

**Committee on Administration & Budget
Minutes**

Meeting Date March 4, 2025
Meeting time 10 AM - 11 AM
Location Virtual meeting

Attendance




Members

Name	Role	Attendance
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Excused
Oceana Francis	Member	Present
Albert Kim	Member	Present (11:00)
Theresa Kreif	Member	Present
Jim Potemra	Secretary	Present
Yola Monakhov Stockton	Member	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Present

Guests

Name	Role	Attendance
Boyd Ready	Parliamentarian	
Nathan Murata, Dean COE		10:28

Cecily Ornelles, Associate Dean COE		10:27
Kavita Rao, Interim Director CDRG		10:26

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Chair Thorne called the meeting to order at 10:02
Review of Minutes	CAB Minutes Feb 18, 2025	Minutes were approved 6 in favor and 0 against
SEC Liaison Report	<ol style="list-style-type: none"> 1. CAPP is working on a manual to help with the process and protocol and wondered if CAB would do the same. 2. Suggestion: that CAB members are requested to keep the wed afternoons open for meetings - aside from the MFS meetings for scheduling purposes. Will keep as is based on CAB's schedule. 3. CAB's resolution is on the MFS Agenda 4. Executive Orders and FAQ are on the System website 	3. Barbara will be reading the reso at the March MFS meeting
Unfinished Business	<ol style="list-style-type: none"> 1. Updating Bylaws and/or Rules of Order for name changes of units; Parliamentarian (Boyd Ready) will meet with CAB to advise - Scheduled March 4, 2025. 2. SEC requests CAB to consider the College of Education reorganization proposal and whether the motivation for the reorganization is sufficiently clearly stated.  reorg_proposal.pdf ,  reorg_consultation_request.pdf ,  reorg_cover_letter.pdf 	<ol style="list-style-type: none"> 1. Mr Ready could not make the call, so we will reschedule 2. Discussions with CoE admin...

Business		
Guest(s)	<ol style="list-style-type: none"> 1. Discussion with Boyd Ready, parliamentarian. 2. Discussion with College of Education administration regarding submitted proposal for new research center 	
Committee Reports	N/A	
Other	<p>Remaining meetings:</p> <p>Apr 1, 15 May 6</p>	Meeting on the 18th has been canceled.
Adjournment		Meeting adjourned at 11:17

Respectfully submitted by CAB Secretary James Potemra.
Approved on April 1, 2025.