

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: February 22, 2016 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn	E	Chancellor R. Bley-Vroman and VCAFO K. Cutshaw	3:00 pm - 4:30 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy-Secretary	P	Sarita Rai	E	John Kinder-Staff	P	Chancellor R. Bley-Vroman and VCS L. Ideta	3:30 pm – 4:30 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:07 pm.
REVIEW OF MINUTES	The minutes of February 8, 2016 SEC meeting had been circulated electronically before the meeting.	Motion by A. Maynard to approve the minutes; seconded by M. Butler. Passed unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> Chancellor search update: waiting for contact from David Lonborg, President's Exec Asst. We are expected to come up with three faculty in addition to last three chairs of MFS. Discussed BoR testimony. 	<ol style="list-style-type: none"> List under development, SEC will work with CFS.

		2. BOR testimony to cover letters of hire and reorganization plans.
ACTION ITEMS	1. CFS-CFS Committee recommendation 2. CFS-Conflict of Interest Committee recommendations	1. CFS approved Suzhen Chen for CFS unanimously. 2. CFS list approved unanimously.
ADDITIONS TO THE AGENDA	1. UC system methodology for shared governance.	1. SEC will work to create plan for improved shared governance modeled after UC system. M. Butler to draft second SEC testimony for BoR.
GUEST #1	<p>1. Chancellor R. Bley-Vroman: LLL and Art and Humanities probably won't be merged. LLL will need interim dean, possibilities for that are being discussed, RBV would consider it if supported by faculty. Admits that there has been problems with the way the budget has been rolled out, however RBV doesn't believe that there will be increased state investment in UHM, or large increases in tuition, so this model will, in time, make a difference to departments.</p> <p>2. VCAFO, Kathy Cutshaw-has announced her retirement but a date has not been set. Feels strongly that UHM needs a VC of Finance. Has examined ideas for evaluating effectiveness of operations. Recommends survey methodology such as customer satisfaction survey.</p> <p>3. Vacation payout: OMB said that we have to treat vacation payout the same between federal and state employees. Now 1.8% of salary for all employees who earn vacation will go into a vacation pool. This is problematic for federal grantees for one year</p>	<p>1. SEC to review chancellor job description.</p> <p>2. Request President Lassner come to discuss reorganization plans.</p> <p>3. No action, issue has been referred to COR.</p>

	because they will have to pay any vacation payout from grants. Going to implement the phase plan 7/1/2016 as a pilot program, including monetization of scholarship at professional schools, giving out money on the delta of the change in tuition dollars, not on the base.	
GUESTS #2	<ol style="list-style-type: none"> 1. Chancellor R. Bley-Vroman. Any future raise in tuition will go directly to deferred maintenance, student tutors and scholarships. There is a plan to introduce fees for specific purposes such as deferred maintenance. Celebration of life event tomorrow. 2. VCS, Lori Ideta-shared Student/Faculty/Staff Death Statistics. Only two deaths by suicides have been confirmed (both students, one in 2013 and one in 2015). Anecdotal information is that accidental death is the number one cause of death, then illness, then suicide. Bill for SB2767 is going on to WAM, has had excellent support to hire 3 psychologists and a case manager. 	<ol style="list-style-type: none"> 1. Continue to support SB2767 and HB1703.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB-No report. 2. CAPP-Working on Strategic Plan but not able to give response by deadline. 3. CFS-Recommendations as mentioned above. CFS will review active “other committees” and provide feedback to SEC. 4. COA-Met with Associate VC for Students Mike Kaptik, also discussed that no raise in athletic fee. 5. COR-No report. 6. CPM- No report. 7. CSA- No report. 8. GEC- No report. 9. MAC-discussing input for strategic plan. 	<ol style="list-style-type: none"> 1. No action 2. No action 3. No action 4. SEC refers student resolution on not increasing athletic fees to CSA. 5. No action 6. No action 7. No action 8. No action.

	<p>Not proposing a motion to full senate on assessment software.</p> <p>10. UHPA- No report.</p>	<p>9. Consider whether MFS should evaluate the way that UHM performs assessment, with broad input.</p> <p>10. No action</p>
OLD BUSINESS		
	<p>1. Review senate listserv's. SEC discussed apportioning for different units but will defer decision.</p> <p>2. Prepare SEC agenda for February 29, 2016.</p>	<p>1. J. Kinder will reallocate Public Health faculty to listserve to Social Work listserve due to recent senate reorganization approval.</p> <p>2. Developed: BOR meeting follow up; review chancellor job description review; search committee update; other models for improved faculty governance; consider reaching out to ACCFSC.</p>
ADJOURNMENT	The next meeting of the Senate Executive Committee will be February 29, 2016.	Motion to adjourn by K. Withy; seconded by M. Butler. All approved the motion. Meeting adjourned at 5:35 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.
Approved unanimously on February 29, 2016.