

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: May 12, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	John Casken - SEC Secretary	P	Reed Dasenbrock, Vice-chancellor for Academic Affairs.	1:30 - 2:00p m
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	P	John Galland, Asst. Vice-chancellor for Research Compliance	2:00 - 3:00 pm
Doug Vincent	P						
Kristin Herrick - Staff	E						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:30 pm by Chair Ericson.
VISITOR	Vice-chancellor for Academic Affairs, Reed Dasenbrock.	After discussion about the General Education Committee and the interface between UHM Administration and the UHM Faculty Senate regarding the GEC, three members of the SEC, C. Stephenson, P. Garrod and S. Roberts were authorized to work with the Vice-chancellor on the GEC issue.
VISITOR	Asst. Vice-chancellor for Research and Compliance John Galland	Vice-chancellor Galland laid out how he sees his office functions: not only to keep the University in compliance with federal directives but also to support research integrity. The Vice-chancellor offered to meet at any time with the SEC and also said he would be pleased to speak to a meeting of the full Manoa Faculty Senate. He also spoke about creating a corps of "neutrals" who could assist in conflict resolution and mediation on difficult issues. He distributed a copy of the new brochure that has been developed by his office.

REVIEW OF MINUTES	Minutes of May 05, 2014 had not been completed.	Secretary directed to prepare the minutes for electronic review as speedily as possible.
CHAIR'S REPORT	<ol style="list-style-type: none"> 1. Manoa Faculty Senate meeting of May 07, 2014 2. Faculty Athletics Representative (FAR). 3. Student Advising - re the rejection by the Manoa Faculty Senate of the College of Social Sciences Reorganization. 	<ol style="list-style-type: none"> 1. Chair Ericson reported that a review of the minutes of the Committee on Professional Matters showed that there had been no vote in that Committee on the Motion that the Chair of CPM had forwarded to the SEC for inclusion in the MFS meeting of 05/07/2014. In view of the fact that there had been no approved CPM Motion, the SEC drafted a Motion for inclusion on the MFS agenda. 2. Reported that to date there are three applications. Agreed that the position should be re-advertised to broaden the pool of candidates. 3. Agreed that Chair Ericson should be in touch with Dean Bley-Vroman with an invitation to the June 2, 2014 SEC meeting and the suggestion that he might ask the other deans if he should write a white paper on undergraduate student advising.
NEW BUSINESS	<ol style="list-style-type: none"> 1. General Education Committee 2. Use of the SEC Research Asst. 	<ol style="list-style-type: none"> 1. Further discussion on the role of the SEC and Manoa Faculty Senate on the issue. D. Vincent made a motion that the three SEC members named previously could advise and consult with the Office of the Vice-chancellor for Academic Affairs but that personnel decisions would remain totally in that Office. Motion passed unanimously. 2. Agreed that R. Fraser be asked to expand the survey of peer and benchmark institutions on their approaches to "Sustainability" with a broader definition of the term. D. Vincent to coordinate with her.
NEXT MEETING		Chair Ericson will determine by 05/16/2014 whether there should be an SEC on 05/19/2014. If not, then the next meeting will be June 02, 2014 and the three newly elected members of the SEC (R. Cooney, A. Maynard and D. Stevens) will also be present.
ADJOURNMENT		Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:35 pm.

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously by the SEC on June 2, 2014.