

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE May 4, 2020
 MEETING TIME 3:00 PM - 4:00 PM
 LOCATION via Zoom

Attendance

Members

Name	Role	Attendance
	9 Voting members (4) Non-A&S and (3) A&S	
Sen. Maile Speetjens	Chair - voting member	Present
Sen. Sandra von Doetinchem	Vice-Chair - voting member	Present
Sen. Vanessa Wong (JABSOM)	Secretary - voting member (Non-A&S)	Present
Alice Tse (SONDH)	Faculty - voting member (Non-A&S)	Excused
Robert Lipske (Outreach)	Faculty - voting member (Non-A&S)	Present
(VACANT)	Faculty - voting member (Non-A&S)	NA
Stephanie Kraft-Terry (NATSCI)	Faculty - voting member (A&S)	Present
Jessica Gasioerek (SOCSCI)	Faculty - voting member (A&S)	Present
(VACANT)	Faculty - voting member (A&S)	NA
	4 Non-voting members	
Katherine Burke	GSO Rep	Present
Eugene Lao	ASUH Rep	
Monica Stitt-Bergh	Assessment & Curriculum Support Center, Specialist	Present
Paul McKimmy	SEC Liaison	Excused

Guests

Name	Role	Time

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by Chair Speetjens at 3:09 pm .
Review of Minutes	1. The minutes of the 04/06/20 meeting were unanimously approved	1.
Chair's Report		1.
Action Items	1. Committee Annual Report - reviewed previous committee reports; discussed and summarized committee's activities for 2019-2020. 2. Committee Membership - discussed possible make-up of CEE for 2020-2021	1. Bullet point summary created. Maile to edit and finalize for submission to Manoa Faculty Senate. 2. Vanessa to send google form to CEE members to assess participation for 2020-2021. Results to be shared with John Kinder.
Guest(s)	1.	1.
Committee Reports	1. None	
Unfinished Business	1. None.	

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Business	<ol style="list-style-type: none">1. Discuss other programs that were missing info on program-level learning assessments. SEC declined to take action with this issue. All programs were contacted Fall 2019. Reports are due Nov 2020.2. Annual report due to MFS in May3. Ideas to consider for Fall agenda - follow-up with programs, consider assessments given budget and changing learning environment, consider CEE role (level of participation, provide feedback) in assessment reports and WASC re-accreditation site visit.	<ol style="list-style-type: none">1. Table the issue until change made at administrative level and decide then if CEE needs to take action.2. Maile will review requirements for annual report
Adjournment	Last meeting for Spring semester 2020.	Meeting adjourned at 3:59 pm.

Respectfully submitted by Vanessa Wong on 05/04/20

Approved unanimously on XX/XX, 2020.