

# Senate Executive Committee

## Minutes (follows Meeting Agenda), June 1, 2012

1:00 - 4:00 pm; Hawaii Hall 208 – began 1:02 PM

### 1 CHAIR'S REPORT

- Facilities closure authority seems to be a continuing issue given the recent PBRC, CTAHR and Magoon facilities.
- Meeting should be arranged with the new Manoa Chancellor as soon as possible to discuss Faculty Senate issues.
- Chair announced that VCRGE has been hired at Florida State. Possible merger of VCRGE and VP for Research should be discussed.
- System consolidation seems inconsistent with campus autonomy, and seems to be growing; this is also an issue.

### 2 ADMINISTRATIVE REPORT

- ⤴ [Feedback Survey \(Results Link - password required\)](#) – 48 responses to date, question as to whom to send or make available results and when. To be discussed at the next meeting.
- ⤴ [G-Mail Survey \(Results Link - password required\)](#) – 453 responses to date
- ⤴ Senate Budget - Supplies Update (Batteries / Chairs) / Relief Fund procedure / FY 2012 Budget / Year-end Fiscal Deadlines
  - ⤴ Relief Fund (See [SEC Committee Page](#))
    - ⤴ [Draft Relief Fund Request](#) [Word]
    - ⤴ [Relief Fund Policy](#) [Pdf]
- ⤴ Summer 2012 SEC Meeting Schedule – retain Monday afternoons, 2:15-4:15, summers 1-3. Plan on meeting every Monday from June 18<sup>th</sup> on.
- ⤴ Relief fund administration discussed. A draft sample letter was reviewed. Funding will not be finalized until October most likely.
- ⤴ Issues list was updated for 2011-2012 and follow up for 2012-2013.

### 3 MINUTES - approval of 4/23; 5/14; 5/21 SEC draft minutes. *MSP for 4/23 and 5/14 minutes. 5/21 minutes tabled awaiting Lilikala's draft.*

- Note: Faculty Retirees Project discussed; project unexpectedly included staff retirees, raising a workload issue. Project and implications to be discussed at a later date.

### 4 OLD BUSINESS

- ⤴ Proposed Parking Rate increases (*follow-up*) – Carolyn reported: May 23 BOR hearing was postponed after parking office changed the budget proposal. Suggests meeting with Kathy. There was discussion of a sliding scale vs. flat fees for parking, but we were reminded that Kathy had indicated that similar variations were not likely to go forth. Other issues include free student and faculty parking on community college campuses vs. Manoa.
- ⤴ SEC's summer authority – the SEC approved in principle the creation of the BS degree in Psychology upon CAPP recommendation, but since the proposal did not go to the A&S SEC for approval, it probably was premature to send it to the SEC. Bob will convey this conclusion to VCAA Dasenbrock after verification of the implied procedural issue.
- ⤴ SEC summer authority discussed; no clear “rule book” but by tradition SEC has taken actions when they seemed truly urgent.

### 5 NEW BUSINESS

- ⤴ Introductions & Welcoming new SEC Members John Casken and David Ericson

- ⤴ Election of SEC officers – elected by the SEC – will do July 9<sup>th</sup>
- ⤴ Certification of CFS Standing Committee Nominations – how the CFS proposed list of standing committee members was formed, was discussed. Committee structure: minimum of 9, a majority of senators, and personal preferences, were the key criteria. SEC should approve the list as soon as possible. After it was noted that the committee positions begin today (June 1<sup>st</sup>), it was decided to make the appointments considering the bylaws requirements of constituency, committee continuity, term of office, and preferences).
- ⤴ Moved and seconded to reassign one appointment from CoRGE to CAB to bring more constituent balance to both CRGE and CAB. Treated as a friendly amendment. *MSP to approve the CFS list as amended passed.*
- ⤴ Concern with MAC, created at behest of administration a few years ago: very few Senators, and the committee gets involved in accreditation issues. ILO Committee came out with recommendations.  
Further Action on CFS Manoa-Wide Committee Nominations – *MSP to approve appointments to all Manoa-Wide Committees.*
- ⤴ Boards reporting to GEC need to be populated: after discussion of procedure to recruit members, it was agreed that CAB and CFS need to develop a clear procedure for recruiting faculty volunteers for appointment to the boards. Todd Sammons provided a list of recommendations. Concern was raised by one member over a need for faculty teaching undergraduate courses to be sufficiently represented on the GEC and its boards. *MSP accepting the committee assignments recommended.*  
CAB Whistleblower Policy (ES:229) – question arose whether the SEC needs to consider this urgently or leave it for the first Senate meeting of the fall. Consensus was to put it on the fall agenda.
- ⤴ CAB Faculty Housing Recommendations – questions of proper procedures for developing policy. CAB recommendations stressed the value of housing policy as a recruitment tool rather than as a retention tool, while maintaining full use of the facilities. Other issues seemed to revolve around the interests of administration to increasing housing and tenants' interest in maintaining occupancy. Consensus was to have another meeting with Kathy to maintain full communication with the SEC prior to a SEC decision. A copy of the CAB report will be provided in advance for her review. Time is open.

## 6 ADJOURNMENT – 4:10 PM

Respectfully submitted,

Dick Chadwick