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## COMMITTEE ON ADMINISTRATION AND BUDGET

### MEETING MINUTES

**MEETING DATE:** September 23, 2015  
**LOCATION:** Webster Hall, Room 430  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Michael Angelo - Chair	P	Brian Glazer - Vice Chair	P	John Casken - Secretary	P		
David Chin	P	Rosanne Harrigan	E	Vilsoni Hereniko	P		
Lilikala Kame'eleihiwa	P	Lauren Mitchell	P	Stephen O'Harrow	P		
Robert Paull	P	Ann Sakaguchi	P				
Sarita Rai SEC Liaison	P						

SUBJECT	DISCUSSION/INFORMATION	ACTION/STRATEGY/RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting called to order at 3:00 pm by Chair Angelo
<b>MINUTES</b>	Draft minutes had been circulated earlier on line.	Minor corrections. Motion to approve the minutes as corrected made by V. Hereniko. Passed unanimously. Approved minutes to be forwarded to the Senate Liaison, J. Kinder.
<b>ANNOUNCEMENTS</b>	<p>1. <u>Budget Task Force (BTF) Report.</u> Chair Angelo reported that it is still in the Interim Chancellor's Office.</p> <p>2. <u>Proposed Increase in Parking Fees.</u> Chair Angelo noted that there would be testimony on the proposed increase at the Board of Regents.</p>	<p>1. Chair Angelo will forward the BTF Report as soon as it becomes available.</p> <p>2.a) Agreed that testimony should be presented. Decisions on this will be made at the Oct 7 meeting. Chair Angelo will work to get the proposal to members before the Oct. 7 meeting.</p> <p>2. b) Agreed that Chair Angelo should keep Senator C. Stephenson in the loop on the CAB discussions on the parking</p>



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		issues as she has developed expertise in the matter.
ISSUES ASSIGNED TO THE CAB FROM THE SEC FOR 2015 - 2016	<p>1. Data related to tenure vs. non-tenure track faculty and ratio of courses being taught by tenured vs. non-tenured faculty should have been provided by the Interim Chancellor to CPM. As no data has been received, CAB has been asked to work with CPM to obtain the data from the Office of the Chancellor.</p> <p>2. Athletics Funding. Reported that last year's CAB had drafted a statement and sent it to the SEC in April 2015.</p> <p>3. 52.12 Policy Proposal.</p>	<p>1. Chair Angelo will work with chair of CPM and CAB Liaison to see how the CAB can assist CPM.</p> <p>2. Statement has been posted at the UHMFS website. S. Rai will check with SEC to see if more action is required from this year's CAB.</p> <p>3. S. Rai will follow up with SEC to see if the decision was made <u>in writing</u> from the Chancellor's Office, as had been requested.</p>
NEW BUSINESS	<p>1. Shared Governance</p> <p>2. Key Objectives for CAB 2015 - 2016</p>	<p>1. Noted that as the UH website had 520 listing for Shared Governance, so there should be caution in not adding uselessly to that list.</p> <p>2. a) Agreed that Accountability, Transparency and Integrity were critical items but there was the need for metrics to demonstrate progress. These should be presented to the UHMFS and the Board of Regents.</p> <p>b) An immediate example was the \$900K moved to the LLL budget by the Interim Chancellor in summer of 2014. L. Kame'eleihiwa will circulate a draft letter to members. Letter will seek to clarify what criteria were used to</p>



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	<p>3. Memo from the Office of the VPR noting that an additional 5% will be withheld from RTRF to cover legal and other expenditures related to the Thirty Metre Telescope.</p>	<p>determine which units received funding, how much funding each unit received, and ask what faculty input there had been.</p> <p>c) Noted that UHPA had developed a tool for evaluation of administrators and this will be shared with the UHMFS.</p> <p>d) Agreed that the VCAFO should be asked to discuss the current budget situation when she visits with the CAB. She should also be asked for an update on the new Budget Task Force. Chair Angelo will follow up.</p> <p>3. a) Members agreed that it was contrary to shared governance and transparency for the Office of the VPR to reduce funding to faculty without faculty input. Agreed a Resolution should be presented at the next UHMFS. Chair Angelo will create a draft Resolution and circulate to members.</p> <p>No decision on question as to whether to invite the VPR to a CAB meeting.</p>
<b>NEXT MEETING</b>	Next meeting will be on Wednesday October 7, from 3:00 - 4:00 in Webster Hall Room 430.	
<b>ADJOURNMENT</b>		Motion to adjourn made by R. Paull. Passed unanimously.

Respectfully submitted by John Casken, CAB Secretary

Approved on October 07, 2015 with 6 votes in favor of approval and 0 against.