

General Education Committee  
April 25, 2006  
Hawai'i Hall 208  
Minutes

CALL TO ORDER

The meeting was called to order at 1:35 p.m. by the chair.

Present: Helen Baroni, Richard Bigus, Patricia Fryer (chair), Jon Goss, Emily Hawkins, Jesse Jones, Megumi Taniguchi.  
Kelly Aune (OVCAA), Jan Heu (A&R), Noel Kent (SEC), Helene Sokugawa (OVCAA).

Absent: Tom Hilgers (GEO), Jeannie Lum, James Marsh, Ron Cambra (OVCAA),

1. MINUTES: The minutes and liaison reports of April 18, 2006, were approved as modified.  
Modification--add text in *italics*: Item 3.b.1. MOTION: It was moved and seconded to approve the *non-course-based* recommended classes.
  2. REPORTS:
    - a. Diversification (D) subcommittee (Baroni)
      1. Renewal materials (attached): A number of department chairs will be asked to provide feedback on the materials.
      2. Meeting with AVCUE Cambra, 4/19/06
        - Sunset date for Community College (CC) articulated Diversification courses is Summer 07; sunset dates should be extended to match UHM's renewal schedule.
        - Role of CC's in Diversification renewal review:
          - Diversification designation for UHM degrees is a Mānoa faculty function. When a course transfers as equivalent to a Mānoa course, the student is credited with the attributes attached to the UHM equivalent. Thus, a key decision involves identifying of equivalent courses across the UH system. Departments across the system should regularly meet, discuss, determine equivalency, and standardize course numbering (as system Math departments have done).
          - It was suggested that a CC or system representative be invited to attend UHM D subcommittee meetings. Joann Itano was suggested as she handles articulation at the system level.
- Baroni and Fryer will draft a memo to Cambra with the following recommendations:
- a. Diversification-designation sunset dates should be removed from CC courses until after the courses have been reviewed. A sunset date for the existing D designation would be indicated only if the renewal review results in a designation change (as A&R does with UHM D designations).
  - b. A system person, such as Joanne Itano, should join the D subcommittee.
  - c. Regular meetings of system department chairs should be encouraged to maintain course equivalencies.

- b. Wild Card (WC) subcommittee (Baroni)  
The student requesting a WC waiver did not respond by the deadline, 4/21, but does have the option of resubmitting in the Fall.
  - c. E Board liaison (Bigus)  
E Board is reprioritizing its hallmarks and redoing its explanatory notes in an effort to help faculty meet the requirements without being asked to submit additional information.
3. FALL 06 FOCUS RECOMMENDATIONS (GEO, Mueller-Ali)
- Result of 4/24/06 email vote: All class designations approved unanimously as recommended.
  - Boards will continue to review proposals for instructors assigned to Staff sections; sections with changes in instructors; 399 and 499 sections.
4. ANNUAL REPORTS (Fryer)
- a. Draft GEC annual report was distributed by email (attached). GEC discussed and suggested additions to the report; Baroni will comment on the Wild Card option.
  - b. A memo with guidelines for board reports was distributed by email (attached). It will be emailed to all board chairs.
5. Announcements
- a. The Simplification subcommittee will meet during the summer. Members: Fryer, Baroni, Taniguchi, Hilgers, and Cambra. Fryer will ask Linda Cox (former GEC chair) and Jan Heu to serve on the committee.
  - b. Fryer announced that this would be the last meeting of the academic year.

The meeting adjourned at 2:05 p.m.

Submitted by Barbara Mueller-Ali, Recorder