

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 8, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Excused
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	3:30 pm - 4:15 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:34 PM.
Review of Minutes	1. The draft minutes of the 11/1/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Provost Department Chair meeting: The Provost discussed course-based focus designations. Senator Mercado Kim requested names of faculty and GAs that worked out of state for more than one month. The Provost discussed vaccinations and the in-student requirement. On-campus students in the spring must be vaccinated or have an exemption. Faculty will still be required to wear masks, but that may change by the spring. Classrooms are back to their regular capacity. Booster shots are not required at this point. 2. Student Speaker Auditions. Chair Sipes attended. All students were very good. 3. Course Fee adjustments. Adjustments are mainly reductions or eliminations of course fees. 4. Posting SEC minutes. Minutes are posted within 5 business days of approval. 5. Factual corrections to approved minutes	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken.
Action Items	1. Executive Search Equity Assurance committee nominee	1. C. Moore nominated Chair Sipes to serve on the Executive Search Equity Assurance Committee; seconded by K. Binsted. Approved by acclamation.
Guests	Provost Michael Bruno (3:30 pm) Discussion topics:	

	<ol style="list-style-type: none"> 1. Actions to encourage faculty return to campus. Messaging seems contradictory (BSS). Any data on faculty/staff/student feelings about this? Any facilities updates (ventilation improvements, etc.)? The Provost hopes for a “reawakening” on campus in the spring. He has been encouraged by the number of faculty/staff/students on campus. Full utilization of classrooms will not start until the second week of January. All the buildings where it was possible to install UV treatment of the air now have it. 2. When will COVID-19 website be updated? Provost stated that as an educational institution UHM was exempt from restrictions, but non-educational gatherings are still under the restrictions. This is why athletics and commencement face additional restrictions. Provost is still waiting on final numbers to seek approval for Commencement. There will be more guests allowed than in May. 3. Status of any reorganizations (BSS). Communication reorganization is in progress. There was a meeting with the Dean of CTHAR about the proposed move of CoF to CSS. There are ongoing discussions with Religion and Classics about potential reorganizations. The Provost asked the Dean of CoE to pause the reorganization; Provost believes that the brand of CRDG should be preserved. 4. MFS representative on Manoa Budget Team (CSI). There is a clear divide between faculty and managers at UHM. He believes we should be cautious about involving faculty in these decisions. This may make it difficult to make sensitive decisions at the unit level. He is open to discussing this possibility. 5. 11/1 memo update on searches (CSI). Searches remain in place and were approved 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken.
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	<p>by President Lassner. The memo changes the order of delegation for travel approval.</p> <p>6. Parking on campus for football (PB). Provost has worked to open certain parking spots to accommodate faculty/staff. Regular campus activities will go on as normal and will not be interrupted because of football. He encourages faculty with concerns to contact him directly.</p> <p>7. Reminder on consultation requests.</p>	<p>6. No action taken.</p> <p>7. No action taken.</p>
Committee Reports	<p>1. CAB (CSI) – Meeting was held on November 2 at 10:30 am. Discussed WASC visit and request to meet with SEC and WASC. Formed a subcommittee to draft testimony for WASC to be submitted via email. Discussed COR postdoc resolution. Request for SEC and CAB representation on UHM budget committee. Deferred EM search resolution until December. Have identified a number of issues with the GEC document, but still in process. Next meeting 11/23/21.</p> <p>2. CAPP (KB) – Meeting was held on November 2nd at 3pm. Discussed WASC, voted to send email detailing issues/concerns. Discussed return to higher level of on-campus activities. How are feedback/concerns from students being gathered and represented in the decisions? Voted unanimously to approve resolution in support of the BA in Marine Biology and forward to SEC for next MFS agenda. Also voted to move forward with a resolution draft for the proposed BEd in Special Education, share electronically for review/revision, and vote electronically via email. Email vote was unanimously in favor. Discussion of proposed changes to EP and RP 5.201. What is meant by “underperforming” for programs in question? Voted unanimously to send the “Policy Comment Form” and invite Debora Halbert to meet with CAPP for discussion after all comments are gathered. Discussion of proposed changes to EPs 5.205</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

<p>and 7.206, no action taken. Initial discussion of Gen Ed Redesign proposal. Sen. Fujimoto agreed to gather, then organize, compile, etc. the input questions, and comment submitted to CAPP. Next meeting will be November 23 at 3pm.</p>	
<p>3. CFS (KB) – No report. Next meeting will be on November 12 at 12:30pm.</p>	<p>3. No action taken.</p>
<p>4. COA (CM) – Meeting was held on 11/5 at 11:30 am. Met with student athletes to better understand their concerns and the challenges they faced during the pandemic.</p>	<p>4. No action taken.</p>
<p>5. COR (MT) – No report. Next meeting will be on November 12, 2021 at 4 pm.</p>	<p>5. No action taken.</p>
<p>6. CPM (MT) – No report. Next meeting will be on November 23, 2021 at 3 pm.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – Meeting was held on Friday, November 5, 2021 from 1030am-1130am. Follow up on what resulted from the Resolution to Increase Mental Health and Well-Being Support at UHM (for students) put forward by the CSA last year, which was passed unanimously by the MFS. Contact the representatives of “ASUH Associate Students of UH” and “GSO Graduate student organization” (others?) to see about their activities and interests this year; and for Spring 2022. Resend email requesting for representatives “voices” for ASUH and GSO to participate in CSA monthly meetings. Next meeting, Friday 12/03 at 1030am-1130am.</p>	<p>7. No action taken.</p>
<p>8. GEC (SB) – Meeting was held on Nov 8 at 12:00 noon. Discussion of draft guidelines to possibly approve WI classes with TA’s leading sections. Suggests that SEC might create a timetable for MFS committee comments / discussion of Gen Ed proposal. Next meeting is scheduled on November 22 at 12 noon.</p>	<p>8. GEC will be asked to directly inquire from CAPP if a timeline would be helpful.</p>

	<p>9. CEE (SB) – No report. Next meeting will be on November 24.</p> <p>10. Campus Climate Committee (PB) - Meeting was held on November 2, 2021 from 1:00pm-3:00pm. Meeting was centered on: Parking Issues created by on campus UHM Football games. One more at-home game to be held on Saturday, 11/20 at 600pm. UHM Football 2022, of 5 games scheduled at this time, 3 will be on-campus. CCC has been receiving many reports on how parking is being handled, and the negative impact on many departments and employees at UHM. For example: COE parking was reserved for UHM football all day Saturday 11/06. CCC plans on reaching out to Parking to offer assistance, suggestions on how to address parking concerns during on-campus football game day/evening. Next meeting: December 7 from 1:00pm-3:00pm.</p> <p>11. Grad Council (CSI) - Next meeting will be on November 16. Received email from Interim Dean that grad certificate from HWST is still in process and will not be ready until December MFS. November Grad Council agenda items: TIM track in BUS PhD. Program modifications for marine biology and curriculum studies masters' programs.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	1. None	
Business	<p>1. Discussion on November 17 Senate agenda</p> <p>2. Review of October 20 MFS minutes</p>	<p>1. No action taken.</p> <p>2. Next 11/17 MFS Secretary duties will be performed by Kim Binsted.</p>
New Business	1. General Education Redesign	1. Chair Sipes will ask AVPAA Halbert to invite a speaker to the MFS meeting.

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Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 15, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:20 PM.
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Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 15, 2021.