

# MANOA FACULTY SENATE

Executive Committee

Meeting Minutes

Meeting Date: October 22, 2012

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple					
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	P	Ka`iluani Kauhai		VCAA Reed Dasenbrock					
Tom Conway	P	Ian Pagano	P			VCAFO Kathy Cutshaw	2;30 – 3:25pm				
Carolyn Stephenson	P					VCRGE Brian Taylor					

Subject	Discussion	Action/Strategy/Responsible Person/s
<b>CALL TO ORDER</b>		Meeting was called to order at 2:00 by Chair Manini.
<b>CHAIR'S REPORT</b>		<ol style="list-style-type: none"> <li>1. Agenda for visit with VCAFO Cutshaw determined</li> <li>2. Agreed that SEC meeting of Nov 5 should include discussion of concrete idea of how to improve relations between the UH System and UH Manoa.</li> </ol> <ul style="list-style-type: none"> <li>• Agreed for Oct 29 meeting that VCRGE Taylor should be invited to visit from 3:00 – 3:30 and Dean Cooper should be invited to visit from 3:30 – 4:00. Agenda items for Dean Cooper are (1) Graduate Council; (2) Graduate Program Reviews; (3) Schools/Colleges Admissions/Records; (4) PhD Funding Issue; and (5) Possible Reorganization of Office of Vice Chancellor for Research and Graduate Education. Agenda items for Interim VCRGE are (1) Kewalo Update; (2) PhD Funding Issue; and (3)</li> </ul>

Subject	Discussion	Action/Strategy/Responsible Person/s
		<p>Possible Reorganization of Office of Vice Chancellor for Research and Graduate Education.</p> <ol style="list-style-type: none"> <li>3. Agreed that the proposed move of graduate education should also be raised during the 11/19 visit of Chancellor Apple.</li> <li>4. Chair Manini shared the memos that had preceded the cancellation of the 10/17 Chancellor's reception.</li> <li>5. Chair Manini noted that she felt communications with the President would have been assisted if the CAB had asked the President to meet with them to discuss their memo on the motion to present a motion of no-confidence in President Greenwood. Agreed that an invitation to President Greenwood should be considered after the Nov. 5 SEC meeting.</li> </ol>
<b>VICE-CHANCELLOR CUTSHAW</b>	<ol style="list-style-type: none"> <li>1. Kualii Issues</li> <li>2. Approaches to Budgeting</li> <li>3. Faculty Housing</li> <li>4. Parking</li> <li>5. Divergence between a unit's formal organization chart and the reality of how a unit actually operates.</li> </ol>	<ol style="list-style-type: none"> <li>1. The VCAFO asked that those with Kualii difficulties contact her directly, preferably by email. She expressed confidence in the Kualii system that in the long run will prove very useful for faculty and all UH users. There are a variety of help systems available online.</li> <li>2. The VCAFO suggested that a balance between a top down and a bottom up approach would be the best. Suggested more discussions ahead of planning between the various stakeholders.</li> <li>3. The VCAFO will forward the revised housing document to the SEC members.</li> <li>4. The VCAFO noted that there will be no action on parking through the end of June 30, 2013.</li> <li>5. If a unit feels that there is a divergence between the formal chart and the operational procedures then it is at liberty to bring it to the attention of their School/ College Faculty Senates or the VCAFO.</li> </ol>
<b>ADMINISTRATIVE STAFF REPORT</b>	Committee Appointments	<ol style="list-style-type: none"> <li>1. D. Ericson made a motion that S. Roberts be reassigned from CAPP to GEC. Motion passed unanimously. K. Herrick will follow up.</li> <li>2. C. Stephenson made a motion that E. Okada should serve as the Shilder College of Business Administration representative to the Graduate Council. K. Herrick will follow up.</li> <li>3. Agreed to defer decision on College of Education representative to cover for the senator who has resigned as a senator from the COE.</li> <li>4. Agreed that a call should go out to all senators for the Strategic Plan Committee replacement representative. K. Herrick to follow up.</li> <li>5. K. Herrick reported that she did a call to the Natural Sciences for a replacement to Graduate Council. No response yet.</li> </ol>

<b>Subject</b>	<b>Discussion</b>	<b>Action/Strategy/Responsible Person/s</b>
<b>MINUTES</b>		Agreed to defer review of minutes from 10/08 and 10/15 until the 10/29 meetings
<b>ADJOURNMENT</b>		Motion to adjourn made by J. Casken. All approved. Meeting adjourned at 4:00 pm

Draft minutes submitted by J. Casken SEC Secretary  
Oct 23, 2012

Minutes approved unanimously on October 29, 2012.