

EXECUTIVE COMMITTEE Minutes

MEETING DATE October 9, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived 2:50 pm
Gerry Busch	Member	Present, arrived 2:01 pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present, arrived 2:01 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	2:30 pm - 3:15 pm
David Lassner	CEO	3:30 pm - 4:00 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:00 PM.
Review of Minutes	1. The draft minutes of the 10/2/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	1. MFS committee actions due to the SEC today at noon. 2. Faculty input regarding SCR 201 Survey which closed on October 4 generated 115 responses. Responses sent to VP Halbert on Oct 6. 3. iVPAE Lyons & AVPAE McKimmy will be SEC guests on Oct 16 from 2:30 pm - 3:00 pm to discuss <i>Workload Equivalency Framework</i> 4. CAPP Chair Maynard has reported that CAPP/CAB/COR/CPM are jointly drafting a resolution regarding SCR 201 for the Oct 18 MFS meeting	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken.
Action Items	CFS recommends the following: 1) Kaliko Baker (HSHK) to be assigned to CPM 2) Joseph Foukona (HAP) revising original 2-year term to a 1-year term and reclassifying expertise from Asian Issues to Pacific Island issues.	1. D. Flynn moved, seconded by G. Busch, to appoint Kaliko Baker to CPM. The motion carried with a vote of 5 in favor, 1 abstention, and 0 opposed. D. Flynn moved, seconded by B. Richardson, to revise Joseph Foukona's HAP term to 1-year and his area of expertise from Asian Issues to Pacific Island issues due to an earlier typo in CFS minutes. Motion carries with a vote of 5 in favor and 1 opposed.

<p>Guest(s)</p>	<p>I. Provost Michael Bruno (2:30 pm - 3:15 pm)</p> <p>A webpage has been created dealing with AI on campus. Work continues with students from West Maui. Provost Bruno asked about the status of test-optional for undergraduates.</p> <p>When asked about student mental health, Provost Bruno responded that mental health had been a very high priority that had been superseded by the Maui fire. He said that the program has been revamped and JABSOM online program for student comfort in Dept of NH health - 3rd year added staff - 2 new faculty to CARES office</p> <p>When asked about setting up a directory of his office, the web developers are focusing on changing the front page instead. The request was clarified and he will get back to us.</p> <p>When asked about communication problems at UH, especially information moving through Department Chairs. Provost Bruno will talk with L. Lyons about possible ways to improve.</p> <p>When asked for updates on the College of Engineering, Provost Bruno said that things seem to be going better with the Dean.</p> <p>When asked for updates on the College of Education, Provost Bruno said that he is committed to providing extra space. Suggested that we follow up with L. Lyons</p> <p>When asked about the rationale for having a program in Outreach, Provost Bruno responded that the distinction is based on the student (day students not part of Outreach). Outreach includes non-degree programs. The unit receives 73% of revenue from Outreach, which charges them 27%.</p>	<p>1. No action taken.</p>
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	<p>When asked about the transition to a new Learning Management System, the move will be primarily from the system-level ITS.</p> <p>II. CEO David Lassner (3:30 pm - 4:00 pm)</p> <p>When asked about the backlog of facilities upkeep and construction, President Lassner noted that Jan Gouveia presents a quarterly report on the status of projects. The new graduate dorms at the former NOAA site should be done by Fall 2025.</p> <p>When asked for more information about the new system-level executive positions mentioned during his most recent report to the Board of Regents, President Lassner responded that there are two areas that need people: someone to direct workforce development (nursing, construction, etc.) and someone to manage how UH can help mitigate community issues.</p> <p>When asked for updates on the LMS (Learning Management System, the Laulima replacement), the RFP went out October 3rd and are due November 7th. Contract might be awarded by January 1st. Implementation is still to be determined.</p>	<p>2. No action taken.</p>
Committee Reports	<p>1. CAB (CS) – CAB met October 5 from 1-2:15 p.m., with 9 plus liaison present. Questions to guests Makena Coffman, Director, Institute for Sustainability & Resilience, and Wendy Pearson, Senior Advisor to the Provost, on reorganization of ISR. Committee indicated support for ISR but also a need for UH commitment to more resources. CAB will work with COR, CAPP, and CPM on possible resolution on SCR 201. CAB will invite two sets of stakeholders to discuss re-org of Center on the Family. Next meeting October 16.</p>	<p>1. No action taken.</p>

<p>2. CAPP (EB) – CAPP meeting was held on October 5th, 12:30-2pm. The committee feels that the draft summary of the GenEd proposals prepared last semester by Brian Richardson is a draft and not ready for release. Suggestion that CAPP may study existing assessment data for the GenEd program, since the 2017 external review that has been repeatedly invoked as stating that the GenEd needs wholesale reform actually begins with something along the lines of "We like the current GenEd program but here are some suggestions for improvement," and among the recommendations that 5-year approval for Focus courses could be more generously upgraded to 10-year approval. Also much discussion of SCR 201, with some consensus that hiring at level 2 (I2/F2/R2/etc) should be the exception rather than the rule. Next meeting will be on October 26th.</p>	<p>2. No action taken.</p>
<p>3. CFS (CS) – Next meeting is on October 10, 12-1 p.m. (Special MFS Elections Candidacy Period is now open for ARCH, CALL, OUTREACH & SOEST. Oct 9 through Oct 13).</p>	<p>3. No action taken.</p>
<p>4. COA (DF) – COA met October 3. The committee had a one-hour discussion with three invited student athletes from different sports to hear their perspectives on a range of issues. The committee members were very impressed by these student athletes and pleased to learn of overall positive experiences from each. Next meeting is scheduled for November 7.</p>	<p>4. No action taken.</p>
<p>5. COR (EB) – COR meeting was held on October 4th, 9:00-10 am. Discussion of ORS dysfunction, decided to invite ORS interim director Tereza Alexandre to next month's meeting on November 1st (Dr. Alexandre has agreed to the invitation). Discussion of SCR 201, with concerns expressed that the proposed policy is overly open-ended and what actually happens will depend on how flexible administrators are going to be. Substantial concern about requiring Ph.D.s for extension agents. The JABSOM faculty senate has been engaging with the task force, but does not feel that this has resulted in much progress.</p>	<p>5. No action taken.</p>

	<p>Discussion of the proposed workload equivalency policy. There are many things that faculty do that don't seem to fit neatly into the three categories, and particularly some things that may fit into multiple categories. Is the proposal suggesting turning positions that are currently faculty (particularly specialists and extension agents) into staff positions?</p> <p>6. CPM (GB) – CPM meeting was held on October 5, 2023, 2:00 pm. The committee agreed to review items in SCR 201 and see if any impinged on the academic freedom of faculty. Also agreed to review a possible joint resolution from CAB, CAPP, and COR.</p> <p>7. CSA (BR) – No report. Next meeting is October 12, 2023.</p> <p>8. GEC (GB) – No report. Next meeting is scheduled on October 11, 2023.</p> <p>9. CEE (RR) – No report. The next CEE meeting will be October 31, 2023 2:30 pm.</p> <p>10. Campus Climate Committee (BR) – Kamakani Albano has been doing one-on-one interviews with committee members. Meeting was held on October 3, 2023. Discussed Hawai‘i Ku‘u Home Aloha (https://manoa.hawaii.edu/nhpol/hawaii-kuu-home-alo-ha/). Announced Aloha ‘Āina Fridays events to build community on campus (https://manoa.hawaii.edu/nhpol/auamo/aloha-aina-fridays/)</p> <p>11. Grad Council (CS) – No report. Next meeting is scheduled for October 24.</p>	<p>6. No action taken.</p> <p>7. No action taken</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. 10/18 Congress Guest speaker invitation - L. Lyons and P. McKimmey; President; CEE Assessment</p>	<p>1. L. Lyons and P. McKimmey to be invited. If not available invitation extended to Pres/CEO Lassner. If not available, CEE Chair invited to present Assessment report.</p>

Business	<p>1. CAPP reply on SEC questions regarding the Spring 2023 CAPP Report</p> <p>2. Joint Resolution Regarding Proposed Changes to Policies Related to Faculty Classification, Review of Faculty Performance, and Faculty Workload at the University of Hawai'i</p> <p>– Also include supporting information, either as approved by the committee chairs of the 4 originating committees or by the SEC itself.</p> <p>3. Review 9/20/2023 draft Senate Minutes</p> <p>4. Review 10/18/2023 draft Senate Agenda</p> <p>5. Review 10/18/2023 draft Congress Agenda</p> <p>6. Request for an SEC member to attend as a judge for the Commencement Student Speaker Audition on Friday, November 3, 2023 from 4pm to 6 pm at Crawford Hall, Rm 105.</p>	<p>1. No action taken.</p> <p>2. D. Flynn moved, G.Busch seconded to approve the resolution to be on the MFS agenda. Motion approved to add to agenda.</p> <p>Erin will email committee chairs if we can provide supporting information to the motion: 1) White Paper, 2) SCR Task force report, 3) summary timeline, and 4) Side by Side comparison, 5) Links to the Google Drive</p> <p>3. Minutes have been reviewed.</p> <p>4. E. Biagioni moved, D. Flynn seconded approval of the agenda. Motion approved by unanimous consent.</p> <p>5. No action taken.</p> <p>6. R. Raphael will be the judge.</p>
New Business	<p>1. None</p>	
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, October 16, 2023 at 2:00 PM.</p>	

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Adjournment	Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 5:00 PM.	D. Flynn moved, seconded by R. Raphael, to adjourn. Motion approved by unanimous consent.
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Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on October 16, 2023.

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