

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: February 10, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	Halina Zaleski - MFS Secretary	P	F. Hernandez, Vice chancellor for Students	2:05-2:30 pm
John Casken - SEC Secretary	P	Stacey Roberts	P	Carolyn Stephenson	P	T. Apple, Chancellor	2.05 - 3:05 pm
Doug Vincent	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:34 pm by Chair Ericson.
REVIEW OF MINUTES	Minutes of February 3, 2014 had been circulated electronically prior to the meeting.	H.Zaleski made a motion to approve the minutes of February 3, 2014. Motion passed unanimously.
CHAIR'S REPORT	<p>1. Questions from the Committee on Academic Policy and Planning regarding assignment of an issue.</p> <p>2. Committee on Student Affairs request for an undergraduate student to serve on their committee</p> <p>3. UHPA lawsuit filed with the Hawaii Labor Relations Board (HLRB)</p>	<p>1. H. Zaleski made a motion that: the issue dealing with the need for overseas undergraduate students to have taken the SAT exam should be sent only to the CAPP per their polite request. Motion passed unanimously.</p> <p>2. H. Zaleski made a motion that: an undergraduate student should be sought to serve on the CSA. Motion passed unanimously. K. Herrick will follow up with ASUH on behalf of SEC.</p> <p>3. Members discussed the mailings that had gone out to the Senate members and then the UHM Faculty Congress members. Noted that the two page explanation of the lawsuit had not been "penned by the SEC". Agreed that UHPA President D. Duffy,</p>

		Executive Director J.N. Musto and K. Hanselman should be invited to the February 19 meeting of the MFS.
VISITORS	<p>1. Vice chancellor Hernandez discussed the smoking policy issue. Noted that the current UHPA suit on file with the Hawaii Labor Relations Board complicates what will happen and when.</p> <p>2. Chancellor Apple presented an informal update on the overall budget, the Athletics Department budget deficit, collaborative teaching and the VC Research search.</p>	<p>1. Members thanked the Vice chancellor for his presentation and comments on the issues raised by the SEC. Noted that the January 28 version of the Draft Smoking is the latest version. Noted that the SEC will have a chance to comment formally after the HLRB suit is settled and before the policy is implemented.</p> <p>2. The members thanked the Chancellor for his input on the issues. It was noted that this is the first year in which General Funds will form a smaller amount of the budget (\$194M) than tuition (\$196M). In 2009 G Funds totaled \$260M and tuition only \$130M. The Chancellor expressed hope that the Athletics Dept will meet his three year break-even deadline. The Chancellor noted that collaborative teaching will become more important in the future and that institutional barriers must be corrected. The VCR search has been terminated, with the withdrawal of the last candidate.</p>
OLD BUSINESS	<p>1. Manoa Public Relations Campaign.</p> <p>2. Issues.</p> <p>a. 24.14 International undergraduate students' need for taking the SAT.</p> <p>b. 34.13. Change in degree title.</p>	<p>1. R. Bontekoe will send around a suggested note on the goals of the P.R. campaign. Noted that the suggestion of working with the "55 in 25" is because this is a funded group with wide business membership and the 55 refers to the % of 4 year degrees that this group would like to see possessed by residents in 2025. R. Bontekoe will talk about the campaign at the February 19 MFS meeting.</p> <p>2.</p> <p>a. Issue 24.14 has been sent to CAPP as the only committee to review whether international students should be required to take the SAT. The Manoa International Education Committee had suggested the requirement be dropped.</p> <p>b. Issue 34.13. Agreed that the change in title for the Masters in Science in Natural Resources and Environmental Management to a Masters in Environmental Management could be put on the closed list.</p>

NEW BUSINESS	<p>1. Agenda for MFS meeting on February 19, 2014.</p> <p>2. Research Assistant for the MFS.</p> <p>3. Committee on Professional Matters.</p> <p>4. Agenda for SEC for February 24, 2014</p>	<p>1.</p> <p>a. Guests i) Athletic Director Ben Jay. ii) Chancellor Apple. iii) D. Duffy, J.N. Musto and K. Hanselman. D. Ericson will send out a mailing to all Senate and Congress members regarding the invitation to UHPA and note that all Congress members are welcome to attend.</p> <p>b) Amending the By-Laws of the UHM Congress and Senate.</p> <p>c) Amending the Rules of Order of the UHM Congress and Senate. Agreed that the change suggested by the CAB should be returned to them with the comment that the change would actually be erroneous. CAB to be thanked for their work. Thus no change in the Rules of Order will need to be presented.</p> <p>2. Noted that the changed job description has been posted.</p> <p>3. Reported that the CPM will be presenting a Resolution on the Five Year post-tenure Review issue.</p> <p>4. Noted that there will be no SEC meeting on February 17, 2014. VC Dasenbrock will attend SEC meeting of February 24, 2014. Agreed that collaborative teaching and GEC relations should be on the agenda. K. Herrick to see if she can obtain job descriptions for the GE and MWP Faculty Directors.</p>
ADJOURNMENT		<p>Motion to adjourn made by R. Bontekoe. All approved motion. Meeting adjourned at 4:28 pm.</p>

Approved unanimously on February 24, 2014.