

EXECUTIVE COMMITTEE Minutes

MEETING DATE June 2, 2025
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Via Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Jennifer Griswold	Member	Present
Brendra Mishra	Member	Present
Camaron Miyamoto	Member	Present
Dan Port	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order. 1. Introductions of current and outgoing SEC members.	The meeting was called to order by Chair Biagioni at 1:31 PM.
Review of Minutes	1. The draft minutes of the 5/12/2024 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 5/19/2024 Senate Executive Committee were circulated electronically.	1. Minutes were approved as submitted. 2. Minutes were approved as submitted.
Chair's Report	1. MOA on General Education was signed by iVPAE and SEC Chair. 2. Update from Linda Voong (Exec Search Coordinator) Search Advisory Committee for the interim SCB Dean 3. Update on VP Kalbert's report to the BOR–The Conference Draft (CD1) version of HB1153, revised the bill's language regarding the transfer of special fund balances to the general fund. No UH special funds were included in the final version that was signed by the Governor.	1. Information only. 2. Information only. 3. Information only.
Action Items	1. None.	
Guest(s)	1. None	

MFS Committee Reports	<p>Committees are adjourned for the Semester except for CFS.</p> <ol style="list-style-type: none"> CAB – No report. CAPP – No report. CFS – No report. COA – No report. COR – No report. CPM – No report. CSA – No report. GEC – No report. CEE – No report. 	<ol style="list-style-type: none"> Information only. Information only. Information only. Information only. Information only. Information only. Information only. Information only. Information only.
Other Reports	<ol style="list-style-type: none"> Pilina Support Team – No report. Grad Council – No report 	<ol style="list-style-type: none"> Information only. Information only.
Unfinished Business	<ol style="list-style-type: none"> SEC Summer meeting schedule (virtual vs in-person) June 2-Aug 1. Mondays 9-11; Jun 23, 2025 next meeting July 14 and 28; August schedule will be decided on Jul 28, 2025 2025-26 Senate/Congress meeting schedule 3rd Wednesday of every month 1st meeting September, October, November, December, January, February (March needs to be early and May) April. 	<ol style="list-style-type: none"> B. Richardson made a motion, seconded by M. Butler that the SEC chair be allowed to call an emergency meeting - with a week of advance notice. Motion passed. Vote was unanimous. S. Rai made a motion, seconded by M. Butler to approve earlier dates into the Senate calendar. Motion passed. Vote was unanimous. <p>Request that Committees set aside Wednesdays free</p>

		so that committees can meet if they need to.
Business	<p>1. Planning 2025-26 SEC Officer elections The following officers were elected</p> <ul style="list-style-type: none"> • Chair M. Butler • V. Chair S. Rai • SEC Secretary Jennifer Griswold <p>MFS secretary to be decided on June 23, 2025 SEC meeting</p> <p>2. 2025-26 SEC Liaison assignments</p> <ul style="list-style-type: none"> • Cameron (MFS Sec?) CPM, Pilina Council • Michelle COR & COA • Sarita (Vice Chair) CAB • Birendra CFS and ? • Marguerite (Chair) GEC • Jennifer (SEC Sec) CSA • Dan CAPP, Grad Council, CEE? <p>3. M. Butler's personal email to inquire about faculty input into the interim provost search.</p> <p>4. CFS submitted its annual report.</p>	<p>1. action taken.</p> <p>2. Approved by unanimous consent.</p> <p>3. Information only.</p> <p>4. Information only. Please remind any committees with outstanding annual reports to submit them to J. Kinder.</p>
New Business	1. TBD start new priorities on a google doc	
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on (Monday), June 23, 2025 at 9am - 11am via Zoom	Chair M. Butler adjourned the meeting at 2:49 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on June 23, 2025.