

**Faculty Senate**  
Executive Committee  
Meeting Minutes

Meeting Date: August 29, 2011

Attendance:

Bob Cooney (chair 2011- 2012)	X	Thomas Conway	X	Martin Rayner	X	Chancellor Hinshaw	X	Greg Takayama	X	Others:
Bonnyjean Manini (V. Chair)	X	Shirley Daniel	E	Carolyn Stephenson	E	VCGRE Ostrander				
Lilikalā Kameeleihiwa	X	Susan Hippensteele	E	Halina Zaleski	X	VCAA Dasenbrock				
Richard Chadwick	X	Ian Pagano	X	Kristin Herrick (Staff)	X	VCSA Hernandez				

Subject	Discussion	Action/Strategy
<b>CALL TO ORDER</b>	<p>The meeting convened at 3 p.m. in HH 208.</p> <p>Chancellor Hinshaw was welcomed. Please see her remarks at the end of the minutes.</p>	
<b>CHAIRS REPORT</b>	<p>He was elected co-chair of the ACCFSC. Tuition raise was discussed as was the KUALI Budget review system. When the KUALI system was created, former chair Hippensteele had insisted that there be faculty representation on the committee, and Shirley Daniels was serving as a faculty rep. The next meeting of the KUALI committee is Thurs 9/8/11 from 2-4:15, and they will meet quarterly. UHM faculty need to be on it but they need to be suggested by ACCFSC.</p> <p>Library reorg beginning, and we will see it soon.</p> <p>Carolyn Stephenson will replace Susan Hippensteele, who has resigned from the faculty senate, and the former will serve on CAPP.</p> <p>SEC liaisons should help organize their committees first meetings.</p> <p>Peter Nichols is ex-officio member of COA. A concern has been raised that as a member of the administration that he not unduly influence the committee.</p>	

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	SEC has intended to write to VCs to invite them to meetings, and then set up times to have them come. They should be added to the list of folks who get minutes.	
<b>ADMIN REPORT</b>	<p>Priyam Das from Urban and Regional Planning is now on the Faculty Senate. Still need someone from Engineering.</p> <p>The Manoa Assessment Committee needs two students from GSO and ASUH. CORGE should get someone from GSO on their committee. Add Martin Rayner as a non senator serving on CORGE.</p> <p>Marine facilities issue discussed during summer? No minutes, perhaps re specialist issue?</p> <p>Kristen has made meeting schedules and packets for all of us on the SEC.</p> <p>Deadline for anything going on to agenda will be the second Monday of the month.</p> <p>Ian Pagano notes that all changes of bylaws should go through CAB.</p> <p>The Sept meeting has light agenda, so shall we invite someone from the administration? Perhaps Kathy Cutshaw for an update on KUALI?</p>	Chair shall ask Pres. Greenwood to come to the September FS to speak on fisheries being moved to UH Hilo.
<b>APPROVAL OF MINUTES</b>	Minutes of THE SEC meeting of 8/22/11 were submitted and approved. The minutes of Aug 15 were not submitted. Defer approval of minutes for the meeting 2 weeks hence.	
<b>OLD BUSINESS</b>	<p><u>Senate Governing Document preliminary review:</u> Bylaws; Charter; Rules of Order</p> <p>Are we sending the charter to CAB to be reviewed as well? David Ross has urged the SEC not to change the charter as administration then has to sign off.</p> <p>E1: 202: Executive Policy Review was sent in by Halina, re harassment policy.</p>	
<b>FUTURE BUSINESS AND ACTION ITEMS</b>	<p>CTAHR Reorg (Due October 8):</p> <p>CTAHR has a reorg proposal with a Western Insular Sun Grant Sub-center, which changes the org chart, but this one has no budget issues, and Admin wants a response by Oct 8. CORGE will serve as primary with CAB as secondary, but the Faculty Senate meeting is Oct 19<sup>th</sup>.</p> <p>Farewell to 2010-11 SEC Members</p>	
<b>REMINDERS</b>	The next meeting of the SEC will be on September 19, 2011 at 3 pm in HH 208.	The meeting adjourned at 5:30 p.m.
<b>VISIT FROM THE CHANCELLOR</b>	<p>Prior to the meeting the SEC has asked Chancellor Hinshaw to address the following issues:</p> <ul style="list-style-type: none"> <li>• Status of the development of a policy on facilities changes.</li> <li>• Possible topics for the upcoming retreat in October.</li> <li>• Update on the strategic plan implementation.</li> </ul>	

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	<ul style="list-style-type: none"> <li>Identify the top three things you would like to accomplish in the coming year.</li> <li>Your take on the role of the System vs Manoa in the operations of the University.</li> </ul> <p>In response the Chancellor wrote the following to the SEC  “Aloha! Mahalo for your message. Regarding Monday’s meeting, I hope we can use the time to focus on the goals of the SEC for the year, in combination with my defined priorities. I have already stated that my priorities for the coming year are:  *retention and graduation,  *Native Hawaiian advancement and  *graduate education quality.”</p> <p>At 3 pm Chancellor Hinshaw came to address the SEC. She made the following points in response to questions from the chair and others.</p> <p>Now that she is stepping out UHM needs a strong leader who will highlight what we have done. Campaign is coming up and is ongoing for 5 -10 years with foundation set up. Really need to recruit and to get great folks to apply for the chancellor position.</p> <p>Her priorities for the coming year are:</p> <ul style="list-style-type: none"> <li>* Retention and graduation</li> <li>• Native Hawaiian advancement and</li> <li>• graduate education quality</li> <li>• wants to work with the SEC on these issues.</li> </ul> <p>Current Deficiencies?</p> <ul style="list-style-type: none"> <li>• Retention and graduation is still a problem.</li> <li>• As we become more successful at graduation, recruitment and retention becomes more important. Need more financial aid, and chancellor who will work in these areas.</li> <li>• Graduation is 55% with in 6 years, but we should be at 70-80- or even 90% per our peer institutions. Takes a while to change that and takes a while to turn it around.</li> <li>• Survey on why students drop out shows that Family problems, finance, and lack of dorms are important.</li> </ul> <p>Native Hawaiians?</p> <ul style="list-style-type: none"> <li>• Number of Native Hawaiian freshmen is up, and need more NH faculty</li> <li>• She will justify higher salaries like the higher demand fields</li> <li>• She has instituted cluster hires to identify who are the Native Hawaiians</li> </ul>	

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	<p>that are available</p> <ul style="list-style-type: none"> <li>• 5 NH in Law School faculty including the Librarian.</li> </ul> <p>Undergraduate education quality?</p> <ul style="list-style-type: none"> <li>• Multifactoral question about why students flunk and the question of poor teaching vs mismanagement of time is a complex issue.</li> <li>• A number of our more highly accomplished students left because they said that the academic rigor was not enough. The issue is of people coming in better prepared.</li> <li>• COP serves a high risk group, and have over 90% retention rate the first time, so want to do that with freshmen as well.</li> <li>• Every institution has to look at the killer classes, need more tutors and a 4 year plan to look ahead.</li> <li>• Lots of students dragging it out, which makes a higher risk for not graduating. Its related to financial aid, to grad in a timely fashion.</li> <li>• She has worked hard on bottle neck classes.</li> <li>• Living in dorms and work on campus increases successful graduation.</li> </ul> <p>Graduate education?</p> <ul style="list-style-type: none"> <li>• Has been a concern for her from early on. Research institution must have excellence in graduate education.</li> <li>• She was at UC Davis and then at UHM and did a comparison with that peer institution. Data was disturbing, length of time to graduation and amount of support. Strategic planning group is looking at this data and collecting data.</li> <li>• Ideas include cutting back on the number of students if a program cannot support the Gas</li> <li>• What is that the right number? Are we investing the resources we have to give them the success they need.</li> <li>• Alumni association has data as to where our students are. Good to know what people are planning to do. Graduates will give to graduate education.</li> <li>• Peter Garrod is putting together a compilation for the past 100 years.</li> <li>• Want to be known for solid people in our graduate schools. Looking for more money for GAs. Tuition waivers don't bring any money, but we need to find the support.</li> <li>• Perhaps RTRF could be used to pay for GA stipends</li> </ul> <p>Faculty Senate consultation on Facility Closures?</p> <ul style="list-style-type: none"> <li>* Chancellor was surprised that FS wants over view of facilities.</li> <li>* SEC chair states that it involves the faculty, so should come</li> </ul>	

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	<p>through the FS. The concern is with closing facilities not just renovation.</p> <ul style="list-style-type: none"> <li>Chancellor explains that for many years UHM and system was together and only been separate in the last 10 years. Still sorting out those problems.</li> <li>Manoa must have its own chancellor to watch out for UHM interests, and UHM is the most interesting part of the system. UHM is the economic engine of the state. Encourages the senate to work with UHM admin instead of going to the system.</li> <li>HZ. The effectiveness of consultation has really worked out. Faculty are concerned to overlap between UHM and system admin and the cost of doing so.</li> <li>VH. Systems do policy and politics and they stay out of operations. None of us can afford redundancy. HR says she has a \$14 M admin, but that is not true. She is worried about campuses that have redundancies, so that each campus is doing all that they can to reduce those.</li> </ul> <p>Moving Marine Fisheries?</p> <ul style="list-style-type: none"> <li>She wants Marine Fisheries to stay part of the Biology Dept, but it is a Federal Program so the President could move it to UHH.</li> </ul> <p>The SEC thanked the Chancellor for coming to speak with us.</p>	