

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**     **October 19, 2015   2:00 pm**  
**LOCATION:**           **Hawaii Hall 208**  
**ATTENDANCE:**       **[P = Present; A = Absent; E = Excused]**

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn, arrives 2:18 pm	P	VP, Jan Gouveia AVP, Donna Kiyosaki	3:00 pm - 4:15 pm
Marguerite Butler - Vice Chair	P	Ashley Maynard	E				
Kelley Withy - Secretary	P	Sarita Rai	P	John Kinder Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Bob Cooney at 2:02 pm
<b>REVIEW OF MINUTES</b>	1. The minutes of October 12, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by S. Rai to approve the minutes as amended; second by K. Withy. Passed unanimously.
<b>CHAIR'S REPORT</b>	1. BOR meeting - SEC testimony was quoted by BoR during the meeting, indicating attention to faculty opinion. 2. Kualii Student Curriculum Management Update to CAPP 3. Back Credits and Prior Learning Assessment- CAPP 4. Consensual relationships policy 5. Small programs policy 6. I>clicker software update & election records	1. No action needed. 2. Referred to CAPP for consideration and recommendation. 3. Referred to CAPP for consideration and recommendation. 4. Referral sent to CPM to review consensual relationships policy and make sure it is in line with sexual harassment policy. 5. Referred to CAPP for action. 6. Appreciation expressed to J.

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	<p>7. 2015 Senate Leadership Retreat: 8:30 am – 11:30 am on November 6, 2015 for Standing Committee Chairs and SEC members.</p>	<p>Kinder for updating i&gt;clicker software and election records.</p> <p>7. The Retreat will be on in Hawaii Hall, room 309.</p>
ACTION ITEMS	None	
ADDITIONS TO THE AGENDA	None	

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GUESTS	<p>VP, Jan Gouveia; and AVP, Donna Kiyosaki working to streamline HR, procurement, risk management, land, building, government relations and other areas at system level. BOR has requested plans for consolidating four areas: research, HR, facilities and communication since February without success. Mānoa is very decentralized so it is difficult to streamline processes.</p> <p>Using the building as an example, what can we do to get faculty voices heard? It is up to UHM administration on what is built with available funding. UH System was given about \$100 mil in 2013-2014 that has to be used by June 30, 2016 to do health safety code and deferred maintenance projects. At this time, Mānoa has \$50 million remaining for projects (including \$30 million for the new instructional/research building), which must be encumbered by June 30, 2016 or it will lapse.</p> <p>Due to timing constraints, we can only build per the directive from the Mānoa Chancellor (which is a new building on the Henke site) or revert funds to the Mānoa Planning and Facilities Office to execute smaller projects.</p> <p>Per the Chancellor's instructions, the new building at Henke is going forward and there will be charrettes at the end of the month with those who will be located in the building. The Mānoa leadership expressed concern about revisiting its decision regarding the new facility as part of the charrette. A mutual understanding was reached that the Dean of Natural Sciences be the one who identifies which individuals will participate in the charrette and the system would not contact anyone else within Mānoa campus regarding the building.</p> <p>Regarding the Chancellor search: President has to go to the board to ask for a salary range for advertising for a new chancellor and that is expected in November.</p>	<ol style="list-style-type: none"> <li>1. Resolution regarding Snyder prime building developed by SEC and motion made to introduce this week at UHM Faculty Senate by S. Rai; and seconded by B. Manini. Passed unanimously.</li> </ol>

<b>SUBJECT</b>	<b>CONTEXT</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. MAC - Alice Tse chair, actively reviewing department reports.</li> <li>2. CAB - Met with Vasillis who was informed of need for consultation. It's a one shot deal and we need to work with our chancellor to not pass the hit on to individual units. There will be a resolution on the agenda for this Wednesday.</li> <li>3. CAPP - Three meetings held to date.</li> <li>4. GEC - No report.</li> <li>5. COR - No report.</li> <li>6. COA - No report.</li> <li>7. CPM - Meeting with Jan Gouviea this week.</li> <li>8. CFS - Emphasizing importance of understanding voting software.</li> <li>9. CSA - No report.</li> <li>10. UHPA - Only 20% participation in administration rating survey! If any faculty who is an UHPA member and did not receive the survey they need to contact Jeff immediately as it will close on Wednesday.</li> </ol>	<ol style="list-style-type: none"> <li>1. Question from SEC- J. Kinder to invite Monica Stitt-Bergh to 11/2 SEC meeting.</li> <li>2. CAB to present presentation resolution to senate.</li> <li>3. CAPP reviewing referrals.</li> <li>4. No action by SEC required.</li> <li>5. No action by SEC required.</li> <li>6. No action by SEC required.</li> <li>7. No action by SEC required.</li> <li>8. No action by SEC required.</li> <li>9. No action by SEC required.</li> <li>10. No action by SEC required.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Paying for research at universities</li> </ol>	<ol style="list-style-type: none"> <li>1. Deferred to next SEC meeting.</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. None</li> </ol>	
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be October 26, 2015.	Motion to adjourn by S. Rai; seconded by B. Manini. All approved the motion. Meeting adjourned at 6:02 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.  
Approved unanimously on October 26, 2015