# **Committee Meeting Minutes**

MEETING DATE
November 1st, 2023
MEETING TIME
9:00 AM - 10:00 AM
LOCATION
Online via Zoom

### Attendance

#### **Members**

Name	Role	Attendance
Sayed Bateni	Chair	Present
Rachel Lentz	Vice-Chair	Present
Jason Kenji Higa	Secretary	Present
Duncan Farrah	Member	Present
Christoph Rettenmeier	Member	Present
Lang Wu	Member	Present
Edo Biagioni	SEC Liaison	Present

#### Guests

Name	Role	Time
Tereza Alexandre	ORS interim director	9 am

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## MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by Chair Bateni at 9:01 AM.
Review of Minutes	COR members reviewed the October 4th, 2023 COR minutes.	SB made a motion to approve, RL seconded. Minutes approved by acclamation.
Chair's Report	<ol> <li>Chad Walton shared with us the updates on the UHM research space allocation guidelines.</li> <li>He is moving ahead with the implementation.</li> <li>COR was engaged in drafting a resolution regarding policy changes associated with SCR 201</li> <li>The resolution was passed by the MFS</li> </ol>	1.
Action Items	1.	1.
Guest(s)	1. Meeting with the ORS interim director, Tereza Alexandre  a. Nationwide shortage of research admin personnel.  b. Private colleges w/ more money able to offer better salaries than state schools and are still understaffed  c. Current state hiring pool small for research admin, due to availability & laws about hiring  d. TA noticed previous culture at ORS & wanted to improve culture and professional relationships at ORS  e. ORS lost 6 people in Dec 2022  i. TA has been hiring people to maintain and restore functionality  ii. ORS has been w/o a manager for a long time  iii. Difficult to hire people due to pool and interest  iv. New hires also need training, which takes time & personnel, ORS developing training programs to expedite process  v. Has been finding temporary help from state & UH fiscal & paralegal personnel	ORS Director T Alexandre gave an overall picture of the current state of research administration at UH  2.

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		MANOA FACULTY SENATE
	vi. New hires also have to dear with second and third advanced accounts	
f.	Dealing with current massive backlog while trying to hire people who are willing to deal with the backlog	
g.	Also dealing with complaints while trying to keep up with current tasks	
h.	TA recording training and adding it to their website to make it easy and accessible	
i.	Progress is being made, backlog is being reduced, it'll take time and hiring	
2. Q&A		
a.	RCUH & ORS separate, ORS can't hire RCUH personnel	

The next meeting of the Committee on Research will be on

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Respectfully submitted by Jason Kenji Higa, Secretary Approved unanimously on December 6th, 2023.

December 06, 2023.

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Committee Reports

**Unfinished Business** 

**New Business** 

Adjournment

SB made a motion to adjourn, motion was

seconded. The committee ended the meeting by acclamation. Meeting

adjourned at 10:00 a.m.

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