

Committee on Administration & Budget

Meeting Minutes

Meeting Date September 7, 2021
Meeting time 10:30 AM - 11:30 AM
Location Online

Attendance

Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eiehiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Present
Mark Thorne	Member	Present
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Present

Guests

Name	Role	Time
None		

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by CAB Chair Erik Guentner at 10:34 AM.
Review of Minutes	1. Review of CAB 31 AUG 2021 Minutes	1. Minutes approved by acclamation.
Old Business	<p>Review Past Issues: CAB reviewed the current state of the following issues from last year:</p> <p>1) JABSOM reorganization After making recommendations to JABSOM, they rescinded the proposal so as to best respond to our comments regarding faculty approval. We are now waiting for JABSOM to send us a revised proposal.</p> <p>2) Senate Bylaws, Rules of Order, Charter CAB reviewed progress on the Senate Bylaws Rules of Order. We created a subcommittee (Erik, Carolyn, and Ann) to resolve inconsistencies. See Ongoing Business-below. Otherwise, this wider topic can be retired to “completed business.”</p> <p>3) Executive/Managerial (E/M) Recruitment Resolutions There were two resolutions. One went to the larger MFS and was voted on. The other issue was not yet taken to MFS due to their time limitations last year. The remaining issue is a</p>	<p>1. JABSOM Reorg moved to the ‘closed issues’ folder.</p> <p>2. Roy will create a working draft of the “RESOLUTION CALLING FOR THE CREATION OF A POLICY PERTAINING TO THE APPOINTMENT OF INTERIM EXECUTIVE MANAGERIAL POSITIONS” which can be edited. We will then discuss this working draft at our next CAB meeting.</p>

	<p>procedure on how to deal with the large number of interim positions. CAB members expressed frustration with the lack of MFS/faculty oversight on a number of positions, including an appointment made this summer. The effort was to make it more transparent, and allow impacted units to offer feedback. It set a timeline for regular permanent replacements.</p> <p>We will revisit “RESOLUTION CALLING FOR THE CREATION OF A POLICY PERTAINING TO THE APPOINTMENT OF INTERIM EXECUTIVE MANAGERIAL POSITIONS”</p> <p>Ann recommended we emphasize EP9.212 -- not just as a footnote, but better highlighted it in the text of a revised document. Erik suggested we review this policy and decide at our next meeting if we should move it to the larger Faculty Senate. This was agreed.</p>	
ONGOING BUSINESS	<p>1. Joint CAPP-CAB resolution</p> <p>CAB voted again in support by acclamation of the 'Resolution of the UH Mānoa Faculty Senate on faculty governance of curriculum' (Original Draft). This was placed on the May 2021 MFS agenda, but was not voted on. Carolyn pointed out that it is important that this vote included new and continuing CAB members.</p> <p>GenEd has reported that they are aware that they have to go through the individual campus faculty senates.</p> <p>Christine shared that the SEC had discussion with Lassner over the summer. He pointed out that the System was claiming some powers to make changes at the Board level. Lilikala suggested that faculty might share concern with WASC on this to assert our role and</p>	<p>1. Joint CAPP-CAB resolution:</p> <p>The 'Resolution of the UH Mānoa Faculty Senate on faculty governance of curriculum' passed by acclamation. The Chair is to work with CAPP to move this forward together to a MFS vote.</p> <p>2: GEO/GEC governing documents:</p> <p>Ann, Erik, and Carolyn will form a CAB subcommittee to collect thoughts and present them to the board, especially to make sure this is in compliance with the bylaws. They will report back in a few weeks.</p>

	<p>increase transparency on budget and curriculum requirements. Carolyn suggested that CAB and CAPP might want to request time with WASC in order to share our concerns. Lilikala said this issue is a major issue of Kūali‘i Council. Roy suggested that we move this policy to the larger senate. Andrew moved that we take the policy as is, and endorse this when CAPP brings it forward. It passed by commendation and will ask SEC for it to be included on the September MFS agenda if CAPP is ready to cosponsor.</p> <p>2. GEO/GEC governing documents</p> <p>CAB received the 'GEC governing documents'. These were shared with us late last spring but no action was taken and the matter delayed pending approval of the revised Senate Bylaws.</p>	
New Business	<ol style="list-style-type: none"> Meeting with WASC: Continuing the discussion over concern regarding administration compliance with MFS governance, CAB is asking for meeting time with the WASC visiting team. Focusing on the Budget: Erik suggested that we give the budget the attention that it needs this year. We began discussion on how to best approach this large issue and make it a priority, focusing first on transparency, then on reflecting MFS interests. 	<ol style="list-style-type: none"> Meeting with WASC: CAB asked Chair Erik to contact the WASC committee and relevant administrators to see how CAB and CAPP can meet with the visiting WASC team. Focusing on the Budget: We will discuss this at our next meeting, including narrowing our focus and deciding whom to invite for future discussions.
Guest(s)	1. None	1.
Committee Reports	1. None	1.

Unfinished Business	1. None	1.
New Business	1. None.	1.
Adjournment	The next meeting of the Committee on Administration & Budget will be on Sept. 28th at 10:30am.	Meeting adjourned at 11:56.

Respectfully submitted by Andrew Wertheimer, Secretary
Approved unanimously on Sept. 21 2021 as amended.