

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 1, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:30 pm - 3:00 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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MĀNOA FACULTY SENATE

Call to Order		The video conference meeting was called to order by Chair Sipes at 1:32 PM.
Review of Minutes	1. The draft minutes of the 10/25/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Budget transparency 2. Post-doc policy 3. WASC Review Team (request to invite CAB and CAPP)	1. No action taken. 2. No action taken. 3. Chair Sipes will invite members of CAB and CAPP to attend the general faculty meeting with the WASC Review Team.
Action Items	1. SCB Faculty Senate nominates Jian Zhou to fill the vacant MFS seat. CFS recommends the MFS appointment of Jian Zhou (SCB) to fill the remaining term of the vacant SCB seat (2021-23)	1. C. Sorensen Irvine nominated Jian Zhou (SCB) to fill the remaining senate 2021-23 term; seconded by K. Binsted. Approved by acclamation.
Guests	CEO David Lassner (2:30 pm) Discussion topics: 1. Update on new Tenure Task Force and web page: Attendance at Task Force meetings. The webpage is forthcoming. President Lassner will provide the URL to the SEC when it's available. The membership is exactly as outlined in the SCR. UHPA representatives Christian Fern and Debi Hartmann; Director of Labor Relations has designated AVPAPP Debora Halbert as her representative; Regents Moore and Wilson from the BOR; President Lassner and VP Research Vassilis Syrmos . 2. Feedback on Task Force Invitation to meet with SEC: President Lassner and Regents	1. No action taken. 2. No action taken.

	<p>Moore and Wilson agreed to meet with the SEC.</p> <p>3. Impact of Governor's changes on indoor and outdoor venues. Commencement will not change for December, but President Lassner is optimistic that a traditional Commencement will be held in May.</p> <p>4. Manoa budget process (BSS): Kalbert Young provides Manoa with a lump sum from the System budget. All other decisions are made by Manoa. Lassner, Bruno and French meet weekly and the Budget Team also meets to discuss budget decisions. President Lassner noted that the Manoa Budget Team did not do a deep examination of non-academic units. UH is now in the process of "rebaselining" for all units. All of the tuition generated by Manoa returns to Manoa aside from certain system-wide assessments, such as Banner, fundraising, workers' compensation, and risk management.</p>	<p>3. No action taken.</p> <p>4. action taken.</p>
Committee Reports	<p>1. CAB (CSI) – A meeting was held on October 26 at 10:30 am. I was not able to attend due to a department retreat. A review of the minutes does not indicate decisions were made. Discussions about the Executive search resolution being finalized. Next meeting November 2 at 10:30 am.</p> <p>2. CAPP (KB) – A meeting was held on October 26 at 3pm. A subcommittee is working on a CES resolution for a meeting in November or December. Another subcommittee is reviewing the SpEd proposal. The GenEd proposal will be discussed at the next meeting. Voted that any questions, comments, and concerns CAPP receives about the move to course-based approvals will be collated and sent to GEC for answers. Voted to support the BA in Marine Biology proposed program and present a resolution (now being drafted) to the SEC for the MFS for the November meeting agenda. The next meeting will be on November 2nd at 3pm.</p> <p>3. CFS (KB) – A meeting was held on October 29</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>

<p>at 1pm. Special Elections closed Oct 29 at midnight. Voted to recommend Jian Zhou as MFS senator. Discussed pre-assigning him to a MFS committee (contingent on SEC approval of appointment). Would like to offer the 2 highest need committees to Jian Zhou - is that appropriate procedure? Discussed whether to use previously submitted Call for Volunteers materials for future calls for the same position. Voted not - materials should be resubmitted. Next meeting will be November 12 at 12:30pm.</p>	
<p>4. COA (CM) – Next meeting 11/5 at 11:30 pm.</p>	<p>4. No action taken.</p>
<p>5. COR (MT) – Sayed Bateni (College of Engineering) requested that COR bring forward a resolution opposing a College of Engineering policy requiring that postdoctoral trainees be hired as employees rather than fellows. Next meeting: November 12, 2021 at 4 pm.</p>	<p>5. No action taken.</p>
<p>6. CPM (MT) – A meeting was held on Oct 26 at 3 PM. Policy on children on campus feedback. Saw no concerns with the revised policy dealing with allegations of scholarly or research misconduct. A sub-committee was formed to examine the process for appointing faculty emeritus status. CPM suggested a joint meeting with additional MFS standing committees in regards to meeting with the Tenure Task Force.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – Next meeting: Friday, November 5, 2021 from 1030am-1130am.</p>	<p>7. No action taken.</p>
<p>8. GEC (SB) – No report. Next meeting is scheduled on Nov 8 at 12:00 noon.</p>	<p>8. No action taken.</p>
<p>9. CEE (SB) – A meeting was held on October 27 at 9 am. Presentation by Assessment and Curriculum Support Center director on assessment and why it's important. Committee voted to approve revisions to their bylaws document, which will be forwarded to the SEC. Next meeting November 24.</p>	<p>9. No action taken.</p>

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	<p>10. Campus Climate Committee (PB) - Next Meeting scheduled for Tuesday, November 2, 2021 from 1:00-3:00 pm.</p> <p>11. Grad Council (CSI) - Next meeting November 16.</p>	<p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	1. None	
Business	<p>1. Discussion on the Tenure Task Force committee meeting</p> <p>2. Discussion on November 17 Senate agenda</p> <ul style="list-style-type: none"> a. EM Recruitment (CAB) b. Grad Certification from HWST (Grad Council) c. BA Marine Biology d. Postdoc hiring policy (COR) 	<p>1. The SEC determined that it will meet with the Tenure Task Force by itself. Chair Sipes will invite the Tenure Task Force to send a representative to update the MFS on the work of the Task Force.</p> <p>2. No action taken.</p>
New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 8, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:10 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 8, 2021.