

Committee on Faculty Service Meeting Minutes

Date: November 12, 2021

Time: 12:30 - 1:30 PM

Zoom link:

Attendance

Members

Name	Role	Attendance
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Seungoh Paek	Member	Present
Richard Medina	Member	Present
Teresa Schiff	Member	Present
Andre Haag	Member	Present
Johann Urschitz	Member	Present
Kim Binsted	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 12:31 PM.
Review of Minutes	1. Review of 10/29/2021 minutes	1. Minutes unanimously approved acclamation
Chair's Report	1. Letter of Regret template 2. HAP Board Election 3. SHK Special Election (Tie) 4. SOCSCI Special Election	1. Letter of regret approved 11/5 by CFS and will be used in future by John Kinder 2. 2 HAP Board applicants will be given extension to submit materials. John Kinder to communicate with those specific applicants and report back to CFS. 3. SHK tiebreaker - Urschitz moved, Eichelberger seconded CFS approved motion to use a coin toss to break SHK election tie. CFS has no knowledge of applicant automatically selected by voting system due to the tie. Coin toss result: C. M. Kaliko Baker won. Results to be communicated to SEC for approval. 4. Senator Myungji Yang was sole candidate and winner of SOCSCI special election. Results of SHK tiebreaker coin toss and SOCSCI election both approved by acclamation.
Action Items	1. SCB committee appointment	1. SEC gave SCB Senator Jian Zhou option to choose from all MFS committees for appointment.

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	2. Senator's request to be excused from all remaining Fall 2021 MFS meetings due to teaching conflict.	2. CFS acknowledges traditional practice of allowing Senators to be excused.
New Business	1. Future election tie breaker procedure	1. CFS will work on recommendation to SEC to resolve future election ties.
Adjournment	The next meeting of the Committee on Faculty Service will be on 12/3/2021 at 12:30pm	Eichelberger made a motion to adjourn; seconded by Paek. Meeting adjourned at 1:29 PM.

Respectfully submitted by Ari Eichelberger, Secretary
Approved unanimously on November 12, 2021.