

Committee on Faculty Service Meeting Minutes

Date: October 21, 2024

Time: 9:01 am - 10:06 am

Attendance

Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Present
Wes Palmer	Co-Chair	Present
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
U'ilani Lum	Member	Present
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by B. Mishra at 9:01 AM.
Review of Minutes	1. The October 07, 2024, minutes draft was sent to members electronically.	1. Action deferred to the next meeting.
Chair's Report	<p>Communicated with Patsy Fujimoto to add Duncan Farrah on to the CAPP listserv.</p> <p>Patsy response: "I have just communicated with Duncan regarding CAPP membership. Due to scheduling conflicts he cannot attend our meetings. I am recommending and he has agreed to be reassigned by CFS. I did not communicate this issue in a timely manner and for that I apologize."</p> <p>2024-25 MFS Committee preferences tracking</p> <p>Volunteers request for following committee were sent to the senators</p> <p>1. The Committee on Athletics (COA) needs to seek a new Coalition on Intercollegiate Athletics (COIA) Representative. Past COIA Rep Kelley Withy (JABSOM) 3-year term has expired August 31, 2024.</p> <p>2. The Committee on Education Effectiveness (CEE) needs to fill three vacant (non-senator) seats: 1 faculty member from Arts & Sciences 2 faculty members from the Non-Arts & Sciences</p> <p>3. SEC Liaison report: (a) Following CFS's vote to uphold its process in nominating a senator for the VPAE search advisory committee, the SEC met with Provost Bruno, during which some SEC members asked Bruno if he would accept faculty self-nominations via the original request as well as the CFS process. (b) CAPP and GEC are planning a revised General Education Curriculum to be brought before the MFS by the end of the Academic Year. This process will benefit from a faculty committee with representatives from each college that can gather feedback from each department on the developing proposal. (c) Senate activity on graduate</p>	

	<p>and professional education: The Graduate Council is headed by the Dean of the Graduate School with appointments of faculty members made by the dean for a 3-year term. Not all graduate programs are represented. There are two representatives from MFS: one from CAPP and one from SEC (Carolyn Stephenson). (d) No committee is currently monitoring space issues, but some SEC members felt it would fall under CAB's purview (possibly because it reflected the roles of the former Vice Chancellor for Administration, Budget and Facilities, a position that has been reorganized such that Manoa facilities oversight now falls under VP Gouveia). Currently there is a Manoa Space Committee (Provost Bruno, iVPAE Lyons, and AVPRS Chad Walton, and Vice President Gouveia). There is a classroom committee with faculty on it, but much consultation is ad-hoc or administratively appointed. Additional grey zones include departmental spaces, the extent of centralization, faculty input into dorms, parking, etc.</p>	
Action Items	<ol style="list-style-type: none"> 1. Reassign Duncan Farrah to another committee 2. UHMFS rep to search committee for Vice Provost for Academic Excellence (VPAE) position Response: Received nomination from Sarita Rai 	<ol style="list-style-type: none"> 1. W. Palmer made a motion: Reassign D. Farrah to CFS. L. Fulton, Seconded the motion. Approved by acclamation. 2. E. Peterson made a motion: Nominate Sarita Rai as a candidate for the search committee for VPAE. L. Fulton, Seconded the motion. Approved by acclamation.
SEC Report	Liaison updated the members on recent SEC actions.	1. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. Office of Student Conduct request for faculty representation for AGC and SC. status of announcement? 2. The Committee on Athletics (COA) seeks a new Coalition on Intercollegiate Athletics (COIA) Representative. Past COIA Rep Kelley Withy 	<ol style="list-style-type: none"> 1. L. Fulton made a motion: Nominate S. Kraft-Terry and J. Kelly for two primary member seats to AGC. M. Rappe, Seconded the motion. Approved by acclamation. 2. L. Fulton made a motion: Nominate F. Julien-Chinn to serve as Manoa's representative to the COIA.

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	(JABSOM) 3-year term has expired August 31, 2024. 3. The Committee on Education Effectiveness (CEE) needs to fill three vacant (non-senator) seats: 1 faculty member from Arts & Sciences 2 faculty members from the Non-Arts & Sciences	E. Peterson, Seconded the motion. Approved by acclamation. 3. U. Tanigawa Lum made a motion: Nominate E. Loza de Siles to a non-Arts and Science seat to the CEE. M. Rappe Seconded the motion. Approved by acclamation.
Business		
Adjournment	The next meeting of the Committee on Faculty Service will be on Monday, November 04, 2024 from 9:00 am to 10:00 am.	Meeting adjourned at 10:06.

Respectfully submitted by Eric Peterson, Secretary
Approved unanimously on November 4, 2024.