

# Senate Executive Committee Meeting June 25, 2012

Present: John Casken, Richard Chadwick, Robert Cooney (Chair), Bonnyjean Manini, Ian Pagano, and Carolyn Stephenson; staff: Kristin Herrick, Kaiulani Kauahi

Excused absences: Tom Conway, David Ericson, Lilikala Kameeleihiwa

1:00 - 3:00 pm; Hawaii Hall 208

**Guest:** VCAFO Kathy Cutshaw – met 1:30 - 2:35 pm

- ⤴ [Issue #12: Faculty Housing](#)
- ⤴ Committee on Administration and Budget (CAB) [Memorandum with comments](#) & [Redlined Policy](#)
- ⤴ Discussion notes:
  - ⤴ Financial system Kualii implementation will “go live” next week. Report writing tool developed for basic reports. Realistically 2<sup>nd</sup> or 3<sup>rd</sup> quarter to get data up.
  - ⤴ Related question: SEC hasn’t received request for budget. SEC budget is what it had last year. FO can do the shifting around. All budgets in fact have remained static across the university system.
  - ⤴ Rates adjustment on parking still being worked out, will wait for all faculty to come back in the fall before public hearing. Requests for changes should be made during the next public hearing. Should also do a survey in the fall on the changes to assure faculty support.
  - ⤴ Manoa parking budget distinct from Hilo and other campuses; each has its own. Supports a differential cost for different campuses.
  - ⤴ Issue of who is to do staff survey on parking is still to be worked out.
  - ⤴ Housing: no chance yet to brief new chancellor. Will recommend a strategic housing committee, conforming to deans chosen by chancellor, faculty senate representation, and so on, to look at issues of needs assessments, mortgage issues and so on, to move it out of the VCAFO office to put it up one level. On the issue of looking at salaries as a criterion, a legal interpretation is being sought. SEC noted a CAB decision to recommend dropping the retention criterion and no income base. Noted that Faculty Housing Tenants Association disagrees; but it is not a recognized participant in the decision making process, unlike the SEC which is a recommending body; however the FHTA is recognized as a constituent.
  - ⤴ Regarding relationship of housing to retention of tenure track faculty, a variety of equity issues were discussed as well as the question of retention vs. recruitment policy establishing priorities, and whether there should be a 5 year occupation limit policy. Other policies discussed were faculty purchase, mortgage assistance, and so on. Nonrenewal: policy awaiting SEC recommendation. CAB policy passed to VCAFO for review and comments. Hope is to get chancellor briefed in time for the SEC July 23<sup>rd</sup> meeting.
  - ⤴ In dialog with VCAFO, regarding the MFS “Motion in support of developing policies on faculty housing at UHM” April 18<sup>th</sup>, the CAB was authorized to draft and revise the policy recommendation. Clarification on details of the CAB recommendations proceeded. VCAFO will update the draft CAB recommendations based on discussions with the SEC, send the draft to SEC after discussion with the new chancellor. Target date for SEC vote on the recommendations is the SEC meeting July 23<sup>rd</sup>.
  - ⤴ Any time you change a supervisor, moving whole functions around, an official reorganization policy is required. Current deadline for reorganization recommendation delayed from July to August. (Follow-up clarification: A minor reorganization is one that can be done on the annual update – such as moving an employee to a different area.

A major reorganization must follow the existing policy – major being moving an entire unit; or having significant programmatic and/or cost impact.)

## 1. CHAIR'S REPORT

- Chancellor Apple and outgoing Chancellor Hinshaw meeting with SEC Chair Cooney: short, few topics highlighted: parking, faculty housing, facilities issues, but not the issue of the strategic plan--specifically 5-year guaranteed support for non-professional school PhD students, an issue that will come up for sure; it's not going away. Apple raised issue of zip cars.
- Cooney invited Apple to attend MFS meetings.
- Issue of why the new chancellor needs a "handler."
- Discussion of the new book by Benjamin Ginzberg, *The Fall of the Faculty: the rise of the all administrative university and why it matters* (Oxford, 2011): diversity of views/reactions, some expressed need for multiple perspectives on key points made by the author.

## 2. ADMINISTRATIVE REPORT

- ✦ [Feedback Survey \(Results Link - password required\)](#)
- ✦ [G-Mail Survey \(Results Link - password required\)](#)
- ✦ [Issues Index 2012-13](#)
- ✦ Senate Budget - Relief Fund procedure / FY 2012 Budget
  - ✦ Relief Fund (See [SEC Committee Page](#))
    - ✦ [Draft Relief Fund Request](#) [Word]
    - ✦ [Relief Fund Policy](#) [Pdf]
- Administrative report: July 23<sup>rd</sup> decision needed for survey results.
- No preliminary budget available. Relief funds budget unknown.
- No budget request from administration yet.
- Above items were addressed by VCAFO Cutshaw.

## 3. MINUTES - approval of 6/18 SEC Minutes – MSP as amended

## 4. OLD BUSINESS

- ✦ CAB Faculty Housing Recommendations (See above)
- ✦ Conflicts of Interest & Commitment, Executive Policy Revisions & New Administrative Policy ([Issue #77](#))  
*Comments Due: Friday, July 6 to Dr. Ching Yuan Hu, Interim Assistant Vice Chancellor for Research and Graduate Education at [chinghu@hawaii.edu](mailto:chinghu@hawaii.edu)*
  - ✦ [E5:214](#): Conflicts on Interest and Commitment
  - ✦ [A5:504](#): Procedures for Disclosing & Addressing Conflicts of Interest
  - ✦ [Memorandum from VPR Gains](#) (June 16, 2012)
- Issues related to conflicts of interest will be discussed at the next meeting.
- VCAA invited in and came (3 pm), re SPAS and Library search committees' makeup. Philosophy: if faculty are to serve, faculty should decide. In the absence of a SPAS senate, the MFS should be the recommending body. The VCAA agreed. Earlier, a CFS list of volunteers for international service was circulated, from which he noted there were faculty he could work with.
- Issue evolved into whether we need to develop a procedure for putting out calls for volunteer faculty for various administrative, advisory search committees. Consensus is to
  - (1) compose a request for faculty volunteers on the SPAS search committee,
  - (2) compose a request for faculty representative on Library Search Committee,
  - (3) send the requests to the CFS chair to send to CFS committee members to get their input,
  - (4) send out volunteer interest requests under CFS, to move the process forward asap.
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- VCAA agreed that a week's notice would be good. Agreed to the process for SPAS, for the library's two outside faculty slots, one a traditional heavy archive researcher, and one who does electronic-based archival research. He has meeting with Library faculty senate tomorrow and library staff Wednesday. Question raised by whether non-tenured faculty member should serve on search committees, with exceptions in special circumstances.
- Re next week, faculty in dental hygiene program are requesting move to West Oahu. This was initiated by their faculty and is signed off on by all their faculty. It was noted by an SEC member that Nursing faculty approved the move last year.
- An inquiry was brought before the SEC as to whether the BS Psychology proposal approved by CAPP and passed by the MFS, should have been first approved by the A&S Senate before the Manoa Faculty SEC received the proposal. CAPP did not know that the proposal from Psychology had not gone through the A&S SEC. The argument was made that if we're serious about the various senates actually functioning, they actually need to function. Accepting this philosophy, the question was further discusses as to whether the issue should be pushed at this point since the VCAA and SEC have already signed off on it. "At certain times you can't cry foul." The SEC agreed to have Dick discuss this issue with other A&S SEC members (Dick also serves on the A&S SEC) to assess their perspective on the issue and report back via email asap since the issue will be coming up before the next Board of Regents meeting. The consensus on the SEC currently is to not change its decision in the matter, pending Dick's inquiry.

## **5. NEW BUSINESS**

## **6. ADJOURNMENT - 3:52 pm**

Respectfully submitted,

Richard W. Chadwick  
MFS Secretary