

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      August 28, 2023  
**MEETING TIME**     2:00 PM - 4:30 PM  
**LOCATION**             Zoom

### Members

Name	Role	Attendance
Kim Binsted	Member	Excused
Michelle Tallquist	Member	Present
Shana Brown	Member	Absent
Colin Moore	Member	Excused
Edo Biagioni	Member	Present, arrived at 2:54 pm
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

### Guests

Name	Role	Time
Debbie Halbert	VPAS	2:15 pm -2:55 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:02 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 8/21/2023 Senate Executive Committee were circulated electronically.	1. Chair Centeio accepted the minutes by acclamation.
<b>Chair's Report</b>	<p>1. Aloha &amp; Farewell to our exiting SEC members: Kim Binsted Michelle Tallquist Colin Moore Shana Brown</p> <p>2. Chair's Report</p> <p>Update on ACCFSC Retreat D. Flynn and M. Tallquist also present Lassner talked about supporting people from West Maui importance of workforce training and economic development in Hawai'i Makers marketplace held Kuleana imperative: need to serve our community as well as our students.</p> <p>Halbert talked about SCR201, briefly on GenEd, working on Strategic Plan, student success, and equity</p> <p>P. McKimmy talked about shared governance</p> <p>Election results: E. Centeio was elected as four-year co-chair M. Tallquist is web-advisor</p> <p>Board of Regents wanted to view ACCFSC more of a deliberative body to use as a consultative body. What is the jurisdiction? See ACCFSC bylaws.</p>	<p>1. None.</p> <p>2. action taken.</p>

	<p>Update on Provost Council  West Maui - encourage students to reach out to Vice-Provost Office  Rapid NSF funding needs to be coordinated  Encouraging people to donate to Aloha Way  Information Security governance - meeting will occur - there have been security breaches  Some changes in tenure language — Promotion from I2 to I3 is not automatic and requires approval from Dean (if general funded it could require approval from Provost, President, etc.). Accomplishments used to support a merit-based special salary adjustment are excluded from consideration for next promotion.  An announcement concerning Native Hawaiian engagement is forthcoming</p> <p>3. J. Kinder out of office notice (Sept 1 - Sept 11)</p> <p>4. No SEC meeting Sept 4 - Labor Day holiday</p> <p>5. VPAS Debora Halbert 9/20 Senate guest speaker has confirmed a hold to speak on SCR-201</p>	<p>3. action taken.</p> <p>4. action taken.</p> <p>5. action taken.</p>
<b>Action Items</b>	<p>1. <u>General Education Committee:</u></p> <ul style="list-style-type: none"> <li>1 position for faculty specialist advisor (3-year term) <b>Shauna Sibonga</b></li> <li>1 position for faculty role with experience in Gen Ed/Undergrad Ed (1-year term) <b>Mahealani Kaneshiro</b></li> </ul> <p><u>Foundations (F) Board:</u></p> <ul style="list-style-type: none"> <li>2 positions for faculty representing undergraduate education at large (3-year terms) <b>Dusko Pavlovic &amp; Kimberly Galante Wong</b></li> </ul> <p><u>Diversification (Div) Board:</u></p> <ul style="list-style-type: none"> <li>1 position for faculty with experience in the social sciences (3-year term) <b>Poonam Keral</b></li> </ul> <p><u>Contemporary Ethical Issues (E) Board:</u></p>	<p>1. Motion by B. Richardson to accept the CFS recommendations and appoint the faculty to the GEC and its boards; seconded by G. Busch. Approved by six in favor, no opposed, two abstained.</p> <p>E. Centeio will send the results to the GEC.</p> <p>At a later time, the SEC will review policies and timelines to improve the entire process.</p>

	<ul style="list-style-type: none"> <li>• 2 positions for faculty who have taught an E course or are familiar with E issues (3-year terms) <b>Travis Idol &amp; John Allen</b></li> </ul> <p><u>Hawaiian, Asian, and Pacific Issues (HAP) Board:</u></p> <ul style="list-style-type: none"> <li>• 1 position for faculty with expertise in Native Hawaiian issues (3-year term) <b>Kahealani Lono</b></li> <li>• 1 position for faculty with expertise in Asian issues (2-year term) <b>Joseph Foukona</b></li> <li>• 1 position for faculty with expertise in Asian issues (2-year term) <b>Rosela Balinbin Santos</b></li> </ul> <p><u>Oral Communication (O) Board:</u></p> <ul style="list-style-type: none"> <li>• 1 position for faculty who have taught an O course or have OC experience (1-year term) <b>Curtis Daehler</b></li> <li>• 1 position for faculty who have taught an O course or have OC experience (3-year term) <b>Jay Stout</b></li> <li>• 1 position for faculty with advising experience is recommended by the GEC (3-year term) <b>Raezheen Pascua</b></li> </ul> <p><u>Writing (W) Board:</u></p> <ul style="list-style-type: none"> <li>• 1 position for faculty specialist advisor (3-year term) <b>Mark Nakamoto</b></li> </ul> <p>2. Reorganization - Center on the Family</p> <p>CSS Consultation Request dated August 28, 2023</p> <p>COF - SSRI Reorg Proposal</p>	
Guest(s)	<p>1. VPAS Debbie Halbert (2:15 pm - 2:50 pm)</p> <p>Discussion topics:</p>	<p>1. None.</p>

Halbert talked about post-tenure review and workload assignment. This is an assignment, it does not connect to assessment for tenure assessment. Documents and conversations will be forthcoming.

When asked about SCR 201, Halbert summarized the recommended changes to the faculty classification system. Many S Faculty are concerned. People in their current classifications will not change classification - this is for future hires. It is important for non-tenured faculty to have job security. There may also be incentives for people in existing positions to transition to the new classification system. One issue with the current document is that most of the language is in the attachment rather than the policy. Adjuncts are moved to the attachment from the policy. Next document should be available Friday, September 1st.

[White Paper on Policy Changes Associated with SCR 201](#)

When asked about the status of General Education, Halbert stated that the proposal from last summer (2022) remains on deck with the campuses. The first summer report is dead. The most recent attempt (Multi-campus accord) was not supported by the members from UHM, did not have an official result, and has not proceeded. It may still be useful as part of a broader conversation moving forward. Currently, faculty from the community colleges are working on a new proposal for the CCs. The main concern from the system level is transfer. For the 4-year colleges, scaffolding learning in third and fourth courses is also important. Halbert mentioned the interstate passport as a possible model (transferring GenEd as a block), which might still raise issues with transferability.

When asked about differing opinions from Bruno and Lasser concerning GenEd, Halbert said that they were both speaking from their positions and that she would like to go back to the 2022 revision and fix it. The Board of Regents would like GenEd to be completed this Academic year. Halbert is hoping that the Faculty Senates put forward a solid proposal this year.

	<p>When asked about a possible deadline for accreditation for GenEd, Halbert stated that an external review at Mānoa is coming up, but may have been deferred a year.</p> <p>Shared document: Academic and Student Affairs Policy Briefing, 2023-2024</p>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (CS)</b> – First CAB meeting will be Tuesday, August 29th from 2 to 3pm.</li> <li><b>CAPP (EB)</b> – The initial meeting will be at 1pm on Thursday, August 31st.</li> <li><b>CFS (CS)</b> – CFS held a special meeting on August 24, 2023 from 3 to 4pm. The CFS recommendations to the SEC regarding the GEC and its boards are listed under today’s agenda under the “Action Items” section.</li> <li><b>COA (DF)</b> – First meeting was August 22nd, 3:00pm. Francie Julien-Chinn was elected Chair; Gary Glauberman was elected Secretary; Kelly Withy was elected Vice-Chair. The committee also selected Roger Chen as their representative to the UH Manoa Athletics Compliance Committee. Regular meetings are scheduled for the first Tuesday of each month at 2:00pm.</li> <li><b>COR (EB)</b> – First meeting was August 25th, 9am. Sayed Bateni was elected chair, Rachel Lentz vice-chair, Jason Kenji Higa secretary. The chair will consult other committee members and schedule a regular monthly meeting.</li> <li><b>CPM (GB)</b> – Meeting Thursday, September 31st.</li> <li><b>CSA (BR)</b> – First meeting was held Friday, August 25th, at 9:00am. Sara Cook and Kenika Lorenzo-Elarco were elected co-chairs and Rheta Kuwahara was elected Secretary. The next meetings will be October 12th and November 2nd.</li> <li><b>GEC (GB)</b> – Hoping to meet in the next few weeks.</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

# MĀNOA FACULTY SENATE

	<p>9. <b>CEE (RR)</b> – First meeting will be Wednesday August 30th at 3pm.</p> <p>10. <b>Campus Climate Committee (BR)</b> – No meeting, but I am now on their contact list. Next meeting is September 5th at 1:00pm report on appointing people to GEC</p> <p>11. <b>Grad Council (CS)</b> – First meeting will be August 29 from 3 to 4:30. Still need a second rep, either from CAPP or from SEC.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>	1. Draft 05/10/23 Senate minutes	1. reviewed and accepted by SEC for presentation to the next Faculty Senate. Moved by G. Busch, seconded by E. Biagioni.
<b>Business</b>	1. Draft 05/11/22 Senate minutes	1. Will be reviewed by R. Raphael to be posted for the next Senate meeting.
<b>New Business</b>	<p>1. Requesting SEC to schedule review of revised GEC governance doc</p> <p>MOTION TO UPDATE THE DOCUMENT ON “FACULTY GOVERNANCE OF UNIVERSITY OF HAWAI‘I AT MĀNOA GENERAL EDUCATION”</p>	1. Motion to refer revised document from GEC to CAB for further consideration. Moved by M. Tallquist. Seconded by R. Raphael. Passed unanimously.
	The next regular meeting of the Senate Executive Committee will be convened on Monday, September 11, 2023 at 2:00 PM.	
<b>Adjournment</b>	Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 4:41 PM.	

Respectfully submitted by Brian Richardson, SEC Secretary.  
Approved unanimously on September 11, 2023.