

COMMITTEE ON FACULTY SERVICE Meeting Minutes

Meeting Date: 15-Apr-16 12 pm-1 pm

Location: HH 208

Attendance: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar, Chair	Е	Hannah Nguyen, Sec	Е	Jeffrey Kuhn (SEC liaison) – skyped in	Е	John Kinder	
Eric Hellebrand, Vice Chair	P	Bo Xiao	Е	Suzhen Chen	P		
Ruslan Suvorov	P	Chizuko Allen	P				
Ming-Bao Yue	P	Kaveh Abhari	P				

SUBJECT	CONTEXT	ACTION/STRATEGY/ RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Vice Chair at 12:02pm.
REVIEW OF MINUTES		
MINUTES	Summary of election results	J Kinder presented the election results for the Faculty Senate. Elections opened on March 30 and closed on April 13.
	CFS review of election results	CFS certified 14 elections, focusing on those constituencies that have more candidates than openings
	Senator Kuhn's case	Vice Chair made a motion to ask Senator J Kuhn to select whether he would prefer to stay in the 2015-2017 term or quit his current term and choose the newly appointed 2016-2018 term. M-B Yue seconded. Motion approved unanimously.
	Timeframe for SEC elections	Vice Chair made a motion to recommend SEC candidacy period starting on Monday, April 25 and ending at 5 p.m. on Friday, April 29; SEC elections May 2 to May 6. R Suvorov seconded. Motion approved unanimously.
OTHER BUSINESS		
ADJOURNMENT	The next meeting of the CFS will be on Thursday, April 21, at 9 a.m.	Motioned to adjourn by Vice-Chair, seconded by R Suvorov. Motion approved. Meeting adjourned at 12:47 pm.

Respectfully submitted by Ruslan Suvorov Approved unanimously on April 21, 2016