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COMMITTEE ON PROFESSIONAL MATTERS
MEETING MINUTES

MEETING DATE: January 12th, 2018 **3:30 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ming-Bao Yue	P	Unhee Lim, Vice Chair	P			None	
Hyoung-June Park	P	Jeff Goodwin	P				
Amelia Jenkins							
Jason Higa, Secretary	P						
Scott Robertson, Chair	A	John Casken, liaison	P	John Kinder, Staff	E		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by V. Chair Lim at 3:35 pm
REVIEW OF MINUTES	1. The minutes of the November 17, 2017 Committee on Professional Matters (CPM) had been circulated electronically.	Motion by M.B. Yue to approve the November 17, 2017 minutes; seconded by J. Higa. Approved unanimously.
CHAIRS REPORT	1. None	1. No action.
UNFINISHED BUSINESS	1. Draft Executive Policy EP X.XXX - Safety and Protection of Minors Policy. 2. AP12.304 from OVPRI re: Financial Conflict of Interest (FCOI)	1. CPM to obtain most recent copy of the Draft Executive Policy from H. Okimoto at OSA. 2. CPM to await SEC feedback on suggestions made by CPM about COI issues. CPM



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		Chair Robertson to report on progress on the policy at the next senate meeting.
BUSINESS	1.	1. [Actions]
ADJOURNMENT		Motion to adjourn by H.J. Park; seconded by M.B. Yue. Approved unanimously. Meeting adjourned at 4:03 pm.

Respectfully submitted by Jason Higa, Secretary.

Approved on February XX, 2018 with X votes in favor of approval and X against.