

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: August 23, 2010

Attendance:

David Ross (chair)	X	Susan Hippensteele	X	Lilikala	X	Chancellor Hinshaw	Greg Takayama	Others:
Martha Crosby	X	Martin Rayner	X	Rosanne Harrigan		VCGRE Ostrander		
Shirley Daniel	X	Halina Zaleski	X			VCAA Dasenbrock		
Tom Hilgers	X	David Duffy	X			VCSA Hernandez		

Subject	Discussion	Action/Strategy
Call to order	The meeting called to order at 3 p.m. in HH208. (After the meeting with the SPGW meeting with Admin and SEC)	
Chairs Report	Chair Rayner provided an update on the MET meeting this week. The Chancellor had presented some fund-raising priorities (for UHF), which included an international endowment, entrepreneurship and innovation, local student support, and sustainability, professional workforce academy and healthcare (med school, nursing and social work – summer experiences).	
WGGE working group	<p>Garrett Apuzen-Ito, Ron Bontekoe, and Daniel Jenkins joined the meeting around 3:30.</p> <p>Chair Rayner noted that we had previously met with VCGRE Ostrander, and that since then a proposed reorganization of the graduate division has been posted on the UHM website. Rayner noted problems he had funding a grad program in physiology. Bontekoe noted that often the grad division is staffed by administrators from the natural sciences, and they have little experience or knowledge with grad programs in the humanities. There was an issue of tuition waivers, etc.</p> <p>Hippensteele noted why the working group was formed. She recommended that the working group meet with the VCs and address some of the issues that have been brought up. In addition, we recommend that the WGGE meet with the graduate chairs and listen to their concerns.</p> <p>The SEC referred the WGGE to the minutes of our meeting on July 26 where the VCGRE has brought up the question of the unevenness in graduate program administration and tracking and evaluation. The WGGE is always being asked whether we should have a standing faculty senate committee on Graduate programs. With the turnover and retirements in the VCGRE's office this is a good</p>	

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	<p>time to look at this issue. To summarize:</p> <p>“How should faculty governance address issues of graduate education?” The end product will be a report with recommendations.</p> <p>The SEC recommended that the WGGE would be able to ask other members to join them to be more representative. We hope that the WGGE will have recommendations about the structure by December.</p> <p>The funding of graduate students is also an issue that may need to be addressed.</p> <p>Issues of time to graduate, placement of students, processes to insure program review and quality, funding of graduate programs and students, etc. are important issues that need more faculty input.</p> <p>The WGGE agreed to find about 4 more members to balance the group for discipline and gender. Bontekoe agreed to serve as coordinator for the group, and will communicate with S. Daniel for any needed support from the SEC.</p> <p>The WGGE left the meeting at 4:45.</p>	
Chair of GEC and other committee assignments	The group discussed appointments to various committees that still need to be staffed.	
Communications and email access issues for the Senate and SEC	<p>With the changing of SEC members there are a number of issues about access to mailing lists of Senators, the general faculty, etc.</p> <p>Carol Kellett has been trying to help maintain the lists. We also need to add some current SEC members to replace David Ross.</p> <p>There is also an email address for the senate, an we probably need to provide access to that email for appropriate SEC and the secretary.</p>	
Parliamentarian	The SEC discussed a potential parliamentarian, and recommended we ask Torben Nielson to serve this role.	
Budget task force	Now that the semester is started, we need to inquire of the Budget Task force about their report.	S. Daniel will contact the task force
Committee assignments and liaisons and open items	It was agreed that Martin Rayner will be liaison with the CFS and Shirley Daniel will be the liaison with COR.	

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	Meeting adjourned at 5:45 p.m.	