



UNIVERSITY
of HAWAII®
MĀNOA

Committee on Academic Policy and Planning
MEETING MINUTES

MEETING DATE: November 7, 2018 3:00 PM - 4:30 PM
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Dennison	P	Truc Nguyen	P			Coffman et al.	3:30 PM
William Gosnell	P	Nicole Ziegler	E				
Kristi Govella	P						
Paul McKimmy	P						
Randall Minas	P	Carolyn Stephenson (SEC Liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by W. Gosnell at 3:10 PM.	
REVIEW OF MINUTES	1. No amendments.	Motion by R. Minas to approve; seconded by C. Dennison; unanimously approved.
CHAIR'S REPORT	1. None.	
GUESTS	1. Makena Coffman, Director, Institute of Sustainability & Resilience, Professor, Urban & Regional Planning 2. Lisa Kelley, Asst Professor, Geography 3. Aya Kimura, Assoc Professor, Sociology 4. Melissa Price, Asst Professor, NREM 5. Sarah Wiebe, Asst Professor, Political Science	
BUSINESS	1. <u>UHM Inclusive Access Practices/Learning Data Summary of Issues</u> per P. McKimmy [DOC] <u>Resolution on Learning Data Privacy and Principles</u> [DOC]	Committee approved a change from "BE IT RESOLVED, that the University of Hawaii at Manoa adopt the following Learning Data Privacy Principles



UNIVERSITY
of HAWAII®
MĀNOA

		and recommend the following Learning Privacy Practices; and” to “BE IT RESOLVED, that the University of Hawaii at Manoa adopt the Learning Data Privacy Principles and recommend the Learning Privacy Practices as listed in Footnote 2; and”
	2. <u>Graduate Council</u>	C. Stephenson will serve as the representative to Graduate Council.
	3. <u>Proposal for an Undergraduate Certificate in Sustainability from the College of Social Sciences and College of Tropical Agriculture & Human Resources</u> [Proposal] Pending assignment to sub-committee member(s).	M. Coffman, L. Kelley, A. Kimura, M. Price, and S. Wiebe met with CAPP for an informal discussion.
	4. <u>Course Evaluation System</u>	C. Stephenson updated the committee on survey implementation issues.
	5. <u>CAA Policy Proposal - Revision to Undergraduate Academic Actions Policy</u> [Proposal]	K. Govella and R. Minas to review in consultation with S. Kraft-Terry.
	6. <u>Motion on the UH Manoa Grade Replacement Policy</u> [DOC] CAPP resolution has not been implemented. Get a status report.	Assigned to R. Minas for review and follow-up.
	7. <u>“Back Credits” Prior Learning Assessment (PLA) issue</u> [DOC , VCAA referral] 20140924 PLA-UHPA Memo [DOC] 4.15 Prior Learning Assessment Issue [LINK] Summary of issues per P. McKimmy [DOC] LLL addressed CAPP last year, opposing any changes to current back credit practice; either in	Tabled. N. Zeigler & P. McKimmy will continue research on other institutions’ practices in preparation to invite input from larger Senate body and form a proposal for CAPP resolution along with summarized input.



UNIVERSITY
of HAWAI'I®
MĀNOA

	fee or eliminating credits. Philosophy on University function determines stance on PLA.	
	8. <i>Proposal for a Bachelor of Science in Construction Engineering in the College of Engineering</i> [Proposal] [Resources] Authorization to Plan [DOC]	R. Minas and C. Dennison to review and report.
NEW BUSINESS	1. None	
ADJOURNMENT	The next CAPP meeting will be on November 21, 2018 in Hawaii Hall 208 from 3:00 PM-4:30 PM.	Motion by P. McKimmy to adjourn; seconded by W. Gosnell; unanimously approved. Meeting adjourned at 4:49 PM.

Respectfully submitted by K. Govella, Secretary.

Approved on November 21, 2018 with 6 votes in favor of approval and 0 against.