



COMMITTEE ON ADMINISTRATION AND BUDGET
MEETING MINUTES

MEETING DATE: 17 February 2017
LOCATION: St. John 106
ATTENDANCE: [P = Present; A = Absent; E = Excused; L=late]

MEMBERS		MEMBERS		MEMBERS		VISITORS	TIME
Brian Glazer (BG), Chair	P	Ann Sakaguchi (AS), SEC liason	P	Garrett Apuzen-Ito (GI), Secretary	P	Dan Boulos-ACM	1:00
Adrian Franke (AF)	P	Kara Miller (KM)	L	Douglas Vincent (DV)	P		
Ruth Hsu (RH)	L	Robert Paull (RP)	L			VP Vassilis Syrmos & Dwight Takeno Director Admin. Services OVPRI	1:35
Judith Inazu (JI)	P	Hyoung-June Park (HP)	E	Robert Cooney, (RC)	EL		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1:00 p.m.	
APPROVAL OF PRIOR MINUTES	Minutes for 1/3/17 and 1/30/17 approved 2:50 pm.	
Selection of Vice-Chair	D. Vincent is now Vice chair 4 votes in favor 0 against	
Report of recent SEC activities by A. Sakaguchi 1:05-1:10	<p>SEC met with K. Cutshaw on 2/6/17 and she presented a populated budget. This is the first time this has been distributed. Budget looks bad with a ~\$10M deficit in FY18. Part of problem is retention. Of the 13K undergraduate students each year, 16% don't return the next year. Student affairs and VP Bruno have assessed cause for retention issue by identifying profiles of past leavers. Chancellor Lassner offered 300 students \$2500/semester as incentives, based on these profiles. Whether the profile analysis is correct or not will be known in Fall semester.</p> <p>President Lassner asked \$28M from legislature for biennium budget, Gov. approved \$21M, but legislature approved \$5M and that's going to Cancer Research Center.</p>	



UHPRI Proposed

Reorganizations

Consultation with Dan
Boulos from UH-AMC
1:10-1:35

VPRI office is moving on with strategic initiatives of \$1B research and innovation, education and training in ocean and climate sciences, astronomy, health and wellness e.g. CRCH, digital economy and civil infrastructure security (e.g. disaster preparedness), and sustainability.

UHMFS bylaws. Proposal to change length of term of senators from 2 to 3 years. This would allow for 3 years overlap in SEC of e.g., chair elect, current, and past chair.

The Academy for Creative Media (ACM), is a system program in the VPRI's office, the UHM ACM is located in the College of Arts and Humanities. They are in need of a new building and had planned on it last year but that's been put on hold and so they are really struggling without. ACM System is about 13 years old, and now West Oahu has a program that serves somewhat related roles of AC at UHM. UHM ACM has 7 faculty serving 135 majors. They recently lost 2 faculty, one position has been swept, and they're trying to get that back. BOR review to change program to permanent from conditional status is this April. Chris Lee is director of ACM and now on leave for year.

About the proposed re-org, D. Boulos has questions about how it will influence budget and its role relative to other similar programs. Operating funds come from UH System.

JJ: Asks about faculty. ACM-Manoa are in Arts and Humanities. There is also an ACM facility, and then a similar program at West Oahu. Re-org may affect budget but won't change reporting lines; they will continue to report to College of Arts and Humanities.

Consultation with VP

Syrmos

1:35-2:30

Syrmos: The re-org is consistent with how OVPRI works and is long overdue.

The OVPRI provides 4 core services:

- 1) ORS (this doesn't change much),
- 2) OEC ←should be in Office of Research Compliance (ORC), but ORC has been in Manoa. ORC has joined OVPRI and it makes sense to move OEC to ORC.
- 3) Office of Technology Transfer and Eco Development: proposing split of Tech Transfer from Eco Development.
- 4) Office of Applied Research Laboratory

ACM and STEM were created by the legislature and are the most well-funded parts of OVPRI. So he's putting them under "Strategic Initiatives".

JJ: And when ACM was created by legislature it was put into OVPRI? Yes. Every year the OVPRI sends an MOA for \$2M and 10 permanent faculty on the campuses for ACM because UH System has no faculty (& no students). To avoid this annual, cumbersome MOA, the OVPRI wants to move these

**BG will work
through checklist
and present to
group at next
meeting**



positions and the associated \$ to the campuses. He's tried twice to do this move but the legislature has rejected it. UHPA has even lobbied for this move but no success yet. ACM System positions include 2 faculty in West Oahu, 1 at Manoa, 1 at Kapiolani, a directors position, and an administrative officer.

RC: Is there competition between ACM System and ACM Manoa? Syrmos sees them as having different expertise and so not obviously in competition in academic expertise. There *could*, however, *be* competition of resources.

JJ: Asks and Syrmos responds that the problem with space for ACM-Manoa is entirely a Manoa issue and has nothing to do with System ACM.

JJ: and the STEM part? Created by HI State Chair of Ways and Means Committee for his desire to use research and innovation to engage middle-schools. Students work with different research centers for on small research activities and projects. OVPRI requested to move this STEM program to an academic program. 8-9 positions are APTs. Would like to have a central STEM program, but that is not on the table.

Strategic Grant Development Office: There are similar offices on the other campuses. M. Bruno is trying to form one on UHM. Proposes that this office facilitates everything between. NSF does not want grants from multiple campuses.

DV: These would manage pre-award activities. e.g. EPScoR

BG Have there been increased efficiencies with recent reorganization steps in OVPRI? Syrmos: Yes. The central office of administration, finance, personnel for all offices has already happened. Payroll should be reduced significantly, much of which is decreasing numbers of APT's through attrition. RC asks about attrition and filing positions. Syrmos is identifying duplication and not refilling when there is duplication.

AS An Associate VPRI has been identified in the reorg but not salary under strategic initiatives Syrmos said this is not a priority and he will not hire someone new, just transfer or reclassify from another area.

RC Syrmos says he might expect improved efficiencies in ORS.

DV: If there's a growth in grant activity will ORS be able to handle such growth? Syrmos states that the peak in grants was in 2012 and rate of funding has gone down, ORS can handle more.

AS Asks about ARL. It's a Navy UARC. UH can accept contracts in ~6 core functions. Expenditures are ~\$12M, all soft money. Bulk of work is renewable energy in HNEI. Up to now there was no classified research until about a few months ago and involves Maui Computer Center. XLR8UH program is all



Vasilis leaves (around 2:30)	<p>RTRF funded. . Trying to move it out of RTRF.</p> <p>Discussion of ACM-Manoa. It unclear how they will be funded. <u>KM</u> indicates that ACM-Manoa is in “dire straits” and the lack of the new building is a big blow.</p> <p><u>KM</u> Joel Moffatt sent a letter to Marguerite about support to use the PBS building for ACM, which Marguerite forwarded to us.</p> <p>Syrmos has lobbied the legislature to move the funds for ACM to UHM. We should look into the history of these requests.</p> <p><u>JJ</u> The STEM activities are already in the VPAA’s office.</p> <p><u>RC</u> suggests that the re-org makes sense but that the present structure, especially with ACM and STEM being in the OVPRI is not optimal.</p> <p><u>AS</u> and <u>RC</u> are questioning how much savings will be realized.</p>	<p>BP will work through checklist and present to group at next meeting</p>
Proposed Re-org of Student Housing	<p><u>RP</u> Re Student Housing Reorganization, it is a response to getting out of legal entanglements of hiring private contractors.</p>	<p>RP will work through checklist and present it to the group</p>
Other discussions	<p><u>BG</u> suggest we review the COI Administrative Procedures proposal but the primary committee reviewing this is CPM. We will need to respond to their review quickly.</p> <p><u>RC</u> CAB may be needed to review position designated by VPRI.</p> <p><u>AS</u> to present at the next UHFS meeting we need to submit resolution and supporting material by noon of 3/6 .</p> <p><u>RP</u> mentions Marguerite’s email about UHMFS workload. CAB might expect a lot of work due to big changes being planned from the President.</p> <p><u>BG</u> should we ask again to meet with President Lassner?</p>	
NEXT MEETING		
ADJOURNMENT	2:50	



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MĀNOA FACULTY SENATE

Respectfully submitted by Garrett Apuzen-Ito, Secretary

Approved on 3/9/17 with 8 votes in favor of approval, 0 against, and 1 abstention.

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