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GENERAL EDUCATION COMMITTEE  
MEETING MINUTES

**MEETING DATE:** November 20, 2019, 1:30 -2:45 PM  
**LOCATION:** Sakamaki A-201  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaule	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Ronald Cambra	E	Vicky Keough	P
Garrett Clanin	P	Halina Zaleski	P	Ryan Yamaguchi	E	Cari Ryan	P
Betsy Gilliland	P	(ASUH rep)		Carolyn Stephenson (SEC liaison)	P	Sheela Sharma	P
Kalikoaloha Martin	E						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Garrett A. at 1:32pm	
REVIEW OF MINUTES	Minutes reviewed and approved with changes accepted with a vote of 6 in favor and 0 opposed, 0 abstentions	
INFORMATION ITEMS	<p><b>Board Reports</b></p> <p><i>E (Garrett C.)</i> Reviews are completed. E Board plans to finalize all revisions in a meeting for the end of the semester. Carolyn S. wants to know how many proposals, how many course-based proposals, how many instructor-based proposals, and how many were accepted for each board.</p> <p><i>H (Shana)</i> The H-board invited Sheela to present a beta version of the web-based resources to be uploaded to the GEO site. Sheela comments that she will be doing the same for the remaining boards and seeks any assistance or input.</p> <p><i>O (Halina)</i></p>	



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Sheela also presented on the GEO website. The O Board is organizing a workshop on Oral Communications at the end of January.

*W (Betsy)*

This board spent the majority of time reviewing the proposals. The instructor-based proposals are finished.

*F (Garrett A.)*

The F Board discussed the WICHE passport because UH's FG includes Hawaii, Asia, and Pacific, but transfer students lose that part when their courses are transferred to UH. Lisa notes that currently FG credit is given if the course is accepted as equivalent to a UHM FG course. Christine clarifies that the Oceania component is a hallmark, not a learning outcome. The equivalency from WICHE passport is met by students' cultural literacy that is global in perspective. Students still have their HAP requirement when they arrive at UH. Garrett A. asks whether this is something the GEC wants to discuss in the future.

*Div (Mike N.)*

Committee members have been finishing reviews over the last 2-3 weeks.

*SEC (Carolyn S.)*

The SEC is looking at the reports that were prepared last spring (e.g., MOU question, 1-year review, internal report, external report).

**GEO Director's report (Christine)**

The FG Faculty Learning Community is starting. A meeting with VCAA this morning about the assessment activities currently taking place. There is a misconception that we are making radical changes to Foundations, but Christine is reassuring everyone across the system that this is not the intent of the new assessment program..

**Working Group reports**

*Assessment (Jonathan)*

Focused on matching SLOs for Foundations courses to those in the university's institutional objectives and the WICHE Passport. Members have also started collecting resources for the GEO site.

*Curriculum (Shana)*



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	<p>Worked recently on the thematic pathways in the General Education initiatives based on the external review from last year.</p> <p><i>Governance (Halina)</i></p> <p>Went through the governance document closely, but no major changes. It is ready for review by GEC. Discussion of the MOU will soon follow. The MOU will look at the relationships that will replace the earlier MOU.</p>	
<b>ACTION ITEMS</b>	<p><i>Review and vote on motion to update document on “Faculty Governance of UHM General Education”</i></p> <p>Garrett A. recommends that the document be presented during the December MFS meeting. Halina notes that because this is amending and not establishing a new governance document, it might be presented and voted at one meeting. She recommends that the SEC must decide if it can be presented and voted on at the same meeting, or if it needs to be split into 2 meetings. Carolyn will ask the SEC how they will proceed.</p> <p>Betsy asks if the “external review” should be orally explained at the MFS meeting or written in the motion clause. Halina agrees to present the motion at the Senate.</p> <p>A vote to approve the motion to be presented at the MFS 7 in favor, 0 opposed, and 0 abstentions.</p> <p>Carolyn underscores that this motion must be presented to the SEC before it can be presented to the MFS.</p> <p><i>Review, discuss, and finalize mission/vision/values statement</i></p> <p>Shana recounts the history of the document revision. The working group felt that there was some repetitive language. The latest edits were not significant in the change of content, but just increasing the readability of the document. Halina wants to know the difference between “sustainability” and “sustaining community.” Betsy responds that the sustainability refers to natural environment while “sustaining community” is about preserving human relationships.</p>	



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	<p>Christine recommends “inter-disciplinary” and comments that “sustainability” was not necessarily part of the Gen Ed curriculum. Shana asks if “building community” is a Gen Ed requirement; Christine says no.</p> <p>Halina directs the focus on the development of skills rather than values. Betsy observes that the development of skills is in the Mission section. The Values are not the practical items, but the larger Ethos. Shana relates this to the intended audience of the MVV. Is it students? faculty? If the former, it would help them ascertain what they will gain by taking Gen Ed requirements. Halina comments that Values are things we value, such as engaged scholars, effective communicators, critical thinkers, and interdisciplinary/global citizens.</p> <p>There is a discussion about habits of mind and attitudes. “critically informed” vs “independent.” Cari wants the values to resonate throughout the curriculum as there should be explicit places where they appear in our hallmarks. Shana encourages GEC to keep making comments in the document to help the subcommittee.</p>	
<b>DISCUSSION ITEMS</b>	<ul style="list-style-type: none"> <li>○ Continue soliciting volunteers for the Div Board</li> <li>○ Question of whether to continue to allow multiple Focus designations on one course</li> </ul>	
<b>NEW BUSINESS</b>		
<b>UPCOMING MEETINGS</b>	<p>1:30-2:45 p.m. in Sakamaki A-201 on the following Wednesdays:</p> <ul style="list-style-type: none"> <li>● December 4</li> <li>● December 18</li> </ul>	
<b>ADJOURNMENT</b>		Meeting adjourned at 2:51

Respectfully submitted by Jonathan Pettit, Secretary.

Approved on 12/04/2019 with 6 votes in favor of approval, 0 against and 1 abstention.

Attachments

Lisa calculated the number of applications for Focus requirements submitted this semester



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Focus	course-based				instructor-based				TOTAL
	approved	denied	withdrawn	pending	approved	denied	withdrawn	pending	
E	2	0	0	0	22	4	0	?	28
HAP	0	0	0	0	7	2	1	?	10
O	5	0	0	0	25	0	0	?	30
W	12	0	0	1	94	5	6	?	117