



**EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** **October 2, 2017 2:00 PM - 5:00 PM**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, Chair	P	David Duffy, Vice-Chair	E	Stacey Roberts, MFS Secretary	P	NA	
Douglas Vincent, SEC Secretary, via polycom 2:00 pm	P	John Casken	P	Brian Powell	P		
George Wilkens	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Sorensen at 2:04 PM.
<b>APPROVE AGENDA</b>		
<b>REVIEW OF MINUTES</b>	1. The minutes of the September 25, 2017 Senate Executive Committee had been circulated electronically and comments made.	1. Motion by G. Wilkens to table the September 25, 2017 minutes; seconded by J. Casken. Approved unanimously.
<b>CHAIRS REPORT</b>	1. iVCAA Michael Bruno request -- he would like to meet with faculty at Congress for ~10 minutes. He would regularly meet with Senate.  2. Update on Sinclair Library -- Compromise has been reached on the hours at Sinclair but continuing discussions. Budget problems, security issues. Regular staff hours. Will be open until 2:00 am. The librarian has requested to meet with SEC.  3. Update on facilities -- The plan for the new Campus Town on the COE site (ewa of University	1. Invite Bruno to speak at the Congress.  2. Monica Ghosh will be at next SEC meeting.  3. COE budget and facilities committee and COE Senate



UNIVERSITY  
of HAWAII®  
MĀNOA

MĀNOA FACULTY SENATE

	<p>Avenue).</p> <ol style="list-style-type: none"><li>SEC guest invitations -- ask for Jan Gouveia and assistant; Lassner and Bruno monthly, different days. Cutshaw, once a semester; Lori Ideta, once a semester. Invite V. Syrmos along with Chair of CAB and COR. BOR Chair Jan Sullivan, Vice Chair David Kubo. Sen. Kahele; Rep. Angus McKelvey</li><li>Update on Chairs Retreat - Doodle poll (J. Kinder) October 11, from 4-5 pm, for Chair's retreat, pending resolution with CAPP time conflict.</li><li>Faculty request to meet with SEC about Gen Ed.</li></ol>	<p>will invite Lassner to speak to them.</p> <ol style="list-style-type: none"><li>J. Kinder will extend invitations.</li><li>J. Kinder. will follow up with CAPP chair.</li><li>Referred concerns to GEC</li></ol>
<b>ACTION ITEMS</b>	<ol style="list-style-type: none"><li><b>ACTION #1:</b> <b>Manoa Campus Physical Plan (MCP) Committee:</b> CFS has requested that the SEC forward names of prospective faculty as a member of the MCP Committee. John Casken agreed to be nominated.</li></ol>	<ol style="list-style-type: none"><li>SEC action deferred.</li></ol>
<b>GUESTS</b>	None	



UNIVERSITY  
of HAWAII®  
MĀNOA

MĀNOA FACULTY SENATE

<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"><li>1. CAB (DV) – CAB will meet on 10/4/2017</li><li>2. CAPP (BP) – met last week; met with Psychology for waiver of 45 CR; discussed issues from previous year and from SEC, accepted all but one. Will assign individuals to work on issues.</li><li>3. CFS (GW) – meeting next week.</li><li>4. COA (BP) – meeting this week. COIA representative has been forwarded to CFS.</li><li>5. COR (DD) – meeting Friday to discuss IP. UHPA has some concerns.</li><li>6. CPM (JC) – meet on Friday; IP and Conflict of Interest Policy.</li><li>7. CSA (JC) – Meeting October 11, 2017, will discuss library</li><li>8. GEC (SR) – Met Thursday, SEC liaison convene meeting. Need to specify in the MOU.</li><li>9. CEE (CSI) – Meeting this week.</li><li>10. UHPA (GW) – UHPA Newsletter this week; regarding the US Supreme Court case; part of faculty forum.</li></ol>	<ol style="list-style-type: none"><li>1. No action taken</li><li>2. No action taken.</li><li>3. No action taken.</li><li>4. No action taken.</li><li>5. No action taken.</li><li>6. No action taken.</li><li>7. No action taken.</li><li>8. No action taken.</li><li>9. No action taken.</li><li>10. No action taken.</li></ol>
<b>UNFINISHED BUSINESS</b>	<ol style="list-style-type: none"><li>1. None</li></ol>	



UNIVERSITY  
of HAWAII®  
MĀNOA

MĀNOA FACULTY SENATE

<b>BUSINESS</b>	<ol style="list-style-type: none"><li>1. ACCFSC - Curriculum control / Accounting name change without Senate input (See attachment HCC Resolution 2017-4)</li><li>2. Bylaws review of possible amendments from the senate floor. Three issues identified. Move last section on SEC liaison calling first meeting to duties of SEC section. Change from 1 to 2 MFS representatives to Grad Council to align with Grad School web site. Ask CAB to consider ways to address replacement of permanent vacancies on the MFS following amendment from the floor at September MFS meeting.</li><li>3. Review the MFS minutes of May 10, 2017</li><li>4. Review the MFS minutes of September 20, 2017.</li><li>5. Issue of transfer from UH community colleges to UH Manoa.</li></ol>	<ol style="list-style-type: none"><li>1. Invite M. Bruno to November and December Senate Meetings.</li><li>2. We will refer to CAB and ask for amendments from CAB from the floor.</li><li>3. SEC reviewed the minutes from the May 10, 2017 Senate Meetings.</li><li>4. SEC reviewed the minutes from the September 20, 2017.</li><li>5. Check with IR on what programs transfers tend to go to</li></ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on October 9, 2017.	Motion to adjourn by J. Casken; seconded by C. Sorensen. Passed unanimously. Meeting adjourned at 4:17 pm.

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on October 9, 2017.