

COMMITTEE ON FACULTY SERVICE

Meeting Minutes

Meeting Date: 21-Jan-16 **9am-10am**
Location: HH 208
Attendance: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar, Chair	P	Hannah Nguyen, Sec	P	Jeffrey Kuhn (SEC liaison)	A	John Kinder	9am-10am
Eric Hellebrand, Vice Chair	E	Bo Xiao	A				
Ruslan Suvorov	P	Chizuko Allen	P				
Ming-Bao Yue	P	Kavet Abhari	P				

SUBJECT	CONTEXT	ACTION/STRATEGY/ RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Csiszar at 9am.
REVIEW OF MINUTES		moved to approve; C Allen seconded. Minutes was unanimously approved.
MINUTES	<p>1. CHAIRS REPORT</p> <ul style="list-style-type: none"> Continued discussion: Nominations for Graduate Council SEC - response to draft GC resolution – John Kinder <p>2. COMMITTEE NOMINATION</p> <ul style="list-style-type: none"> MAC - 1 senator, 3 non-senators: 2 A&S (3 year terms). o 1 volunteer, Haidan Wang of A&S COR -1 senator (in the process of CPM -1 non-senator CAPP -1 senator resigns from spring semester- no need to replace at this time 	<p>Chair Csiszar reported about status of communication.</p> <p>J Kinder reported SEC has taken notes and will work with GC. Chair Csiszar will follow up with GC and SEC and email the committee.</p> <p>Chair Csiszar reported the progress. MB Yue had compiled a list of possible candidates. J Kinder suggested 2 more possible candidates. Committee discussed and approved these candidates: Mandy Westfall-Senda, Jessica Nishikawa, Scott Robinson. Two more alternates to be contacted afterwards: Hui- Ya Chuang and Melissa Jones. Chair Csiszar will contact nominees to reconfirm their willingness to serve on MAC.</p> <p>J Kinder updated: no vacancy</p> <p>Committee discussed and approved the nomination of Shiv Sharma (senator).</p> <p>No action needed</p>

	<ul style="list-style-type: none"> •nCFS -n1 vacancy, non-senator <p>3. ADDITIONAL AGENDA ITEMS</p> <ul style="list-style-type: none"> •nUpdate on new election platform <p>• Next meeting: February 18, 9:00-10:30am, Hawaii Hall 208</p>	<p>Committee discussed and approved the nomination of Suzhen Chen.</p> <p>K Abhari & J Kinder reported the progress of finding third-party tech company and what are the upcoming steps and how CFS gets involved further.</p>
OTHER BUSINESS	N/a	
ADJOURNMENT		Motioned to adjourn by Chair Csiszar, seconded by H Nguyen. Motion approved. Meeting adjourned at 10am.

Respectfully submitted by Hannah Nguyen, CFS
Secretary Approved unanimously on February 18, 2016