

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**      **October 26, 2015    2:00 pm**  
**LOCATION:**            **Hawaii Hall 208**  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini, PolyCom until 4:28pm.	P	Jeff Kuhn	E	None	
Marguerite Butler -Vice Chair	P	Ashley Maynard	E				
Kelley Withy - Secretary	P	Sarita Rai	P	John Kinder Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Bob Cooney at 2:07 pm
<b>REVIEW OF MINUTES</b>	1. The minutes of October 19, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by K. Withy to approve the minutes as amended; seconded by S. Rai. Passed unanimously.
<b>CHAIR'S REPORT</b>	1. 2:1 meeting: Chancellor- Bley Vroman will expand stakeholder invitation to charrettes. Budget discussed along with the idea to fund all permanent positions to the highest level possible. RBV is willing to work with CAB on budget development.	1. Chair Cooney requested that CAB work with RBV to develop budget. Chancellor agreed to meet with CAB.  Chair Cooney to ask RBV: What is the instructional cost per student per year to educate an

	<p>2. Discussion on next BoR guest &amp; topic: David Iha - administrative structure of UH; Coralie Matayoshi - faculty workload / HR / Grievances Eugene Bal - How best to support research infrastructure without taking away from instruction; Simeon Acoba - who should be paying for our legal fees and why are they so high; and Lee Putnam - shared governance/buildings.</p> <p>3. Discussion on VC regular visits with Executive Committee. RBV requested that the VCs should schedule joint SEC visits on the same day as the Chancellor's visits.</p>	<p>undergraduate at UH? Is it more in the 5<sup>th</sup> year than the first 4 years?</p> <p>2. Chair Cooney to email BoR Chair Moore to schedule future meetings with Regents.</p> <p>3. Chair Cooney to email RBV on SECs efforts to schedule VC visits on the same day as the Chancellor's visits.</p>
<b>ACTION ITEMS</b>	None	
<b>ADDITIONS TO THE AGENDA</b>	None	
<b>GUESTS</b>	None	

<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. MAC - No report. Chair Tse &amp; Monica Stitt-Bergh will scheduled to meet with SEC during the Fall semester. Senator Abhari requested to be reassigned to another committee. CFS will be contacted to recommend another senator.</li> <li>2. CAB - No report.</li> <li>3. CAPP – resolution on small programs will be voted on at next CAPP meeting. Honors program restructuring needs to be reviewed at their next meeting.</li> <li>4. GEC - No report.</li> <li>5. COR - No report.</li> <li>6. COA - No report.</li> <li>7. CPM - Met with Jan Gouviea and Dwight Takeno, Dir. of Collective Bargaining &amp; Employee Relations regarding ongoing VCAA investigation. Investigation targeted for completion in second week of December. External decision maker has been invited and the process could continue throughout 2016. CPM will draft letter requesting that VCAA be put on administrative leave.</li> <li>8. CFS - No report.</li> <li>9. CSA - No report</li> <li>10. UHPA - No report. R. Cooney planning meeting with K. Hanselman and D. Duffy.</li> </ol>	<ol style="list-style-type: none"> <li>1. CFS to find new senators from departments missing: SOEST (2), A&amp;H (2), ORU (1). J. Kinder to schedule MAC guest visit.</li> <li>2. No action</li> <li>3. Chair Cooney to request CAPP review Honors program change.</li> <li>4. No action</li> <li>5. No action</li> <li>6. No action</li> <li>7. Chair Cooney will be meeting with President Lassner this Friday and will he will request that President responds to CPMs request.</li> <li>8. No action</li> <li>9. No action</li> <li>10. Chair Cooney to schedule future meeting.</li> </ol>

<b>OLD BUSINESS</b>	1. Paying for research at universities	1. Liaison S. Rai will ask CAB to factor this into budgetary thinking and planning.
<b>NEW BUSINESS</b>	1. AVPSA search committee  2. Review 2015 Senate Leadership agenda  3. Prepare SEC agenda for November 2, 2015	1. Motion made opposing AVPSA position creation due to unnecessary replication at the system level. Motion made by M. Butler; and seconded by S. Rai. Motion passed 4 to 0.  2. J. Kinder to complete agenda and forward to Chair Cooney for approval.
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be October 26, 2015.	Motion to adjourn by S. Rai; seconded by M. Butler. All approved the motion. Meeting adjourned at 5:20 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.

Approved unanimously on November 2, 2015