

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: May 9, 2016 2:00 pm
LOCATION: Hawai'i Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney	P	Bonnyjean Manini	E	Lilikala Kame'eleihiwa via Polycom	P	None	
Marguerite Butler	P	Ashley Maynard	P				
Kelley Withy	E	Sarita Rai	E	John Kinder-Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:16 pm.
REVIEW OF MINUTES	1. The minutes of May 2, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes; seconded by M. Butler. Passed unanimously.
CHAIR'S REPORT	1. Mānoa Budget Process Update: Chair Cooney met with Interim Chancellor Bley-Vroman, Clif Tanabe, David Chin, Brian Glazer, and Mike Angelo, Chair of CAB. Bley-Vroman seems reluctant to do anything except the spaghetti model. David Chin touted the benefits of the RCM model. The chancellor indicated there is political pressure not to do the RCM model.	1. Continue to monitor.

	<p>Faculty suggested to the chancellor that he be “bold,” and just do the RCM. But the chancellor will not do that. It’s political because some forces the chancellor perceives to be strong do not want to justify their budgets. We have still not seen any model populated with numbers. The chancellor will form a smaller task group to talk about the budget to attempt a compromise this week. Chair Cooney suggested the group get together on a Saturday to just spend the day hammering something out. The conversation included discussion of messaging, with a suggestion to ask David Chin to do a voiceover of his budget presentation and put it online. The senate should extend communications, possibly sending the minutes each week to the faculty congress. The weekly highlights could include the misinformation that is circulating.</p> <p>2. 2016 Legislature Budget Recap: The system didn’t get much of what they asked for. They did get \$3M for system athletics. UHM will get a \$13M lump sum for athletics. See Kalbert Young’s budget recap online: www.hawaii.edu/news/2016/-legislature-budget-recap-by-vp-kalbert-young</p>	<p>2. Continue to monitor.</p>
ACTION ITEMS	<p>1. Senate meetings will be every third Wednesday, except for December and May, when it will be the second Wednesday (December 14 and May 10). Congress meetings are scheduled: October 19, 2016 and March 15, 2017</p> <p>2. SEC summer meeting schedule: No SEC meetings on June 6, June 20, July 25, and August 8. New SEC representatives will begin attending June 13.</p>	<p>1. Action: Senate and Congress meetings are approved by acclamation and scheduled for next year.</p>

	3. SEC election is tentatively scheduled for the end of the meeting on June 27.	
GUESTS		
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB- No report. 2. CAPP- No report. 3. CFS- Committee meeting held on May 9 to review SEC election. 4. COA- No report. 5. COR- No report. 6. CPM- No report. 7. CSA- No report. 8. GEC- No report. 9. MAC- No report. 10. UHPA- No report. 	<ol style="list-style-type: none"> 1. No action. 2. No action. 3. John Kinder will work with CFS to audit the SEC election. 4. No action. 5. No action. 6. No action. 7. No action. 8. No action. 9. No action. 10. No action.
OLD BUSINESS		
NEW BUSINESS	<ol style="list-style-type: none"> 1. MFS Survey Discussion: We will send the data and comments from the survey on the president's performance to the members of the BoR. We will conduct a survey to assess the performance of the Mānoa chancellor. 2. Campus Resource and Service Center: The chancellor has advertised for two positions. The SEC favors the idea of having a campus ombudsperson. 3. Status of academic advising: We should invite Ruth Bingham, Stephanie Kraft-Terry, and Michelle Tagorda, to an SEC meeting to discuss advising. 4. Status of graduate admissions/administrative evaluation committee: The system is flawed, applications get lost, and there needs to be some improvement. This is also related to administrative evaluation. The University of 	<ol style="list-style-type: none"> 1. Data on president's performance to be sent to BoR. Chancellor survey to be conducted. 2. Continue to monitor. 3. John Kinder will invite these potential guests to a future SEC meeting. 4. The SEC should make a motion to the full senate at the first MFS meeting in the fall semester. An ad hoc committee is likely more

	<p>Michigan not only evaluates the administrators; they also evaluate “offices,” such as Graduate Education. There is an annual evaluation in the fall term of each year. Results are posted publicly each December. Administrators may also submit up to three narrative questions, and those results are private (sent to the administrators themselves). This would encourage accountability. Results could be sent to the regents.</p> <p>5. Prepare agenda for SEC meeting on May 16, 2016.</p>	<p>feasible. If successful, it could be converted to a standing committee. The survey method could be kept simple at first.</p> <p>5. The agenda was prepared.</p>
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be May 16, 2016.</p>	<p>Motion to adjourn by M. Butler; seconded by A. Maynard. All approved the motion. Meeting adjourned at 4:30 pm.</p>

Respectfully submitted by Ashley Maynard, Senate Secretary.
Approved unanimously on May 16, 2016.