

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** January 03, 2014  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	Halina Zaleski - MFS Secretary	E		
John Casken - SEC Secretary	P	Stacey Roberts	P	Carolyn Stephenson	P		
Doug Vincent	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order at 12:02 pm by Chair Ericson.
<b>NEW BUSINESS</b>	<p>1. Role of the UHM Chancellor vis-a-vis the UH Cancer Center.</p> <p>2. Conduct of SEC meetings.</p> <p>3) Committee Updates</p> <p>4) PR campaign</p>	<p>1. a) Members agreed that it would be appropriate to see if Chancellor Apple could meet with the SEC on January 06.  b) Members discussed wording of a possible Reso on the issue. Agreed final wording should be completed after meeting with the Chancellor.</p> <p>2. Members agreed that:  a) meetings must end at 4:30 pm if not earlier  b) Chair needs to be allowed to cut short discussion  c) Visitors: focus should be kept on priority items with time allotments being shortened. K. Herrick will follow up as necessary.</p> <p>3) a) Need minutes and Fall 2013 Report from all CSA meetings. J. Casken to follow up.  b) Need minutes and requested data from GEC. S. Roberts to follow up with GenEd.</p> <p>Chair Ericson reported no feedback from first potential spokesperson. Members supported an alternative approach. Chair to follow.</p>

<b>ADJOURNMENT</b>		Motion to adjourn made by J. Casken. All approved motion. Meeting adjourned at 2:20 pm.
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Respectfully submitted by John Casken, Senate Executive Committee Secretary

Approved unanimously on January 6, 2014.