

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**MEETING DATE:** September 17, 2018      **2:00 PM - 5:00 PM**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	E	Douglas Vincent, SEC Secretary	P		
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	E				
Carolyn Stephenson	P	Ann Sakaguchi	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		The meeting was called to order by Chair B. Powell at 1:57 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the September 10, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the September 10, 2018 minutes by S. Roberts; seconded by A. Sakaguchi. 5 votes in support of approval and 0 abstentions.
<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>Campus Climate Committee -- S. Roberts reported for B. Powell. Two things: The committee is looking for a new name and a new focus. They did brainstorming about upcoming events and future directions they want to move to. One of the ideas was to provide tips on how faculty can be more inclusive with students in their classes. Next month, A. Sakaguchi will meet for Chair B. Powell.</li> <li>Campus Planning speaker updates Jan Gouveia for the Oct 17th Congress meeting. Jan wants to talk about the MK Think, the heat map, and other issues.</li> <li>SEC meeting with BoR Chair Lee Putnam &amp; Vice Chair Jeffrey Portnoy for an informal discussion is scheduled for October 8, 2018, at 3:30 PM.</li> <li>At ACCFSC retreat in Sept., Regent Portnoy stated that legislative funding will not go up. Lassner said we can't be everything to everyone</li> </ol>	<ol style="list-style-type: none"> <li>No action was taken.</li> <li>Approved by the SEC. J. Kinder to invite J. Gouveia to the Congress Meeting.</li> <li>No action was taken.</li> <li>No action was taken.</li> </ol>

UNIVERSITY OF HAWAI'I AT MĀNOA FACULTY SENATE

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	<p>(over the long term). K. Hanselman from UHPA, UH is undergoing contraction. Hanselman stated that UHPA is rethinking how faculty work is defined. BU07 membership has declined by about 100 per year over the last two years.</p> <p>5. Suggestions by D. Duffy regarding the minutes, SEC liaisons to fill out the committee reports for their committee reports for our draft minutes using Google docs in advance of the SEC meeting. Minutes to be sent out in suggestion mode.</p>	<p>5. To facilitate approval of the minutes and to make the corrections easily, J. Kinder will send out the draft minutes in “Suggestion mode” and members to put in corrections/suggestions in advance of the meeting.</p>
<b>ACTION ITEMS</b>	<p>1. Motion by an SEC member by email to rescind the cancellation and reinstate the 9/19 MFS meeting to provide an open forum on parking fee increase proposal.</p> <p>2. Refer parking issue to CAB to address concerns about the proposed increase in parking fees.</p> <p>3. Senator Mark Slovak, NATSCI has terminated his employment with the university. There are no alternates and there is no NATSCI Senate. (J. Kinder). There will need to be a special election.</p>	<p>1. E-vote results: 1 vote in support to rescind the 9/19 Senate meeting cancellation; 5 votes against support; and no abstentions. The motion does not carry.</p> <p>2. Motion by A. Sakaguchi, seconded by S. Roberts, to move the parking issue to CAB. 3 in favor, 0 opposed, 0 abstentions. Motion carries.</p> <p>3. SEC to refer the matter to the Committee on Faculty Service (CFS).</p>
<b>GUEST</b>	<p>1. None.</p>	
<b>COMMITTEE REPORTS</b>	<p>1. CAB (DV) – CAB held a meeting on September 12th at 3:00 PM in Agricultural Science Building, Rm 219. CAB met with Jan Gouveia, Kim Hashiro, Donna Kiyosaki, and Krysti Uranaka, regarding the proposed reorganization moving UHM HR into UH System OHR. The reorganization was withdrawn last Spring at the recommendation of CAB. Suggestions and concerns raised by CAB previously were addressed in the revised version. Although CAB recognizes</p>	<p>1. No action was taken.</p>

	<p>that the reorganization is a <i>fait accompli</i>, CAB was pleased with the efforts of the administration. CAB also reviewed preliminarily proposed internal reorganization of the Fire Safety Office. The elected officers are Chris Measures, Chair; Robert Paull, Vice-Chair, David Ross, Secretary.</p> <ol style="list-style-type: none"> <li>2. CAPP (CS) – CAPP held a meeting September 12th at 3:00 PM. CAPP has eleven issues before it. The elected committee officers are Willi Gosnell, Fall Chair; Paul McKimmy &amp; Randy Minas, Fall Co-Vice Chairs; and Kristi Govella, Secretary. CAPP Fall schedule: Sept. 26, Oct. 10, Oct. 24, Nov. 7, Nov. 21, Dec. 5.</li> <li>3. CFS (AS) – No report. CFS canceled their meeting on August 28th due to weather. Chair suggested the MFS office send CFS actions via email.</li> <li>4. COA (AS) – No report. The next COA meeting is scheduled on October 31, 2018.</li> <li>5. COR (DD) – No report. The next COR meeting is scheduled for September 26th. Concerns have been raised about the pending appointment of Leonard Gouveia as the new director of ORS.</li> <li>6. CPM (CS) – CPM held a meeting on September 12th from 2:00 PM - 3:00 PM. The elected officers are Amy Brown, Fall Chair; Jeff Goodwin, Spring Chair; Brian Huffman, Vice Chair; and Jason Higa, Secretary. CPM has two issues before it. Fall meetings Oct. 3 and Nov. 7 @ 4:00 PM.</li> <li>7. CSA (JG) – No report. The next CSA meeting is October 10, 2018.</li> <li>8. GEC (SR) - GEC held a meeting on September 14, 2018. C. Beaulé reported that the Director of the Institute for Sustainability at the UH system level met with her to discuss creating a Sustainability Pathway in General Education. This led to a discussion around the topic of</li> </ol>	<ol style="list-style-type: none"> <li>2. No action was taken.</li> <li>3. No action was taken.</li> <li>4. No action was taken.</li> <li>5. Motion to COR to look into the current state of ORS and the pending appointment of L. Gouveia as director. D. Vincent moved, seconded by S. Roberts. In favor, 4., opposed, 0. No abstentions. Motion carries.</li> <li>6. No action was taken.</li> <li>7. No action was taken.</li> <li>8. SEC to raise the issue of the Sustainability with iVCAA Bruno and its inclusion as part of the General Education Pathway.</li> </ol>
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	<p>“sustainability” and its place in curriculum/General Education at UH Manoa. H. Zaleski made a motion to ask the SEC to take action on Sustainability because “it’s inappropriate for administration to bypass faculty governance to create academic programs”. A more robust discussion ensued, and the motion was seconded and a vote taken. The motion failed with 3 in favor, 4 opposed, 1 abstention.</p> <p>The committee discussed the Memorandum of Understanding between the SEC/GEC and the GEO and the S. Johnson and M. Cooney put forth a process whereby the GEC would draft a version of the MOU, the GEO would draft one, the SEC would draft one, and the OVCAA would draft one, following which there would be a process of reconciliation resulting in a final version. The committee addressed the process of filling Gen Ed Board vacancies and asked if the CFS could approve alternates to the Boards at the time people volunteer, and as resignations occur, these alternates can just be slotted into place without having to be reviewed again by CFS.</p> <p>9. CEE (JG) – No report. The next CEE meeting is scheduled for October 3, 2018. No report.</p> <p>10. UHPA (AS) – No report. The next UHPA meeting is scheduled for September 22, 2018.</p>	<p>9. No action is taken.</p> <p>10. No action is taken.</p>
<b>UNFINISHED BUSINESS</b>	<p>1. UHF Funding Priorities (A. Sakaguchi). An individual considering a donation saw that the UHF website currently shows one of CSS’ academic innovation funding priorities to be a school that does not currently exist. Is there a process for UHF to review the proposed funding priorities by deans? How does UHF get its charge to raise funding for projects?</p> <p>2. Review 20180509 draft MFS Senate meeting minutes.</p>	<p>1. The SEC will continue to monitor.</p> <p>2. Action deferred to the next meeting.</p>

## MĀNOA FACULTY SENATE

<b>BUSINESS</b>	1. Discussion on ACCFSC letter. B. Powell called each of ACCFSC co-Chairs and the ACCFSC Secretary to discuss the issue of consultation by UH administration. They agreed with our concerns. The ACCFSC would prefer that individuals from Manoa Senates be eligible to serve as the 4-year co-Chair. However, there are inconsistencies in ACCFSC bylaws which need to be addressed. The big issue is when the administration seeks to consult with the ACCFSC, e.g. Straney memo. ACCFSC meets this Friday.	1. Defer until after the meeting with BOR members on October 8, 2018.
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on September 24, 2018.	Motion to adjourn by A. Sakaguchi; seconded by S. Roberts. Passed unanimously. Meeting adjourned at 4:29 PM

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on October 1, 2018.