

**Committee on Administration & Budget  
Minutes**

**Meeting Date**            January 21, 2025  
**Meeting time**         10 AM - 11 AM  
**Location**                Virtual meeting




**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Present
Oceana Francis	Member	Present
Albert Kim	Member	Present
Theresa Kreif	Member	Present
Jim Potemra	Secretary	Present
Yola Monakhov Stockton	Member	Present
Mark Thorne	Chair	Present; left at 10:30
Sarita Rai	SEC Liaison	Present

**Guests**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Chair Thorne called the meeting to order at 10:03; Chair introduced new member Yola Monakhov Stockton	
<b>Review of Minutes</b>	CAB Minutes 20241217	Minutes were approved with in 8 in favor and 0 against
<b>SEC Liaison Report</b>	Name change of School of Nursing. Suggest that CAB change the Bylaws to reflect minor name changes without going through multiple readings and final vote of MFS and confidential voting from Congress.	
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. SEC requests to consider a rewrite of MFS bylaws to preclude updates following reorganization specifically for name changes, without full senate approval.</li> <li>2. SEC requests CAB to consider the College of Education reorganization proposal and whether the motivation for the reorganization is sufficiently clearly stated.   reorg_proposal.pdf ,   reorg_consultation_request.pdf ,   reorg_cover_letter.pdf</li> </ol>	<ol style="list-style-type: none"> <li>1. Put this at low priority; B. DeBaryshe will email the SEC to see if parliamentarian (Boyd Ready) can attend the CAB mtg on Feb 18th to advise on appropriate language.</li> <li>2. CAB will review documents and put comments into the reorg checklist; will discuss at Feb 4 meeting; also have list for people to potentially interview</li> </ol>
<b>Business</b>		
<b>Guest(s)</b>	None	

<b>Committee Reports</b>	N/A	
<b>Other</b>	Remaining meetings: Feb 4, 18 Mar 4, 18 Apr 1, 15 May 6	
<b>Adjournment</b>		Meeting adjourned at 10:51

Respectfully submitted by CAB Secretary James Potemra.  
Approved on 4 February, 2025.