

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: January 10, 2011

Attendance:

Susan Hippensteele (Chair)	X	Kristin Herrick	X	Chancellor Hinshaw	Greg Takayama	Others:
Lilikala Kame'eleihiwa	X	Martin Rayner	X	VCGRE Ostrander		
Shirley Daniel	X	Halina Zaleski	X	VCAA Dasenbrock	X	
Rosanne Harrigan	E	David Duffy	E	VCSA Hernandez		

Subject	Discussion	Action/Strategy
Call to order	The meeting was called to order at 3 p.m. in HH 208 by Chair Hippensteele.	
Chairs Report	<p><u>SEC/Admin Retreat</u> The SEC discussed the retreat with the administration that was held on Thursday, January 6, 2011 in JABSOM Room 202.</p> <p><u>Strategic Plan</u> Although the retreat facilitated dialogue between the Senate and the Administration, it was noted that the SEC did not achieve all that it hoped to achieve – particularly with regard to the discussion of the benchmarking and budgeting process for the Strategic Plan.</p> <p>The Chancellor had presented a proposal for reallocation of funds and faculty positions to meet the SP's new priorities. This was not unlike previously presented ideas by the Chancellor. The Chancellor proposed a committee of the 4 VCs and 4 faculty senate representatives to review these proposals. The SEC is concerned about whether the Chancellor's proposed committee contains a broad enough representation of members, and discussed supplementing the committee with students, alumni and Native Hawaiian members.</p> <p>The SEC wants to avoid setting up systems that appear to require consultation and transparency with various bodies, but that do not actually</p>	

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	<p>demand such consultation in any effective or meaningful way when they are implemented in practice.</p> <p>Chair Hippensteele noted that she has been working on behalf of the Strategic Plan Working Group to incorporate edits into the Strategic Plan from both the SEC and the public. Chair Hippensteele noted that the SPWG will reconvene the writing groups in order to complete the benchmarking process within the next few months. Such action was agreed upon at the Senate/Admin Retreat.</p> <p>The SEC discussed the process for benchmarking and budgeting further.</p>	
<p>Meet with VCAA</p>	<p>The VCAA entered the room at 4:07 p.m.</p> <p><u>SEC/Admin Retreat</u> Since he was not at the retreat on Thursday, VCAA inquired about what was resolved - particularly with regard to position control, etc. Hippensteele recounted some of the discussion on Thursday.</p> <p>There was a discussion concerning how decisions about priorities for special hires and cluster hires might be made. VC Dasenbrock noted that there are always tradeoffs between size of the committee and efficiency, and that when you add a representative from one constituency, other constituencies also want representation. He is flexible about this, but appreciates that such a committee should be involved. He expressed that he is more concerned about knowing the amount of funds that will be left to staff core classes and high demand classes.</p> <p><u>CAPP Meeting</u> VC Dasenbrock attended the first CAPP meeting of the year.</p> <p><u>Classroom Use Policy</u> VCAA answered CAPP's questions about the Classroom Use Policy. They came up with a refined list of "general use classrooms," which constituted about 26% of total classrooms. VCAA reiterated that this is not a matter of permanently taking classroom space from the units. VCAA will continue to move forward to try to obtain information and approval about control of classrooms. However, VCAA noted that this is an urgent issue since the earliest it can be implemented is in Fall 2012.</p> <p><u>Common Numbering System</u> VCAA also discussed the common numbering system for UH classrooms. VCAA will take this piece to his counterparts to discuss options from an</p>	

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	<p>administrative point of view.</p> <p><u>CPM</u> VC Dasenbrock noted that CPM is still working on the Tenure/Promotion Proposal, which needs to be approved by UHPA after it is approved by the Senate. VCAA noted that if the Tenure/Promotion issue is not voted on by March – it will not likely be approved by UHPA in time for it to be implemented in Fall 2011. VCAA also noted that CPM is also working on revisions to the Faculty Fellowship Policy.</p> <p><u>Standing Committee Invitations</u> Hippensteele noted that the SEC invited the VCs to have standing invitations to attend Senate committee meetings at the SEC/Admin Retreat. VCAA noted that he has met often with CAPP, and intends to meet with them again in February. There were a number of issues that they were not able to address at the last meeting, due to time constraints.</p> <p><u>Student Engagement Proposal</u> The SEC invited VCAA to discuss his Student Engagement Proposal. He recounted a number of initiatives in this area that have already begun - including the Undergraduate Research Council, tutoring, and Student Success Fellowships.</p> <p>One of the issues that he has been surprised about is the relatively low level of student involvement across the campus in service learning opportunities. Hippensteele noted that some of this has been addressed during the strategic planning process. The SEC noted that many students work, and faculty have little incentive to engage students in service learning opportunities. We also need to know the extent to which faculty are already implementing such student engagement initiatives, such as service learning. The VCAA noted that he has already set up a task force to address undergraduate student research. This Council has made a few recommendations, but this issue is still being deliberated.</p> <p>VCAA has suggested that the SEC set up a committee on student engagement to develop a plan to address these issues. He noted that there is some recent work by Ira Harkavy on the history and functioning of the research university and recounted some of the history. The first phase was prior to WW2, modeled on the German model which focused on published articles/works. After WW2 there was a shift to federal funding of research, and the model shifted to the funding rather than the article. Today, many top universities are not located in communities where they are connected to their surrounding neighborhoods, and are disengaged with the problems of the social systems that surround them. There is a disconnection between university research and the problems faced by our societies. Hippensteele noted that these issues are also cited as reasons for the</p>	

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	<p>need to involve undergraduate students in research.</p> <p>The group agrees that there are opportunities to not only provide a good educational experience for our students, but also to better connect UH to our community. The SEC encouraged the VCAA to move forward with this concept, which will be a joint VCAA and Senate appointed committee. (A memo was previously sent to the SEC about this).</p> <p>Lilikala noted the importance of connecting Hawaiians with their ancestry. When Hawaiians take her class and research their family ancestry, this connects them with their extended family and is greatly appreciated by the community.</p> <p><u>WASC</u> VCAA noted that the 1-day WASC EER will be on March 15. VCAA is summarizing a presentation and report, which he would like to present to the Senate. This will occur at the February Senate meeting. Lilikala also requested that the report be sent to the Kualii Council, and VCAA offered to also make a presentation to them.</p> <p>VCAA noted that several UH representatives are presenting at the WASC conference in April. This should enhance our standing with WASC as well.</p> <p><u>Organization of International Programs</u> VC Dasenbrock reviewed the organization for international programs, which should be finalized in the next few weeks.</p> <p>Dasenbrock left the room at 5:10 p.m.</p>	
Facilities Issues	<p>Hippensteele noted that there may be issues of facilities at CRCH, as well as Gartley where the psych department has had lab facilities in the basement. The psych department has historically been spread out, but some would like to be put in closer proximity. However, there are structural problems in Gartley that may preclude use of the basement in the future. One recommendation is that social work move to Gartley, but there are also problems with that.</p> <p>The CRCH issues include costs associated with housing people who have offices at the Gold Bond Building. There are some people at Queens, and these personnel are being asked to move to the UHM biomed building until the new CRCH facility is built. This will require faculty to move twice in a limited number of years.</p> <p>These 2 issues are in addition to the Kewalo/marine lab facilities issues.</p>	

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	<p>Hippensteele asked the SEC to review the draft facilities proposal that VC Duffy and herself have created. The issue to focus on is what process of review should be followed for moving faculty whose teaching or research will be affected.</p>	
<p>Agenda for January UHM faculty senate meeting</p>	<p>The SEC discussed the draft agenda circulated by Hippensteele for the January 19 Senate Meeting.</p> <p><u>G-mail Presentation</u> David Lassner is not available to attend the January 19 Senate Meeting to discuss the g-mail initiative, and has offered to send some of his staff representatives. He has not furnished a formal proposal on the Google mail initiative for Senate review. It seems that some other campuses, and perhaps even some units at UHM, have already adopted gmail - although no plan or consultation with the Senate has occurred.</p> <p><u>Strategic Plan</u> Hippensteele noted that it has been suggested that the strategic plan draft without the benchmarks be circulated further while the SPWG continues to work on the benchmarks. Hippensteele noted a few other changes and refinements that she and the SPWG are incorporating, and asked for suggestions about a title for the Plan.</p> <p><u>Athletic Director</u> The Athletic Director may not be available to meet in January. We do need a report from him sometime this semester.</p> <p><u>Budget Task Force Report</u> We also hope to have the Budget Task Force Report completed by the January 19 Senate Meeting. Some final changes may be made by incorporating some findings from the recent budget workshop.</p>	
<p>Adjournment</p>	<p>The meeting adjourned at 5:45 p.m.</p>	