

**FACULTY SENATE**  
EXECUTIVE COMMITTEE  
MEETING MINUTES

**MEETING DATE:** May 2, 2011

**ATTENDANCE:**

Susan Hippensteele (Chair)	X	Bonnyjean Manini	X	Kristin Herrick, Staff	X	Chancellor Hinshaw	Elmer Ka'ai
David Duffy (Vice Chair)	X	Thomas Conway	X			VCRGE Ostrander	
Shirley Daniel	X	Ian Pagano	X			VCAA Dasenbrock	
Halina Zaleski	X	Richard Nettell	X			VCSA Hernandez	
Lilikala Kame'eleihiwa	E					VCAFO Cutshaw	
Martin Rayner	X						
Bob Cooney	X						
Rosanne Harrigan	L						

SUBJECT	DISCUSSION	ACTION
<b>CALL TO ORDER</b>	Chair Hippensteele called the meeting to order at 3:05 in Hawaii Hall 208.	
<b>COMMITTEES</b> ➤ <b>2011-12 STANDING COMMITTEES</b>	<p>SEC began by discussing the composition of standing committees for the 2011-12 academic session. A proposed composition of standing committees was provided, as well as a spreadsheet listing all 2011-12 senators with constituency, current committee, attendance and committee preference information.</p> <p>In populating the committees, the SEC took into consideration each Senator's committee preferences, as well as performance and attendance for current Senators. SEC tried to ensure an appropriate proportion of incoming and returning senators on each committee by balancing the value of continuity with the need for new perspectives.</p> <p>The final draft list will be circulated to the SEC for final review.</p>	<i>The final draft list will be forwarded to the SEC for final review.</i>
<b>COMMITTEES</b> ➤ <b>2011-12 GENERAL EDUCATION COMMITTEES</b>	Todd Sammons, Faculty Administrator of the General Education Office, has requested Senate appointees for various General Education Committee (GEC) positions that will become vacant. The General Education Committee consists of one committee (GEC) and five boards (Foundations; Contemporary Ethical Issues; Hawaiian, Asian and Pacific Issues; Oral Communication; and Writing Intensive). SEC was provided with a copy of Sammon's e-mail dated April 25, 2011, as well as a list of all faculty members who indicated "general education" as their first, second	<i>Hippensteele will forward appointees to Sammons.</i>

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	<p>or third choice on the faculty volunteers list that was generated by the Committee on Faculty Service (CFS).</p> <p>A summary of GEC's needs is provided below.</p> <p><b><u>General Education</u></b>  <i>*one MFS Senator; two faculty members</i></p> <p><b><u>Foundations Board</u></b>  <i>*two faculty members</i></p> <p><b><u>Writing Intensive Board</u></b>  <i>*one faculty member, one academic advisor</i></p> <p><b><u>Contemporary Ethical Issues Board</u></b>  <i>*two faculty members</i></p> <p><b><u>Hawaiian, Asia, Pacific Issues</u></b>  <i>*two faculty members</i></p> <p><b><u>Oral Communication Board</u></b>  <i>*two faculty members</i></p>	
CHAIRS REPORT	<p><b><u>VETERANS CONFERENCE AT UHM</u></b>  Vice Chair Duffy attended the Veterans conference at UHM. There is a wide variety of veteran services available throughout campus and there are about 400 veterans on campus that we know of. Combat veterans have difficulty following sequences, are older, and don't do well with ambiguity – so faculty must adjust their teaching practices to accommodate these special needs. About 20% of these veterans have some form of brain damage from concussions.</p> <p><b><u>LEGISLATURE</u></b>  Duffy provided an update about the UH Budget. UH may be able to dodge the bullet by taking money from tuition. This means that some initiatives will have to be scaled back. Faculty salaries that were scaled back in the current contract and are due to “snap back” next year may need to be financed by tuition. There is also a hiring freeze in place on all state agencies. UH has not officially recognized the freeze because President Greenwood has been out of town. Under the freeze, any pending hire that doesn't have a letter of offer will be void.</p> <p><b><u>CAPP'S GRADE REPLACEMENT MOTION</u></b>  Hippensteele explained that the Council of Academic Advisors (CAA) e-mailed the campus using “announce” with their views on the grade replacement policy. SEC felt that this tactic was inappropriate and that the e-mail may have misrepresented the facts. SEC will send out an e-mail to Senators with links to the website – which contain both sides of the argument. VCAA is against the policy only if it includes Bs and As. CAPP Chair Sarita Rai has a powerpoint presentation with data that is currently incomplete, but will be used at the May 4 Senate meeting.</p>	

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	<p>There was a suggestion that the difficulties in procedure may have skewed legitimate concerns. There was some discussion about the validity of statistics provided by CAPP and the consultative procedure itself. SEC appreciates CAPP's hard work on this issue, but recognizes that high-emotions may skew reasoned discussion at the meeting. Other Senators shared feedback received about the policy – which has been both positive and negative.</p> <p>SEC decided that a friendly amendment to the policy which restricts it to C- and lower grades, lower division courses, and institutes a 3-year trial period may alleviate concerns and ensure that the motion passes. If CAPP agrees to the friendly amendment at the meeting – no vote is required on the amendment. If not, the Senate would need to vote on the amendment. Any Senator can raise a friendly amendment.</p>	
MINUTES	The SEC voted to approve the 4/25/2011 minutes as revised.	<i>KH will post the minutes to the web.</i>
<p><b>NEW BUSINESS</b></p> <p>➤ <b>COMMITTEE REPORTS</b></p>	<ol style="list-style-type: none"> <li><b>COR:</b> COR met with VCRGE, Hippensteele, Duffy, and Daniel. COR voted to unanimously support WGGE's CORGE proposal.</li> <li><b>CAPP:</b> CAPP discussed the grade replacement policy in light of the Council of Academic Advisor's comments.</li> <li><b>CPM:</b> CPM e-mailed their year-end committee reports and missing minutes for posting.</li> <li><b>CAB:</b> CAB finalized a joint report with COR on Marine Facilities at UHM. In providing this charge, the SEC intended to provide faculty with an analysis of each marine facilities' capabilities (equipment, water quality, space) subsequent to the pending proposal to close Kewalo. This charge was intended to prevent problems experienced during the pending closure of PBRC in which a lack of time and conflicting data provided by the administration made it difficult for faculty to discern the data and make informed decisions. VCRGE and VCAFO have informally agreed that any closure of Kewalo would have to go through some sort of review – but it is unclear what this process will be. The SEC discussed other possible rationale and implications concerning the closures of Kewalo and PBRC.</li> </ol> <p>Senator Zaleski reported that CTAHR Chairs, Deans and faculty are opposed to the Faculty Classifications Motion (COR) that will be voted on at the May meeting both because of the lack of time provided for consultation and in light of a federal reporting requirement that require faculty to identify themselves as "R" "I" "S" or "A."</p>	
ADJOURNMENT	Meeting adjourned at 5:35 pm.	