



**EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** December 18, 2017 2:00 PM - 5:00 PM

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, Chair	P	David Duffy Vice-Chair	P			None	
Douglas Vincent SEC Secretary	E	John Casken	P				
George Wilkens	E	Stacey Roberts MFS Secretary	P				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>  <b>APPROVE AGENDA</b>		Meeting was called to order by Chair C. Sorensen Irvine at 2:09 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the December 11, 2017 Senate Executive Committee had been circulated electronically.	1. Motion by S.Roberts to approve the December 11, 2017 minutes amended; seconded by J. Casken. Approved unanimously.
<b>CHAIR'S REPORT</b>	1. Update on meeting with Donald Straney VP for Academic Planning & Policy ACCFSC Chairs met with Donald Straney last week. Discussed three issues. First was the policy that added the language on small programs and gives the president power to close programs that was approved. Questions whether it went through the faculty Senates and UHPA. D. Straney is to investigate. Second issue was mission creep and consultation on new programs on different campuses to make sure that mission creep doesn't happen. Third issue was how he perceived his role. 2. Update on Nussbaum reception-	1. No action.



	<p>A number of BOE members and legislators attended the commencement speaker's reception.</p> <p>3. Update on Classroom Committee- The Classroom Committee has added more faculty members. The Committee is looking at a matrix showing classrooms controlled by the scheduler that have been identified as high priority for improvement. The committee asked for a separate list of classrooms not controlled by the scheduler that might also need improvements and/or upgrades (primarily labs) and a separate list of large lecture halls.</p> <p>4. Update on Campus Climate and Free Speech Committee- The Committee met and introduced members. They discussed the three areas of policy, programming, and resources.</p>	<p>2. No action.</p> <p>3. No action.</p> <p>4. No action.</p>
<b>ACTION ITEMS</b>	1. None	
<b>GUEST #1</b>	1. None	



<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"><li>1. CAB (DV) – No report. Next meeting is scheduled on Jan. 9th.</li><li>2. CAPP (BP) – No report. Next meeting is scheduled on Jan. 10th</li><li>3. CFS (GW) – No report. Next meeting is scheduled on Jan. 10th.</li><li>4. COA (BP) – No report. Next meeting is scheduled on Jan 4th.</li><li>5. COR (DD) – No report. Spring meeting schedule has not been approved.</li><li>6. CPM (JC) – No report. Spring meeting schedule has not been approved.</li><li>7. CSA (JC) – No report. Next meeting is scheduled on Jan. 10th.</li><li>8. GEC (SR) – No report. Next meeting is scheduled on January 12th.</li><li>9. CEE (CSI) – CEE subcommittee met on December 14th with the Assessment Office Co-directors Monica Stitt-Bergh and Yao Hill. The committee's work was discussed, and CEE Chair T. Conway said the committee would decide which work to take on. How workshops are conducted was discussed, and it was suggested that perhaps the Assessment Office should meet with individual departments to consult about their assessment needs. Spring meeting schedule has not been approved.</li><li>10. UHPA (GW) – No report. Next board meeting is January 6, 2018.</li></ol>	<ol style="list-style-type: none"><li>1. No action taken</li><li>2. No action taken.</li><li>3. No action taken.</li><li>4. No action taken.</li><li>5. No action taken.</li><li>6. No action taken.</li><li>7. No action taken.</li><li>8. No action taken.</li><li>9. No action taken.</li><li>10. No action taken.</li></ol>



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<b>UNFINISHED BUSINESS</b>	1. None	
<b>BUSINESS</b>	<p>1. Discussion on Grade Replacement Policies</p> <p>Debora Halbert contacted Chair C. Sorensen Irvine regarding the inconsistency in grade replacement policies among various system campuses. B. Powell said that CAPP should handle the issue and forwarded it to CAPP Chair C. Stephenson. Chair Sorensen Irvine said she will forward the information to ACCFSC as well.</p> <p>2. Role of the Chancellor</p> <p>Chair Sorensen Irvine drafted a resolution regarding the role of the Manoa Chancellor and system President. It notes that both the 2015 WICHE report and prior WASC accreditation reports have stated that Manoa should have a dedicated Chancellor who has maximum authority with respect to the campus responsibilities. SEC discussed what the resolution should ask for. J. Casken said that there needs to be a wider discussion by the faculty and campus community about the role of the Chancellor. B. Powell said that the whereas clauses don't really get at the issue. He said the case should be that the Chancellor has no autonomy, rather than why this is the case. The SEC reviewed the CAB Resolution in Opposition to the Proposed Reorganization of UH Manoa and the UH System put forth by CAB on January 30, 2017. The full Senate opposed the resolution. SEC also reviewed the resolution about Facilities Planning and the March 15, 2017 resolution to endorse with reservation the proposed reorganization of the Office of the Vice President for Research and Innovation (VPRI) and an earlier resolution opposing the proposed re-organization of the office of VPRI. It also reviewed a March 2016 resolution asking for a task force of Manoa faculty, Manoa System management, and the Board of Regents to discuss structural solutions to enhance Manoa teaching and research functions while preserving the autonomy, quality, and accreditation of the Manoa campus. B. Powell recommended that these three previous resolutions should be cited in the proposed resolution to reinforce the</p>	<p>1. Refer issue to CAPP and forward information to ACCFSC.</p> <p>2. Chair to draft resolution.</p>



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	<p>point that the MFS has consistently been asking for more discussion and input regarding Manoa autonomy and has been ignored by the System. B. Powell suggested that the last whereas should be moved to follow the second whereas and should not refer to a provost, but the reorganization of the role of the Chancellor and Manoa's relationship to the System. D. Duffy suggested that the resolution should ask what the Manoa Chancellor is going to do in this model. Chair Sorensen Irvine said the draft resolution is on the committee page as a Google Doc and asked that the SEC wordsmith it over the break and weigh in by January 5.</p> <p>Commencement</p> <p>Chair Sorensen Irvine said that the VCAA's office has asked for feedback regarding commencement. She mentioned that handrails were not put up and that throughout her commencement brochure, the pages were out of order. Other issues related to separating conferring of professional doctorates and Ph.D.s. D. Duffy will draft a document related to faculty input into conferring Emeritus Faculty status.</p>	
<b>ADJOURNMENT</b>	<p>The next meeting of the Senate Executive Committee will be on January 8, 2018.</p>	<p>Motion to adjourn by J. Casken; seconded by D. Duffy.</p> <p>Passed unanimously.</p> <p>Meeting adjourned at 3:38 PM.</p>

Respectfully submitted by Stacey Roberts, Secretary  
Approved unanimously on January 8, 2018.