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Committee on Policy and Planning
MEETING MINUTES

MEETING DATE: January 24, 2018
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Stephenson	P	Willy Kauai	E			D. Halbert AVCAA	3-4p m
William Gosnell	P	Ulrich Kozok	P				
James Potemra	P	Nicole Ziegler	E				
Joseph Mobley	P						
Justin Clapp	P	Brian Powell - liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Chair Stephenson at 3pm	
REVIEW OF MINUTES	1. The meeting minutes of January 10, 2018 were distributed electronically for comments.	Motion to approve the January 10, 2018 minutes as amended; Approved unanimously.
PRIOR LEARNING ASSESSMENT	<ol style="list-style-type: none"> 1. D. Halbert, AVCAA provided additional information re: how credits for prior learning are handled at UHM (e.g., Dept of Nursing, Dept of English). 2. Also mentioned the recommendation that veterans receive some credit for their DOD experience 3. Early College, Running Start and Manoa Academy programs are not considered prior learning initiatives 4. One consequence of the prior learning initiatives is that some students are coming straight to UHM to take advantage of these credits rather than earning them at the community colleges. 5. There was discussion of the issue of waiving of requirements by departments rather than awarding credits for prior learning 6. Also how this affects the system level issue (e.g., transfer students) 	



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OTHER BUSINESS	<ol style="list-style-type: none"> 1. Proposed degree program, BS in Engineering Sciences from the College of Engineering 2. Course Evaluation System (CES)--focused on six common questions as discussed previously. Implementation questions: are common questions optional, order of questions, who will determine timing of survey, how implemented given multiple instructors (or TAs) teaching a course, will instructors be allowed to ask for open-ended questions, and what about presence and placement of demographic questions? 3. Advanced Professional Certificate for Expanded Function Dental Hygiene in Pediatrics--proposed by the SONDH, Dept. of Dental Hygiene (presented by J. Mobley & W. Gosnell), The subcommittee recommended approval 	<ol style="list-style-type: none"> 1. Assigned to J. Clapp and J. Potemra 2. Vote taken on six common questions including sequence, approved unanimously (6 yes, 0 no, 0 abstain) 3. Approved unanimously (6 yes, 0 no, 0 abstain) J. Mobley & W. Gosnell will draft a resolution for CAPP approval 2/14/18
ADJOURNMENT		Motion to adjourn Passed unanimously. Meeting adjourned at 4:36 pm.

Respectfully submitted by Joseph Mobley, Secretary.

Approved on 2/14/18 with 4 votes in favor of approval and 0 against.