

Committee on Faculty Service Meeting Minutes

Date: October 15, 2021
 Time: 12:30 PM - 1:30 PM
 Zoom link:

Attendance

Members

Name	Role	Attendance
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Seungoh Paek	Member	Present
Richard Medina	Member	Present
Teresa Schiff	Member	Present
Andre Haag	Member	Present
Johann Urschitz	Member	Present
Kim Binsted	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 12:34 PM.
Review of Minutes	1. Review of 10/1/2021 minutes	1. Minutes approved by acclamation
Chair's Report	<p>Items from SEC</p> <ol style="list-style-type: none"> 1. COIA Representative 2. HAP Board 3. Special Elections 4. Foundations Board 	<ol style="list-style-type: none"> 1. COIA Representative period closed 10/11/21 2. Oct. 8 - CFS approved via email, the announcement for Call for Volunteers for the open HAP Board position. 3. 10/7 CFS revised/approved via email, the announcement for Call for Candidates for special elections for SHK, ORU, OSA, and SocSCI. Oct. 11 - Announcements were sent. Reminder sent on Oct. 13 & Oct 15. Deadline to submit candidacy is Oct. 15 by 5pm. Polls open 10/25 -10/29. Outstanding issue - Still waiting on SCB response. Waiting for their faculty meeting to take place. 4. Nalani Balutski (alternate) approved 10/8/21 by SEC to replace Lauren Preose-Forsen on GenEd Foundations Board for the term ending June 2022. She can be considered for another 3 year term.
Action Items	1. COIA representative and alternate	1. CFS concurs with COIA's recommendation, voted Kelly Withy to be recommended to SEC as COIA representative. Seth Quintus voted to be recommended to SEC as

	<p>2. HAP Board Election timeline</p> <p>3. Candidate privacy during election periods</p>	<p>alternate. COIA alternate can use Senate funding to travel to national meeting if COIA representative does not use funding.</p> <p>2. Application period for HAP board volunteers to apply. Voted to be 10/18 - 11/5 (3 week period) Medina moves to approve, Paek seconds. Approved by acclamation. Announcement to be sent out on Monday 10/18 by John Kinder.</p> <p>3. As a matter of future practice, John Kinder may not share information about candidates prior to SEC, General and Special elections. Medina moved, Elfalan seconded. Approved by acclamation</p>
Guest(s)	1. None	1. No action
Committee Reports	1. None.	1. No action
Unfinished Business	1. Special Elections	1. No action - SCB faculty nomination - awaiting response after SCB faculty meeting.
Business	1. None.	1. No action
Adjournment	The next meeting of the Committee on Faculty Service will be on 11/12/21	Medina made a motion to adjourn; seconded by Eichelberger. Meeting adjourned at 1:20 PM.

Respectfully submitted by Ari Eichelberger, Secretary
 Approved unanimously on 10/29/21.