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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: January 31, 2020. 11:00-12:30 PM
LOCATION: Sakamaki A-201
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaule	P	Lisa Fujikawa	E
Shana Brown	P	Jonathan Pettit	P	Ronald Cambra	P	Vicky Keough	P
Garrett Clanin	P	Halina Zaleski	P	Ryan Yamaguchi	E	Cari Ryan	P
Betsy Gilliland	P	(ASUH rep)		Carolyn Stephenson (SEC liaison)	P	Sheela Sharma	E
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by 11:02am	Meeting was called to order by Garrett A.
REVIEW OF MINUTES	Minutes from 1/17 meeting approved with 6 votes in favor, 0 against and 1 abstention.	
INFORMATION ITEMS	<p><i>GEC Chair's report</i></p> <ul style="list-style-type: none"> Garrett sent an email yesterday (1/30) to see if members of SEC could meet with the GEC in order to expedite putting the governance document before MFS. <p><i>GEO Director's report</i></p> <ul style="list-style-type: none"> Foundations board conducted a workshop at the CTE Christine attended the AAC&U annual meeting last week, and reports that many universities had faculty-led GenEd committees researched, formulated, and implemented within a year. Also noted that it was very rare that GenEd programs have instructor-based courses for GenEd (in fact she was unable to locate a single other example of this). Christine also asked representatives from other 	



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universities about Thematic Pathways. There were issues with implementation, especially in cases where participation in the pathways were mandatory. Students in these programs, however, were very excited to participate in the pathways.

- Christine forwarded a message to Garrett A. and Halina from President and Provost concerning the implementation of the agreements with WICHE can happen without MFS vote.
- Reports that the assessment data on O- and W-Focus courses (and those with both Focuses) cannot be disaggregated.
- Only two faculty members teaching BIO 171 and 171L, and they are unable to participate in the STEMwrite Institute, so will try again next year
- Christine has staffed the O- and W- online HISSI panel with 5 faculty who will present on teaching online. She will send out the call for registrations (the \$150 registration fee has been reduced to \$50 for UHM faculty members). Email her directly to be included.
- The Bilger meeting room has been updated with new screen and OWL for teleconferencing.

Liaison reports (E, H, O, W, F, Div, SEC)

- Garrett C. -- E Board going through proposals for summer and fall. Discussed if an OC course should be offered at the foundational level or introductory focus level. Many conversation topics arose, including questions about the possibility of an additional E course.
 - Halina asks when E courses are due to be assessed. Cari notes that it will begin in 2021. Christine brings data from a 2010 that students score low on ethical reasoning.
- Jon -- F Board conducted their CTE workshop this past Wednesday, and has invested many hours to help educate applicants on common problems that applicants have. They also discussed and made decisions on a dozen proposals at their bi-weekly meeting.
- Shana -- H Board is reviewing four proposals from Political Sciences, Geography, and History. The board discussed how to do outreach for faculty interested in submitting HAP applications.
- Halina -- O Board is busy reviewing proposals.

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	<ul style="list-style-type: none"> • Betsy -- W Board is busy reviewing proposals. They also are discussing how to count a collaborative writing project for the W-Focus. There is a need to consider the requirements in light of group writing projects. • Mike -- Div Board met for the first time this semester. There is a vacancy for the Social Sciences position. Shana Johnson has been elected to be chair of the board. The vice chair is still vacant (all members are new). • Carolyn -- No news to report from SEC. Comments that Garrett A-I's email was unclear on which parties he hoped would meet. Carolyn also wants clarification as to whether Garrett A-I is expecting that OVCAA will participate in these talks. Garrett A-I says he is open to meeting with all parties that can help resolve this matter. <p><i>Working Group reports</i></p> <ul style="list-style-type: none"> • Jon -- AWG will meet this afternoon • Betsy -- CWG members are drafting sample proposals for the Thematic Pathways. Shana reports about the discussion of the MVV statement. She will send a revision of the MVV to Garrett A.I. based on the comments from faculty members. • Halina and Garrett C. -- GWG met and discussed how to bring people of different parts of the university to discuss the governance documents <p><i>Update on staffing of the Diversification and W Boards</i></p> <ul style="list-style-type: none"> • All boards staffed <p>Email to departments regarding changes in criteria for course-based Focus</p>	
ACTION ITEMS		
DISCUSSION ITEMS	<p>Consistency between COURSE- and instructor-based Focus proposals</p> <ul style="list-style-type: none"> • What requires GEC review (number of Focus designations requested)? • Currently, course-based proposals for two or more designations and instructor-based proposals for three or more designations need to be reviewed by the GEC. 	



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	<ul style="list-style-type: none"> ● Halina makes a motion that GEC will only review proposals for 3 or more Focus designations, regardless of whether they are instructor- or course-based. <ul style="list-style-type: none"> ○ Betsy asks for clarification why 2 designations in an individual course does not need to come before GEC. ○ Christine notes that if we see increasing numbers of course-based proposals, it will help streamline the process. ○ Halina asks if any applications that came before the GEC were denied. Group consensus is that there have been very few. ● Shana requests to amend the motion that boards can still ask GEC to review. ● This change is acknowledged by Garrett A.I. who clarifies the motion and calls for a vote ● Motion is passed with 5 votes for yes, 1 no, 0 abstentions <p>Discussion of deadlines for those proposals for 3 or more designations, which need to be turned in earlier. At present, the deadlines will be left on the forms, but the later deadline not advertised on the website.</p>	
NEW BUSINESS		
UPCOMING MEETINGS	<p>SPRING 2020 MEETING SCHEDULE: Fridays from 11:00 a.m.-12:00 p.m. in Sak A201</p> <ul style="list-style-type: none"> ● February 14 ● February 28 ● March 13 ● March 27 ● April 3 ● April 17 ● May 1 ● May 8 	
ADJOURNMENT		Meeting adjourned at 12:06pm

Respectfully submitted by Jonathan Pettit, Secretary.

Approved on 02/14/2020 with 5 votes in favor of approval and 0 against.

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