

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 12, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Kim Binsted	Chair	Present
Michelle Tallquist	Vice Chair	Present
Shana Brown	MFS Sec	Present
Colin Moore	SEC Sec	Present
Erin Centeio	Member	Excused
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Binsted at 1:31 PM.
Review of Minutes	1. The draft minutes of the 8/29/2022 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Binsted declared the minutes accepted by acclamation as revised.
Chair's Report	1. Update on 9/8 Department Chairs meeting with the Provost. 2. GEO Director has agreed to present GedEd Redesign Summer II update for either the 9/21 or 10/19 Senate meetings. 3. 12 Noon today is the deadline to submit MFS Committee actions for the 9/21 Senate agenda. 4. Update on 9/9 ACCFSC meeting.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken.
Action Items	1. CFS recommends the following faculty reappointments for 3-year terms to the Committee on Educational Effectiveness (CEE): Justin Walguarnery; Jessica Gasiorek; Aimee Chung; and Alice Tse. 2. SEC representative to the Better Tomorrow Speaker Series Advisory Group	1. Motion by M. Tallquist to reappoint Walguarnery, Gasiorek, Chung and Tse for 3-year terms to CEE, seconded by D. Flynn. Approved by acclamation. 2. Motion by S. Brown to nominate R. Raphael to serve on the advisory group for the BTSS with C. Moore to serve as an alternate; seconded by M. Tallquist. Approved by acclamation.
Guests	1. None	

Committee Reports	<ol style="list-style-type: none"> CAB (CM) – First meeting was held on August 31, 2022 at 10AM. Erik Guentner was elected Chair for the Fall; Roy Gal was elected Vice-Chair for the Fall; Brent Sipes was elected Secretary. Roy Gal was elected Chair for the Spring; Dan Blackaby was elected Vice-Chair for the Spring. CAB is still trying to find a regular time to meet. CAPP (RR) – First meeting was held on Sept 7, 2:00 pm. Ashley Maynard elected Chair; Patsy Fujimoto elected Vice-Chair; Secty elected: Siobhan Ni Dhonacha. Edo Biagioni agreed to serve as CAPP Rep again to the Graduate Council. Recurring meeting date has not yet been determined. CFS (DF) – CFS worked on the following items at its September 8 meeting: 1) reappointment recommendations for the Committee on Educational Effectiveness, the Academic Grievance Committee, and the Student Conduct Appellate Board; 2) impact on constituency representation due to recent reorganization involving CALL, NATSCI and CSS; and 3) preparation for special elections to fill vacancies in several constituencies. COA (EC) – No report. First meeting is scheduled for Friday September 16th at noon. COR (MT) – No report. First meeting will be held on Sept 14 at 3:00 pm. CPM (DF) – CPM worked on the following items at its September 7 meeting: 1) reviewed duties and recent committee activities; 2) considered potential guests; 3) opened discussion on issues related to EP2.210 and access to faculty member email/Google Drive files. CSA (EC) – No report. First meeting scheduled for September 13th at 9am. GEC (SB) – First meeting was held on September 8 at 10:30am. Committee affirmation of chair and vice chair, election of secretary. GEO Director report 	<ol style="list-style-type: none"> No action taken. J. Kinder will contact Dean Aune about CAPP's rep to the Graduate Council. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken.
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	<p>highlighted ongoing assessment projects. Discussed status of review of governance documents. Discussed release of Summer 2022 General Education revision proposal and how that process would be addressed by MFS and GEC. Next meeting date is still pending confirmation with committee members. (See agenda Business item #5)</p> <p>9. CEE (RR) –Have not yet met; scheduling meeting.</p> <p>10. Campus Climate Committee (EC) – Meeting was held on September 6th. Would like me to bring forward any questions/concerns/ideas from the SEC. So if you have any, please direct them my way. I also have a question as to what information is pertinent that I share from the SEC with the CCC. Group updates were given:</p> <ul style="list-style-type: none"> a. ASUH: working on blood drive and other events; working on collaboration with activities council; elections coming up and scholarships are open b. Staff Senate: Looking to expand membership; new employee orientation included a Native Hawaiian component c. BEST presentation was given. Focuses on Bias at UH Manoa and how to address it. Discussed different entry points and the process for students. Laura Lyons addressed concerns about “another office with no funding available to support it”. Will be discussed further. d. DEI was discussed and the UH Manoa definition [is there a link to a UHM definition? - SB] e. Lib Guide - Genealogy of DEI at UHM <p>11. Grad Council (SB) – Met Tuesday, 8/30 at 3:00-4:30 PM. Question as to whether there would be a CAPP rep in addition to SEC rep. Upcoming Nov. 17 Grad Assembly meeting (3:00-4:30 pm). Office hours offered by Grad Dean and Associate Dean: 9/15 (noon), 10/24 (2:00 pm), 11/30 (1:00 pm). Announcement of Mirikitani Outstanding Dissertation award (application deadline 10/15/22).</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
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	<p>GFI appointment opportunity for faculty in programs without graduate degrees. Discussion items: categories and appointment review of graduate faculty; academic probation procedures; graduate admissions decision process / timeline. Discussion of the role of University Rep, and whether current policies serve the needs of all programs.</p> <p>12. Ad Hoc Reorg Committee (CM) - Meeting was held on Friday, Sept 2 from 11:00 am to 12 noon. The next meeting will be scheduled on Friday, Sept. 16.</p> <p>13. S-Faculty Working Group Committee (PB) - Meeting was held on Friday 8/26 at 2:00pm-3:00pm.</p>	<p>12. No action taken.</p> <p>13. No action taken.</p>
Unfinished Business		
Business	<p>1. Student verification burden</p> <p>2. Guiding document consideration for CAB</p> <p>3. Inquiry from the Manoa Staff Senate regarding the UH Admin / Manoa Hybrid Position Search Advisory Committee</p> <p>4. MFS meeting modality for Spring 2023</p> <p>5. Senate motion procedural question</p>	<p>1. SEC will inquire with the Provost.</p> <p>2. C. Moore moved to forward the bylaw suggestions to CAB; seconded by M. Tallquist. Approved by acclamation.</p> <p>3. SEC will inquire with President Lassner about the status of this position. Chair Binsted will respond to the MSS representative.</p> <p>4. S. Brown moved to maintain the online modality for MFS meetings for the Spring 2023 semester; seconded by C. Moore. Approved by acclamation.</p> <p>5. SEC referred S. Brown to Bylaws Article IV, Section 2.</p>

	<p>6. MFS process for the proposal to change General Education Revised 9/12 announcement for senate(s) consultation on the GenEd proposal</p> <p>7. Review draft 9/21 Senate agenda</p> <p>8. Review draft presentation regarding the Manoa Faculty Quality of Life Survey</p> <p>9. Review draft 5/11 Senate minutes</p> <p>10. Senate voting confidentially question Senate vote recording for the 9/21 meeting.</p>	<p>6. C. Moore moved to refer the GenEd proposal to CAPP, CAB, and GEC with CAPP to serve as the lead committee; seconded by M. Tallquist. Approved by acclamation.</p> <p>7. S. Brown moved to approve the agenda; seconded by M. Tallquist. Approved by acclamation.</p> <p>8. No action taken.</p> <p>9. Action deferred to the next MFS meeting on 10/19.</p> <p>10. C. Moore will investigate Zoom voting.</p>
New Business	<p>1. Review upcoming 9/15 BOR agenda Discuss SEC testimony topic, if any.</p> <p>2. UH Strategic Plan draft available for review and comment until Oct 16, 2022</p>	<p>1. No action taken. M. Tallquist will attend.</p> <p>2. SEC will monitor and inquire with President Lassner and Provost Bruno about progress and impact of the UH Strategic Plan. No action taken.</p>
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, Sept 19, 2022 at 1:30 PM.</p>	<p>Having completed business and hearing no objections, Chair Binsted adjourned the meeting at 3:39 PM.</p>

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on September 19, 2022.