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**GENERAL EDUCATION COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** Thursday, April 15, 2021 3:00 – 4:30 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaule	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Laura Lyons (VCAA/AVCUE Rep)	P	Vicky Keough	P
Matt Eng	P	Mandy Westfall-Senda	E	Ryan Yamaguchi (Admissions Rep)	A	Cari Gochenouer	E
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	E	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Jon Pettit	Meeting was called to order at 3:01
REVIEW OF MINUTES	Minutes from 03/25 meeting approved with 5 votes in favor, 0 against and 1 abstentions.	
INFORMATION ITEMS	<ul style="list-style-type: none"> <li>GEO Director Report               <ul style="list-style-type: none"> <li>Please encourage your students to apply to the Gen Ed Summer Institute                   <ul style="list-style-type: none"> <li><a href="#">Invitation letter to students</a></li> <li><a href="#">Student application</a></li> </ul> </li> </ul> </li> <li>GEC Chair's report               <ul style="list-style-type: none"> <li>Possible in-person party for GEC after Thursday, May 6 meeting (4:30-6:00pm) or on Thursday, May 13 or Friday, May 14 (finals week), 3:00-5:00 pm? Bilger Courtyard</li> </ul> </li> <li>SEC Liaison's report               <ul style="list-style-type: none"> <li><a href="#">SEC suggestion for alternative TPGE text for website</a></li> </ul> </li> <li>Last GEC meeting of the semester will be on May 6th. No meeting during finals week.</li> </ul>	



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**Reports from Chair, GEO Director, and liaisons** - Information items submitted electronically prior to meeting for review without requiring additional discussion.

GEO Director (Christine Beale)

Fall registration has begun, so the GEO continues end of semester cleanup and designation adjustments. The boards have turned to other issues after completing their reviews and negotiations, such as proposal forms, assessment, teaching workshops and online resources, etc. We have asked that each Board's final report be submitted by April 30, so that Jon and Betsy will have the data needed to prepare their end of year report for MFS.

Please help spread the word to Manoa students about applying for the summer institute. Here are the links to the [Invitation letter to students](#) and [Student application form](#).

E Board (Matt Eng)

March 31: Christine Beale attended the meeting to provide information regarding the upcoming ETH assessment planning. The E Board finished their review of Fall 2021 proposal reviews.

April 7: Discussed final proposals for the academic year, pending additional feedback on a proposal. E Board drafted additional recommendations for the proposal forms.

April 14: Finished proposal reviews for the academic year. The E Board finalized their recommended changes to the Proposal Form. Vicky will update the form and send it to the board for review before approving changes.

W Board (Shana Brown)

(4/6 meeting) Board is wrapping up reading proposals. Discussion of writing resources on GEO website. Discussion of wrap-up of AY, final report for Board.

F Board (Mandy Westfall-Senda)

Met again with Keiko Matteson regarding FG proration. Good conversation and clarification on the roles of the FB and transfer credit review.



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	<p><u>Blue Sky WG (Betsy Gilliland)</u> Blue Sky WG met April 5 and discussed life skills and intro to college courses and other program models.</p> <p><u>Tinkering WG (Jon Pettit)</u> The TWG working group finished their discussion on critical thinking in the first 30 minutes of our meeting last Friday, and then spent one hour starting our discussion of place-based learning.</p> <p><u>O Board (Garrett Apuzen-Ito)</u> The O-board is updating the proposal form for proposals requesting both O and W designations. The addition is a table asking to distinguish the portions of O and W for assignments involving both activities. The O-board is also completing their review of course proposals.</p> <p><u>Div Board (Mike Nassir)</u> 4/8/2021 Meeting summary: Discussion &amp; decisions for TCE evaluations. 5-year review of existing Div designations (based on Catalog course descriptions) still progressing.</p> <p><u>SEC Chair (Christine Sorensen Irvine)</u> GEC Chair Pettit and GEO Director Beaule met with the SEC to discuss the TPGE approach. Suggestions were made for wording on the web description of the process. SEC referred GEC Summer Institute nominees to CFS for review. CFS Chair Beaule recused herself from the process. Names were forwarded to the SEC for review on 4/13 and SEC approved a forwarded a slate of potential faculty participants.</p>	
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>•</li> </ul>	



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DISCUSSION  
ITEMS

- Proposed revised [TPGE process](#)
  - Updated process (removing the formal steering committee) was presented to SEC by GEC Chair and GEO Director
    - Similar model to [Oregon State University Baccalaureate Core Playlists](#)
    - [SEC suggestion for alternative TPGE text for website](#)
  - There will still be a process/criteria within GEC to create a thematic pathway to ensure multidisciplinary coursework
    -
  - Faculty are still encouraged to work collaboratively to develop TPGE and present to GEC
  - Considerations
    - Need to finalize language for TPGE Website
    - Possibility of working group to develop sample TPGE over summer
    - Touch base with STAR about timeline for implementation
  - Earliest implementation would be for Spring 2022 registration
- Further revisions to the [governance doc.](#)
  - Sent to SEC (after 9-0-0 GEC vote) on 3/5/21
  - SEC reviewed and returned to GEC with comments in mid-March
  - GEC edited and will send to SEC/CAB after today's meeting
  - GEC Chair will meet with CAA in May regarding the H/SL requirement's culture substitution course list. Additional notes may need to be included after this meeting
- Working Group updates
  - Blue Sky WG discussion of [civic and community engagement](#)
  - Tinkering WG discussion of [critical thinking and ethical reasoning](#)
- Consultation with cross-listed department(s): When a cross-listed course is proposed for a Focus designation, should approval from all departments be required?

Continue discussion at next  
GEC meeting (4/29)



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	<ul style="list-style-type: none"> <li>○ Focus designations currently require the signature of only the primary department's Chair.</li> <li>○ Diversification and Foundations designations are proposed on a UHM form, which requires the cross-listed department(s)'s signature(s).</li> <li>○ Several members felt approval from both/all departments should be required, especially for course-based designations.</li> <li>○ GEO will explore ways to modify the Focus form to ensure that crosslisted departments are being notified.</li> </ul>	
NEW BUSINESS		
UPCOMING MEETINGS	<b>SPRING 2021 MEETING SCHEDULE: Thursdays from 3:00 - 4:30 p.m. via Zoom</b> <ul style="list-style-type: none"> <li>● April 29</li> <li>● May 6</li> </ul>	
ADJOURNMENT		Meeting adjourned at 4:30

Respectfully submitted by Matt Eng, Secretary.

Approved on 04/29/2021 with 8 votes in favor of approval and 0 against.