

**EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** March 17, 2014  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	John Casken - SEC Secretary	P		
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	P		
Doug Vincent	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order at 1:30 pm by Chair Ericson.
<b>REVIEW OF MINUTES</b>	Minutes of March 10, 2014 had been circulated electronically prior to the meeting.	D. Vincent made a motion to approve the minutes of March 10, 2014 as amended. Motion passed unanimously.
<b>CHAIR'S REPORT</b>	<p>1. Hawaii Labor Relations Board (HLRB) case.</p> <p>2. Approved minutes of February 24, 2014.</p> <p>3. Sustainability Working Group.</p> <p>4. Faculty Athletic Representative (FAR)</p>	<p>1. Agreed it would be appropriate for the Chair and Vice-chair to have an update from the Vice-chancellor for Academic Affairs. After discussion agreed that as appropriate members should be available, if called for a deposition in the case.</p> <p>2. The term amicus brief in relation to the HLRB meeting had been used incorrectly in the approved minutes. P. Garrod made a motion that the minutes should have read: "chair will seek information on filing a brief on the UHPA suit." Motion passed unanimously. Minutes of 02/24/2014 will be corrected.</p> <p>3. Noted that the Pacific Biomedical Research Group is not a part of any college but is simply an Organized Research Group.</p> <p>4. Noted that P. Nicolson will serve as a consultant to the search committee as necessary. Agreed that the job</p>

		description should be circulated to all tenured faculty with applications being sent directly to K. Herrick. Closing date will be April 07, 2014.
<b>OLD BUSINESS</b>	<p>1. UHPA/SEC meeting.</p> <p>2. MFS Vacancies.</p> <p>3. Issues.</p>	<p>1. Agreed that the key item of the meeting would be a discussion on "mixed issues". All SEC members indicated that they would be able to attend the 03/24/2014 meeting. Not clear who would be present from UHPA.</p> <p>2. No actions taken.</p> <p>3.a. Issue #3.14 Leaver's Survey. Noted that the SEC had previously asked for a "Stayer's Survey". As there appears to be increased pressure from WASC agreed it would be appropriate to invite Vice-chancellor for Students F. Hernandez and AVCS Lori Ideta to discuss this approach.</p> <p>3.b. Issue #10.13 Course Credit for Cross Listed Courses. R. Bontekoe and C. Stephenson will work with CORGE and CAPP to keep this issue vibrant.</p> <p>3.c. Tenure for Administrators. Agreed the issue should be dropped.</p> <p>3.d. Faculty Engaged Scholarship Activities. Agreed that it would be appropriate to have CPM and CORGE clarify what exactly is included in this issue.</p> <p>3.e. Agreed that issues #1.13, #3.13, #4.13, #7.13, #14.13 and #56.12 should be dropped from further consideration.</p>
<b>NEW BUSINESS</b>	<p>1. MFS Elections for Senators for 2014 - 2016.</p> <p>2. MFS Vacancies for 2014-2015.</p> <p>3. SEC meeting on 03/24/2014.</p>	<p>1. P. Garrod moved that the elections results as presented by the CFS should be certified. Motion passed unanimously.</p> <p>2. Agreed that the CFS should seek senators for the listed vacancies. Recommended that individual senates should be approached for nominations.</p> <p>3. Agreed that there should be no meeting in the afternoon of 03/24/2014.</p>

	<p>4. New Senator Orientation.</p> <p>5. GPA for transferring students</p> <p>6. Mixed messages on Advising.</p> <p>7. CTAHR Centennial Resolution.</p> <p>8. SEC Research Assistant.</p>	<p>4. K. Herrick will send out a Doodle to seek assistance from SEC members and to determine the best date in mid-April to hold the one hour session.</p> <p>5. Noted that at the moment students can transfer from a Community College with a GPA of 2.0 whereas it takes a GPA of 2.8 to get into UHM from a high school. Appears that the Community College faculty would be supportive of UHM having the 2.5 GPA requirement for transfers as it would allow those faculty to stress the need to achieve that standard. Question raised as to whether the UHM should revive the Resolution that had called for that standard.</p> <p>6. A number of members noted the contradictory messages that were given by advisors to new students, advice which would make it impossible to graduate in four years and also had students putting off "hard courses" until later in their academic career. Agreed that the issues should be raised when SEC next meets with the Vice-chancellor for Academic Affairs and with the Chancellor.</p> <p>7. P. Garrod moved that the Centennial Resolution should be approved by the SEC and be presented at the March 19 MFS meeting. Motion passed unanimously.</p> <p>8. K. Herrick reported that a selection has been made and she will be introduced at the 03/31/2014.</p>
<b>ADJOURNMENT</b>		<p>Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:10 pm.</p>

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously on 3/31/2014.