

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: April 8, 2019 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair arrived at 2:04 pm	P	Ann Sakaguchi, SEC Secretary	P	iVCAA Michael Bruno	2:00 PM - 2:38 PM
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	P				
Carolyn Stephenson arrived 2:04 pm.	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:01 PM.
REVIEW OF MINUTES	1. The minutes of the 4/1/19 Senate Executive Committee meetings had been circulated electronically.	1. Motion to approve the 4/1/19 minutes by D. Duffy; seconded by J. Griswold. Minutes approved with 4 votes in favor; 2 abstentions.
CHAIR'S REPORT	<p>1. Legislative Requests - Last week, Chair B. Powell requested from Provost Michael Bruno further details on the first and second legislative request(s) regarding faculty workloads. The topic of collecting information for dissemination in the public domain was discussed. Bruno said that aggregated data will be provided to the Legislature and not by position this time. Due date to Legislature is 4/19/19.</p> <p>2. Graduation - Brian asked for a volunteer SEC member to participate in the afternoon UH ceremony on 5/11/19. Either D. Duffy or S. Roberts to attend on behalf of B. Powell.</p>	<p>1. No action was taken.</p> <p>2. D. Duffy will let B. Powell know if he can attend or not.</p>

ACTION ITEMS	1. None.	
GUESTS	<p>1. Provost Michael Bruno (2:00 PM - 2:30 PM)</p> <p>The second request for information from Senator Donna Mercado Kim was discussed with the SEC. Aggregated data will be collected by the Provost's office and the report will be reviewed by VP of Budget and Finance/CFO K. Young, VPRI V. Syrmos, Deans and Directors and department chairs before data is submitted to the Legislature on 4/19/19.</p> <p>The Provost briefly discussed the so-called reclassification proposal for Specialists. This is in response to a question raised by A. Sakaguchi that she had heard that the administration is recommending that APTs be hired instead of specialists. She also mentioned that the "research" and "teaching" functions of specialists were being eliminated in the reclassifications proposal. According to the Provost, a few years ago, a few specialists were not able to be tenured because the TPRC did not understand the specialists' position. He felt that the APTs after a few years had the same job security as tenured faculty after they became permanent.</p>	1. No action was taken.

**COMMITTEE
REPORTS**

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| <p>1. CAB (AS) – On 4/2/19 CAB met to discuss the reorganization proposal for the Outreach College. In summary, CAB agrees with the position of UHPA, which is that faculty specialists should not be supervised by APTs where the APTs job descriptions emphasize financial performance rather than academic performance. Subsequently, CAB received on 3/29/19 two reorganization proposals for TIM+Shidler, LLL/A&H/SPAS. The reorganization proposal to create a School of Life Sciences within the College of Natural Sciences that was forwarded to CAB on 2/21/19 is still under review. Sakaguchi reported to CAB that VCAFO K. Cutshaw will recommend to Pres. Lassner that Phase II be implemented effective 7/1/20 so CAB need not worry about Phase II for now. Each of the four proposals has been assigned to various committee members and the proposals will be discussed by CAB on 4/16/19. Meantime, Bruno contacted the SEC on 4/2/19 to request that the TIM+ Shidler and LLL+AH+SPAS proposals be prioritized over CNS and Outreach, if possible. CAB will attempt to complete the 4 reviews and present a Resolution for each proposal at the last MFS meeting of the semester in May 2019.</p> <p>2. CAPP (CS) – The 4/3/19 CAPP meeting reviewed university forms with respect to verifying consultation on new programs and courses. Reviewed issues with CES: no reply from emails & phone calls to Hae Okimoto. New draft of undergrad certificate on Sustainability reviewed: still problems with focus/purpose. Next meeting April 10 will review both of those latter and Prior Learning Assessment/back credits issue and Grade Replacement policies on 10 campuses. Add more definitive language in consultations.</p> <p>3. CFS (DR) – The MFS election closed on 4/3/19. The unofficial election results have been sent to CFS for review on their next meeting on April 9th.</p> <p>4. COA (JG) – No Report. Next meeting 3:00 pm on 4/24/19.</p> | <p>1. No action was taken.</p> <p>2. No action was taken.</p> <p>3. No action was taken.</p> <p>4. No action was taken.</p> |
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	<p>5. COR (DD) – No report.</p> <p>6. CPM (SR) – 4/3/19 meeting canceled. No report.</p> <p>7. CSA (JG) – No Report. Next meeting 2:30 pm on 4/10/19.</p> <p>8. GEC (CS) – 3/29/19 meeting was canceled due to lack of quorum. Next meeting is 4/12/19.</p> <p>9. CEE (DR) – MAO is preparing a proposal for some expansion of their role (and for CEE oversight). This will probably have to wait until after the summer.</p> <p>10. UHPA (AS) – No report.</p> <p>11. WASC (CS) – April 1 meeting reviewed latest draft of Thematic Pathway for Reaffirmation (TPR), which is due 5/1/19. Informal advice from WASC was that this needs to be cut in half but the newest draft was cut less than that. Self-study will be January 2021.</p> <p>12. FAR (DD) – Search committee met on 4/5/19. They recommended a candidate for the position to President Lassner.</p>	<p>5. No action was taken.</p> <p>6. No action was taken.</p> <p>7. No action was taken.</p> <p>8. No action was taken.</p> <p>9. No action was taken.</p> <p>10. No action was taken.</p> <p>11. No action was taken.</p> <p>12. No action was taken.</p>
UNFINISHED BUSINESS	<p>1. None.</p>	
BUSINESS	<p>1. Navy ROTC Discussion on how the recent article came about and the historical overview of the Navy ROTC for UHM campus.</p>	<p>1. No action was taken.</p>

	<p>Dan Meisenzahl (Director, UH Communications) explained that in the DOD budget request, a line item was included for Navy ROTC at UH and this was picked up by the media. AVC Ron Cambra and VPRI Vassilis Syrmos were then contacted. The DOD budget has not been approved yet, we don't know if it will be and even if it were to be approved, actual implementation would not occur for some time.</p> <p>SEC was surprised by the article and was unaware that the Navy ROTC was one of President Lassner's highest priorities.</p> <p>2. UARC (at UH, HARL) — The discussion of UARC at the UHM was discussed.</p> <p>3. Indemnification — State law states UH cannot accept indemnification language. Needs to review all software purchases. Negotiated site licenses are deemed compliant.</p> <p>4. Review of 4/17 Senate agenda-the SEC agreed that speaker invitations be extended to: -VP for Budget and Finance - Kalbert Young -ORS Director- Leonard Gouveia -Athletics Director-David Matlin</p>	<p>2. Deferred to a future meeting and situation to be monitored.</p> <p>3. The situation will be monitored.</p> <p>4. Chair Powell will contact potential speakers and let SEC members know which individuals have accepted the invitation.</p>
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on 4/15/19, in Hawaii Hall 208.	<p>Motion to adjourn by David Duffy; seconded by D. Ross Meeting adjourned at 4:28 PM</p>

Respectfully submitted by Ann Sakaguchi, Secretary

Motion to be approved by D. Duffy and seconded by D. Ross. Approved unanimously.