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## COMMITTEE ON ADMINISTRATION AND BUDGET

### MEETING MINUTES

**MEETING DATE:** September 09, 2015  
**LOCATION:** Hawaii Hall Room 208  
**ATTENDANCE:** P = Present; A = Absent; E = Excused

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Michael Angelo - Chair	P	Brian Glazer - Vice Chair	P	John Casken - Secretary	P		
David Chin	P	Rosanne Harrigan	E	Vilsoni Hereniko	P		
Lilikala Kame'eleihiwa	P	Lauren Mitchell	P	Stephen O'Harrow	P		
Robert Paull	A	Ann Sakaguchi	P				
Sarita Rai SEC Liaison	P						

SUBJECT	DISCUSSION/INFORMATION	ACTION/STRATEGY/RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting called to order at 3:10 pm by Sarita Rai, SEC Liaison
<b>MINUTES</b>	No minutes to be reviewed, as this was the first meeting of the Academic Year.	
<b>INTRODUCTIONS</b>		Faculty members introduced themselves mentioning also their departments.
<b>ROLE AND DUTIES OF CAB MEMBERS AND OFFICERS</b>		S. Rai reviewed duties and role of the CAB members and officers,
<b>ELECTIONS</b>		Michael Angelo elected as Chair, by acclaim. Brian Glazer elected as Vice-chair, by acclaim John Casken elected as Secretary, by acclaim.
<b>POTENTIAL ISSUES FOR REVIEW</b>	Members discussed possible areas of ongoing concern in addition to regular CAB activities.	1.a) S. Rai will follow up on what happened to the Resolution on Budget



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	<p>Key Issues:</p> <p>1) Budget Transparency at department and campus levels.</p> <p>2) Shared Governance.</p>	<p>passed at the last meeting of MFS in May 2015.</p> <p>1.b) S. Rai will follow up on information regarding an apparent new Budget Task Force</p> <p>1.c) Members to review how budgets are handled in their departments in terms of transparency and faculty involvement in their creation.</p> <p>1.d) M. Angelo will inform the AVCAFO, Kathy Cutshaw, when the CAB meetings will be held so that her calendar can accommodate them as necessary.</p> <p>1.e) M. Angelo to follow up on the Parking Report that is supposed to be reviewed in Fall 2015.</p> <p>2. Shared Governance will be discussed at the next meeting.</p>
<b>FUTURE MEETINGS</b>		Agreed that CAB will meet on the 1st and 4th Wednesdays of the month for Fall 2015.
<b>ADJOURNMENT</b>		Motion to adjourn made by David Chin. Unanimous approval. Meeting adjourned at 4:03 pm

Respectfully submitted by John Casken

Approved on September 23, 2015 with 11 votes in favor of approval and 0 against.