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**GENERAL EDUCATION COMMITTEE
MEETING MINUTES**

MEETING DATE: March 13, 2020 11:02 AM–12:16 PM
LOCATION: Online via Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	E	Christine Beaule	E	Lisa Fujikawa	P
Shana Brown	P	Jon Pettit	P	Ronald Cambra	E	Vicky Keough	P
Garrett Clanin	P	Halina Zaleski	P	Ryan Yamaguchi	E	Cari Ryan	P
Betsy Gilliland	P	Andy Chu (ASUH rep)	P	Carolyn Stephenson (SEC liaison)	P	Sheela Sharma	E
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Garrett A-I.	Meeting was called to order at 11:02am
REVIEW OF MINUTES	Minutes from the 2/28 meeting approved with 7 votes in favor, 0 against and 0 abstentions.	Minutes approved at 11:07am



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<p>INFORMATION ITEMS</p>	<p><i>GEC Chair's report</i></p> <ul style="list-style-type: none"> Garrett A-I reports that the Committee on Professional Matters (CPM) contacted the GEC expressing concerns about how the proposed change to allowing only course-based proposals might hinder academic freedom. Three members of the CPM will join the next GEC meeting to discuss how we can mitigate any negative impacts. <p><i>GEO Director's report</i></p> <ul style="list-style-type: none"> Lisa says that there was one appointment to O Board, Jamie Simpson Steele. Recommendation made by CFS and approved by SEC. <p><i>Liaison reports (E, H, O, W, F, Div, SEC)</i></p> <p>Garrett C.-- E Board is finishing the review of proposals. There was a discussion of how to make the three types of proposals (instructor-based, course-based, and staff-based) similar to one another. Garrett A-I asks if there is a common form for all course-based proposals. Lisa says that there are currently 3 kinds of proposals for all the boards; if the E Board wants to change, it might require a change for all boards.</p> <p>Shana -- HAP Board is reviewing proposals.</p> <p>Halina -- O Board is reviewing proposals. They have also faced the challenge of how to deliver the oral communication requirement online.</p> <p>Betsy -- W Board is reviewing proposals.</p> <p>Jon -- F Board considered three transfer credit requests. They also discussed the possibility of moving the Foundations Board meeting date and time to accommodate more members' schedules. Garrett A-I asks about the Western Civ courses transfer policy. Lisa explained that FG course requirements may be pro-rated so that transfer students only need to take one FG course if they transfer to UHM with a Western Civ course. See Appendix 1. A committee of the Council of Academic Advisors (led by Kari Ambrozich) is working to get this policy implemented in a more systematic way. Shana clarifies that the</p>	<p>Garrett A-I encourages the liaisons to the other boards to ask if there is interest to build on the ideas of the E Board.</p> <p>Garrett A-I asks Jon to discuss the current policy with the F Board.</p>
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discussion with CAA was about implementation of the policy, not the policy itself. She feels the policy is fairly sound, but encourages the GEC to make sure that the policy is being implemented in the same ways throughout the Colleges. Lisa reiterates that the policy is trying to pro-rate and not replace FG.

SEC--no report. Carolyn was signed into the Zoom meeting, but we were unable to hear her.

Garrett A-I welcomes Andy Chu, the GEC's new ASUH representative.

Working Group (WG) reports

- Halina (Governance WG) -- There will be a meeting among SEC, GEC, GEO, and OVCAA on March 30.
- Jon -- Assessment WG has been working with the Foundations Learning Community to revise SLOs to better resonate with the FG hallmarks. After the SLOs are revised, the AWG will work to develop an assessment for FG courses.



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NEW BUSINESS	<p>A discussion of the revised Mission, Vision, Values Statement</p> <ul style="list-style-type: none"> ● GEC reviewed and made minor editorial comments on the MVV statement. ● Garrett A-I notes that this statement is intended to help students and parents (also as articulated during previous communications faculty, staff, and public citizens) better understand the purposes and goals of general education at UH. <ul style="list-style-type: none"> ○ A vote is taken, <ul style="list-style-type: none"> ■ 7 in favor, 0 against, and 1 abstention. <p>A discussion of adding a new O requirement (Foundations or Focus)</p> <ul style="list-style-type: none"> ● GEO displayed Oral Communication assessment results (see Appendix 2) from 2018. ● Betsy notes that multilingual learners can better learn how to convey ideas and would better help them address this at the foundation level. <ul style="list-style-type: none"> ○ Shana remarks that informal in-class participation may be evidence of different oral communication abilities than a formal / graded presentation according to disciplinary conventions, so O-focus courses might not be designed to build both skills. ● Betsy observes that there is a difference between Foundations that provides success in college, whereas the Focus requirements help students out in their discipline-specific needs. Betsy further notes that Focuses are also in content classes that will resonate with students' own research interests. ● Cari remarks that the O Board would be the best home to decide how to revise the oral communication requirements. <ul style="list-style-type: none"> ○ Garrett A-I notes that it would be easier to implement as an added Focus requirement (subtracting a W-focus credit) ● Halina recommends that GEC drop an FG credit in favor of an O Foundations course. She says that offering it as a lower-level Focus rather than a Foundations course makes it difficult to establish foundational skills. <ul style="list-style-type: none"> ○ Andy notes that in the engineering school, they already require COMG 251 in addition to an oral 	<p>Garrett A-I asks Halina to discuss with the O Board why another O course is necessary.</p>
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	<p>communication Focus course, so he is worried that it would unduly increase the workload.</p> <ul style="list-style-type: none"> ● Halina makes a motion to increase O requirement by one course and reduce the W requirement by one course. <ul style="list-style-type: none"> ○ Garrett A-I and Betsy recommend to wait to hear from others before we move forward. ○ Lisa also notes that adding a Foundations course would require consultation across the UH System because of UH System articulation requirements. 	
UPCOMING MEETINGS	<p>SPRING 2020 MEETING SCHEDULE: Fridays from 11:00 a.m.-12:00 p.m. via Zoom</p> <ul style="list-style-type: none"> ● March 27 ● April 3 ● April 17 ● May 1 ● May 8 	
ADJOURNMENT		Meeting adjourned at 12:16

Respectfully submitted by Jonathan Pettit, Secretary.

Approved on 04/03/2020 with 8 votes in favor of approval, 0 against, and 1 abstention.

Appendix 1

From the UHM Catalog: <https://manoa.hawaii.edu/catalog/undergrad/undergrad-requirements/>

For Non-UH System Transfer Students Only

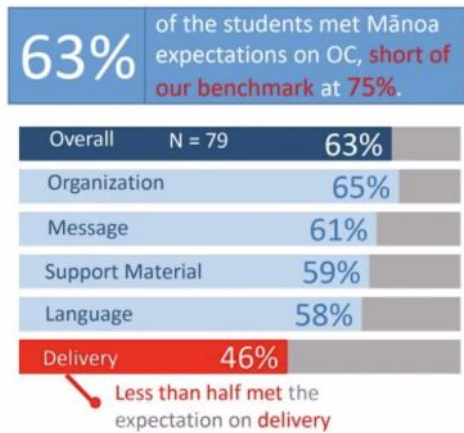
Students who transfer from a non-UH System school with one or more western civilization courses will be required to take only three credits of Foundations-Global and Multicultural Perspectives. If the course or courses that they have taken are time-period specific, the credits that they take at UH Manoa must cover a different time period.

Appendix 2

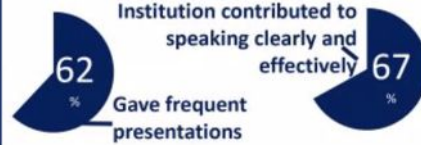
A summary of the 2018 Oral Communication assessment



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2015
NSSE
Seniors
reported



ABOVE
PEER

Students do have opportunities to learn and they learn more in OC classes

