

MANOA FACULTY SENATE

Executive Committee
Meeting Minutes

Meeting Date: September 16, 2013

Location: Hawaii Hall 208

Attendance:

Senators		Senators		Staff		Guests	Time
David Ericson - Chair	P	Ronald Bontekoe - Vice -Chair	P	Kristin Herrick	P	VCAA Reed Dasenbrock	2:00 pm - 4:25pm
Halina Zaleski -Secretary (MFS)	P	John Casken - Secretary (SEC)	P			Assoc.VCAA Krystyna Aune	2:00 pm 3:00pm
Stacey Roberts	P	Carolyn Stephenson	P				
Douglas Vincent	P						

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:31 pm by Chair Ericson.
APPROVAL OF MINUTES	Minutes of September 09, 2013 had been previously circulated electronically.	H. Zaleski made a motion to approve the minutes as corrected. Motion passed unanimously.
CHAIR'S REPORT	Chair Ericson and Senator B. Manini met with M.Vitale, Executive Director of the Applied Research Laboratory at UH (the agency operating the UARC system).	Agreed that Chair Ericson should obtain the names of the Advisory Board for Applied Research Laboratory.

OLD BUSINESS	1. MFS Agenda of Sept 18, meeting.	<p>Agreed that D. Ericson and R. Bontekoe should ask Chancellor Apple to speak on the Budget at the MFS Sept 18 meeting.</p> <p>Chair Ericson will report at the MFS that the incorrect slide in the BOR presentation "Cost of Education" has been deleted.</p>
VISITORS	VCAA Dasenbrock and Associate VCAA Aune discussed informally the various topics presented to them by the SEC.	The SEC will provide the VCAA with the names of eight (8) faculty from whom he could chose four (4) to six (6) persons to serve on the Graduate Dean Selection Committee - as the selection will be handled internally.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Senate Appointments <ol style="list-style-type: none"> a. Athletics Advisory Board (AAB) b. Graduate Council c. Commuter Services Committee (CSC) d. Strategic Planning Committee SPC) - Business and Operation Practices Working Group (BOPWG) e. Strategic Planning Committee. f. SPC - Engaged Learning Working Group (ELWG) g. Senate Committee Changes 2. SEC Budget 	<p>The SEC will seek to work with UHPA faculty to jointly deal with the budget issue that has faculty salaries being paid for only from tuition funds (noted that other union raises were being covered from general state funds).</p> <ol style="list-style-type: none"> 1. Senate Appointments <ol style="list-style-type: none"> a) R. Bontekoe made a motion that the SEC approve the CFS recommendations for the AAB. Motion passed by a 6-1 vote. b) H. Zaleski made a motion that H. Pourjalali represent CBA on the Graduate Council. Motion passed unanimously. c) S. Roberts made a motion that M. Coffman be appointed to the CSC. Motion passed unanimously. d) H. Zaleski Made a motion that C. Tanabe be appointed to the BOPWG. Motion passed unanimously. e) K. Herrick will send out a request to the full faculty list for additional volunteers.

	<p>3. Committee Chair Orientation.</p> <p>4. Meeting with Chancellor on Sept 23</p> <p>5. Discussion on the minimum GPA for transferring into UHM.</p> <p>6. Discussion on attendance requirement as amended in 2011</p> <p>7. Tuition from grants</p>	<p>f) J. Casken made a motion that B. Huffman be appointed to the ELWG. Motion passed unanimously.</p> <p>g)) 1. J. Casken made a motion that Seunghe Hong be transferred to CRGE and that L. Minerbi be transferred to CAB. Motion passed unanimously. K. Herrick will contact H.H.Nguyen about possible slots for her. K. Herrick will send a call to all LLL faculty for volunteers.</p> <p>2. H. Zaleski made a motion that the budget as circulated to members be approved. Motion approved unanimously.</p> <p>3. Agreed to defer this discussion to 09/23 meeting</p> <p>4. Agreed that key item on the list of topics for discussion will be how the budget will affect UHM.</p> <p>5. R. Bontekoe made a motion that CAPP should be asked to consider making 2.5 the minimum acceptable GPA for all transfer students from community colleges into UHM. Motion passed unanimously.</p> <p>6. Agreed that an item on the agenda for the MFS meeting on Sept.18 should be wording change for the by-laws clarifying that requests for non-attendance at a meeting of a committee or the MFS general meetings must be made ahead of time except in case of extreme exigency.</p> <p>7. Stephenson brought forward, at the request of a member of CAPP, the question of whether outside grants should pay for tuition waivers. This will be discussed at the next SEC as to whether to send the issue to CORGE</p>
ADJOURNMENT	Adjournment.	Motion to adjourn made by J. Casken. All approved. Meeting adjourned at 5:00 pm

