



UNIVERSITY
of HAWAII®
MĀNOA

COMMITTEE ON EDUCATIONAL EFFECTIVENESS
MEETING MINUTES

MEETING DATE: February 22, 2018 **1:00 PM to 2:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Jacqueline Ng-Osorio	P			Katherine Burke, GSO Rep	P	None	
Bill Chapman	E	Leticia Pagkalinawan	A	Hui-ya Chuang	E		
Amy Brown, Vice-Chair	P	Yao Hill, Ex-officio	P	Mandy Westfall-Senda	P		
Konia Freitas	P	Monica Stitt-Bergh, Ex-officio	P	Stephanie Kraft-Terry	E		
Thomas Conway, Chair	P	Christine Sorensen Irvine, SEC liaison	P	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION		ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER			Meeting was called to order by Chair Conway at 1:04 PM
REVIEW OF MINUTES	1. The minutes of the January 25, 2017 had been circulated electronically for comments.		Motion by Konia to approve the January 25, 2018 minutes; seconded by Jackie. Approved unanimously.
CHAIRS REPORT	1. None		
UNFINISHED BUSINESS	1. None		1. None
BUSINESS	1. Review of Bylaws 2. Contact GEC for meeting (March 2)		1. Unanimously approved. 2. Forward to SEC by March 9th for March MFS meeting.



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ADJOURNMENT	Our next CEE meeting will be on March 15, 2018 in Hawaii Hall 208 from 1:00 PM - 2:00 PM.	Motion to adjourn by Mandy; seconded by Amy. Passed unanimously. Meeting adjourned at 1:47 PM.

Respectfully submitted by Thomas Conway, Chair.

Approved on April 19, 2018 with all votes in favor of approval and 0 against.