

## EXECUTIVE COMMITTEE Meeting Minutes

**MEETING DATE** July 6, 2020  
**MEETING TIME** 1:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Penny-Bee Bovard	Member	Excused
Jennifer Griswold	Member	Present, excused at 4:20pm
Truc Nguyen	Member	Present; excused at 4:05pm
Brent Sipes	Member	Present
Christine Sorensen Irvine	Member	Present
Carolyn Stephenson	Member	Present, arrived 1:33pm
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	Provost	2:30 pm - 3:30 pm
David Lassner	President & CEO	3:30 pm - 4:00 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by Chair T. Conway at 1:32 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 6/22/20 Senate Executive Committee were circulated electronically.	1. C. Stephenson made a motion to approve the 6/22/20 meeting minutes; seconded by B. Sipes. The minutes were approved with 8 votes in favor; 0 abstentions.
<b>Chair's Report</b>	1. ACCFSC draft response to the Executive Policy: Faculty "Assigning for purchase" Their Works to Their Student  2. 5/11 SEC task pending follow-up reply to April Goodwin on the Proposal from Women's Studies for an Undergraduate Certificate in Sexuality Studies	1. Draft response was changed and the CCFSC sent a letter.  2. C. Stephenson drafted response, and T. Conway will send.
<b>Action Items</b>	1. Scheduling UHMFS video statement for CCC welcome video.	1. P. McKimmy motioned that Tom prepare a very short statement, but that a final decision as to whether this will be added to the CCC message will await further details. C. Sorensen Irvine seconded; passed with 6 votes in favor, 2 against.
<b>Guest(s)</b>	1. <b>Provost Michael Bruno (2:30 pm - 3:30 pm)</b> The Provost gave feedback on the UH Community Forum, updates on the plan to open campus in the Fall (housing, registration, etc.), and the status of COVID testing. He also noted that UH will be hiring a point of contact for COVID related issues and the position will be funded with CARES Act funds.  2. <b>Pres. &amp; CEO David Lassner (3:30 pm - 4:00 pm)</b> The President talked about budget issues, and CARES funding (all of which at present is going directly to campuses, not to system).	1. No action was taken.  2. No action was taken.

<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. CAB (AS) – No report.</li> <li>2. CAPP (CS) – No report.</li> <li>3. CFS (TN) – No report.</li> <li>4. COA (JG) – No report.</li> <li>5. COR (JP) – No report.</li> <li>6. CPM (TN) – Inquired about sharing report to UHMFS Senators, even though it is summer, in the spirit of sharing open communication. Given time constraint, will continue discussion at next meeting.</li> <li>7. CSA (JG) – No report.</li> <li>8. GEC (CS) – No report.</li> <li>9. CEE (PM) – No report.</li> <li>10. UHPA (AS) – No report.</li> <li>11. WASC (CS) – No report.</li> <li>12. Mānoa Design Team Committee (CSI) – Met July 2. Discussed Graduate Division, Student Success, and Research areas. Student Success - Dean of Students over Growth and Development area. Discussion of equity language in SEED. ROTC moved to Academic Excellence. Scheduling moved to Enrollment Management. Still question of STAR placement. Discussed need for position in research focused on graduate student research. Discussed apparent confusion of system vs Manoa roles in research area. Discussed leadership for Grad Division -separate Dean vs. Vice Provost and Dean. Next meeting July 17.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> <li>11. No action taken.</li> <li>12. No action taken.</li> </ol>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. Reorg approved to merge AH, LLL, &amp; SPAS into the new College of Art , Languages, and Letters (CALL) SEC Fall response to Manoa Faculty Senators</li> <li>2. Memorandum dated June 15, 2020 from Don Straney, VP for Academic Planning and Policy. Consultation Regarding New EP 5.XXX, Policy on Faculty Assigning for Purchase Their Works to Their Students</li> </ol>	<ol style="list-style-type: none"> <li>1. No action was taken.</li> <li>2. C. Irvine to draft feedback/statement for SEC review; refer to committee in Fall.</li> </ol>

**MĀNOA FACULTY SENATE**

<b>Business</b>	<ol style="list-style-type: none"><li>1. Debriefing on meeting with the GEC, GEO, and VCAA stakeholders Review prior SEC drafts of GEC MOU.<ol style="list-style-type: none"><li>a. Paul suggests:<ol style="list-style-type: none"><li>i. SEC draft an MOA revision and circulate our version</li><li>ii. Schedule discussion with GEC on thematic pathways. What is it that we want to happen?</li><li>iii. Review GEC's proposed governing document; comments, refer to CAB</li></ol></li></ol></li></ol>	<ol style="list-style-type: none"><li>1. Discussion deferred to the next meeting.</li></ol>
<b>New Business</b>	<ol style="list-style-type: none"><li>1. None.</li></ol>	
<b>Adjournment</b>	The next meeting of the Senate Executive Committee will be on July 20, 2020.	P. McKimmy made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:31 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on July 20, 2020.