## **EXECUTIVE COMMITTEE**

MEETING MINUTES

MEETING DATE: May 05, 2014 LOCATION: Hawaii Hall 208

**A**TTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P		P		P	Vice-chancellor for	1:45
		-Vice-chair		Secretary		Students Francisco	pm –
						Hernandez	2:10 pm
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	P		
Doug Vincent	P						
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Kristin Herrick – Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON		
CALL TO ORDER		Meeting was called to order at 1:32 pm by Chair Ericson.		
REVIEW OF MINUTES	Minutes of April 28, 2014 had been circulated electronically prior to the meeting.	P. Garrod made a motion to approve the minutes of April 28, 2014.		
CHAIR'S REPORT	Chair met with Chancellor Apple and S. Hippensteele regarding the Strategic Planning Committee.	1. Noted that there is still a vacancy for a SEC nomination to the SPC as C. Ornelles has one more year to serve. J. Casken moved that R. Harrigan, next ranked by the Committee on Faculty Service, should be appointed to that vacancy. Motion passed with 5 in favor and 2 abstentions.		
	Hawaii Labor Relations Board     Case	Chair met with Interim President Lassner and VP,     J. Morton on the issue.		
	3. Faculty Athletic Representative	<ol> <li>SEC members agreed that the position should re-advertise to broaden the pool of candidates.</li> <li>Noted that a number of presentations by the two finalists have been announced. Members</li> </ol>		
	4. UH System President Search.	encouraged to attend both presentations.		

VISITOR	Vice-chancellor Francisco Hernandez	The key item was a discussion on the Leaver's Survey. The Vice-chancellor noted that before he retires he will work with Vice-chancellor Dasenbrock to see how the survey can be strengthened. He noted that after he resigns he will be staying on in that office working on other research.
COMMITTEE REPORTS	1. Manoa Assessment Committee. The issue of finding a Chair for MAC has proved difficult. Noted that according to the Bylaws of the Manoa Faculty Senate only one senator is needed on the MAC (Art IV, Sect 3) though the Senate has to approve the Chair of MAC. MAC will discuss viable solutions for reconfiguring its membership. The SEC began brainstorming on possible solutions.	1.
	2. Committee on Professional Matters	2. Noted that the CPM had not voted as a committee on the motion regarding policy of periodic faculty review that they had forwarded to the SEC to be presented on May 07 at the MFS meeting. The SEC agreed that the similar motion approved by the SEC on May 02, 2014 should be presented at the MFS instead. D. Ericson to follow up with A. Maynard CPM Chair.
	3. General Education and Board Appointment Certification	3. S. Roberts made a motion that the list of possible appointments to the General Education Committee and Boards as presented by the Committee on Faculty Service should be accepted as presented by CFS. Motion passed unanimously.
OLD BUSINESS	Manoa Faculty Senate vacancies for 2014-2015. Still vacant are Engineering, Library Services.	1.
NEW BUSINESS	Memo on Classroom attendance	M. Saffrey has sent on a memo from the     Committee on Academic Policy and Planning on     the topic of classroom attendance - rejecting the

2. Agenda for May 07, 2014 Manoa Faculty Senate meeting	notion that attendance should be required. This memo was forward to Vice-chancellor Dasenbrock with a notation that the SEC endorses the recommendation of CAPP.  2. Agenda will be finalized by chair and posted. Items should include the Motion to Accept the Recommendation on Adding a Modification to the
	45 Upper Division Credit Requirement for Biology and Chemistry Majors Only. This will be presented by CAPP.  The CAB will present a Resolution Recommending Approval of the Reorganization to Combine the Office of Physical, Environmental and Long Range Planning and the Office of Facilities and Grounds to Form the Office of Planning and Facilities.  CAB will also Present a Resolution Recommending Rejection of the College of Social Sciences Reorganization Proposal.  The SEC will present a Motion to Endorse the Proposed Periodic Review of Faculty Policy.  The CPM will present a Motion on Corps of Tenure-Track Faculty.
	allows.
2. Staff absences.	
K. Herrick informed us that she will be on vacation from 05/07/-05/19/2014. R. Fraser will be able to assist for the 05/12/2014 meeting.	2.
3. Meeting with the Vice-chancellor for Compliance.	3. K. Herrick will see if an SEC meeting with the Vice-chancellor for Research Compliance can be scheduled for 05/12/2014.

	4. Seating of new SEC members  Noted that the terms for three new SEC members, R Cooney, A. Maynard and D. Stevens will begin on 06/01/2014. An agenda item will be the initial determination of Senate	4.
	Committee memberships.	
ADJOURNMENT		Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:25 pm.

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously by the SEC on June 2, 2014.