

**COMMITTEE ON Academic Policy and Planning**  
**MEETING MINUTES**

**MEETING DATE:** April 27, 2016  
**LOCATION:** Hawaii Hall  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>GUESTS</b>	<b>TIME</b>
BHATTACHARYA, Torsha	P	JOHNSON, Shannon	P	BUTLER, Marguerite SEC liaison	P	Debora Halbert	1:55PM to 3:00 PM
COFFMAN, Makena	P	MCKIMMY, Paul	P	JUN, Soojin	E		
		IRVINE (SORENSEN), Christine	P				
ERICSON, David	P	STEPHENSON, Carolyn	P				
GOSNELL, William	P	WARD, Cynthia	P				

<b>SUBJECT</b>	<b>DISCUSSION / INFORMATION</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>CALL TO ORDER 1:30 p.m.</b>	Carolyn called meeting to order	
<b>MINUTES</b>	April 20 minutes approved. 8 yes, 0 no, 0 abstain.	April 20 minutes approved
<b>Report from Liaison</b>	Met with 2 regents about shared governance. No interest expressed in splitting UHM from system. View their role as oversight of President and direct-reports (Chancellors) only. They are in the process of evaluating the president, want to get something from UHMFS. Need to get something together for a senate vote by May 4 (last) meeting - should Lassner be renewed?	Marguerite working on

	Marguerite wants our emailed input on what to ask on a survey about Lassner's performance, results to present to BOR. U of Michigan has a survey of top administration, may be possible to borrow.	
<b>Student Engagement, Retention and Graduation Action Plan</b>	Not addressed	
<b>Strategic Plan</b>	Not addressed	
<b>Issue 54.12 Plagiarism (grade replacement policy)</b>	Not addressed	

<p><u>Issue 4.15</u></p> <p><b>Prior Learning Assessment (PLA)</b></p>	<p>Current Hawaii law regarding awarding credit equivalencies:  <a href="http://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HR_S0304A/HRS_0304A-0802.htm">http://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HR_S0304A/HRS_0304A-0802.htm</a></p> <p>UH System Prior Learning Assessment committee meetings, convened by Joel Paula, Coordinator for <a href="#">Prior Learning Assessment</a> under VP for CCs.</p> <ul style="list-style-type: none"> <li>• March 7 PLA <a href="#">Committee agenda</a> <ul style="list-style-type: none"> <li>◦ <a href="https://drive.google.com/a/hawaii.edu/file/d/0B5q7HkzQrzdZMVhMMkRFRm8xdEk/view">https://drive.google.com/a/hawaii.edu/file/d/0B5q7HkzQrzdZMVhMMkRFRm8xdEk/view</a></li> </ul> </li> <li>• <a href="#">Spring 2016 Slides</a> from PLA Committee, includes data on PLA on each campus           <ul style="list-style-type: none"> <li>◦ <a href="https://drive.google.com/a/hawaii.edu/file/d/0B5q7HkzQrzdZa3B3V2J4d28xSmc/view">https://drive.google.com/a/hawaii.edu/file/d/0B5q7HkzQrzdZa3B3V2J4d28xSmc/view</a></li> </ul> </li> </ul> <p>Manoa is thus far not participating.</p> <p>Early College, another concern related to PLA. CAPP has gone on record opposing this at high school freshmen and sophomore level.</p> <p>Debora interested in a UHM faculty member attending PLA committee as well. Much is not relevant (trades), however military veterans transferring in, Excelsior college (PLA testing) transfer credits will be. Joel would be happy to talk to CAPP.</p> <p>P20 office (Sinclair) coordinating Early College. Affordability, high school students receiving college courses during HS, is central issue. Some programs from Manoa participating in Early College program. Deb is attending, invites faculty involvement. She can forward minutes from meetings and/or report periodically to CAPP.</p> <p><a href="http://www.hawaii.edu/news/2016/04/19/early-college-high-school-conference-highlights-increased-college-level-preparation/">http://www.hawaii.edu/news/2016/04/19/early-college-high-school-conference-highlights-increased-college-level-preparation/</a></p>	
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	<p><a href="http://www.p20hawaii.org/programs/college-and-career-readiness/early-college-high-school-program/">http://www.p20hawaii.org/programs/college-and-career-readiness/early-college-high-school-program/</a></p> <p>Issue of back credits for language classes still needs to be visited. Carolyn suggests NOT providing back credits, continuing placement in higher-level language courses as appropriate, and retaining the overall required credits for degree (ie, test out, take the course appropriate to your language ability, and takes something else to meet your overall credit requirements). General agreement from CAPP, not liking current practice of back credits.</p> <p>Suggestion to mandate 45 credits in residence at UHM, up from 30 currently. General agreement from all present that CAPP should consider this matter in the 2016-2017 year.. Need to review what other campuses are doing, Chris suggests others are moving toward 45, dropping down from 60.</p> <p>Act 113 from last year creates a system through which HS student can earn college credits while in HS. UHM participation is YTBd.</p> <p>Issues remaining:</p> <ul style="list-style-type: none"> <li>• Early College</li> <li>• PLA internally: HSL Back Credits - should hear from foreign language faculty, AP exams</li> <li>• PLA externally</li> <li>• UHM stance on PLA</li> </ul>	
<b>Course Evaluation from System (CES)</b>	<p>Carolyn read letter to Debora Halbert, asking for communication to President Lassner regarding impossibility of schedule for CES implementation and lack of clarity of purpose of the CES.</p> <p>SEC believes questions for CES should come from CAPP. Committee to develop questions is premature and illegitimate.</p>	

	<p>ITS will cease support for eCafe Fall 2017. Debra targeting Spring 2017 for piloting CES as replacement.</p> <p>WASC accepts SALG (student assessment of learning gains), but UHM no plans to use it.</p> <p>Draft Resolution reviewed. Debra believes the purpose of the instrument is up to UHM as well as the questions. Majority of faculty using eCafe as evidence of teaching effectiveness now.</p> <p>Makena suggests stating what type of consultation we want, and that UHMFS wants involvement. Carolyn suggests a resolution retaining the resolution points, to evolve over email between now and May 4th.</p>	
<b>Issue 21.13 Advising</b>	Not addressed	
<b>Issue 23.12 High D/F/I/W course follow-up</b>	Not addressed	
<b>Issue 24.14 International admissions</b>	Not addressed	
<b>Issue 5.16 Proposed Executive Policy on Programs with Low Numbers</b>	Not addressed	
<b>Achievement Scholarships</b>	Not addressed	
	<b>Meeting adjourned 3:45 p.m.</b>	

Respectfully submitted by Christine Irvine.

Approved on September 7, 2016 with 8 votes in favor of approval and 0 against.