

Committee on Faculty Service Meeting Minutes

Date: October 7, 2024

Time: 9:00 am - 10:01 am

Attendance

Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Excused
Wes Palmer	Co-Chair	Present
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
U'ilani Lum	Member	Absent
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Excused

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by W. Palmer at 9:01 AM.
Review of Minutes	1. The draft September 23, 2024 minutes were sent to members electronically.	1. Approved by acclamation.
Chair's Report	<p>Volunteers request for following committee were sent to the senators</p> <p>1. The Committee on Athletics (COA) needs to seek a new Coalition on Intercollegiate Athletics (COIA) Representative. Past COIA Rep Kelley Withy (JABSOM) 3-year term has expired August 31, 2024.</p> <p>2. The Committee on Education Effectiveness (CEE) needs to fill three vacant (non-senator) seats: 1 faculty member from Arts & Sciences 2 faculty members from the Non-Arts & Sciences</p> <p>3. UHMFS rep to search committee for Vice Provost for Academic Excellence (VPAE) position Response: So far, we have not heard back from anyone.</p> <p>4. SEC Liaison report: SEC to meet with Provost Bruno this afternoon. Also VPAS Halbert and iVPCC Teraoka. Please share your questions. Presidential Search concluding this week with BoR interviews on Oct 16, deliberations and selection of candidate Oct 17. Please provide testimony to bor.testimony@hawaii.edu. MFS meeting to include discussion of search. (For Wes: asked Lassner about partial FTEs for JABSOM faculty. He said that nobody believes in tiny fractional FTEs, but that split appointments for clinical faculty is a fact of life.) Jan Goveia met with SEC and discussed Parking, and upcoming CIP plans - Snyder replacement (current) - COE to occupy floors 3+4 (about 30K sqft) with floor 5 CALL (SPAS). Next project - planned McCarthy mall widening (more seating, PV power, shade, outdoor spaces) - more "pedestrian friendly campus"..</p>	<p>1. No action taken</p> <p>2. No action taken</p> <p>3. No action taken</p> <p>4. M. Butler Reported, no action taken.</p>

	To be continued System control of space. SEC asked about faculty (and student) consultation on the Manoa mini master plan. Answer a bit unclear.	
Action Items	<ol style="list-style-type: none"> Correspondence from Edo concerning volunteers' requests for CVs. Should we send email to senators to volunteer on committee/board or not? We can vote on it. 	<ol style="list-style-type: none"> L. Fulton made a motion: “When a request for volunteers comes to the CFS, the CFS executes its right to follow its established process(es) for soliciting volunteers.” M. Rappe, Seconded the motion. Approved by acclamation.
SEC Report		
Unfinished Business	<ol style="list-style-type: none"> Office of Student Conduct request for faculty representation for AGC and SC. status of announcement? The Committee on Athletics (COA) seeks a new Coalition on Intercollegiate Athletics (COIA) Representative. Past COIA Rep Kelley Withy (JABSOM) 3-year term has expired August 31, 2024. The Committee on Education Effectiveness (CEE) needs to fill three vacant (non-senator) seats: 1 faculty member from Arts & Sciences 2 faculty members from the Non-Arts & Sciences 	
Business	<ol style="list-style-type: none"> MFS Committee assignments for the 5 new Senators. Fall 2024 Special Elections Preferences Current 2024 MFS Committee rosters (*CAPP has requested for more members) CAPP has 7 members & 1 member on Fall sabbatical. CAB has 7 members CEE has 2 members - full COA has 4 members CFS has 6 members COR has 7 members CPM has 6 members CSA has 7 members GEC has 3 members Committee Assignments: <ol style="list-style-type: none"> SOEST - Erik Franklin (2024-26) - COR ORU - Shuxing Zhang (2024-26) - CAB 	<ol style="list-style-type: none"> E. Peterson made a motion to: “Make Committee assignments as reflected in the list in column 2.” M. Rappe Seconded the motion. Approved by acclamation.

	<p>3. CALL - Yola Monakhov Stockton (2024-26) - CAB</p> <p>4. HSHK - Maya Saffery (2024-26) - requested CEE</p> <p>5. SCB - Xiaodan Mao-Clark (2024-26) - CPM</p> <p>6. Paulette Yamada current senator - GEC or CSA</p> <p>Preferences in CFS Drive>Issues>2024-2024>spreadsheet responses</p>	
Adjournment	The next meeting of the Committee on Faculty Service will be on Monday, October 21, 2024 from 9:00 am to 10:00 am.	Meeting adjourned at 10:02.

Respectfully submitted by Eric Peterson, Secretary
 Approved unanimously on November 4, 2024.