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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Wednesday, November 22, 2023, 10:30-11:30 AM
LOCATION: POST 807 or Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Kahea Faria	P	Scott Rowland	P (Zoom)	Jenny Brown (ASUH rep)	E	Christine Beaulé	P (Zoom)
Mahealani Kaneshiro	P (Zoom)	Shauna Sibonga	P (Zoom)	Paul McKimmy (OVPAE rep)	P (Zoom)	Lisa Fujikawa	P
Keahiahi Long	P (Zoom)	Brad Taylor	P	Max Xiong (Enrollment Management rep)	P (Zoom)	Vicky Keough	E
Nadine Ortega	P (Zoom)	June Zhang	P	Gerry Busch (SEC liaison)	A (Zoom)	Rose Paradise	P

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by the Chair at 10:34 a.m.
REVIEW OF MINUTES		Minutes from 11/08 meeting approved by acclamation.
INFORMATION ITEMS	Liaison reports (as collected by a Google Form prior to the meeting) can be found at the bottom of this document.	
ACTION ITEMS		
DISCUSSION ITEMS	<p>Liaison Report Discussion: Scott: E Board met this morning, and discussed current challenges of CC students transferring to UHM w/200-level E courses. UHM currently requires 300- or 400-level E courses.</p> <p>Christine: CAPP is discussing a motion related to Gen Ed (2022 baseline proposal); requesting update from SEC liaison.</p>	



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- According to SEC minutes, the SEC seems to be aware of CAPP's discussions about Gen Ed.

Brad: CAPP has been discussing Gen Ed issues in their meetings; looking forward to hearing more about those discussions.

Mahealani (**W Board**): Will inform W-Board of Focus proration modification discussion that is occurring at the Vice Provost level.

Spring 2024 Meeting Time: Wednesdays at 10:30 a.m.

- Please plan on attending Gen Ed meetings every other week.
- If you're not going to make it to a Gen Ed meeting, please email Gen Ed (gened@hawaii.edu) as well as Lisa.

Christine: **Articulation of E and O designations** ([spreadsheet](#)) -

The baseline's recommendations for E were that ethical reasoning be introduced in Foundations Hawaiian place of learning (FH) courses because there are so many local ethical issues (e.g., colonialism, Mauna Kea). In other words, intro to ethics would be incorporated into student learning outcomes, not as a separate requirement.

- UHWO accepts CC 200-level courses; UHM does not at this time. UHM is working on putting together a committee to address this. The following issues need to be addressed:
 - UHM needs to know what criteria CCs are using for their E and O courses, and how these align with UHM hallmarks.
 - E and O courses are upper division only at UHM -
- Scott: E Board is discussing this; currently, 300+ level E courses are meant to be taken in students' fields.
- Shauna: O Board - leaning more towards an articulation agreement; board is researching the O-focus/criteria for the CCs. Will report back when there are more updates.
- Brad: Do we know which departments offer E/O courses? Are the Boards connecting with UHM departments to determine if E/O courses are offered in all departments?
- Shauna: The program sheets typically don't indicate when a required course has a Focus designation, so it can be a challenge to advise UHCC students how many WI to take ahead of time, and



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	<p>which major courses will fulfill E and O, and how many to look for outside the major.</p> <ul style="list-style-type: none"> Christine: UHM Program Sheets/Plan Templates <p>Gen Ed redesign update: No updates</p> <p>Mahealani/Christine: Draft presentation and handout; possible example of site visual</p> <ol style="list-style-type: none"> Created visuals to present/share with faculty/departments. Each of the boxes would have a QR code that goes to a webpage with more details Final version will be available to GEC members soon. Considering a “call to action” piece (e.g., survey) to perhaps add to presentation/handout/visual. Brad proposes that the “call to action” piece be added to the next meeting’s agenda. 	
NEW BUSINESS	Call to Action	
UPCOMING MEETINGS	FINAL FALL 2023 MEETING: Wednesday, December 6 from 10:30 - 11:30 AM	
ADJOURNMENT		Meeting adjourned by vice-chair at 11:40 a.m.

Respectfully submitted by K. Faria.

Approved on 12/5/2023 by acclamation.

LIAISON REPORTS

- **GEO Director (Christine Beale):** Sarah Allen discussed IB equivalencies with the English department and made some changes via a memo, already distributed to advisors, which are now reflected here:
 - <https://manoa.hawaii.edu/admissions/pdf/IB.pdf>
 - See this page for other equivalencies and information provided to students: <https://manoa.hawaii.edu/gened/students/articulation/>
 - New learning resources website page for students (please suggest additions!): <https://manoa.hawaii.edu/gened/students/learning-resources/>
 - CAPP is apparently discussing a motion related to Gen Ed; requesting an update from SEC liaison.
- **HAP Board (Kahea Faria):** HAP Board met on November 9, 2023 and discussed a rare focus exemption request. A student requested for 3 focus exemptions (2 WI and 1 HAP).
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- **O Board (Shauna Sibonga):**
Given the difference in focus requirements for in-system transfers (no proration) vs non-UH transfers (proration) (see [undergraduate general education requirements](#)):
 - O Board discussed the potential of two directions :
 - Change the upper-division hallmark to accommodate other levels, or
 - Hold firm on O at lower level and O at upper division. Plus, possibly advocating for policy change for articulation agreement between UHM and other UH campuses (Example: [KapCC Articulation Agreements](#)).
 - O Board was advised to assume FO will not be implemented at this time.
 - Currently, the O Board is:
 - Researching UH community college hallmarks and SLOs for "O" designated courses as they are not the same as "O" designated courses at UHM. (For example, SP 151 at KapCC is considered an O course and meets an oral communication requirement for the AA Liberal Arts at KapCC specifically).
 - Purpose: To assess whether they are similar or even better than UHM hallmarks
 - Consideration: Hallmarks/SLOs posted on websites may not be what instructors actually do in the classroom
 - Example: KapCC:
<https://www.kapiolani.hawaii.edu/about/outcomes-assessment/general-education-outcomes/>
 - Researching campus offerings of O courses
 - Purpose: If it's only a few classes, it may be easy to convene instructors for further conversation
 - Example: KapCC: Spring 2024 Offerings = SP 151, SP 181, THEA 221
 - A question raised by the O Board: Would the UHCCs be amenable to change in order to align with UHM?
I advised that this may not go over well given the Gen Ed Redesign discussions.

Also planning a January O Board workshop for *Alternative O Activities*.

- **W Board (Mahealani Kaneshiro):** W Board would like GEC to discuss credit transfer as mentioned in a previous meeting.
- **E Board (Scott Rowland):** The E-board is reviewing one course, WGSS 392. There are a few minor questions still pending and one of the board members will get these cleared up with the proposing Dept. The E-board would like to hold a workshop some time next(?) semester to try and recruit more E-focus courses, particularly from Depts. that don't currently offer them. They are thinking a 75-minute workshop on a Tuesday or Thursday. They would like one of the panel to speak about why we have an E-focus requirement in the first place. They will ask CTE to facilitate the workshop (or ask the GEO to ask CTE to help facilitate the workshop). The E-board discussed the issue of CC students coming to UHM having taken a 200-level Ethics course and then



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having to take a 300-level Ethics course because ours are only at the 300-level. It turns out that out-of-system students transferring into UHM with 89 or more credits don't have to take E- or O-focus, but in-system students do. They noted that there is a difference between a general Ethics course (which is what they likely take at a CC) vs. a program-specific Ethics course so maybe requiring them to take both is not so bad. It is also scaffolding, which is good. Of course at the moment UHM student's don't get such scaffolding.