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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: November 9, 2017 11:30 AM - 12:30 PM
LOCATION: Hawaii Hall 309
ATTENDANCE: [P = Present; A = Absent; E = Excused]

| MEMBERS | | MEMBERS | | MEMBERS | | MEMBERS | |
|-------------------|---|------------------------|---|--------------------------|---|---------------|---|
| Aurelio Agcaoili | P | Mike Nassir | E | Debora Halbert | P | Lisa Fujikawa | E |
| Halina Zaleski | P | Michael Cooney | | Ronald Cambra | P | Vicky Keough | P |
| Shannon Johnson | P | Nori Tarui | P | Ryan Yamaguchi | P | Wendi Vincent | P |
| Jennifer Griswold | P | Garrett Clanin | P | | | | |
| | | ASUH Rep - Micah Leval | P | Stacey Roberts - liaison | P | | |

| SUBJECT | DISCUSSION / INFORMATION | ACTION / STRATEGY / RESPONSIBLE PERSON |
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| CALL TO ORDER | | Meeting was called to order by Aurelio Agcaoili, Chair at 11:33 AM. |
| REVIEW OF MINUTES | 1. The minutes of October 26, 2017 had been circulated electronically for review and comments | 1. Motion made to approve the October 26, 2017 Minutes; seconded. Approved unanimously (7-0-0). |
| CHAIRS REPORT | 1. None | 1. Introductions made. |
| UNFINISHED BUSINESS | 1. None | |
| BUSINESS | 1. Stacey shared in her liaison report that an issue was raised with the SEC regarding the 30 student cap for FQ courses. The Math department is dealing with this implementation by using breakout sessions. This may come up as an issue to the GEC and/or CAPP in the future.. Can classes be larger than 30 and still work as an FQ? Halina - Is it better to have a larger class and an experienced faculty or smaller (30 student) classes with grad and undergrads (as breakout sessions). Wendi - We can provide more information on | 1. Discussed. |



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| | <p>how Math is using undergraduate LAs at a future meeting. The Foundations Board plans to discuss FQ at its December meeting and will likely refer some items for discussion to the GEC following that meeting.</p> <p>2. Board Reports</p> <ul style="list-style-type: none"> a. Foundations - Not here b. E Board - Got through all the proposals that arrived by the deadlines c. HAP - Shannon wasn't able to attend the last meeting d. W Board - Completed all the reviews that arrived the deadlines and started to discuss delegating course based and exceptions to the W board. <p>3. GEO Director Search - One more candidate to interview with accompanying public talk</p> <ul style="list-style-type: none"> a. Google document link to reviews for each of the three candidates b. Will plan to discuss at the candidates at the GEC meeting on the 11/16 c. Need the reviews by 5 pm on 11/16 d. Videos of job talks are available (OVCAA website or in today's agenda) <p>4. Multiple Focus Designation</p> <ul style="list-style-type: none"> a. Current Policy - Any with 3 needs to be brought to the GEC. b. Maybe move the deadline for 3 or more earlier so we have more time to review and negotiate. c. Shannon - we have previously discussed the importance of deciding if 3 or more focus designations should be an option. We need to have that discussion at a future meeting (perhaps during one of the last two meetings of fall semester). Wendi will be meeting with all the boards so we will have their input when we have our discussion. d. Garrett - Can a designation be rejected but the other two be accepted? How many are there? Shannon scanned the Fall 2018 list and there are on the order of ~10 courses. Wendi - Yes, it is possible to approve one or two of the designations rather than all three. There is precedent for this, but the GEC | <p>2. No Action</p> <p>3. No Action</p> <p>4. IP 314 Approved 6-0-1. ES 381 Approved 7-0-0 on the condition that they add the Ethics statement to the syllabus.</p> |
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| | <p>was supposed to discuss this practice and whether it should continue.</p> <p>e. Need to decide on two courses with 3 designations each (ES 381 and IP431) today since current students start to register next week.</p> <p>f. IP431 - E,O and W</p> <ol style="list-style-type: none"> i. Garrett - Seems a lot for the student, but comfortable considering current policy and practice. ii. Halina - Political vs. Ethical, this seems to focus more on politics. This one didn't mention any of the ethical frameworks iii. Aurelio - Guided by the Hallmarks iv. Wendi - During the E Board's initial review, they were concerned about contemporary viewpoints. After they worked with the faculty they were satisfied. The board felt the framework Hallmark was adequately addressed. v. Micah - Same question about what ethical framework was used. Is that something that's set? Do all classes have to be set up the same way? Shannon - you have to have a framework but they don't have to use the same ones, Nori - frameworks can be discipline specific. vi. Aurelio - Class should be taught in English. Are we comfortable with the titles of the lessons? Shannon - the videos are not in English but are subtitles. vii. Nori - Concern about having O and W at the same time. viii. Aurelio - multiple focus designations can work, if you're talking about Ethics, why not get the E? If they're writing a lot, why not get the W? If they're reporting and talking a lot, why not get the O? <p>g. ES 381 - W, E, H</p> <ol style="list-style-type: none"> i. Micah - Clarification: The "E" statement isn't in the syllabus. | |
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| | <ul style="list-style-type: none"> ii. Vicky - the “E” statement was included in the proposal approved by the E Board but isn’t included in this final proposal for the GEC. iii. Nori - When downloading the document some of the pages were messed up. Most of us didn’t have a problem. iv. Shannon moved to vote - upon adding the Ethical Statement onto the Syllabus. Garrett seconds. <p>5. Delegating Authority to Course Based Designation for Focus and Foundations - We generally approved this but needed details</p> <ul style="list-style-type: none"> a. Feedback from the Focus Boards on Possible Conditions or Restrictions b. Today the discussions would start and would conclude next week and vote on the details at the 11/30 meeting.. c. Procedural Suggestion by Halina - Go over both Focus and Foundations until we see the need to address them separately (supported by Garrett). d. W board feedback on GEC delegation of Approving Authority for Course-Based Proposal <ul style="list-style-type: none"> i. 1. When should final approving authority rest with the board? 2. Should the focus board be able to request secondary GEC review/vote even when they have the authority to make the final decision? Halina - The motion is that “the board should be able to choose at its discretion if a proposal gets sent to the GEC for review” (Garrett seconded). ii. 3. Shall the GEC be allowed to re invoke secondary review and re-approval at its description. <ul style="list-style-type: none"> 1. Discussion: Garrett - this could take away the autonomy that we’re trying to provide. Micah - if number three were adopted it would alleviate some of his | <p>5. Delegation of Course-Based Proposals - Voting on 1 and 2 together Passed 6-1-0.</p> |
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| | <p>concerns (from a student perspective the motions would take away the student perspective since there aren't students on the boards). We're out of time, so we need to discuss this more next time. Aurelio summarizing - come up with a single document with all the conditions and vote on that at a future meeting. Halina - GEC has the authority to request a meeting with any particular board at its discretion and may be more effective than addressing individual courses.</p> | |
| ADJOURNMENT | <p>1. The next meeting of the General Education Committee will be on 11/16, in Hawaii Hall 309 from 11:30am-12:30pm.</p> | <p>Meeting adjourned at 12:40 PM.</p> |

Respectfully submitted by Jennifer Griswold, Secretary.

Approved on 11/16/17 with 6 votes in favor of approval, 0 against, and 0 abstentions.