

FACULTY SENATE
EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: February 14, 2011

ATTENDANCE:

Susan Hippensteele (Chair)	X	Martin Rayner	X	Kristin Herrick, Staff	X	Chancellor Hinshaw	Greg Takayama
Lilikala Kame`eleihiwa	X	Halina Zaleski	X			VCRGE Ostrander	X
Shirley Daniel	E	David Duffy	X			VCAA Dasenbrock	
Rosanne Harrigan	L	Bob Cooney	X			VCSA Hernandez	
						VCAFO Cutshaw	

SUBJECT	DISCUSSION	ACTION/STRATEGY
CALL TO ORDER	Chair Hippensteele called the meeting to order at 3:05 pm in Hawaii Hall 208. Chair Hippensteele welcomed Bob Cooney to the SEC and thanked him for his willingness to serve for the remainder of the semester as Senator Harrigan's replacement.	
VCRGE OSTRANDER	<u>COR Update</u> COR and VCRGE met to discuss the classification of faculty, and will continue to work together on this and other issues. <u>Undergraduate Research Council (URC)</u> The SEC asked the VCRGE to provide an update about the Undergrad Research Council's progress. VCRGE noted that the URC has been in contact by e-mail and is fully funded and enthusiastic - but that the members have been busy and unable to meet. VCRGE had hoped that the URC would have produced a substantive plan at this point, but does expect future productivity. The SEC asked how the proposal process would work for obtaining funding for undergraduate research. VCRGE noted that there is about \$200,000 - \$300,000 available for undergraduate research, but that the VC's are waiting for the Undergraduate Research Council to develop a system for allocating this money. VCRGE noted that part of the money will go to a web presence, and another part will go to the creation of an undergraduate office. VCRGE said that units will have to wait until the URC comes up with a plan, but suggested that inquiries be directed to the Chair of the URC, Terry Hunt.	

SUBJECT	DISCUSSION	ACTION/STRATEGY
	<p>One Senator asked whether there will be a standard form denoting agreement between outside entities and the University regarding undergraduate research projects.</p> <p>VCRGE noted the he has been asked for such a form, and that he has some drafts to work from. VCRGE will come up with a standard, boiler plate agreement for undergraduate research opportunities with non-UH organizations.</p> <p><u>Strategic Opportunities Fund</u> The SEC asked VCRGE for additional information about the Chancellor's progress on creating a protocol for allocating Strategic Opportunities Funds to the first two initiatives (1) sustainability and (2) Native Hawaiian. Chair Hippensteele noted that she had made a suggestion to the Chancellor to model this process to include a pre-proposal period - like the model used by VCRGE for allocating sustainability grants.</p> <p>VCRGE noted that, last he heard, the Strategic Opportunities Fund will include both cluster hires and partner hires. The VCRGE noted that he put together a document on "sustainability" that suggests a process for the Chancellor to consider.</p> <p>The SEC reiterated that it prefers a system that includes a pre-proposal period, and a process for contacting units for full proposals. The SEC wants to ensure that proposals are competitive and not restricted to pre-selected individuals.</p> <p><u>Working Group on Graduate Education</u> The Working Group on Graduate Education will meet tomorrow at 1:00.</p> <p><u>Pending Federal and State Fiscal Legislation</u> The SEC asked VCRGE about pending federal and state fiscal legislation that may potentially impact UH.</p> <p>VCRGE noted that the situation in congress is critical. Individuals may not realize the actual impact that loss of earmarks will have on the University because the units are leveraged, and there is not enough RTRF to pick up the difference.</p> <p>The SEC noted that it did not emphasize the potential sweep of RTRF in its testimony to the legislature, but instead crafted its testimony in more general terms in the interest of the entire community and to include all of the special and revolving funds. The SEC asked VCRGE whether he thinks the Senate should emphasize this issue in future testimony to the legislature.</p> <p>VCRGE noted that the UH administration has a lot of administrators working on the RTRF issue, but that he just wanted to emphasize the severity of this situation in his example.</p>	

SUBJECT	DISCUSSION	ACTION/STRATEGY
	<p>The SEC asked for a list of programs affected by earmarks, and the VCRGE noted that such a list is in progress and will be transmitted to the SEC once it is complete.</p> <p>The SEC asked VCRGE about the administration's primary concerns pertaining to pending legislation.</p> <p>VCRGE noted that the general budget is a concern. There are a lot of research programs with earmarks – maybe 10%. While this may seem like a small percentage, VCRGE noted that other programs on campus depend on these research programs for their own survival. VCRGE explained that if you pull out the earmark money, you're pulling out the bottom line budget and these units, and those that rely on them, will not be able to support themselves exclusively on external funds. Earmarks cannot be looked at as insular things – this will actually have even wider effects.</p>	
<p>SB 120 HEARING/LEGISLATIVE STRATEGY</p>	<p><u>Legislative Update</u></p> <p>Chair Hippensteele provided an update from the Senate Ways and Means Committee hearing on SB 120.</p> <p>In her introduction, Malama Solomon noted that the purpose of SB 120 was to obtain an accounting of the funds in question since the legislature had difficulty obtaining such reports. She went on to note that there used to be \$200,000 - \$300,000 in RTRF, but that that figure is now in the millions.</p> <p>David Egay reminded the committee that reports that include balances in each of the special funds have been provided to the legislature by almost all state agencies.</p> <p>The President testified on behalf of the University instead of Chancellor Hinshaw.</p> <p>Chair Hippensteele noted that, of the 400 pieces of testimony, only one supported the bill.</p> <p>Chair Hippensteele also provided the SEC with an update about the legality of the bill.</p> <p>Chair Hippensteele noted that a law professor pointed to a Hawaii case that held that the Historic Preservation fund could not be swept and used for other purposes under the Hawaii State Constitution. The Attorney General's office testified against SB 120 and said that sweeping many of these funds would be unconstitutional under the case mentioned above. Each fund in question will need to be investigated by lawyers to determine whether or not it would be unconstitutional to sweep under the Hawaii State Constitution.</p> <p>Chair Hippensteele noted that there is another Senate bill on accountability that sets parameters for additional reporting if there is a certain amount of carryover. Kathy Cutshaw and Howard Todo would prefer that such reporting was contingent upon a certain percentage increase, rather than a standard cap as the bill proposes.</p> <p><u>Legislative Strategy</u></p>	

SUBJECT	DISCUSSION	ACTION/STRATEGY
	<p>Chair Hippensteele e-mailed the entire faculty to notify them of SB 120 and HB 79, and will continue to provide such notice to faculty each time we get notice of a controversial new bill. ASUH has also notified students via similar e-mails.</p> <p>The SEC also discussed concern about possible burn-out as a result of so much legislation, and discussed the role that the SEC should take in addressing such legislation throughout the semester.</p> <p>The SEC discussed concerns regarding potential targeting of specific funds or large general budget cuts if the current bills don't pass.</p> <p>One Senator expressed concern that some of the special funds may be problematic.</p> <p>Chair Hippensteele noted that SEC's testimony primarily argues that UH cannot endure more cuts, rather than advocating for specific funds. The President's testimony summarizes each of the funds and shows what we're actually doing with each of them.</p> <p>One Senator suggested that the Senate organize a rally for community, faculty, staff and students in order to present in a unified way our concerns regarding the many bills targeting funding for state agencies like UH.</p> <p>The SEC agreed that a formal rally held before the Governor releases his budget may help significantly, not only by influencing legislation, but also by affecting the Governor's proposed budget. It was agreed that the Senate would have to coordinate with ASUH, GSO, UHPA, and the Community Colleges.</p> <p>The SEC was concerned with acting before consulting with others in order to ensure that our legislative strategy is consistent. The SEC will consult with UHPA to determine whether such a rally would be appropriate and productive at this point in time before implementing the rally.</p>	<p><u>Legislative Strategy</u> <i>Chair Hippensteele will speak with UHPA about the possibility of a rally and will e-mail the SEC when she receives a response so that the planning process can commence.</i></p>
APPROVAL OF MINUTES	The SEC voted to approve the 2/7/2011 minutes as amended.	<i>KH will post to the website.</i>
BOR POLICY REVISIONS	<p>ACCFSC is waiting to hear back from the BOR about whether they will get an extension on the comment period. Hippensteele will e-mail Keith to see whether there has been a decision by the BOR.</p> <p>The SEC agreed that it would be beneficial to put together a system-wide statement on the role of Faculty Governance at UH to present to the BOR.</p> <p>ACCFSC meets again on 2/25.</p>	<p><i>Chair Hippensteele will determine whether the BOR has granted ACCFSC's extension request.</i></p> <p><i>Senator Zaleski will draft and circulate the statement on faculty governance.</i></p>

SUBJECT	DISCUSSION	ACTION/STRATEGY
MEETING WITH COMMITTEE CHAIRS/ SEC	<p>SEC/ Committee Chairs will meet prior to the Senate meeting in Hawaii Hall 208 at 2:00 on Wednesday.</p> <p>CFS, CPM and COR Chairs cannot make the meeting – but will send committee representatives in their absence.</p> <p>Hippensteele noted that the goal of this meeting is to facilitate dialog among the committee chairs, especially concerning joint committee charges.</p> <p>The SEC specifically discussed the issues surrounding the Whitepaper on Freshman Retention. Data is available on reasons that students give for leaving, but may be hard to find. Flexibility is needed to accommodate highly-motivated as well as struggling students. The SEC agreed that the committees need to be empowered to look broadly at these issues and to consider a variety of different responses in addition to those suggested in the Kipnis proposal.</p> <p>In the context of freshman retention, the SEC further discussed the honors program and the undergraduate research council and agreed to ask Terry Hunt to provide the SEC with an update about his progress on these initiatives.</p> <p>One Senator suggested that it may be beneficial to hold an annual meeting with unit Senates and the SEC to facilitate a better working relationship.</p> <p>Chair Hippensteele has a system-wide list of Senate Chairs from ACCFSC, but the list is incomplete and outdated. Hippensteele will forward the list to KH for updating.</p>	<p><i>Chair Hippensteele will invite Terry Hunt to address the SEC.</i></p> <p><i>KH will update the ACCFSC listserv.</i></p>
MFS MEETING ACTION ITEM STRATEGY	<p>The SEC discussed the issue of quorum at its next Congress/Senate meeting in light of the lengthy agenda.</p> <p>Chair Hippensteele will ask VCAA to do the 2 minute version of the WASC update, and will move the CAB and SEC items to the front of the Senate agenda.</p> <p>The SEC agreed to convene the SEC if the Senate does not reach or loses quorum. The SEC will ask for an indication from the Senators present before voting on the items.</p>	
LEGISLATIVE STRATEGY	<p>The SEC discussed legislative strategy further.</p> <p>Vice Chair Duffy provided an update concerning UHPA's perspective on the legislative situation facing UH. UHPA does not support the bills, and has submitted testimony against them. The Union does not anticipate that these bills will pass.</p> <p>The SEC agreed that a rally at the appropriate time may be helpful to present concerns regarding the pending legislation, and discussed the timing of a potential event. The SEC agreed that the rally should be held before the Governor releases his budget and discussed a possible date of February 25. The SEC agreed to suspend planning until it consults with UHPA.</p>	<p><i>Chair Hippensteele will consult with UHPA about a possible rally.</i></p>

SUBJECT	DISCUSSION	ACTION/STRATEGY
	<p>The SEC also discussed the need to be careful that sending notices of the pending legislation is not interpreted as lobbying. Chancellor Hinshaw did confirm, by e-mail, that the SEC can use UH e-mail for this purpose.</p> <p>The Chancellor has also proposed a united approach in which individuals will meet with legislative representatives. The SEC is open to considering that kind of approach, and the Chancellor will provide more information once plans have been finalized.</p>	
MET UPDATE	<p>Vice Chair Duffy reported that Oceanic TV has offered a channel to UHM. The Deans suggested footage for the Channel. Oceanic needs 90 hours of programming to wrap around athletics. They'll have analog and digital. The channel will run 24 hours/day and could include student items that are "R" rated.</p>	
ANNUAL REVIEW OF UHM CHANCELLOR	<p>The SEC discussed the role of the Senate in the upcoming review of the UHM Chancellor in light of CPM's proposed pilot evaluation of administrators. The annual review and self review starts now. The SEC will likely be informed of the results in May.</p>	
COMMITTEE REPORTS	<p>1. CPM</p> <ul style="list-style-type: none"> • <u>Pilot Administrator Evaluation:</u> CPM requested to announce a pilot evaluation of administrators at the next Senate meeting. Before implementing the plan, CPM has asked CFS to set up a secure log-in, like that used for the Senate elections, to ensure that Senators cannot submit duplicate surveys and that the results are anonymous. In light of a recent state case concerning release of a former administrator's negative evaluations, Chair Hippensteele has requested a draft of the evaluation process from CPM so that she can ensure its legality before we announce this to the Senate. • <u>Fellowship Policy:</u> The Faculty Fellowship Policy is posted to the website as an agenda item for this week's Senate meeting. • <u>I v. R Faculty:</u> CPM will schedule a meeting with Kris Hanselman with UHPA to discuss the I v. R faculty designations. • <u>BOR Policies:</u> CPM divided Chapter 9 into 20 pages per person. • <u>Funding for faculty travel:</u> Changes in funding for faculty travel were raised. CPM requests that SEC consider whether it wants to add this to the charge to CPM or other committee before doing data collection and review on this issue. SEC agreed that CPM is the right committee to review the Faculty travel issue, and referred the issue back to CPM. <p>2. CAB</p> <ul style="list-style-type: none"> • <u>Reorganization:</u> CAB approved the reorganization of Kathy Cutshaw's office again. • <u>Summer Reorganization:</u> CAB approved Kathy Cutshaw's proposed designation of process for summer reorganizations again. • <u>BOR Policy:</u> CAB decided that the BOR Policy was too large to review as a group. Each member will send individual comments to KH. • <u>Benchmarks:</u> Kathy Cutshaw still needs to edit her flowchart, but suggested a subcommittee to work on developing the benchmarking process. No one volunteered for such a subgroup, so Kathy suggested that she would finish the flowchart and bring it back to the committee for review. 	

SUBJECT	DISCUSSION	ACTION/STRATEGY
	<p>3. COA</p> <ul style="list-style-type: none"> • Cost of Student Athletes: COA discussed the costs of student athletics here vs. student athletics elsewhere. COA wanted clarification on the metric used to compute cost of student athletes, and discussed consulting with COIA and other institutions to determine how they formulate these metrics. COA has asked COIA to explain how that metric is calculated and awaits their answer. The SEC clarified that such a standard metric is defined by COIA and suggested that COA use this metric in making their recommendations. <p>5. COR</p> <ul style="list-style-type: none"> • Since Bob Cooney was the former Chair of COR, he provided a report on their progress. • New Chair: Michael Cooney has been elected as the new Chair of COR. • I.v. R Faculty: The Committee generally agreed that the current “I” and “R” categories should be eliminated and that all faculty should have one designation. One possible approach is to have different promotion tracks within each department, which would require departments to set up clear criteria to define the terms of such advancement. • Review of Marine Centers: COR is concerned that the task of reviewing marine centers is too large, and will require too much time and effort, and prefers to focus on Kewalo. COR suggests that when the administration comes up a proposal, COR will review it. To review marine centers in general would be a very extensive and involved process, and COR is concerned about liability if their report were inaccurate or incomplete. The SEC noted that it was hoping that COR could do a much broader assessment than that of just Kewalo, since Kewalo reviews have already been done. The goal of COR’s report should be to enable faculty to understand and evaluate proposals involving marine facilities at UH, and include the capabilities and limitations of each location. Chair Hippensteele provided background on the SEC’s communication with the administrators and progress on developing a role for the FS in the closure of facilities. Hippensteele noted that the Senate won’t have time to conduct a review if we wait and act reactively, rather than proactively. <p>6. GEC</p> <ul style="list-style-type: none"> • Meets tomorrow 12/15 at 3:00. 	
COMMITTEE APPOINTMENTS	The SEC requested the names of Senate appointees to administration committees from the Chair of the Committee on Faculty Service. CFS forwarded the information they have, which is limited and does not include all committees. The SEC believes that such a list is important to ensure that the appointees report back to the Senate.	<i>KH will compile a list of committees and appointees and will circulate it to the SEC for their review.</i>
ADJOURNMENT	Chair Hippensteele adjourned the meeting at 5:15pm.	