



Mānoa Faculty Senate

University of Hawai'i

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Home
Committees
Meetings
Policies
Senators
Reports
Documents
University

Mānoa Faculty Senate Minutes of September 17, 2008

Senators present: Andrea Bartlett, Rhonda Black, Mirella Brooks, Steven Brown, Bei-Huan Chao, David Chin, Ross Christensen, Bryan Cook, Robert Cooney, Graham Crookes, Martha Crosby, Sandy Davis, Daphne Desser, David Duffy, Sheri Fong, David Griffith, Rosanne Harrigan, Thomas Hilgers, Susan Hippensteele, Judith Inazu, Lilikala Kame'eiehiwa, Klaus Keil, Carol Kellett, Peter Leong, Jason Maddock, Julianne Maeda, Martin Rayner, Karol Richardson, David Ross, Bruce Shiramizu, David Stegenga, Nancy Stockert, Mary Tiles, Lei Wakayama, Anna Wiecezorek, Tricia Wright, Ivica Zalud

Senators absent: Mary Ann Antonelli, David Bangert, Bruce Barnes, Shana Brown, Catherine Chan-Halbrendt, Joel Cohn, Shirley Daniel, Eric De Carlo, Jimmy Efird, Patrick Henry, Vilsoni Hereniko, Spencer Kimura, Mike Kirk-Kuwaye, Marcelo Kobayashi, Chin Lee, Richard Manshardt, Matt McGranaghan, Robert McHenry, Marian Melish, Luciano Minerbi, Paula Morelli, Martin Oishi, Katrina-Ann Oliveira, Stephen Olsen, Maryann Overstreet, Aspy Palia, Kelly Roberts, Ilia Roussev, Scott Rowland, Dave Sanders, Magi Sarvimaki, Jane Schoonmaker, Gay Sibley, Grieg Steward, Eric Thau, Russell Uyeno, Markus Wessendorf, Leven Wilson, Jean Young

Senators excused: Anna Ah Sam, Courtenay Matsu, E. Wichmann-Walczak,

Chair Klaus Keil called the meeting to order at 3:05 p.m.

1. Introductions

Keil introduced and thanked:

- Outgoing SEC members: David Chin, Linda Cox, and Rosanne Harrigan
- Returning and new SEC members: Klaus Keil (Chair), Lei Wakayama, Mary Tiles, Graham Crookes (SEC Secretary), David Ross (Vice Chair), Martha Crosby, Thomas Hilgers (Senate Secretary)

Standing Committee Chairs:

- Administration & Budget (CAB): Ross Christensen
- Academic Policy & Planning (CAPP): Susan Hippensteele
- Faculty Service (CFACULTY SENATE): Carol Kellett
- Athletics (COA): Julianne Maeda & Russell Uyeno
- Research (COR): Patrick Henry
- Professional Matters (CPM): Andrea Bartlett
- General Education (GEC): Michael Kirk-Kuwaye
- Student Affairs (CSA): TBA

and

- Senate Webmaster: David Stegenga

Keil also introduced recently appointed UHM deans who were present:

- Maenette Benham, Hawai'i Inulaukea School of Hawaiian Knowledge; and Christine Sorensen, College of Education.

Finally, Keil introduced:

- Chancellor Virginia Hinshaw, VCRGE Gary Ostrander, and Interim VCAA Peter Quigley, noting that UHM administrators have a standing invitation to Faculty Senate meetings.

2. Approval of minutes

The minutes from May 7, 2008 meeting of the senate were approved. (Sen. Harrigan noted that on May 7, she was not absent as recorded, but on sick leave.)

3. Chair's report

Keil noted that his goal as chair is basic: "Communication, communication, communication!"

SEC meets every Monday, with rotating inclusion of the Chancellor and the VCs on SEC agendas. In August, SEC met with the chancellor's administrative team for an advance planning session. During summer, the SEC acts on behalf of the Senate. Across the year, Keil is chair is on the Mānoa Executive Team; he co-chairs the All-campus Council of Faculty Senate Chairs; he, along with vice-chair David Ross, attends BOR Meetings. Keil noted that SEC will also work to ensure faculty representation on the Search Advisory Committee to select candidates for President, University of Hawai'i.

In response to a question from the floor about whether Faculty Senate would have a voice in the choice of the next UH president, Keil noted that he contacted the BOR secretary to see if there is an official BOR procedure for selection. The secretary reported that there is no existing BOR procedure.

Keil noted that since the May 7 senate meeting,

- The Chancellor signed off on the revised Faculty Senate Charter.
- In addition, SEC submitted 8 names of faculty for the Chancellor and VC Ostrander's Campus Planning Committee (intended to suggest processes for approaching possible faculty retirements); the chancellor will select 4 from the list of 8.
- Has been working with the Chancellor on an accurate and potentially streamlined list of UHM committees.
- Wrote to the administration to summarize its concerns over the TIM Singapore BS Program.
- Continued discussion with the chancellor on the reorganization of A&S.
- Submitted nominations for Athletics Advisory Board to Chancellor.
- Met with consultants to develop a needs assessment for Faculty Housing.
- In response to a report by Task Force on Assessment, once again urged development of UHM Assessment Office. The latest draft proposal for the Assessment Office envisions a new senate standing committee on assessment, a suggestion that will be forwarded to CAPP for review.
- Talked with VC Hernandez about creating a faculty Committee on Enrollment Planning with members drawn from CAPP and CSA.
- Had several discussions about VC Ostrander's rationale for possible dissolution of the Pacific Biosciences Research Center, with each faculty member free to choose subsequent affiliation. SEC requested a formal Action Plan for dissolution from Ostrander. That Plan will be sent to appropriate Faculty Senate committees.

In response to questions from the floor, Keil presented to the Senate some of the reasons given to the SEC by VCRGE Ostrander why PBRC's existence is an issue.

Had discussion about the possible shift of University Research Council (URC) faculty-travel function to Deans and Directors.

In response to questions from the floor, Keil mentioned that VCRGE Ostrander talked to SEC about a possible shift of the University Research Council's faculty-travel function to Deans and Directors. SEC requested that VCRGE provide an Action Plan for review by the Senate.

4. Old Business

In response to the Senate's May 2008 request to establish a procedure for executive searches, the Chancellor submitted a draft procedure to the SEC today. The SEC will conduct a review of the document and request recommendations from several standing committees.

5. New Business

A. Scheduling of the Faculty Congress Meeting

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M. Tiles moved to schedule the first UHM Faculty Congress Meeting of the academic year on October 15, 2008 at 3:00p in Law Classroom 2. Motion was adopted by unanimous consent.

B. Chancellor's Report to Faculty Senate

Chancellor Hinshaw announced that a new Manoa Chancellor's Update will be forthcoming. She then went on to offer:

- a. Report on Campus Investment, which covered:
 1. Repairs and Maintenance, or "polishing the intellectual jewel"
 2. New landscaping efforts across campus
 3. New lighting
 4. Enhanced cleaning and repairs
 5. Manoa Makeovers
 6. Opening of Frear Hall
 7. Facilities Management's efforts, which deserve recognition
 8. Vigorous preparation of buildings for the beginning of the school year
 9. New and Improved New Student Orientation Programs for first-time freshmen and transfer students
 10. Various beginning-of-semester welcome events
- b. Report on Communication and Coordination
 1. New positioning of Gregg Takayama and Kathy Nelson (UHF) to improve the Manoa image
 2. Updated website
 3. New publications
 4. Letters to alumni
- c. Next Biennium
 1. Continued funding of sustainable alternatives to reduce cost and provide leadership in the community around sustainability issues.
 2. 2% budget cut anticipated, with the exception of facilities.
 3. Need to engage in a campus-wide prioritization and have academic priorities drive decisions
- d. Current year
 1. Anticipated budget cut to involve restrictions on general fund travel, faculty/staff hiring, and limit of \$10K on equipment purchases. Consideration for exceptions will be possible.
 2. Manoa Experience day to occur on November 15, 2008
 3. Homecoming events scheduled for October 2 - 4, 2008 - *Athletics*

C. Update by Interim VCAA Quigley

- a. VCAA's Office will be preparing a newsletter to highlight activities of the office as well as spotlight academic units.
- b. WASC Update
 - a. Institutional Proposal was developed in 2006. The current effort is to draft the Capacity Preparation Report (CPR), due in 2009. This will measure our progress toward goals specified in the Institutional Proposal.
 - b. CPR essays are nearly complete and currently being reviewed by the WASC Steering Committee. Once they are ready, the essays will be available to everyone for their review.

There being no further business to consider and hearing no objections, Chair Keil adjourned the meeting at 4:30p.m.

Respectfully submitted,
Thomas Hilgers, secretary
Lei Wakayama, SEC