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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: December 4, 1:30 -2:45 PM
LOCATION: Sakamaki A-201
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaule	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Ronald Cambra	P	Vicky Keough	E
Garrett Clanin	P	Halina Zaleski	E	Ryan Yamaguchi	E	Cari Ryan	P
Betsy Gilliland	P	(ASUH rep)		Carolyn Stephenson (SEC liaison)	P	Sheela Sharma	E
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by 1:33pm	Meeting was called to order by Garrett A
REVIEW OF MINUTES	Minutes reviewed at beginning of meeting. Accepted by a vote of 6 in favor and 0 against, 1 abstention. SEC liaison was late; made a request to alter her report. This request was granted at 1:44 p.m.	
INFORMATION ITEMS	<ul style="list-style-type: none"> Liaison reports (E, H, O, W, F, Div, SEC) <ul style="list-style-type: none"> W (Betsy) - Discussed the resources to go on the website. Foundations (Garrett) - This board is planning a workshop next semester to help faculty envision ways to join Foundations and write good course proposals to do so. Div (Mike and Kaliko) - This board finished transfer credit evaluations. They also discussed what kind of workshops would be helpful to understand Div requirements. Christine notes that GEO has been collecting literature on the topic of diversification. She suggests to bring in the director of the 	



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	<p>interdisciplinary program to discuss the value of a liberal education</p> <ul style="list-style-type: none"> ● SEC report <ul style="list-style-type: none"> ○ The liaison reports that the SEC is inundated with work. She reports that UH System sent out wrong Course Evaluation System (CES) dates to Manoa faculty. CES for Manoa is actually Dec. 6-13. ● GEO Director's report <ul style="list-style-type: none"> ○ The FG Initiative is underway. Plans for the HISSI teaching conference for community college faculty are underway. GEO is partnering with System IT and instructional designers from throughout the UH System to offer distance education teaching resources (published), and HISSI 2020 online teaching and learning strand (set of 7 sessions). There will be a series of symposia on issues including online teaching of classes with O and W designations. They are recruiting panel participants (March 6, Hilton Hawaiian Village). GEO and IT partners have secured funds to help W and O board members, GEC, and faculty teaching with W or O online attend the HISSI conference. ○ Kaliko asks when the resources online will be available; Christine says that resources are still in the works and will be released over the spring semester. ● Working Group reports (Assessment, Curriculum, Governance) <ul style="list-style-type: none"> ○ Assessment <ul style="list-style-type: none"> ■ No update. Meeting on Friday to discuss the FG Learning Community. ○ Curriculum <ul style="list-style-type: none"> ■ This group will present the mission vision value statement in this meeting for final approval, and is developing the Thematic Pathways. ○ Governance <ul style="list-style-type: none"> ■ This group looked at past MOUs. They are organizing these documents to give cohesiveness. The work in progress is available on the shared drive. ● GEC Chair's report 	
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	<ul style="list-style-type: none"> ○ Garrett A. has disagreements with the current SEC liaison, has spoken with the chair and vice chair of the SEC, and has made a request to the SEC on his own behalf that the GEC liaison be reassigned. The SEC met and decided not to grant the request. Garrett asserts that we should all focus on our common interests in Gen Ed in moving forward. Garrett A. reports that the motion on moving to course-based focus designations was voted down during the last session of the MFS after extensive discussion. ○ Jon P. raises concern about criticism of the GEC's work, made during the MFS discussion. Garrett A. responds with his feeling that the criticism was unnecessary and may unjustifiably undermine the credibility of the current GEC. ○ Garrett C. supported the proposal because it helps students to give clarity. He would like to instill confidence and give clarity for students. Maybe encourage people to change to course-based proposals, or perhaps ask departments to adopt course-based proposal. He wants to be proactive. ○ Christine says that there are two ways to move forward. We can revise and submit the motion. A second route is a series of policy changes that would nudge faculty towards course-based proposals in a decisive way. 	
ACTION ITEMS	<ul style="list-style-type: none"> ● Review Summary of Proposed Substantive Modifications to "Faculty Governance of University of Hawai'i at Mānoa General Education" <ul style="list-style-type: none"> ○ Garrett A. would like the SEC to review this document, but the SEC liaison says that the governance document should be negotiated. ○ Garrett A. asks for thoughts on the document, esp. the 4-year term and the fact that the chair can be a non-senator. He appreciates the need of people with experience to serve on the committee. Increasing the number of voting members improves the expertise on the committee. There is so much change in student needs, so he feels the more experienced and knowledgeable committee would make it easier to do that. <ul style="list-style-type: none"> ■ Shana asks that the experience as a senator would help you understand the procedures and responsibilities. 	



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Betsy says that the knowledge of being senator doesn't necessarily ensure that. Christine says that the current proposal does make it necessary to have 2 faculty senators on the GEC.

- Mike supports this plan as it removes the problem of vice-chairs quitting. Christine says the governing doc will help alleviate many of the weaknesses related to stability of expertise within the GEC
- Garrett A. asks Carolyn S. for feedback on the governance document. None is provided.
- Review and finalize [mission/vision/values statement](#)
 - Shana says that we looked at the three areas of the mission statement at the last GEC meeting. At that time, members discussed what we should include in the bullet points in the Values portion of the statement. These points will reflect the kinds of values that students gain in their educational experience. The current revised version is a good reflection of the scope of General Education and vague enough that it will be valid in the future.
 - Betsy says that the new revisions attempt to place the focus on people (students) rather than things. In the current revision, they have tried to preserve the emphasis on the people and what can be accomplished through General Ed.
 - Garrett A. suggests making a change of the “multicultural communities” portion of the values to focus on Asia-Pacific, but Shana and Betsy think that it is best to be broad and inclusive to all places within and beyond Asia-Pacific.
 - Cari questions why “respectful” to describe members. Christine says that this comes from the ILOs under Value, “respect of differences.” Cari agrees that the institution might make students respectful, but not necessarily GenEd courses. Christine responds that HAP and FG are key (perhaps one of the few) times in a student's courses where they get this.
 - Betsy notes that this word was the result of a discussion last time about “engaged.”



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	<ul style="list-style-type: none"> ○ Kaliko says that 3 HAPS courses would make you “familiar with” or “aware” rather than “knowledgeable.” ○ Garrett A. says that if we approve this motion, it should be sent to the Council on Chairs before it is sent to the SEC ○ Vote is taken to approve the motion: 7 in favor, 0 oppose, 0 abstentions. ● There was a proposal to remove the requirement for course-based designations that the course previously have been offered with the requested Focus. <ul style="list-style-type: none"> ○ Lisa says that a course-based proposal must be submitted by a person who has submitted an approved proposal in the past. ○ Mike notes that originally that the bar was higher because there were 2 or more people. ○ Shana noted the importance of language on the forms that course coordinators would collect and review syllabi. ○ Lisa says that currently the course coordinators are responsible for this action. ○ Vote: 7 in favor, 0 decline, and 0 abstentions 	
DISCUSSION ITEMS	<ul style="list-style-type: none"> ● Continue soliciting volunteers for the Div Board and the W Board ● Question of whether to continue to allow multiple Focus designations on one course 	
NEW BUSINESS		
UPCOMING MEETINGS	1:30-2:45 p.m. in Sakamaki A-201 on December 18	
ADJOURNMENT		Meeting adjourned at 3:00 p.m.

Respectfully submitted by Jonathan Pettit, Secretary.

Approved on 12/18/2019 with 6 votes in favor of approval, 1 against, and 0 abstentions.