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**COMMITTEE ON GENERAL EDUCATION (GEC)**  
**MEETING MINUTES**

**MEETING DATE:** 19 January 2017  
**LOCATION:** Hawaii Hall 309  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
AGCAOILI, Aurelio	P	VACANT (Non-Senator Faculty)		RAI, Sarita (SEC Liaison)	P	BUTLER, Marguerite	Full mtg
JOHNSON, Shannon	P	NASSIR, Michael (Non-Senator Faculty)	E	AIKAU, Hokulani (GEO)	P		
MINATODANI, Dore	P	TARUI, Nori (Non-Senator Faculty)	P	VINCENT, Wendi (GEO)	P		
PAVLOVIC, Dusko	A			FUJIKAWA, Lisa (GEO)	P		
ROBERTS, Stacey	E	CAMBRA, Ron (Undergraduate Education)	A	KEOUGH, Vicky (GEO)	P		
LAO, Eugene (ASUH Representative)	P	YAMAGUCHI, Ryan (Admissions)	E				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b> 12:05pm	Aurelio called the meeting to order at 12:05pm.	
<b>MINUTES</b>	No edits. Motion to approve the 1 Dec 2016 meeting minutes by Eugene, seconded by Nori. Passed 4-0-1.	
<b>CHAIR &amp; LIAISON REPORTS</b>	Sarita reported that the SEC doesn't feel like the vacant GEC position can be filled at this point. GEC believes that the vacant position is supposed to be the Faculty Specialist Advisor, but CFS keeps submitting instructional faculty for the position. Marguerite stated that she believed Shannon was serving in the Advisor position. Shannon stated that she believed she was appointed as a Faculty Senator as a faculty member of GEC, not as the advisor member.	



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<b>INFORMATION ITEMS</b>	<p>Report on 12 Dec 2016 meeting with the SEC. Notes of meeting posted to Laulima - please review and send any edits to Lisa in GEO.</p> <p>Presentation by the GenEd Review Subcommittee. Stacey, Eugene, and Aurelio met over winter break. They discussed several frameworks for consideration to use for GenEd review process, including defining internal versus external reviews. Internal: responsibility of GEC and GEO. External: task force comprised of UHM faculty and personnel, Emerging Leaders Program team, and/or hired consultants. Feasible process needs to deal with governance issues immediately. A two-pronged approach of review was proposed to GEC for consideration, looking at governance and the program. The suggested approach would form two different subcommittees, one to examine each prong (governance and program). The proposed timeline starts this Spring 2017 semester and goes through Spring 2018, reviewing the existing program in order to consider or suggest any changes. All of this would ideally be done within 18 months, with recommendations being made in Spring 2018. Dore asked and Marguerite clarified that the scope of the Gen Ed review would be the UH Manoa campus only. Any recommendations coming out of the program subcommittee should consider at that time possible implications for other UH schools. Dore moved to accept the proposal, and Shannon seconded. Passed 5-0-0. Marguerite stated that this proposal was more than she was expecting; she wanted an in-house academic review examining how GenEd is working for students. Marguerite requested the PowerPoint of the proposal - with the scope added to it - be sent to SEC. The SEC will review it at their next meeting on Monday, January 23, and give GEC feedback after that meeting. GEC will continue discussing the proposal and next steps at our next meeting, including the possibility of getting on the agenda to present on the proposal at the February MFS meeting.</p>	
<b>SPRING MEETING SCHEDULE</b>	<p>All Thursdays from 12-1pm in Hawaii Hall 309, unless otherwise noted:</p> <ul style="list-style-type: none"> <li>• January 26</li> </ul>	



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	<ul style="list-style-type: none"> <li>• February 9</li> <li>• February 23</li> <li>• March 9</li> <li>• March 23</li> <li>• April 6 (if needed) – NOTE: in Saunders 704</li> <li>• April 13</li> <li>• April 27</li> </ul>	
ADJOURNMENT 1:04pm		

Respectfully submitted by Shannon Johnson.

Approved on 23 February 2017 with 4 votes in favor of approval and 0 against and 2 abstentions.