

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: February 8, 2016 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn	E	Kristeen Hanselman	3:00 pm – 4:10 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy-Secretary	P	Sarita Rai	P	John Kinder-Staff	P	BoR Chair R. Moore and Regent C. Matayoshi	4:15 pm – 5:20 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:01 pm.
REVIEW OF MINUTES	1. The minutes of February 1, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes; seconded by S. Rai. Passed unanimously.
CHAIR'S REPORT	1. SPC draft plans for review: Ka Ho'okoKuleana, SERG and SPARC.	1. SEC to review strategic plan then send to chairs and full senate for comment. 2. Botany request referred to CAPP.

	<ol style="list-style-type: none"> 2. Botany request for exemption for upper level 45 credit requirement. 3. Need to clarify in bylaws that Grad Council does not consider professional school proposals. 4. Legislative bills and testimony. 5. Vacation pay out on grants question. 6. Request for names for Conflict of Interest committee members. 	<ol style="list-style-type: none"> 3. Request that D. Sanders reviews bylaws for necessary changes regarding review of professional programs. 4. Personal testimony can be submitted as desired. 5. Refer to CAB. Recommend that CAB invite Kathy Cutshaw or Kalbert Young to explain the situation. 6. R. Cooney will clarify number of faculty members to be selected, and then refer to CFS.
ACTION ITEMS	NA	
ADDITIONS TO THE AGENDA	NA	
GUEST #1	K. Hanselman, UHPA Executive Director <ol style="list-style-type: none"> 1. Two prohibitive practice cases-UH is contending that letters of hire are separate from collective bargaining so can be changed by administration and faculty have no influence over facilities. Another faculty had funds for students withheld, risking graduate student research. 2. Cancer center reorganization -- business plan proposes hiring I faculty into UHCC and sending them to Mānoa departments if they 	<ol style="list-style-type: none"> 1. Consider MFS making a statement about hire letters and ability to retain faculty. 2. No action

	<p>are not able to bring in adequate funding. This plan is problematic to UHPA.</p> <ol style="list-style-type: none"> 3. Administrator workload policy-look at what is essential for the position. We may be suffering mediocrity, we need to examine better through surveys. 4. Faculty workload policy 5. Lack of Confidence vote 	<ol style="list-style-type: none"> 3. No action 4. MFS to encourage departments to define equivalencies. 5. Consider addressing Title 9 issues.
GUESTS #2	<p>BoR Chair R. Moore and Regent C. Matayoshi</p> <ol style="list-style-type: none"> 1. Shared governance-appoint a task force group which is a permitted interaction group by sunshine law. 2. Value of a research-intensive university-Hawaii must have a research university. 3. Faculty workload-request from BOR for all departments to demonstrate all the good things they do. 4. Letters of offer not enforceable discussion. Concern expressed. 5. Meeting with RBV on Thursday about budget, invited CAB representatives. 	<ol style="list-style-type: none"> 1. SEC welcomes the idea and can help recruit faculty. 2. No action. 3. Consider comparison of different methods for measuring workload. Consider getting periodic review statistics from VCAA. 4. No action. 5. Will alert CAB to Thursday meeting.

COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB-very receptive to SEC advice. Plan to get model to faculty for input rapidly. 2. CAPP-No report. 3. CFS-Meeting next week. Faculty records updated. 4. COA-No report. 5. COR- Resolution for EP and AP to Human Subjects being prepared for full MFS. 6. CPM- No report. 7. CSA- No report. 8. GEC- No report. 9. MAC-Voted to find software to help with assessment and features needed. 10. UHPA- No report. 	<ol style="list-style-type: none"> 1. SEC to discuss with RBV. Approved SW/PH reorg. 2. No action 3. No action 4. No action 5. Resolution will be added if available. 6. No action 7. No action 8. No action 9. Resolution recommended to come through MFS. 10. No action
OLD BUSINESS		
	<ol style="list-style-type: none"> 1. Finalize Senate agenda for February 17, 2016. 2. Prepare SEC agenda for February 22, 2016. 	<ol style="list-style-type: none"> 1. Developed. 2. Deferred.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be February 22, 2016.	Motion to adjourn by K. Withy; seconded by M. Butler. All approved the motion. Meeting adjourned at 6:00 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.
Approved unanimously on February 22, 2016.