

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE May 11, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	2:00 pm - 3:00 pm
Christine Sorensen Irvine	Faculty	1:30 pm - 4:30 pm
Brent Sipes	Faculty	1:30 pm - 4:30 pm
Penny-Bee Bovard	Faculty	1:30 pm - 4:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair T. Conway at 1:31 PM.
Review of Minutes	1. The draft minutes of the 5/4/20 Senate Executive Committee were circulated electronically.	1. A. Sakaguchi made a motion to approve the 5/4/20 meeting minutes; seconded by J. Griswold. The minutes were approved with all votes in favor; 0 abstentions.
Chair's Report	1. Aloha & welcome to newly elected SEC members. 2. Discussion on scheduling the Summer SEC meetings 3. SEC discussion on the follow-up reply to April Goodwin on the Proposal from Women's Studies for an Undergraduate Certificate in Sexuality Studies	1. No action. 2. Keep weekly meetings open, cancel if not needed. 3. C. Stephenson to draft response.
Action Items	1. Set discussion topics for Provost Bruno 2. The Committee on Faculty Service forwarded recommendations on May 6, 2020 for the AY 2020-21 Senator MFS Committee Assignments 3. From CFS May 5 for recommendations <ul style="list-style-type: none"> a. Foundations- 3-year terms (2020-23) <ul style="list-style-type: none"> i. candidates received. b. Writing Intensive - 3-year term (2020-23) <ul style="list-style-type: none"> i. Peter H Hoffenberg, History / Arts and Humanities 	1. No action. 2. T. Conway to informally check whether certain Senators are willing to move off their first choice to second choice to help balance committees. 3. CFS to look at third candidate for (a); C. Stephenson moved to approve (b), J. Potemra second, motioned passed 6-0.
Guest(s)	1. Provost Michael Bruno (2:00-3:00 pm) Topics included the plan for re-opening in-class lectures in the Fall and classroom usage; the various ways UH would be dealing with COVID-related issues over the summer and fall (including testing).	1. No action.

Committee Reports	<ol style="list-style-type: none"> 1. CAB (AS) - CAB will be presenting Resolutions on the AH/LLL/SPAS merger and the reorganization of College of Social Sciences' Center for Oral History at the 5/13 MFS meeting. CAB postponed potential recommended revisions to Bylaws and Charter to next academic year. 2. CAPP (CS) – CAPP met May 6 by Zoom with College of Social Sciences (CSS) Dean Konan on new academic programs in CSS and on the importance of consultation with departments. Agreed to further revise the draft resolution on the Plan for Online and Distance Learning Programs and Courses and sent revised resolution to UHMFS for May 13 Senate. 3. CFS (TN) – CFS Chair Beaule forwarded on May 6 recommendations to SEC for 2020-2021 MFS Committee assignments; Continuing to seek volunteers for Writing Intensive Boards. Reviewing senate seat vacancies - CTAHR, ENGR, NATSCI, SHK, SOCSOI, SOEST. CFS has asked Truc and John from SEC level to reach out to Senate chairs of respective colleges/units/schools. Will meet as needed online through the summer if additional volunteers and Senate vacancy seats are filled. 4. COA (JG) – No more meetings scheduled this semester. 5. COR (JP) – COR met on May 6 and reviewed the past academic year and also listed open issues for next year's COR. The committee also worked on the final report and presentation to UHMFS (to be given by Chair Oppegaard Finally, COR will review the prelim Phase-2 Reorg docs before the May 31 deadline. 6. CPM (TN) – The last regularly scheduled CPM meeting was April 21 at 1:30 pm. Sent message and resulting research to SEC Chair Conway on April 26 about the language of “waiver for a PhD” versus “terminal degree.” Is looking into status of Regents Policy 1.210 and R20. 7. CSA (JG) – No more meetings scheduled this semester. 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken.
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	<p>8. GEC (CS) – Met by Zoom May 8. Were informed by GEO Chair that President Lassner had approved a system-wide agreement that all UH campuses will join WICHE. Data on course and instructor proposals for GenEd not yet available, but will be available for Annual Report. A “Learning Community” including 9 faculty members, 2 GEC, and 1 GE staff met from December 2019 to propose new Foundations (FG) Learning Objectives (derived esp. from ACCU and WICHE). LOs were approved by GEC. Discussed issue of World Civilizations and Western Civilizations allowable for transfer credit, as requested for clarification by Advisors. While there was not yet clarity on definition of World Civilizations, GEC voted to “work together” on this issue. Discussed issue of whether grad credits could count as extraordinary experience to satisfy Focus requirements. Agreed that courses in new BAMs could qualify, but agreed that this would need to be sent to Grad Council.</p> <p>9. CEE (PM) – No report. Chair has drafted the final report for Wednesday’s MFS meeting.</p> <p>10. UHPA (AS) – A package of bills related to the budget were heard today by WAM: Testimonies were requested by the UHPA leadership of Board Directors in support of the bills.</p> <p>11. WASC (CS) – No report. Final meeting May 15.</p> <p>12. Educational Excellence Design Team (CS) – Recent meetings were all canceled.</p> <p>13. Equity, Climate and Conflict Resolution Committee (JG) – No Meeting.</p> <p>14. Enrollment Management Committee (TC/BP) – No meeting.</p> <p>15. Student Success Committee (PM) – No meeting, no plans for more.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) – No mention of plans for any</p>	<p>8. Chair Conway to message GEC with request to meet with SEC prior to any implementation of changes WRT thematic pathways and FG learning objectives.</p> <p>9. No action was taken.</p> <p>10. No action was taken.</p> <p>11. No action was taken.</p> <p>12. No action was taken.</p> <p>13. No action was taken.</p> <p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p>
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	other meetings.	
Unfinished Business	<ol style="list-style-type: none"> CPM Committee: Regarding PhD Waiver Issue <ol style="list-style-type: none"> CPM Background Research on minimum degree requirements for faculty UH Approval of Waiver will Immortalize BU Members Terminal Degree dated February 26, 2020. CPM Background Research Waiver & peer Institutions 	<ol style="list-style-type: none"> T. Conway will acknowledge receiving CPM's documents and convey that the SEC thinks this deals with a change to Executive Policy, so it will have to go through a different process.
Business	<ol style="list-style-type: none"> SEC member recommending to add language to bylaws regarding meeting cancellations Next steps with GEC. From SEC recommendations (v.2) <ol style="list-style-type: none"> Meet with OVCAA, GEC, GEO and SEC representatives to look at relationships between GEC/GEO/SEC/OVCAA and overall governance of GenEd. Clarification of permanent vs standing committees; remove permanent committees from MFS Bylaws (note that "standing committees" are permanent committees, so the distinction is not recognized in RONR). Forming a GEC/SEC/OVCAA ad hoc committee to propose new language for GEC bylaws, including suggesting language to clearly differentiate policy-making from policy implementation. Charge CAB with creating MFS bylaws changes. 	<ol style="list-style-type: none"> Deferred. Deferred.
New Business	<ol style="list-style-type: none"> None. 	
Adjournment	The next meeting of the Senate Executive Committee will be on May 18, 2020.	P. McKimmy made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:32 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on May XX, 2020.