

**CAPP Committee
Meeting Minutes**

MEETING DATE: Feb 04, 2022 9:30AM - 11:00 AM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	P		
Michael Cooney	A	Kaliko Baker	E		
Patsy Fujimoto	P	Anna Stirr	P		
Hannah Manshel	P	Jean Thoulag	P		
Jon Matsuda	P				
Ashley Maynard	P	Kim Binsted	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair called the meeting to order at 9:32 am.	
Review of Minutes	Minutes of Jan 28, 2022, were reviewed. Motion to adopt by and seconded by x.	1. Minutes of Jan. 28, 2022 adopted. 7 aye, 0 nays, 0 abstain,
Chair's Report	<p>1. Report of Chair's discussion with Betsy Gilliland re GEC, topics mentioned included- Transfer credit issue; every campus has their own Gen Ed; they do want to work on articulation; GE nationwide is going through revision to be more relevant; thematic pathways (we have some already). "GE doesn't have to be a slog of things you don't care about". Concern about the quantity of GE credits.</p> <p>Process:- Gen Ed Boards asked to weigh in. They are trying to figure out how to process this change. Will Banner be able to handle it?</p> <p>Chair shared with Betsy our steps for gathering feedback through reaching out to committees, our</p>	

	<p>form, and plans for reaching out to department chairs and then for the Town Hall for Manoa faculty. Betsy supported CAPP's idea of having a joint Town Meeting. It was suggested having GEC team members from Manoa be at the Town Hall. Ashley shared Manoa's concern that Manoa is underrepresented in the GE Redesign team.</p> <p>Will try to schedule the Town Hall before Spring Break and have some Manoa faculty from the redesign team present. GEC Chair asked whether we want the Gen Ed office to present at the Town Hall?</p> <p>Rather than be present, CAPP suggests that the Gen Ed team provide a table of current Gen Ed with side by side of changes in the proposed redesign. Betsy will ask the Gen Ed Committee and she volunteered to work on this.</p> <p>The next GEC meeting is scheduled for Feb 14th; if CAPP could get something for their agenda for a joint town hall, this is potentially a good collaboration.</p> <p>2. Chair attended or listened to recordings of the Board of Regents Meetings and parts of the legislature Committee for Higher Education. She commented that she found the last HRE meeting troubling and personal. Donna Kim may announce a hearing on the tenure bill as early as Monday or Tuesday of the next week (Feb 7-11). That gives a very short window of time to submit testimony.</p> <p>Chair commented that the SB3269 is based on a glaring inaccurate representation of the recent PIG report and recommendations and claims the BOR endorsed, but that isn't the only problem.</p> <p>SB3269 Bill destroys tenure and is worse than the Board's PIG. Bill may be unconstitutional on several accounts; takes away board of regents' rights and responsibilities; takes away bargaining rights. Should accreditation with WASC related issues be brought up in testimony? This would have to be addressed by WASC, ultimately, so it's not clear it's worth many people bringing this up. Perhaps a few should bring it up because WASC has sent letters to the administration based on past legislative interference.</p> <p>Comment: Politicians may have served people's desires in crafting this bill, i.e., there may be someone in the community behind this. Who besides DMK is behind this bill? It is recommended we send letters and testimony to the bill sponsors and other legislators. Letter and calls are important.</p>	
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	<p>They may not read all letters, but they do count aye/nay. Same for calls.</p> <p>Members thanked Chair for her effort and vigilance in following the legislative activity, monitoring discussions, and keeping our CAPP members informed.</p>	
SEC Report	<ol style="list-style-type: none"> 1. SEC is watching several legislative bills and on agenda for upcoming Monday. Aside from the tenure bill, another significant bill is related to RCUH. SEC is bringing up this with Lassner who will be a guest at SEC's next meeting. 2. SEC liaison passed notes on Lailima publishing dates to Bruno. She also passed on our request for more robust/detailed minutes from MFS. 3. SEC's conversation with Bruno included pointing out the confusion about telework policy; it doesn't apply to 9-month instructional faculty; tabled previously; there is an FAQ on the site with the policy. Bruno agreed to put in more questions about the 9-month faculty and telework. 4. Questions raised about telework agreement for a year/less than a year? The maximum default time is one year. This info needs to be in the FAQs as well. 5. Question about faculty with an underlying health condition who ask for an extension of work from home. Bruno said many already asked and were given. 6. When the provost was asked about the university's liability for the university if faculty or staff got COVID because they were required to continue to teach face to face on campus. The provost strongly commented that faculty need to honor their commitment to modality. SEC members countered that in reality, faculty were forced to commit to a modality although the provost argued they weren't. 7. Lengthy discussion of scenarios and reports of the reality of students and faculty dealing with COVID and need to be on campus while case counts remain high. For example, students in health-related programs worried about their practicals in face-to-face conditions and of not wanting to be on campus; other students voted with their feet and asked faculty to change to online modality. <p>Is there a way CAPP can gather data and present this reality and situations that have risen? Should we</p>	

	<p>contextualize the experiences of students and faculty and present this to decision-makers. Is there a way to capture this? How can we aggregate this data?</p> <p>A CAPP member volunteered to set up a google doc to compile other examples, etc. She asked members to send in their examples, etc.</p> <ol style="list-style-type: none"> 8. Kim believes the provost will provide testimony against the tenure bill. 9. College of Engineering is still experiencing difficulty and “meltdown”. 	
Guests	<ol style="list-style-type: none"> 1. None 	
Committee Reports		
Old Business	<ol style="list-style-type: none"> 1. Further discussion of the process to consider Gen Ed Redesign Proposal <ol style="list-style-type: none"> a. We sent this form to CAB, GEC, and CEE in December. As a reminder, we asked them to send their responses to the google form by 2/15. <p>The suggestion made and support to send a reminder to chairs of committees or groups to send feedback. The committee chair/vice would work with his/her committee to solicit, compile and put in their committee documentation.</p> 2. Proposal for a Manoa Town Hall on the Gen Ed Redesign <p>CAPP members agreed yes. The Gen Ed Office will be asked for a video or PowerPoint slide deck for use at the town hall. Chair will ask GEC for the comparison table between the current and proposed Gen Ed requirements.</p> 3. Other ideas to facilitate discussion: <ul style="list-style-type: none"> --Send google form to department chairs <p>CAPP agreed that we will copy the same questionnaire and send it to department chairs. We will give until 2/18 to submit. This will give CAPP time to analyze and compile into the aggregated Google Doc for consideration at the 2/25 meeting.</p> <p>The chair will draft an email inviting them and post it to the chairs' list. If we don't have access, the Chair can ask OVPAE/Provost's Office to post the email.</p> 4. Grad Division policy about probation appearing on transcripts-- from Julie Maeda: <p>"Students cannot graduate while "on" probation. Academic probation is part of a student's academic record and once requirements are met to get off of probation - grades or dissertation completed and submitted, the probation notation is removed in the term of graduation. There are two kinds of probation for graduate students, grades and time to degree or</p> 	<ol style="list-style-type: none"> 4. This item will be placed on a future agenda.

	<p>lack of progress. The latter is more common for graduate students. For those who are on probation for lack of progress, if they graduate within 10 years, the notation is removed. However, if they graduate after 10 years, if an extension is approved, the probation notation up to the semester prior to graduation will remain on the transcript, but is removed for the term of graduation." What does CAPP think about this? Any action to propose?</p> <p>5. Course Evaluations Discussion</p> <p>Patsy brought up the issue of the use of course evaluations. She cited an article in the Washington Post regarding an instructor at the Naval Academy denied tenure and the use of student evaluations in the tenure process. There were some good citations on studies regarding the use of student evaluations and faculty performance. Anna asked that if any of the Committee knows of alternatives to student evaluations that the information be forwarded to her.</p>	
New Business		1.
Adjournment	<ol style="list-style-type: none"> 1. The next meeting is on Feb 25 at 9:30 am. 2. Spring Semester meetings were tentatively set for the 1st and 4th Friday of the month at 9:30 am. However, there is a conflict for one member so will revisit this over email. 	Meeting adjourned at 11:06 am

Respectfully submitted by Jean Thoulag, CAPP Secretary

Approved on Feb 28, 2022, 7 ayes for a unanimous vote.