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MĀNOA

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December 19, 2013

**To:** Manoa Faculty Senate Executive Committee

**From:** Committee on Faculty Service

**Subject:** Committee on Faculty Service Report for Fall Semester 2013

During this past semester the Committee on Faculty Service has:

- met twice: on 9/10 and 10/22
- reviewed and edited the CFS procedures manual and timeline for spring elections and solicitations.
- reviewed and edited the wording of the solicitation for nomination/self-nomination for Manoa-wide committees.
- provided candidate names for openings on the Athletics Advisory Board and Graduate Council.

Respectfully submitted by Robert Dunn, *Committee on Faculty Service Chair*