

**Minutes for CAPP Meeting
November 3, 2010**

1. Meeting called to order at 3:10 PM.
2. Attendance
 - a. Present: Chizuko Allen, Edoardo Biagioni, James Cartwright, Timothy Halliday, Jon Matsuda, Sarita Rai, Jennifer Schultz, Cindy Ward, Rosanna Harrington (SEC Liason)
 - b. Excused: Cynthia Hew, Hamid Pourjalali, Stacey Roberts
 - c. Absent: Katrina-Ann Oliveira
3. Associate Vice Chancellor Alan Yang - reorg of enrollment management units
 - a. New initiatives.
 - i. New application
 1. Move towards self-reported application
 2. UHM now has its own application
 3. Prior to this, it took a while for information to arrive
 4. Turnaround has gone from 6-8 weeks to 1-2 weeks
 5. Modeled after UC and Cal-State
 - ii. New program in which students are admitted in the field
 - iii. Agreement with CAPPEX
 1. Like a matchmaker
 2. Students are matched with compatible uni's
 - iv. Early admissions program
 1. Allows notable high schoolers to enroll in UHM classes early
 2. 14 students since 2004
 3. Attempting to reinvigorate the program
 - v. New admissions programs that now admit freshman
 1. Nursing now admits freshman
 2. Discussions with JABSOM
 - vi. Move towards electronic files in the admissions office
 - b. Initiatives geared towards making UHM a destination of choice
 - c. High school graduation rates
 - i. Have peaked due to demographic changes
 - ii. Implies that enrollments will start to decline soon
4. Minutes from 10-13-10 approved subject to changes
5. BA in SLS unanimously approved as revised
6. Report on academic action
 - a. CAPP requested a report on the impact of moving from placing students on probation or expelling them twice per year to once per year from the Office of Undergraduate Education (OUE)
 - b. OUE requested an extension to May 2011
 - c. Biagioni motion:

- i. CAPP approves the request but would like to see a preliminary report by January 2011 on the number of students affected under either policy regime
 - ii. A simple summary of the existing data pre and post policy will suffice
 - iii. Motion unanimously approved
- 7. Sub-committee reports
 - a. Major requirement issues (Chizuko)
 - i. General sentiment that what is required for graduation needs to be more clearly spelled out in the course catalogue
 - ii. People felt that the disparity in requirements across majors and schools was more imagined than real and overall was not a serious concern
 - iii. Will make a motion and send the report to the SEC
 - b. Credit notice to undergraduates (Ward)
 - c. Repeated course grading options (Cartwright/Ward)
 - i. Reported a survey of peer institutions
 - ii. Based on the survey Cartwright/Ward will make final recommendations at a later CAPP meeting.
 - d. Classroom use policy (Matsuda/Halliday) – tabled until 11-10
- 8. Meeting Adjourned at 5:14 PM

Respectfully submitted by Tim Halliday