

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: April 23, 2018 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine	P	David Duffy, Vice-Chair	P			iVCAA Michael Bruno	3:45 PM - 4:45 PM
Douglas Vincent, SEC Secretary	E	John Casken	P				
George Wilkens	P	Stacey Roberts, MFS Secretary	E				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Sorensen Irvine at 2:05 PM. The Chair recessed the meeting at 2:20 PM so that all members could attend the Campus Forum. The Chair reconvened the meeting at 3:45 PM.
REVIEW OF MINUTES	<ol style="list-style-type: none"> The minutes of the April 9, 2018 Senate Executive Committee had been circulated electronically. The minutes of the April 16, 2018 Senate Executive Committee had been circulated electronically. 	<ol style="list-style-type: none"> Motion by B. Powell to approve the April 9, 2018 minutes; seconded by J. Casken. Approved unanimously. Motion by D. Duffy to approve the April 16, 2018 minutes; seconded by B. Powell. Approved unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> BOR meeting update Don Straney meeting Classroom Committee update ACCFSC retreat Morning Commencement acting SEC Chair 	<ol style="list-style-type: none"> No action. No action. No action. No action. An Brian Powell will represent as acting SEC Chair during the morning Commencement.

	<ol style="list-style-type: none"> 6. Acting SEC Chair for April 30th 7. ATP for Undergraduate Certificate for Geospatial Information Science 8. Faculty follow-up inquiry on MFS candidate (J. Kinder). A concern was raised about the eligibility of someone standing for election from a college. 9. 2018 MFS Election recap (J. Kinder) At a glance the 2018 MFS Election had 438 votes with 33.7% overall Constituency Turnout. This is down approx. -12.5% from the 2017 MFS Election. That election had 862 votes with 46.2% overall Constituency Turnout. 10. UHMFS office challenges to secure ARCH 205 for future Senate/Congress meetings. (J. Kinder) 	<ol style="list-style-type: none"> 6. D. Duffy will be the acting Chair for the April 30 SEC meeting. 7. No action. 8. J. Kinder to provide bylaw reference to the enquirer. 9. No action. 10. No action.
ACTION ITEMS	<ol style="list-style-type: none"> 1. CFS unanimously recommends the appointment of Carolyn Stephenson (SOCSCI) to the WASC Steering Committee 	<ol style="list-style-type: none"> 1. Motion by D. Duffy to appoint C. Stephenson to the WASC Steering Committee; seconded by B. Powell. Approved unanimously.
GUEST	<p>iVCAA Michael Bruno (3:45 PM)</p> <p>Discussion points:</p> <p>Discussion of SEC testimony. Thought it was fair. Need to hold people's feet to the fire. Concern that System offices too removed from faculty/students.</p> <p>Discussion of hiring of post-docs to teach</p> <p>K. Cutshaw and VCAA working to solve structural problems in Natural Sciences.</p> <p>Who gets to see 360s. Supervisor and administrator. VCAA will be meeting with deans about their evaluations and takes them very seriously. K. Cutshaw trying to support deans' staffs to improve quality of services. Newer deans still learning.</p> <p>I2 steps in new CBA. Will go through regular process for requesting step increases. Too many cases where people were in I2 positions for very long time with no raise.</p>	<ol style="list-style-type: none"> 1. The SEC thanked iVCAA M. Bruno for his time and thoughts.

	<p>Timeframe for reorganization. D. Lassner wants to assign working teams for each of seven groups. Have people on Core team touch base with those teams. Working groups would recommend the beginnings of structure. K. Cutshaw's office will serve as manager.</p> <p>Asked for one-on-one with Kris Hanselman regarding the Reorg. At what point in conversation should UHPA come in? Need for giving a heads up when things are happening that eventually will need UHPA consultation.</p> <p>How will reorganization help students? Look at how other research institutions are organized.</p> <p>Working to connect alumni with recruitment. Have gotten message about focusing on faculty and work done here. Adding data analytics will help with recruitment. Other institutions include financial aid with acceptance letter, not UH. Problem with scholarship accounts that needed to be fixed. Some students did get automatic \$2,000. Shidler sent out their own scholarship letters.</p> <p>Nursing has a summer session with start date that does not match regular session. Overlapping semesters. Delays with financial aid affect students' ability to get financial aid.</p> <p>Still do not have report from Gen Ed external review. Need time to share it and also to correct any errors of fact. Believes there will be change from instructor-based to course-based approvals. Probably will say have harmed students ability to graduate. May also have recommendations on language requirement.</p> <p>ORU report. Need to bring a group together. Thought report would provide more guidance.</p> <p>Report on undergraduate education and study abroad. In process now. Will post both report and unit response.</p>	
COMMITTEE REPORTS	<p>1. CAB (DV) –A meeting was held today. It was interesting and informative as CAB met with the Personnel and Administrative officers from Manoa concerning the proposed Human Resources reorganization. Our next step is to meet with Jan</p>	<p>1. No action taken.</p>

	<p>Gouveia to talk over these concerns with the goal of modifying the proposal.</p> <p>2. CAPP (BP) –No report. Next meeting is scheduled on April 25th.</p> <p>3. CFS (GW) –No report. Next meeting is scheduled on April 25th to certify the 2018 MFS Election; approve release of the Senator Committee Preference survey; and approve the SEC election timeline.</p> <p>4. COA (BP) –No report. Next meeting is scheduled on May 3rd.</p> <p>5. COR (DD) –No report. Next meeting is scheduled on May 1st.</p> <p>6. CPM (JC) –No report. Next meeting is scheduled on April 27th.</p> <p>7. CSA (JC) – No report. Next meeting is scheduled on May 2nd.</p> <p>8. GEC (SR) -A meeting was held on April 20th. Liaison Roberts will report GEC activity next week. Pat Shea from WICHE Skyped in to discuss technical aspects of adopting the WICHE Passport for General Education. The committee’s consensus is that it is worth exploring next year as General Education undergoes changes based on the internal and external reviews.</p> <p>9. CEE (CSI) –A meeting was held on April 19th. Discussed the Senate’s approval of the revised Bylaw changes; Discussion on how to use WASC results - Locus of responsibility?; and reviewed 2018 CEE membership vacancies according to new the Bylaw rules.</p> <p>10. UHPA (GW) –No report. Next meeting is schedule on April 27. The annual meeting at Hemingway Hall, Rm 204 from 4:00 PM -5:00 PM. Election of board members is ongoing.</p>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
UNFINISHED BUSINESS	<p>1. None.</p>	

MĀNOA FACULTY SENATE

BUSINESS	1. None	
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on April 30, 2018.	Motion to adjourn by J. Casken; seconded by G. Wilkens. Passed unanimously. Meeting adjourned at 5:23 PM.

Respectfully submitted by Christine Sorensen Irvine, acting Secretary

Approved unanimously on April 30, 2018.