

## EXECUTIVE COMMITTEE

### Meeting Minutes

**MEETING DATE** August 12, 2019  
**MEETING TIME** 2:00 PM - 5:00 PM  
**LOCATION** Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Tom Conway	Chair	Excused
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephensen		Present
Jennifer Griswold		Present
Truc Nguyen		Present
Brian Powell		Present
David Duffy		Present
David Ross		Present
Stacey Roberts		Excused

#### Guests

Name	Role	Time
none		

## MĀNOA FACULTY SENATE

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		The meeting was called to order by acting Chair P. McKimmy at 2:03 PM.
<b>Review of Minutes</b>	1. The minutes of the 8/5/19 Senate Executive Committee were circulated electronically.	1. B. Powell made a motion to approve the 8/5/19 meeting minutes; seconded by T. Nguyen. The minutes were approved 8 in favor; 0 abstention.
<b>Chair's Report</b>	1. New accessibility minutes and resolutions templates developed for 2019-20 AY.	1. No action was taken.
<b>Action Items</b>	1. None.	
<b>Guest(s)</b>	1. None.	

# MĀNOA FACULTY SENATE

<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. CAB (AS) – No report.</li> <li>2. CAPP (CS) – No report.</li> <li>3. CFS (DR) – J. Kinder sent a message to Chair Foster regarding possible CFS summer actions for recommendations of non-senator appointments to the GEC sub-committees vacancies.</li> <li>4. COA (JG) – No report.</li> <li>5. COR (DD) – No report.</li> <li>6. CPM (SR) – No report.</li> <li>7. CSA (JG) – No report.</li> <li>8. GEC (CS) - No report.</li> <li>9. CEE (DR) – No report.</li> <li>10. UHPA (AS) – No report.</li> <li>11. WASC (CS) – No report.</li> <li>12. Educational Excellence Committee (CS/AS) - The EEC has been meeting with EEC-related programs, and today (8/12) met with the Honors Program.</li> <li>13. Equity, Climate and Conflict Resolution Committee (JG) - No Report.</li> <li>14. Enrollment Management Committee (TC/BP). No report next meeting 8.15</li> <li>15. Student Success Committee (PM) -</li> <li>16. Research, Scholarship and Graduate Studies Committee (JP/TN/DD) - No meeting since July 26. No additional email communications. Expecting to receive draft of functional statements from Co-chairs Velma Kameoka and Chip Fletcher.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action was taken.</li> <li>2. No action was taken.</li> <li>3. No action was taken.</li> <li>4. No action was taken.</li> <li>5. No action was taken.</li> <li>6. No action was taken.</li> <li>7. No action was taken.</li> <li>8. No action was taken</li> <li>9. No action was taken.</li> <li>10. No action was taken.</li> <li>11. No action was taken.</li> <li>12. No action was taken.</li> <li>13. No action was taken.</li> <li>14. No action was taken.</li> <li>15. No action was taken.</li> <li>16. No action was taken.</li> </ol>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. Manoa Centralized Space Planning</li> </ol>	<ol style="list-style-type: none"> <li>1. Defer discussion.</li> </ol>

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<b>Business</b>	<ol style="list-style-type: none"> <li>1. <a href="#">Special Meeting announcement</a> for TIM and Shidler Reorganization</li> <li>2. Bylaws and Charter Review - During discussions it became clear that UHMFS bylaws might need to be changed, e.g., duty period vs UHMFS start dates for outgoing and incoming Senators, changing of the titles “Chancellor” to “Provost” as deemed appropriate, and clarification of committee roles and reporting lines of MFS committees, e.g. GEC. It was suggested that these issues be brought to CAB by its liaison for its consideration.</li> <li>3. Announcing SEC officers to MFS</li> <li>4. Hawaiian Language Back Credits (M5.403) A summary of this has been placed in the shared drive, and Carolyn Stephensen (CAPP liaison) will bring this to CAPP.</li> <li>5. Filling GC representative roles from SEC or CAPP; CAPP’s request from last year</li> <li>6. GCERT in Sustainability and Resilience Education (COE)</li> <li>7. The ACCFSC is seeking comment on their bylaws and charter amendments. Brian Powell to share with SEC.</li> </ol>	<ol style="list-style-type: none"> <li>1. JK to send announcement and agenda 8/13/19 as finalized.</li> <li>2. No action was taken.</li> <li>3 JK to send SEC Officer announcement today.</li> <li>4. Refer to CAPP for inclusion with existing back-credits issue.</li> <li>5. Def until meeting occurs between CAPP (Paul M.), Brian Powell, Carolyn S., Wendy Pearson and Grad Division.</li> <li>6.No action was taken.</li> <li>7. No action was taken.</li> </ol>
<b>Adjournment</b>	The next meeting of the Senate Executive Committee will be on August 19, 2019.	<ol style="list-style-type: none"> <li>1. A. Sakaguchi made a motion to adjourn; seconded by T. Nguyen.</li> <li>2. Meeting adjourned at 3:07 PM.</li> </ol>

Respectfully submitted by Jim Potemra, SEC Secretary

Approved unanimously on August 26, 2019.