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COMMITTEE ON PROFESSIONAL MATTERS Meeting Minutes

MEETING DATE February 18, 2020
MEETING TIME 1:30 PM - 3:00 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Jinan Banna	Secretary	Not present
Katherine Davis	Member	Present
Derrick Higginbotham	Chair	Present
Kathryn Hoffman	Member	Present
Vanessa Irvin	Member	Excused
Camaron Miyamoto	Vice Chair	Present
Truc Nguyen	SEC liaison	Present

Guests

Name	Role	Time



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SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1. Call to Order	1. The meeting was called to order by D. Higginbotham, Chair at 1:37 PM.
REVIEW OF MINUTES	1. Review January 21 st , 2020 minutes for approval	1. Deferred to next meeting. V. Irvin will edit.
CHAIR'S REPORT	1. T Nguyen on SEC matter	1. T. Nguyen updated committee on BOR meeting
UNFINISHED BUSINESS	<ol style="list-style-type: none"> Determine this meeting' Secretary Decision: March 10 or 24th for next meeting? Hawai'i Hall 208 is held currently for the 24th. Review K. Hoffman's draft statement on Faculty Orientation Review C. Miyamoto's draft resolution regarding Mentoring Programs/CTE. Policy Language on PhD waivers: review materials and formulation next step, if any. Conflict of Interest (COI) <ol style="list-style-type: none"> <i>Resolution to Make Recommendations for the Revised UH Procedures for Disclosing and Addressing Conflicts of Interest (AP 12.304).</i> Academic Freedom and General Education Designations 	<ol style="list-style-type: none"> Katherine Finn Davis served as Secretary March 10 for next mtg in Hawai'i Hall 208 Draft statement on Faculty Orientations was reviewed and edited by the committee. Decision made to send to SEC to follow up as needed. C. Miyamoto moved to accept the draft as revised and K. Hoffman seconded. All other approved. Draft resolution was edited by the committee. Committee decided to upload the doc in Google Docs so committee can further edit. Will have a fuller resolution to discuss in March. D Higginbotham presented tenure track faculty documents from benchmark universities. Their language is more vague than UH "doctorate or similar professional degree" and no mention of requiring a waiver.



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		<p>Recc. T. Conway to bring to the 10 campus committee (ACCFSC) to gauge interest/ideas for changing language. T. Nguyen will ask T Conway.</p> <p>6. Deferred</p> <p>7. Change proposed is from instructor based to course based. Concern is around academic freedom. CPM Chair will communicate with GEC Chair re: our concerns.</p>
NEW BUSINESS		<p>1.</p>
ADJOURNMENT		<p>Motion to adjourn by KF Davis; seconded by K. Hoffman. The meeting adjourned at 3.08pm.</p>

Respectfully submitted by [Name], Secretary.

Approved on February 18, 2020 with X votes in favor of approval and X against.