

University of Hawai'i Mānoa  
Committee on Academic Policy and Planning  
Minutes  
March 2, 2011  
HAW 208

Present: Chizuko Allen, Edoardo Biagioni, James Cartwright, Timothy Halliday, Ken Kipnis, Hamid Pourjalali, Sarita Rai (chair), Cynthia Ward, Pavel Zinin, and Robert Cooney, SEC Liaison

Excused: Jonathan Matsuda, Cynthia Hew, Katrina-Ann Oliveira, Stacey Roberts

Visitor: Reed Dasenbrock, Vice Chancellor for Academic Affairs

1. The meeting was called to order at 3:02 p.m.
2. The minutes of Feb. 9, 2011 were approved unanimously with the following correction.

Item number 7, *SCA* is replaced with *CSA*.

Item 8 first sentence begin with, "*At this time Reed Dasenbrock came to the meeting and...*"

3. Grade replacement policy: CAPP unanimously voted to approve a new Grade Replacement Policy as

*Grade replacement policy will be implemented for up to three repeated undergraduate UHM courses; only the highest grade will be used in calculating the GPA. Degree credit for any repeated course is given only once.*

Final wording and supporting documents, will be circulated to all members for further input.

4. Guest: VCAA Reed Dasenbrock:

Reed came to the meeting at 4:05 PM. He reported that the February 22, 2011 academic calendar, 2011-2014 circulated by Linda Johnsrud indicated no change in the calendar and does not relate to the shortened calendar issue. He stated that the difference in the number of times that classes meet, are related to the days of week that the class is being held.

#### 5, Shortened Academic Calendar

VCAA Reed Dasenbrock said that CAPP should ask Assistant VC for Undergraduate Education Ron Cambra about the list of benefits for the students regarding a shortened academic calendar. His office had no position in reference to the shortened calendar and that if there is a discussion the faculty needs to be involved. However, he would probably support the shortening of the calendar if faculty supports it. CAPP considered some of the pros and cons of shortening the academic calendar. Dasenbrock also discussed the influence of current energy savings on the budget. He reported that the process has not saved a lot of money. He suggested that the major energy savings would come from structural changes (such as efficient air-conditioning).

The committee suggested that shortening calendar will help with research productivity of faculty. The proposal does not provide details on the implementation issues. It also may have a PR issue. Reed was asked whether there was a possibility of having Mānoa change to a trimester system with the shortened calendar. He responded by stating that mainland universities that changed to trimester systems reverted to two semester terms because it was not successful and therefore, he did not think that a trimester system was a possibility for Mānoa.

At this time the shortened calendar is a system issue and Reed Dasenbrock will find out the status and report to CAPP if any action/response is needed. Further discussion was deferred to a future time when there is a better understanding of the System's take on the issue.

6. Kipnis reported and discussed "Resolution in Support of the Administrative Facilitation of Freshman Colloquia at Mānoa." Reports by GEC, CAPP and CSA were also discussed. CAPP will continue to discuss this issue at its next meeting. CAPP is not ready to proceed with the resolution.

#### 7. Adjournment

The meeting adjourned at 5:11pm. The next meeting is scheduled for March 9 Moore 319.

Respectfully submitted by  
Hamid Pourjalali