

MANOA FACULTY SENATE

Executive Committee Meeting Minutes

Meeting Date: May 6, 2012

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple			
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	P	Ka'aluani Kauhai	E	VCAA Reed Dasenbrock			
Tom Conway	P	Ian Pagano	P			VCAFO Kathy Cutshaw			
Carolyn Stephenson	P								

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:55 by Vice Chair D. Ericson.
APPROVAL OF MINUTES	Discussion on the minutes as circulated	R. Chadwick made a motion that the amended minutes be approved. Motion passes unanimously.
CHAIR'S REPORT	<p>A. Review of agenda for visit of the Vice Chancellor for Administration, Finance and Operations.</p> <p>B. June 3rd meeting of the current SEC committee and the new members</p>	<p>1. Parking – agreed that this topic needs further discussion with the VCAFO.</p> <p>2. Faculty Housing – reported that the item will be on the Board of Regents' (BoR) agenda for May 17. The key item is that the policy will move from being BoR policy to Executive policy and so will be easier to adjust than at present.</p> <p>3. Agreed that the VCAFO should be asked for her input on</p>

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		<p>the effect of the cuts initiated by the Legislature.</p> <ol style="list-style-type: none"> Chair reported that everything is in place for this first meeting. Noted that a new SEC member is also slated to be the Chair of a permanent committee. Agreed that the list should be used. Chair reported that there has been no response yet from the President's office on the possibility of her meeting the SEC along with Chancellor Apple. Suggested dates were June 10 or June 17.
OLD BUSINESS	<ol style="list-style-type: none"> Senator for Engineering. Reported that S. Rai has resigned from the Strategic Planning Committee of which she had been co-Chair. 	<ol style="list-style-type: none"> J. Casken moved that T. Sorenson should fill the vacancy pursuant to the College of Engineering Faculty Senate's recommendation. Motion passed unanimously. Agreed that the Manoa Committee Vacancies in General Education should wait until after the planned meeting with T. Sammons.
NEW BUSINESS	<ol style="list-style-type: none"> Evaluation of MFS/SEC appointed directors. Chair noted that there are two positions that are a joint appointment of the Manoa Administration and the SEC. One is the Director of the Writing Program. There has been no on-going evaluation of the current office holder by the VCAA or the SEC. The term of the current director is ending and he is interested in being reappointed to this position that is a 50% administrative and 50% faculty position. Decision needs to be made as the current Director is 'off duty' in mid-June and would like to know the decision on his situation before he leaves. A similar situation exists with the appointment of the two faculty members in the Assessment Office. Professional Masters of Geosciences. Chair reported that the VCAA would like input from the faculty on the Professional Masters of Geoscience before the end of 	<ol style="list-style-type: none"> Agreed that there should be discussion with the Vice-Chancellor for Academic Affairs (VCAA) to clarify the situation. Chair will follow up. Agreed that SEC should seek input from CORGE and also review the issue if possible by May 13 for input at that meeting. Noted that there has been no input from CPM on post-tenure review.

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	<p>the summer. This issue (#33-13) had been assigned to CORGE but there has been no report back.</p> <p>C. Post-tenure review.</p>	
ADJOURNMENT		Motion to adjourn made by J. Casken. All approved. Meeting adjourned at 3:05 p.m.