

## COMMITTEE ON RESEARCH

### Meeting Minutes

**MEETING DATE**      March 11, 2020  
**MEETING TIME**     12:00 PM - 1:00 PM  
**LOCATION**             Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Sayed Bateni	Member	Present
Christine Farrar	Fall Chair / Spring Sec.	Present
James Foster	Fall Sec.	Present
Brett Oppegaard	Spring Chair	Present
Stacy Ray	Member	Present
David Sanders	Vice Chair	Present
Jason Higa	Member	Present
Jim Potemra	SEC liaison	Present
Kevin Nute	Member	Present
Rajesh Jha	Member	Present

#### Guests

Name	Role	Time
Lenny Gouveia	ORS Director	12:00-12:40

**MĀNOA FACULTY SENATE**

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		The meeting was called to order by COR Chair B. Oppegaard at 12:00 PM.
<b>Review of Minutes</b>	1. The minutes of the 2/12/20 Committee on Research were reviewed.	1. A motion was made and seconded to approve the 2/12/20 meeting minutes. Minutes were approved with 8 yeas, 0 nays, and 1 abstention.

**UNIVERSITY OF HAWAI‘I AT MĀNOA FACULTY SENATE**

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<p><b>Guest</b></p>	<ol style="list-style-type: none"> <li>1. Lenny Gouveia, Director of ORS <ol style="list-style-type: none"> <li>a. Overview of Reorg completed as of 1/1/20: <ol style="list-style-type: none"> <li>i. Changes were made to increase efficiency and services and to decrease administrative costs.</li> <li>ii. ORS now manages 4 groups: (1) Contracts &amp; Grants Administration, (2) Extramural Funds Accounting, (3) Financial Compliance, and (4) Information Systems Services</li> <li>iii. Information Systems Services is under ORS as it crosses over with MyGrant; deals with cybersecurity issues relating to data, etc.</li> <li>iv. Contracts &amp; Grants Administration is undergoing a redistribution of workload</li> <li>v. ORS has 1 manager and 1-2 assistant managers for each of the 4 groups (all brought from inside). Other personnel have been reduced to a total of 41 (from ≈80). Satellite offices have been closed. A majority of Manoa work has been brought back to Manoa. Hilo has only other ORS.</li> <li>vi. Meetings take place weekly, performance expectations are in place, training among employees has been made more uniform, communication with FA's has improved.</li> </ol> </li> <li>b. Target Areas <ol style="list-style-type: none"> <li>i. Difficulties are noted relating to finding replacement personnel for areas like Contracts and Grants Administration (Pre-Award esp.) and Research Compliance (some personnel are inspecting up to 350 labs).</li> <li>ii. Working on Standard Practices and Procedures; Administrative Procedures; Route Map; Shared Services Office (pre&amp;post award); Grants Development Offices (training, etc.)</li> <li>iii. Website needs to be updated</li> </ol> </li> <li>c. COR feedback/questions <ol style="list-style-type: none"> <li>i. Expressions of concern related to assignment of grants, slow response times, inconsistencies in procedure. (Improvements are ongoing.)</li> <li>ii. Questions as to the impact of the Phase II reorg on ORS (ORS to work with V. Kameoka regarding impact).</li> </ol> </li> </ol> </li> </ol>
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	iii. Questions as to how the indirect cost rate is determined (This is the focus of K. Hanaoka in the VPs office).	
<b>Chair's Report</b>	1. Issue related to Outreach College was discussed.	
<b>SEC Report</b>	<ol style="list-style-type: none"> <li>1. There has been a proposal to make changes to the Executive Policy related to RTRF which would, in part, give System 10% of the total funds for strategic hiring.</li> <li>2. Reclassification of faculty designations was discussed. Feedback from faculty is being gathered.</li> <li>3. Issues seen in UHARI listserv were discussed. Morale may be low among researchers at UHM. COR to possibly consider another resolution on the importance of research.</li> </ol>	<ol style="list-style-type: none"> <li>1. J. Potemra to invite VP V. Syrmos to next COR meeting to clarify proposed change in RTRF distribution.</li> </ol>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. MFA issue handed over to the Committee on Professional Matters.</li> </ol>	
<b>Business</b>	<ol style="list-style-type: none"> <li>1. Discussion regarding Phase II of the Manoa reorg and the new VPRS position. Little faculty feedback has been given.</li> </ol>	<ol style="list-style-type: none"> <li>1. C. Farrar to investigate sending survey via website link to obtain feedback from all faculty.</li> </ol>
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. COVID-19 effects on instructional and research activities were discussed.</li> </ol>	
<b>Adjournment</b>	The next meeting of the Committee on Research will be on April 8, 2020.	<ol style="list-style-type: none"> <li>1. A motion to adjourn was made and seconded. Meeting was adjourned by COR Chair B. Oppegaard 1:00 PM.</li> </ol>

Respectfully submitted by Christine Farrar, Spring Secretary

Approved unanimously on April 8, 2020.