

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 6, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Join Zoom Meeting

<https://hawaii.zoom.us/j/94882098905?pwd=UERoSWFnejNjWDNsU3NpWGpNOWYwQT09>

Meeting ID: 948 8209 8905

Passcode: 625764

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived 2:51 pm
Gerry Busch	Member	Present
Erin Centeio	Chair	Excused
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Excused
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	2:00 pm - 2:25 pm
David Lassner	CEO	3:15 pm - 3:45 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by acting chair Flynn at 2:00 PM.
Review of Minutes	1. The draft minutes of the 10/30/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were approved as corrected by unanimous consent.
Chair's Report	1. Chair Centeio is excused due to business travel. David Flynn will be the acting chair. 2. Voting update on the Proposed amendments Charter & Senate Bylaws. 188 faculty votes (10.7%) as of 11/6 at 1:30 pm. 3. 12 noon today was the deadline for MFS committees to forward actions to the SEC for the November 15 MFS agenda. No MFS actions have been submitted to the senate office at 1:50 pm. 4. Friday, November 10 is Veterans' Day state holiday 5. 2023-24 SEC Relief Fund Memorandum approval to procedure has been granted. The Senate office will prepare draft memorandums for each member on to the SEC shared drive.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken.
Action Items	1) Proposed Revisions to University of Hawai'i (UH) Policies Related to the Transfer of RCUH Revolving Funds to UH Special Fund Research Recharge Centers (SRRC) 1. MFS Consultation letter dated November 3, 2023 2. Attachment Revisions to UH Policies related to SRRC	1. Motion by C. Stephenson, seconded by G. Busch, to refer the issue to COR. Passes by unanimous consent. The SEC will convey that the standard response time is 45 days, which is not possible with this request.

Guest(s)	<p>Provost Michael Bruno (2:00 pm - 2:25 pm) Discussion topics:</p> <p>Provost Bruno expressed support for holding faculty mixers. It would be good if the invitations came from more than the Provost Office. He looks forward to carrying on the conversation.</p> <p>When asked about faculty bus passes, he responded that he would contact Jan Gouveia.</p> <p>CEO David Lassner (3:15 pm - 3:45 pm) Discussion topics:</p> <p>When asked about whether the SEC would see the latest version of SCR 201, President Lassner responded that because of the time limits, there was no time for another round of consultation.</p> <p>When asked about the main changes in the proposed "Regional System Presentation Format" for campus reports at BOR meetings, President Lassner responded most campuses are easily connected to geographic service areas and that UHM, as the flagship campus, is not connected to a regional area. When meeting at a specific campus, the BOR is trying to shift away from a dog and pony show to a more engaged interaction with the offices, spaces, students, etc.</p> <p>When asked about the basic message of the BOR Committee on Student Success minutes concerning General Education, President Lassner reviewed the current situation. See: https://www.hawaii.edu/offices/bor/archive/index.php</p>	<p>1. SEC to send an email with a possible plan, ideas, etc.</p> <p>2. No action taken.</p>
Committee Reports	<p>1. CAB (CS) – Meeting was held on November 2. Examined reply from Provost Bruno and ISR Chair Coffman and voted to endorse with reservations the Institute for Sustainability and Resilience re-org. Guest Thao Le present to oppose Center on the Family re-org. Continued to examine concerns on GenEd governance documents. Next meeting November 20.</p>	<p>1. No action taken.</p>

2. CAPP (EB) – Meeting was held on November 2. Discussion about having more faculty talk with Hawaii legislators, with a suggestion that legislators are more approachable before the session begins later this month. Some progress was made on GenEd, much further work remains. Discussed the revision in the policy on posthumous degrees. Discussed the policy on making admission tests optional, hoping to come to a conclusion by the next meeting on November 30th.	2. No action taken.
3. CFS (CS) – No report. Next meeting is November 14.	3. No action taken.
4. COA (DF) – No report. Next meeting is November 7.	4. No action taken.
5. COR (EB) – Meeting was held on November 1. The only topic discussed was with guest Tereza Alexandre, head of ORS. In December 2022 ORS lost 6 of the staff in Contracts and Grants, and has since been working to replace them. T. Alexandre requested that emails to ORS about existing grants should include 1. grant number, 2. grant title, 3. grant PI, 4. unit, 5. sponsor – without this information, overworked ORS staff must spend time tracking down this information. Also, please inform ORS of deadlines well in advance whenever possible. Some discussion about the limited pool of applicants, since the state can only hire people who are in-state, and whether SEC should mention to administration the harm that this state law is causing in this instance. Next meeting will be on December 8th.	5. No action taken.
6. CPM (GB) – Meeting 11/2/23 2:00 pm focus on if and how SCR201 limits or impinges upon academic freedom.	6. No action taken.
7. CSA (BR) – Meeting was held on November 2nd. A presentation was given on Student Mental Health. Next meeting is December 7, 2023. Reference was made to an earlier memo on the need for additional counselors and resources.	7. No action taken.
8. GEC (GB) – The chair and vice-Chair of GEC will contact CAPP to ask where they are in the process of reviewing the deficiencies in GE, will have a presentation at the next meeting highlighting this. Next	8. No action taken.

	<p>meeting 11/8/23 10:30 am. 2022 approved MOU is on the right side of the GEC page: https://www.hawaii.edu/uhmfs/committees/gec/</p> <p>9. CEE (RR) – No report. Meeting was held on October 31, 2023 2:30 pm.</p> <p>10. Campus Climate Committee (BR) – No report. Next meeting November 7th.</p> <p>11. Grad Council (CS) – No report. Next meeting is scheduled on November 28.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	1. None	
Business	<p>1. Review draft November 15 Senate meeting</p> <p>2. Student Anonymous Complaint</p> <p>3. Draft Special Election Reports</p>	<p>1. Motion by B. Richardson, seconded by G. Busch to cancel the November 15 Senate meeting. Motion passes by unanimous consent.</p> <p>2. No action taken.</p> <p>3. Motion by B. Richardson, seconded by G. Busch, to announce the results of the special elections to the constituencies. Motion passes by unanimous consent.</p>
New Business	1. None	
	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 13, 2023 at 2:00 PM.	

MĀNOA FACULTY SENATE

Adjournment	Having completed business and hearing no objections, acting Chair Flynn adjourned the meeting at 3:47 PM.	Having completed business and hearing no objections, the meeting was adjourned.
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Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on November 13, 2023.

UNIVERSITY OF HAWAI‘I AT MĀNOA FACULTY SENATE

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