

Committee on Faculty Service Meeting Minutes

Date: October 6, 2022

Time: 10 AM

Zoom link:

Attendance

Members

| Name | Role | Attendance |
|-----------------------|--------------|------------|
| Richard Medina | Member | Present |
| Naiyi Fincham | Member | Present |
| Peter Leong | Member | Excused |
| Seungoh Paek | Member | Present |
| Teresa Schiff-Elfalan | Member | Present |
| Marguerite Butler | Member | Present |
| David Flynn | SEC liaison | Present |
| John Kinder | UHMFS Office | Present |

Guests

| Name | Role | Time |
|------|------|------|
| None | | |

| Subject | Discussion/Information | Action / Strategy / Responsible Person |
|--------------------------|--|---|
| Call to Order | | Meeting was called to order by Chair Medina at 10:02 AM. |
| Review of Minutes | Review of 09/22/2022 minutes | 1. Motion by Butler to approve the 9/22/2022 minutes; seconded by Schiff-Elfalan. Approved by acclamation. |
| Chair's Report | <ol style="list-style-type: none"> 1. CFS approved (unanimously by email) the forwarding of three nominees to the SEC for the Search Advisory Committee for Director of Advising. 2. The Call for Volunteers for Academic Grievance Committee (AGC) and Committee on Educational Effectiveness (CEE) was announced. 3. Information for GEC candidates 4. MFS Special Election information | <ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. |
| SEC Report | 1. The SEC forwarded your recommended names for the search advisory committee for the director of advising position to the Interim Assistant Vice Provost for Student Academic Success. | 1. |
| Action Items | 1. | 1. |
| Business | <ol style="list-style-type: none"> 1. Current Vacancies on GEC (from GEN ED Office) <ol style="list-style-type: none"> a. 1 seat E-Board for a 3 year term. Candidate - Garrett Clanin b. 1 seat HAP Board for a 3 year term. Candidate - Pia Arboleda c. 1 seat O-Board for a 3 year term. Candidate - Shelece Easterday 2. MFS Special Election seats: <ol style="list-style-type: none"> a. CALL 3 open seats b. CTAHR 1 open seat c. ED 1 open seat d. NATSCI 1 open seat e. ORU 1 open seat f. SCB 1 open seat g. SOCSCI 1 open seat h. SOEST 1 open seat 3. MFS Special Election timeline: October 17 thru 21 (Candidacy period) 1 week Review candidates eligibility Oct 24 (late candidates can be added, if eligibility and | <ol style="list-style-type: none"> 1. Medina moved to recommend three candidates to GEC board, Paek seconded, approved by acclamation. 2. Medina moved to recommend the MFS Special Election for vacancy seats and its timeline to SEC, Schiff-Elfalan seconded, approved by acclamation 3. Medina moved to confirm the MFS Special Election timeline, Paek seconded, approved by acclamation. |

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|--------------------|---|---|
| | complete documents verified until Oct 25) thru Oct 28. October 31 thru Nov 4 (Election is open) 1 week | |
| Adjournment | The next meeting of the Committee on Faculty Service will be on 10/20/2022 at 10:00 am | Business was complete, and meeting adjourned at 11:01 AM. |

Respectfully submitted by Seungoh Paek, Secretary
Approved unanimously on October 06, 2022.