

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      April 7, 2025  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Hawaii Hall 208

### Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Excused
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present, arrived at 1:34 pm
Ann Sakaguchi	Vice Chair	Present via zoom
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

### Guests

Name	Role	Time
Michael Bruno	Provost	3:00 - 3:56 PM

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	<p>The meeting was called to order.</p> <p><i>Senate, Congress and SEC meetings are conducted in a spirit of aloha, i.e., a brief reminder that all exchanges in the respective meeting reflect this abiding spirit of goodwill, defined by harmony, humility, and patience, as we work together, holding the well being of students at the heart of our focus.</i></p>	<p>The meeting was called to order by Chair Biagioni at 1:30 PM.</p>
<b>Review of Minutes</b>	<p>1. The 3/24/2024 draft minutes of the Senate Executive Committee.</p> <p>2. The 3/31 draft minutes of the Senate Executive Committee.</p>	<p>1. Motion to approve Minutes as presented by the Secretary; by M. Butler and seconded by S. Rai. 2 in favor 1 opposed. Minutes were approved.</p> <p>2. Minutes were deferred until the next meeting.</p>
<b>Chair's Report</b>	<p>1. Campus town presentation slides and scope of work have been distributed to SEC members.</p> <p>2. Update on SEC candidacy period March 25 through April 4 (J. Kinder) SEC Candidacy period closed on Friday, April 4. We have seven (7) candidates in this election cycle with four (4) open seats.</p> <p>3. Resolutions for the 4/16 MFS meeting are due today at noon. Final versions of all placeholder resolutions must be submitted by noon of 4/9.</p> <p>4. Listening session with the Parker Executive Search firm for the next UH Manoa Director of Athletics. Vice Chair of COA Nate Gronewold has agreed to attend the meeting.</p>	<p>1. For information only.</p> <p>2. For information only.</p> <p>3. For information only.</p> <p>4. For information only.</p> <p>5. For information only.</p>

	<p>5. The OVPAE website lists approved DPC documents: <a href="https://manoa.hawaii.edu/ovpae/academic-personnel/departments-personnel-documents/">https://manoa.hawaii.edu/ovpae/academic-personnel/departments-personnel-documents/</a></p> <p>6. The Graduate Division invites all graduate chairs and graduate faculty to take part in an anonymous survey on the use of Artificial Intelligence (AI) in graduate programs to gain insights into AI's role, application, and impact on teaching and learning in graduate programs: <a href="http://hawaii.surveymshare.com/s/AYA9NTC">http://hawaii.surveymshare.com/s/AYA9NTC</a></p> <p>7. ACCFSC will be meeting on 4/11. Agenda includes possible GenEd updates.</p> <p>Legislative Updates for ACCFSC by VPAS Debbie Halbert:</p> <ul style="list-style-type: none"> <li>• <a href="#">HB542</a>, relating to Hawai'i Promise</li> <li>• Bills to expand DLIR internship program to private sector (<a href="#">HB430</a>, <a href="#">SB327</a>)</li> <li>• <a href="#">SCR 192</a> and <a href="#">HR188</a>, requesting a working group on a veterinary program; see also <a href="#">SB493</a></li> <li>• <a href="#">HB1320</a>, requesting UH to develop a grad outcomes dashboard</li> <li>• <a href="#">HB1345</a>, establishing tuition waivers for SATEP candidates at UHM.</li> <li>• <a href="#">SCR50</a>, calling for the establishment of a BS in Nursing at UH Maui College</li> <li>• <a href="#">SB1530</a> on use of UH performance-based funds</li> <li>• <a href="#">HR189</a>, requesting UHCCs develop list of bachelor's degrees aligned with industry needs</li> <li>• <a href="#">SR155</a>, calling for audit of OVPAS and P-20</li> </ul> <p>8. Camaron Miyamoto has requested to be excused from the following SEC meetings: 4/7, 4/14, 5/12, 6/9 &amp; 7/14.</p>	<p>6. For information only.</p> <p>7. For information only.</p> <p>8. For information only.</p>
<b>Action Items</b>	<p>1. Draft 4/16 Senate Agenda</p> <p>2. MFS Committee actions for placement on the 4/16 Senate agenda: Resolution to Enhance Housing Affordability, Accessibility, Transparency, Accountability, and</p>	<p>1. Agenda finalized.</p> <p>2. Resolutions reviewed.</p>

<p>Student-Centered Practices in UH Manoa Student Housing Services</p> <p>(Placeholder) CAPP &amp; GEC Resolution Adopting Recommendations for the General Education Curriculum at the University of Hawaii at Manoa</p> <p>Draft CAPP Resolution Supporting the Proposal for a Bachelor of Arts in Linguistics</p> <p>(CPM Placeholder) Resolution on the Protection of Noncitizen Faculty, Staff and Students Vulnerable to Retaliation for Political Speech</p> <p>3. Draft 3/12 Senate Minutes</p> <p>4. Review topics for the 4/16 Senate Chair’s Report</p>	<p>3. Minutes reviewed.</p> <p>4. Topics reviewed.</p>
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<p><b>Guest(s)</b></p>	<p><b>1. Provost Michael Bruno (3:00 pm - 3:45 pm)</b></p> <p>Provost Bruno said that VP for Budget and Finance Kalbert Young will send each campus, and for Manoa, to Sandy and Provost, instructions on different measures - preserving the reserves that we have to bridge funding for graduate students, etc.. There are 800 high risk funds. Reserves are assigned to the units. Chris Sabine oversees RTRF and Sandy French tuition.</p> <p>Chair E. Biagioni asked how to make the Campus Fee Advisory Committee better? Provost Bruno recommended that SEC invite Interim VP for Student Success Kapā Oliveira. She would welcome suggestions.</p>	<p>1. Information Only.</p>
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In reference to Senator M. Butler's request that the Executive Search Committee include more faculty, Provost Bruno stated that there can't be a hard and fast rule on the number of faculty on a search committee.

Chair E. Biagioni asked if there is anything we need to know about abolishing the academic grievance committee and instead having deans/directors resolve grading disputes? Provost Bruno recommended that SEC discuss this issue with Kapā Oliveira, iVPSS and Amy Hubbard iAVPSS as grievance committee falls under the Office of the VPSS.

Senator M Butler asked what authorities/powers do Chairs and Dean have to strengthen their units in pursuit of the mission of academic excellence? There is a lack of clarity.

In response Provost Bruno stated that it is described in the Collective Bargaining Agreement (CBA). The Deans have the final word.

Vice Chair A. Sakaguchi asked why were UHM programs with Auxiliary Enterprise accounts not informed of the legislative sweep until after the WAM bill passed, therefore losing the opportunity to provide input on programmatic impact when funds are swept?

Provost Bruno stated that the legislature decided to sweep funds out of our accounts. The decision is the fight against the sweep. VPA Jan Gouveia's accounts have been impacted. Sandy French has the information from account holders as to the impact. At this point no-one knows whether UH has been successful in the sweep.

Senator C Stephenson asked about the System level Sustainability Curriculum (proposed EP5.232). In response Provost Bruno indicated that iVPAE L. Lyons is in conversation with VPAS D. Halbert regarding the policy. System will not do anything without talking to Manoa.

<b>MFS Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (SR)</b> – Meeting was held on April 1, 2025. Parliamentarian Boyd Ready did not attend CAB’s meeting. Chair Thorne will be rescheduling the meeting. Met with two faculty members regarding the COE reorganization. Will be drafting a resolution concerning the COE reorganization for the May meeting.</li> <li>2. <b>CAPP (CS)</b> – Meeting was held on April 3. Discussed GenEd report and resolution (GEC Chair present), and made changes. Approved proposal for BA in Linguistics, but no reso yet. Details not in yet for Post-Bac in pre-med. No quorum when votes were to be taken.</li> <li>3. <b>CFS (MB)</b> – Met on April 7th. Next Meeting April 28th. <ol style="list-style-type: none"> <li>a. Approved SEC candidates: Candidate statements (7): <ol style="list-style-type: none"> <li>i. Daniel Port (SCB) - eligible</li> <li>ii. Randall Minas, Jr. (SCB) - eligible</li> <li>iii. Shuxing Zhang (ORU) - eligible</li> <li>iv. Birendra Mishra (CTAHR) - eligible</li> <li>v. Jennifer Griswold (SOEST) - eligible</li> <li>vi. Michelle Tallquist (JABSOM) - eligible</li> <li>vii. Brad Taylor (CALL) - eligible</li> </ol> </li> <li>b. Approved nomination for VPRS SAC: Sen. Shuxing Zhang (Cancer Center)</li> <li>c. Approved nomination for Dean of Shidler SAC (Due Apr 14th): Sen. Daniel Port (SCB)</li> </ol> </li> <li>4. <b>COA (BR)</b> – Meeting was held on April 3rd, 2025. Met with Kimo Kai, Development Director-NIL, who said he thought that UH students were doing</li> </ol>	<ol style="list-style-type: none"> <li>1. Information only.</li> <li>2. Information only.</li> <li>3. <ol style="list-style-type: none"> <li>a. Motion to approve slate of candidates for SEC election by M. Butler, Seconded by B. Richardson Approved</li> <li>b. Motion to approve Sen. Shuxing Zhang for VPRS SAC by M. Butler Seconded by B. Richardson Approved</li> <li>c. Deferred to the next meeting.  - note: additional candidates may come by April 14th.</li> </ol> </li> <li>4. Information only.</li> </ol>
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	<p>relatively well with NIL, that we can't afford the high-end students, and that UH uses the "Influencer" platform to track student NIL activity.</p> <p>5. <b>COR (CS)</b> – Next meeting TBD.</p> <p>6. <b>CPM (CM)</b> – Meeting was held on April 7, 2025 to discuss and prepare resolution protecting immigrants and freedom of speech. The resolution is to be on the April 16, 2025 agenda. Work is underway for a panel on generative AI. Next meeting is May 5, 2025.</p> <p>7. <b>CSA (CM)</b> – Meeting was held on April 1, 2025. Revisions were accepted to the resolution to be presented at the Apr 16, 2025 senate meeting: Resolution to Enhance Transparency, Accountability, and Student-Centered Practices in UH Mānoa Student Housing Services</p> <p>8. <b>GEC (MB)</b> – Meeting was held on April 2. The Gen Ed Revision resolution and report was discussed and finalized. Next meeting is April 16.</p> <p>9. <b>CEE (AS)</b> - The next two CEE meetings will be held on 4/11 and 4/25.</p>	<p>5. Information only.</p> <p>6. Information only. J. Kinder will remind SEC liaison C. Miyamoto about the report.</p> <p>7. Information only. JK to remind CM about the report.</p> <p>8. Information only.</p> <p>9. Information only.</p>
<b>Other Reports</b>	<p>1. <b>Pilina Support Team (BR)</b> – Meeting April 10, 2025</p> <p>2. <b>Grad Council (CS)</b> – At 3/25 meeting, approved FISH courses with revisions to be done. Next meeting is April 15.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
<b>Unfinished Business</b>	<p>1. Possible Campus Improvements Survey (BR)</p> <p>Here are some of the things to consider and provide as a single question with prompts that are not restrictive. B. Richardson will use the suggested prompts as listed below.</p> <p>B. Richardson will analyze the data. SEC will publish the result.</p> <p>1. What types of spaces do we need more of (rank in order</p>	<p>1. Action taken by SEC.</p> <p>Motion made by B. Richardson to revise the survey and send it to the faculty congress and that he will be the lead on data analysis. Seconded by A. Sakaguchi. Approved.</p>



	<p>of need starting from greatest): a) office b) lab or faculty work spaces c) conference rooms and meeting areas d) classrooms e) student study spaces f) community building areas - lounges, informal gatherings, etc. g) outdoor gathering spaces h) other - please explain</p> <p>2. What existing spaces are not working well, and how could they be improved?</p> <p>3. What is the greatest space need for your department or college?</p> <p>4. What spaces are working well?</p> <p>5. What concerns do you have over space?</p>	
<b>Business</b>	<p>1. Gloria Niles, Director of Online Learning, has requested a consultation on a draft Executive Policy on AI developed by the University of Hawai‘i Artificial Intelligence (AI) Strategy Council. Feedback accepted until May 20th.</p> <p>2. March 2025 Annual Conference notes from MFS COIA Representative Francie Julien-Chinn</p>	<p>1. Action taken, send to CPM (lead), CAPP and CAB. Moved by M. Butler and seconded by B. Richardson. All in favor</p> <p>2. For information only. J. Kinder will post the report on the COIA website.</p>
<b>New Business</b>	<p>1. Draft proposal to abolish the Academic Grievance Committee</p> <p>2. APPROVED: CNS (ICS) - Provisional Status for Graduate Certificate in Applied Computing - Memorandum</p> <p>3. Error in eligibility to run for Senate</p>	<p>1. action taken. Meet with iVPSS Kapā Oliveria to discuss campus fee committee and abolish the Academic Grievance Committee.</p> <p>2. Information only.</p> <p>3. Election issue was forwarded to CFS Chairs on April 4 for appropriate action.</p>
<b>Adjournment</b>	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, April 14, 2025, via Zoom.</p>	<p>Meeting was adjourned at 4:31 pm.</p>

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on April 14, 2025.