

## Committee on Administration & Budget

### Meeting Minutes

**Meeting Date** November 2, 2021  
**Meeting time** 10:30 AM - 12:00 PM  
**Location** Zoom

### Attendance

#### Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eleihiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Excused
Mark Thorne	Member	Present
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Present

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Erik began the meeting at 10:39.	
<b>Review of Minutes</b>	1. Review of 2021/ 10 / 26 Minutes	Approved by Consent.
<b>SEC Liaison Report</b>	<ul style="list-style-type: none"> <li>Requested Lassner provide SEC with link to SCR 201 Task Force website. The membership is exactly as outlined in the SCR. UHPA representatives Christian Fern and Debi Hartmann; Director of Labor Relations has designated AVPAPP Debora Halbert as her representative; Regents Moore and Wilson from the BOR; President Lassner and VP Research Vassilis Syrmos . Regents Moore and Wilson agreed to meet with the SEC.</li> <li>Manoa budget process (BSS): Kalbert Young provides Manoa with a lump sum from the System budget. All other decisions are made by Manoa. Lassner, Bruno and French meet weekly and the Budget Team (Michael Bruno, Provost; Velma Kameoka, Interim Vice Chancellor for Research; Laura Lyons, Interim Associate Vice Chancellor for Academic Affairs; Wendy Pearson, Senior Advisor to the Provost) also meets to discuss budget decisions. President Lassner noted that the Manoa Budget Team did not do a</li> </ul>	

	<p>deep examination of non-academic units. UH is now in the process of “rebaselining” for all units. All of the tuition generated by Manoa returns to Manoa aside from certain system-wide assessments, such as Banner, fundraising, workers’ compensation, and risk management.</p> <ul style="list-style-type: none"> <li>• No change in Postdoc hiring policy as of yet. If there is a change it would come from VP Syrmos’ office. SOEST has already made the change and provost supports the move.</li> <li>• Preparing November MFS agenda. Items due by Monday. Chair Sipes will invite the Tenure Task Force to send a representative to update the MFS on the work of the Task Force.</li> <li>• Discussed WASC invitation to SEC. Encourage MFS committee members to attend the scheduled faculty meeting. Still many openings to sign up for.</li> </ul>	
<b>ONGOING BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Concerns regarding postdocs</li> <li>2. WASC visit</li> <li>3. Budget</li> <li>4. GenEd redesign</li> <li>5. E/M recruitment resolution</li> </ol> <p>SEC Chair has forwarded to CAB the GenEd redesign documents and asked CAB to review these. The documents are in the shared drive.</p> <p>Chair contacted the engineering faculty for information, and to ask them for copies of relevant policies on postdocs and other communications. The engineering faculty explained their communications with administration to date and that they, at the</p>	<p>CAB Chair will coordinate with COR Chair regarding the possible COR resolution, and for potential invitation of VP Syrmos to discuss this policy, and remind admin that they should consult with MFS on policy changes before implementation.</p>

	<p>request of COR, drafted a resolution which is being discussed by COR. It seems problematic that the administration is creating, and implementing, policy without consulting faculty.</p> <p>CAB assigned a small task force to consider how to best communicate our concerns to WASC, especially since we were not given a chance for an individual meeting between CAPP, CAB and WASC. Team: Ann (Chair), Carolyn, Andrew, and Erik.</p> <p>Report on discussion regarding the Budget Committee: Nobody has a clear understanding of membership, meeting times, etc. SEC Chair called for us to understand the process before we make any requests.</p>	
<b>New Business</b>		
<b>Guest(s)</b>		
<b>Committee Reports</b>	1. GEO/GEC Governance	1.
<b>Other</b>		
<b>Adjournment</b>	The next meeting of the Committee on Administration & Budget will be on 23 Nov. at 10:30am.	

*Respectfully submitted by Andrew Wertheimer, Secretary*  
*Approved unanimously on 23 November 2021 (with one abstention).*