

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**       **January 23, 2016    2:00 pm**  
**LOCATION:**             Hawaii Hall 208  
**ATTENDANCE:**       [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Lilikalā Kame'eleihiwa via polycom 3:08 pm, excused 5:37 pm	P	Peter Mouginis-Mark, excused 5:37 pm	P	Stacey Roberts & Dore Minatodani GEC members	2:00 pm - 3:32 pm
						Chancellor candidate Dr. Lauren Robel	4:15 pm - 5:15 pm
						Robert Cooney	4:05 pm - 5:49 pm
John Casken - Vice Chair	P	Christine Sorensen-Irvine	P				
Kelley Withy -- SEC Secretary arrived 2:10 pm	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Butler at 2:05 PM
<b>REVIEW OF MINUTES</b>	1. The minutes of the January 9, 2017 and January 19, 2017 meetings had been circulated electronically before the meeting.	1. Motion to approve the 1/9/2017 minutes by Sarita; seconded by Christine. Passed with one abstention. 2. Motion to approve the 1/19/2017 by Christine; seconded by Sarita. Passed 4 in favor and 1 abstention.

<b>CHAIRS REPORT</b>	<ol style="list-style-type: none"> <li>1. Marguerite was on HPR to discuss concerns about free speech and critical thinking.</li> <li>2. Chancellor's office received about 8 complaints about the Day of Resistance.</li> <li>3. Discussion of presentation for BOR.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> <li>2. No action.</li> <li>3. No action</li> </ol>
<b>ACTION ITEMS</b>	<p><b>General Education Discussion.</b>  Subcommittee created to look at review process.  Presentation on review process at last GEC meeting.  Talking points: recommend internal review. Governance review in Spring 2017 and General Education program review Spring 2017 to Spring 2018.</p> <p>Discussion of timeline for general education review. Goal to get governance clarified and info from peer institutions and survey of students and faculty by end of Spring 2017. SEC and GEC will work together to design task force that is inclusive and transparent.</p>	<ol style="list-style-type: none"> <li>1. GEC will prepare recommendations for governance by end of Spring 2017.</li> <li>2. GEC will be informed that SEC would like them to design surveys for program (including faculty) and student input and conduct review of peer institutions by end of Spring 2017.</li> <li>3. SEC will provide sample questions to GEC.</li> <li>4. GEC and SEC will work together to design an ad hoc committee.</li> <li>5. John will send historical information SEC collected on GEC and GEO.</li> </ol>
<b>GUESTS</b>	<b>Guest- Chancellor candidate Dr. L. Robel (4:15 pm)</b>	<ol style="list-style-type: none"> <li>1. Q&amp;A - discussion</li> </ol>

<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (LK) – Reviewing reorgs on communications and facilities.</li> <li>2. CAPP (CS) – Meets Wednesday</li> <li>3. CFS (PMM) – Meets Wednesday.</li> <li>4. COA (KW) – No report.</li> <li>5. COR (MB) – No report.</li> <li>6. CPM (JC) – Working on Gouveia report and reorgs. Concerned about conflict of interest not apply to administrators. Watching the Professor Watch List.</li> <li>7. CSA (PMM) – No report.</li> <li>8. GEC (SR) – See Action Items. CS to attend next meeting.</li> <li>9. MAC (SR) – Meeting next month.</li> <li>10. UHPA (CS) – Information on preparing for strike provided.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. SEC recommends CPM bring a resolution forward regarding conflict of interest policy for administrators if needed.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> <li>9. No action taken.</li> <li>10. No action taken.</li> </ol>
<b>OLD BUSINESS</b>		
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Prepare 1/30/2017 SEC agenda</li> <li>2. Course review survey sent out for comment by faculty.</li> </ol>	<ol style="list-style-type: none"> <li>1. Bylaws review, review senate priorities.</li> <li>2. Email sent to congress to remind faculty of concerns expressed by MFS last year.</li> </ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on January 30, 2017.	Motion to adjourn by K. Withy, seconded by S. Rai. All approved the motion. Meeting adjourned at 5:49 pm.

Respectfully submitted by Kelley Withy  
Approved unanimously on January 30, 2017.