

Faculty Senate

Executive Committee Meeting Minutes

Meeting Date: October 24, 2011

Attendance:

Bob Cooney (chair 2011-2012)	X	Thomas Conway	X	Kristin Herrick (Staff)	X	Chancellor Hinshaw		Greg Takayama		Others:	
Bonnyjean Manini (V. Chair)	X	Ian Pagano	X			VCGRE Ostrander		VCFO Cutshaw	X	PRES Greenwood	
Lilikalā Kame‘eleihiwa (Secretary)	X	Carolyn Stephenson	X			VCAA Dasenbrock		AVCSA Lori Ideta			
Richard Chadwick	X					VCSA Hernandez					

Subject	Discussion	Action/Strategy
CALL TO ORDER	<p>The meeting convened at 2:45 p.m. in HH 208.</p> <p>Vice Chancellor FO Cutshaw arrived at 3:15 pm. See her comments at the end of these minutes.</p>	
CHAIRS REPORT	<p>Announcements:</p> <ol style="list-style-type: none"> 1. A faculty member said to the chair that last year the Faculty Senate passed a requirement for 45 credits at upper division for graduation, but impossible in Botany and Chemistry, and that this was not well thought out. Hard in the Natural Sciences [came out of Committee on Enrollment and Planning]. With all the other requirements in Botany, can't grad in 4 years, so he wants us to send it to CAPP and revise to 35 credits as more manageable. 2. Last Wed at the Senate meeting VC Dasenbrock told the chair that he would be sending a memo revising classroom use per our suggestions and concerns. They are still working on it. He wants SEC approval before it goes out 3. Re: Policy On Repository of Creative Work at Hamilton Library, and an on line database of all of our published work. UHPA has some concerns re implied agreement to library reorganization. 4. UHM Chancellor Search committee has been appointed and there is a meeting 	<ol style="list-style-type: none"> 1. Chair to forward email concern when he receives it to CAPP and revisit the whole plan 3. Chair to find out more and let us know. 4. Pres. Greenwood will be announcing the members shortly

Subject	Discussion	Action/Strategy
	on Friday.	
ADMIN REPORT	<ol style="list-style-type: none"> 1. Engineering Senator - confirmation of H. R. Riggs who was selected by the Engineering Senate, and he will serve on <i>CPM</i>. 2. 2 JABSOM Senators - confirmation of Beau Nakamoto & Timothy Dye and they are not yet assigned to committees. 3. Online Forms - Committee Report Form & Committee Volunteer Form tabled to next week's meeting. 4. SEC budget approved, and our stipends should be in our departments. Budget is cut by \$10,000, which was the amount of fringe paid for KH position. <i>I Clicker 1: \$39.50 - Total for 100: \$3,900</i> <i>I Clicker 2: \$46.05 - Total for 100: \$4,600</i> <i>Does not include the cost of receivers or taxes/fees.</i> 	<p>4. Fiscal officers should call Mānoa budget office for our funds, if stipend has not arrived in our respective departments.</p> <p>5. After much discussion, i-clicker discussion tabled for next week's meeting when we will do a pilot study.</p>
APPROVAL OF MINUTES	Minutes of 10/3/11 were submitted by Secretary Kame'eiehiwa, and were approved with minor edits. Minutes of 10/24 were tabled.	
OLD BUSINESS	<ol style="list-style-type: none"> 1. Old Business <ul style="list-style-type: none"> o Congress vote - CORGE & attendance amendment o Graduation/ Dissertation Defense Timing <p>There is no formal policy. I think people are confusing graduation and commencement. Commencement ceremonies occur at the ends of the fall and spring semesters before all of the grades are officially posted and while students are still on campus. We no longer have summer commencement ceremonies, as you know, so we allow students who will be finishing up during the summer to select which commencement they will attend. At the commencement ceremony, the student is handed an empty diploma case. This is because no one actually graduates until about 12 weeks after the semester ends, when the registrar confers degrees. That is also when the semester is formally closed out for our reporting purposes.</p> <p>PhD student participation in commencement is actually easier to control. Doctoral students are required to have a sponsor in attendance for the hooding of the candidate. Any Dissertation advisor who feels strongly that his/her student should not attend commencement can refuse to act as sponsor. The Graduate Chair or Department Chair may act as sponsor, however, if an advisor has</p> 	

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	serious doubts about a students ability to finish the dissertation in a timely manner or at all, those doubts should be communicated to the chairs. (Pat Cooper)	
FUTURE BUSINESS AND ACTION ITEMS	<ul style="list-style-type: none"> ○ Marine Fisheries - meeting request ○ Kewalo follow-up ○ Administrator Evaluations ○ Registration Waitlisting Memo (VCAA) ○ Language of Promotion Applications (VCAA) ○ Investment of Tuition Funds ○ Committee Reports 	
COMMITTEE REPORTS	Committee Reports were tabled until next meeting.	
REMINDERS	The next meeting of the SEC will be on October 31, 2011 at 2:45 pm in HH 208.	The meeting adjourned at 5:30 p.m.
VISIT FROM VICE CHANCELLOR CUTSHAW Photovoltaic Project Physical Plant/Facilities	<p>VC Cutshaw arrived at 3:08 pm.</p> <p>She reported that David Hafner has plans for a photovoltaic project that will produce 5 megawatts, and we should have him present this plan to the congress next semester.</p> <p>RE: Facilities review. In 2005, VC Cutshaw asked APPA [formerly known as Association of Physical Plant Administrators] to evaluate UHM facilities, parking etc, as they review universities across the nation. The original report was 5 years ago and now they have come to see what has been done with regard to recommendations. When they submit their report, she will send it to us. Afterwards the SEC can schedule David Hafner to make a comprehensive report for the faculty senate.</p> <p>SECIt was mentioned that various problems exist with Saunders Hall, including hard to use new concrete steps in the old path, elevators not working, cracks in wall, air conditioning vents not cleaned, etc.</p> <p>VC Cutshaw: Send an email to Roxanne Adams as she is now interim director of janitors and she can schedule someone to assess the situation.</p> <p>SECIt was thought we had more money since there were now more gathering places, more benches for people to sit, more kiosks. Couldn't put that same money into maintenance?</p>	

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Chancellor's Priorities of Wireless Upgrades and Renovations to Edmonson Hall	<p>VC Cutshaw: Monies were spent on those things because can't outsource maintenance; there has been a freeze on hiring civil service positions, but that has just been lifted.</p> <p>SEC. RE: Upgrade wireless system – where did that money come from?</p> <p>VCC: Tuition. In addition, there was large carry forward in June 2011 in the Chancellor's office, plus \$11 M from the field and that will fully fund the Edmondson Hall renovation. Usually, don't see all the money that is available until the end of the fiscal year when the unspent monies rolls down from thousands of accounts. And then some of it is encumbered. For instance, there was \$26M in outreach but they haven't sent it out to the departments yet. There is another \$22 M in facilities ready for their work orders. Today she doesn't know the current carry forward until they close the year, and might have been planned for something, but that doesn't show up. However, monies must be spent quickly or they will be swept.</p> <p>Kuali will allow us to show the encumbrances and be a big step towards transparency in budget.</p>	
Student Athletic Fee	<p>SEC. There was a question regarding why an athletic fee was implemented if 50% of the money is now being given out.</p> <p>SEC. The recent increase in Student Athletic Activity Fees of \$50 is used in different ways. Approximately 5-8% is taken on the side to allow the SAFC: Student Athletic Fee Committee to use it and the rest goes to athletics. 50% of the 5-8% reserved for student oversight will be used to enhance the athletic experience and the other 50% remainder goes to whatever the student committee decides to fund. Although the uses of these funds are being decided by students, students did not want or support the athletic-fee.</p> <p>SEC. Is this extra fee going to pay for Athletics being \$11 M in the red?</p> <p>VCC: In the past, Athletics has been in the revolving fund along with RTRF, and other things, so the Athletic deficit has been covered, although has to be paid back; Athletics deficits have not been paid by tuition. As of July, Athletics is now in special funds, not revolving. Special funds also contain tuition revenues.</p> <p>SEC. So currently there is no plan for paying the 11m athletics debt, and theoretically chancellor could have done it. Will it be paid for it-with the student fees? At \$2 M a year?</p> <p>VCC: She doesn't know and perhaps the next chancellor will decide that.</p>	

