

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**       **March 12, 2018**                   **2:00 PM - 5:00 PM**  
**LOCATION:**             Hawaii Hall 208  
**ATTENDANCE:**       [P = Present; A = Absent; E = Excused]

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>GUESTS</b>	<b>TIME</b>
Christine Sorensen Irvine	P	David Duffy, Vice-Chair	P			iChancellor David Lassner	3:00 PM - 4:00 PM
Douglas Vincent, SEC Secretary	E	John Casken	P				
George Wilkens	E	Stacey Roberts, MFS Secretary	P				
Brian Powell	E			John Kinder - Staff	P		

<b>SUBJECT</b>	<b>DISCUSSION / INFORMATION</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Sorensen-Irvine at 2:05 PM.
<b>REVIEW OF MINUTES</b>	1. The minutes of the March 5, 2018 Senate Executive Committee had been circulated electronically.	1. Motion by J. Casken to approve the March 5, 2018 minutes; seconded by D. Duffy. Approved unanimously.
<b>CHAIR'S REPORT</b>	1. Veterans Task Force update - met last week. There is demand from veterans to come to Mānoa, but UHM is not part of agreement to accept transfer credits from military (Opportunity College). Military spouses and children also participate. WICHE passport program also discussed. Mānoa does not participate. Only Leeward CC and West Oahu currently participate. 2. Campus Climate Committee update. Met last week. Reviewing ACCFSC survey. Will likely conduct Mānoa survey next year. National survey available. Speaker in the Fall (possibly Chemerinsky) 3. Facilities update. MK Think will present at UHMFS meeting on March 21. The classroom	1. S. Roberts will draft background material to send to CAPP. Refer to CAPP once received.  2. No action.  3. No action.

	<p>committee is looking at renovating classrooms in Keller and Kuykendall Halls.</p> <p>4. General Education -External review exit visit. Notes sent to SEC from C. Sorensen Irvine. Liked suggestion to include representatives from all colleges on GEC.</p> <p>5. ACCFSC - Faculty Worklife Survey. Will go out in April from System office.</p> <p>6. ACCFSC - Repeat Policy subcommittee</p> <p>System is forming subcommittee within ACCFSC to look at repeat policy.</p> <p><u>Common elements include:</u></p> <p>A. All grades are recorded on the student's transcript.</p> <p>B. Courses taken at a college must be repeated at the same college for the repeat grade to be calculated in the GPA.</p> <p><u>Different elements include:</u></p> <p>A. UHM, UHH, UHWO, LeeCC: Most recent grade counts toward the student's GPA</p> <p>B. UHCC's (except LeeCC): Highest grade counts toward the student's GPA</p> <p><u>Differences between 2- and 4-year policies affect the following:</u></p> <p>A. Transfer admissions into specific programs (e.g., UHM Business, Nursing, Dental Hygiene)</p> <p>B. Academic actions of probation, suspension, and dismissal which impacts student's decisions to attend/transfer to the UHCC's or 4-year colleges, depending on repeat policy implementation</p> <p>C. Registration processes</p> <p>D. Financial aid qualifications</p> <p>E. Advising strategies.</p> <p><u>Issues:</u></p> <p>A. Number of times a student may repeat a course.</p> <p>B. Campus authority who can approve a student repeating a course.</p> <p>C. At which point, a student needs to get authorization to repeat a course.</p>	<p>4. No action.</p> <p>5. No action.</p> <p>6. No action.</p>
--	---	--

	<p>D. Conditions under which a student may or may not be able to repeat a course, e.g., only if a student earns a D, W, or F in a course.</p> <p>E. Program specific requirements, e.g., nursing program</p> <p>7. Laulima upgrade Spring 2019</p>	<p>7. No action.</p>
<b>ACTION ITEMS</b>	<p>1. None</p>	<p>1. No action.</p>
<b>GUEST #1</b>	<p>iChancellor David Lassner (3:00 PM - 4:00 PM)</p> <p>Discussion points:</p> <ul style="list-style-type: none"> <li>• Reorg update - trying to get meetings scheduled. Were going to create 7 working groups. Now going to bring additional people in to discuss each grouping.</li> <li>• Response to MFS resolution - will bring something to BOR next week to remove the constraint that reorg keep chancellor and president positions separate, but not commit to combining. Bring whichever works better and will be considered in context of full proposal.</li> <li>• TIM faculty will meet with D. Lassner to discuss possible merger with Shidler. M. Bruno spending time with Architecture faculty.</li> <li>• Legislative update - Worksheets published today. Provided some support for student success initiatives. Looking at Hawaii Promise program. House approved its budget now goes to Senate. Several bills passed Senate and now moving to House.</li> <li>• Suggestion for joint statement on guns in response to potential federal legislation. Not averse but not a priority right now.</li> <li>• ADA compliance - No official announcement has been made yet regarding what needs to be made ADA compliant. Institution is responsible, but individuals need to work on fixing their own materials; third parties can't be expected to do it. The institution can provide support. Chair Sorensen Irvine brought up the issue that UHPA is looking at this as a workload issue.</li> <li>• President Lassner received the California Internet award.</li> </ul>	<p>1. The SEC thanked iChancellor Lassner for his time and thoughts.</p>

	<ul style="list-style-type: none"> <li>• Facilities - before renovating classrooms, need to know plans for those buildings in future.</li> <li>• FQ requirement discussed.</li> <li>• WICHE passport group in town. Perhaps meet with CAPP and GEC to discuss Mānoa participation.</li> <li>• UH Foundation - Lassner is working on philanthropy and spending a lot of time working with the UH Foundation. Still in contract discussions regarding new management. Looking at different models for administration of the Foundation. Looking at research compliance no matter where funding flows.</li> </ul>	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (DV) –No report.</li> <li>2. CAPP (BP) – Carolyn will report CES overview to the MFS at the March 21 meeting. No report.</li> <li>3. CFS (GW) – Approved releasing bylaws changes vote. Working on revising motion to change rules of order.</li> <li>4. COA (BP) – Message from Claire asking for dates for D. Matlin to speak at MFS. Will check for April or May.</li> <li>5. COR (DD) – Jennifer Beamer is leaving UH, Brett Oppegaard is new chair. COR discussed research expectations for workload/productivity and will draft a resolution to the effect that metrics for research must be at the unit level, COR will discuss by email, finalize in April, for April Senate meeting. COR also discussed ADA issue for web resources, UH did some outreach to deans but not all deans passed things down. Uncertainty as to extent of problem.</li> <li>6. CPM (JC) – D. Takeno from UH system e-mailed Chair Sorensen Irvine to request a meeting regarding proposed changes to Administrative Policy 12.304, regarding conflict of interest on extramurally funded</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken</li> </ol>

# MĀNOA FACULTY SENATE

	<p>activities. C. Sorensen Irvine recommended meeting with CPM instead.</p> <p>7. CSA (JC) – Meets Wednesday, March 14.</p> <p>8. GEC (SR) - GEC met on Friday, March 9. C. Beaulé asked for volunteers to form a subcommittee to craft a new MOU to delineate the relationship between the GEC and the GEO. The committee reviewed a 2014 decision to allow for up to three non-course-based focus exemptions per student, (previous to that, only one was allowed). The committee voted to approve another four year extension on this policy. S. Roberts brought up the topic of the WICHE Passport for General Education and the GEC seemed receptive. Next meeting March 16.</p> <p>9. CEE (CSI) – No report. Next meeting on Thursday (3/15)</p> <p>10. UHPA (GW) – Board meeting last Saturday.</p>	<p>7. No action taken..</p> <p>8. S. Roberts and C. Sorensen Irvine will review existing MOU.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
<b>UNFINISHED BUSINESS</b>	<p>1. None.</p>	
<b>BUSINESS</b>	<p>1. Approve CEE changes to resolution establishing the committee</p> <p>2. Approve CFS Proposal to Amend the MFS Rules of Order.</p> <p>3. Approve Senate / Congress agendas</p> <p>4. Review Congress minutes</p> <p>5. CAPP request for presenting CES items</p>	<p>1. J. Casken moved, D. Duffy seconded approving for MFS agenda on March 21. Action approved.</p> <p>2. S. Roberts moved, D. Duffy seconded approving for MFS agenda. Action approved.</p> <p>3. Action approved</p> <p>4. Action approved.</p> <p>5. Action approved.</p>
<b>ADJOURNMENT</b>	<p>The next meeting of the Senate Executive Committee will be on March 19, 2018.</p>	<p>Motion to adjourn by D. Duffy; seconded by J. Casken.</p> <p>Passed unanimously.</p> <p>Meeting adjourned at 4:55 PM.</p>

Respectfully submitted by Stacey Roberts, Secretary  
Approved unanimously on March 19, 2018.