

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: April 25, 2016 2:00 pm
LOCATION: Hawai'i Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney – Chair Excused 2:20 pm Returned 4:20 pm	P	Bonnyjean Manini- excused 5:45 pm	P	Jeff Kuhn – excused 6:05 pm	P	BoR Chair R. Moore; and Regent E. Wilson, Jr., Cynthia Quinn, Secretary	4:00 pm – 5:40pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy- Secretary	P	Sarita Rai	P	John Kinder- Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:06 pm.
REVIEW OF MINUTES	1. The minutes of April 18, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by S. Rai to approve the minutes; seconded by A. Maynard. Passed unanimously.

CHAIR'S REPORT	1. BoR report	1. No action.
ACTION ITEMS	<ol style="list-style-type: none"> 1. CFS faculty recommendations to Conflict of Interest Committee (COIC) 2. Resolution Requiring Approval by the Mānoa Faculty Senate for All Major System Funding Reallocations for UHM that Affect its Teaching and Research Mission (DRAFT) (J. Kuhn) 	<ol style="list-style-type: none"> 1. Elizabeth Tam recommended for COIC based on fact that she is full professor. 2. Motion by to B. Manini approve the resolution; seconded by A. Maynard. Passed unanimously.
ADDITIONS TO THE AGENDA	None	
GUESTS	<ol style="list-style-type: none"> 1. GUESTS: BoR Chair R. Moore; and Regent E. Wilson, Jr. (4:00 pm). SEC request to present CAB budget model to BoR. BoR Chair indicated they do not interfere in campus level discussions. Discussion of lack of shared governance and request for assistance. SEC members expressed fear for future of UHM. Regent Wilson expressed belief that it is the faculty kuleana to measure quality. Regents are there to see if we are getting the resources faculty needs to do the job. A benefit of Hawaii is that we have a single system. SEC described a bottom up approach that created a better atmosphere. In the past faculty came together and made changes. Faculty stepped up and took responsibility and it 	1. No action.

	<p>made a much better institution. Regent Wilson, Jr. said, “Administration is here to facilitate faculty work.” Now we live in a world of administrative fear. Campus level issues go directly to campus level administration.</p> <p>2. Regents requested measures of quality:</p> <ol style="list-style-type: none"> 1. Percent of courses with break out sections that faculty think should have sections. 2. Percent of undergraduates who want to go to graduate schools who go on to grad schools/percent of graduates who get work appropriate for their degree. 3. Percent of lecture courses taught by faculty vs. lecturers. 4. Percent of undergraduates who have faculty advisor. 5. Percent of undergraduates who are able to participate in research experiences who want to. 6. Student faculty ratio. <p>3. Recommendation for resolutions: Provide documentation of the benefits and down sides of what we are doing now and what we propose to change. This would help frame discussion for BoR.</p> <p>4. Whistleblower Hotline- soon to be in place.</p> <p>5. Evaluation of President is just beginning for the year and faculty senate input will be requested.</p>	<p>2. No action.</p> <p>3. No action.</p> <p>4. No action.</p> <p>5. No action.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB-Inquiring about correction to Vassilis’ testimony at BoR. Would like to present CAB budget model to BoR. 2. CAPP- CES discussion, system not implementing yet, Mānoa would like to express questions before implementation. Gary Rodwell discussed GPS, information sessions requested for 	<p>1. No action.</p> <p>2. No action.</p>

	<p>faculty.</p> <p>3. CFS- Recommended two names for COIC. No clear recommendations on improvement to elections.</p> <p>4. COA- No report.</p> <p>5. COR- No report.</p> <p>6. CPM- No report.</p> <p>7. CSA- No report.</p> <p>8. GEC- Will review Kaleo article about GEC early in the fall.</p> <p>9. MAC- Looking for ad hoc members to assist in assessment.</p> <p>10. UHPA- System has asked to negotiate new contract.</p>	<p>3. Elizabeth Tam recommended for COI Committee.</p> <p>4. No action.</p> <p>5. No action.</p> <p>6. No action.</p> <p>7. No action.</p> <p>8. No action.</p> <p>9. Invite Debora Halbert to SEC meeting. Consider not having MAC representation next year.</p> <p>10. No action.</p>
OLD BUSINESS	<p>1. Course Evaluation System</p> <p>2. UHCC-researchers able to send samples to collaborators on mainland</p>	<p>1. SEC will not recommend faculty for Course Evaluation System Committee as this process should be lead by CAPP.</p> <p>2. R. Cooney to follow up with UHCC about ability to mail samples to collaborators on mainland. If problems occur, SEC can assist.</p>
NEW BUSINESS	<p>1. Bumper sticker designs discussed</p> <p>2. Senate action next steps-encourage senators and students to testimony at BoR meeting.</p> <p>3. Prepared Senate agenda for May 4, 2016</p> <p>4. Prepared SEC agenda for May 2, 2016</p> <p>5. Reviewed trends in faculty numbers over time.</p>	<p>1. Reviewed.</p> <p>2. Encourage faculty and staff to testify at BoR meetings.</p> <p>3. Two resolutions (CAPP and SEC), no other business</p> <p>4. Agenda developed</p> <p>5. No action.</p>

ADJOURNMENT	The next meeting of the Senate Executive Committee will be May 2, 2016.	Motion to adjourn by A. Maynard; seconded by K. Withy. All approved the motion. Meeting adjourned at 6:09 pm.
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Respectfully submitted by Kelley Withy, SEC Secretary.
 Approved unanimously on May 2, 2016.