

Committee on Administration & Budget

Minutes

Meeting Date Oct. 5, 2023
Meeting time 1:00PM - 2:00PM
Location Virtual meeting

Attendance

Members

Name	Role	Attendance
Dan Blackaby	Vice-Chair	<u>Present</u>
Katherine Burke	Member	Absent
Roy Gal	Chair	<u>Present</u>
Albert Kim	Member	Absent
Eugene Magnier	Member	<u>Present</u>
Laura O'Rourke	Member	<u>Present</u>
Robert Paull	Member	<u>Present</u>
Thomas Pearson	Member	<u>Present</u>
Sarita Rai	Member	<u>Present</u>
Mark Thorne	Member	<u>Present</u>
Andrew Wertheimer	Member	<u>Present</u>
Carolyn Stephenson	SEC Liaison	<u>Present</u>

Guests

Makena Coffman, Director, Institute for Sustainability & Resilience (ISR) [1:15-1:45];
Wendy Pearson, Senior Advisor to the Provost [1:15-1:45]

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		
Review of Minutes	Minutes from Sept. 18	Minutes approved by unanimous consent.
SEC Liaison Report	<ol style="list-style-type: none"> SEC is considering SCR201 feedback to Halbert ahead of the deadline. We will discuss feedback from other committees in advance of a resolution that would be due on MON in order to make it on the next MFS meeting. 	
Ongoing Business	<ol style="list-style-type: none"> Reorganization of the Institute for Sustainability and Resilience Questions from ISR Subcomm+ittee <p>Makena Coffman, Director, Institute for Sustainability & Resilience (ISR) and Wendy Pearson joined at 1:15 for discussion on the Questions we submitted. Discussion: Pearson: Goal of reorg is to allocate positions, but can't do that until there is a structure. Sarita Rai (for the committee) engaged with our questions. Why didn't the initial proposal deal with resources? Pearson: We originally had a unit that was a volunteer interdisciplinary unit in 2017, but it outgrew this with all of the collaboration. Tried to reduce the disciplinary-debate / politics to encourage collaboration. Makenna was bought out, and brought in a GA. With ISR having success it could attract resources, if we approve it.</p>	<ol style="list-style-type: none"> Roy, Sarita Sarita Andrew Gene Magnier Gene Magnier <p>ACTION-ISR Gal will create a Google doc for others to add as a starting point for drafting a memo with requested changes to move this forward. McKenna and Pearson are meeting with French and the Provost next week on the 13th. We might want to suggest they develop some metrics that could be met and rewarded with more resources in order to meet growing needs.</p> <p><u>ACTION-SCR201</u> Gal will work with other committees to come up with a resolution. He will send a survey</p>

	<p>Rai: How many positions are you envisioning as permanent positions within ISR?</p> <p>Coffman: I've been in the role for 5 years. Was suspicious at first with initial vision, but realized its importance to get it rolling and establish a structure. Worked with other similar units at other schools to see how they deal with interdisciplinary research and teaching. Then COVID hit. The proposal is for 3 positions (dir, I3, APT) as a starting backbone.</p> <p>Pearson: We don't want to start a unit that will compete with other units. Managed growth is important. The growth of sustainability majors (85 now) is amazing. We're trying to backfill to support this. We don't know if future positions will be in ISR or joint or other visions. That will be explored later.</p> <p>Gal: The committee wants to see this in writing, including a transparent commitment to see positions promised in writing. We can see the challenges in past experiences with Honors and other units that seemed hung out to dry.</p> <p>Pearson: Do you want this added to the document or followed up in a memo?</p> <p>Gal: Do you have suggestions on what you could do? We also don't see how the curriculum is put together with so many interdisciplinary cross-listed degrees to make sure it is a meaningful degree.</p> <p>Coffman shared the Program sheet and differentiated it from a select your own pathway. Students can select courses from among the choices. They advise through their pathways and capstones. They surveyed students and matched them with internships and capstones.</p> <p>Blackaby: So are the courses guaranteed to be offered by the other departments?</p> <p>Coffman: There are no singular classes that are required, but categories that are offered. Some keystones are offered with frequency that they hope will be maintained, but as cross</p>	<p>monkey or other way to get votes on this.</p> <p><u>Action-Center on the Family Reorg</u></p> <p>Gal will invite stakeholders to the CFM Reorg in two meetings (two supporters) and another with opposition from CTAHR Faculty Senate. Gal will send invites with two separate time blocks.</p>
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	<p>listed courses there is no way to guarantee. She tracks how often classes are offered.</p> <p>Gal: The committee is worried about this being stable. Can resources be added or incentivized to make sure that they are offered in a frequent rotation.</p> <p>Blackaby: How could this be guaranteed? So much depends on one person.</p> <p>Pearson: This is why we need the unit approved so it can be a line, so resources can be added... rather than just buying out a position.</p> <p>Rai: Why hire a management employee rather than a faculty? If you want it to grow they need to do hiring.</p> <p>Coffman: This is why the Associate position will continue to be a faculty position (not at the assistant professor level).</p> <p>Pearson: ISR was designed not to only focus on instruction, but also outreach and research. Having someone at the dean level who can talk about appointments and be there with the budget team, and requesting funds is important for growth. This would be hard at the faculty level.</p> <p>Gal: If this had come with 3 positions including the EM we probably would not have problems. With so many objectives and so few resources, this is even more problematic if we want this to be sustainable.</p> <p>Wertheimer: We worry if an EM position at will would make them reliant on admin influence.</p> <p>Pearson: Yes, but even the current reality is that it could be eliminated even easier now before it is on the org chart.</p> <p>Gal: Can we get some documents showing a vision and positions?</p> <p>Pearson: We want those positions, but getting a promise may be difficult.</p> <p>Blackaby: Could we have some metrics that would make it easier to show evidence.</p> <p>Coffman: To get the commitment for the 3 positions and the funding for the buyout was a</p>	
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	<p>challenge. I would love to have more resources, but I worry that this might not move forward if we can't move this forward. Thinking about ISR growth, jumping from .75 and GA to huge is daunting. We want to also be a cross-campus unit. Regarding Roy's point about not having a regular core, it's a good question, but people feel differently about this proposal. We don't even want to have ISR offering all of the courses rather than having many classes offered by different units on campus. The model might be a hybrid. At the moment it is only the capstone course, but the goal is still to be multidisciplinary.</p> <p>Gal: So, how could the provost incentivize other units to make sure ISR courses are taught.</p> <p>Pearson: The position also would be able to work with the deans to get involved on cluster hires with deans and the like for those who would teach SUST courses or do research in those areas. ISR could also provide TAs if SUST courses are highly enrolled.</p> <p>Coffman: TAs are in the revised proposal, but it would be great if we could get a memo.</p> <p>Pearson: I agree that we should get a memo.</p> <p>Rai: Why call this an Institute? Will this be a model for how administration sees Institutes? Is this just because Centers don't issue degrees? How does this compare with SSRI or IfA? Or is this a new model or just a name? How is this different?</p> <p>Pearson: They are the same. Just sounded cooler.</p> <p>Gal: So what do you want from our committee?</p> <p>Pearson: Do you want this in the reorg or an attached memo, such as the additional resources? In terms of faculty, I could imagine the provost agreeing to support faculty support to make sure SUST courses are taught in a timely manner to allow graduation.</p> <p>Blackaby: Agree with memo strategy.</p> <p>Coffman, have you been able to be on hiring</p>	
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	<p>committees in other units that might offer SUST?</p> <p>Coffman: Yes, I've been on 2 hiring committees (faculty directors, TIM, Biology?) to show ISR is a priority. She also gets consultations about positions.</p> <p>GAL: Can the EM sit on hiring committees?</p> <p>Coffman: No, it would be the faculty position.</p> <p><u>ACTION:</u></p> <p>We will create a Google doc. and make suggestions for a memo and requested changes to move this forward. They are meeting with French and the Provost next week on FRI the 13th. We might want to suggest they develop some metrics that could be met and rewarded with more resources in order to meet growing needs.</p> <p><u>SCR201</u></p> <p>CAP and CPM want a resolution by Monday. If we want to sign on we have to do this virtually and keep aware. The committee chairs have access to the feedback.</p> <p>Gal was the only oral testimony at the BOR. He also talked with UHPA. They want a unified front and share our concern that there is no formal document to review. SEC has not discussed how to move forward. They only received the survey today. There are many complex issues and it will be difficult to come up with a resolution, but this seems worthwhile. The resolution should start with addressing the challenge of transforming UHM from an R1 to a teaching college. Gal will be happy to be part of a resolution, but has an all-weekend NASA event. Other chairs are interested, and may need to take the lead. We believe that SEC might give an extension until WED on a resolution, but some draft would be important. CAP is meeting at the same time as we are.</p>	
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	<p>Suggestion: take only a few comments for the resolution expressing our opposition. We don't need to engage with all of the issues. We should explain why we disagree. MFS strongly opposes the implementation of these policy changes in their current form.</p> <p>Gal will work with other committees to come up with a resolution. He will send a survey monkey or other way to get votes on this.</p> <p><u>Center on the Family Reorg</u> We can invite the CFM Reorg and invite two meetings (supporters) and the opponent. Gal will send invites with separate time blocks.</p> <p><u>GEC</u> Can defer to the next meeting.</p> <p>Pearson also will want to present a resolution to be discussed on governance that came out of that subcommittee.</p> <ol style="list-style-type: none"> 2. SCR 201WG - second referral 3. Reorganization of the Center on the Family Questions from CoF Subcommittee 4. GEC governance document 5. By-laws 	
New Business		
Guest(s)		
Committee Reports		

Other		
Adjournment	Adjourned at 2:16pm.	

Respectfully submitted by Andrew Wertheimer, Secretary
Approved unanimously on 2 NOV. 2023.