

**Faculty Senate**  
Executive Committee  
Meeting Minutes

Meeting Date: Meeting Date: July 12, 2010

Attendance:

Martin Rayner (chair)	x	Tom Hilgers	x	Chancellor Hinshaw	Greg Takayama	Others:
Lilikala Kame'eleihiwa	x	Susan Hippensteele	x	VCGRE Ostrander		
David Duffy	x	Halina Zaleski		VCAA Dasenbrock		
Rosanne Harrigan	x			VCSA Hernandez		
				VCfor Adm, Fin & Operations Cutshaw	x	

Subject	Discussion	Action/Strategy	Status
<b>Call to order</b>	2:10 p.m.	NA	
<b>Minutes</b>	None		
<b>Chairs report</b>		NA	
<b><i>PBRC and letter to Chancellor</i></b>	A discussion ensued. The letter has been sent to the Chancellor.	Letter sent and attached	
<b><i>Schedule of meetings</i></b>	A draft schedule of meetings is needed for the next academic year and the web site needs an update. A discussion occurred re optimum time for meetings.	Chair Rayner will circulate the draft	
<b><i>Student athletics fee</i></b>	Discussion re fee ensued. Draft letter discussed. Dr Ross had a member read his draft letter. Changes were discussed.	The letter will be circulated by email and decisions made tomorrow. The letter will then be sent by Chair Rayner.	
<b><i>Appointments to Graduate</i></b>	Dean Garrod's appointment letters were distributed for review. Consultation is required. Appointments are made by Dean Garrod often without consultation.		

Subject	Discussion	Action/Strategy	Status
Council	<p>This is a concern. WASC suggested increased evaluation of graduate programs is desirable.</p> <p>From the March 5, 2010 letter from WASC to Virginia regarding our CPR/EER trajectory.</p> <p><b>"Educational Effectiveness.</b> The University has laid a good foundations for the Educational Effectiveness Review through its work on student learning assessment at the University and department levels, and through changes to the program review. It will be important to continue and expand these efforts, extend them across all undergraduate and graduate programs, and integrate the findings for improvement. Efforts for continuing development of faculty are also needed to deepen faculty engagement with all aspects of student learning."</p>	MFS will get the Chairs together to discuss this issue	
Meeting with VC	<p>Expecting notification of Manoa's share of the system budget cut (7.5 million). Not yet informed. Expect cut to be managed internally. Units will not sustain additional cuts. G plus tuition usually equal the base. She expects a 56% share.</p> <p>Use of athletics fee: expect use will be to support and expenses are expected to rise with increased oil costs next year. athletics. Source of expenditures: We pay for other teams to come play us. This will increase the already 12 million deficit. 5 million goew to scholarships for athletes. Athletics pays for some of their facility costs. 2 million goes to salaries and maintenance. Parking fees are paid by parking. They do not pay utilities. Interest on bond funded entities are paid with taxes. Interest on University bonds are paid from tuition. Tuition pays for athletics.</p> <p>Breach: Malware found. IT checked and do not believe it was activated. Data responsibility is under discussion.</p> <p>Motivation of donors: The use of the foundation survey was discussed to try to ascertain the motivation of donors. Do people give because of athletics? We need some data.</p> <p>Fiscal Responsibility and General Education: GE was moved out of LLL. No monthly expenditure reports are now received. GE will now go under VCAA. Is the VCAA the right place? This requires discussion. A FTE of 1.25 is needed to replace Dr. Hilgars not 1 FTE.</p> <p>Retirements: SEC members again voiced concern about the lack of knowledge of</p>	<p>None</p> <p>None</p> <p>None</p> <p>Invite Dona to come present to SEC</p> <p>Dr. Hilgers and his fiscal staff to meet with VC Cutshaw and her fiscal team.</p> <p>Both the Chair and VC</p>	

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	the magnitude of this problem and the potential impact on course availability in January, A SEC member stated in the School of Hawaiian Knowledge 1,100 students will not be able to take 107 and many others may not graduate because the course will not be available if they cannot get permission of hire soon. Classes begin in 4 weeks.	Cutshaw will explore this further with administration	
<b>GE Board Vacancy Appointments</b>	To be on next agenda. A discussion ensued but members did not feel they were adequately informed to make decisions. Members will explore options and share nominations with others prior to the next meeting. Chair to contact Jim Caron re VC GEC		
<b>Committee Reports</b>	CoA did not meet. COR did not meet. CAB did not meet. CPM did not meet.. CSA did not meet CAPP did not meet. GenEd did not meet. CFS did not meet.		
<b>Next Meeting</b>	July 19, 2010. Dr Duffy will chair as Chair Rayner will be out of town.		

Minutes submitted by Susan Hippensteele

July 9, 2010

MEMORANDUM

TO: Virginia S. Hinshaw  
Chancellor, UH Manoa

FROM: Martin D. Rayner, Chairperson  
Manoa Faculty Senate Executive Committee

SUBJECT: Manoa Faculty Senate Response to the PBRC Reorganization/Abolishment  
Proposal

We write to formally request that you allow the Senate time for a complete and careful review of the PBRC proposal (Proposal).

In the spirit of shared governance the Senate collaborated with your Administration in developing a process for Reorganizations that ultimately produced policy M3.101. M3.101 includes a 45 day review period for Step 3 specifically identified during development of the policy as allowing time for review by Senate Committees and time for Committee reports to be heard and deliberated upon at the following month's full Senate meeting. When M3.101 was developed it was never envisioned that it would be applied during the summer off-duty period for 9 month faculty.

Nevertheless, we did our best to initiate review of the Proposal during the summer period, and one of the four (4) committees that will need to review it was able to obtain quorum in order to do so. We have a report from CAB that shows that committee deeply divided on the issue but that also raises significant questions both procedural and substantive, that remain unaddressed. Clearly, the other committees and the full CAB will need to meet in order to fully address this issue. The outcome of these committee reviews will be then presented to the full Senate for their consideration and action.

If this Proposal is worthy of your, and our, serious consideration, it must have careful evaluation from the Senate and all relevant committees. In that way we can all feel pride in the way we have carried out a critical review of a significant Organized Research Unit that was initiated by the BOR in 1960.

Finally, we have been deeply impressed by the strength of the hundred plus letters of support that have been received by PBRC and that are made available on the Reorganization website. These letters come from students, Post Docs, former faculty and visiting faculty and praise the contributions of this unit both to research and training, including specifically this unit's focus on the training of Native Hawaiian students.

We strongly recommend that you suspend further review of the Proposal at this time to allow for full Senate review. The SEC would be derelict if it provided a formal faculty response to the substantive intent of the Proposal absent full Senate review, so this letter should not be interpreted as providing such a response.

C: BOR  
VCAA  
VCAFO  
VCRGE  
CAB  
CAPP  
COR  
CPM