

**Committee on Administration & Budget
Agenda**

Meeting Date April 1, 2025
Meeting time 10 AM - 11 AM
Location Virtual meeting


Attendance

Members

| Name | Role | Attendance |
|------------------------|---------------|-------------------|
| Kathleen Connolly | co-Vice Chair | Present |
| Barbara DeBaryshe | co-Vice Chair | Present |
| Oceana Francis | Member | Present |
| Albert Kim | Member | Present |
| Theresa Kreif | Member | Loggin 10:25 |
| Jim Potemra | Secretary | Excused |
| Yola Monakhov Stockton | Member | Present |
| Mark Thorne | Chair | Present |
| Sarita Rai | SEC Liaison | Present |

Guests

| Name | Role | Attendance |
|-------------------|-----------------|-------------------|
| Boyd Ready | Parliamentarian | 10:10 (No show) |
| Truc Nguyen | COE | 10:30 (present) |
| Joanna Philippoff | COE | 10:30 (present) |

| Subject | Discussion/Information | Action / Strategy / Responsible Person |
|----------------------------|---|--|
| Call to Order | By Chair Thorne | At 10:01 |
| Review of Minutes | CAB Minutes 20250304 - Google Docs | Minutes approved 5 in favor 0 against |
| SEC Liaison Report | <ol style="list-style-type: none"> 1. SEC met with AVP Alan Roselfeld - and asked why both policies are not worked on together 2. SEC proposed that both EP 4.202RP 4.201 (no changes) and the proposed new policy EPRP 5.232 be updated/added simultaneously to be sent out for consultation 3. New policy discussed at SEC, all components of academic sustainability were removed. 4. SEC is not against sustainability, but against language on curriculum and research, this should be up to individual campuses 5. Question is System should not be involved in the curriculum, research, and scholarship, so why? 6. Feedback from SEC were accepted, but changes by System are not guaranteed | |
| Unfinished Business | <ol style="list-style-type: none"> 1. Updating Bylaws and/or Rules of Order for name changes of units; Parliamentarian (Boyd Ready) will meet with CAB to advise - Scheduled April 1, 10:10 am. 2. SEC requests CAB to consider the College of Education reorganization proposal and whether the motivation for the reorganization is sufficiently clearly stated.  reorg_proposal.pdf , | |

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| | PDF reorg_consultation_request.pdf , PDF reorg_cover_letter.pdf | |
| Business | <p>Review of Proposed EP 5.232 on Sustainability in Curriculum, Research and Scholarship. Comments due by April 30, 2025.</p> <p>PDF 20250303 Proposed EP 5.232 Sustainabilit...</p> <p>PDF 20250303 Consultation memo re proposed ...</p> | <ol style="list-style-type: none"> 1. Review deadline was on 31 Mar, but extension granted to 30 Apr 2. How will this new policy impact individual campuses and units? 3. Form is not conducive to a committee review 4. CAB members should review form in Google drive for feedback, or present feedback next meeting, goal is to come up with a committee response |
| Guest(s) | <ol style="list-style-type: none"> 1. Discussion with Boyd Ready, parliamentarian. 2. Joanna Philippoff and Truc Nguyen COE 3. TN comments <ol style="list-style-type: none"> a. Moral is low, apprehensive with changes, but they will happen b. Was not involved in the creation of the reorg document c. Informed department chair where she thought were most appropriate: Ed Admin (EDEA) or Learning Design and Technology (LTEC), least would be SPED or CDS based on current/past work, however faculty number placed in CDS d. Did not sign anything regarding transfer e. Met with Laura Lyons and Teresa Kono in provost office, both shocked since it is a closure of a department not a reorg, voting should not have happened, esp with faculty changes 4. JP comments | <ol style="list-style-type: none"> 1. Mr Ready did not login 2. MT will reach out and try to reschedule <hr/> <ol style="list-style-type: none"> 3. Committee will discuss COE reorg, seems faculty were not supported positively 4. Next meeting will discuss and start drafting a resolution |

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| | <ul style="list-style-type: none"> a. At the point of reorg, position was assistant and not tenured, since the start of the reorg transitioning to College of Life Sciences would be appropriate (lateral move), since teaching there for the last 5 years. b. Temporarily (interim) in the School of Teacher Education, can bring value, but may not be the greatest fit c. No job description has been received d. Views department in COE as separate from the reorg, understands that she can pursue transfer at any time <p>5. Both supportive of reorg and CERI since CRDG was not functioning as it should, but process was not good</p> <p>6. Both have spoke with UHPA - advised that tenure resides with the college and dean can move within</p> <ul style="list-style-type: none"> a. If dean is unsupported, then would have to resign and apply for new position, if dean supports than can be a transfer <p>7. CDS would like to have TN in a role more than faculty, possible as director</p> <p>8. March 4th conversation with dean did say that the faculty would have a choice, dean would be supported of moving departments</p> <ul style="list-style-type: none"> a. JP did not pursue since interest is moving to College of Life Sciences b. TN was pointed to her last choice, reasoning that it is hard to move to an academic department c. Confusing why TN is put in CDS <p>9. If TN is moved it should be ensured her position/salary should be maintained</p> | |
| Committee Reports | N/A | |
| Other | <p>Remaining meetings:</p> <p>Apr 15 May 6</p> | <p>Any resolutions need to be submitted in April (deadline is May 5th (at minimum 1 week in</p> |

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| | | advance), since senate meeting is on the 14th) |
| Adjournment | | 11:33 |

Respectfully submitted by CAB co-Vice-chair Kathleen Connolly.
Approved on 4/14/2025