



UNIVERSITY  
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MĀNOA

**COMMITTEE ON ATHLETICS**  
**MEETING MINUTES**

**MEETING DATE:** October 31, 2018      **3:00 PM - 4:00 PM**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Louis Bousquet	E	Tao Yan	A			SAAS Director Courtney Tsumoto	3:00 PM - 3:45 PM
George Tsai	E					Katherine Moffett, Academic Advisor	
Penny-Bee Bovard, Chair	P	David Ericson, FAR Rep	E				
Deborah Mattheus, Vice Chair	P	Kelley Withy, COIA Rep via polycom	P				
Vanessa Chong, Secretary	P	Ann Sakaguchi - SEC Liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by the Chair Bovard at 3:00 PM.
<b>REVIEW OF MINUTES</b>	1. The draft minutes of the September 5, 2018 Committee on Athletics had been circulated electronically.	1. Minutes approval was deferred to next meeting.
<b>CHAIRS REPORT</b>	1. Please excuse Louis Bousquet from COA Meeting due to last-minute DPC meeting scheduled for Wednesday, October 31, 2018 at 2:30 p.m.	1. NA
<b>UNFINISHED BUSINESS</b>	N/A	1. NA



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<b>BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Guest speaker, Courtney Tsumoto, Director</li> <li>2. Presentation and Discussion of SAAS</li> <li>3. Q&amp;A</li> </ol>	1. COA to monitor.
<b>ADJOURNMENT</b>	<ol style="list-style-type: none"> <li>1. The next meeting of the Committee on Athletics will be held on November 28, 2018.</li> </ol>	Motion to adjourn by X; seconded by X. Meeting adjourned at 4:00 PM.

Respectfully submitted by X, Secretary.

Approved on X, 2018 with X votes in favor of approval and X against.