

## Committee on Administration & Budget

### Meeting Minutes

**Meeting Date**            6 April 2022  
**Meeting time**            3:00 PM - 4:30 PM

### Attendance

#### Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eiehiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Present
Mark Thorne	Member	Excused
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Present

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		Call to Order at 3.06 p.m..
<b>Review of Minutes</b>	1. Review of 30 Mar. 2022 Minutes	Approved by acclamation.
<b>SEC Liaison Report</b>	<ul style="list-style-type: none"> <li>• Travel and PCard discussion groups have been formed and are being organized through the System.</li> <li>• SEC Candidacy period now open.</li> <li>• Discussed the following with President Lassner: executive searches, budget transparency, reorganization process (he believes a committee should be established to review and make recommendations), vaccination requirements and F2F classes in fall, facilities updates (Atherton, National Marine Fisheries on Dole, and College of Education location).</li> <li>• Reviewed potential items for April MFS meeting. I informed the SEC that CAB may have two resolutions (CALL and JABSOM) for the April meeting.</li> </ul>	<p><b>DISCUSSION RE REORG:</b> There was discussion about the Reorg. SEC expressed concerns from CAB about having the provost do more with deans in terms of understanding the reorganization process. The SEC will try to make sure they are better at responding to our comments. CAB will be brought into any best processes committee that might be formed.</p> <p><b>DISCUSSION RE VACCINATION POLICY AND FACE TO FACE INSTRUCTION:</b> There was discussion about faculty concern about UH policy on not forcing vaccinations while encouraging F2F instruction. Some units are giving more encouragement to online instruction.</p>
<b>ONGOING BUSINESS</b>	<p><b>1. CALL reorg resolution and checklist</b></p> <p>We added some information to the CALL Checklist on seeking information.</p>	<p><b>1. CALL reorg resolution and checklist:</b></p> <p>It passed by acclamation. Erik will forward it to John and Brent.</p>

	<p><b>2. JABSOM REORG RESOLUTION</b></p> <p>The document was revised. Debate was on how to deal with the problem that the changes were approved without consultation. The JABSOM Faculty Senate voted unanimously <u>after</u> the policy was enacted. CAB was concerned that CAB should be consulted before implementation.</p> <p><b>3. CSS SCI reorg</b></p> <p>Erik gave an update on the CSS SCI Reorg. Erik wrote to the CSS dean requesting the UHPA reply and at least drafts of the MOUs. The dean agreed to send them once ready.</p> <p><b>4. CEE governing documents</b></p> <p>Erik wrote with a request for them to consider if they would comply with MFS practice of having MFS faculty as Chair and Vice Chair. CEE rejected this request.</p> <p>CEE and GEC are not only made up of Senators. They each have their own bylaws and documents. Historically, GEC Chair and Vice Chair are appointed senators. CEE changed this. Approved in 2018. Bylaws say</p>	<p><b>2. JABSOM REORG RESOLUTION</b></p> <p>CAB passed the “Resolution Expressing Concerns regarding the 2021 reorganization of the John A. Burns School of Medicine (JABSOM)”</p> <p>With 6 in favor, 2 abstain. Erik will forward it to Brent and John in order to be considered at the next MFS meeting.</p> <p>Before sending the actual resolution, Roy and Alex will review the document and email CAB if there are any significant wordsmithing changes needing an emailed vote.</p> <p><b>3. CSS SCI reorg:</b></p> <p>We will invite faculty from the Design Team to a CAB meeting depending on if we receive sufficient materials to justify formal review and discussion.</p> <p><b>4. CEE governing documents</b></p> <p>A draft resolution was proposed, and seconded however there was insufficient time to finalize this and express faculty concern that this policy only should apply to CEE.</p>
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	<p>that any continuing committee needs to send communications via another standing committee since it needs to reflect the opinions of faculty senators. If it is a Senate Committee, shouldn't senators be in charge? CEE resisted this since they have a hard time recruiting senators.</p> <p><b>5. GEO/GEC governing documents</b></p> <p>There was no time to discuss this issue. Even if CEE is allowed to continue its practice of electing its chair and vice chair from among its members, this should not apply to GEC for a number of reasons. It was expressed that this is highly problematic. Both are Hybrid Senate committees regardless of whether they are continuing committees or not.</p>	<b>5. GEO/GEC governing documents</b>
<b>New Business</b>	<ol style="list-style-type: none"> <li>1. CAB recognized Healani's 40 years of UHM service.</li> <li>2. CAB will invite Provost Bruno to discuss GEC governance and redesign. He is not available in our usual meeting. But we will try to meet on <b>Apr 28 at 2:30-3</b>. Alex and Mark will not be available.</li> </ol>	
<b>Guest(s)</b>		None.
<b>Committee Reports</b>		None.
<b>Other</b>		None.
<b>Adjournment</b>	The next meeting of the Committee on Administration & Budget Wednesday, 4/27/2022 at 3:00 p.m.	Meeting adjourned at 4.43 p.m.

*Respectfully submitted by Andrew Wertheimer Secretary*

*Approved unanimously on 27 April 2022.*