

## Committee on Faculty Service Meeting Agenda

Date: January 12, 2024

Time: 10:00 AM

Zoom link:

### Attendance

#### Members

Name	Role	Attendance
Marguerite Butler	Co-Chair	Present
Naiyi Fincham	Member	Present
Lori Fulton	Secretary	Present
Richard Medina	Co-Chair	Present
Birendra Mishra	Member	Present
Wesley Palmer	Member	Excused
Michael Rappe	Member	Present
Liang Wang	Member	Excused
Carolyn Stephenson	SEC liaison	Present
John Kinder	UHMFS Office	Excused

#### Guests

Name	Role	Time
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Medina at 10:04 AM.
Review of Minutes	1. Review of DEC 12 2023 minutes	1. Butler made a motion to approve the minutes. Seconded by Fulton. Approved by unanimous consent.
Chair's Report	<ol style="list-style-type: none"> <li>1. Items from SEC Liaison - Nothing new to share that is not already on the agenda</li> <li>2. Textbook Committee Recommendations               <ol style="list-style-type: none"> <li>a. 7 candidates (CVs/letters of interest)</li> <li>b. Recommendations should be instructional faculty (see <a href="#">note</a> from SEC Chair)</li> <li>c. Candidates 1, 4, 5, 6, 7 are currently instructional faculty</li> <li>d. Q: Is this about the future of textbooks or the bookstore? Bookstore is losing money. Another concern on the cost of textbooks and questions about online access. When Provost made request, SEC asked for more faculty to be represented on this committee. This Committee will meet roughly once a month for Spring semester only.</li> <li>e. Discussion of candidates.</li> </ol> </li> <li>3. GenEd Contemporary Ethics Board               <ol style="list-style-type: none"> <li>a. 1/9: GEO Director suggested Nandini Chandra (E-Board was her initial preference) to fill a forthcoming resignation for the term July 1, 2024 to June 30, 2025. Chandra is willing to serve starting in Fall 2024.</li> <li>b. Discussion of why the person who was resigning stepped down and how that might impact FSC recommendations for positions.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2.</li> <li>3.</li> </ol>
Action Items	<ol style="list-style-type: none"> <li>1. Recommend three candidates to serve on Textbook Strategy Committee:               <ol style="list-style-type: none"> <li>a. Ashley Maynard</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Butler made a motion to recommend the three candidates - Ashley Maynard,</li> </ol>

# MĀNOA FACULTY SENATE

	<ul style="list-style-type: none"> <li>b. Alice Tse</li> <li>c. Nicole Ziegler</li> </ul> <ul style="list-style-type: none"> <li>2. Recommend appointment of Nandini Chandra to E-Board beginning in Fall 2024 semester (1 year appointment; 7/1/24-6/30/25).</li> <li>3. Establish Spring semester meeting dates/times.               <ul style="list-style-type: none"> <li>a. Suggested meeting times include 2nd and 4th Friday of every month from 10:00-11:00.</li> </ul> </li> </ul>	<p>Alice Tse, and Nicole Ziegler - to serve on the Textbook Strategy Committee. Medina seconded. Passed by unanimous consent.</p> <ul style="list-style-type: none"> <li>2. Medina made a motion to recommend Nandini Chandra to the E-Board beginning Fall 2024 semester. Butler seconded. Passed by unanimous consent.</li> <li>3. Medina will check with members who are not present to see if the meeting time of 2nd and 4th Fridays 10:00-11:00 works for them.</li> </ul>
<b>Guest(s)</b>	1. None	1. No action
<b>Committee Reports</b>	1. None.	1. No action
<b>Unfinished Business</b>	1. None	1. No action
<b>Business</b>	1. None.	1. No Action
<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on date/time	Meeting adjourned at 10:53.

Respectfully submitted by Lori Fulton, Secretary  
 Approved unanimously on January 26, 2024.