

EXECUTIVE COMMITTEE Minutes

MEETING DATE April 5, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	UHM Provost	2:00 pm - 2:45 pm
Jon Pettit	GEC Chair	3:00 pm - 4:15 pm
Christine Beaulé	GEO Director	3:00 pm - 4:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:32 PM.
Review of Minutes	1. The minutes of the 03/29/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no abstentions.
Chair's Report	1. Consultative Meeting: Notes were provided. Telework will be a system not campus policy. COVID PIG will report at April BOR meeting. Fall instructional survey showed students and instructors open to online options.	1. No action taken.
Action Items	1. None.	
Guest(s)	<p>UHM Provost Michael Bruno</p> <ol style="list-style-type: none"> Phase II Reorganization resolution could have been worse; It was beneficial to have met with CAB; Expects the topic to be on the April BOR agenda; Much does not change for faculty except advisors; The impact of the reorganization may take 3-5 years; Hiring of Vice Provosts will occur over a period of time not all at once. No concerns about SEC representation. Academic reorganizations: Various states of progress. A campus update for the website is planned that will show outcomes thus far including mergers, consolidation, stop outs; School of Communication is the farthest along and could be expected by September 2021. Vaccination: Being investigated as a fall requirement; No clear yes or no; Expect vaccination to be required for university housing and university-sponsored events. Prioritization Indicators: The text has not been shared yet because timing of release needs to coincide with explanation on use and the opening of positions; Considering an approval to recruit and an approval to hire approach. 	1. No action taken.

	<p>6. Fall 2021 preparations: Pleased with the 60/40 course split for the Fall 2021; Advising is important as students seek in-person or online instruction.</p> <p>GEO Director Christine Beaulé, GEC Chair Jon Pettit</p> <p>Thematic Pathways: Oregon State University Playlists offered as an example. Discussion about process and what constitutes a pathway or playlist ensued. Agreement was evident that the proposal is to group courses for the benefit of students. No approvals are required as the courses are already approved by GEC and the Boards. A faculty-targeted explanation will be drafted. SEC will edit and return to GEC.</p> <p>The SEC comments to the governance document are being reviewed. GEC will send the revised document and a request to meet with CAB to explain the proposed changes.</p>	<p>2. The GEC will report on grouping of courses/pathways/playlists at the May Senate meeting. The SEC will move to endorse the idea.</p>
Committee Reports	<p>1. CAB (BS) – Meeting cancelled, next meeting 04/07/2021.</p> <p>2. CAPP (JP) – M03/31/2021. Will review proposal for BEd in Special Education. S. Furuto (Director of Data Governance and Operations), Chair P. McKimmy, B. Meinke (Technologist, Outreach College), AVP Academic Programs and Policy D. Halbert, and the committee discussed data privacy issues with online learning materials. The review of the proposed undergraduate certificate in Multilingual-Multicultural Perspectives raised several concerns that the CAPP subcommittee will seek further information on from the College of Education.</p> <p>3. CFS (TN) – No report, next meeting 04/9/2021.</p> <p>4. COA (PB) – No report, next meeting 04/06/2021.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>

5. COR (JP) – No report, next meeting 04/22/2021.	5. No action taken.
6. CPM (TC) – Will develop a resolution to honor Alice Ball. Met with the Campus Climate Committee Chair and have been invited to assist with compiling resources for faculty on an array of issues.	6. No action taken.
7. CSA (PB) – No report; next meeting 04/12/2021.	7. No action taken.
8. GEC (CSI) – Met 04/1/2021 with GEO Director and others to discuss a potential survey for students, faculty and businesses about competencies that should be developed as part of general education.	8. No action taken.
9. CEE (TC) – No report. Next meeting April 8th at 9 am.	9. No action taken.
10. UHPA (TC) – No report.	10. No action taken.
11. Budget Prioritization Metrics (aka Prioritization Indicators Committee, or PIC) (BS, CSI) – No Update.	11. No action taken.
12. Manoa Design Team (CSI) - Met 03/31/2021. Discussed advisors and final placement as well as NSE and Study Abroad. Revised proposed duties for head of advising and campus level leader (Assistant/Associate Vice Provost) for advising. Made some name modifications based on input regarding the Title IX office and revised functional statements based on feedback. Equity Assurance Office (formerly OIET9). Reviewed draft responses to the second round of feedback from UHPA and from HGEA. Reviewed draft of BOR action memo.	12. No action taken.
13. Campus Climate Committee (TN) - Next meeting 04/06/2021.	13. No action taken.

MĀNOA FACULTY SENATE

Unfinished Business	1. None	
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New Business	<p>1. Summer General Education Institute Nominees: The list of names was received by the SEC. While only 3-5 names were requested by the administration, given the comparative size of the Manoa undergraduate body compared to the system undergraduate enrollment, the SEC felt that 5-7 names should be forwarded to allow adequate representation of Manoa in the institute.</p> <p>2. Senate Committee Information Meetings: Lunchtime (12:00-12:30 PM) zoom meetings (http://go.hawaii.edu/uHJ) will be held April 12-16, 2021 to field questions from Senators as they select committee preferences</p>	<p>1. C. Irvine moved to refer the list to CFS for the generation of 7 names, with the understanding that the GEO Director, the current chair of CFS, is recused from the matter. B. Sipes seconded the motion which was passed unanimously.</p> <p>2. T. Nguyen will post a google document for names of those attending the zoom session and representing different committees. SEC members are encouraged to attend if they are available.</p>
Adjournment	The next regular meeting of the Senate Executive Committee will be on April 12, 2021.	With no further business to conduct, B. Sipes moved to adjourn. The motion was seconded and hearing no objections, Chair McKimmy adjourned the meeting at 4:21 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on April 12, 2021.