

## Committee on Faculty Service Meeting Minutes

Date: September 22, 2022

Time: 10 AM

Zoom link:

### Attendance

#### Members

Name	Role	Attendance
Richard Medina	Member	Present
Naiyi Fincham	Member	Present
Peter Leong	Member	Present
Seungoh Paek	Member	Excused
Teresa Schiff-Elfalan	Member	Present
Marguerite Butler	Member	Present
David Flynn	SEC liaison	Present
John Kinder	UHMFS Office	Present

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		Meeting was called to order by Chair Medina at 10:03 AM.
<b>Review of Minutes</b>	Review of 09/8/2022 minutes	Leong move to approve 09/22/2022 minutes, second by Medina, minutes approved by acclamation
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. Due to the recent SOCSCI reorg, two former senators from LIS and Communicology were notified by Chair Medina that they were unassigned as of Sept. 8th as they are no longer members of those constituencies.</li> <li>2. Three previous members of AGC accepted reappointments (1 primary, 2 alternate) <ol style="list-style-type: none"> <li>a. Current vacancies (2 primary, 1 alternate)</li> </ol> </li> <li>3. Two previous members of S-CAB accepted reappointments (1 primary, 1 alternate). Currently there are no vacancies.</li> <li>4. Call for Volunteer announcement to fill a single CEE seat (Non-A&amp;S) vacated by George Harrison with a remaining 1-year term (2022-23)</li> <li>5. Special Election Timeline</li> <li>6. GEC vacancies (Foundation Boards)</li> </ol>	<ol style="list-style-type: none"> <li>1. Need to make a call for 3 remaining AGC vacancies</li> <li>2. Items #5 &amp; #6 will be discussed at next meeting</li> </ol>
<b>SEC Report</b>	<ol style="list-style-type: none"> <li>1. SEC request for CFS's assistance with recruiting faculty members to join the Student Activity Program Fee Board (SAPFB). Deadline 9/30</li> <li>2. SEC request for nomination of 3-4 faculty members who are either Academic Advisors or work within Student Success to serve on a Selection Advisory Committee for the recruitment of a new Director of Advising (E/M position). Deadline 9/30</li> </ol>	<ol style="list-style-type: none"> <li>1. Medina moved to decline the request from SAPFB, second by Schiff-Elfalan, approved by acclamation.</li> <li>2. Marguerite volunteered to target specific people/departments/groups to solicit for nominations for search advisory committee for the Director of Advising</li> </ol>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. Recommend 3 reappointments to AGC to SEC and issue Call for Volunteers for 3 remaining vacancies (Joel Moffett - ACCEPTED as Alternate; Seungoh Paek - ACCEPTED as Member; Joanna Philippoff - ACCEPTED as Alternate)</li> <li>2. Recommend 2 reappointments to S-CAB to SEC (Oceana Francis - ACCEPTED as Member and Fabio Lopez-Lazaro - ACCEPTED as Alternate)</li> </ol>	<ol style="list-style-type: none"> <li>1. Medina moved to recommend the 3 reappointments and issue a call for the 3 remaining AGC vacancies; second by Leong, approved by acclamation.</li> <li>2. Medina moved to approve reappointments to S-CAB, second by Schiff-Elfalan, approved by acclamation.</li> </ol>

<b>New Business</b>	1. Issue Call for Volunteers for 1 vacancy on CEE from non A&S constituency 1-year term.	1. Leong moved to issue a call for volunteers for 1 vacancy on CEE from non A&S constituency 1-year term; second by Medina, approved by acclamation.
<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on 10/06/2022 at 10:00 am	Business was complete, and meeting adjourned at 11:06 AM.

Respectfully submitted by Peter Leong on behalf of Seungoh Paek, Secretary  
Approved unanimously on October 6, 2022.