

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      March 3, 2025  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Via Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present, arrived 1:36 pm; left at 4:05 pm.
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Arrived 1:58 pm, excused at 2:52 pm, arrived at 3:22 pm & excused at 4:23 pm
John Kinder	Staff	Present-excused at 3:40 pm

### Guests

Name	Role	Time
Boyd Ready	Parliamentarian	2:00 pm - 2:50 pm
Patsy Fujimoto	CAPP Chair	3:30 pm - 4:00 pm

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>	<p>The meeting was called to order.</p> <p>"Aloha everyone, this is a brief reminder that we meet together today in a spirit of aloha. We remember our deep connection to each other and our kuleana to the well-being of students, keeping this at the heart of all of our actions and words."</p>	<p>The meeting was called to order by Chair Biagioni at 1:30 PM.</p> <p>Motion to keep the "Aloha..." statement for the SEC, MFS and Congress meetings</p> <p>Motion as amended stands. 2 oppose 3 approve. Motion passes.</p>
<b>Review of Minutes</b>	<p>1. The draft minutes of the 2/24/2025 Senate Executive Committee</p> <p>2. The draft Special minutes of the 2/26/2025 Senate Executive Committee</p>	<p>1. Approval of the 2/24 and 2/26 draft minutes was deferred until the next meeting.</p>
<b>Chair's Report</b>	<p>1. Reminder that all resolutions to be placed on the 3/12 MFS meeting agenda are due at noon on 3/3/25. The final version of resolutions to be presented on 3/12 are due on 3/5/25 at noon.</p> <p>2. ACCFSC nomination for a member to join the President Advisory Council. E. Biagioni nominated Michelle Tallquist Seidel of the JABSOM faculty senate and it was announced that she had been voted in.</p> <p>3. UH Student requests clarification for Civil Beat article. As is customary, chair declined request.</p> <p>4. Update on the 2025 vacant Senate Candidacy seats. The 2025 MFS General Election poll opened today(3/3) and will close on Friday, March 7, 2025. Projected 2025-26 total Senator count is 66.</p> <p>5. GSO President would like to schedule a meeting with the SEC in the near future.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Information only.</p>

	<p>6. Senator S. Doi (Outreach) (2023-25) has resigned as she has accepted an EM position as the interim Outreach Dean.</p> <p>7. 3/10 SEC meeting &amp; 3/12 Congress meeting invitations were sent to Lori Lum, Public Affairs and her team regarding Development of Feasibility Study for the UHM Ewa Property. The Senate office has requested to receive soft copy development materials in advance of the 3/10 SEC meeting.</p>	<p>5. The Senate office is scheduling this meeting.</p> <p>6. Information only.</p> <p>7. Information only.</p>
<b>Action Items</b>	<p>1. GEO / CAPP / GEC request to share updated video via the Congress listserv and MFS website</p> <p>2. Resolution to Enhance Collaboration, Service Quality, and Student-Centered Practices in UH Manoa Student Housing Services</p> <p>3. Resolution in Opposition to the 2025-2026 Tuition Rate Increase at the University of Hawai'i Mānoa Child Care Center</p> <p>4. Review draft 3/12 Senate agenda</p> <p>5. Review draft 2/19/2025 Senate minutes</p> <p>6. Review draft 3/12 Congress agenda</p> <p>7. Review draft 10/16/2024 Congress Minutes</p> <p>8. Request for Consultation on proposed EP on Sustainability in Curriculum, Research and Scholarship - Consultation memo dated Feb 27, 2025</p>	<p>1. B. Richardson moved Gen Ed information to the faculty congress; M. Butler seconded. Unanimous approval.</p> <p>2. Resolution posted on the MFS meeting agenda.</p> <p>3. Resolution posted on the MFS meeting agenda.</p> <p>Motion made by A. Sakaguchi and seconded by C. Miyamoto to keep the order of the resolutions. Unanimous approval.</p> <p>4. Reviewed</p> <p>5. Reviewed</p> <p>6. Reviewed</p> <p>7. Reviewed</p>

	<ul style="list-style-type: none"> <li>- Proposed EP on Sustainability in Curriculum, Research and Scholarship</li> </ul>	8. Refer to CAB as the lead and also send to CAPP and COR. No objection.
Guest(s)	<ol style="list-style-type: none"> <li><b>1. Parliamentary Boyd Ready (2:00 pm - 3:00 pm)</b> <ol style="list-style-type: none"> <li>Censure item on Approved Feb 3 SEC minutes cannot be deleted.</li> <li>Draft Feb 10 SEC minutes –As the Feb 3 minutes were approved, to “delete the censure motion” to be ruled as “out of order” since the February 3 minutes were already approved and cannot be deleted. What could properly be done is a motion to rescind the motion. Rescinding something previously adopted would require a <math>\frac{2}{3}</math> majority if it was in the same meeting, or a simple majority if it was on the agenda.</li> <li>To second a motion is a willingness to discuss it. The seconder need not be in favor of the motion.</li> <li>It is good practice not to second minutes.</li> <li>The issue of Feb 3, 2025 minutes is not the same as March 15, 2017 minutes. On Feb 3, a motion was made and it passed and was recorded in the minutes. On March 15, the person withdrew the motion and there was no action. Thus, it is not in the minutes.</li> <li>The motion on Feb 10 was adopted to delete the motion and vote on the February 3 censure. Parliamentary Boyd Ready stated that the Feb 10 was an improper motion and out of order.</li> <li>Minutes are official records. Minutes must be correct and every main motion made and voted on must be in the minutes. On Feb 3, the motion to censure was the main motion and action was taken and recorded in minutes and will remain in the minutes. One cannot delete. The Chair to rule point of order as improper ruling and goes in the minutes. The Secretary can record it as such.</li> <li>Disciplinary procedures: a) remove from the body, b) suspend, c) some other sanction or d) censure. Censure is an expression of opinion and has a low bar. Censure is the simplest form of discipline and it simply represents an opinion.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. action taken.</li> <li>c. voted in favor of the change: 4 in favor 3 No.</li> </ol>

	<ol style="list-style-type: none"> <li>i. Parliamentary procedure could be used to attack or protect.</li> <li>j. Email should be used only for objections and not to vote or have a discussion back and forth.</li> <li>k. It should be noted that “point of information” is a question.</li> <li>l. “Out of order” is stated when one is not speaking on the motion.</li> <li>m. Repetition of the same speech over and over is out of order, and can be considered filibustering.</li> </ol> <p><b>2. CAPP Chair Patsy Fujimoto (3:30 pm - 4:00 pm)</b> Discussion topic: CAPP Procedure Manual</p> <p>She would help write a CAPP Procedures Manual with assistance from one of the CAPP members and will bring it to the SEC during the summer. This is to help the new members. Requested SEC’s support for the project.</p>	<p>2. SEC was supportive of the proposal.</p>
<b>MFS Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (SR)</b> – Next CAB meeting is March 4. Will let them know the possibility of a manual and also possible meeting commitment on Wednesdays when MFS isn’t meeting.</li> <li>2. <b>CAPP (CS)</b> – Next meeting date still to be determined.</li> <li>3. <b>CFS (MB)</b> – No report. Next meeting will be March 10, 2025.</li> <li>4. <b>COA (BR)</b> – No report. Next meeting is March 6th, 2025</li> <li>5. <b>COR (CS)</b> – No report. Next meeting TBD.</li> <li>6. <b>CPM (CM)</b> – Saori Doi resigned due to a move to EM and stepped down as secretary. Xiao Mao-Clark is the new secretary. Planning a faculty panel on generative AI and academic freedom for next month. Working on a resolution in response to the Dear Colleague Letter in support of DEI and academic freedom for next month’s senate meeting. Next</li> </ol>	<ol style="list-style-type: none"> <li>1. Information only.</li> <li>2. Information only.</li> <li>3. Information only.</li> <li>4. Information only.</li> <li>5. Information only.</li> <li>6. Information only.</li> </ol>

	<p>meeting April 7, 2025.</p> <p>7. <b>CSA (CM)</b> – Resolution submitted on Student Housing Services. Next meeting March 4, 2025.</p> <p>8. <b>GEC (MB)</b> – Meeting was held on Feb 26. Discussion of Gen Ed redesign discussions with colleges and other groups. Discussion around implementation of the proposed FH Gen Ed focus requirement.</p> <p>9. <b>CEE (AS)</b> – Extensive training of approximately 27 new assessment reviewers was held on February 28th. Four training sessions to be offered between 2/28-3/10. Deadline for feedback from the reviewers is 3/27 and the CEE discussion of the reviews will take place on 3/28. ACSC staff and Provost Bruno will provide additional review feedback between 3/28-4/25. Yao Hill did an impressive job of helping the recruits navigate through this important task. Summary of the assessment reviews will be provided to the WASC.</p> <p>The CEE addressed the current federal mandates regarding DEI from the perspective of ‘assessment in support of students’. Language adopted included ‘culturally responsive’ and ‘equity-minded’ assessment practices. These practices mean assessment tools and processes are <b>fair</b>; and efforts are made to examine and <b>reduce assessment bias</b>. Furthermore, assessment methods and processes provide an <b>optimal condition</b> and <b>opportunities</b> for students to <b>demonstrate the strengths</b> of their learning.</p> <p>The next CEE meeting is scheduled for 3/28. The next Assessment forum is on March 5th, 11-12 noon, on “Reimagining Student Learning: Empowering a Rooted Kanaka Maoli Culturally Sustaining Assessment.”</p>	<p>7. Information only.</p> <p>8. Information only.</p> <p>9. Information only.</p>
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# MĀNOA FACULTY SENATE

<b>Other Reports</b>	<p>1. <b>Pilina Support Team (BR)</b> – No report. Next meeting is March 13, 2025.</p> <p>2. <b>Grad Council (CS)</b> – Meeting was held on Feb. 25.</p> <p>3. <b>Textbook Strategy Committee</b> - Chair will include the topic on the Congress Agenda. He will also ask A. Maynard and other faculty to provide updates from the Committee.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p>
<b>Unfinished Business</b>	1. None	
<b>Business</b>	1. Draft questions for Pres. Hensel meeting with the SEC on 3/10.	1. SEC decided not to meet with President Hensel on 3/10 and instead request for Q&A at the Congress Meeting.
<b>New Business</b>	<p>1. APPROVED: LAW - LLM Tuition Change - attachment</p> <p>2. Cancel SEC meeting on March 17. (Spring break)</p>	<p>1. Information only.</p> <p>2. Approved unanimously.</p>
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, March 10, 2025, via Zoom .	<p>Motion to be on zoom next week by B. Richardson and seconded by M. Butler. Passed unanimously. Meeting adjourned at 4:26 pm.</p>

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on March 31, 2025.