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**COMMITTEE ON RESEARCH**  
**MEETING MINUTES**

**MEETING DATE:** February 18th, 2021      **4:00 PM - 5:00 PM**  
**LOCATION:** Zoom Video Conference  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Sayed Bateni	E	Rajesh Jha	P	Jim Potemra, SEC liaison	P		
Steven Businger	E	Peiling Kao	P				
Duncan Farrah	P	Kevin Nute, Vice Chair	P				
Chris Farrar, Secretary	P	David Sanders	P				
Jason Kenji Higa, Chair	P	Anna Stirr	E				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	1. Call to order.	1. The meeting was called to order by Chair Higa at 4:00 pm.
<b>REVIEW OF MINUTES</b>	1. The minutes of the January 21 <sup>st</sup> , 2021 Committee on Research (COR) was circulated electronically.	1. Motion by D. Sanders to approve the minutes; seconded by R. Jha. Approved 6 votes in favor of approval and 0 against.
<b>CHAIRS REPORT</b>	1. Welcome and Agenda 2. SEC Report <ul style="list-style-type: none"> <li>a. Covid update: Vaccinations are being run by the DOH. The goal is to have all of UH vaccinated by the end of April and to have in-person classes (w/social distancing) in the Fall.</li> <li>b. Leg update: Tenure and salary bills have been tabled.</li> <li>c. BOR update: Faculty workload issue has been put aside while information is being gathered. Rubric would potentially apply to departments</li> </ul>	1. The meeting's agenda was circulated. 2. Action: COR to discuss Phase II of Manoa Reorg.



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	<p>eligible for new hires when freeze is lifted.</p> <p>d. Manoa Reorg. update: CAB is being asked for their feedback as all other consultative bodies have already provided theirs. COR needs to provide CAB with relevant feedback regarding <i>content</i> of Phase II proposal.</p>	
<b>UNFINISHED BUSINESS</b>	<p>1. UH Administrative Procedures AP2.215-Mandatory Training and Continuing Education Requirements for Data Users</p>	<p>1. Action: D. Sanders motions to table this issue. P. Kao seconds the motion. Hearing no opposition, motion is passed.</p>
<b>NEW BUSINESS</b>	<p>1. Reorg. Phase II and OVPRS; CAB draft resolution</p> <p>COR discussion: One concern relates to VPRS staffing. There is a disparity between the number of staff given to this office and the other VP offices in the chart (ex. Enrollment, Student Success, Student Diversity, etc.). There should also be a comparison between staffing for this office and that for other similar offices at our benchmark institutions. Another concern relates to a diminution of the role of this office in relation to the scope of research at UH. Also, it is unclear who reports to this office if Deans and Directors no longer do. There is concern that the diminution of this office will affect future recruitment of top names to the position of VPRS.</p> <p>2. R-faculty workloads</p> <p>COR discussion: There seems to be a broad misunderstanding of 11-month positions by many at UH and in the community. R-faculty workloads are very complex and diverse. They are and should be defined and assessed at the departmental level.</p>	<p>1. Action: D. Sanders will address staffing question with current VPR. Action: K. Nute will investigate similar offices at benchmark institutions.</p> <p>2. Action: none</p>
<b>ADJOURNMENT</b>		<p>Motion to adjourn by D. Sanders; seconded by K. Nute. The meeting adjourned at 5:02 pm.</p>

Respectfully submitted by Chris Farrar, Secretary.



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Approved on March 25th, 2021 with 5 votes in favor of approval and 0 against.