

EXECUTIVE COMMITTEE Minutes

MEETING DATE January 29, 2024
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Excused
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Paul McKimmy	iAVPAE	1:35 pm - 2:00 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The Zoom meeting was called to order by Chair Centeio at 1:31 PM.
Review of Minutes	1. The draft minutes of the 1/22/2024 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	1. Update on [ACCFSC-L] Presidential Search Advisory Group Feedback Form Sen E. Centeio circulated survey with considerable response.	1. No action taken.
Action Items	<p>1. Ratification: Approval of CFS recommendation for Ashley Maynard (SOCSCI), Alice Tse (NAWSON), Nicole Ziegler (CALL) to serve on the UHM Textbook Strategy Committee.</p> <p>2. Ratification: Approval of CFS recommendation of Nandini Chandra (CALL) for a 1 year appointment to the GenEd Contemporary Ethics Board for the period July 1, 2024 through June 30, 2025</p>	<p>1. Motion by D. Flynn to ratify. Seconded by C. Stephenson. Passes by unanimous consent.</p> <p>2. Motion by D. Flynn to ratify. Seconded by C. Stephenson. Passes by unanimous consent.</p>
Guest(s)	<p>iAVPAE Paul McKimmy (1:35 pm - 2:00 pm) Discussion topic: UH System LMS Migration</p> <p>Slide presentation</p> <ol style="list-style-type: none"> 1. Brightspace has been selected. P. McKimmy preparing response; seeking SEC input, including which respective cohort and timetable most sensible for UH Manoa. <ol style="list-style-type: none"> a. In early cohort, ITS will lead migration. b. 100 will volunteer to pilot in summer. 2. Discussion re cohort choice, comparison to Canvas, and presence of plagiarism software in Brightspace (not yet determined.) 	1. P. McKimmy will report that SEC supports Mānoa going in the second cohort with full implementation in Fall of 2025.
Committee Reports	<ol style="list-style-type: none"> 1. CAB (CS) – No Report. Next meeting January 30th, 2024, 10 a.m. 2. CAPP (EB) – Meeting was held on January 25th, 2024. Discussed the search for a new UH 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken.

<p>president, with a desire expressed for one or more faculty having the ability to review the applications. Started to review the administration's proposed program codes and proposed policy changes on micro-credentials and badges – review will not be finished by the requested Feb 5th. Continued discussion on GenEd revisions. Planning to have in-person meeting in Hawaii Hall on February 22nd. Discussion that the faculty senate used to have faculty assemblies – could that happen again, would it help faculty participate more? Next meeting Feb 1st.</p>	
<p>3. CFS (CS) – Meeting was held on January 26th, 10 a.m. The committee set the schedule for the GEC and Boards nomination process (Jan. 29-Feb. 5), and reiterated that the nomination period for Senate elections will be Feb. 12-21, with the election Feb. 26-March 1. It prepared a poll for committee chairs about their needs. It set the CFS meeting schedule at Tuesdays 12-1 every second and fourth Tuesday.</p>	<p>3. No action taken.</p>
<p>4. COA (DF) – No report. Next meeting is scheduled for February 6, 2024.</p>	<p>4. No action taken.</p>
<p>5. COR (EB) – No report. Next meeting is February 1st, 2024.</p>	<p>5. No action taken.</p>
<p>6. CPM (GB) – No report. Deciding the next time to meet.</p>	<p>6. No action taken.</p>
<p>7. CSA (BR) – No Report. Next meeting February 1, 2024</p>	<p>7. No action taken.</p>
<p>8. GEC (GB) – No report. Next meeting is January 31st, 2024.</p>	<p>8. No action taken.</p>
<p>9. CEE (RR) –Meeting was held on January 26, 2024. No major announcements. 1. Welcomed Yao Hill as new Assessment & Curriculum Support Center (ACSC) rep. She shared re communication with LMS (Learning Management System) implementation group:</p>	<p>9. No action taken.</p>

	<p>(1) Timetable limited to announcing adoption decision in January; (2) anticipated announcement, in keeping with best practice nationwide, would be the next step of Piloting new LMS, likely for 1 yr.</p> <p>2. Discussion re outreaching to units for greater involvement, particular of assessment coordinators:</p> <p>(1) Re participation Assessment rpts: seeking broader participation from 22 departments that did not provide any assessment data.</p> <p>(2) Assessment leadership institute in April: for those involved with department curriculum.</p> <p>Next meeting Feb 23rd at 3:00.</p> <p>10. Campus Climate Committee (BR) – No Report. Next Meeting February 11, 2024.</p> <p>11. Grad Council (CS) – Meeting was held on January 23, 2024. Announced Grad Assembly will be April 25. Approved Theater 642. Approved MGT 652. Approved modification on GCERT in Entrepreneurship. Approved modification on MEd in Counseling.</p>	<p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Group discussion of 2022-23 GEC Annual Report Pending response from the GEC.</p> <p>The past GEC chair reported that they are working on an edited version.</p> <p>2. Drafting a statement to the BOR on the function of the ACCFSC and the concept of shared governance. A proposed statement was presented and discussed.</p>	<p>1. No action taken.</p> <p>D. Flynn moves to postpone decision on document until next scheduled meeting. E. Biagioni seconds. Approved by unanimous consent.</p>
Business	<p>1. Further discussion on the Textbook Strategy Committee (CS)</p> <p>2. UPDATE: Educational Advisory Board (EAB) Workshop - March 5-6, 2024</p>	<p>1. E. Centeio will email VP Jan Gouveia and Provost Bruno to clarify the individuals are faculty representatives not SEC.</p> <p>2. E. Centeio will contact Provost Bruno to find out:</p>

MĀNOA FACULTY SENATE

		<ul style="list-style-type: none"> • What is the EAB? • Where is this coming from and what is the purpose of it. • What is the intended outcome? • What does principals only mean? • Are there specific types of faculty senators that you are hoping to attend? Senate leadership? General senate members? • Can faculty attend only part of the time?
New Business	<p>1. Postdoctoral Associates</p> <p>2. Recruiting new members for FS, GEC and its boards</p>	<p>1. E. Centeio will thank COR for their continued work on proposed revisions to EP 12.227.</p> <p>2. E. Centeio will draft something in regard to recruiting new senate members and its boards.</p>
	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 5, 2024 at 1:30 pm.	
Adjournment	Having completed business and hearing no objections, Chair E. Centeio adjourned the meeting at 4:11 PM.	Motion by C. Stephenson to adjourn, seconded by R. Raphael. Approved by unanimous consent.

Respectfully submitted by Raphael Raphael, acting SEC Secretary.

Approved unanimously on February 5, 2024.