

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)  
MANOA FACULTY SENATE  
MEETING MINUTES

Meeting Date: May 25, 2012

Location – Hawaii Hall Room 208

Attendance (Members): Robert Cowie, David Ericson, Chin Lee, Torben Nielsen, Joyce Najita , Hamid Pourjalali, Douglas Vincent, (Chair), Paul Wessel, Herbert Ziegler, Tom Conway (SEC Liaison), John Casken, (Secretary)

Guests: Garrett Apuzen- Ito, Amy Schaffer, Manoa Faculty Housing Tenant Association (11:25 – 12:20)

Excused: Brian Glazer, Barry Lienert, Luciano Minerbi

| Subject                          | Discussion   | Decisions/Strategy /Who  |
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| Call to Order                    |  | Chair Vincent called the meeting to order at 10:05 am in Hawaii Hall Room 208.   |
| Approval of Agenda               |  | D. Ericson moved and J. Casken seconded a motion to approve the agenda as circulated prior by Chair Vincent. Motion approved by all.   |
| Minutes of April 25, 2012        | Three revisions to the minutes were suggested to ensure clarity.   | Changes accepted. D. Ericson moved and H. Ziegler seconded that minutes as changed should be re-circulated to members for final approval by email. Motion approved by all.                                     |
| Whistle Blower Protection Policy | Discussion noted that this came out of the Manoa VCRGE's office as that office was responsible system-wide for implementation of the policy. | T. Nielsen moved and H. Ziegler seconded the motion that the Chair should be directed to inform the Manoa Faculty Senate Executive Committee that CAB found no problems in the policy. Motion approved by all. |

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| Housing Policy   | <p>Initial discussion on some minor changes to the language of the original policy that had been circulated prior by the Chair as provided by B.J. Manini</p> <p>Major concern continued to be the issue of this policy being used as a retention tool not merely a recruitment –tool.</p> | <p>On a motion by H. Pourjalali seconded by J. Casken the following changes were unanimously approved:</p> <ol style="list-style-type: none"> <li>1. Section IV. A.1.a. insert “in-state,” before national.</li> <li>2. Section IV. A. 1.b delete “teaching and research “ before faculty.</li> <li>3. Section IV.A. 1.b (para 3) Revise the end of the last sentence to read” ...priority given to faculty with teaching and research skills.”</li> <li>4. Section IV.C. 1. Delete entire section titled “exceptions”</li> <li>5. Appendix A. Include Faculty at Rank 2 in Priority 1 and Priority 2.</li> <li>6. Appendix A. Replace “Professor” with “Instructional” in both Priority 1 and Priority 2.</li> <li>7. Appendix A. Inset “Agent” after Librarian I Priority 1 and Priority 2.</li> <li>8. Appendix A. Add “Tenured” after “tenure track” in Priority 1.</li> <li>9. Appendix A. Status to read “non-tenure track”.</li> <li>10. Appendix A. Delete the alphabetic listing of “Other” and replace with the following priority listing:<br/>Lecturers, Post-docs, Visiting Faculty, APTs, Civil Service Employees, Coaches, Executives, Managers.</li> </ol> <p>A motion by D.Ericson seconded by H.Ziegler to strike all references within the housing policy that suggested the policy was a method of retaining faculty in addition to being a method of recruiting faculty was passed unanimously.</p> |
| PBRC Update  | Members of CAB were updated on the latest moves in the PBRC issues. Nothing has been resolved.   |  |
| Discussion of Housing Policy with members of the Manoa | The key issue under discussion was the problem of using the housing policy as a retention  | Chair Vincent concluded the presentation by noting that the CAB report would be forwarded to the Senate Executive  |

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| Faculty tenancy Housing Association | instrument – described by one CAB member as the wrong tool for a valid problem. Implementation was seen as problematic at the very least and one that could indeed, given that the housing policy is designed as a UH system-wide policy could indeed lead to the absence of Manoa faculty in the housing units. | Committee. He agreed to include in the report the strong suggestion that if retention was part of the Administration's goal then it might be appropriate to strengthen those aspects in the current policy that relate to low cost mortgage or down payment support after tenure. |
| Final Meeting Comments              |  | Chair Vincent thanked the members for returning to ensure this meeting could be held. He also thanked them for their work and their support during the year.  |
| Adjournment                         |  | The meeting was adjourned at 12:27pm  |

Minutes Approved June 4, 2012

John Casken, Secretary