

MANOA FACULTY SENATE
Committee on Faculty Service (CFS)
Meeting Minutes

Meeting Date: Wednesday, October 31, 2012

Location: Hawaii Hall, 208

Attendance:

Members		Members		Members		Guests	Time
Aurelio Agcaoili	P	Spencer Leineweber	E	Ian Pagano (SEC Liaison)	P	Kristin Herrick	
V Balaraman	P	Martin Oishi	A				
Miguel Felipe	P	Carol Plummer	E				
Brian Glazer (Sabbatical 2012-13)	E	Benito Quintana (Study Abroad Fall)	E				
Jing Guo	P	Lilia Santiago (For B. Quintana)	E				

Subject	Discussion/ Information	Action/Strategy/Responsible Person/s
CALL TO ORDER	Called to order 4:09p, one senator short of quorum.	Balaraman suggested we proceed to discuss matters and push all decisions to an email for approval by a quorum. All agreed.
MINUTES	No corrections or concerns expressed as regards minutes from September 2012 meeting	Recommended for approval by e-vote.
	Discussion of who to appoint for NatSci Graduate Council Representative, as per the SEC request for an appointee. Candidates are Bob Joseph and Rich Gazan	CFS unanimously suggests nomination Rich Gazan with Bob Joseph as alternate. Will be sent out for e-vote approval.
	Discussion of whom to appoint for Strategic Plan Implementation Committee Representative, along with several alternates, as per SEC request. The committee sought to identify those who would represent diverse constituencies and/or also had previous experience with UH faculty governance. With that sub-group identified, we considered a 'first-come-first-serve' ranking to identify our appointment and alternates.	CFS suggested the following nominations be sent to SEC. Will be sent out for e-vote approval. Nominee: Tod Aeby (JABSOM) Alt 1: Cecily Ornelles (ED) Alt 2: William Wood (AH) Alt 3: Albert Kim (ENGR)

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	<p>Discussion of Kristin's proposed 2012–13 CFS Procedures. Specific topics in reference to document sent on 10/25/12</p> <ul style="list-style-type: none"> — Timeline for elections — SEC Membership Election procedures — Recommendations for Senate and Mānoa-Wide Cmte Appointments <p>The committee expressed particular interest in gathering information from faculty who volunteer for committee appointment. The CFS felt that this sort of information—beyond simple ranking/preference—be available to the CFS for making decisions. Therefore, the CFS requests Ian to include on the web inquiry form a requirement of personal statement under 200 words in which a faculty member indicate their interests, motivation, background, etc. for each volunteered committee.</p>	<p>Committee reviewed Kristin's CFS policy & procedures. Revisions will be sent back out to the CFS by email for review.</p>
ADJOURNMENT	<p>Ian reminded us on behalf of SEC to discuss the complication regarding the appointment of a senator from ED.</p>	<p>CFS recommended B Jeannie Lum for the ED senator position based on the highest tabulated vote.</p>

Approved on January 14, 2012 with 5 votes in favor of approval and 0 against. Respectfully submitted by Miguel Felipe.