

Committee on Faculty Service Meeting Minutes

Date: Friday, February 25, 2022

Time: 11:00 AM - 12:00 PM

Attendance

Members

Name	Role	Attendance
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Seungoh Paek	Member	Present
Richard Medina	Member	Present
Teresa Schiff	Member	Present
Andre Haag	Member	Present
Johann Urschitz	Member	Present
Kim Binsted	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 11:02 AM.
Review of Minutes	<ol style="list-style-type: none"> Review of 1/28/2022 minutes (no minutes meeting canceled) Review of 1/14/2022 minutes 	<ol style="list-style-type: none"> Meeting canceled 1/14/22 minutes approved by acclamation
Chair's Report	<p>Items from SEC</p> <ol style="list-style-type: none"> CFS tie breaking Determine senate election timeline 	<ol style="list-style-type: none"> CAB's recommendation for resolution of tie votes is to use Roberts rules of order: CFS chair decides (could include coin toss) or can have another election Election schedule: Candidacy period 2/28 - 3/5/2022 at 12noon. Election opens 3/7 midnight, closes 3/11/2022 at 11:59pm.
Action Items	<ol style="list-style-type: none"> Approve election timeline Study abroad candidate Vacancies on GEC boards 	<ol style="list-style-type: none"> Election schedule approved by acclamation Candidate information will be sent via email for CFS review Call for volunteers will be sent by John who will coordinate with Christine Beaulé for requirements
Adjournment	The next meeting of the Committee on Faculty Service will be on Wednesday, March 16th at 2pm	Medina made a motion to adjourn; seconded by Eichelberger. Meeting adjourned at 11:58 PM.

Respectfully submitted by Ari Eichelberger, Secretary
 Approved unanimously on March 16, 2022.