

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** February 22, 2021  
**MEETING TIME** 1:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

| Name                      | Role          | Attendance                 |
|---------------------------|---------------|----------------------------|
| Paul McKimmy              | Chair         | Present                    |
| Christine Sorensen Irvine | Vice Chair    | Present, arrived at 1:34pm |
| Brent Sipes               | SEC Secretary | Present                    |
| Truc Nguyen               | MFS Secretary | Present                    |
| Penny-Bee Bovard          | Member        | Present                    |
| Tom Conway                | Member        | Excused                    |
| Jim Potemra               | Member        | Present                    |
| John Kinder               | Staff         | Present                    |

#### Guests

| Name          | Role    | Time   |
|---------------|---------|--------|
| Michael Bruno | Provost | 2:45PM |
| David Lassner | UHM CEO | 3:30PM |

# MĀNOA FACULTY SENATE

| Subject                  | Discussion/Information   | Action / Strategy / Responsible Person   |
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| <b>Call to Order</b>     |  | The video conference meeting was called to order by Chair P. McKimmy at 1:33 PM.   |
| <b>Review of Minutes</b> | <ol style="list-style-type: none"> <li>1. The draft minutes of the 2/8/21 Senate Executive Committee were circulated electronically.</li> <li>2. The draft minutes of a special meeting of the 2/12/21 Senate Executive Committee were circulated electronically.</li> </ol>   | <ol style="list-style-type: none"> <li>1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no abstaining.</li> <li>2. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no abstaining.</li> </ol>   |
| <b>Chair's Report</b>    | <ol style="list-style-type: none"> <li>1. Invitation for commentary on Shared Governance Resolution was sent to all Senate committee chairs on 02/13/2021.</li> <li>2. Invitation issued on 02/09/2021 to VP Gouveia as guest speaker to the March Congress meeting.</li> <li>3. Message regarding the bookstore committee sent to VP Gouveia on 02/09/2021.</li> <li>4. Message to and communication with Study Abroad regarding Council on Study Abroad shows we are all on the page.</li> <li>5. Debriefing on 2/17/2021 Senate meeting. Need to ensure sufficient time for responses; Need to allow Senators to read and prepare suggestions for amendments to facilitate flow of meeting.</li> <li>6. BOR Presentation on 2/18 was well received; Authorized a "Permitted Interaction Group" (PIG) to discuss tenure.</li> <li>7. Here or There (HOT) equipped rooms on campus are available; more effort is needed on</li> </ol> | <ol style="list-style-type: none"> <li>1. Invitation sent.</li> <li>2. J. Kinder will inquire with VP Gouveia.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. B. Sipes will ask CAB to group amendments and prepare based upon the procedure used in 2017.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> </ol> |

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|                     | <p>aligning delivery methods; synchronous video is less important for students.</p> <p>8. Provost Council meeting of 2/22 notes shared by C. Sorensen Irvine; Vaccinations for UH employees may be completed by end of March; No large commencement this spring, rather smaller college convocations; Fall messaging is to be back on campus may need more classes to be offered in person; Export controls are now being enforced with UH system being the reporting entity.</p> <p>9. Graduate Council and Senate relationship motion: Provost Burno agrees that faculty control curriculum and supports motion; CAPP has expressed concerns and asked for a delay.</p>   | <p>8. No action taken.</p> <p>9. Motion will be placed on the March Senate agenda.</p>   |
| <b>Action Items</b> | <p>1. Election call email notification to be sent 2/22: The text is only slightly modified from last year; Only a single email will be sent from the Senate to all Congress members with subsequent emails from CFS; slight edits were proposed and accepted.</p>   | <p>1. Hearing no objections, Chair P. McKimmy declared the motion to approve and send the email approved by acclamation with no abstentions.</p> |
| <b>Guest(s)</b>     | <p><b>Provost Michael Bruno (2:45 pm)</b><br/>Class scheduling for Fall 2021: Health and safety is the primary concern, with most faculty vaccinated by late March 2021, campus may need to reopen in good faith to provide an on-campus experience; UHM will strive to accommodate student in-person and on-line wishes; For SEC relief funds, send requests to carry forward beyond 06/30/2021 to iVC French and copy Provost Burno; The anticipated budget gap may not be as great as originally thought; Phase II reorganization changes made will be outlined in a memo to CAB, meeting planned with advisers and Graduate Division, Student Success Center and Resident Life to be undertaken later; Multiple interim appointments will be coming up and Provost Burno will try to hold to the 1-year appointment: Interim Dean of Nursing and Dental Hygiene will follow a process similar to that used for IFA.</p> <p><b>President Lassner (3:30 pm)</b></p> | <p>1. No action taken.</p> <p>2. No action taken.</p>  |

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|                          | <p>GenEd Summer Institute planning is progressing, good conversation with ACCFSC on the topic, anticipates having Senate nominate applicants to the institute, will be a larger group as each community college wants representation, believes the BOR can set the general education requirements; Other concerns are with transfer registration priority and course transfer within majors; BOR PIG on tenure, tenure is a different form of employment security, BOR needs education on tenure, PIG includes UHPA Executive Director, will be coordinated by VP Halbert; Legislative issues like the tenure elimination has become a resolution, UH exceeds the 25% salary contribution for non-I faculty at 39%, RCUH cap is a nonstarter as increased grants require increased processing for staff.</p>   |   |
| <b>Committee Reports</b> | <ol style="list-style-type: none"> <li>1. CAB (BS) – No meeting last week. Anticipating feedback from other committees on Phase II reorganization; May invite the Liaison to report at the next meeting on 2/24/2021.</li> <li>2. CAPP (JP) – Met on 2/10/2021 and discussed the SEC motion on governance and the on-going document regarding Graduate Council; Discussed the Course Evaluation System (CES) and recent administrative discouragement of asynchronous teaching; Will continue to look at the Phase II reorganization proposal. Many issues have been pending and seem moot at this point.</li> <li>3. CFS (TN) – Emailed SEC and CAB (02/15) seeking clarification on receipt of prior emails and status of suggested amendments. CAB responded (02/17) that all emails were received and shared with CAB members. CFS will reach out to CAB prior to the March MFS meeting about service-related amendments. Thank you emails will be sent to Senators the week of 02/22. J. Kinder worked on open seat counts. OpaVote elections costs for the 17 constituencies is at least \$170 but not likely to exceed \$600. GEO Director has forwarded open seats on the GenEd Boards, so calls for service on those boards will</li> </ol> | <ol style="list-style-type: none"> <li>1. B. Sipes will inquire about any needed changes to structure or charge.</li> <li>2. J. Potemra will share the list of pending items for comment.</li> <li>3. No action taken.</li> </ol> |

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|  | <p>be made to Congress soon. Considering CAB and CAPP service workload. Next meeting 02/26/2021.</p> <p>4. COA (PB) – Attended Coalition of Intercollegiate Athletics National Conference on 02/19 and 02/20. Main take-aways: 1) Mental Health resources for student athletes severely lacking on most campuses nationwide. COIA uses Behavioral Health and not mental health because of stigma related to the term: “mental health care.” Sport culture stigmatizes student athletes if they seek assistance from a mental health provider. Florida State (has funding and support) has on average 80 appointments a month (only student athletes, has 850-900 student athletes on average.); 2) Student apathy and zoom fatigue causing serious drops in GPAs for Fall 2020, with spring 2021 looking even worse; 3) The NCAA’s cancellation of last season’s Division I men’s basketball tournament because of the COVID-19 pandemic resulted in a \$600 million annual decline in the association’s total revenue 2020 fiscal year (more than 50% compared to 2019). K. Withy’s term is now 3 years ending in Spring 2022. NCAA has abandoned plans for votes that could have allowed student-athletes to profit off their (name and image and likeness), inflaming the debate and convulsing the college sports industry. One of the NCAA’s most powerful panels had been scheduled to consider new standards early January. But in a letter to the Justice Department the NCAA’s president, Mark Emmert, said he had “strongly recommended” that the association’s governing bodies wait, effectively stepping back from pledges to lawmakers and others that college sports leaders would act this winter on the issue known as name, image and likeness. Next meeting 03/09/2021.</p> <p>5. COR (JP) – Discussed the proposed Phase II Reorganization as it relates to research. The overall sentiment was a concern for the apparent</p> | <p>4. No action taken.</p> <p>5. No action taken.</p> |
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|  | <p>diminution of the VCR's office. COR Chair will draft a summary for CAB.</p> <p>6. CPM (TC) – No report.</p> <p>7. CSA (PB) – Developing a Resolution to Increase Student Mental Health and Well-being Support at UHM. Met with JABSOM Drs. G. Busch, T. Guerrero, A. Tanouye, and D. Goebert who will provide pertinent data to support much needed resources for mental health and well-being for ALL students at UHM. Next meeting 03/08/21.</p> <p>8. GEC (CSI) – Met 2/18/2021 and discussed Western Civilization MOA signatures progress. Only 1 designation will appear in STAR. Continuing to revise the GEC governance document and should be sent to SEC soon to transmit to CAB. Blue Sky and Tinkering groups are continuing to meet to discuss general education competencies with plans to research how these might be addressed in general education. GEC identified 6 topics to investigate further: (1) Civic and community engagement (2) Information &amp; digital literacy (3) Critical thinking, logical reasoning (includes ethical reasoning) (4) Native Hawaiian Place of Learning (5) Global citizenship and Cultural competencies (6) Life skills (financial literacy, healthy life balance, teamwork, etc) - possibly connected to freshman seminar, “What is college? What does it mean to be a college student?” Plans are being finalized at System level for the summer general education institute. W Board is hosting two workshops for faculty on group writing assignments. GEC is aware of and working with GEO on the 3-year report due this summer.</p> <p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> | <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> |
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|                            | <p>11. Budget Prioritization Metrics (aka Prioritization Indicators Committee, or PIC) (BS, CSI) – Last meeting intense discussion around connection between the strategic plan and the indicators. Next meeting on 02/24/21.</p> <p>12. Manoa Design Team (CSI) - Met 02/19/21. Discussed need for additional resources for some areas (commencement, student success center, overall advising position). Meeting scheduled 02/24/2021 for OIET9 group with President Lassner, Provost Burno, and VP Gouveia. Meeting with Graduate Division scheduled for 02/26/2021 with VC Ideta, iVC Lyons, Senate Vice Chair C. Soresen, R. Yamaguchi, and Provost Bruno. Will begin recruitment for VP EM position soon. UHPA response received and in process of responding. Questions focused on (1) student housing operation, (2) Native Hawaiian Place of Learning, (3) previous reorganizations savings (Chancellor/President and Provost, communications, HR, campus operations, campus services) and estimates of savings from Phase II reorganization, (4) impact on additional temporary compensation, (5) additional resources and administrative streamlining, (6) positions + incumbents, and (7) procedures and criteria related to Tenure and Promotion, and contract renewal. Response to UHPA questions being made. Discussed timeline for searches for Vice Provosts and vacant positions - waiting for budget and finalizing PIC criteria before deciding. Update to the Senate being drafted with updates to decisions. Discussed student housing operations as related to UHPA feedback plus BOR testimony. Discussion of leaving student housing as is.</p> <p>13. Campus Climate Committee (TN) - Does the SEC have any additional suggestions for desired skills and knowledge of Mānoa CARES director?</p> | <p>11. No action taken.</p> <p>12. No action taken.</p> <p>13. Postponed.</p> |
| <b>Unfinished Business</b> | <p>1. None</p>   |   |

# MĀNOA FACULTY SENATE

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| <b>Business</b>     | <ol style="list-style-type: none"> <li>1. Senate representative to Better Tomorrow Speaker Series: This appears to be similar to other committees on which the Senate Chair serves ex officio.</li> <li>2. Senator sabbatical attendance on Senate quorum and faculty service: Currently, we allow senators the option to attend senate meetings but excuse them from committee work. Language may be needed in the Bylaws to clarify the issue.</li> <li>3. CALL/COE inquiry on Undergraduate certificate proposal: The proposal was received.</li> <li>4. Workweek and work-from-home</li> <li>5. Timing of approved Senate transmittals to Board of Regents</li> </ol> | <ol style="list-style-type: none"> <li>1. T. Ngyen moved and B. Sipes seconded for the Senate Chair or designee to serve on Better Tomorrow Speaker Series advisory panel.</li> <li>2. The issue was referred to CAB and CFS for their opinions.</li> <li>3. Proposal was transmitted to CAPP.</li> <li>4. Postponed.</li> <li>5. Postponed.</li> </ol> |
| <b>New Business</b> | <ol style="list-style-type: none"> <li>1. Proposal for Undergraduate Certificate in Multilingual Multicultural Perspectives</li> <li>2. Proposal for Undergraduate Certificate in Data Science</li> <li>3. Senate website maintenance and retainer</li> </ol>   | <ol style="list-style-type: none"> <li>1. The proposal was referred to CAPP for evaluation and action by acclamation with no abstentions.</li> <li>2. The proposal was referred to CAPP for evaluation and action by acclamation with no abstentions.</li> <li>3. Postponed.</li> </ol>   |
| <b>Adjournment</b>  | The next regular meeting of the Senate Executive Committee will be on March 1, 2021.  | Having reached the appointed adjournment time and hearing no objections, Chair McKimmy adjourned the meeting at 4:30 PM.  |

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on March 1, 2021.