

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** August 17, 2015 **1:30 pm**

**LOCATION:** Hawaii Hall 208

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| MEMBERS                           |   | MEMBERS           |   | MEMBERS                     |   | GUESTS                                    | TIME                                         |
|-----------------------------------|---|-------------------|---|-----------------------------|---|-------------------------------------------|----------------------------------------------|
| Bob Cooney - Chair                | P | Stacey Roberts    | P | Doug Vincent                | E | Chancellor<br>Robert Bley-<br>Vroman      | 3:00 PM -<br>4:15 PM                         |
| Marguerite Butler -<br>Vice Chair | P | Peter Garrod      | P | Ashley Maynard              | P | VC Reed<br>Dasenbrock;<br>VC Brian Taylor | 3:00 PM –<br>4:15 PM<br>3:00 PM -<br>4:15 PM |
| Kelley Withy - SEC<br>Secretary   | P | Sarita Rai        | E | Jeff Kuhn, until<br>4:05 pm | P | VC Lori Ideta                             | 3:00 PM –<br>4:15 PM                         |
| Bonnyjean Manini                  | P | John Kinder-Staff | P |                             |   |                                           |                                              |

| SUBJECT                      | CONTEXT                                                                                                                                                                                                                                                                                                                                            | ACTION / STRATEGY /<br>RESPONSIBLE PERSON                                                                                                                                                                                                                                                                                                     |
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| <b>CALL TO ORDER</b>         |                                                                                                                                                                                                                                                                                                                                                    | Meeting was called to order by<br>Chair Bob Cooney at 1:31 pm                                                                                                                                                                                                                                                                                 |
| <b>REVIEW OF<br/>MINUTES</b> | <ol style="list-style-type: none"> <li>The minutes of July 20, 2015 were amended under the <i>Chairs report</i> to correct the reference on the teaching limits under the UHPA contract.</li> <li>The minutes of August 3, 2015 SEC meeting had been circulated electronically before the meeting.</li> </ol>                                      | <ol style="list-style-type: none"> <li>Motion by P. Garrod;<br/>seconded by M. Butler to<br/>amend the July 20, 2015<br/>minutes to “requirement is to<br/>teach 24 credits a year or<br/>equivalents”.</li> <li>Motion by P. Garrod;<br/>seconded by B. Manini to<br/>approve the minutes as<br/>amended. Passed<br/>unanimously.</li> </ol> |
| <b>CHAIRS<br/>REPORT</b>     | <ol style="list-style-type: none"> <li>Chair’s SERG email message was an effort to remind administration that there is a structure for collecting faculty input that should be observed.</li> <li>Teaching faculty need student data in order to improve class programs. Faculty members are not able to get accurate data. SEC liaison</li> </ol> | <ol style="list-style-type: none"> <li>No action taken.</li> <li>B. Manini, will discuss this issue in an upcoming Mānoa Assessment Committee</li> </ol>                                                                                                                                                                                      |

| SUBJECT                        | CONTEXT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | ACTION / STRATEGY / RESPONSIBLE PERSON                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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|                                | <p>will need to request that MAC work to improve timely data access for faculty. For example, why do the students leave UHM?</p> <p>3. Draft testimony to the BoR: Goal is to express our concern for the survival of UHM and to make sure BOR has input from faculty. We would like to insure communication with faculty by providing an independent faculty voice, independent of administration as a best practice at other public universities. We want to preserve Mānoa as a resource for the entire state.</p> | <p>meeting.</p> <p>3. Chair Cooney will revise draft BOR testimony based on SEC feedback.</p>                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>ADDITIONS TO THE AGENDA</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>GUESTS</b>                  | <p>Chancellor Bley-Vroman; VC Dasenbrock; VC Taylor; and VC Ideta at 3:00 pm.</p> <p>Mānoa Governance issues:</p> <ol style="list-style-type: none"> <li>1. What is the status of creating an alumni office under the Chancellor?</li> <li>2. What was discussed with the student governance leaders at the 2 hour meet and greet with them on 8/14/15 and how will faculty come into the mix, in their opinions?</li> </ol>                                                                                          | <ol style="list-style-type: none"> <li>1. RBV recommends that the SEC meet in a future meeting with the new alumni and communications coordinator, Tara Loty, to discuss question 1.</li> <li>2. ASUH to survey students regarding athletic fees. Discussion of addressing graduate student concerns with or without unionization. How students can be more effective at legislature and how to involve students more in campus life. Graduate students would like offers to be for at least one year.</li> </ol> |

| SUBJECT | CONTEXT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | ACTION / STRATEGY / RESPONSIBLE PERSON                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
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|         | <p>3. Will the BTF recommendations be presented to CAB for review and input prior to implementation?</p> <p>Budget Issues:</p> <p>4. With critical budget shortfalls predicted into the foreseeable future, what strategy will you use to balance the research and teaching missions of UH Mānoa?</p> <p>5. Do you see any alternatives to receivership?</p> <p>6. What is the administration's view of the fiscal and mission health of the various colleges and other units (including</p> | <p>3. RBV plans to present budget implementation plan to SEC by mid-September.</p> <p>4. VCAA Dasenbrock stated there is no critical budget shortfall. Guests were optimistic about the budget forecast.</p> <p>5. RBV does not see receivership in the Mānoa's future. Best estimate is at end of year a balance of \$8 million and should increase with the tuition increase. The preliminary funding allocation (with G, S, R all specified) provided in the spring should be within a few percent of actuals. Performance funding of \$3.7M was awarded to Mānoa to improve student achievement. Of this, \$1.3M was allocated to instructional units. Other performance funds were used for metering buildings, replacing furniture, graduate office software, Hawaiian Place of Learning assistant, recruiting international students, counselor for Shidler, etc. Broad picture is to increase or continue high student success.</p> <p>6. The fact that we have been able to stop the decline in spending reserves gives the board some confidence that</p> |

| SUBJECT | CONTEXT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | ACTION / STRATEGY / RESPONSIBLE PERSON                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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|         | <p>administrative)? Have data been collected to inform such an assessment? Which units are more sustainable, which are creating greater unjustified deficits? Which are more critical to our core missions, which are less? What does the cost/benefit map look like?</p> <p>7. Where can the university look to for future revenue potential to bring us out of this crisis without jeopardizing core functions further?</p> <p>Perception of Mānoa and Future Plans:</p> <p>8. There seems to be a growing grass-roots movement within the faculty to 'take back the university' which may interfere with otherwise constructive collaboration between UHM administration and our faculty. Do you have a strategy for converting what could be adversarial faculty interaction into more constructive collaboration?</p> <p>9. What are the metrics that will be used to assess administrative productivity?</p> | <p>Mānoa can run itself, and the fact that we are investing in the educational mission will have a positive effect on how the community views us.</p> <p>7. International students. We need to look at some reinvestment in research if we are going to stay an R1 University. How do we incentivize charging graduate tuition to grants? Research faculty will get 82% of salary and responsible for the other 2 months.</p> <p>8. RBV commented that a meeting like this is an example of collaboration. He asked for SEC advice for future efforts.</p> <p>9. Item not discussed.</p> |

| <b>SUBJECT</b>           | <b>CONTEXT</b>                                                                                                                                                 | <b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>                                                                |
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| <b>COMMITTEE REPORTS</b> | No committee reports.                                                                                                                                          | 1. No action taken.                                                                                          |
| <b>OLD BUSINESS</b>      | 1. Review Ad Hoc committees for email/survey for upcoming call for committee volunteers to 2015-16 Congress in order to populate committees with non-senators. | 1. Chair Cooney to review committees with J. Kinder meeting.                                                 |
| <b>NEW BUSINESS</b>      | 1. Agenda for SEC meeting August 24, 2015.                                                                                                                     | 1. Discussion of agenda items.                                                                               |
| <b>ADJOURNMENT</b>       | The next meeting of the Senate Executive Committee will be August 24, 2015 at the UH Cancer Center, Room 501.                                                  | Motion to adjourn by P. Garrod; seconded by K. Withy. All approved the motion. Meeting adjourned at 4:25 pm. |

Respectfully submitted by Kelley Withy, SEC Secretary  
 Approved unanimously on August 24, 2015.