

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: December 7, 2015 2:15 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini – arrived 2:26 pm	P	Jeff Kuhn, excused 5:27 pm	P	Pres. Lassner and Chair Moore	2:59 pm – 3:48 pm
						Günther Hasinger	2:59 – 5:12 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard-excused 5:15 pm	P				
Kelley Withy-Secretary	E	Sarita Rai	P	John Kinder-Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:15 pm.
REVIEW OF MINUTES	1. The minutes of November 30, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by S. Rai to approve the minutes as amended; seconded by M. Butler. Passed unanimously.
ACTION ITEMS	NA	
ADDITIONS TO THE AGENDA	NA	

GUESTS #1	<p>1. President Lassner and Günther Hasinger arrived at 2:59 pm. President Lassner said that several regents believe that the Mānoa chancellor search is not yet authorized. There is a lack of clarity among the regents as to whether a search must be first authorized by the regents. We are waiting for clarification. We may need to be ready to launch a search committee beginning in early February. Pres. Lassner indicated the MFS and the faculty will be actively engaged. Pres. Lassner will send a draft of the job description to the committee, which will have input. An integrative vision of Mānoa serving the entire state needs to be part of the job description. Chair Cooney asked President Lassner about the reorganization of Mānoa with the system. A proposal must be put together that is then put through a consultation process. A plan will probably be presented in January. Chair Cooney asked Pres. Lassner about workload policy. Cooney expressed our concern about “metrics.” Faculty need to take the initiative on developing working load equivalencies. The best thing is if this is managed at the dept. level, and there’s a credible story. Then the deans and directors convey the story from each level 5 unit. Written testimony from faculty is helpful. SEC would like for the regents to be able to question faculty who give testimony about information. SEC would like to enhance communication with administration and the system. Pres. Lassner and Chair Moore were asked what they thought of the proposed budget model. Pres. Lassner said, “The way it gets parameterized</p>	<p>1. SEC will continue to monitor the chancellor search progress.</p> <p>2. B. Cooney to request in writing a draft of the Chancellor’s job description.</p>
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	<p>will be the key.” Pres. Lassner was asked his prediction for the legislative session. He said that the prospects are like last year. The president is trying to drive energy costs down. A PV farm at UH West Oahu would provide a lot of power. The new APT contract would see increases for permanent positions funded by the legislature. It will create a problem for non-appropriated positions. Lowering energy costs, increasing philanthropy, and leveraging some of our real estate would help.</p> <p>2. Günther Hasinger made a presentation of the IfA.</p>	<p>3. No action taken.</p>
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. MAC 2. CAB 3. CAPP 4. GEC 5. COR-Will develop a plan to study RTRF distribution down to PIs across units. 6. COA 7. CPM- Update on current CPM issues. S. Rai reported that senator Meda Chesney-Lind will be taking a sabbatical shortly 8. CFS 9. CSA 10. UHPA 	<ol style="list-style-type: none"> 1. No report. 2. No report. 3. No report. 4. No report. 5. No action taken. 6. No report 7. J. Kinder to email Senator Chesney-Lind and inquire about her leave. 8. No report. 9. No report. 10. No report.
OLD BUSINESS	<ol style="list-style-type: none"> 1. Review breakdown of shared governance listing - R. Cooney 2. Review SEC Resolution on Academic Analytics- A. Maynard 	<ol style="list-style-type: none"> 1. Action deferred to next SEC meeting. 2. Action deferred to next SEC meeting.

NEW BUSINESS	1. Mānoa promise discussion	1. Action deferred
ADJOURNMENT	The next meeting of the Senate Executive Committee will be December 14, 2015 in Hawaii Hall 208.	Motion to adjourn by B. Cooney; seconded by B. Manini. All approved the motion. Meeting adjourned at 5:30 pm.

Respectfully submitted by Ashley Maynard, Senate Secretary.
 Approved unanimously on December 14, 2015