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GENERAL EDUCATION COMMITTEE  
MEETING MINUTES

**MEETING DATE:** November 16, 2018 10:30 AM -12:00 PM  
**LOCATION:** ITC 105B  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaulé	P	Lisa Fujikawa	P
Halina Zaleski	P	Michael Cooney	P	Ronald Cambra	E	Vicky Keough	P
Shannon Johnson	P	Geoffrey LaFlair	P	Ryan Yamaguchi	A	Sheela Sharma	P
Kalikoaloha Martin	E	Garrett Clanin	P			<b>GUESTS</b>	
		Micah Leval (ASUH representative)	P	Stacey Roberts (SEC liaison)	P	Michael Bruno Brian Powell	

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	Meeting was called to order by Shannon Johnson at 10:00 am.	
<b>REVIEW OF MINUTES</b>	No review of minutes	
<b>ACTION ITEMS</b>	No action items	
<b>DISCUSSION ITEMS</b>	<p>Guests were Interim Vice-Chancellor for Academic Affairs Michael Bruno, Senate Exec Committee Chair Brian Powell.</p> <p>Discussed:</p> <ol style="list-style-type: none"> <li>GEC governance. GEC is encouraged to work collaboratively with GEO director, who is faculty. GEO director and staff are ex officio members of GEC. Via GEC, GEO reports to MFS and is considered part of faculty governance. GEO director can suggest GEC agenda items. It was noted that the external review recommends that GEO director be ex officio GEC chair. GEC is encouraged to prioritize motions suggested by the internal and external reports. Surprise that GEC's first motion was to move GEO to Office of Undergraduate Education</li> </ol>	

UNIVERSITY OF HAWAI'I AT MĀNOA FACULTY SENATE  
2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822  
Phone: (808) 956-7725 • Fax/Polycom: (808) 956-9813  
E-Mail: [uhmfs@hawaii.edu](mailto:uhmfs@hawaii.edu) • Website: <http://www.hawaii.edu/uhmfs/>  
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	<p>(OUE). Halina – minutes should reflect that she was opposed to moving the GEO to the OUE. GEO director also wants to note on the record that she opposed the move.</p> <p>2. Progress of GEC response memos to internal &amp; external review. Comment from GEC member: other program reviews may have been made more widely available at an earlier stage. Response: Procedure to handle the reviews was agreed upon by MFS and OVCAA. GEC is meant to send response memos to OVCAA and have OVCAA respond before reviews are released. By adhering to this procedure, GEC is acting at the behest of MFS and hence the faculty. GEC memos should clearly explain our views of recommendations. As a part of response process, GEC is encouraged to invite guest faculty to share views. Suggestion that GEC soon consider recommendations made by internal review. After GEC chair writes memo, GEO director will co-sign.</p> <p>3. Expertise of GEO director &amp; staff. GEC requires good data to make good decisions. GEO staff compiled a lot of data / information in the process of conducting internal review. This data should be given greater weight while we discuss internal &amp; external reviews and write response memo. Clarification made that the memo is a high-level response to each recommendation made and that the data / information will be reviewed in moving forward with recommendations deemed a good idea or in need of further evaluation / discussion..</p> <p>4. Future of General Education @ Manoa. GEC should not consider enrollment, majors, budget. GEC should look at peer and benchmark institutions, best practice nationwide. Gen Ed will be an important part of overall Manoa reorg. Faculty should feel confident in supporting Gen Ed.</p>	
<b>INFORMATION ITEMS</b>	<ul style="list-style-type: none"> <li>• No meeting on Nov. 23.</li> </ul>	
<b>ADJOURNMENT</b>	The next meeting of the General Education Committee will be on Nov. 30, 2018 at 10:30.	Meeting adjourned at 12:15 pm.

Respectfully submitted by Shana Brown, Secretary.

Approved on 11/30/2018 with 7 votes in favor of approval, 0 against, and 1 abstention.