

EXECUTIVE COMMITTEE Minutes

MEETING DATE August 19, 2024
 MEETING TIME 1:30 PM - 4:30 PM
 LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Camaron Miyamoto	Member	Present, arrived at 2:05 pm
Sarita Rai	SEC Sec.	Present, arrived at 3:52 pm
Raphael Raphael	Member	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:00 pm - 2:30 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The Zoom meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	1. The draft minutes of the 8/12/2024 Senate Executive Committee were circulated electronically.	Motion to approve previous minutes by A. Sakaguchi, second by C. Stephenson. Adopted as corrected by unanimous consent.
Chair's Report	<p>1. Update on 8/15 BOR meeting:</p> <ul style="list-style-type: none"> a. Enrollment is up (average of 7%) on every campus except Hilo. Research funding is at its highest level ever. b. Nomination for the Governor's award for Distinguished Service for the Maui College team that cooked so many meals after the Lahaina fire. c. Presentation by Lui Hokoana, Maui chancellor. d. After the executive session, approval of Della Teraoka as Interim Vice President for Community Colleges and of salary adjustments for positions that report to the BoR. e. Executive session to consider applications for the presidential search. f. Over 90 applications received for the search for the UH President. The BOR are on schedule to name finalists by September. <p>2. UH Manoa Building Issues (Follow-up)</p> <p>3. UH System and UHM position hiring (Follow-up) a) Attachment</p> <p>4. The Parliamentarian candidate has agreed to attend the next 8/26 SEC meeting for an interview.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. Interview will be postponed to September 9th, assuming availability. If not available, then interview on August 26th via Zoom.</p>

Action Items	1. None	
Guest(s)	<p>1. CEO David Lassner (2:00 pm - 2:30 pm)</p> <p>When asked about major plans or major expected changes at the system level beyond the presidential hiring process, President Lassner said that the BOR is interested in recreating the Chancellor position. The NCHEMS study will be finished this fall. The SEC expressed a desire to offer feedback on the report once it is published.</p> <p>When concerns were expressed regarding space in the new Snyder building, President Lassner responded that he would follow up with J. Gouveia.</p> <p>When asked about renovation plans outside Paradise Palms and Hamilton Library, President Lassner said that he would look into where in the planning process the plan was.</p> <p>When asked about the BRIO program, which was an HR query tool, he said that he did not know if there was a replacement.</p>	<p>1. Motion by C. Miyamoto, seconded by E. Centeio, to set up a meeting with the College of Education Building committee. Passed unanimously. Note: Mark Yap is the chair; Dan Hoffman is the Chair of the COE Senate.</p> <p>Motion by B. Richardson, seconded by R. Raphael, SEC requests from J. Gouveia, for details on the current proposed space requirements and anticipated usage for the new College of Education building as a way to continue the conversation. Passed six in favor, none opposed.</p>
Committee Reports	<p>1. CAB (SR) – Adjourned for the summer.</p> <p>2. CAPP (CS) – Adjourned for the summer.</p> <p>3. CFS (MB) – Adjourned for the summer.</p> <p>4. COA (BR) – Adjourned for the summer.</p> <p>5. COR (CS) – Adjourned for the summer.</p> <p>6. CPM (CM) – Adjourned for the summer.</p> <p>7. CSA (CM) – Adjourned for the summer.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p>

	<p>8. GEC (MB) – Adjourned for the summer.</p> <p>9. CEE (AS) – Adjourned for the summer.</p> <p>10. Campus Climate Committee (BR) – No report.</p> <p>11. Grad Council (CS) – Adjourned for the summer.</p>	<p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. GEO Director and SEC members on the Search Committee - what are we looking for from a GEO Director vis-a-vis MFS?</p> <p>2. Possible rescheduling of MFS meetings from the third Wednesday of the month to the second Wednesday of the month beginning in Spring 2025, to allow more time between the MFS meeting and the BoR meeting.</p> <ul style="list-style-type: none"> ● Resolutions are not testimony but it would still be helpful to put resolutions into the BoR's written materials ● Should the MFS continue with zoom only or have at least some f2f meetings? Survey indicates preference for zoom meetings and attendance is higher for zoom meetings but engagement is better for in-person meetings. <p>3. Senate office communication practice when communicating to MFS Senators.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. Motion by B. Richardson, seconded by A. Sakaguchi, to limit permissions to current Manoa Faculty Senate listserv (UHM-Senators) so that only the current SEC chair and the Senate Office can send emails. Motion carries eight votes to one.</p> <p>Motion by B. Richardson, seconded by M. Butler, to create a listserv for Manoa Faculty Senators (UHM-Faculty-Senate-??)</p>

	<p>4. Adding to the UHMFS Committee Calendar the deadline by which committee resolutions have to be at the SEC. Also, unless modified, the deadline is noon two Mondays before the MFS meeting.</p> <p>5. Scheduling in-person SEC meetings. Perhaps once a month, and if so perhaps on the last or third meeting of each month? Meetings would be in Hawaii Hall 208.</p> <p>6. Scott Sinnett, (2019-24) Faculty Athletics Rep (FAR) term will expire August 31, 2024.</p> <p>7. Kelley Withy, (2021-24) MFS COIA Rep term will expire August 31, 2024.</p>	<p>to communicate with other Senators. Motion carries five votes to four.</p> <p>4. No action taken.</p> <p>5. Deferred to the next meeting.</p> <p>6. E. Biagioni will contact President Lassner and Provost Bruno for clarification.</p> <p>7. J. Kinder will contact Kelley Withy for additional information.</p>
Business	<p>1. SEC: possible development of goals and plans for the academic year 2024-2025.</p> <ul style="list-style-type: none"> • e.g. improving the effectiveness of ORS, RCUH, and OVPRI in supporting the research enterprise. • e.g. review of system hires and reorganizations at the system level by CAB. <p>If approved, time will be scheduled during the next 2-3 SEC meetings for discussion on SEC goals for the 2024-25 academic year.</p>	<p>1. Deferred to the next meeting.</p>
New Business	<p>1. Consideration of whether non-MFS committee reports should be regularly included in the SEC agenda (or only when needed). Should the category be "Committee Reports" or "MFS Committee Reports"?</p>	<p>1. Deferred to the next meeting.</p>
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, August 26, 2024 at 1:30 pm, in person at Hawaii Hall 208.</p>	

Adjournment	Having completed business and hearing no objections, Chair E. Biagioni adjourned the meeting.	Motion to adjourn the meeting by C. Stephenson, seconded by A. Sakaguchi. Meeting adjourned at 4:32 PM.
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Respectfully submitted by Brian Richardson, MFS Secretary.

Approved unanimously on August 26, 2024.