



**Committee on Administration and Budget (CAB)**  
**MEETING MINUTES**

**MEETING DATE:** OCTOBER 31, 2018  
**LOCATION:** HAWAII HALL 209 3:00 PM - 4:30 PM  
**ATTENDANCE:** [P = PRESENT; A = ABSENT; E = EXCUSED]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Chin	P	Robert Paul, Vice-Chair	E	David Ross, Secretary	P	iChancellor David Lassner	
Graham Crookes	P	Anna Feuerstein	P	David Ericson	P		
Youping Deng	P	Justin Clapp	P				
Kwanglim Seo	E	Douglas Vincent - SEC liaison	P				
Christopher Measures, Chair	E						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by CAB Secretary, David Ross, at 3:05 PM.
REVIEW OF MINUTES	None	
CHAIR'S REPORT	NA -- Chair Measures was on travel.	
GUESTS	Interim Chancellor David Lassner presented the latest version of the proposed administration reorganization (V9.1). CAB asked questions and there was a productive discussion. CAB urged that if the intent of the administration is to implement the reorganization by July 1, 2019, that CAB needs time to	iChancellor David Lassner at 3:05 pm



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	review the pieces. CAB urged iChancellor Lassner to get the pieces to CAB as soon as possible as the various sections are completed. In that way, CAB can begin the process during the semester and not be pressured to complete the review late in the semester.	
<b>UNFINISHED BUSINESS</b>	<p>Because of the length of the discussion with David Lassner, CAB did not have time to complete the discussion of the review of the <a href="#">proposed reorganization</a> of the UH Manoa Office of the Vice Chancellor for Academic Affairs.</p> <p>NB: On November 7, 2018, CAB held an email vote on the proposed reorganization. The <a href="#">checklist</a> and a draft <a href="#">motion</a> were provided to the committee and votes were collected by SEC liaison Doug Vincent. The motion passed with 9 votes in favor, with one not voting.</p>	Doug Vincent will distribute the reorganization and checklist and hold an email vote on the reorganization in time to put it on the agenda for the 11/14/2018 MFS meeting.
<b>BUSINESS</b>	None	
<b>ADJOURNMENT</b>	The meeting adjourned at 4:15 pm.	Motion to Adjourn. by D. Ericson, Seconded by D. Chin. Unanimous approval.

Respectfully submitted by Doug Vincent.

Approved on Date with X votes in favor of approval and X against.