



UNIVERSITY
of HAWAI'I®
MĀNOA

COMMITTEE ON PROFESSIONAL MATTERS
Emergency Session in response to COVID-19
Meeting Agenda

MEETING DATE April 10, 2020
MEETING TIME 10:00 AM – 11:30 AM HST
LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Jinan Banna	Member	X
Katherine Davis	Member	X
Derrick Higginbotham	Chair	X
Kathryn Hoffman	Member	X
Vanessa Irvin	Secretary	X
Camaron Miyamoto	Vice Chair	X
Truc Nguyen	SEC liaison	X

Guests

Name	Role	Time
none.		



UNIVERSITY
of HAWAII®
MĀNOA

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1. Call to Order	1. The meeting was called to order by D. Higginbotham, Chair, at 10:03 am HST.
REVIEW OF MINUTES	1. We will review the minutes for this meeting and the March meeting on our April 21 st Meeting.	1. All agreed.
CHAIR'S REPORT	<p>1. Short report on Presentation to the General Education Committee</p> <p>CPM needs more data to fully illustrate student needs and then – how do we disseminate that data? For example, do we hold town hall meetings to communicate this issue? Discussion to continue.</p>	1. DH, TN, and KH presented data to the General Education Committee on concern that UG general education requirements via a course-based model could infringe upon faculty academic freedom.
UNFINISHED BUSINESS	1. Determine this meeting's Secretary	1. Vanessa Irving
NEW BUSINESS	<p>1. Because of the pandemic and the effect it has had on teaching and research, we should discuss the extension of the tenure, promotion, and contract renewal clock for junior faculty.</p> <p>As a whole, we as the CPM support extension of tenure and promotion timeline for one academic year due to various factors including, faculty anonymously coming to the SEC asking questions about university</p>	<p>1. Discussion held about outcomes of the recent SEC survey to UHM faculty about extending t&p timeclock for one academic year, due to the COVID-19 pandemic.</p> <p>All agreed a motion, with survey data attached, is most appropriate. Majority agreed to compose a short motion for a</p>



UNIVERSITY
of HAWAI'I®
MĀNOA

	<p>action on t&p extension policy, considering extensions of research from grant funding agencies, recognizing need to share our information with the UHPA COVID-19 Working Group.</p> <p>The faculty response on the survey was strong for supporting a one-academic-year, no-questions-asked extension on the t&p policy (about 90 percent).</p> <p>Also, recent data showing extension policy outcomes from universities across the country shows overwhelming support for extending t&p for a year.</p> <p>How do we as CPM want to respond to these considerations? A resolution statement or a motion?</p>	<p>faculty opt-in for the extension, with no questions asked.</p> <p>A Google doc will be uploaded for all CPM to contribute and edit the document for presentation at next Faculty Senate meeting on April 15, 2020.</p>
ADJOURNMENT		<p>Motion to adjourn by KH; seconded by KD. The meeting adjourned at 10:59 am HST.</p>

Respectfully submitted by Vanessa Irvin, Secretary.

Approved on April 21, 2020 with 6 votes in favor of approval and 0 against.