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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: Monday, October 25, 2021 12:00 – 1:00 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Matt Eng	P	Scott Rowland	P	Christine Beaule	P	Lisa Fujikawa	P
Betsy Gilliland	P	Jaymian Urashima	P	Laura Lyons or April Quinn (OVPAE Rep)	E	Vicky Keough	P
Dan Harris-McCoy	P	Mandy Westfall-Senda	P	Ryan Yamaguchi (Admissions Rep)	P	Cari Gochenouer	P
Mike Nassir	P	ASUH - No rep yet	NA	Shana Brown (SEC liaison)	P		
Jonathan Pettit	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Gilliland at 12:02PM
REVIEW OF MINUTES	Transition of secretary duties from Mandy Westfall-Senda to Jaymian Urashima	10/11/21 minutes 5 approve, 2 abstain



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INFORMATION
ITEMS

GEC Update

Using the ideas generated in the last GEC meeting, I drafted and sent a letter to the UH Board of Regents on behalf of the GEC opposing the tenure-related PIG report.

HAP Board Update

The three HAP proposals that were returned for negotiation were approved. Received an update on the assessment rubric to be used for the HAP assessment project. Board will offer feedback on the rubric at the November meeting. Looking for HAP faculty to submit artifacts for assessment.

O Board Update

Regular review of proposals. Starting to plan a workshop for Spring, but will be getting more logistical information from CTE before continuing the planning

E Board Update

E Board continues to review proposals and is starting to plan for a possible presentation in Spring.

F Board Update

The Foundations Board reviewed applications and discussed the upcoming workshop through CTE.

Language Substitution WG Update/Discussion

The LSWG continued to revise questions for the Google form that we will offer for faculty members who would like to apply for a course to be added to the H/SL substitution list.

Working on the process for new courses to be added.

[A list of all courses that fulfill the language substitution](#) are available for advisors and students to filter by language. Looking for a simple way to get information to see how a course fulfills compatible objectives with the HSL requirement.

Created a Google Form to collect information about potential courses. The Form includes learning objectives for language



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substitution courses. Requested feedback on the Form. GEC suggestions included:

- Add ability for courses that are cross-listed to be noted as such
- Include additional comments field at the bottom
- List current culture groups (which align with the languages that Manoa offers) and then allow the user to select (rather than an open question)
- Word limits for responses on the form
- Reference LOs in the questions

The language substitution list was originally put together by Shidler and KOKUA [Post-meeting correction: the original list was compiled by the Colleges of Arts & Sciences Student Academic Services]

- In some Schools/Colleges, students are only allowed to take courses that align with one culture group
- KOKUA- specific to a language (e.g. 3 Spanish culture subs)

Because the original list was not generated by the departments, having them fill out forms for a list they don't know about could reduce the number of courses.

Idea: Solicit departments for new contributions for the list, and ask the departments that have courses already on the list to provide additional course information to help students choose.

Report on Gen Ed Redesign Proposal

Redesign proposal was sent to stakeholders on all campuses.

Feedback mechanisms are in place:

- Google Form collecting data anonymously
- Google Form exists for requesting a meeting as well (if they want a conversation with 1 or more of the GenEd redesign team- encouraging requests for meetings as a college)
- Town Halls are being planned to discuss the proposal (outside of MFS efforts related to the topic which may occur)

GEC members will review the proposal and provide feedback.

Liaisons will advise boards to review the proposal and provide feedback.



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	<ul style="list-style-type: none"> • gedesign@hawaii.edu created as another mechanism to collect feedback • Visit with ASUH planned for mid-November <p>There will be at least one round of revisions that will produce a revised proposal that will then go out for consultation and feedback. This process has never been done before, so still trying to determine the feedback cycles and formal adoption. May would be the earliest an update could be provided. Any official reports, discussions, or summaries can be made public on the GEO website.</p> <p>GEC will provide feedback to the redesign team. GEC should spend some time discussing the proposal. Will review the proposal and discuss. Will also seek feedback from boards and include it in GEC's report.</p> <p>Initial GEC Feedback on proposal:</p> <ul style="list-style-type: none"> • Make a chart that notates the equivalences, if any, between the current Gen Ed requirements and the new proposed areas 	
ACTION ITEMS		
DISCUSSION ITEMS	Course based-considerations discussion will be on the agenda for the next meeting	
NEW BUSINESS		
UPCOMING MEETINGS	FALL 2021 MEETING SCHEDULE: Mondays from 12:00 - 1:00 p.m. via Zoom <ul style="list-style-type: none"> • November 8 • November 22 • December 6 	
ADJOURNMENT		Meeting adjourned at 1:00pm

Respectfully submitted by Mandy Westfall-Senda and Jaymian Urashima, Secretaries (Fall 2021).

Approved on 11/08/2021 with 8 votes in favor of approval and 0 against.