

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Monday October 11, 2010

Location: Hawaii Hall Room 309

Attendance (Members): Robert Cowie, David Ericson, (Chair), Elizabeth Fisher, Linda Krieger, Barry Lienert, Bonnyjean Manini, Weilin Qu, Douglas Vincent, David Duffy, (SEC liaison), John Casken (Secretary)

Attendance (Guests): Kathy Cutshaw, Vice-Chancellor for Administration, Finance and Operations

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of September 27, 2010 reviewed as distributed prior to meeting.	Minutes of September 27, 2010 approved for submission to Faculty Senate office for posting
Presentation by VCAFO	<ol style="list-style-type: none"> 1. A new approach is being used to make sure that Fiscal Officers and faculty are on the same page as regards travel. The VC understands how frustrating the travel documents can be and is trying to make the process more transparent and understandable. A few horror stories were shared. 2. Fiscal Situation. This is far better than had been anticipated at this time last year and could improve more if the Legislature covers the previous expenditures as promised. Monies are going to be used on scholarships and some classroom improvements. A pilot tuition return program is being instituted. This year \$5M to be returned. This year's funds will be used for non-recurring items to avoid 	<ol style="list-style-type: none"> 1. Faculty urged to use the website when it comes out and to keep the VC alerted to problems so that she can work on them. 2. The VC was thanked for working with the CAB in such a collaborative manner. 3. Faculty urged to use the VCAFO's website to stay abreast of the items that are of concern to faculty.

	<p>problems of permanent changes. Approach will be reviewed at end of year.</p> <ol style="list-style-type: none"> 3. Tuition increases. System is working on a new schedule. Hope is that it will be at the BOR in Nov. 4. Civil Service freeze is still in place – still being held by the Governor. 5. The VC reported that the chancellors from the three 4-yr degree programs are meeting to look at long-range plans that affect all of them. In reply to questions the VC noted that if UHM Manoa lost about 4,000 students this would be the equivalent of about \$10M loss or about 10% of our budget across the board. When asked about the value of the “system” the VC suggested that it would cost each campus more to cover what the system does. 6. Substantive administrative decisions such as reorganizations and the summer break when Manoa faculty Senate is not in session: the VC’s view was that this might be something that could be worked out without a whole new policy. 	
Promotion and Tenure changes	Noted that the new UHPA contract requires that the TPRC return the faculty dossier “to the Dean/Director for consideration and transmission to the Chancellor” Article XII, G, 2.f.	
Resolution on Reorganization of UHM International Programs	Two CAB members introduced a draft resolution on International Programs as a follow up to the VCAA’s Summer Ad Hoc Committee on UHM International Programs	Members to review and return comments to the Secretary for further review by CAB
Next meeting	As Chair Erikson will not be here for next meeting he asked that Robert Cowie chair. Members approved.	Meeting to be held 10/25/10 in Hawaii Hall 309 chaired by Cowie. Agenda to include classroom policy and International Program Reso.
Adjournment	Meeting adjourned at 3:20 pm	