

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE February 10, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephenson	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Sarita Rai	Dir. of Study Abroad Center	3:00 - 3:25 pm
John Casken	Chair Council on Study Abroad	3:00 - 3:25 pm
Phillip Ooi	Co-chair Council on Study Abroad	3:00 - 3:25 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chair T. Conway at 1:33 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The minutes of the 2/3/20 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. C. Stephenson made a motion to approve the 2/3/20 meeting minutes; seconded by A. Sakaguchi. The minutes were approved with 5 votes in favor; 1 abstention.
Chair's Report	<ol style="list-style-type: none"> 1. BOR committee meeting on related to SR 149 SD1 (Faculty Classification) 2. Manoa Leadership meeting Feb. 7th. 3. Discussion SEC testimony to 2/20 BOR meeting 	<ol style="list-style-type: none"> 1. No action. 2. No action. 3. No action.
Action Items	<ol style="list-style-type: none"> 1. From CFS Feb 4 for recommendation <ol style="list-style-type: none"> a. Committee on Educational Effectiveness (CEE), 2019-2022 (Non-senators) <ol style="list-style-type: none"> i. A&S: Jessica Gasiorek, Communicology ii. Alternate: Justin Walguarery, Biology b. Diversification Board, Gen Ed, 1- 2- or 3-year term for Social Sciences <ol style="list-style-type: none"> i. Jayme Scally, Honors Program c. Standing Committee Assignment <ol style="list-style-type: none"> i. Senator Rajesh Jha (CTAHR) to COR d. Election Timelines <ol style="list-style-type: none"> i. SEC Candidacy Mar 23 - Apr 3 ii. SEC Election Apr 6 - Apr 13 2. Discussed and approved over email on Feb 6, Election Timeline for Senators. <ol style="list-style-type: none"> a. Senator Candidacy Feb 10 - Feb 22 b. Senator Election: Feb 24 - Feb 28 	<ol style="list-style-type: none"> 1. 1a, 1c and 1d approved 6-0; 1b approved 4-2 2. T. Nguyen made a motion to approve the election timeline for senators; seconded by T. Conway. Timeline was approved with 4 votes in favor, 1 against, 1 abstention. Vote against was about a Saturday being inappropriate for a candidacy period to close.
Guest(s)	Sarita Rai, John Casken, and Phillip Ooi (3:00 PM) Discussion on Phase II Reorganization and the replacement of the Study Abroad Center and its programs.	<ol style="list-style-type: none"> 1. No action.

<p>Committee Reports</p>	<ol style="list-style-type: none"> 1. CAB (AS) – CAB met on February 5, 2020. Sakaguchi reported to CAB that the administrative reorg proposals and college reorganization proposal for AH/LLL/SPAS are still unavailable. Next meeting is on February 26, 2020. 2. CAPP (CS) – Next meeting Feb. 12, 2:30 p.m. 3. CFS (TN) – Next meeting is March 3 at 11am. 4. COA (JG) – Next Meeting March 6th 2-3 pm. 5. COR (JP) – Next meeting Feb 12. 6. CPM (TN) – No report since last meeting. Next meeting is Feb 18. 7. CSA (JG) – Next Meeting Feb 19 1-2 pm. Meetings for Spring Semester Feb 19, Mar 25, Apr 15. 8. GEC (CS) – Next meeting Feb. 14. 9. CEE (PM) – CEE next meeting 2/13/20. 10. UHPA (AS) – UHPA was asked for information regarding the number of tenured and tenure-track positions at UH. Additional information was provided by iVCAFO Sandy French. 11. WASC (CS) – Next meeting February 28. 12. Educational Excellence Design Team (CS) – No meeting Feb. 3 or 10. 13. Equity, Climate and Conflict Resolution Committee (JG) – No meeting. 14. Enrollment Management Committee (TC/BP) – Finished report. 15. Student Success Committee (PM) – No meeting. 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken. 12. No action was taken. 13. No action was taken. 14. No action was taken. 15. No action was taken. 16. No action was taken.
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	16. Research, Scholarship and Graduate Studies Committee (JP/TN) – No mention of plans for any other meetings.	
Unfinished Business	<ol style="list-style-type: none"> 1. SEC response to GEC governing documentation. Instead of responding to multiple documents, the SEC decided to formulate a single response that addresses the on-going issue of GenEd governance, policies and procedures. 2. CAPP Response to Participation Verification Policy Consultation. 	<ol style="list-style-type: none"> 1. Tom will email Garrett to see when GEC is available to meet with the SEC and OVCAA 2. No action.
Business	<ol style="list-style-type: none"> 1. Review MFS Senate Agenda 2/19 2. Review MFS draft Meeting Minutes 11/20 3. Review MFS draft Meeting Minutes 10/16 	<ol style="list-style-type: none"> 1. No action. 2. No action. 3. No action.
Adjournment	The next meeting of the Senate Executive Committee will be on February 24, 2020.	P. McKimmy made a motion to adjourn; seconded by A. Sakaguchi.. Meeting adjourned at 4:28 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on February 24, 2020.