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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: Monday, August 30, 2021 12:00 – 1:00 PM

LOCATION: Zoom

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Matt Eng	P	Scott Rowland	P	Christine Beale	P	Lisa Fujikawa	P
Betsy Gilliland	P	Jaymian Urashima	P	April Quinn (OVPAE Rep)	P	Vicky Keough	P
Dan Harris-McCoy	P	Mandy Westfall-Senda	P	Ryan Yamaguchi (Admissions Rep)	P	Cari Gochenouer	P
Mike Nassir	P	(ASUH Rep)	A	Shana Brown (SEC liaison)	P		
Jon Pettit	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by SEC Liaison Shana Brown at 12:02 PM.
SELF-INTRODUCTIONS	See member attendance, above.	
2021-22 GEC OVERVIEW	<p>Attendance Policy Three unexcused absences from a meeting of the full Senate and/or of a Senate Standing Committee in a semester will constitute a voluntary resignation from the assigned Committee and the Senate. The Senate will inform the member's Department Chair of the resignation. An unexcused absence is when the member does not inform the chair of the Committee or the Senate of a reason for the absence prior to the Committee and/or Senate meeting. Exceptions will be made only in cases of extreme exigency.</p> <p>GEC Webpage on MFS Website Includes names of all GEC members, resources, and dates for Senate and Congress meetings. There is a schedule on this site if the GEC wants to make a motion in the Senate.</p> <p>SEC and SEC liaison Liaison will inform GEC on policy updates or questions.</p>	



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	<p>Issues between GEC and SEC are discretionary:</p> <ul style="list-style-type: none"> • SEC may refer issues to the Committee • Committee may decline a referred issue • Committee can come up with its own issues • Committee can re-open closed issues • Committee can close open issues <p>Miscellaneous</p> <ul style="list-style-type: none"> • GEC Shared Drive – minutes should be added to the shared drive • Schedule for the SEC – motions for next MFS meeting need to be submitted today (8/30) 	
OFFICER ELECTIONS	<p>Chair - Betsy Gilliland Vice-Chair - Scott Rowland Secretary - Mandy Westfall-Senda (Fall), Jaymi Urashima (Spring) Jon Pettit volunteered to take minutes for today's meeting.</p>	<p>Chair and Vice-Chair were elected by acclamation. Secretaries were voted in unanimously.</p>
REVIEW OF MINUTES	<p>There was a small change in the section on course-based proposals.</p>	<p>Minutes from 5/6/21 meeting approved with 7 votes in favor, 0 against and 1 abstention.</p>
INFORMATION ITEMS	<p>GEO Director's Report</p> <ul style="list-style-type: none"> • Gen Ed Summer Institute update - Still waiting on the committee to submit their official report. There will be a proposal forthcoming • General Education Committee (GEC) shared drive - This year, the GEO has been working on digitizing their electronic records. <p>GEC Chair's Report</p> <p>A recap of the May 6 meeting when the GEC decided to move to course-based proposals. A month ago, the SEC contacted the GEC and asked for a meeting to discuss if the course-based proposals were part of the purview of the GEC. The SEC asked for a FAQ to explain the course-based proposals. These are now posted online.</p> <p>Liaison Assignments</p> <ul style="list-style-type: none"> • General Education Committee (GEC) - Shana Brown (SEC), Laura Lyons (OVPAE), Ryan Yamaguchi (Enrollment Management), and Lisa Fujikawa (GEO) • Diversification (Div) - Mandy Westfall-Senda (GEC) and Cari Gochenouer (GEO) • Foundations (F) - Jon Pettit (GEC) and Cari Gochenouer (GEO) 	



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	<ul style="list-style-type: none"> Contemporary Ethical Issues Focus (E) - Matt Eng (GEC) and Vicky Keough (GEO) Hawaiian, Asian, & Pacific Issues Focus (HAP) - Dan Harris-McCoy (GEC) and Chris Beaulé (GEO) Oral Communication Focus (O) - Jaymi Urashima (GEC) and Cari Gochenouer (GEO) Writing Intensive Focus (W) - Lisa Fujikawa (GEO) <p>Dan asked about the meeting times of the boards. Lisa said that the GEO liaison to the Board will contact the GEC liaison with the meeting schedule and more details. Currently, the writing board does not have a liaison.</p> <p>Working Group Assignments</p> <ul style="list-style-type: none"> Assessment - Mandy, Scott, & Cari Language Substitution List - Betsy, Dan, Jon, & Lisa Thematic Pathways - Jaymi, Matt, Mike, & Chris 	
ACTION ITEMS		
DISCUSSION ITEMS	<p>Resubmission of GEC's motion for Gen Ed governance doc revisions</p> <p>Shana updates GEC on the current status of the governance doc. There was a holdup to the governance doc that was submitted last year because the MFS was revising their bylaws. The SEC is willing to submit the governance doc to CAB unless there is opposition to do so by GEC. No one voiced any opposition.</p> <p>Language Substitution List</p> <p>Betsy introduces how the Council of Academic Advisors maintains a list of courses that qualify for language (HSL) substitution. The CAA asked the GEC to edit and house this list. This working group will develop the criteria for the courses and the application process to add a course to this list.</p> <p>Thematic Pathways in General Education (TPGE)</p> <p>Betsy introduces the other working group, which will examine the Thematic Pathways. Christine clarifies that we have a couple of applications in already and the working group should start with these and expand out to other potential pathways.</p>	
NEW BUSINESS		



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UPCOMING MEETINGS	FALL 2021 MEETING SCHEDULE: Mondays from 12:00 - 1:00 PM via Zoom <ul style="list-style-type: none"> ● September 13 ● September 27 ● October 11 ● October 25 ● November 8 ● November 22 ● December 6 	Meeting adjourned at 1:00 PM.
ADJOURNMENT		

Respectfully submitted by Jon Pettit.

Approved on 09/13/2021 with 8 votes in favor of approval and 0 against.