Stewart, GEC Vice-Chair – Human Nutrition, Food, and Animal Sciences
- Dore Minatodani – Library Services (Hawaiian Collection)
- Hoku Aikau, Director – General Education Office (GEO)
- Ron Cambra, Assistant Vice Chancellor for Undergraduate Education – Office of the Vice Chancellor for Academic Affairs
- Kiana Shiroma – Pre-Health/Pre-Law Advising Center
- Nicole Iwasaki – Mānoa Transfer Coordination Center
- Bonnyjean Manini, Senate Executive Committee (SEC) liaison – Leadership Program
- Miguel Felipe – Music
- Kaitlyn Conner – Associated Students of UH (ASUH) representative
- Nori Tarui – Economics
- Mike Nassir – Physics
- Lisa Fujikawa – General Education Office
- Vicky Keough – General Education Office

Absent: Ryan Yamaguchi, Associate Director – Admissions Office

LIAISON AND COMMITTEE ASSIGNMENTS

Responsibilities. The liaisons can choose to provide detailed reports about the proposals that the Boards review/approved at each meeting, or they can report more generally, alerting the GEC to questions and concerns that the Boards are grappling with as well as bringing questions and concerns the GEC has back to the Boards.

Liaison assignments (one per Board):

- Contemporary Ethical Issues (E), Fri 9-10am – Nori (has served on the E Board in the past)
- Hawaiian, Asian, & Pacific Issues (HAP), Mon 12-1pm (?) – Dore
- Oral Communication (O), Wed 12-1pm – ??
- Writing Intensive (W), Tues 12-1pm – Hoku (also chairs the W Board)
- Foundations (F), Wed 9-10am – Mike (has served on the F Board in the past)
- Diversification (Div) subcommittee (3-4 GEC members) – Kiana, Mike, Nicole

INFORMATION ITEMS

-16 *GenEd Handbook* is still being updated. The GEO will notify the GEC when the updates are complete.

Fall 2015 Focus calendar will be posted on Laulima after the HAP Board has met and decided on meeting days/times for the semester.

Tentative Fall 2015 GEC meeting schedule. The GEC will meet in Hawaii Hall on Wednesdays from 10:30-11:30 a.m. on the following dates:

- September 23
- October 14
- October 28
- November 4
- November 18
- December 9 (if needed)

DISCUSSION ITEMS

Old Business: Quantitative Reasoning (QR) update

- In Spring 2015, the GEC was charged with developing QR Hallmarks after a resolution to create a Foundations-Quantitative Reasoning (FQ) requirement was revised (removing QR definitions and Hallmarks) before being proposed and passed at the Faculty Senate.
- In Summer 2015, the applicability of the “current” QR Hallmarks (the ones created by the QR Working Group and found in the original QR resolutions) was examined. For example, how do the Hallmarks map to current Foundations-Symbolic Reasoning (FS) courses? What do the Hallmarks look like in an actual course?
- Fall 2015 Timeline:
 - Hallmarks need to be drafted by October so that they can be circulated for input from various groups including the Committee on Academic Policy and Planning (CAPP), the UH System Foundations Board, and the All-Campus Council of Faculty Senate Chairs (ACCFSC).
 - Hallmarks will be revised in late October based on feedback received so that they can be given to the Faculty Senate by November 4, with the hope that they will be voted on at the November 18 Faculty Senate meeting.
 - If the Hallmarks are approved in mid-November, an implementation plan has been developed so that FQ courses will be in place when the requirement goes into effect in Fall 2018.
- An ad hoc committee composed of members from the GEC, F Board, and GEO will begin the process of drafting new Hallmarks. The GEC Chair, Vice-Chair, SEC liaison, and several other committee members will represent the GEC. Miguel, Mike, and Nori volunteered to serve as the “other” GEC representatives. Miguel and Mike served on the QR Working Group, while Nori’s expertise is in applied economics. Kaitlyn will also serve on the committee as a student representative.
- The F Board Chair and two other members, Rufus Willett (Math) and John Casken (Nursing), will represent the F Board on the ad hoc committee. Hoku and either Lisa or the new (as yet to be hired) APT will represent the GEO.
- It was suggested that the ad hoc committee determine and clearly address the concerns that were raised in response to the original QR resolutions. The committee should also be prepared for challenges to the new QR requirement, although it was already approved by the Faculty Senate last spring. Questions may arise, especially because new members of the Faculty Senate may not be familiar with the history.

New Business

- Reconfiguring the Writing (W) and Foundations (F) Boards.
 - *Background:* The Composition and Rhetoric Director from the English Department and the Director of the English Language Institute (ELI) are currently both ex officio members of the W Board. This is a carryover from when the Board was the Mānoa Writing Program Faculty Board and supported both the writing-intensive and introductory composition requirements. However, introductory composition is now the responsibility of the Foundations Board (Foundations-Written Communication), and the Directors' positions are structurally more in line with the F Board than the W Board. Consequently, the GEC is being asked to consider moving the ex officio Directors from the W Board to the F Board.
 - *Discussion:*
 - The GenEd governing document implies that changing the membership of the GenEd Boards requires Faculty Senate approval. Bonnyjean felt that it would require a GEC motion or resolution, which would then go forward to the Faculty Senate for approval.
 - Would the Directors be voting or non-voting members? Currently, they serve as voting members of the W Board. If the Directors became voting F Board members, would they participate fully in the Board's work, or only in matters that pertain to writing and FW? If they serve as non-voting members on the F Board, then maybe they only need to attend meetings which deal with FW and/or writing.
 - The possibility of having the Directors sit on both Boards was discussed. However, many did not feel this was feasible or fair.
 - The current membership of the F Board includes one person with "special responsibility" for FW. The Directors would be contributing their expertise in writing to the Board but would not be replacing this person/position.
 - Although the Directors' work may be more aligned with the F Board, they still serve as valuable members of the W Board, especially when it comes to writing assessment (which both Boards conduct).
 - *Decision:* The GEC decided that the most expedient way to address the current question is to have the Directors remain on the W Board but serve in an advisory capacity to the F Board on FW matters. The GEO will draft a memo to the GEC with this proposal.
- Focus credit for repeating non-repeatable courses. Tabled until the next meeting.

Next meeting: The GEC decided to meet next on September 23. They will not meet on September 30.

Meeting adjourned at 11:35 a.m.

Submitted by Lisa Fujikawa, Recorder