

Committee on Administration & Budget

Minutes

Meeting Date Jan. 31, 2004
Meeting time 10:00AM - 11:00AM
Location Virtual meeting

Attendance

Members

Name	Role	Attendance
Dan Blackaby	Vice-Chair	Present
Roy Gal	Member	Present
Albert Kim	Member	Present
Eugene Magnier	Member	Present
Laura O'Rourke	Member	Excused
Robert Paull	Member	Present
Thomas Pearson	Member	Present
Sarita Rai	Chair	Present
Mark Thorne	Member	Excused
Andrew Wertheimer	Member	Present
Carolyn Stephenson	SEC Liaison	Present

Guests

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting began at 10:06 with quorum.	
Review of Minutes	Minutes from Dec. 7, 2023	Approved.
SEC Liaison Report	<ol style="list-style-type: none"> 1. CFS discussed workload and the possibility of assigning senators. They are contacting chairs via a poll. 2. Bylaws subcommittee may consider two items in addition to the one on the number of senators on committees. Carolyn will notify the subcommittee chair. 	
Ongoing Business	<ol style="list-style-type: none"> 1. Gen Ed - discuss/report 2. Revision on MFS by laws vis a vis the number of senators (Committee: Bob, Dan) 3. Procedures for Assigning Program Names (in compliance with national standards): Committee: Andrew. They have an online poll with a Feb 5th deadline, and SEC and CAB are asking for a time extensions. All reviews must have a 45 day review period. 4. Micro Credentials (working with CAP) Committee: Sarita, Tom. 5. Graduate Assistants Committee: Albert, Roy, Gene) <p>Sarita asked for members of subcommittees and if we could also make comments on Google docs. They are indicated above.</p>	<ol style="list-style-type: none"> 1. Sarita will ask GenEd to send a redlined proposal for us to review and resubmit. She will also ask them to respond with their response to comments. They can submit a version in the form of a draft whereas proposal for CAB to present to the wider MFS. 2. This should have gone first to MFS CFS. 3. Committee members were assigned. See the list in the other column.
New Business	<ol style="list-style-type: none"> 1. MFS Bylaws revision referred 11/28/23 2. President search 	Sarita will ask Sandy French to come to a meeting to help us be proactive on some of these wider issues.

	<p>CAB had brief discussion on how to be proactive on a number of issues, but were frustrated on how we can do that with the large number of items we are responding to without having meetings every week.</p> <p>Laura will be marked excused from general CAB meetings as she has a time conflict. She will serve on subcommittees.</p> <p>Sarita asked why SEC is sending us so many referrals. Carolyn explained that so many issues are coming up to MFS. She also suggested discussion of participation in the Presidential Search and other issues. Tom raised the issue of criticism of Faculty Governance and being able to visibly respond to public issues on issues like student success, which is a key BOR agenda. He continued that BOR is focused on a system-wide approach and MFS is focused on campus-based. Roy responded that the admin needs to have more faculty participation on committees rather than only consulting MFS with completed documents. In the end, CAB voted to request MFS to allow CAB to be more proactive rather than reactive to issues that come</p> <p>Gene shared the state laws that determine what could be done by BOR or committees at the campus or system level. The main question was on the role of advisory boards and who should be represented on it.</p>	<p>CAB voted unanimously that CAB wants MFS to be more proactive on important issues rather than being overwhelmed by admin-driven agendas.</p> <p>CAB asked Carolyn to inform the SEC.</p>
Guest(s)		
Committee Reports		
Other		

Adjournment	Meeting ended at 11:00.	

Respectfully submitted by Andrew Wertheimer, Secretary
Approved unanimously on 14 Feb. 2024.