

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 18, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present
Gerry Busch	Member	Present, arrived 2:08 pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present, arrived at 2:02 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:30 pm - 3:00 pm
Michael Bruno	Provost	3:00 pm - 3:45 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The Zoom meeting was called to order by acting chair Flynn at 2:00 PM.
Review of Minutes	1. The draft minutes of the 12/11/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	1. Update on the 12/14 ACCFSC meeting Resolution passed on Presidential search about being transparent and including faculty representation 2. BOR Questionnaire 3. Reminder that the next two SEC meetings fall on holidays. There will be no regular meetings on December 25th and January 1st. A special meeting could be called if necessary. 4. MFS Resolution endorse the SEC Testimony to the BOR on 12/7.	1. No action taken. 2. No action taken. 3. No action taken. 4. E. Centeio will send the Manoa Faculty Senate resolution to the BOR as testimony
Action Items	1. CFS recommends Eric Peterson as a new MFS Senator with a remaining 2-year term (2023-25) from the School of Architecture (ARCH). The SOA Faculty Senate voted to approve Peterson as their representative. 2. CFS recommends David Ching (SOCSCI) to serve on the Academic Grievance Committee for a 1-year appointment.	1. Motion by E. Biagioni, seconded by D. Flynn to accept the recommendation. Approved by unanimous consent. 2. Motion by E. Biagioni, seconded by D. Flynn to accept the recommendation. Approved by unanimous consent. C. Stephenson reiterated that the SEC needs advanced information on the candidates.

	<p>3. CFS recommends Jennifer Griswold (SOEST), Jelena Maricic (NATSCI), and Michelle Tallquist (JABSOM) as 3 additional candidates to participate on the Graduate Tuition Waivers Committee.</p> <p>4. CFS recommends establish the Spring 2024 MFS General election timeline as follows: Feb 12 - Feb 21 (Wed): MFS Candidacy period Feb 26 - Mar 1 (Fri): MFS Open election. By Monday, March 11: CFS will submit election results to the SEC for certification (MFS Rules of Order)</p>	<p>3. Motion by E. Biagioni, seconded by D. Flynn to accept the recommendation. Approved by unanimous consent.</p> <p>4. Motion by C. Stephenson, seconded by G. Busch, to approve the timeline. SEC commends CFS for the earlier suggestion of beginning in January to reach out to faculty to solicit nominations for Faculty Senate. Approved by unanimous consent.</p>
Guest(s)	<p>1. CEO David Lassner (2:30 pm - 3:00 pm)</p> <p>President Lassner was asked about grade inflation and moving to a culture of learning. Also was asked about the BOR questionnaire. He reiterated his support for having some faculty representation in the search process.</p> <p>When asked about the impact of separating the President and Chancellor position on adding more positions, President Lassner agreed that additional positions might be added. Organizational charts can be found at: https://www.hawaii.edu/offices/budget-finance/budget/organizational-management/</p> <p>For the next year, President Lassner would like to have key positions stabilized, work on fundraising, and finish the feasibility study for “campus town” on land currently housing the College of Education.</p> <p>President Lassner ended by commenting on campus issues related to the Israel-Hamas conflict, including challenges with respect to difficult topics in the classroom.</p> <p>2. Provost Michael Bruno (3:00 pm - 3:45 pm)</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

	<p>Provost Bruno thanked those of us who participated in Fall Convocation.</p> <p>E. Centeio updated Provost Bruno on the textbook committee (currently 6 self-nominations). Provost Bruno is hoping for three nominations of Instructional faculty. Provost Bruno noted that this was an expansive issue connected to the future of the bookstore as well as how students acquire or access textbooks (OER, the bookstore, the library, etc.).</p> <p>E. Centeio made Provost Bruno aware of the Resolution that was passed from MFS in regard to the presidential search.</p> <p>Provost Bruno had no comments on the BOR questionnaire and wondered how it would be used.</p> <p>When asked about grade inflation, Provost Bruno wondered about what data would be available and what strategies UHM could implement.</p> <p>When asked about plans for his upcoming year, he reiterated his hope to strengthen communication between administration and faculty, including social activities.</p>	
Committee Reports	<ol style="list-style-type: none"> CAB (CS) – No report. Next meeting TBD January. CAPP (EB) – No report. Next meeting TBD January. CFS (CS) – Meeting was held on December 12, 2023. CFS recommended appointments and MFS election timeline as listed under Action Items above. Next meeting TBD January. COA (DF) – No report. Next meeting is scheduled for February 6, 2024. COR (EB) – No report. Next meeting TBD January. CPM (GB) – No report. Next meeting TBD January. 	<ol style="list-style-type: none"> No action taken. No action taken. C. Stephenson will share proposed GEC governance document with CFS. No action taken. No action taken. No action taken.

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	<p>7. CSA (BR) – No report. Next meeting is January 11th. Then, CSA will continue to meet the first Thursday of the month.</p> <p>8. GEC (GB) – No report. Next meeting TBD January.</p> <p>9. CEE (RR) – No report. Next meeting TBD January.</p> <p>10. Campus Climate Committee (BR) – No Report. January meeting date not set.</p> <p>11. Grad Council (CS) – Meeting was held on December 12. Grad Council approved courses CEE 641 and MBIO 799. MGT 652 postponed to January. Next meeting Jan. 23, 2024.</p>	<p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Group discussion of 2022-23 GEC Annual Report</p>	<p>1. Motion by D. Flynn to postpone to the January 8, 2024 meeting, seconded by C. Stephenson. Approved by unanimous consent.</p> <p>E. Centeio will ask the GEC whether they plan to submit a revised version of their annual report.</p>
Business	<p>1. Discussion to change the starting time for the Spring SEC meetings from 2:00 pm back to 1:30 pm.</p>	<p>1. Motion by E. Biagioni, seconded by C. Stephenson to move start time to 1:30 in Spring 2024. Approved by unanimous consent.</p>
New Business	<p>1. None.</p>	
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, January 8, 2024 at 1:30pm.</p>	

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Adjournment	Having completed business and hearing no objections, acting chair Flynn adjourned the meeting at 3:41 PM.	Having completed business and hearing no objections, the meeting was adjourned.
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Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on January 8, 2024.

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

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