

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**MEETING DATE:**       **May 7, 2018**                   **2:00 PM - 5:00 PM**  
**LOCATION:**           Hawaii Hall 208  
**ATTENDANCE:**       [P = Present; A = Absent; E = Excused]

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>GUESTS</b>	<b>TIME</b>
Christine Sorensen Irvine	P	David Duffy, Vice-Chair, excused at 2:55 PM	P			None	
Douglas Vincent, SEC Secretary	P	John Casken	P				
George Wilkens	P	Stacey Roberts, MFS Secretary	P				
Brian Powell	P			John Kinder - Staff	P		

<b>SUBJECT</b>	<b>DISCUSSION / INFORMATION</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Sorensen Irvine at 2:03 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the April 30, 2018 Senate Executive Committee had been circulated electronically.	1. Motion by B. Powell to approve the April 30, 2018 minutes; seconded by S. Roberts.. Approved unanimously.
<b>CHAIR'S REPORT</b>	1. Update on Coalition on Intercollegiate Athletics COIA representative Kelly Withy sent the report from meeting she attended.  2. Update on securing ARCH 205 for the 2018-19 academic year (J. Kinder)  3. Update on SEC candidates (J. Kinder)  4. Update on Senate Committee Preferences (J. Kinder)	1. SEC will review the report  2. ARCH 205 will be available for MFS Senate meetings.  3. no action.  4. no action.

<b>ACTION ITEMS</b>	<ol style="list-style-type: none"> <li>Office of Judicial Affairs is requesting 2018-19 faculty representatives for the Academic Grievance Committee (AGC)</li> <li>Office of Judicial Affairs is requesting 2018-19 faculty representatives for the the Student Conduct Appellate Board (SCAB)</li> </ol>	<ol style="list-style-type: none"> <li>Motion to send both items to CFS, J. Casken; second, G. Wilkens. Unanimous approval.</li> <li>J. Kinder will poll existing members and alternates to see if they want to carry over on AGC and SCAB, if they agree, CFS will review.</li> </ol>
<b>GUESTS</b>	<ol style="list-style-type: none"> <li>None.</li> </ol>	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>CAB (DV) – CAB met with Jan Gouveia, Kim Hashiro and Donna Kiyosaki on 5/3/2018. CAB conveyed concerns raised when they interviewed ~ 20 PO/FO’s about the proposed reorganization, moving Manoa HR to system. The concerns raised by FO/PO’s were 1) they felt that they had not been consulted. 2) Fear that there will be a loss in expertise with retirements and the shift in focus to “generalist”. 3) Since FO/PO’s are distributed in Colleges and work for Deans/Directors, they (FO/PO’s) fear loss of the “protection” that Manoa HR provided. System is claiming that they did bring the proposal to CAB in October but never could get on their agenda. Also blamed Manoa HR for not pushing the proposal to MFS. But neither the SEC nor the CAB received any formal proposal prior to the one received in April 2018.</li> <li>CAPP (BP) – CAPP met on May 2 for the final time this semester and drafted two resolutions for the May 9 MFS meeting. CAPP voted to include four demographic questions in the CES implementation. Committee discussed and voted that the “Certification in Sustainability” was fundamentally flawed, and a detailed letter would be written by the Chair and sent to the committee for approval. This will go to the proposers after approval. All other actions were deferred until the Fall.</li> <li>CFS (GW) – No report. Next meeting is tentatively scheduled for May 16th to review the senators committee preferences.</li> <li>COA (BP) – COA met on May 3 for the final time and discussed the COIA meeting with Guest Kelley</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

	<p>Withy. The issues discussed included faculty oversight to monitor athlete's schedules were in compliance with NCAA regulations. Concern that some students are forced to practice too much. Could ask faculty to "monitor" athletes in class. No actions taken and issues deferred until Fall.</p> <p>5. COR (DD) –Committee met last Tuesday and reviewed their actions of the past year and items for next year's committee. Chair will report at Senate meeting. Continuing issues-RTRF, R versus I, ORU external review committee, re-org, Next meeting Sept 4, 130 PM</p> <p>6. CPM (JC) – No report.</p> <p>7. CSA (JC) – No report.</p> <p>8. GEC (SR) - GEC met Friday, May 4. The chair of the Ethics board is stepping down in FA'18, so the committee needs one more member than Christine Beaulé originally sent to CFS. The Boards have all finished their work writing new learning objectives. W. Vincent suggested that at least one GEC member should attend the systemwide Board meetings, as currently it is inconsistent. While the Manoa Focus and Foundations Board chairs and a GEO representative generally attend, not all are Senators or GEC members, so communication is not always optimal. M. Nassir, outgoing Foundations Board chair made a motion to create a separate Diversification Board because it is currently operating under the purview of Foundations. There are so many Diversification proposals/courses relative to Foundations, the members felt it should have it's own dedicated Board and free the Foundations Board to devote more time and scrutiny to Foundations proposals. The GEC voted unanimously to approve it, and it will be brought to the Senate in a resolution at the first FA'18 meeting. There was an extensive discussion about double dipping in Hawaiian/Second Language. M. Nassir presented a proposed revision to the chart that is currently in the UHM catalog, however it was quite complicated and the GEC felt it would be too confusing to present to the full Senate</p>	<p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken</p>
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	<p>for a vote as it was written. The committee delayed a final vote on the matter and take it up again first thing in FA'18. W. Vincent provided an update about the work the Steering Committee is doing on the internal/external review and said the work should be completed by May 8, which is when the GEC has its last meeting.</p> <p>9. CEE (CSI) – No report</p> <p>10. UHPA (GW) – May 21 at 11 am press conference a UHPA office to announce Lt. Governor endorsement.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p>
<b>UNFINISHED BUSINESS</b>	<p>1. None.</p>	
<b>BUSINESS</b>	<p>1. Discussion on the Appointment to Design Team for New College: LLL, A&amp;H, and SPAS Reviewed the memo from Bruno regarding reorganization of LLL, A&amp;H, and SPAS. Have previous reorganization plans previously developed under Robert Bley-Vroman but was never implemented. Memo suggests that policies on reorganizations will be followed.</p> <p>2. Discussion on double dipping Foundations, diversifications, and minors/certificates. Discussion will occur in Fall.</p> <p>3. Review CFS election schedule that is in non-compliance with Rules of Order. J. Kinder shared data on the SEC elections. Trend is to have longer times for elections. Kinder believes that need to begin sooner. Need to get the data sooner from ITS, to get the election done sooner. CFS needs to set the dates, and have the MFS elections at the same time each year; the same week every year. Then follow quickly with the SEC election. Getting the faculty database from system has been problematic.</p> <p>4. Review MFS May 9th agenda items. The SEC reviewed the agenda for the MFS meeting on May 9, 2018, including motions and resolutions on the</p>	<p>1. Suggesting that they include someone from CAB to be appointed to the Design team, and request a copy from the previous task force report.</p> <p>2. No action.</p> <p>3. Motion by B. Powell, second by S. Roberts to move the SEC election from 5/11 through 5/18. Approved unanimously.</p> <p>4. No action taken.</p>

## MĀNOA FACULTY SENATE

	<p>Grade Replacement Motion and Resolution on Credit Removal, respectively.</p> <p>5. Review Senate Chair's Report items.. The SEC made suggestions for the report.</p> <p>6. Discussion of Gen Ed report. The external review discussed options proposed by the external review team.</p>	<p>5. No action taken.</p> <p>6. No action taken.</p>
<b>ADJOURNMENT</b>	<p>The next meeting of the Senate Executive Committee will be on May 14, 2018. (NB. The next meeting was postponed and the next SEC meeting will be May 21, 2018.</p>	<p>Motion to adjourn by G. Wilkins; seconded by J. Casken Passed unanimously. Meeting adjourned at 4:50 PM.</p>

Respectfully submitted by Douglas Vincent, Secretary  
Approved unanimously on May 21, 2018.