

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)  
MANOA FACULTY SENATE  
MEETING MINUTES

Meeting Date: Monday April 11, 2011

Location: Hawaii Hall Room 309

Attendance (Members): Robert Cowie, David Ericson, (Chair), Elizabeth Fisher, Chin Lee, Torben Nielsen, Barry Lienert, Bonnyjean Manini, David Duffy(SEC Liaison), Douglas Vincent, John Casken (Secretary)

Attendance (Guests): Kathy Cutshaw, Vice-Chancellor for Administration, Finance and Operations

Excused: Weilin Qu.

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:04 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of March 28, 2011 reviewed as distributed prior to meeting.	Minutes of March 28, 2011 approved with corrections for submission to Faculty Senate office for posting.
Update by VC Cutshaw	VC Cutshaw had just returned from the Legislature and updated members on the grim situation facing the State and UHM. The JABSOM unit has now been given its own ID number separate from that of UHM – possibly leading to greater oversight. She expects UHM to lose between \$10-30M in the Biennium Budget. She noted that tuition is slated for review next year but wondered about how high this can go before driving away potential students. No building requests funded only health and safety projects. Deferred maintenance hit also. Noted that the budget is the Governor's budget and he could sign off on the budget but then immediately restrict.	

	She noted that 100% of the G funding goes to salaries, 12% of tuition funding and about 50% of RTRF goes to salaries. She suggested comments on how the 10% in cuts could be made immediately – noting that if practical suggestions do not come from faculty then Administration will have to make the cuts, as he has to balance the budget. (The VC and David Duffy left at 2:55.	
Suggestions for Cuts		Members discussed a variety of potential cost savings issues. Big problem is that most needed longer terms commitments that cannot make short-term savings. Items such as department and school consolidations take time to be processed. Consider courses with lower numbers of students but will that destroy the idea of a university? Efficiency also cannot necessarily tied in with numbers. Noted that Assoc and Asst. Deans can be let go with 30 days notice, which would/should provide more teaching faculty. Also noted that there had been personnel growth in administration in numbers and salaries.
Next meeting		Meeting to be held 05/09/2011 in Hawaii Hall 309
Adjournment	Meeting adjourned at 3:45 pm	

Minutes Approved at CAB Meeting April 25, 2011

John Casken, Secretary