

## Committee on Administration & Budget

### Meeting Minutes

**Meeting Date**            October 26, 2021  
**Meeting time**           10:30 AM - 12:00 PM  
**Location**                Zoom  
:

### Attendance

#### Members

Name	Role	Attendance
Healani Chang	Member	Excused
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eleihiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Absent
Mark Thorne	Member	Present
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Excused

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		
<b>Review of Minutes</b>	1. Review of 2021/ 10 / 12 Minutes	Approved by consent.
<b>SEC Liaison Report</b>	<ul style="list-style-type: none"> <li>• EP 12.207 - RCUH Policy referred to COR</li> <li>• Kelly Withy as appointed as COIA representative and Seth Quintus as the alternate</li> <li>• Discussed online program approval form and definition with David Lassner. He will follow up with Hae.</li> <li>• SCR 201 group has now met twice. There is a website that will be updated soon.</li> <li>• Laulima publication date discussed with Provost. Requested not to open course sites prior to faculty duty date.</li> <li>• Dept chairs currently completing workload spreadsheets</li> <li>• MFS and Congress to remain online for Spring 2022</li> </ul>	<ul style="list-style-type: none"> <li>• CAB called for the SCR 201 task group to include faculty. One member had brought this up with the SEC. Chair will find out whom to contact and make such a request.</li> <li>• Chair will also talk with the SEC Chair to express the same demand that CAB has a permanent seat on Bruno's Budget Committee.</li> <li>• Chair will coordinate with CAPP Chair on issuing a formal request that CAB and CAPP have a private meeting with WASC visiting team members.</li> </ul>
<b>ONGOING BUSINESS</b>	<ol style="list-style-type: none"> <li>1. EM Recruitment Resolution <i>We will look at this in the next meeting. It is nearly done.</i></li> <li>2. Concerns regarding postdocs <i>We understand that there are issues in ENGR, but the policy does not yet seem to be in writing.</i></li> <li>3. Changes to Executive Policy</li> <li>4. Budget</li> </ol>	CAB will ask the SEC for details on the proposed new policy on postdocs.

<b>New Business</b>		
<b>Guest(s)</b>		
<b>Committee Reports</b>	<p>1. GEO/GEC Governance</p> <p>The committee is reviewing GEC documents, including its consistency with MFS bylaws. Brief interim report indicated issues with the GEC governance documents.</p>	<p>1. No action</p>
<b>Other</b>	CAB expressed an interest in budget transparency and will invite admin to discuss budgetary decision-making.	
<b>Adjournment</b>	The next meeting of the Committee on Administration & Budget will be on 2 Nov. at 10:30am.	Adjourned at 11:52.

*Respectfully submitted by Andrew Wertheimer, Secretary*  
*Approved unanimously on 2 Nov. 2021.*