

**EXECUTIVE COMMITTEE
Minutes**

MEETING DATE November 9, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance**Members**

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Excused
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Excused
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno (Invited)	Provost	2:45 pm - 3:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy promptly at 1:32 PM.
Review of Minutes	1. The draft minutes of the 11/2/20 Senate Executive Committee were circulated electronically.	1. Hearing no objections, Chair McKimmy approved the minutes by acclamation.
Chair's Report	1. Senator reports: Five have been received as of 11/9/2020. 2. Senator reports: Reports shared with Provost Bruno and a link was requested from the PPPH site. 3. Consultative Bodies: Next meeting is 11/13/2020.	1. No action taken. 2. No action taken. 3. No action taken.
Action Items	1. None.	
Guest(s)	Provost Michael Bruno: Faculty desire to have searches conducted for Phase II EM positions was stated. Provost Bruno expects a mix of searches and direct appointments. The horizon for budget reductions should be 3-6 years. With uncertainty remaining at the state level, it has been difficult to tackle the budget. The Provost feels it is now time to consider recommendations and budget impacts. Student and parent concerns about engagement and learning associated with asynchronous courses were discussed. Faculty are being encouraged to use best practices as they select modes of instruction. Most reorganizations, e.g. ICS, remain in the discussion phase. Proposals will likely start at the department and move up the hierarchy. The Provost is likely to propose a Task Force of 19 people composed of all stakeholder to review and update the 2009 prioritization rubrics. The Senate will likely be asked for 6 nominees representing I and R faculty. A summary of the senatorial reports and survey findings was shared and discussed.	1. No action taken.

Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – Library reorganization resolution anticipated by Tuesday afternoon; Bylaws revisions being undertaken. T. Nguyen is willing to answer questions. 2. CAPP (JP) – Resolutions on certificates on Sexuality Studies and Creative Computational Media to be submitted; Laura Lyons has been invited to discuss prior learning assessments; Remaining issues have been assigned to subcommittees. 3. CFS (TN) – No report. Need to follow up with Senator Simanu-Klutz. Next meeting 11/20 at 10am. 4. COA (PB) – No report. Next meeting 11/10 at 300pm-400pm. 5. COR (JP) – Met with VPRI Syrmos to discuss research support and RTRF; Moved to draft a memo about potential elimination of graduate student tuition waivers. 6. CPM (TC) – No report. 7. CSA (PB) – No report. Next meeting 11/10 at 1100am-1200pm. 8. GEC (CSI) – No report. Nest meeting 11/12 9. CEE (TC) – No report. 10. UHPA (TC) – No report. 11. Mānoa Design Team Committee (CSI) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. J. Kinder will contact Senator Simanu-Klutz about the excused absence proposal. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. Senatorial reports: Posted to MFS site. 2. MFS Survey: T. Nguyen drafted a summary document which was discussed. 	<ol style="list-style-type: none"> 1. Reports will be posted as received. 2. SEC will review and release the summary via the Congress listserv.

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	<ol style="list-style-type: none"> 3. ICS Department Correspondence: A letter was received 10/29/2020. 4. Relief funds status: The memoranda are pending iVCAFO approval. 5. SEC-GEC-GEO MOU: Remains under review by GEC and its Boards. 6. MFS Website SOP: When to post new issues as active and when to post as past issues will be outlined to provide guidance. 	<ol style="list-style-type: none"> 3. SEC will monitor until there is a proposal. 4. No action taken. 5. No action taken. 6. T. Nguyen and C. Irvine are developing a draft for review.
Business	<ol style="list-style-type: none"> 1. Senate agenda: The draft agenda for the 11/18/2020 meeting was reviewed. Revised rules for the assembly were discussed and will be noted on the agenda. 	<ol style="list-style-type: none"> 1. Hearing no objections, Chair McKimmy declared the agenda adopted by acclamation.
New Business	<ol style="list-style-type: none"> 1. Resolution to Approve Graduate Certificate in Clinical Research. 2. Resolution to Endorse with Reservations the Reorganization of Library Services. 	<ol style="list-style-type: none"> 1. Approved for inclusion on the 11/18/2020 senate agenda. 2. A placeholder pending receipt of the final resolution from CAB on 11/10/2020 was approved for inclusion on the 11/18/2020 senate agenda.
Adjournment	The next regular meeting of the Senate Executive Committee will be on November 16, 2020.	Chair P. McKimmy adjourned the meeting at 4:33 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on November 16, 2020.