

## Committee on Faculty Service Meeting Agenda

Date: November 4, 2024  
Time: 9:00 am - 10:00 am

### Attendance

#### Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Present
Wes Palmer	Co-Chair	Excused
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
Duncan Farrah	Member	Present
U'ilani Lum	Member	Excused
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Excused

#### Guests

Name	Role	Time

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		Meeting was called to order by B. Mishra at 9:02 AM.
<b>Review of Minutes</b>	1. The October 7, 2024 minutes draft was sent to members electronically.  2. The October 21, 2024, minutes draft was sent to members electronically.	1. Approved  2. Approved
<b>Chair's Report</b>	1. Duncan Farrah, a new CFS member 2. Communication with Linda Voong (MB) <ul style="list-style-type: none"> <li>Executive Search Coordinator, Office of the Vice Provost for Academic Excellence</li> <li>She will join the CFS meeting on 12/2/24 (@9:15 am).</li> </ul> Executive searches in queue: <ol style="list-style-type: none"> <li>Dean, Natural Sciences - Spring/Fall</li> <li>Vice Provost for Academic Excellence - Spring/Fall</li> <li>CARES Director - Summer/Fall</li> </ol>	
<b>Action Items</b>	1. Two new candidates: <ul style="list-style-type: none"> <li>Troy for AGC</li> <li>Jamie for SC</li> </ul>	1. E. Peterson made a motion: M. Rappe, Seconded the motion. Approved by Acclamation  Note: Candidates/Volunteers are encouraged to provide a cover letter with their CV.
<b>SEC Report</b>	1. The SEC will meet with Provost Bruno and iVPAE Lyons today to discuss Graduate Education. 2. Discussion of mechanisms to reach all faculty when the new revisions of the General Education Curriculum become available next semester.	1. No action  2. No action
<b>Unfinished Business</b>	1. The Committee on Education Effectiveness (CEE) needs to fill one vacant (non-senator) seat: 1 faculty member from Arts & Sciences	1. Xxx made a motion: Xxx, Seconded the motion. Approved by.  No Applicants / No Action
<b>Business</b>		1. action.

<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on Monday, November 18, 2024 from 9:00 am to 10:00 am.	Meeting adjourned at 9:53.
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Respectfully submitted by Eric Peterson, Secretary  
Approved unanimously on November 18, 2024.