

EXECUTIVE COMMITTEE Minutes

MEETING DATE January 4, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Excused
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	UHM Provost	2:00 pm - 2:45 pm
Jaret Leong	UHM Staff Senate Chair	2:45 pm - 3:00 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:35 PM.
Review of Minutes	The draft minutes of the 12/21/20 Senate Executive Committee were circulated electronically.	Hearing no objections, Chair McKimmy declared the minutes approved by acclamation.
Chair's Report	<ol style="list-style-type: none"> 1. Consultative Bodies meeting: Provost cancelled meeting regarding Long Range Planning for Post Pandemic Hawaii with the next meeting scheduled for February 3, 2021. 2. BOR meeting: Next meeting will be held on January 7, 2021, rescheduled from January 20, 2021. 3. Senate: Next meeting scheduled for January 20, 2021; . Committee(s) business agenda submission deadline is January 11, 2021. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. Liaisons will ask committee chairs if there are agenda items.
Action Items	1. None	
Guest(s)	<p>Provost Michael Bruno</p> <p>Vaccine and campus COVID update: President Lassner has advocated inclusion of university as part of educator group; seeking to have those that need to be on campus in vaccinated in group 1B with the remainder of campus (faculty, staff, and students) in group 1C with all vaccinated by April 2021.</p> <p>Budget update: Colleges/schools/ORUs have not been given direction yet, Provost will work with them as reorganization plans become more settled; Legislative session is expected to be abbreviated with fewer bills.</p> <p>Search waivers: The Provost is unaware of any waivers for Assistant Professor in Urban and Regional Planning and Sea Grant; sent an inquiry to B. McCreary.</p> <p>Budget metrics committee: EAB presentation was postponed for later; Notes for the December 21, 2020 meeting will be circulated soon and the next meeting scheduled.</p> <p>Faculty workload: The BOR “standard” is 24 credits per year; Last spring Provost Bruno, D. Straney, B.</p>	1. No action taken.

	<p>McCreary, and UHPA were discussing a common template to use; Departments were asked to complete the templates and that data is in the BOR presentation; Provost noted that very few faculty are below “standard” 24 credits/year.</p> <p>General Education: President Lassner focused on system uniformity; The GenEd review and recommendations occurred in 2017; GenEd Committee has a subcommittee exploring the topic.</p> <p>Faculty designations: First steps working towards a single classification are to derive a common uniform workload template; A first step might be combining I, J, M. S are especially difficult.</p> <p>BOR February 18, 2021 meeting: Manoa will host; Provost asked Chair McKimmy to prepare a 3-minute update on Senate to present.</p> <p>Interim Appointments: The Provost will be presenting 3 names to the BOR for vacancies at Lyon Arboretum, IFA, and AVC Undergraduate Education; Recruitment will follow later</p> <p>Jaret Leong, UHM Staff Senate Chair</p> <p>After general introductions, J. Leong shared the issues that the staff senate such as reorganizations, furloughs, their senate structure, and development of an All Campus Council of Staff Senate Chairs. We look forward to working together.</p>	<p>2. No action taken.</p>
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – Bylaw subcommittee meeting and working through each section. Next meeting being scheduled. 2. CAPP (JP) – No report; next meeting in 01/2021. 3. CFS (TN) – No report; next meeting 01/15/2021. 4. COA (PB) – No report; next meeting 1/28/2021. D. Matlin, AD, invited guest speaker. 5. COR (JP) – No report; next meeting in 01/2021. 6. CPM (TC) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken.

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	<p>7. CSA (PB) – No report; next meeting 1/11/2021.</p> <p>8. GEC (CSI) – No report. Next meeting 01/07/2021.</p> <p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> <p>11. Budget Prioritization Metrics (BS, CSI) – No report.</p>	<p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Alice Ball naming opportunity: Sent to CPM that we are seeking to honor Ms. Ball not rename Dean Hall; CPM is not charged with developing a final plan but how to initiate the process.</p>	<p>1. CPM has taken the issue. Chair McKimmy will relay to CPM Liaison T. Conway discussion points.</p>
Business	<p>1. General Education: Multiple issues surrounding GenEd were discussed from interactions with system to major changes.</p> <p>2. SEC Graduate Council Motion: Feedback from the Graduate Division was discussed and edits made to the motion; There was unanimous agreement on the appropriateness of having an SEC appointee serve as Chair of the Graduate Council Program Committee; Partial relief for the appointees from some Senate committee work would be appropriate and this will be included as a footnote in the motion.</p> <p>3. BOR workload report: Confusion surrounding the posted presentation was discussed.</p>	<p>1. Chair McKimmy will invite GEO Director C. Beaulé and GEC Chair J. Pettit to an SEC meeting.</p> <p>2. J. Potemra will edit the draft motion based on the discussion B. Sipes will notify CAB of the need to change “subcommittee” to “committee” in the Bylaws.</p> <p>3. Chair McKimmy and Vice Chair Sorensen-Irvine will report after the BOR meeting.</p>
New Business	<p>1. Collegial behavior: Unprofessional behavior manifested in tone, language, and unwanted interactions by Senators to other Senators was discussed. Robert’s Rules of Order (NR) allows for censure and removal of members of the body.</p>	<p>1. Executive Policy 9.210 Workplace Non-Violence is probably not appropriate for this issue. T. Nguyen will consult with the Campus Climate Committee and report back to the SEC.</p>

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Adjournment	The next regular meeting of the Senate Executive Committee will be on January 11, 2021.	Having no further business and hearing no objections, Chair McKimmy adjourned the meeting at 4:34 PM.
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Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on January 11, 2021.