

MANOA FACULTY SENATE
Committee on Administration and Budget (CAB)
Meeting Minutes

Meeting Date: 20 September 2012

Location: HH-208

Attendance: [P = Present; A = Absent; E = Excused]

Members		Members		Members		Guests	Time
David Chin	P	Beau Nakamoto	P	Paul Wessel (sabbatical)	E		
Robert Cowie	P	Torben Nielsen	P	Herbert Ziegler	P		
Sandra Davis	P	Robert Paull	P	John Casken (SEC Liaison)	P		
Judith Inazu	P	James Potemra	P				
Joyce Najita	P	Doug Vincent	P				

Subject	Discussion/ Information	Action/Strategy/Responsible Person/s
CALL TO ORDER	D. Chin started the meeting at 1:00PM (D. Vincent delayed)	
Q&A WITH VCAFO CUTSHAW	Kathy Cutshaw attended at the invitation of the CAB and discussed five issues that were sent to her by CAB prior to the meeting. These included an overview of the biennium budget, re-organization of facilities (implications of D. Hafner leaving), status of the rental car program, status of faculty housing issue and the proposed parking increase. There was follow-up discussion on all of these. K. Cutshaw left the meeting at 1:30.	Implications/results: <ol style="list-style-type: none"> 1. The increase in parking rates will not move forward this year 2. Faculty housing policy will proceed in two phases: phase 1 is to present the policy guidelines to Pres. Greenwood and this will happen in a matter of weeks; phase 2 is to change the ranking process for the waitlist and since this requires BOR approval it will not happen until later (date unspecified) 3. No data yet on the WeCar/rental car initiative; impetus is to eliminate the need for Departmental vehicles that are languishing in various parking lots. 4. Kathy will wait for a replacement for Hafner before developing a revised org chart for facilities. 5. The main issue with the biennium budget was the apparent lack of input from Manoa (none was requested)

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MINUTES	The minutes from the September 6 meeting were circulated prior to the meeting	Changes accepted. T. Nielsen moved and H. Ziegler seconded that minutes as changed should be approved. Motion approved by all.
AGENDA	D. Chin presented the agenda and asked for additions; none were suggested	
CAB ISSUE TO BE SENT BACK TO THE SEC	There was some discussion about whether some of the issues on the list for CAB to consider this year.	It was decided that the desire to have faculty input into the UH budget process was important and should go to the SEC. D. Vincent will draft a resolution.
GENERAL DISCUSSION ON BUDGET	There was quite a bit of discussion following Cutshaw's presentation of the budget, including issues related to distance learning, 50 new research positions, and more generally how to get a voice in the budget process.	
UPDATE ON SENATE CHAIR AND SEC RETREAT	D. Vincent gave a summary of the recently held retreat. The SEC iterated that it would be helpful for the CAB to focus on achievable goals and to let the SEC know if there are any issues that need to come back to them	
WRRRC REORG	D. Vincent was approached by someone at the WRRRC about their potential reorganization. DV replied that this request has to proceed through proper channels in order for the CAB to comment.	
ADJOURNMENT	D. Vincent adjourned the meeting at 2:30	

Approved on 04 October, 2012 with 9 votes in favor of approval and 0 against. Respectfully submitted by James T. Potemra.