

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: March 16, 2015 **1:30 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P		
Kelley Withy	P	Peter Garrod	E	Ashley Maynard	P	Duane Stevens, Senator	1:30 pm – 3:45 pm
Stacey Roberts	E						
		Rebecca Fraser – Staff	E				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Bontekoe at 1:40 pm
REVIEW OF MINUTES	1. The minutes of March 9, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes as amended; second by B. Cooney. Passed unanimously.
CHAIRS REPORT	Chair Ron Bontekoe reported. 1. Chair Bontekoe reported that the Quantitative Reasoning (QR) proposal will be presented to the next meeting of the ACCFSC.	1. No SEC action needed.
COMMITTEE REPORTS	1. MAC – no MAC report because Stacy Roberts (MAC liaison) was not present. 2. CAB – D. Vincent reported. CAB met on 3/11/15 and endorsed the CASSAS reorganization pending ASUH response. The motion has been placed on the agenda for the Senate meeting. 3. CAPP – B. Cooney reported. CAPP met but did not have a quorum, so no action was taken. 4. COA – did not meet. 5. GEC – no GEC report.	1. No SEC action needed. 2. No SEC action needed. 3. No SEC action needed. 4. No SEC action needed. 5. No SEC action needed.

	<p>6. CPM -- A. Maynard reported.</p> <p>1. CPM is still seeking data on the core faculty numbers, broken down by tenure/tenure track and temporary faculty. There are data from the OVCAFO on the MFS web site but the information is only through 2012.</p> <p>2. CPM has at least four members who are unavailable all semester and they occasionally have difficulty meeting quorum. Maynard asked if those members could be removed from the CPM roll and then there should no longer be concerns about making quorum.</p> <p>7. Strategic Planning Committee (SPC). D. Stevens reported. The SPC met but will no longer meet until August 2015. In the interim, the designated working groups will meet to develop goals as part of the Strategic Planning Matrix presented earlier in the semester. Deadlines were established for the working groups.</p> <p>August 1: Goals written by the working groups will be presented to the SPC.</p> <p>October 1: Plans for achieving the goals will be established.</p> <p>December 15: The final product (preliminary strategic plan) will be completed.</p> <p>Stevens reported that not all the working groups have been completed and work has only begun by the SERG.</p>	<p>6. 1. CPM will be referred to relevant web pages.</p> <p>2. Motion to remove the four individuals from the CPM roll for the remainder of the semester: Motion: Withy; Second: Maynard. Unanimous approval. Maynard will provide the names to Rebecca, who will remove them from CPM. The Chair of CPM and those members will be informed.</p> <p>7. No action needed by the SEC.</p>
OLD BUSINESS	<p>1. MFS Staffing – Chair Bontekoe reported on the contacts made with the applicants for the executive assistant position. Three applicants will be interviewed this week. Interview questions have been prepared and Ron will try to schedule interviews this upcoming week. Once interviews are completed, we hope to make an offer as soon as possible.</p>	<p>1. SEC members volunteered to help with interviews and to contact references.</p>
NEW BUSINESS	<p>1. UHMFS collaboration with UHPA – K. Withy raised a concern about relations between the Senate and UHPA; about how it needs to be more</p>	<p>1. Because of new leadership at UHPA and the SEC will be changing, the SEC will revisit</p>

	<p>collaborative. With the transition in leadership with the executive director retiring and Kristeen Hanselman being appointed as the new ED, that the SEC should redouble its efforts to have better dialogue with UHPA.</p> <p>2. UH Committee on Human Subjects procedure. A. Maynard, seconded by K. Withy about the excessive training requirements required by the Committee on Human Studies (IRB). Others reported that other compliance committees seem to be excessive in their requirements. That these compliance requirements is having a chilling effect on the conduct of research, training and in some cases, instruction. The OVPRI recently conducted a survey on the impacts of regulatory compliance on faculty. The results have not yet been made public.</p> <p>3. Agenda for the SEC meeting on March 30, 2015</p>	<p>this this summer. The issue has been tabled for now.</p> <p>2. The SEC referred this issue to the CoRGE for review of the impediments to research by these seemingly onerous requirements. Perhaps CoRGE may want to meet with the AVC for Regulatory Compliance John Galland to discuss this issue.</p> <p>2. An agenda for the March 30, 2015, SEC meeting was developed.</p>
ADJOURNMENT	The next meeting of the SEC will be on Monday, March 30, 2015 at 1:30 pm in Hawaii Hall 208	Motion to adjourn was made by D. Vincent and seconded by B. Cooney. All approved the motion. Meeting adjourned at 3:00 pm.

Respectfully submitted by Doug Vincent, SEC Secretary.
Approved unanimously on March 30, 2015.