

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)  
MANOA FACULTY SENATE  
MEETING MINUTES

Meeting Date: Monday Sept 13, 2010

Location: Hawaii Hall Room 309

Attendance (Members): Robert Cowie, David Ericson , (Chair) Elizabeth Fisher, Brien Hallett, Linda Krieger, Barry Lienert, Bonnyjean Manini, Weilin Qu, Douglas Vincent, John Casken (Secretary)

Attendance (Guests)

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of August 30, 2010 reviewed as distributed prior to meeting.	Minutes of August 30, 2010 approved for submission to Faculty Senate office for posting
OVCAFO and Grad Division Reorganizations	Members discussed draft letters to SEC that Chair Ericson had previously distributed. As these reorgs were essentially housekeeping changes members felt that a simple letter to the SEC would suffice to indicate the CAB position on these reorgs. Reorgs that are more complicated could require a formal resolution.	Chair Ericson to forward letters to SEC indicating that the CAB had reviewed the reorganization documents. The letter on the OVCAFO noted full approval. The letter on the Grad Division noted that it might have been better to state that the reason for upgrading two positions was that duties of these positions had been extended.
PBRC Update	Reported that the PBRC issue was not on the BOR 9/16 agenda but may be on the October agenda. If not then, may be off the agenda until Jan 2011 when the BOR next meets in Manoa	
UHM Strategic Plan	In discussion, it was noted that the e-mail survey distributed to seek input on a revised Strategic Plan probably had very little validity, as there was no limit on how many times one could	Members urged to take part in the upcoming focus groups to be prepared to try and have hard questions asked

	<p>access the site nor any way of limiting the number of persona one could use to complete the survey.</p> <p>Noted that there were moderated focus groups coming up shortly that were to use prepared scenarios. These had not been finalized.</p> <p>Overall, the suggestion was that there was an unwillingness to discuss hard issues such as what would UHM look like if we lost 4,000 students to UHWO?</p>	
UHWO	<p>Discussion brought up the question that this was a system issue that needed to be dealt with on a system level but this was not happening. It would be useful to know the programs that UHWO was proposing so that there could be cooperation rather than competition between the two campuses. At the moment, UHWO students pay only 67.5% of costs as opposed to Manoa's 75% per BOR policy. CCs pay only 50%.</p> <p>There is a limited pool of students for all campuses and the pool is shrinking.</p>	Ericson to asked VC Cutshaw to next meeting if possible to discuss what we would look like if our student body shrank by 4,000.
Quorum Issues	Noted that basic information needs to be sent to senators on meeting times, place and agenda. In addition, this information should be repeated more than once. Rules and Bylaws also considered but prime action is informational.	Chair to urge that the SEC deliver more information to members, including an annual calendar so that they will be more aware of obligations.
Next meeting	Next meeting will be on Monday Oct 4 at 2:00 – 3:30pm in Hawaii Hall 309	Chair to offer formal thanks to VC Cutshaw for obtaining this room for the meetings.
Adjournment	Meeting adjourned at 3:20 pm	

Approved at the CAB meeting on September 27, 2010  
 John Casken, Secretary.