

General Education Committee
January 26, 2007
Hawai'i Hall 208
Minutes

CALL TO ORDER

The meeting was called to order at 9:32 a.m. by the chair.

- Present: Helen Baroni (chair), Richard Bigus, John Engel, Jon Goss, Susan Johnson, Megumi Taniguchi, George Wong.
David Chin (SEC), Jan Heu (A&R), Todd Sammons (GEO), Helene Sokugawa (A&S), Monica Stitt-Bergh (GEO).
- Guests: Walter Jamieson (Dean, TIM), Erika Lacro (TIM, Interim Asst Dean of Student Services)
- Absent: Cristina Bacchilega, Ron Cambra (OVCAA).

MINUTES: The minutes and liaison reports of January 12, 2007, were approved as submitted.

ACTION AND INFORMATION ITEMS:

1. School of TIM in Singapore Plan (Baroni)

- GEC resumed its discussion of the plan. Heu handed out a revised course transferability list: *Temasek List of Course Equivalencies*, dated 1/26/07. 300-level courses in the “Course No.” column were changed to ELEC: Temasek will offer the lower-division courses (first 60 credits).
- Walter Jamieson and Erika Lacro addressed the GEC’s concerns and questions about the proposed TIM School/Temasek Polytechnic plan. Students study for their first two years at Temasek and then apply to the UHM TIM program. The UHM TIM degree will be awarded through courses delivered at Temasek. Staff of six UHM professors will teach at Temasek. The plan creates a UHM School of TIM at Temasek Polytechnic. TIM hopes to announce the program by late 2007.

–**Concerns and questions:** *TIM’s response in italics.*

- Satisfying Focus: Transfer students must meet prorated Focus requirements. *An E and 2 W courses exist in TIM core and elective courses. A third W and an H course will be developed.*
- Satisfying Foundations: A&R and appropriate departments make articulation decisions for non-system courses. *TIM needs to identify Temasek courses and have Temasek go through the articulation process. If a course would most appropriately be delivered by UHM faculty, that could be built into the program.*
 - GEC may prefer to have the courses reviewed by the UHM F Board.
 - Temasek might offer lower-division W courses (with the eventuality of a local W board) so that students would have five W courses as is required of non-transfer students.
 - Temasek currently has courses that transfer as FS.
 - Temasek may have existing courses that meet F hallmarks but have no UHM equivalent.
- Status of students:
 - Temasek students will be admitted as transfer students with 60 Temasek credits.
 - GEC was of the opinion that the entire program presented a hybrid between system and non-system articulation and questioned which rules should apply. Students in the pre-TIM Temasek program will be completing a pre-approved sequence of transfer courses before applying to the TIM program.
- Satisfying second language: *TIM has not worked out details.*

- UHM could offer languages (e.g., Indonesian) via distance education, which would allow students with prior language experience to earn back credits.
 - Chin (SEC rep) asked Dean Jamieson to prepare a revised proposal for the Faculty Senate, based on today's discussion.
 - Baroni will prepare a statement of GEC concerns and suggestions for TIM by the next GEC meeting.
 - CONSENSUS: GEC agreed that it prefers to treat Temasek as a system campus, rather than non-system. One advantage is that courses reviewed by our boards could then be taught by Temasek faculty.
2. Diversification (D) recommendations (Taniguchi/Heu)
- a. UHM courses: The Diversification subcommittee made the following recommendations:
 - Approve for DH: AMST 319, 410, 445. Approve for DS: ES/WS 339; WS 392.
 - Approve for DY: BE 150. No designation: EALL 476
 - Remove D designation: ART 437 (DA); GG 104 (DP); MUS 253 (DA).

MOTION: It was moved and seconded to accept the recommendations. The motion passed unanimously.
 - b. Windward CC course: AQUA 106, currently DB; requesting addition of DY.
Recommendation: deny DY.
The course will be reviewed by the GEC Diversification subcommittee before a vote is taken.
3. Foundations FS renewals (Stitt-Bergh)
- The Foundations Board recommended the following for FS renewal: ICS 141, ICS 241, NREM 203, PHIL 110/110A, PHIL 111.
- MOTION: It was moved and seconded to accept the recommendations. The motion passed unanimously.
4. Wild Card (WC) Option (Taniguchi) [committee members: Goss, Johnson, Stitt-Bergh, Taniguchi]
- The WC Option is for a waiver, not for credit. The subcommittee's recommendations were presented:
- Change of name to Focus Exemption.
 - Remove the choice of a Diversification (D) waiver: a significantly large number of D courses are regularly offered; a request for a D waiver has never been approved.
 - Accept applications after the experience, not before and after.
 - Verification by a sponsor (e.g., project supervisor), not necessarily a UHM faculty member.
 - Provide a version of the Focus hallmarks for student use (subject to board approval); current hallmarks are written for classroom use by faculty.

Discussion:

- Should GEC or appropriate Boards review applications?
 - GEC has the advantage of seeing all applications and of being more consistent across Focus areas.
 - Boards could review first and make a recommendation; GEC approves the recommendation.
Disadvantage: increases processing time.
- Sponsor: If a non-UH sponsor is chosen, a UH mentor should oversee the application and its compliance with hallmarks.

- A UH sponsor is not needed: If a student needs help with his application, he/she can call the GEO; samples can be posted at a web site.

The subcommittee plans to have new application procedures ready for GEC approval for F07 implementation.

5. GEO report (Stitt-Bergh)

- a. Focus update: A *Focus Class Summary as of 1/25/07* with Summer and Fall 2007 offerings was distributed (attached).
- b. Consultation with Focus Boards
 1. 7/31 expiration date for Focus approvals: Faculty will have the designation for an entire academic year; includes summer session.
 - All boards agreed.
 2. 5-year approval period
 - E and O favor 3 years for new approvals; H and W, 5 years.
 - All boards favored 5 years for renewals.
 - Collecting syllabi from instructors: Some boards favored every semester or annually.
 - GEO questions the purpose (as designations cannot be removed) and the logistics and difficulty of collection and storage.

At the next meeting, the GEO will propose to the GEC a policy for boards to review.

- c. Systemwide F and H articulation videoconferences; representatives from all campuses attended. F articulation: Leeward and Windward CC have submitted portfolios to adopt the Common Foundations Program. West O'ahu is working on its portfolio. A system campus must accept UHM's gen ed requirements in order to join.

H articulation: This plan is also based on the W model and would establish H boards on each campus. The idea was received favorably. UHM, Honolulu, Kapi'olani, and Leeward CCs will work out on an agreement by the end of Spring 07; implementation is planned for Spring 08. These campuses currently have H boards, but WCC does not require the H Focus. A campus must require the H Focus in order to review its own courses for the purpose of H articulation.

6. Faculty Senate (FS) Task Force on Assessment (Baroni)

The task force's proposal was presented at the last FS meeting. The creation of an unfunded position was questioned. Why not give departments funds for the assessments they are asked to do? Chin will present an update at the next meeting.

WRAP UP

1. Baroni will draft GEC concerns/suggestions for TIM for review at the next GEC meeting.
2. Chin asked Dean Jamieson to prepare a revised proposal for the FS, based on today's discussion.
3. The WC subcommittee plans to have new application procedures ready for F07 implementation.
4. GEO will propose policies on approval periods and approval expiration date for boards to review.
5. Chin will give a follow-up report on the FS Task Force assessment proposal at the next meeting.

Next meeting: Friday, 2/9/07, 9:30-11:00 a.m., Hawai'i 208.

The meeting adjourned at 11:05 a.m.

Submitted by Barbara Mueller-Ali, Recorder