

**EXECUTIVE COMMITTEE
Minutes**

MEETING DATE October 14, 2024
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The Zoom meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	1. The draft minutes of the 10/7/2024 Senate Executive Committee were circulated electronically.	1. Minutes are approved as corrected. Motion by B. Richardson; seconded by A. Sakaguchi.
Chair's Report	1. Once a year Mānoa makes a presentation to the BoR. The next presentation will be November 21st, and the slides are due October 28th. 2. ACCFSC email on presidential candidates. 3. In contact with both parliamentarians. Boyd Ready plans to assist with the 10/16 faculty senate meeting.	1. For information only. 2. For information only. 3. For information only.
Action Items	1. SEC roles in the 10/16 MFS meeting A. Sakaguchi can assist with the quorum. Voting B. Richardson, Secretary. E. Biagioni Co-host, A. Sakaguchi, Co-host, and B. Richardson Co-host. 2. Discussion of new BOR meeting date for presidential search on 10/16 and MFS resolution on shared governance. 3. Request to have the Manoa GEO director and CAPP/GEC chairs regularly invited to future ACCFSC meeting(s) to be able to listen whenever General Education is discussed. 4. NCHEMS - Sarah Pingel to not be invited.	1. Roles reviewed. 2. Motion for SEC to withdraw the resolution from the MFS agenda. Made by S. Rai; seconded by M. Butler. 3 opposed 2 in favor. Motion did not pass. 3. M. Butler moved, S.Rai second. 5 in favor, 1 opposed. Motion passed. 4. Provide questions to D. Lassner regarding NCHEM. Question: What

	<p>Agreed no SEC meetings on November 25th, Dec 23rd and Dec 30th.</p> <p>Meet in person November 4th, and 18th. Discussion at another meeting</p>	<p>is the end product that NCHEM is producing, when is the expected date of delivery, and what is the cost?</p>
Guest(s)	<p>1. None</p>	
MFS Committee Reports	<p>1. CAB (SR) – Members are discussing whether GEC Chair and VC must be senators in continuing committees</p> <p>CAB should obtain the official governing documents of the continuing committee and review.</p> <p>2. CAPP (CS) – CAPP met October 1 and discussed General Education. Brad Taylor, Chair of GEC, and Ashley Maynard, GEO Interim Director, joined the meeting. Tom Pearson was elected Secretary.</p> <p>3. CFS (MB) – CFS met October 7. CFS voted unanimously that "When a request for volunteers comes to the CFS, the CFS executes its right to follow its established process(es) for soliciting volunteers". CFS wondered which MFS committee oversees space issues? Recommended the following committee assignments, voted unanimously.</p> <p>Erik Franklin (SOEST, 2024-26) - COR Shuxing Zhang (ORU, 2024-26) - CAB Yola Monakhov Stockton (CALL 2024-26) - CAB Maya Saffery (HSHK 2024-26) - requested CEE Xiaodan Mao-Clark (SCB 2024-26) - CPM Paulette Yamada current senator - GEC</p> <p>4. COA (BR) – Met with two student athletes. Discussed 1. issue with parking passes for student athletes - needing to go from lower to upper campus, off campus practice in the morning and arriving later for classes (Zone 18); 2. concern with food quality from Sodexo; 3. issues with Name, Image and</p>	<p>1. S. Rai will send the latest GenEd governing document to J. Kinder which was last approved on Dec 6, 2000.</p> <p>2. No action.</p> <p>3. No action.</p> <p>Space issue belongs to CAB.</p> <p>S. Rai moved to make the appointments; 2nd by A. Sakaguchi. All in favor.</p> <p>4. No action.</p>

	<p>Likeness (NIL) issues in NCAA; 4. Personal attacks on social media, especially after losses, often from anonymous sources. - Athletics has done a good job responding. They are planning to invite administration to their next meeting, which is November 7th.</p> <p>5. COR (CS) – COR met October 1. Chris Sabine, Vice Provost for Research and Scholarship, presented a report on the work of this Manoa office. COR elected Kyong Eun Lee as Vice Chair and Christoph Rettermeir as Secretary. Next meeting Nov. 12 from 12 to 1.</p> <p>6. CPM (CM) – CPM met 10/7/24 and welcomed new member Anastasia Kostetskaya. We elected Vice Chair Dean Saranilio. Sarah Marshall needed to step down as secretary and was replaced by Saori Doi. The next meeting will be November 4, 2024, 12-1pm.</p> <p>7. CSA (CM) – The committee is continuing its work from last year to address student concerns in Housing around safety, roommate compatibility, and responsiveness to concerns. Committee members are researching peer and benchmark institutions for best practices in Housing and plan to meet with Housing Staff in the future.</p> <p>8. GEC (MB) – GEC met October 9. GEO director reported on attending the Association for General and Liberal Studies. Discussed GEC's ideas on Gen Ed redesign, summarizing work last year. Discussed timeline required to move forward by the end of the year, including setting up a committee with representatives for each college/group of degree programs for feedback on specific proposed changes. Requested assistance from SEC/CFS. Requesting tabling of CAB action, as GEC is contemplating revision in structure. Acknowledged request to review annual report, will agendize again.</p> <p>9. CEE (AS)—There is no report. CEE is soliciting</p>	<p>5. J.Kinder to request C. Sabine for his presentation.</p> <p>6. No action.</p> <p>7. No action.</p> <p>8. No action.</p> <p>9. No action.</p>
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	additional members at this time. The current membership is 6, and 3 more are requested.	
Other Reports	<p>1. Campus Climate Committee (BR) – Held Pilina Circle on Thursday, October 10 in lieu of committee meeting. The November 20th meeting will also be a Pilina Circle.</p> <p>2. Grad Council (CS) – No report. Next meeting is on October 15.</p>	<p>1. No action.</p> <p>2. No action.</p>
Unfinished Business	1. None	
Business	<p>1. Inviting administration to attend the general parliamentary presentations</p> <p>2. APPROVED: SOEST - (OCN HIMB) ATP for MS and PhD in Sustainable Fisheries</p> <ul style="list-style-type: none"> - Authorization to Plan memo - A new graduate program for Sustainable Fisheries in Island-Ocean Systems with an MS and PhD in Sustainable Fisheries <p>3. Decide how to update the MFS portion of the annual Mānoa presentation (see past SEC slides 40-47) to the BoR, deadline date revised to October 28th from October 31st. Provost office is requesting no more than 5 slides.</p> <p>2024 Revised SEC draft slides to BOR</p>	<p>1. B.Richardson moved to invite administration, if the training is scalable to attend, seconded by A. Sakaguchi. Motion passed unanimously.</p> <p>2. For information only.</p> <p>3. Edo will request the due date to be on the 29th instead of the 28. Provide slides to be discussed at the next SEC meeting. M. Butler to send requests to the DCs.</p>
New Business	1. National Council of Faculty Senates	1. For Information Only.
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, October 21, 2024 at 1:30 pm via Zoom.	Chair E. Biagioni adjourned the meeting at 4:30 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on October 21, 2024.