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MĀNOA

GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Jan. 11, 2019 10:30 AM -12:00 PM
LOCATION: ITC 105A
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaule	P	Lisa Fujikawa	P
Halina Zaleski	P	Michael Cooney	P	Ronald Cambra	P	Vicky Keough	P
Shannon Johnson	P	Kimo Cashman	P	Ryan Yamaguchi	A	Sheela Sharma	P
Kalikoaloha Martin	E	Garrett Clanin	P				
ASUH representative not yet appointed		Carolyn Stephenson (SEC liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Shannon Johnson at 10:33 am	
REVIEW OF MINUTES	Minutes from December 14, 2018 approved: 6-0-0	
ACTION ITEMS	No action items were discussed.	

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DISCUSSION
ITEMS

1. Spring semester GEC schedule and organization.
 - a. Proposal for fewer meetings. Since hard to find common meeting time, proposal that going forward we meet as a full group monthly, but have working groups meet more frequently to discuss specific issues in greater detail.
 - b. Working group topics: assessment, curriculum, governance. Tasked with addressing subsets of recommendations in external review and steering committee report, and creating implementation plan with timeline. Each working group brings updates to GEC as a whole. GEC as a whole will also consider vision/big-picture definition of Gen Ed.
 - c. OVCAA requests recommendations as far as next steps. A detailed response and implementation plan will be part of a one-year review. External review, steering committee report, and response memo have not yet been posted for wide access.
 - d. Discussion:
 - i. Gen Ed is increasingly being changed at the department level, with new approaches in 100- and 200-level classes. GEC may become review board or conduit for good ideas coming from departments or senate.
 - ii. Could be that there is not a single Gen Ed program, but multiple programs (and even Gen Ed committees) in different parts of university.
 - iii. Suggestion that GEC consider authorizing “pilot programs” created by individual departments
 - iv. Suggestion that Gen Ed look to empower projects that encourage student research, applied learning, capstone projects
 - v. We need to help students make career choices so they are better able to choose majors.
 - e. Suggestion that we continue to meet weekly until we catch up on pending workload (approvals for multi-Focus proposals, etc.)



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	<p>f. Suggestion of half-day retreat to discuss vision and big-picture issues</p> <p>2. Motion to award Focus designations to courses rather than instructors (revised draft). Rather than being treated as an internal, administrative change, SEC wants this to come before MFS for vote. If motion passes MFS, it would be implemented in Fall '19, soliciting applications to be submitted for Spring '20 courses.</p> <p>3. Question was asked if we need to write a motion to send to MFS to make GEO director a voting member of the GEC. This is part of the governance issues that we need to work on.</p> <p>4. Request by Council of Academic Advisors to create criteria for courses to be included on Hawaiian / Second Language (HSL) culture substitution list. Currently no clear criteria why classes are on there. In order to know if a class should be on the HSL list, however, we need to create learning objectives for HSL. This would be tasked to assessment or curriculum working group, or both.</p>	<p>Vote to move the motion to the Senate. Vote: 6-0-1.</p>
INFORMATION ITEMS	<ul style="list-style-type: none">• New GEC member(s). Dr. Kimo Cashman, College of Education. No new ASUH rep appointed yet.• SEC Liaison: SEC has read the response memo from GEC and expressed thanks, but also concerns that the response did not address concerns raised by the External Report about need to address big-picture questions related to value and future of GenEd. SEC will reply more formally to GEC response after meeting with other faculty and administrators• GEO Director. GEO hoping to fill vacant APT position, assessment coordinator position, this month.	
ADJOURNMENT	<p>The next meeting of the General Education Committee will be on January 25, 2018 at 10:30 am</p>	<p>Meeting adjourned 12:05 pm</p>

Respectfully submitted by Shana Brown, Secretary.

Approved on 01/25/2019 with 6 votes in favor of approval, 0 against, and 1 abstention.