

EXECUTIVE COMMITTEE Minutes

MEETING DATE October 21, 2024
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present, arrived 1:34 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:00 pm - 2:30 pm
Michael Bruno	Provost	2:30 pm - 3:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The Zoom meeting was called to order by Chair Biagioni at 1:31 PM.
Review of Minutes	1. The draft minutes of the 10/14/2024 Senate Executive Committee were circulated electronically.	1. Minutes approved as corrected.
Chair's Report	<p>1. Debrief 10/16 Senate meeting Resolution on shared governance passed.</p> <p>2. Debrief 10/16 Congress meeting.</p> <p>3. Update on 10/17 BOR meeting. Wendy Hensel was selected by the regents as the next president of UH.</p> <p>4. Update on 10/18 ACCFSC meeting - A request was made to ACCFSC if iGEO director and chairs of both CAPP and GEC can regularly attend ACCFSC meetings whenever GenEd discussions are to take place to 'listen in' only. No one had objections so the three can join all future ACCFSC discussions on GenEd. Other campuses will also invite their GenEd reps.</p> <p>5. Parliamentarian B. Ready request for access to inspect SEC folders to review and offer recommendations on draft Senate/Congress agendas, draft minutes, and MFS/SEC election records, and to sit in on the committee vote count for the congress meeting on bylaws and charter.</p> <p>6. LAW Sen. and CFS member U'ilani Lum (2024-26) will be taking FMLA (Family and Medical Leave Act) effective November 1, 2024 through May 19, 2024.</p> <p>7. Gary Glauberman, (NAWSON faculty) has stepped down from the GEC - Writing Intensive Board.</p> <p>8. NAWSON Sen. Gary Glauberman and COA Secretary (2023-25) will resign from the Senate effective November 1, 2024.</p>	<p>1. Action not needed</p> <p>2. Action not needed</p> <p>3. Information only</p> <p>4. Information only</p> <p>5. Part of Regular Business below.</p> <p>6. For information only.</p> <p>7. For information only.</p> <p>8. For information only.</p>

Action Items	<p>1. The Chairs of CAPP, the GEC, and the iGEO Director have prepared an online presentation to update the faculty on the process to revise General Education. They are requesting approval for the senate office to send this presentation to the UHM-Faculty-Congress listserv. Brief Update on the Process to Revise General Education at UHM, October 2024</p> <p>2. Recommendations from the Committee on Faculty Service. Reassign Sen. Duncan Farrah from CAPP to CFS.</p> <p>3. Approve the nomination of Sen. Sarita Rai as a member of the search committee for the next VPAAE.</p> <p>4. Appoint faculty members Stephanie Kraft-Terry and Jennifer Kelly for two primary member seats with a 1-year term to Academic Grievance Committee (AGC)</p> <p>5. Appoint faculty member Francie Julien-Chinn to serve as the next Manoa's representative to the COIA with a 3-year term (2024-2027).</p> <p>6. Appoint Emile Loza de Siles to a non-Arts and Science seat for a 3-year term to the Committee on Educational Effectiveness (CEE)</p>	<p>1. J. Kinder and E. Biagioni will send the video to the faculty congress.</p> <p>2. Motion to reassign Sen. Duncan Farrah from CAPP to CFS by A. Sakaguchi, 2nd by M. Butler. Motion passed by unanimous consent.</p> <p>3. Motion to approve nomination by B. Richardson, 2nd by M. Butler. Motion passed by unanimous consent.</p> <p>J. Kinder to inform L. Voong, with cc to M. Bruno</p> <p>4, 5 & 6: Motion to approve all nominations by M. Butler, 2nd by B. Richardson. Motion passed by unanimous consent.</p>

<p>Guest(s)</p>	<p>1. CEO David Lassner (2:00 pm - 2:30 pm)</p> <p>President and CEO Lassner had conversations on various topics.</p> <p>NCHEMS was asked to investigate whether the current structural organization of the university system, comprised of community colleges, and four-year universities is effective for UH's missions and the needs of the State of Hawaii today. For example, how should UH agree on our on-line degree/programming? Should there continue to be multiple community colleges? The idea of hiring NCHEMS came out of discussion from Administration and BOR. Private funds were used from the UH Foundation President's discretionary funds. Cost was between one-hundred to two-hundred thousand dollars. NCHEMS will provide its final report at the BOR meeting on January 16, 2025. He offered an opportunity for the SEC to meet with Sarah Pingel.</p> <p>On the transition: President Lassner will assist the new President in any way and has offered to help her. President Hensel as CEO should be meeting with the SEC.</p> <p>On the Chancellor for Manoa: Currently, the President and CEO of Manoa is the same position. The new Chancellor position would need to be created, and would need a reorganization of Manoa. The reorganization of Manoa should be sent for MFS consultation. There are ways to accomplish this without a major reorganization.</p> <p>President Lassner will retire with a President Emeritus status designation. He will have an</p>	<p>1. No action.</p>
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	<p>office in the IT building. He does not have a fallback faculty position. He will gradually extricate himself from all PI responsibilities on several grants.</p> <p>Goals and priority for the remainder of his time are to get things in good shape with no loose ends so that the new president can hit the ground running. E.g., the CEO currently signs all things athletics, which will be delegated.</p> <p>2. Provost Michael Bruno (2:30 pm - 3:15 pm)</p> <p>E. Biagioni thanked the provost for his thoughts on a possible resolution about the presidential search. The resolution emphasizing shared governance passed the senate and was sent to the BoR, Provost, and President Lassner.</p> <p>Encouraged SEC to include faculty achievement for the BOR presentation.</p> <p>Provost's message in his presentation is Manoa is thriving for three consecutive years, student success, enrollment, and budget.</p>	<p>2. No action.</p>
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MFS Committee Reports	<ol style="list-style-type: none"> CAB (SR) – CAB met on 10/15 and will table GEC/GEO governance documents review. Waiting for GEC Chair Brad Taylor’s email response to CAB’s request. CAB is thinking about the reorganization review when the Chancellor of Manoa is appointed. CAPP (CS) – No report. Next meeting Oct. 29. CFS (MB) – met on 10/21 and approved the following nominations to forward to the SEC: <ol style="list-style-type: none"> Sen. Duncan Farrah requested a new committee assignment; appointed to CFS. Sen. Sarita Rai to VPAE search advisory committee, and will continue to solicit additional volunteers S. Kraft Terry and J. Kelly to the Academic Grievance Committee F. Julien Chinn as COIA representative E. Loza de Siles to CEE in a non-senator, non A&S seat COA (BR) – No report. Next meeting is November 7th. COR (CS) – Next meeting November 12. CPM (CM) – No report. Next meeting Nov. 4. CSA (CM) – No report. Next meeting Nov. 4. GEC (MB) – No report. Meet on October 23. CEE (AS)— No report at this time. 	<ol style="list-style-type: none"> No action needed. Information only. Information only. Information only. Information only. Information only. Information only. Information only. No action.
Other Reports	<ol style="list-style-type: none"> Campus Climate Committee (BR) – No meeting. Pilina Circle will be held on November 20th in lieu of a committee meeting. 	<ol style="list-style-type: none"> No action.

	<p>2. Grad Council (CS) – Met Oct. 15. Approved proposal for CNS-ICS Professional Master’s in Computer Science pending attention to suggested changes. Approved GCert in Applied Computing pending attention to suggested changes. Approved program modifications for SCB BBA and MSIS BAM and related courses. Next meeting Nov. 12.</p>	<p>2. Concerns were expressed about faculty oversight over graduate education policy, such as English language requirement and authority for withdrawal by students from classes.</p> <p>Follow-up for SEC via MFS Committee (CAPP).</p> <p>Discuss issues with VPAAE Laura Lyons. J.Kinder to see if she can be scheduled for November 4 (45 minutes). (if not October 28.) L. Lyons to come with M. Bruno. Draft question and send to E. Biagioni to be transmitted by J. Kinder to Laura Lyons.</p>
Unfinished Business	<p>1. Update the MFS portion of the Annual Mānoa presentation (see past SEC slides 40-47) to the BoR (accessible copy). Deadline date revised from October 28 to October 29 at COB by the Provost Office. 2024 Revised SEC draft slides to BOR</p>	<p>1. E. Biagioni and A. Sakaguchi will revise the slides.</p> <p>Message of the presentation: Major focus of Manoa is the revision to general education; looking forward to working with the new president and the chancellor search; here are the amazing faculty accomplishments and also impacting the communities.</p> <p>Add pictures; delete resolutions slide. Check with UH News, MIRO, UH Foundation.</p>

	2. Follow up discussion on in-person SEC meeting on November 4th and 18th.	2. In person meeting on November 4. Meeting on the 18th on zoom.
Business	<p>1. APPROVED_SOEST (HIGP)- New minor in Human Space Flight Technology</p> <p>2. APPROVED: SOEST (HIGP) - New minor in Earth and Planetary Exploration and Technology</p> <p>3. Speaker suggestions for MFS or Congress meetings, through May 2025.</p> <p>4. Request from Boyd Ready to receive all SEC agendas and the draft ballot for the congress vote on the charter and bylaws, and to sit in on the committee vote count/tellers. (note: move to top of next agenda)</p>	<p>1. For information only</p> <p>2. For information only.</p> <p>3. action deferred</p> <p>4. action deferred</p>
New Business	1. APPROVED- ISR - New Minor in Sustainability	1. For information only
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, October 28, 2024 at 1:30 pm via Zoom.	Chair E. Biagioni adjourned the meeting at 4:32 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on October 28, 2024.