

Committee Meeting Agenda

MEETING DATE December 3, 2024
MEETING TIME 12:04 PM - 12:25 PM
LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Jason Kenji Higa	(Fall) Chair	present
Kyoung Eun Lee	Vice-Chair	present
Christoph Rettenmeier	Secretary	present
Amjad A Ahmad	Member	present
Sayed Bateni	Member	absent
Erik Franklin	Member	present
Peter-Michael Seidel	Member	present
Liang Wang	Member	Excused
Carolyn Stephenson	SEC Liaison	present

Guests

Name	Role	Time

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by Chair JK Higa at 12:04 PM.
Review of Minutes	1. The minutes of the December 3, 2024 meeting were circulated electronically.	1. A. A. Ahmad made a motion to approve the 11/12/24 meeting minutes; K. E. Lee seconded. The minutes were approved unanimously.
Chair's Report	1.	1.
Action Items	1.	1.
Guest(s)	1.	1.
Committee Reports	1.	1.
Unfinished Business	1. Proposed Executive Policy EP 12.501, Proper Care and Treatment of Vertebrate Animals Used in Research and Training	1. Update on COR consultation efforts with faculty from different UH schools and departments about the proposed Executive Policy EP 12.501. Further discussion was postponed.
New Business	1. Election of Spring 2025 officers 2. Spring 2025 meeting dates	1. Selection of E Franklin as Chair, J K Higa as Vice Chair, and C Rettenmeier as Secretary. 2. Discussion on alternative spring 2025 meeting dates. Provisionally agreed to keep the current schedule unless opposed by absent COR members.
Adjournment	The next meeting of the Committee on Research will be on January XX, 2025	A. A. Ahmad made a motion to adjourn; seconded by P. Seidel . Meeting adjourned at 12:25 PM.

Respectfully submitted by Christoph Rettenmeier, Secretary.

Approved with XAYE votes to approve and XNAY votes against on January XX, 2025.