

FACULTY SENATE
EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: 10/17/11

ATTENDANCE:

Robert Cooney X Carolyn Stephenson X Kristin Herrick X Guest: VC Gary Ostrander X

Bonnyjean Manini E Tom Conway X

Lilikala Kame'eleihiwa E Ian Pagano X

Richard Chadwick X

SUBJECT	DISCUSSION	ACTION/STRATEGY
CALL TO ORDER	The meeting was called to order at 2:49 pm in Hawaii Hall 208.	
CHAIR'S REPORT	<p>Replacement for Anne Leake as CORGE liaison to Graduate Council. David Sanders has volunteered. SEC approved. Pat Steinhoff will remain on CORGE.</p> <p>Question of using state money or tuition money for scholarships for international students. Issue came up in Manoa International Education Committee. Board of Regents has set aside money for international students. There is no way of discovering whether such students have financial need. We will wait for CAB report on this. (If CAB says go to full Senate, will.)</p> <p>On-line forms for end of semester committee reports have been developed.</p> <p>Committee volunteer form has also been developed.</p>	<i>SEC approved David Sanders as CORGE liaison to Grad Council.</i>
VICE CHANCELLOR FOR RESEARCH AND GRADUATE EDUCATION GARY OSTRANDER	<p>At 3:15 Vice Chancellor for Research and Graduate Education Ostrander joined the SEC.</p> <p>The question of University Research Council nominations was raised.</p> <p>From the retreat, perhaps we need to talk more about the faculty role in review of decisions on facilities.</p> <p>Senate has asked previously Ostrander to step down as director of PBRC. Ostrander had asked SEC Chair David Ross for possible names. Ostrander explained why he did not offer position to any of the 3 named in 2009 by Marilyn Dunlap, PBRC interim associate director. Chair asked how we could resolve this. Ostrander noted that in large complex organizations, corporations, executives can close divisions. The Chair reminded him that a university is not a corporation, and he agreed.</p> <p>On a related issue, about signing grant proposals related to Kewalo, Ostrander said that after July 31, 2013 Kewalo will no longer be a functioning unit. Ostrander had told them they had 5 years to plan for closing in 2013. SEC Chair asked about the potential danger of losing these faculty members, when we seek excellence in marine biology. Would it be useful for GO to submit memo to Senate detailing the reasons he feels it is appropriate to close the facility? In response to questions, Ostrander said the cost of the lease is \$1 per year and lease runs still for roughly 19 years. Costs are about \$240,000 -260,000 for the building and remainder of</p>	

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	<p>the \$500,000 is for support staff. Would this money continue if staff members were to move to other units? Faculty members could go to other units on campus, but other units would also have to decide on tenure. This would have to be negotiated with Deans (and faculty?) of units to be approached.</p> <p>Chair Cooney asked whether it would be possible for Ostrander to put together a document explaining reasons for closing Kewalo? GO indicated that he did not want to create “a whole process with Senate committees” that would put whole process on hold. He said he was more than happy to tell why, but didn’t want to write whole report on implications of who goes where. GO said he was skeptical about “empowering a process that so far has not worked,” or engaged the administration. Cooney asked: is there a long run strategic plan for marine science? GO: that’s the role of the faculty, has to come from the faculty. Basic science and marine biology, but don’t want to do aquaculture. Would a strategic planning retreat be useful? GO: if faculty wants to do that, fine. UH is among the top 5 in world in this field, with Scripps, Woods Hole, etc.</p> <p>When asked about plans for Kewalo, GO said it would go back to the state, perhaps for an Obama Library? HCDA? Proposed park? Alexander and Baldwin development of condos? When asked, GO said he was happy to do mediation. He said: It’s either a question of leave it open or close it, and I decided to close it.</p> <p>With respect to the issue of a Ph.D. student being hooded without having defended a dissertation, GO. said a person should not be standing for graduation unless he graduated. He said: “I’m old school on that. Great for you guys to take it up.” The reputation of the university is damaged by students being hooded without having defended. He said he would see what he could find out about policy and let SEC know.</p> <p>On revisions to the conflict of interest policy, Frank Perkins has a near draft. GO. will forward it to SEC to examine. Someone may have conflict of interest but not have filled out form. This normally goes to ethics committee, to GO. office, then call up faculty member and see if can work out. We did together a conflict of interest committee a year and a half ago. When asked how we find ethics committee on line, GO. said CY Hu is interim director of compliance operation. Deciding official is at system level. Current deadlines are just SEC/Admin flow chart agreement. Policy revision is to clarify all this, as well as individual, institutional conflicts of interest. It will be brought to SEC and to Committee for examination and then back to GO.</p> <p>There was further discussion of the PBRC and Kewalo issues after VC Ostrander’s departure, including discussion of whether CAB and/or CORGE should be included in the discussion.</p>	
ADMIN REPORT	<p>Senators are still needed from Engineering and JABSOM, as noted in last meeting.</p> <p>The SEC now has a budget, and will take up the issue of whether to buy i-clickers next time..</p>	
APPROVAL OF MINUTES	<p>Minutes of 10/3 are not yet available.</p> <p>Minutes of 10/10 were approved as amended.</p>	
OLD BUSINESS	<p>No changes were made to the October 19 Senate/Congress Agenda.</p> <p>There was further discussion of the issue of when a Ph.D. student might be hooded, in relation to what stage the student had reached in terms of defending the dissertation. It was agreed that Cooney would contact Pat Cooper in Graduate Division to find whether there is a written or unwritten policy on this, and how decisions have been made.</p> <p>An email from David Hafner about the Facilities Management Evaluation Program invited members of the SEC to meet with the expert panel assembled by the Association of Physical Plant Administrators for Higher Education, which will be on campus early next week. Several SEC members indicated a willingness to meet with the group. It was also suggested and agreed that the invitation be sent to members of the</p>	<p><i>Cooney will ask Pat Cooper about policy on hooding Ph.D. students.</i></p> <p><i>Cooney will suggest that the visiting committee on facilities meet with members of the SEC just prior to next SEC meeting, and will invite</i></p>

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	<p>Campus Facilities Planning Board and the CAB. (Our reps are Amy Anderson and Cheri Vasek)</p> <p>There appears no need for further discussion of the question of the increased Graduate Application Fee. Discussion at the Retreat seems to have indicated acceptance of the administrative argument that the increased fee money needed to be retained in Graduate Division in order to provide the infrastructure to get applications to departments in timely fashion.</p> <p>The SEC noted the course advertising statement forwarded by CPM.</p> <p>A memo on the pilot program on Course Registration Waitlisting was sent from the VCAA to CAPP. Under the current trial, waitlistng in critical courses now goes until 3 days before classes start. Would faculty like to see it extended or not, and see prioritization added, if those should be possible?</p> <p>The issue of ownership of course evaluations was brought to the SEC; who owns them, the department or the individual professor? Can a department use in non-renewal of contract? (where no rebuttal provided for probationary faculty) An SEC member informed us that the Harvard model required evaluations for all and published these for all to see.</p> <p>No recommendation for change has been received from CAB in the matter of whether MAC should be a standing or permanent committee, so it will remain a permanent committee.</p>	<p><i>members of Campus Facilities Planning Board and CAB to indicate whether they also wish to meet and if so, their availability.</i></p> <p><i>SEC will decide whether to send memo on course waitlisting to CAPP with request for recommendation.</i></p> <p><i>SEC will refer question of ownership of faculty evaluations to CAPP.</i></p>
ADJOURNMENT	The SEC adjourned at 5:25 p.m.	

Respectfully submitted, Carolyn Stephenson, SEC member