

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE December 16, 2019
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice-Chair	Excused
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Excused
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Excused
Truc Nguyen	Member	Present, excused 3:38 pm.
John Kinder	Staff	Present

Guests

Name	Role	Time
Jan Gouveia	VPA	2:30 pm - 3:30 pm
Daniel Friedman	UHM Campus Architect	2:30 pm - 3:30 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chair Conway at 1:49 PM.

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Review of Minutes	<ol style="list-style-type: none">1. The minutes of the 12/09/19 Senate Executive Committee were circulated electronically.	<ol style="list-style-type: none">1. T. Conway made a motion to approve the 12/09/19 meeting minutes; seconded by J. Potemra. The minutes were approved 2 votes in favor; 1 abstention.
Chair's Report	<ol style="list-style-type: none">1. Manoa Leadership Team Meeting2. Student Fee Advisory Report: UH Children's Center Fee Increase Hearing Approved 5-year fee increase3. Campus Climate Committee Mtg Dec 10<ol style="list-style-type: none">a. consider how we support treating everyone with dignityb. it is difficult to write a policy; policies need to be unambiguous and enforceable. What we are likely seeking is closer to developing a culture and/or model of respect and dignity	<ol style="list-style-type: none">1. No action.2. No action.3. No action.

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Action Items	<ol style="list-style-type: none">1. GenEd Resolution request regarding change in Governance document.	<ol style="list-style-type: none">1. T. Conway will reply to Chair Ito explaining the proper procedure for amending/changing bylaws of permanent committees; SEC to take up in spring.
Guest(s)	<ol style="list-style-type: none">1. VPA J. Gouveia (2:30-3:30 pm); and UHM Campus Architect Daniel Friedman.<ol style="list-style-type: none">a. space inventory/classroom useb. funds for retiring labs and equipmentc. the structure of decision-making on facilities and how facilities governance has changed since she took over?d. same on other issues that have been moved from Manoa to her in System?e. budgeting and re-org issues from the System and her perspective, including "hybrid" positions?	<ol style="list-style-type: none">1. Q & A session.

Committee Reports	<ol style="list-style-type: none"> 1. CAB (AS) – No report 2. CAPP (CS) – Last meetings were held on Nov 27 and Dec 11. Met with Colin Moore, Morgan Johansen, Priyam Das, Brien Hallett on Public Policy proposal. Met with Ashley Maynard and Charlene Baker on Outreach courses moving to “day session” and on 5-week courses. Approved Spring meeting dates for 3 p.m. to 4:30: Jan. 8, 22, Feb. 12, 26, March 11, April 8, 22, May 6. 3. CFS (TN) –Dec 11 meeting was cancelled. Calls for service went out for CEE, Diversification, and Writing Boards. Have received five volunteers for review. Thank you to John for all his support. Next meeting is Jan 7. 4. COA (JG) – Discussed student-athlete mental health on campus and new positions for mental health professionals across the UH System. Spring meetings not yet scheduled. 5. COR (JP) –No report; last meeting was Dec 3rd, next meeting will be in Spring semester. 6. CPM (TN) – No report; next meeting Dec 20. 7. CSA (JG) – No report. Next meeting Dec 13. 8. GEC (CS) – Dec 4 meeting: review Mission/Vision/Values statement, review governance documents. Discussed changing course-based requirement to remove the requirement that must have been offered previously with requested Focus. FG initiative underway. Still looking for volunteers for Div. Board and W Board. 9. CEE (PM) – No report; last meeting was held on Nov 12. 10. UHPA (AS) – No report; last BOD meeting was Nov 2. Next BOD meeting Jan 11 at 8:30 am. 11. WASC (CS) – Met Nov. 22 to hear recs. from External Review on Excellence in Academic Advising, plans for Interdisciplinary Studies, and UROP. Next meeting 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken.
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	<p>December 19.</p> <p>12. Educational Excellence Design Team (CS) – No report; last meetings were Dec 2 and 9. Meeting Dec. 16 cancelled.</p> <p>13. Equity, Climate and Conflict Resolution Committee (JG) – No report; last meeting was Nov 25th..</p> <p>14. Enrollment Management Committee (TC/BP) – No report.</p> <p>15. Student Success Committee (PM) – Nov 7 and 20; December 5 meetings canceled. No report.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) – Nothing since last report.</p>	<p>12. No action was taken.</p> <p>13. No action was taken.</p> <p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p>
Unfinished Business	<p>1. Discussion on Memorandum - <i>Plan to Move Extension Courses from Outreach College to Day Session</i></p>	<p>1. No action; lost quorum.</p>

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Business	1. Discussion on revised charge for the <i>Parking Task Force Committee</i>	1. No action; lost quorum.
Adjournment	Dec 23, 2019 meeting cancelled. The next meeting of the Senate Executive Committee will be on December 30, 2019.	T. Conway made a motion to adjourn; seconded by J Potemra. Meeting adjourned at 3:50 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.
Approved unanimously on January 27, 2020.