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COMMITTEE ON GENERAL EDUCATION (GEC)  
MEETING MINUTES

**MEETING DATE:** 1 December 2016  
**LOCATION:** Saunders 704  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
AGCAOILI, Aurelio	P	VACANT (Non-Senator Faculty)		RAI, Sarita (SEC Liaison)	P	CARROLL, Stephen	Full mtg
JOHNSON, Shannon	P	NASSIR, Michael (Non-Senator Faculty)	P	AIKAU, Hokulani (GEO)	P		
MINATODANI, Dore	E	TARUI, Nori (Non-Senator Faculty)	P	VINCENT, Wendi (GEO)	P		
PAVLOVIC, Dusko	A			FUJIKAWA, Lisa (GEO)	P		
ROBERTS, Stacey	P	CAMBRA, Ron (Undergraduate Education)	P	KEOUGH, Vicky (GEO)	P		
LAO, Eugene (ASUH Representative)	P	YAMAGUCHI, Ryan (Admissions)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b> 12:04 pm		
<b>MINUTES</b>	No edits. Motion to approve by Aurelio, seconded by Nori. Passed 5-0-0.	
<b>REVIEW OF PROPOSALS</b>	O Focus Exemption. Discussed. Motion to approve by Aurelio, seconded by Shannon. Passed 6-0-0.	



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**INFORMATION  
ITEMS**

Hokulani asked Sarita for clarification on the process to fill a vacant position on GEC. GEC can make recommendations to CFS regarding appointment through GEC's SEC liaison. CFS then makes their recommendation to SEC, and SEC has to approve every appointment. This question arose in the context of trying to fill the vacant Faculty Specialist Advisor position because the recently appointed person is not an Advisor.

Concern was raised about lack of communication from SEC, specifically regarding CAPP being charged with reviewing Gen Ed. Sarita stated that SEC gave the charge to CAPP to review Gen Ed as they are also a Committee of UHMFS that reviews curriculum. CAPP however, decided to only compare UHM's Gen Ed with other institutions as presented by Brian Powell at the Senate meeting. There is potential miscommunication between SEC, GEC, and GEO.

Summary of Pau Hana on 30 Nov 2016. Discussion summary was typed up and handed out. Determining next steps needs to be a priority at next (January) meeting. A suggestion was made to create a smaller working group to come up with several suggestions regarding different review models (setting up the framework and parameters of reform) with each group considering the following:

- composition of review process/group
- goals and objectives of what we want to achieve in the review process
- the timeline
- needed resources

The working group would bring ideas back to GEC for discussion and decision. Ron suggested we consider what other institutions are dealing with regarding Gen Ed. GEO can put together a winter break reading list to be our point of departure for our next meeting. Stacey is willing to take the lead. We should look at benchmark institutions. How much does Gen Ed help students align their academic interests and impact student success and career goals? Does Gen Ed help students navigate through the system? It would

Form Working Group:  
Stacey (lead), Eugene,  
Aurelio, Hokulani  
(ex-officio)



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	<p>be better to ask alumni rather than current students if we conduct a survey. It might also be helpful to understand the attitudes and expectations of First Year students. GEO will create a Google folder and start uploading readings, and GEC members can add to it. Motion by Aurelio to establish a working group, seconded by Mike. Passed 6-0-0. Need four volunteers: Stacey, Eugene, Aurelio, Hoku ex officio. GEO will email Dore and Dusko to see if they are interested.</p> <p>New Course Evaluation System. CAPP and MFS don't approve of it, but the President says it's happening. It will be piloted in Spring 2017 in Nursing and Communicology (COMG). Hoku is on the committee. If teaching a Focus (e.g., WI) course, it would automatically have the Focus-related (e.g., WI) questions. Essentially the same type of survey as eCafe. GEO sees SALG as being used to automatically renew Focus designations if objectives are being met.</p> <p>Student Assessment of Learning Gains (SALG) Presentation by Stephen Carroll. Dean Hall Access lounge room 5-6 - SALG 101 from 2-4pm today and tomorrow. Need to know what's working well now, what's not (in order to target for change), and why. Helps you make rational decisions. Helps you separate out which students succeed and which ones do not as well as understand where the impact happening (e.g., students who start as high performing versus those who start as low performing and how much progress they made by the end of the course).</p> <p>Determine Spring 2017 meeting schedule. Please complete the WhenIsGood poll.</p>	<p>GEO will contact Dore and Dusko</p>
<p><b>ADJOURNMENT</b> <b>1:11 pm</b></p>		

Respectfully submitted by Shannon Johnson.

Approved on 19 January 2017 with 4 votes in favor of approval, 0 against, and 1 abstention.