

University of Hawai'i at Mānoa Faculty Senate
Committee on Academic Policy and Planning
Meeting Minutes
February 8, 2012

Present: Chizuko Allen, Debora Halbert, Cynthia Hew, Ingrid Lin, Stacey Roberts (chair), Todd Sammons, Ekaterina Sherstyuk, Carolyn Stephenson (SEC Liaison), Annette Wong, Kate Zhou

Excused: Jane Uyehara-Lock, Pavel Zinin.
The meeting started at 3:05.

- Motions for February 15, 2012 Senate meeting:

Issue # 46: Suspension of Academic Actions: Motion to approve two year pilot study.

Discussion: We discussed Point 3 of the Motion on Suspension. It is not clear *when* the student's registration is to be put on hold.

Actions taken: (1) Stacey will contact Ron Cambra for clarification.(2) Approved the revised motion.

Issue # 54: Memo and Request from Grade Replacement Policy Task Force

Motion for recommendation to amend current (although unimplemented) policy

Action: Approved by CAPP to be put on Senate Feb 15th agenda.

- Review of January 26, 2012 minutes

Discussion: Discuss amendments as reflected in minutes: minutes should contain what was discussed DURING the meeting, not in the email discussion AFTER the meeting. The changes made after should be taken out of the minutes.

Action taken: Accepted with proposed amendments.

- Issue # 23: High DFIW course follow-up: Todd Sammons, Ingrid Lin

Nothing to report at this time.

- Issue # 24: Critical Thinking Working Group: Committee report: Ekaterina Sherstyuk.

Discussion: Katya Sherstyuk reported. The working group meets every two weeks. Committee members reviewed the undergraduate annual assessment reports for around 80 programs, and found that critical thinking objectives were reflected in program SLOs to a variable degree; however, most programs did have some form of critical thinking as part of their SLO's. The committee plans to do further data analysis, with an ultimate objective to recommend the programs to be more explicit in incorporating critical thinking into SLO's. Next meeting (Feb 13th) would have representatives of Manoa Assessment office attend, for better coordination.

- Issue # 25: Institutional Learning Objectives: Debora Halbert.

Debora Halbert reported that she would send a draft of the SLO's, the taskforce report, and the FAQ's to be added for the next CAPP meeting for discussion and feedback. The plan is to put this issue on the Senate's meeting agenda in April.

- Issue # 26: Undergraduate Degree Plan Implementation: Chizuko Allen, Annette Wong

Discussion: Chizuko Allen and Annette Wong reported that most of the students graduate in 5 years or more, whereas the degree sheet indicates the 4-year timeline for graduation. They commented that for some degrees (e.g., nursing), graduating in 4 years is unrealistic because of, among other reasons, the high number of required advanced courses. CAPP committee members suggested that the taskforce may request a GA assistant to help collect and process data on programs that take “too long” to graduate. The following data may be useful: time-to-degree and graduation statistics; time to decision to declare major; course availability; disaggregated statistics on D, F, I and W and F grades on courses not passed by students.

Actions: The taskforce will consider putting together a request for GA

- Issue # 51: Non-Intro Course Credit Requirement: Chizuko Allen

The issue is kept for future possible discussion.

- Reorganization of Social Sciences: Carolyn Stephenson

Discussion: Carolyn Stephenson gave a background and a historic overview of the Programs in Peace Studies and Conflict Resolution. Concerns were expressed on the possible consequences of the proposed reorganization of Social Sciences on undergraduate curriculum of the undergraduate certificate and major in Peace Studies.

Action: CAPP adopted the following friendly amendment to proposed reorganization, to be offered at the Feb 15th Senate meeting:

“CAPP believes it to be important that this merge not have any de facto negative effects on the undergraduate curriculum in Peace Studies and Conflict Resolution.”

The meeting adjourned at 4:40 p.m.