

**Manoa Assessment Committee (MAC) Meeting Minutes  
April 12, 2013, 12:00 PM, Hawaii Hall 208**

Meeting started at ~12:05 PM, with following participants:

**Committee Members**

**Present**

Peter Hoffmann (chair)  
Ian Belton  
Sang-Hyop Lee  
Sang Yee Cheon  
Adam Pang  
Scott Robinson (vice-chair)  
Amy Schiffner

**Absent**

George Harrison  
Daniel Jenkins

**Ex-Officio & Invited Guests**

**Present**

Tom Conway (Senate Executive  
Committee)

**Absent**

Ruben Campos (Graduate Student Organization  
Yao Hill (Assessment Office)  
Monica Stitt-Bergh (Assessment Office)

Absent members, ex-officio, and invited guests were previously engaged.

General Discussion

1. This is the final MAC meeting for the 2012/2013 academic year.
2. Tasks for next Year  
The role of the MAC next year will include annual assessment report review/feedback. Reports are due to the Assessment Office in October. The spring semester will focus on advance work on getting ready for the 2015 WASC report.
3. Committee Membership  
Sang-Hyop Lee will be stepping down from the MAC due to his upcoming role as Director of the Korean Center at UH Manoa. Special thanks to Sang-Hyop for his contributions to the MAC. Peter Hoffmann's service will conclude this semester. Special thanks to Peter for serving as the chair this year and as vice-chair last year. Ian Belton will serve as chair for next year.
4. Spring 2013 Report  
Review of the MAC Spring 2013 Report that Peter Hoffmann submitted for review. Edits were offered.
5. Summer Assessment Workshops  
Summer Workshops will be offered through the Assessment Office.
6. WASC  
WASC Interim Report will be due in 2015.

Adjourned at 12:30.

(sr)