

## Committee on Faculty Service Meeting Agenda

Date: April 9, 2024

Time: 12:00 PM

Zoom link:

### Attendance

#### Members

Name	Role	Attendance
Marguerite Butler	Co-Chair	Present
Naiyi Fincham	Member	Excused
Lori Fulton	Secretary	Present
Richard Medina	Co-Chair	Present
Birendra Mishra	Member	Present
Wesley Palmer	Member	Present
Michael Rappe	Member	Present, arrived at 12:07 pm
Liang Wang	Member	Excused
Carolyn Stephenson	SEC liaison	Present, arrived at 12:13 pm
John Kinder	UHMFS Office	Present

#### Guests

Name	Role	Time
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		Meeting was called to order by Medina at 12:02 PM.
<b>Review of Minutes</b>	1. Review of March 5 minutes.	1. Motion to approve the March 5 minutes by Mishra. Seconded by Palmer. Approved by unanimous consent.
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. Items from the SEC</li> <li>2. Update: Res. on Presidential Search Criteria</li> <li>3. SEC Election               <ol style="list-style-type: none"> <li>a. 3 vacancies (3 nominations as of today; nominations are not disclosed before the election)</li> <li>b. The candidacy period ends on 4/12 at 5 pm.</li> <li>c. Reminder message to senators?</li> <li>d. The SEC election poll will OPEN on Monday, April 15, 2024, and will close on Friday, April 19 at 11:59 PM HST.</li> <li>e. Current SEC candidates (3) are eligible to run in this election cycle.</li> <li>f. Currently, all 3 candidates comply with our Bylaws rule which states that no more than two candidates may be elected from the same constituency.</li> </ol> </li> <li>4. Committee Preference Responses (50 responses) - survey deadline was 4/8 at 5pm. 6 senators did not respond by the deadline. The senate office sent another reminder this morning for any last minute responses by 11:30 am today. 1 senator has responded and the survey is now closed.  2024-25 Committee Preferences tracking</li> </ol>	<ol style="list-style-type: none"> <li>1. SEC Liaison reported that resolution has been scheduled for next MFS meeting.</li> <li>2. Discussed Resolution on Presidential Search Criteria. Approved unanimously via email vote. The email vote was ratified in the present meeting by unanimous consent.</li> <li>3. Shared updates of the SEC election. Kinder will send a reminder message out on 4/10 and a last call on 4/12. Discussed eligibility for SEC. Kinder will report on any changes to the SEC election to Chairs on Friday.</li> <li>4. Discussed the committee selections and moved senators around accordingly. Assigned senators who did not respond to the survey. Still have 12 vacant seats - CALL (2), ORU (3), SCB (2), HSHK (1), SOEST (4). Committees were staffed to be functional taking into account their first, second, and third preferences. Vote to approve the assignments as indicated in the tracking spreadsheet was moved by M.</li> </ol>

**MĀNOA FACULTY SENATE**

	5. Call for Volunteers Timeline Spring 2024 <ol style="list-style-type: none"> <li>GEC - current candidates (7) currently under review by GEO.</li> <li>AGC</li> <li>SCAB</li> </ol>	Butler, Seconded by W. Palmer, approved by unanimous consent.  5. Action deferred to next meeting.
<b>Action Items</b>		1.
<b>Guest(s)</b>	1. None	1. No action
<b>Committee Reports</b>	1. None.	1. No action
<b>Unfinished Business</b>	1. None	1. No action
<b>Business</b>	1. None.	1.
<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on date/time	Meeting adjourned at 1:28 pm.

Respectfully submitted by Lori Fulton, Secretary and Marguerite Butler, co-chair  
 Approved unanimously on April 23, 2024.