

**Committee on Administration & Budget  
Minutes**

**Meeting Date**            October 1, 2024  
**Meeting time**         10 AM - 11 AM  
**Location**                Virtual meeting


**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Present
Oceana Francis	Member	Present
Albert Kim	Member	Present
Theresa Kreif	Member	Excused
Jim Potemra	Secretary	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Present

**Guests**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting called to order at 10:04	10:04
<b>Review of Minutes</b>	 CAB Minutes 20240917	Minutes passed with a vote 6 for 0 against
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>1. Chair/VC Meeting October 2: 3:00 PM</li> <li>2. Formal Memo from D. Halbert rescinding consultation of RP 5.213 - system general education</li> <li>3. No response from GEC Chair</li> <li>4. Guest of SEC VP J. Gouveia and Dr. Brian Strawn, Director of Planning &amp; Experience Transformation to discuss the Building Plan for UH Manoa. UHM Planning Framework Report</li> </ol>	
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. GenEd - Summary of proposed revisions to governance doc 2024, Faculty Governance of GenEd reline version FINAL, CAB recommendation and request to GEC</li> <li>2. October 15 meeting</li> </ol>	<ol style="list-style-type: none"> <li>1. CAB will review these docs and await word from GEC; CAB will also review bylaws for next meeting</li> <li>2. B, DeBaryshe will act as chair at the next meeting</li> </ol>
<b>Business</b>	<ol style="list-style-type: none"> <li>1. Reschedule November 5 meeting</li> </ol>	
<b>Guest(s)</b>	None	
<b>Committee Reports</b>	None	
<b>Other</b>	Remaining meetings: October 15, 2024 (Kreif, excused; Mark Thorne)	

	November 5, 21024 (to be rescheduled if needed) November 19, 2024 December 3, 2024 December 17, 2024	
<b>Adjournment</b>		Meeting ended at 11:10

Respectfully submitted by CAB Secretary J. Potemra.

Approved on October 15, 2024.