

EXECUTIVE COMMITTEE Minutes

MEETING DATE March 1, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Excused
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Krystyna Aune	Dean	2:00 PM to 2:20 PM

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:34 PM.

MĀNOA FACULTY SENATE

Review of Minutes	1. The draft minutes of the 2/22/21 Senate Executive Committee were circulated electronically. Dates were added to correspondence items.	1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no one abstaining.
Chair's Report	1. No report.	
Action Items		
Guest(s)	Dean Krystyna Aune Discussion and explanation of a motion vs. a resolution vs. memorandum was discussed. A clarification on the 2015 motion is needed to memorialize and clarify the Senate's role. Concern was expressed about what would make a Graduate Council nominee unacceptable. Senate role is one of additional eyes. Timeliness is of concern. Will consider adding "preferably from the SEC or CAPP" for the second SEC appointed Senator to the Graduate Council. Discussion with SEC Senator appointee is focused on procedural issues and items.	1. No action taken.
Committee Reports	1. CAB (BS) – Discussed Representative Kahale's request for spending ideas. Structural changes to CAB not needed. The events of this year may be outliers. Justin will send an email to SEC and CFS. Prioritization Indicator a "can't audit" bucket might be needed to highlight obstacles. Phase 2 discussed, mixed feelings but no excitement for it, will tackle revising documents. No forward of Manoa Design Team update report sent. Interim EM resolution will be put on hold since faculty and administration seem to be on a similar page. If movement from interim to permanent does not seem to be happening, CAB will introduce a resolution. Amendments being grouped for acclamation; making table of reasoning for each remaining amendment; wants to release before Senate meeting along with agenda. CAB discussed the tone of the CFS email. Next meeting 03/1/2021 at 4:00 PM. 2. CAPP (JP) – Met 02/24/2021 and discussed the SEC motion on Graduate Council. Discussion	1. No action taken.

<p>with A. Goodwin (VCAA's office), W. Pearson (Provost's office) and M. Menchaca (COE) regarding properly accounting for credit hours in asynchronous classes. CAPP added a meeting for 03/03/2021.</p>	<p>2. No action taken.</p>
<p>3. CFS (TN) – Reviewing proposed amendments to governing documents. Reviewing service of non-senate volunteers to GEC and Gen Ed Boards. Preparing for Senator elections. Looking at issues related to quorum and service related to sabbatical. Next meeting 03/12/2021.</p>	<p>3. B. Sipes will encourage CAB to reach out to CFS as a professional courtesy.</p>
<p>4. COA (PB) – No report, next meeting 03/09/2021.</p>	<p>4. No action taken.</p>
<p>5. COR (JP) – No report, next meeting 03/25/2021.</p>	<p>5. No action taken.</p>
<p>6. CPM (TC) – No report.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – No report, next meeting 03/08/2021.</p>	<p>7. No action taken.</p>
<p>8. GEC (CSI) – GEO Director C. Beaulieu and VP D. Halbert are working on plans for a summer general education institute. Next meeting 03/04/2021.</p>	<p>8. GEC-SEC memo is routing for signatures.</p>
<p>9. CEE (TC) – No report.</p>	<p>9. No action taken.</p>
<p>10. UHPA (TC) – No report.</p>	<p>10. No action taken.</p>
<p>11. Budget Prioritization Metrics (aka Prioritization Indicators Committee, or PIC) (BS, CSI) – Met 02/24/21 and discussed draft indicators. Made some modifications and reorganized the document. Basic indicators now agreed upon. Still need directions for how Deans work with the indicators.</p>	<p>11. No action taken.</p>
<p>12. Manoa Design Team (CSI) - Met with Title IX and Graduate Division to hear concerns. Made some minor changes to the Equity/Title IX office based on feedback from staff. Discussed concerns with the Graduate Division, but no</p>	<p>12. No action taken.</p>

	<p>decisions to change anything. Worked with advisors to make minor modifications. Provost Bruno will meet with CAB to address questions sent from the committee.</p> <p>13. Campus Climate Committee (TN) - No report.</p>	<p>13. No action taken.</p>
Unfinished Business	<ol style="list-style-type: none"> 1. Workweek and work-from-home: Now may be an opportune time to introduce change such as with course scheduling and parking. 2. Timing of Senate transmittals to BOR: Prior direction to the Senate Office was to submit resolutions as testimony to make them part of the public record. We may also send directly which does not preclude submission of an item as testimony. 3. Graduate Division motion: Text was edited to reflect the conversation with Dean Aune. 	<ol style="list-style-type: none"> 1. Topic to be raised at next discussion with Provost Bruno. 2. The Senate Office will send all resolutions passed by the Senate as information items to the BOR unless the SEC designates the resolution as testimony. 3. Vice Chair C. Sorensen Irvine moved and P.-B. Bovard seconded to approve and accept the motion and place the motion on the March 2021 Senate agenda. Hearing no objections, Chair McKimmy stated the motion passed by acclamation with no abstentions.
Business	<ol style="list-style-type: none"> 1. March 2021 Senate and Congress agendas: The Senate agenda will be full with the second reading of the proposed Charter, Bylaws, and Rules of Order amendments; the Graduate Division motion, an anticipated CAPP resolution, and an expected CAB Phase II Reorganization resolution. Postponing the Congress was discussed but since it has been announced and an invitation extended to VP Gouveia, it is probably better to not delay. 2. Historical data of past SEC elections: Ten years of data were reviewed. No clear consistent pattern in constituency over-representation was evident. CFS requested that the information be shared with them. 	<ol style="list-style-type: none"> 1. No action taken. 2. The data will be shared with CFS per the committee's request.

MĀNOA FACULTY SENATE

	3. Senate website maintenance: A retainer for 3 years commencing in October 2020 was presented for \$5407.50. The group has been very responsive to requests and maintenance.	3. Vice Chair C. Sorensen Irvine moved, with a second from B. Sipes, to authorize website maintenance and support through the College of Education not to exceed \$5,500 for the period through June 30, 2023. The motion passed by acclamation with no objections and no abstentions.
New Business	1. Temporary Course Fee Reduction for Summer 2021: Some courses are requesting fee reductions as instruction has moved online.	1. No objections to the reductions were voiced.
Adjournment	The next regular meeting of the Senate Executive Committee will be on March 8, 2021.	Having no further business and hearing no objections, Chair McKimmy adjourned the meeting at 4:30 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on March 8, 2021.