

EXECUTIVE COMMITTEE Minutes

MEETING DATE April 19, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:33 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 04/12/2021 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 04/13/2021 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation. 2. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with 1 abstention.
Chair's Report	<ol style="list-style-type: none"> 1. April BOR meeting: The resolution resulting from the Covid PIG was passed. Phase II Mānoa reorganization was passed with 1 abstention and 1 refusal after discussion on cost savings not being presented. 	<ol style="list-style-type: none"> 1. No action taken.
Action Items	<ol style="list-style-type: none"> 1. April Senate Agenda: The agenda was approved via email on 04/14/2021 by a majority vote. The new resolutions were reviewed and suggested edits made. 2. GenEd Summer Institute Nominees: CFS requested an additional name be added. However, the invitee list was settled upon by the administration on 04/16/2021 rendering the request moot. Of the 14 faculty seats, 5 have been assigned to Mānoa faculty. The number is representative of the 28% of the undergraduates in the University of Hawai'i system. 	<ol style="list-style-type: none"> 1. Liaisons to CSA and COM will transmit the SEC suggestions to the proposing committees. 2. Senators will encourage undergraduate students to apply for the student seat.
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) –Would like the JABSOM Senate resolution on reorg. Will consider MFS endorsement of a JABSOM resolution. JABSOM Senate may not have yet voted on the issue. COI with GDO under the research dean. JABSOM general faculty meeting seems to be run by the Dean. Testimony offered to BOR regarding Phase 2 reorganization. CAB wonders if it is possible to have D. Matlin to speak at May Senate rather than the Congress to provide 	<ol style="list-style-type: none"> 1. No action taken.

<p>additional time for amendments. Next meeting 04/14/2021.</p> <p>2. CAPP (JP) – CAPP met on 04/14/2021 and continued to discuss the proposal for a BA in Marine Biology, CES and course evaluations bias issue, the proposal for a Bachelor Ed in Special Education, Prior Learning Assessment, and Grade Replacement.</p> <p>3. CFS (TN) – Forwarded recommendations to Mānoa faculty volunteers for the GenEd design committee Mānoa faculty volunteers for the GenEd design committee to SEC. Reviewing committee preferences and SEC elections. Next meeting 04/23/2021.</p> <p>4. COA (PB) – Continuing to collect data on mental health resources on campus and other outside resources available for student athletes. K. Withy is working on a grant which will provide funding for additional mental health resources on campus beginning in Fall 2021. Next meeting 05/04/2021.</p> <p>5. COR (JP) – No report, next meeting 04/22/2021.</p> <p>6. CPM (TC) – No report.</p> <p>7. CSA (PB) – Meeting was cancelled by Chair Uyehara. Next meeting 05/03/2021.</p> <p>8. GEC (CSI) – Met 04/15/2021. Discussed SEC feedback on the Thematic Pathways process and reviewed the proposed draft language. Discussed feedback and revisions on the governance document. Once finalized, the governance document and resolution will be forwarded to SEC for referral to CAB. Tinkering Committee reported on findings related to critical thinking and ethical reasoning. Discussed process for focus designations when courses are cross listed. Next meeting 04/29/2021.</p>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p>
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	<p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> <p>11. Budget Prioritization Metrics (aka Prioritization Indicators Committee, or PIC) (BS, CSI) – No report.</p> <p>12. Manoa Design Team (CSI) - Phase II reorganization approved by the BOR 4/15/21.</p> <p>13. Campus Climate Committee (TN) - The Senate was invited to send a representative to the 05/04/2021 meeting where planning for next year's work will take place.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. The committee has completed its charge. The item will be removed from future agendas.</p> <p>12. The team has completed its charge. The item will be removed from future agendas.</p> <p>13. P. Bovard volunteered to attend the meeting. T. Nguyen was thanked for her representation of the Senate on the committee.</p>
Unfinished Business	<p>1. Senate - Graduate Division Resolution: This is scheduled for the May Senate meeting. It may be appropriate to mention the resolution during the bylaw amendment discussion.</p>	<p>1. No action taken.</p>
Business	<p>1. Senate Meeting Minutes: Minutes and role of the Senate Secretary were discussed. Minutes are to be accurate, capture that discussion occurred, and to record decisions adopted by the body.</p> <p>2. Roles for the April Senate Meeting: Roles to facilitate the meeting were reviewed and discussed.</p>	<p>1. The SEC verifies that the Secretary is responsible for the minutes of the Senate and for ensuring that the minutes are accurate, reflect that discussion occurred, and report on decisions made.</p> <p>2. J. Kinder will manage documents and add any floor amendments into the text. T. Nguyen will run the voting. J. Potemra will paste the voting link into the chat for Senators to access. Chair P. McKimmy will control the zoom screen.</p>
New Business	<p>1. ACCFSC: A recent email thread was incorrect. Historically, ACCFSC was not invited by BOR to the meeting but Chairs chose to attend. The</p>	<p>1. No action taken.</p>

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	redefining of small programs was noted but not discussed.	
Adjournment	The next regular meeting of the Senate Executive Committee will be on April 26, 2021.	With no further business to conduct, Vice-Chair Sorensen Irvine moved to adjourn. The motion was seconded by T. Conway. Hearing no objections, Chair P. McKimmy adjourned the meeting at 3:19 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on April 26, 2021.