

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: **December 19, 2016 2:00 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Lilikalā Kame'eleihiwa	E	Peter Mougini-Mark	E	i-VCAA / VCR Michael Bruno	3:00 pm - 4:10 pm
John Casken - Vice Chair	P	Christine Sorensen-Irvine	P				
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Butler at 2:02 PM
REVIEW OF MINUTES	1. The minutes of the December 12, 2016 meetings had been circulated electronically before the meeting.	1. Motion to approve the 12/12/2016 minutes by S. Rai; seconded by J. Casken. Passed unanimously.
CHAIRS REPORT	1. None	1. No action.
ACTION ITEMS	1. CFS recommended Senator V. Hereniko to be on CPM.	1. Motion to approve the Senator V. Hereniko to CPM by S. Rai; seconded by J. Casken. Passed unanimously.

GUESTS	<p>Guest #1- Michael Bruno (3:00 pm-) -</p> <ul style="list-style-type: none"> a. CES-still under development. b. GEC-agree to develop new policy regarding dual oversight of GEO after collecting all the pertinent documents. c. Confucius Institute-General Council looking over the documents to clarify shared classroom usage. d. Campus Facilities Planning Board will continue to exist in some form. Classroom committee is a committee under the VCAA. There will be more connection with MFS. e. Faculty mentoring for athletics teams-informal mentoring program for faculty members to take part in. SEC to draft. f. Plan for faculty senate and deans' working group to develop process for budget development starting in January. g. M. Bruno updated on BOR presentation in preparation. h. Method for telephone/online connectivity for MFS meetings inquiry. i. New faculty orientation-would like to increase SEC participation in future. j. SEC requests mandatory free new student orientation for all incoming students k. Would we like a provost? 	<ul style="list-style-type: none"> a. No action taken, concerns expressed by SEC. b. SEC will share informational documents. c. No action taken. d. No action taken. e. SEC will review and share with faculty. f. SEC to participate. g. No action taken. h. Discussed. i. SEC agreed j. Bruno will talk to Lori Ideta k. Chair to ask David Lassner within what type of Admin structure.
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COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (LK) – No report. 2. CAPP (CS) – No report 3. CFS (PMM) – No report. 4. COA (KW) – All three charges addressed, AD coming to MFS in February, faculty mentoring program informal-referred to SEC. 5. COR (MB) – No report. 6. CPM (JC) – No report. 7. CSA (PMM) – No report. 8. GEC (SR) – No Report. 9. MAC (SR) – No report. 10. UHPA (CS) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. SEC to review mentorship program and introduce the idea to faculty. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
OLD BUSINESS	<ol style="list-style-type: none"> 1. SEC to respond to Sen. Powell’s resolution 	<ol style="list-style-type: none"> 1. Discussed.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Prepare 1/9/2017 SEC agenda 	<ol style="list-style-type: none"> 1. Bylaws review, faculty athletics advising program, review senate priorities.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on January 9, 2017.	<p>Motion to approve 12/19/16 minutes by S. Rai, seconded by J. Casken. Passed anonymously.</p> <p>Motion to adjourn by S. Rai, seconded by J. Casken. All approved the motion. Meeting adjourned at 4:50 pm.</p>

Respectfully submitted by Kelley Withy

Approved unanimously on December 19, 2016.