

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: May 15, 2017 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
John Casken -- Chair	P	Christine Sorensen-Irvine	P			I-Chancellor David Lassner	3:15 pm - 4:15 pm
Marguerite Butler	P	Sarita Rai -- MFS Secretary.	P				
Kelley Withy -- SEC Secretary	P	George Wilkens	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Casken at 2:10 PM.
APPROVE AGENDA		
REVIEW OF MINUTES	1. The minutes of the May 1, 2017 Senate Executive Committee had been circulated electronically and comments made.	1. Motion by C. Sorensen Irvine to approve the May 1, 2017 minutes, seconded by K. Withy Approved unanimously.
CHAIRS REPORT	1. Debriefing on 5/10 senate meeting <ul style="list-style-type: none"> a. All but two resolutions dealt with: conflict of interest (postponed) and facilities b. Resolution on periodic review defeated 2. J. Casken met with D. Halbert to discuss GEO search. Planning to fill in September. 3. D. Lassner recognized MFS leadership at graduation 4. SEC election update (J. Kinder) 74 of 110 have voted. Election closes Wednesday at 5 pm. 5. Recent senator resignations	1. No action. 2. No action. 3. Appreciation to be expressed. 4. No action. 5. No action.

ACTION ITEMS	<p>1. Review CFS recommendations</p>	<p>1. Michael Cooney to replace resigning SOEST senator Henrietta Dulai.C. Motion made to approve by C. Sorensen, seconded by K. Withy. Passed unanimously.</p> <p>2. Brad Oppegaard to replace resigning SOCSCI senator Peter Fuleky. Motion made to approve by C. Sorensen, seconded by K. Withy. Passed unanimously.</p> <p>3. Lenora Lee (LAW) to serve as a member on the UH Ethics Committee. Motion made to approve by C. Sorensen, seconded by K. Withy. Passed unanimously.</p> <p>4. Edoardo Biagoni (NATSCI) and Kwok Fai Cheung (SOEST) to serve as members of the Graduate Council. And Tim Li (SOEST) to serve as an alternate member on the Graduate Council. Motion made to approve by C. Sorensen, seconded by K. Withy. Passed unanimously.</p>
GUESTS	<p>i-Chancellor David Lassner (3:15 pm)</p> <p>1. SEC expressed appreciation about changes to graduation ceremony including the act of acknowledging faculty.</p> <p>2. I-Chancellor reaffirmed NO reorganizations will be done over the summer. Discussion ongoing over summer, with more advanced discussion in fall and formal proposals to be developed for spring review with major implementation expected with the fiscal year change in July 2018.</p>	<p>No Action.</p>

	<ol style="list-style-type: none"> 3. Research Advisory Committee report not prepared yet but valuable input was obtained. 4. Most preliminary enrollment indicators are up. Undergraduate admissions indicators are up, denials at the program level are also up. including international, however graduate admissions are decreasing. Potential reasons discussed. More discussion needed at college and program level to understand this data. 5. Facilities planning committee under discussion. I-Chancellor is aware that faculty input needs to be included. 6. Need for new campus plan-consultative process underway. 7. Ideas for space across University Avenue plans-ideal would be to create a campus community. Would need substantial planning. 8. Enrollment management will be an emphasis in MCO/VC office organizational review. 9. Observation: Advising environment is currently highly decentralized. Reorganizing that is not an immediate priority. 	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (SR) – May 9 meeting with M Bruno to discuss reorganization, BOR discussion, research visit. 2. CAPP (CSI) – No report. 3. CFS (KW) – SR reported: CFS very hard working committee. Working on populating committees. Final recommendations expected soon. Wendy Kawabata and Brian Huffman will attend 5/22 SEC, as well as representatives of GEC. 4. COA (KW) – No report. 5. COR (MB) – Talk with UH Foundation about scholarships not awarded. Talk to R. Shabazz about Manoa admissions efforts to improve financial aid distribution. External Research Advisory Committee discussion with M. Bruno. Report expected soon. 6. CPM (JC) – No report. 7. CSA (MB) – No report. 8. GEC (CSI) – No report. 9. MAC (SR) – No report. 10. UHPA (CSI) – Tentative contract. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.

UNFINISHED BUSINESS	1. None	1. No action taken.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Approve the summer SEC meeting schedule 2. Discussion on position description - Director of General Education 3. Review 5/10 draft senate minutes 4. Prepare 5/22 SEC agenda 5. Email reminder of brown bag lunch 	<ol style="list-style-type: none"> 1. Reviewed and approved. 2. Reviewed and will be reviewed this week. 3. Deferred to 5/22. 4. Agenda created. 5. Motion made by K. Withy, seconded by S. Rai to send reminder email out. Vote 3/2/1.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on May 22, 2017.	Motion to adjourn by S. Rai, seconded by J. Casken. All approved the motion. Meeting adjourned at 5:55 pm.

Respectfully submitted by Kelley Withy.

Approved unanimously on May 22, 2017.