

**Committee on Faculty Service
Meeting Minutes**

Date: December 3, 2021

Time: 12:30 PM - 1:30 PM

Attendance**Members**

Name	Role	Attendance
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Seungoh Paek	Member	Present
Richard Medina	Member	Present
Teresa Schiff	Member	Present
Andre Haag	Member	Not Present (excused)
Johann Urschitz	Member	Present
Kim Binsted	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 12:41 PM.
Review of Minutes	Review of 11/12/2021 minutes	Minutes approved by acclamation
Chair's Report	Items from SEC: 1. Shidler Senator Jian Zhou committee appointment 2. HAP Board Vacancy	1. See below 2. See below
Action Items	1. Approve recommendation to the SEC for Jian Zhou's committee appointment. 2. Approve candidate for the HAP Board vacancy to recommend to the SEC.	1. Medina moved, Paek seconded, approved by acclamation motion to recommend to SEC that Jian Zhou be assigned to COR. 2. Schiff moved, Urschitz seconded, unanimously approved motion to recommend U'ilani Chow-Rule to HAP Board.
Guest(s)	None	No action
Committee Reports	None.	No action
Unfinished Business	Future election tie breaker procedure	CFS recommendation will be drafted via email
Business	None.	No action
Adjournment	The next meeting of the Committee on Faculty Service will be on 12/17/2021 at 9:00am	Medina made a motion to adjourn; seconded by Schiff. Meeting adjourned at 1:25 PM.

Respectfully submitted by Ari Eichelberger, Secretary
 Approved unanimously on December 17, 2021.