

EXECUTIVE COMMITTEE Minutes

MEETING DATE August 16, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Excused
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
Kim Binsted	Member	Excused
Shana Brown	Member	Present
Colin Moore	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:30 PM - 3:00 PM

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by acting Chair McKimmy at 1:40 PM.
Review of Minutes	1. The draft minutes of the 08/9/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair McKimmy declared the minutes accepted by acclamation.
Chair's Report	<p>1. Update on 8/10 Consultative Groups meeting. Using Lumisight is still a challenge. Hiring more DPS staff in anticipation of enforcing the mask mandate. Supervisors have flexibility for staffing. UH telework policy will not come out until the end of the year. 3 requests for exceptions to hire staff. Lassner informed legislators that he intended to move funds from across the system to UH Manoa. Provost credits the consulting group EAB for the increase in enrollment. Provost addressed the question of whether recent RCUH hires were evading membership of the appropriate union. Provost responded that if staff are on campus and working with students they should be a UH employee. The Vice Provost for Enrollment Management begins position in 3 weeks.</p> <p>2. C. Moore will be acting SEC Secretary today</p> <p>3. ITS Professional Zoom License for senate business is now activated (J. Kinder)</p> <p>4. Reminder: committee meetings can now be organized as duty period starts today</p> <p>5. BOR meeting Thursday, 8/19 - fyi agenda</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p>
Action Items	1. None	
Guests	<p>CEO David Lassner (2:30 pm)</p> <p>Discussion topics included:</p> <p>1. Format of the Thursday live online forum:</p>	1. action taken.

President Lassner's understanding is that the format for the Q&A with the Provost will be an open forum.

2. Budget update:

President Lassner did not have a formal budget update. He noted that enrollment looks outstanding, including nonresident enrollment, which is more beneficial for the budget. He believes that UHM can get through FY '21 and '22 with the assistance of federal funds.

3. System approach to COVID testing, capacity limits, and distancing requirements per governor's mandate: Education is exempt from governor's capacity limits indoors and outdoors. Mitigation measures need to be reviewed with the mayor's office for special events. Data indicate that the campus community is nearly 90% vaccinated.

Faculty in face-to-face classrooms must remain masked. President Lassner believes the mitigation measures are effective and at this time does not believe that there will be another full-campus shut down.

4. Enforcement of rules/mandates on campus:

President Lassner noted that UHM will try to maintain data on which students have been vaccinated and try to provide faculty information on who is vaccinated.

Vaccination status will be added to Banner. Faculty should feel comfortable because they will be masked and staying 6-feet apart. In outdoor classes, everyone should wear masks. In general, he hopes that wearing masks will become a social norm on campus. He does not think that students who refuse to wear masks will be a problem. He noted that

	<p>campus security is ready to manage this problem.</p> <p>5. President Lassner noted that UHM is responsible for the increase in overall system enrollment. He attributes this to improved media relations, an attractive campus, and that Hawai‘i is considered a safe place. The top application destinations were (1) exploratory, (2) life sciences, (3) nursing, and (4) psychology. He estimates that 20-25% of applicants matriculate.</p> <p>6. Update on UHM improvements, e.g., Bachman and Campus Center; will these be done before next week?</p> <p>The Bachman renovation is an 18-month project. He expects that the Campus Center renovation will be mainly complete.</p>	
Committee Reports	<ol style="list-style-type: none"> 1. CAB (CSI) – No report. 2. CAPP (KB) – No report 3. CFS (KB) – No report. 4. COA (CM) – No report. 5. COR (MT) – No report. 6. CPM (MT) – No report. 7. CSA (PB) – No report. 8. GEC (SB) – No report. 9. CEE (SB) – No report. 10. Campus Climate Committee (PB) - No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. Discussion on Course-based Focus designations <ul style="list-style-type: none"> ● Rationale for Course-based Focus 	<ol style="list-style-type: none"> 1. Discussion will continue at the 8/23/21 meeting.

	<p>procedural change</p> <p>2. ACCFSC Co-Chair: ACCFSC Bylaws require a co-chair from a 4-year institution. T. Nguyen inquired if B. Sipes was interested. T. Conway has a list of other possible 4-year institution chairs who are eligible to serve.</p>	<p>2. No action</p>
Business	<p>1. Review SEC Liaison role & process to call first standing committee. SEC group review: 2021 Kickoff Meeting Presentation</p> <p>(2021-22 liaisons have access to their respective presentation(s) and the pptx have been placed in each individual committee shared drive)</p>	<p>1. Liaisons should review last year's report(s) with the committees.</p>
New Business		
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, August 23, 2021 at 1:30 PM.</p>	<p>Having completed business and hearing no objections, Chair McKimmy adjourned the meeting at 3:07 PM.</p>

Respectfully submitted by Colin Moore, acting SEC Secretary.

Approved unanimously on August 23, 2021.