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COMMITTEE ON FACULTY SERVICE
MEETING MINUTES

MEETING DATE: JANUARY 25, 2017
LOCATION: HAWAII HALL 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Csiszar, Katalin	P	Hellebrand, Eric	P			??	
Huffman, Brian	P	Suvorov, Ruslan	P				
Fuleky, Peter	P						
Xiao, Bo	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Chair Csiszar called meeting to order at 11:02 am
MINUTES		Minutes from December 14, 2016 were approved unanimously.
CFS ACTIONS	SEC approved the following CFS nominee: Tomoaki Miura (CTAHR) for GC There is no replacement senator from JABSOM CFS received a request to replace Lilikala Kame'eleihiwa for SEC. Chair Csiszar called for a vote to appoint Ann Sakaguchi for an SEC seat vacated by Lilikala Kame'eleihiwa	CFS voted unanimously to appoint Ann Sakaguchi for SEC
	E Hellebrand proposed to remove Carolyn Stephenson from the 2016 SEC election list because she is not eligible to serve as she is no longer a senator. Dr Stephenson brought this issue to the attention of CFS. The issue of electing an outgoing senator for SEC has already been raised and discussed at a previous CFS meeting.	
	Chair Csiszar reported that the CFS needs to identify a faculty volunteer who expressed interest in serving on CSA. Two	



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	volunteer were identified: Katharine Hannah and Dennis Chase. Chair Csiszar called for a vote to nominate Katharine Hannah for CSA	CFS voted unanimously to appoint Katharine Hannah for CSA
	<p>CFS discussed candidates for CFS:</p> <ul style="list-style-type: none"> • Kent Kobayashi, researcher, CTAHR • Kathleen Sullivan, Instr. Nursing • Gary Holton, Instr. LLL • Scott Groeniger, Instr. A&H • Dennis Chase, Outreach (CFS preference) • Pallav Pokhrel, Cancer Center, Assoc. Researcher (CFS preference) • Karen Selph, SOEST, Associate Specialist <p>Three top candidates have been identified: Kent Kobayashi, Kathleen Sullivan, and Scott Groeniger. Additional candidate: Pallav Pokhrel.</p> <p>Chair Csiszar called for a vote to nominate Kent Kobayashi as a volunteer faculty to serve on CFS</p> <p>Chair Csiszar called for a vote to nominate Kathleen Sullivan as a volunteer faculty to serve on CFS</p> <p>Chair Csiszar called for a vote to nominate Scott Groeniger as a volunteer faculty to serve on CFS</p>	<p>CFS voted unanimously to appoint Kent Kobayashi for CFS</p> <p>CFS voted unanimously to appoint Kathleen Sullivan for CFS</p> <p>CFS voted unanimously to appoint Scott Groeniger for CFS</p>
	Chair Csiszar reported that CFS needs to elect a new chair for Spring/Summer 2017. Due to other commitments, no other CFS member was able to take on the chair's duties.	Csiszar is going to continue to serve as Chair.
NEXT CFS MEETING	The next meeting will be scheduled based on the committee's workload.	A google poll will be set up for the next meeting time.
ADJOURNMENT		Chair Csiszar motioned to adjourn the meeting. Motion approved unanimously. Meeting adjourned at 12:10 p.m.

Respectfully submitted by Ruslan Suvorov.

Approved on March 15, 2017 with 6 votes in favor of approval and 0 against.



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