

Committee on Faculty Service Meeting Minutes

Date: December 01, 2022

Time: 10 AM - 11:00 AM

Zoom link:

Attendance

Members

Name	Role	Attendance
Richard Medina	Member	Present
Naiyi Fincham	Member	Excused
Peter Leong	Member	Present
Seungoh Paek	Member	Present
Teresa Schiff-Elfalan	Member	Excused
Marguerite Butler	Member	Present
David Flynn	SEC liaison	Present
John Kinder	UHMFS Office	Excused

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 10:17 AM.
Review of Minutes	Review of 11/10/2022 minutes	Leong moved to approve, Medina seconded, and approved by acclamation.
Chair's Report	No items to report.	
SEC Report	<ol style="list-style-type: none"> 1. Referral from SEC was forwarded to CFS by email on November 17 re recommendation for faculty members who might be suitable for service on a system-wide LMS review team that will evaluate and recommend a new Learning Management System product to replace Laulima. 2. Referral from SEC for CFS to recommend two senators for a conference committee regarding GenEd redesign proposal. 	<ol style="list-style-type: none"> 1. Discussed that Manoa campus needs a better representation in a system-wide LMS review team. 2. Medina moved to request a meeting with Halbert to discuss the appropriate number of representations for a conference committee regarding the GenEd redesign proposal, and postpone to recruitment, Butler seconded, and approved by unanimous votes.
Action Items		
New Business	<ol style="list-style-type: none"> 1. Approval of letter suggesting changes to MFS Rules of Order regarding tie-breaking (DRAFT) 2. LMS Review Team recommendations to SEC. (MATERIALS) <ol style="list-style-type: none"> a. CALL: Naiyi Fincham (materials pending) b. COE: Ari Eichelberger, Mike Menchaca 	<ol style="list-style-type: none"> 1. Will be discussed at the next meeting 2. Medina will contact Gloria Niles to request the appropriate number of Manoa representation (large class size, STEM, Humanities, degree level) for the LMS Review Team.
Adjournment	The next meeting of the Committee on Faculty Service will be on 12/15/2022 at 10:00 am	Business was complete, and meeting adjourned at 11:17 AM.

Respectfully submitted by Seungoh Paek, Secretary
Approved unanimously on December 15, 2022.

