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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Thursday, February 4, 2021 3:00 – 4:30 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaule	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	VCAA/AVCUE Rep	E	Vicky Keough	P
Matt Eng	P	Mandy Westfall-Senda	P	Ryan Yamaguchi	A	Cari Gochenouer	P
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	P	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Jon Pettit	Meeting was called to order at 3:01
REVIEW OF MINUTES	Minutes from 1/21 meeting approved with 8 votes in favor, 0 against and 0 abstentions.	



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INFORMATION
ITEMS

- SEC Liaison's report ([MOU](#))
 - Discussed the MOU, the only change is item number 11.
 - Preference to return to previous language.
 - In a similar circumstance as the example given from Spring 2017, GEC is within its rights to take the same actions even without the additional language in the MOU.
 - Motion to Approve the MOU as amended
 - 8 in favor, 0 against, 0 abstentions.
 - President Lassner is ecstatic about the summer General Education Summer Institute. Looking for funding and how to get the right people together.
- GEO Director's Report
 - Given that the summer institute is a strong possibility, next academic year will be devoted to consultations, town halls, Spring 2022 semester or Fall 2022 on votes on new curricular models at all faculty senates.
 - Important that we have senators informed on Gen Ed issues in the Faculty Senate and SEC.
 - Current governance document requires that 2 members of GEC (chair and Vice Chair) are senators. It is possible that new members of the GEC might be appointed Chair and Vice Chair. Strongly encourages current GEC members to consider running for Senator.
 - If the proposed governance document is approved by CAB, the chair/vice chair position may be elected regardless of senator status.
 - February 22 - Polls open, submission due Feb 28
- O Board update (Garrett)
 - [Memo](#) was sent to the GEC Chair regarding revision to Hallmark 1 (percentage of grade associated with OC).
 - Current language allows 30% of a 4-credit course is associated with oral communication assignments
 - Proposal is to require all courses to have at least 40% of the grade associated with oral communication assignments

Jon will reach out to past GEC members, based on list provided by Gen Ed Office to encourage them to consider applying



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- Amendment to the explanatory notes regarding the statement to be included in the syllabus regarding satisfactorily completing all oral communication assignments.
- The GEC proposed changing “should” to “will” in Hallmark O1.
- Can the GEC update the Hallmark, or does this need to be approved by the SEC?
 - Per the MOU, a change to the hallmarks need to be sent to MFS via SEC.
- Motion to approve the memo
 - 9 in favor, 0 opposed, 0 abstain
- Working Group updates
 - Tinkering
 - Brainstormed ideas of what was important for General Education, using list of institutions provided by GEO Director

Reports from Chair, GEO Director, and liaisons - Information items submitted electronically prior to meeting for review without requiring additional discussion.

GEO Director (Christine Beale)

GEC continuing members strongly encouraged to consider self-nominating for an open MFS senator's seat in their respective schools or colleges (the call for nominations will go out later this month).

The O Board had an excellent teaching workshop on rubric development last week. The W and HAP Boards have upcoming workshops on Indigenous epistemologies and teamwork/group writing, respectively.

A new collection of teaching resources for Foundations Written Communication is now published:

<https://manoa.hawaii.edu/gened/resources/tr/w/foundations-writing/>

E Board (Matt Eng)

The E Board continues to meet every week to review and discuss proposals for Summer 2021 (and Fall 2021).

Christine Sorensen Irvine will double-check with John Kinder and SEC regarding how they want to proceed.

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

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	<p><u>HAP Board (Kaliko Martin)</u> HAP board met this week to discuss the second PD of the three part series a "HAP state of mind." There were discussions of generating HAP content resources for FG instructors that would intersect with FG hallmarks. 3 Summer proposals are being reviewed.</p> <p><u>F Board (Mandy Westfall-Senda)</u> Chris B. joined us to provide details and background regarding suggested changes to the composition of the F board. The members of the F board received the suggestions positively.</p> <p><u>Assessment WG (Kaliko Martin)</u> AWG met last week to cover the semester schedule. FG assessment is in the process of recruiting volunteers to score artifacts. HAP assessment is recruiting from the HAP FLC to review HAP LOs. DIV assessment is in the edifying phases. We are gearing up for Cari's maternal leave in March! =)</p> <p><u>Blue Sky WG (Betsy Gilliland)</u> Blue Sky WG has not met since the last GEC meeting</p> <p><u>SEC Chair (Christine Sorensen Irvine)</u> 2/1/21 SEC reviewed MOU and indicated the only change requested was item #11. Otherwise, all looked good.</p> <p><u>Div Board (Mike Nassir)</u> 1/28/2021 meeting: Discussion & decisions for large number of TEC evaluations. 5-year review beginning for existing Div designations, using Catalog course descriptions.</p>	
ACTION ITEMS	<ul style="list-style-type: none"> ● Ron Cambra's successor on GEC <ul style="list-style-type: none"> ○ Ex-Officio Member ○ Complicating factor is the pending reorganization. ○ It would be consistent to ask VCAA for a representative. ○ Motion to invite VCAA to send a representative to future meetings <ul style="list-style-type: none"> ■ 9 in favor, 0 against, 0 abstentions 	



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DISCUSSION ITEMS	<ul style="list-style-type: none"> • Thematic Pathways in General Education (please review here if unfamiliar with TPGEs): first proposal submitted (Sustainability & Resilience), including spreadsheet of courses: next steps, discussion of proposal process <ul style="list-style-type: none"> ○ From Jan 21 meeting minutes: <ul style="list-style-type: none"> ■ Number of upper-division courses and those without prerequisites ■ Is it necessary for the explicit consent for the courses to be included. (Opt-Out Method for courses listed in the proposal) ■ Requirements for inclusion within the steering committee (exclusion of emeritus faculty) ○ Multilingual, multicultural thematic pathway is likely not coming anytime soon; organizers expressed confusion between TPGE and planned undergraduate certificate • Gen Ed reform update, new working group charges, list of competencies to research <ul style="list-style-type: none"> ○ Blue Sky WG notes ○ Tinkering WG notes ○ GEO Director recommended splitting into two or three groups based on different competency areas. ○ Purpose of Working Groups for Spring 2021 is to seed ideas for the summer institute. <ul style="list-style-type: none"> ■ Possibly a two-page memo regarding the competency including research summary and program example to lay the foundation for the summer institute. 	<p>Jon will invite members of the proposal to the next GEC Meeting.</p> <p>Each existing working group will focus on one competency area to focus on until the next GEC meeting.</p>
NEW BUSINESS		
UPCOMING MEETINGS	<p>SPRING 2021 MEETING SCHEDULE: Thursdays from 3:00 - 4:30 p.m. via Zoom</p> <ul style="list-style-type: none"> • February 18 • March 4 • March 25 • April 1 (if needed) • April 15 • April 29 • May 6 (if needed) • Finals Week (TBD) 	



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ADJOURNMENT

Meeting adjourned at 4:32

Respectfully submitted by Matt Eng, Secretary.

Approved on 02/18/2021 with 8 votes in favor of approval and 0 against.