

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      April 28, 2025  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Via Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present, arrived 1:35 pm
Ann Sakaguchi	Vice Chair	Excused
Carolyn Stephenson	Member	Present, arrived 1:31 pm
John Kinder	Staff	Present

### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 4/21/2024 Senate Executive Committee were circulated electronically.	1. Minutes were approved as corrected.
<b>Chair's Report</b>	<p>1. Congratulations to John Kinder on 10 years of service to UH!</p> <p>2. Next SEC meeting on May 5 will be in-person at Hawaii Hall 208.</p> <p>3. Reminder: All resolutions for the 5/14 MFS Agenda are due on 5/5 at noon. Placeholders must be resolved by 5/7 noon.</p> <p>4. Next ACCFSC meeting will be on May 9, 2025.</p> <p>5. Update on the unofficial results of the 2025 SEC Election.</p> <p>6. Revised Fisheries Proposal for the May Senate meeting</p> <p>7. Regent VC Tochiki has agreed to meet with the SEC on May 5th, 4pm-5pm via zoom.</p> <p>8. Notes from Presidential Advisory 4/9 meeting</p> <p>9. Would the SEC members like to start our 5/5 SEC meeting at 2pm due to accommodating our 4pm - 5pm guest? Provost Bruno to arrive at 2:00 PM.</p> <p>10. BoR committee on Student Success meeting on Thursday, May 1st at 10:30am will have an update on general education and on the workload assignment policy. The relevant materials include a list of programs with small numbers of graduates.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Information only.</p> <p>5. See CFS report.</p> <p>6. Information only.</p> <p>7. Information only.</p> <p>8. Information only.</p> <p>9. The SEC voted to start the meeting at 2:00 pm. (Vote: 3 in favor and 2 opposed)</p> <p>10. The SEC unanimously voted that Chair E. Biagioni testify to the BOR on behalf of the MFS and SEC</p>

	<p>11. Graduate Division's anonymous micro-credential survey was due on 4/25:  <a href="http://hawaii.surveymshare.com/s/AYA9NXB">http://hawaii.surveymshare.com/s/AYA9NXB</a></p>	<p>regarding General Education.</p> <p>11. Information only.</p>
<b>Action Items</b>	<p>1. CFS has reviewed the 2025 SEC election results and recommends that the SEC certify the election results. SEC election audit files.</p> <p>2. Since our 4pm-5pm guest on the 5/5 meeting will be on Zoom, shall we hold our 5/5 meeting on zoom? And if so maybe our 5/12 or 5/19 meeting in person?</p> <p>3. Is the SEC interested in having a special meeting with Kapā Oliveira on Wed 4/30 from 4pm to 4:30pm?</p>	<p>1. action taken (under CFS report).</p> <p>2. action taken (under Chair's report).</p> <p>3. Meeting scheduled.</p>
<b>Guest(s)</b>	<p>1. None</p>	
<b>MFS Committee Reports</b>	<p>1. <b>CAB (SR)</b> – Next meeting is on May 6. Many pending items and will probably carry over to Fall 2026.</p> <p>2. <b>CAPP (CS)</b> – Meeting April 24 discussed consultations on Sustainability and AI.</p> <p>3. <b>CFS (MB)</b> – Meeting was held on April 28, 2025. CFS reviewed and approved the SEC election results. Participation rate 67.4%.  Elected SEC members are</p> <ul style="list-style-type: none"> <li>○ Dan Port,</li> <li>○ Birendra Mishra,</li> <li>○ Jennifer Griswold, and</li> <li>○ Michelle Tallquist.</li> <li>○ Brad Taylor, is elected as the 1st alternate.</li> </ul> <p>CFS reviewed and recommends the following faculty for Gen Ed Boards for 3-year terms:</p> <ul style="list-style-type: none"> <li>● <b>Div Board:</b> Courtney Nomiyama (Humanities Librarian)</li> </ul>	<p>1. Information only.</p> <p>2. Information only</p> <p>3. Action taken</p> <p>S. Rai moved to certify SEC elections. Seconded by M. Butler. Vote: unanimous</p> <p>M. Butler moved to appoint all recommendations made by CFS for the General Education</p>

	<ul style="list-style-type: none"> <li>• <b>F Board:</b> Hejin Shin (Data Services Librarian) &amp; Yang Xu (TIM faculty)</li> <li>• <b>W Board:</b> Jun Chi (TIM faculty)</li> </ul> <p>CFS Scheduled the Fall MFS Special election timeline: Candidacy period: Wed, Aug 20 - Fri, Aug 29. Election Polling: Tues. Sept 2 - Monday, Sept 8.</p> <p>CFS reviewed and nominated for the SAC for the Dean of Shidler the following senators:</p> <ul style="list-style-type: none"> <li>• Nominee: R. Minas</li> <li>• Alternate: X. Mao-Clark</li> </ul> <p>4. <b>COA (BR)</b> – Next meeting is May 1, 2025.</p> <p>5. <b>COR (CS)</b> – Next meeting TBD.</p> <p>6. <b>CPM (CM)</b> – Meeting April 30 to discuss the AI executive policy. Next meeting is May 5, 2025.</p> <p>7. <b>CSA (CM)</b> – Next meeting is May 6, 2025.</p> <p>8. <b>GEC (MB)</b> – Next meeting is Apr. 30, 2025.</p> <p>9. <b>CEE (AS)</b> – Meeting was held on April 25, 2025. All assessment reviewers who attended the training session received a Certificate of Training. A letter recognizing their service will be sent out to reviewers by the CEE Chair. This year was the first time 100% of the campus was reviewed, noting a significant achievement milestone.</p> <p>The departments/degree program to be awarded the highest Hōpoe (full bloom) Assessment Awards are: Education (PhD), Educational Admin (MEd), Educational Psychology (MEd), Psychology (PD), Theatre and Dance (BFA), Sociology (MA), Special</p>	<p>Boards as listed. Seconded by S. Rai. Vote: unanimous.</p> <p>M. Butler moved to approve the special election timeline. Seconded by B. Richardson. Vote: Unanimous.</p> <p>M. Butler moved to nominate R. Minas and Mao Clark as an alternate for the SAC Dean of Shidler. Seconded by B. Richardson. Vote: Unanimous.</p> <p>4. Information only.</p> <p>5. Information only.</p> <p>6. Information only.</p> <p>7. Information only.</p> <p>8. Information only.</p> <p>9. Information only.</p>
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	<p>Education (BEd), Anthropology (MA and PhD), Asian International Affairs (MA) and Early Childhood Education (MEd).</p> <p>The award certificates and letters will be sent to the departments, and the deans will be copied. The awardees will be publicized via UH Announce and at an awards ceremony.</p> <p>The CEE Annual Report draft will be circulated for review and comments.</p>	
<b>Other Reports</b>	<p>1. <b>Pilina Support Team (BR)</b> – Next meeting is May 8, 2025.</p> <p>2. <b>Grad Council (CS)</b> – Next meeting May 6.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
<b>Unfinished Business</b>	<p>1. None</p>	
<b>Business</b>	<p>1. Update on Campus Improvement Survey (BR) currently parsing the responses: 167 responses, likely 250 separate suggestions form still open in case there are stragglers</p> <p>2. Suggested actions from the UHM Sociology Dept. - Attachment letter Article about the mutual defense compact. UMass Amherst resolution.</p> <p>3. Request to join in signing a memo to administration about General Education.</p>	<p>1. Information only.</p> <p>2. M. Butler moved to send to CPM for a Resolution to join the Mutual Defense Compact for collective action. Seconded by B. Richardson. Vote: Unanimous.</p> <p>3. SEC agreed to change the header “from” to the three proposers: Vote: 4 in favor and 1 opposed. Motion passed.</p> <p>B. Richardson moved to approve the memo as amended and transmit to A. Maynard, B. Taylor and P.</p>

	<p>4. Minutes of 4/14/25 - RRO w/r to the Chair's announcement of the voting result and Chair's vote as part of the announcement.</p> <p>5. CFS report on a Social Sciences Senator's election status and proposed remedy.</p> <p>6. Questions for the Provost for the 5/5 SEC meeting</p> <p>7. Questions for Regent Tochiki for the 5/5 SEC meeting</p> <p>Thank you for attending our MFS meeting where we passed the general education resolution by 80%. How do you think that the BOR would respond if it was brought to the Board?</p> <p>Suggest that she meet with the General Education team.</p> <p>We understand that the BOR directed the President to hire a chancellor for Manoa - can you share any updates? Without a chancellor how would the reorganization happen?</p> <p>8. Questions for Kapā Oliveira</p> <p>What is the scope and purview of the Campus Fee Committee? Who decides and what is the membership? How can it work better? How do they investigate and how are stakeholders consulted?</p> <p>What do you think about the abolishment of the Academic Grievance Committee in a written response?</p> <p>9. Data governance-related EP revisions.</p>	<p>Fujimoto. Seconded by C. Miyamoto. Vote: 4 in favor 1 opposed. Motion passed.</p> <p>4. Information only.</p> <p>5. Remedy is to run in a special election.</p> <p>6. Questions added.</p> <p>7. Questions added.</p> <p>8. Questions added.</p> <p>9. no action taken</p>
<b>New Business</b>	1. None	

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, May 5, 2025 via Zoom	Chair E. Biagioni adjourned the meeting at 3:47 PM.
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Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on May 5, 2025.