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Committee on Academic Policy and Planning

MEETING MINUTES

MEETING DATE: November 21, 2018 **3:00 PM - 4:30 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Dennison	P	Truc Nguyen	P				
William Gosnell	P	Nicole Ziegler	P				
Kristi Govella	P						
Paul McKimmy	P						
Randall Minas	P	Carolyn Stephenson (SEC Liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by W. Gosnell at 3:07 PM.	
REVIEW OF MINUTES	1. No amendments.	Motion by W. Gosnell; seconded by R. Minas; unanimously approved.
CHAIR'S REPORT	1. None.	
GUESTS	1. None	
BUSINESS	1. <u>Course Evaluation System</u> CAPP inquired about the letter that will go to UH students and were told that the letter that will go to UH Manoa students will be sent on November 30 and inform them that they have until December 6 to do the evaluations. The committee noted that they had previously agreed that the Manoa student evaluation period would be November 30 to December 7 and asked the SEC Liaison to follow up on this issue.	



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	2. <u><i>Graduate Council</i></u> CAPP will consider issues of coordination with Graduate Council.	
	3. <u><i>Proposal for an Undergraduate Certificate in Sustainability from the College of Social Sciences and College of Tropical Agriculture & Human Resources</i></u> [Proposal]	K. Govella and R. Minas to review and draft memo to proposers.
	4. <u><i>CAA Policy Proposal - Revision to Undergraduate Academic Actions Policy</i></u> [Proposal]	Issue has been redirected. Will be reassigned to CAPP at a later date.
	5. <u><i>Motion on the UH Manoa Grade Replacement Policy</i></u> [DOC] CAPP resolution has not been implemented. Get a status report.	Assigned to R. Minas for review and follow-up.
	6. <u><i>"Back Credits" Prior Learning Assessment (PLA) issue</i></u> [DOC , VCAA referral] 20140924 PLA-UHPA Memo [DOC] 4.15 Prior Learning Assessment Issue [LINK] Summary of issues per P. McKimmy [DOC] LLL addressed CAPP last year, opposing any changes to current back credit practice; either in fee or eliminating credits. Philosophy on University function determines stance on PLA.	Tabled. N. Zeigler & P. McKimmy will continue research on other institutions' practices in preparation to invite input from larger Senate body and form a proposal for CAPP resolution along with summarized input.
	7. <u><i>Proposal for a Bachelor of Science in Construction Engineering in the College of Engineering</i></u> [Proposal] [Resources] Authorization to Plan [DOC]	R. Minas and C. Dennison to review and report.
NEW BUSINESS	1. None	
ADJOURNMENT	The next CAPP meeting will be on December 5, 2018 in Hawaii Hall 208 from 3:00 PM-4:30 PM.	Motion by P. McKimmy to adjourn; seconded by R. Minas; unanimously approved. Meeting adjourned at 4:21 PM.



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Respectfully submitted by K. Govella, Secretary.

Approved on December 5, 2018 with 5 votes in favor of approval and 0 against.