

**Committee on Student Affairs
Meeting Minutes
Thursday, September 1, 2011**

Called to Order: 3:00 pm

Present: B. Chao, W. Chapman, S. Davis, J. Dibble, S. Doi, W. Huang, K. Kipnis, P. Masters, S. Matsui, B. Cooney

AGENDA ITEM	DISCUSSION	ACTION
1. Elect Chair	-P. Masters volunteered	-P. Masters elected
2. Elect Vice-Chair	-W. Chapman volunteered	-W. Chapman elected
3. Elect Secretary	-J. Dibble was nominated & accepted	-J. Dibble elected
4. Decide standing meeting time	-First Thursday of month, 3 p.m.	-Meetings to be held: 10/6, 11/3, & 12/1, Hawai'i Hall 208, 3 p.m.
5. Student Athletic Fee	-Need to find out the "pedigree" of this charge. -What is COA's involvement to date? -Can we meet with representatives from COA and the "athletic fee committee"?	-B. Cooney to track down information about the origin & history of this charge
6. Other issues/charges to take up?	-At-risk/probationary process -Graduation rates/length of time to graduation -Attrition -Can we ask Susan Hippensteele to brief CSA on the latest WASC report?	-B. Cooney to secure current guidelines regarding probation/at-risk students and pass to CSA.
7. Adjourn		-Meeting adjourned 4:05 p.m.

Submitted by: Jayson Dibble, secretary