

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: February 4, 2019 **2:00 PM - 5:00 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
-ChrBrian Powell, Chair	P	David Duffy, Vice-Chair	P	Ann Sakaguchi, SEC Secretary	P	None	
Stacey Roberts, MFS Secretary	E	Jennifer Griswold	P				
Carolyn Stephenson	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the January 28, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the January 28, 2019 minutes by C. Stephenson, seconded by J. Griswold. Unanimously approved.
CHAIR'S REPORT	1. Tuition Freeze and UHPA- Brian said SEC learned about this in the news and SEC spoke to AVC Ron Cambra. If revenues remain the same but students increase, faculty workload would increase. 2. UHM Strategic Plan- anonymous feedback is assured in the lifting of the login requirements. Deadline for feedback was extended by OVCAA till 2/8/19. 3. UHM re-org update -CAB is working with President Lassner on addenda. 4. GenEd update- Christine Beaulé will be visiting with SEC on 2/11/19. Request to be made of data from GenEd (Beaulé) on how many courses in each category, how many are 1,2,3,4 focus designations, how many are course or instructor designations and any interesting info on courses in general in GenEd that may show trends in the	1. action. 2. action. 3. action. 4. action.

UNIVERSITY OF HAWAII 'I AT MĀNOA FACULTY SENATE

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	<p>last few years.</p> <p>5. Campus Climate Launch - Kickoff event to be held on 2/7/19 at Campus Courtyard.</p> <p>6. April Senate meeting location change to Bilger Rm 152 (J. Kinder)</p>	<p>5. action.</p> <p>6. action.</p>
ACTION ITEMS	<p>1. None</p>	
GUESTS	<p>1. None</p>	

<p>COMMITTEE REPORTS</p>	<ol style="list-style-type: none"> 1. CAB (AS) – CAB met on 1/29 with President/iChancellor Lassner. For this meeting functional statements for the President and the Provost were distributed as an addendum. CAB asked for a Problem Statement--i.e. what problem is being solved by the reorg--but the additional documents submitted by the President's office failed to address this concern. CAB met again on 2/4/19 to continue their discussions on the UHM reorganization proposal (Phase I). Resolution will be forwarded to SEC on 2/11/19 with Checklist. 2. CAPP (CS) – No report. Next meeting on 2/6/19. 3. CFS (DR) – No report. 4. COA (JG) – No report. January 30, 2019 meeting was cancelled. Next COA meeting February 27, 2019. 5. COR (DD) – No report. 6. CPM (SR) – No report. 7. CSA (JG) – No report. Next CSA meeting February 13, 2019. 8. GEC (CS) – No report. Next meeting on 2/8/19. 9. CEE (DR) – No report. Concerns expressed regarding assessment reviews and related committee workload. 10. UHPA (AS) – No report. The next UHPA meeting will be on 2/23/19. 11. ACCFSC--VPRI Syrmos and Victoria Rivera, Interim Research Integrity Officer, presented drafts of policies on export controls and research misconduct. They will be sending drafts to faculty senates (FS). Manoa FS will be responding separately. ACCFSC voted to change their bylaws and charter to reflect that their role is informative rather than consultative. 	<ol style="list-style-type: none"> 1. No action is taken. 2. No action is taken. 3. No action is taken. 4. No action is taken. 5. No action is taken. 6. No action. 7. No action is taken. 8. No action is taken. 9. No action is taken. 10. No action is taken. 11. No action is taken.
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UNFINISHED BUSINESS	1) None.	
BUSINESS	<ol style="list-style-type: none"> 1. VPRI: Proposed Changes to Export Controls 2. VPRI: Proposed Changes to Research Misconduct 3. Reso on GCERT in Program Evaluation in Educational Psychology 4. Reso on GCERT in Measurement and Statistics in Educational Psychology 5. Motion to Assign Focus Designations to Course Rather than Instructors. 6. WASC discussion -- it was agreed that any language related to the UHM strategic plan on the WASC draft paper be deferred until the Manoa strategic plan is approved first. 7. A copy of the final draft of the policy on intellectual property was requested. 	<ol style="list-style-type: none"> 1. D. Ross moves to send document to COR for information and D. Duffy seconded the motion, which was unanimously approved. 2. D. Duffy moves to forward document for review to COR and J. Griswold seconded the motion and this was unanimously approved. 3. C. Stephenson moves to place this on MFS February agenda and J. Griswold seconded the motion. Approved unanimously. 4. C. Stephenson moves to place this on MFS February agenda and J. Griswold seconded the motion. Approved unanimously. 5. Defer till March MFS meeting. 6. No action is taken. 7. Brian agreed to obtain copy from VPRI Vassilis Symros.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on 2/11/19, in Hawaii Hall 208.	<p>Motion to adjourn by C. Stephenson; seconded by D. Ross .</p> <p>Meeting adjourned at 3:55 PM.</p>

Respectfully submitted by Ann Sakaguchi, Secretary
 Approved unanimously on February 11, 2019.