

COMMITTEE ON FACULTY SERVICE

Meeting Minutes

Meeting Date: 16-Dec-15 **4pm-5:41pm**

Location: HH 208

Attendance: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar, Chair	P	Hannah Nguyen, Sec	E	Jeffrey Kuhn (SEC liaison) – skyped in	P		
Eric Hellebrand, Vice Chair	P	Bo Xiao	E				
Ruslan Suvorov	P	Chizuko Allen	P				
Ming-Bao Yue	P	Kavet Abhari	P				

SUBJECT	CONTEXT	ACTION/STRATEGY/ RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair K Csiszar at 4:00 pm.
REVIEW OF MINUTES		Chair K Csiszar called for review of minutes. Minutes were approved at 4:03 pm, Ming Bao abstained.
MINUTES	<p>1. CHAIRS REPORT</p> <p>A report on CFS activities to SEC</p> <p>A & H: A history of low level senate volunteer efforts (1 faculty volunteer) resulting in under representation. CFS to reach out to A & H leadership to promote greater unit participation in the UHM senate</p> <p>2. SPECIAL ELECTIONS REPORT</p> <p>Special elections report for senators from AH</p> <p>Motion to verify the election results from AH</p> <p>Special elections report for senators from SOEST</p> <p>Motion to verify the election results from SOEST</p> <p>Motion to recommend Shiv Sharma be appointed a senator</p> <p>New platform for elections</p> <p>Future actions</p> <p>3. MANAGEMENT OF SHARED DOCUMENTS</p>	<p>K Csiszar submitted a report on CFS activities to SEC</p> <p>Discussed ways to encourage faculty to volunteer for the UHM</p> <p>Faculty Senate. J Kinder stressed the importance of educating the BOR about the UHM Faculty Senate and the importance of faculty governance. MB Yue suggested making revisions to the language used by the standing committees.</p> <p>J Kinder reported on the special elections. The current platform was used for doing the elections (open from Dec. 1-16, 2015). AH had one volunteer (Scott Groeniger) and 29 voters from AH (20%) voted for S Groeniger. However, there were two vacancies to fill.</p> <p>K Csiszar made a motion for CFS to verify the election results from AH. Motion approved.</p> <p>J Kinder reported that SOEST had two volunteers: Garrett Apuzen-Ito and Shiv Sharma. 51 voters (24%) voted for G Apuzen-Ito.</p> <p>MB Yue made a motion for CFS to verify the elections from SOEST. E Hellebrand seconded. Motion approved.</p> <p>K Csiszar made a motion for CFS to recommend Shiv Sharma be appointed a senator for the shorter term, MB Yue seconded. Motion approved.</p> <p>CFS discussed possibilities of developing a new platforms for conducting elections.</p> <p>CFS will assign the three elected senators (from AH and SOEST) to committees.</p>

