



UNIVERSITY
of HAWAII®

MĀNOA

COMMITTEE ON ACADEMIC POLICY AND PLANNING

MEETING MINUTES

MEETING DATE: 22 April 2015
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

| MEMBERS | | MEMBERS | | MEMBERS | | GUESTS | TIME |
|-------------------|---|------------------------|---|---------------------|---|-----------------|------|
| BHATAWADEKAR, Sai | P | SIMANU-KLUTZ, Manumaua | P | WOODRUFF, Rosemarie | E | Shabazz, Roxie | |
| CANYON, Deon | P | SORENSEN, Trevor | E | COONEY, Robert | P | Yamaguchi, Ryan | |
| RAI, Sarita | P | STEPHENSON, Carolyn | P | | | | |
| | | VALENZUELA, Hector | E | | | | |

| SUBJECT | DISCUSSION / INFORMATION | ACTION / STRATEGY / RESPONSIBLE PERSON |
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| CALL TO ORDER | Meeting called to order by Chair Carolyn Stephenson at 11:05AM. | |
| Issue 24.14 | <p><u>SAT/ACT for International Admissions.</u></p> <p>Roxie Shabazz, Director of Admissions, and Ryan Yamaguchi, Assistant Director visited CAPP. Sarita Rai pointed out that guidelines for international admissions, especially regarding standardized tests, were changed before or without CAPP or the Senate were consulted. She clarified that this meeting was not meant as a disapproving criticism; CAPP is genuinely interested in clarifying and improving the guidelines.</p> <p>Ryan Yamaguchi said that there was a 13% increase in international freshmen admissions applications (over 200 applications this year compared to 188 last year), 46% increase in the number of students accepted. 95% of accepted students had SAT / ACT; of the applied students about 90% had those tests.</p> | <p>Carolyn said, it might be a good idea to add a clear sentence to the guidelines to the effect that 'we strongly encourage the SAT/ACTs, although with possible alternate options for countries where it is difficult to have access to those tests.</p> <p>Admissions Office will look at how University of Michigan has laid out</p> |

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| | <p>Of those who don't have SAT/ ACT the focus is China, where a more rigorous national college entrance exam – Gaokao – is taken. Even for China we insist/ encourage students to take SAT/ACT, but if they absolutely can't, Gaokao is acceptable. Exam scores are released in July. But a preliminary estimate of their projected score is released in January/ February, which we can use for a provisional acceptance. Top tier institutions accept a Gaokao score of over 500; second tier take 450-500. They have to do TOEFL also, with a required minimum score. Gaokao has 3 compulsory subjects – Chinese, English, Mathematics – with an additional optional subject, such as Political Science, etc.</p> <p>Although there are not many SAT waivers, SAT is not the only measure of success. While Admissions Office does not do in depth monitoring of students, International Student Services say that they do well in the first semester.</p> | <p>requirements for various countries.</p> <p>http://admissions.umich.edu/apply/international-students/requirements-deadlines/requirements-country</p> <p>Carolyn suggested that it would be helpful to get from International Student Services a trajectory from the year 2000 to compare state, national, and international admissions.</p> |
| | <p>October 2015 the SAT data layout will change. March 2016 the new SAT will be rolled out to students. The new one has 2 sections only – English and Math – there's no writing section. (English incorporates writing). Scoring is changing: 3 separate scores can be given, no combined scores. Writing is optional. Currently for ACT the writing portion is optional. We are leaning toward not requiring the writing test, as even now the writing is not really used very much anyway, unless one needs an exemption from English 100. ACT is proving to be a better predictor. Certain states are paying for ACT. Hawaii State pays for ACT.</p> <p>Admissions Office is looking to add and phase in extra curricular activities to the tests, which include optional (and later obligatory) personal statement. Upon Sarita's question about how these extra-curricular activities will factor in, Roxie said, they would be for borderline cases, to tip the scales while evaluating the student.</p> <p>Generally speaking, these changes are also meant to improve our image as a competitive institution.</p> | <p>Admissions Office will bring a memo / changed language to the effect of these new things in front of CAPP for the May 6th meeting.</p> |
| MINUTES | <p>Carolyn suggested changes to the minutes from the March 11, 2015. Minutes were accepted with changes.</p> | |
| Issue 21.13 | <p><u>Advising students.</u></p> <p>Fata gave a new draft of an interview questionnaire and a survey. B and E from page 1 to page 3. Carolyn suggested that a combination of the draft from last time and this time would be a good idea. So the combination would look something like this:</p> | |

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| | <ol style="list-style-type: none"> 1. How long have you been an advisor 2. How many students do you advise in a semester. 3. Since relocation, are you doing the same kind of work. (That would be for the Arts and Sciences advisors and also for MAC (Manoa Advising Center) advisors). 4. Please identify one or two (instead of five) major issues and problems you encounter. This way we might get useful insights. 5. Are you advising students on the 15-to-finish initiative. a. is it a (not the) primary focus, b. do you mention it to every student, c. are you monitoring this in any way. (More detailed monitoring questions about statistics and number of students as follow ups) 6. What could the school provide to make advising more effective. | Fata and Rosie will work to revise the drafts and conduct interviews and surveys with Arts and Sciences and MAC advisors in the next weeks. |
| Issue 4.15 | <u>Prior Learning Assessment.</u> Nothing new to report. | |
| Issue 9.13 | <u>Interdisciplinary Studies</u> Email exchange between Sai and Carolyn | Sai will write an email to Jaishree asking about incubator programs. |
| Issue 12.13. | Admissions. It was reiterated that we already tabled the issue of admissions transfer requirements. | Tabled. |
| GEC Resolution on QR | CAPP thought that the Senate paid good attention to CAPP's recommendations. The QR working group has now disbanded. This is now assigned to the GEC. CAPP will look forward to the new hallmarks proposal. There was a consensus that math people will come in. | |
| DUAL CREDIT | dual credit issue is going to come to CAPP. Community college committee teaching 9 th graders for high school and college credit. | |
| | 360 evaluation of the interim chancellor may come up. Ron Bontekoe was on the committee to review him. Then President Lassner asked a separate request for the senate the review him. Ron apparently is in favor of an SEC written evaluation, instead of a 360 survey. SEC has a variety of opinions anyway, reflecting the senate. | |
| ADJOURNMENT | The meeting was adjourned at 12.51 p.m. | Next meeting: 6 May, 2015. |

Respectfully submitted by Sai Bhatawadekar

Approved on Date with X votes in favor of approval and X against.