

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: April 14, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	E	John Casken - SEC Secretary	P	Chancellor Tom Apple	2:00p m – 3:10 pm
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	E		
Doug Vincent	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:38 pm by Chair Ericson.
REVIEW OF MINUTES	Minutes of April 07, 2014 had been circulated electronically prior to the meeting.	P. Garrod made a motion to approve the minutes of April 07, 2014 as amended. Motion passed unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> SEC/UPHA relations. Faculty Athletics Representative (FAR). New Senator Orientation 	<ol style="list-style-type: none"> Chair Ericson reported that R. Bontekoe will be attending the UHPA Board meetings as the SEC liaison as discussed at the March 24, 2014 joint meeting of Sec and UHPA. Reported that to date there are three applications. Agreed that the subject will be discussed with Chancellor Apple. Reported that the orientation on April 03 had been well attended (10 attendees) and had positive evaluations from participants. Chair thanked K. Herrick for the careful preparations and thanked the SEC members who assisted.

	4. Agenda for discussion with Chancellor Apple.	4. Items on the list were reviewed and prioritized to maximize use of the Chancellor's time.
VISITOR	<p>Chancellor Apple discussed the following topics with the SEC:</p> <ul style="list-style-type: none"> a) Sustainability Degree; b) Strategic Planning Process c) Faculty Athletic Representative d) Academic Rigor e) Collaborative Teaching f) System and Manoa Relations g) Unit Shortfalls h) Budget 	<ul style="list-style-type: none"> a) Chancellor feels that this might find a natural home in CTAHR and that dean had expressed an interest. b) Chancellor feels that this process is now moving into the implementation phase c) Chancellor feels that the Selection Committee should meet to screen the applicants. d) Chancellor continues to want to see academic rigor strengthened. e) Chancellor noted that collaborative teaching solutions will be part of realignment of unit budgets. f) Chancellor feels that relations between Manoa and the UH System are on the upswing. g) Chancellor noted that he is having a meeting of all the deans and directors on April 17 to discuss unit shortfall. The Vice-chancellors have been preparing possible approaches. h) Chancellor is hopeful that the Manoa budget will survive the Legislative process. Sec members thanked the Chancellor for his input.

OLD BUSINESS	<p>1. Manoa Faculty Senate vacancies for 2014-2015.</p> <p>2. Issues 2013-2014.</p> <p>3. SEC Initiatives:</p>	<p>1. a) D. Vincent made a motion that K. Oliveira should be appointed as the senator from the School of Hawaiian Knowledge. Motion passed unanimously. b) K. Herrick will send another notice out to the College of Engineering, Natural Sciences, and Library Services to solicit senators from those units.</p> <p>2. a) Issue #3.14 Leaver's Survey. Issue will be discussed with Vice-chancellor Hernandez on May 05, 2014. b) Issue #10-13: Course Credits for Cross-listed Courses. Will be reviewed at the SEC April 21, 2014 meeting. c.) Issue #36-12: Faculty Engaged Scholarship. Will follow up at the SEC April 21, 2014 meeting.</p> <p>3. a) Issue #20-14: School of Travel Industry Management. As prospective deans had interviewed in early February 2014 agreed that the issue should remain open. b) Issue # 12.14 Tobacco Free Campus. This issue is now with UHPA.</p>
NEW BUSINESS	<p>1. 04/21/14 SEC Agenda</p> <p>2. Use of SEC Research Assistant.</p> <p>3. Agenda for visit of Vice-chancellor for Academic Affairs.</p> <p>4. 04/16/2014 Manoa Faculty Senate Meeting Agenda.</p> <p>5. Manoa Campus faculty volunteers.</p>	<p>1. Chair will develop items based on input from members.</p> <p>2. Agreed that SEC Research Assistant should gather material on sustainability programs from peer and benchmark universities.</p> <p>3. Issue of unit shortfalls was added to current list.</p> <p>4. CPM will present a Resolution on 5-year review of faculty. CAB will present a Resolution on Parking.</p> <p>5. K. Herrick will send messages out to volunteers in the order as presented by the CPS and approved by vote at the 04/07/2014 SEC meeting. D. Vincent made a motion that except for JABSOM volunteers for the Graduate Council should be current or former</p>

	6. Request to support a JABSOM's senator's request for the SEC to introduce a motion regarding the JABSOM budget rearrangement	<p>Graduate Chairs as far as possible. Motion approved unanimously.</p> <p>6. Agreed that this would not be an appropriate motion for the SEC to bring to the Manoa Faculty Senate meeting.</p>
ADJOURNMENT		Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:20 pm.

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously by the Senate Executive Committee on April 21, 2014.