

Minutes of the General Education Committee
Wednesday, October 31, 2012
Hawaii Hall 208

Attendees: Joy Logan, Dore Minatodani, Sarita Rai, Stacey Roberts, Carolyn Stephenson (SEC), Comfort Sumida, Wei Zhang

GEO Support Staff: Dawne Bost, Lisa Fujikawa, Todd Sammons

Excused: Scott Rowland, Ryan Yanaguchi

Absent: Amy Shiffner

Call to Order: The meeting was called to order by Chair Dore Minatodani at 12:03pm.

Minutes:

- The 10/03/12 minutes were approved by the Board with two amendments related to typographical errors. Prior to approval there was a brief discussion about the treatment of Reed Dasenbrock's characterization of the relationship between Manoa and the system's community colleges. The conversation resulted in a decision to approve the minutes with no changes to the text addressing Dasenbrock's talk with the GEC since there was no apparent misrepresentation of his comments.
- The minutes from the 10/17/12 meeting were approved with no amendments.

General Education Handbook Changes:

Dore explained the proposed changes to the Gen Ed Handbook to GEC members not present at the last meeting when the proposal to edit guidelines applicable to Board liaisons was discussed. The proposed changes were the unanimously accepted.

Course-based Proposals:

- Sarita Rai, W Board GEC liaison reported on the W Board's process for reviewing proposals. She reported that proposals are assigned to Board members according to area of specialty when possible, and the full Board discusses problematic proposals. She stated the Board employs careful attention the Hallmarks as they are addressed in both the chart and syllabus provided by faculty or departments.
- GEO staff concurred with her report and added that course-based proposals are now being reviewed by both a Board member and the W Board Chair (who is also the Manoa Writing Program Director). This change was made in part as a response to concerns expressed by the GEC in Spring '12 about the W Board's course-based approval process.
- The GEC was also informed that all the proposals before them in this meeting were unanimously approved by the W Board.
- **SW 303 and SW 403** were each approved by the GEC with a unanimous vote and mention that SW 303 had an "impressive integration of the writing."

Foundations Renewals:

ANTH 152 - background:

- This proposal was approved by the Foundations Board with reservations in Spring'12. The GEC deferred approval pending Anthropology Department response to questions posed by the GEC. In a letter composed by former GEC Chair, Joe Jarrett, the Anthropology Department was asked to better establish that the course meets Hallmarks 2 and 3 which require a global

perspective. The course was thought to have an “emphasis on Asia and Pacific” and thus “may fail to meet the letter or spirit of an FG-B course.”

- The Anthropology Department was asked to revise the “content and syllabi (if not the SLOs) for all sections of the ANTH 152 course...so that they are more closely aligned with one another thereby ensuring their success in meeting the FG Hallmarks.” Assignment of a course coordinator was also suggested in the May 8, 2012 letter.
- The current GEC found that the concerns raised by the prior GEC were adequately addressed by the Anthropology Department in the new ANTH 152 submission and approved the course unanimously. However, some GEC members thought the department seemed to maintain the course is “inherently global based on the discipline” and continued to emphasize Asia with added “survey treatment” of other geographical areas.

WS 175: This course was approved unanimously.

Information Items:

Math Summit V:

- Todd shared that he attended the meeting with a Foundations Board representative and that the meeting included a few representatives from secondary schools, but the meeting was primarily composed of UH system math instructors. The meeting objective was to look at the bridge between high school and college level math requirements.
- Todd was asked if the meeting content addressed matters relevant to articulation and the current Manoa entrance requirements. He reported that the meeting did not directly address these matters, but Hawaii’s adoption of the Common Core requirements (designed by a national group of educators and currently employed by most states), could impact the UH system in those areas. He also stated that the Summit was related to questions of alignment and the ease at which students transition from high school to a UH system college.

Institutional Learning Objectives (ILO) Implementation Committee:

Todd is a member of this committee that was charged during the first meeting to demonstrate what Manoa is currently doing to meet the ILOs adopted last year by the Faculty Senate. He stated the committee is chaired by Debora Halbert (POLs) with Myrtle Yamada providing support to the committee.

HAP Multi-campus Board meeting:

- Dawne reported that the meeting included discussion of the approval and renewal processes of each campus. The discussion resulted in some concern by other campus representatives about the manner in which Manoa manages HAP course instructor changes and staff proposals. Some representatives stated they saw a great possibility of such courses not adequately including the Hallmarks.
- Lisa provided the HAP Multi-campus Board with a detailed explanation about Manoa processes and procedures and GEO support activities that help to assure compliance with the HAP Hallmarks. Lisa recounted this information for the GEC and explained there have been only rare instances that reflected the HAP Multi-campus Board’s concerns.
- Dawne stated that the GEO leadership and staff recently met to discuss the perceived concerns and concluded that the integrity of Manoa’s HAP courses was being maintained in instances of instructor change and during the staff proposal process. GEO staff will attend the

next HAP Multi-campus Board meeting are prepared to answer any further concerns expressed by Board members.

- The HAP Multi-campus Board is planning an all day workshop to examine the issue of native voice. The workshop content will be applied to a discussion of the Hallmark requirement addressing this topic in their Spring '13 meeting.

Liaison Report (HAP Board):

Wei reported that the HAP Board is exploring the possibility of renewing courses for only three years, (rather than the five currently in place) if the renewal is issued with reservations and suggestions for changes to any element of the course. The approval of SOCS 150, though a different situation than the HAP Focus renewal, was recounted as illustration of provisional approvals in response to questions about the reasons why the HAP Board would be entertaining this possible change.

The administrative issues of a shortened designation period were addressed; a course with a two year Focus approval period would require filing a new renewal application one year after the approval. SOCS 150 was again used as an example when illustrating the possibility of a course coming up for renewal before it has the opportunity to meet the provisional requirements for the standard approval period.

The meeting adjourned at 1:00pm.

The next GEC meeting is Wednesday 11/14/12 at 12:00pm in 208 Hawaii Hall.

Minutes prepared by: Dawne Bost