

Committee Meeting Minutes

MEETING DATE March 28, 2022
 MEETING TIME 4:15 PM - 5:15 PM
 LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Chris Farrar	Spring Chair	Present
Peiling Kao	Vice-Chair	Present
Erin Centeio	Secretary	Present
Michelle Tallquist	SEC liaison	Present
Cory Lenz		Present
Duncan Farrah		Present
Amanda Yoshioka-Maxwell		Present
Sloan Coats		Present
Jian Zhou		Present

Guests

Name	Role	Time

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1. Call to order.	1. The meeting was called to order by Chair Chris Farrar at 4:16 PM.
Review of Minutes	1. The minutes of the January 31 st and February 28 th , 2022 Committee on Research (COR) were circulated electronically.	1. Cory Lenz made a motion to approve the 1/31/22 minutes; Seconded by Sloan Coats. The minutes were approved 7 in favor; 0 against. Erin Centeio made a motion to approve the 2/28/22 minutes; Seconded by Cory Lenz. The minutes were approved 7 in favor; 0 against.
Chair's Report	1. Nothing to report	1.
SEC Report	<ol style="list-style-type: none"> Updates to the travel policy – changes to the policy have been halted. Committees are meeting to discuss P-card and travel policies and faculty will need to volunteer. Several searches that have gone forward for UH administrator positions have been stopped, citing those applications that were received were not qualified and would not be considered. Suggestions by the SEC were made to hire companies to recruit applicants. The two positions mentioned were UH Executive Director of Equity Assurance (EDEA) and Vice President for Academic Strategy. 	1.
Unfinished Business	<ol style="list-style-type: none"> P-card policy <ol style="list-style-type: none"> The letter was received, but it was too late so it couldn't be passed forward to the legislature. COR should remind Sandy French and Karlee Hisashima – System Procurement Office and VP for Admin before December about the previous letter sent and resend another one to ask for change in legislative policy. OVPRS <ol style="list-style-type: none"> Recapped from the meeting and discussed the conversation and answers to questions from the guest last meeting. 	1.

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New Business	1. Travel policy a. Covered in the SEC report. b. Chris recapped some conversations that she has had with different people around this policy, but ultimately it is tabled and will be discussed by the small committees.	1.
Adjournment	The next meeting of the Committee on Research will be on April 18th, 2022 from 4:15 – 5:15pm	Jian Zhou made a motion to adjourn; seconded by Cory Lenz. Meeting adjourned at 4:51 PM.

Respectfully submitted by Erin Centeio, Secretary

Approved unanimously on May 3rd, 2022.