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COMMITTEE ON PROFESSIONAL MATTERS (CPM)

MEETING MINUTES

MEETING DATE: October 22, 2015
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS				GUESTS	TIME
Mary Ellen Bargerhuff	P	Reni Soon	E			Invited Guest - Vice President Jan Gouveia	
Meda Chesney-Lind	P	Elisabeth Steele Hutchison	P				
Adrian Franke	E	Manfred Steger	P				
Unhee Lim	E	Hector Valenzuela	P				
		Sarita Rai, SEC Liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting called to order at 10:00	
MINUTES	Mary Bargerhuff moved that the minutes be approved. Passed unanimously.	
CHAIR'S REPORT	Chairs' retreat, revised Fall CPM meeting schedule to include biweekly meetings, update on CPM vacancy, Discussion of faculty input in the development and implementation of policies regarding conflicts of interest and grievances moved to Nov 5 meeting due to Unhee and Adrian's excused absences on Oct 22	
STATUS OF THE INVESTIGATION INTO COMPLAINTS OF THE ALLEGED BEHAVIOR OF VCAA REED DASENBROCK	Jan Gouveia and Dwight Takeno introduced themselves to the committee and brought CPM up to date on the status of the investigation. CPM has asked the liaison to convey to SEC key details of the report CPM received. CPM will continue to discuss what we learned in this briefing, and will consider further steps at it's Nov. 5 th meeting.	
ACCFSC - PROPOSED NEW	SEC would like the Committee to review the proposed policy in the context of the current UH Sexual Harassment	



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EXECUTIVE POLICY ON CONSENSUAL RELATIONSHIPS	Procedures. Sarita Rai will get CPM the current Sexual Harassment Procedures.	
FACULTY SENATE REPRESENTATI ON COMMITTEES CREATED BY THE ADMINISTRATI ON	CPM would like a list of Administrative Committees that have been convened over the past few years from SEC. If an exhaustive list is not possible, can we receive a list of examples that are of concern.	
NUMBER OF TENURE TRACK VS. NON-TENURE TRACK FACULTY AND THE RATIO OF COURSES BEING TAUGHT BY TENURE VS. NON-TENURE TRACK FACULTY	CAB has asked us to look this. However, CPM dropped the issue last Spring, and given the heavy work schedule, it is unlikely we can take this up. Chair Steele will convey this to the Chair of CAB.	
NEW BUSINESS	CPM is still working on a new meeting time. The Nov. 5 th CPM meeting will be at 4pm in 208. The Nov. 19 th meeting will be 11 am to 12:30. Chair Steele will write up the schedule.	
ADJOURNMENT	Meeting was adjourned at 11:25.	Next meeting on Nov. 5, 2015, 4:00 PM - 5:00 PM, HAW 208.

Respectfully submitted by **Meda Chesney-Lind**.

Approved on November 5, 2015 with 6 votes in favor of approval and none against.