

## EXECUTIVE COMMITTEE

### Meeting Minutes

**MEETING DATE** September 9, 2019

**MEETING TIME** 2:00 PM - 5:00 PM

**LOCATION** Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice-Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Carolyn Stephensen	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Ashley Maynard	UHPA	2:30 pm - 3:50 pm
Kristeen Hanselman	UHPA	2:30 pm - 3:50 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The meeting was called to order by Chair T. Conway at 2:00 PM.
<b>Review of Minutes</b>	<ol style="list-style-type: none"> <li>1. The minutes of the 8/26/19 Senate Executive Committee were circulated electronically.</li> </ol>	<ol style="list-style-type: none"> <li>1. C. Stephenson made a motion to approve the 8/26/19 meeting minutes; seconded by A. Sakaguchi. The minutes were approved 6 in favor; 0 abstentions.</li> </ol>
<b>Chair's Report</b>	<ol style="list-style-type: none"> <li>1. 8/30 BOR update-As part of the President's Report, SEC Chair T. Conway emphasized the importance of shared governance at the BOR meeting.</li> <li>2. Next BOR meeting Sept. 26 at Maui College</li> <li>3. 9/3 Manoa Leadership Team meeting</li> <li>4. SEC Chair and Vice-Chair meeting with Provost Bruno on Sept. 17th</li> <li>5. Faculty members, Lee Buenconsejo-Lum has accepted an EM position as JABSOM Interim Assoc. Dean and Jeff Goodwin has accepted an EM position as the CTAHR Interim Assoc. Dean.</li> <li>6. Janice Uchida, CAPP member (CTAHR Senator) retired on September 1, 2019.</li> <li>7. Nathan Hartmann CFS member (SCB) is requesting to be transferred to another senate committee.</li> <li>8. Math 499 course fee reduction - requested information, but MFS response is not needed.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action is taken.</li> <li>2. No action is taken.</li> <li>3. No action is taken.</li> <li>4. No action is taken.</li> <li>5. J. Kinder has updated the Congress and respective constituency election listserv accounts.</li> <li>6. J. Kinder has reached out to Senator Halina Zaleski, who is the CTAHR Faculty Senate Exec. Comm. Chair.</li> <li>7. J. Kinder will reach out to Senator Hartmann to determine his availability to work on another committee.</li> <li>8. Chair T. Conway has requested information.</li> </ol>
<b>Action Items</b>	<ol style="list-style-type: none"> <li>1. CFS recommends the following appointments:               <ol style="list-style-type: none"> <li>a) Monica LaBriola (AH) as a global/multicultural expert member for a 3-year term (2019-22) to the Foundations Board.</li> <li>b) Lauren Prepose-Forsen (AA) as a faculty undergrad education at-large member for</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Motion by J. Potemra to appoint action items (a - f) and (h) for 3-year terms; seconded by A. Sakaguchi. 5 for, 0 against, 1 abstain.</li> </ol>

	<p>a 3-year term (2019-22) to the Foundations Board.</p> <p>c) Greg Ravizza (SOEST) as a faculty member familiar with E issues to fill the remaining term (2018-21) to the Ethical Issues Board.</p> <p>d) Leilani Dawson (LIBSVC) as an OC experienced member for a 3-year term (2019-22) to the Oral Communication Focus Board.</p> <p>e) Jamie Simpson Steele (ED) as an OC experienced ALTERNATE member for a 3-year term to the Oral Communication Focus Board.</p> <p>f) Kawelau Michelle Wright (SHK) be assigned to the Hawaiian, Asian, and Pacific Issues Board for a 3-year term.</p> <p>g) Joni Sasaki (SocSci) be assigned to the Hawaiian, Asian, and Pacific Issues Board for a 3-year term.</p> <p>h) Lilikala Kame'eleihiwa (SHK) as first alternate to Hawaiian, Asian, and Pacific Issues Board.</p>	
<b>Guest(s)</b>	<p>Ashley Maynard and Kris Hanselman (2:30 PM - 3:30 PM)</p> <p>Discussion points:</p> <p>-UH's response to requests by the Legislature on faculty/staff/administrator travel approved to Mauna Kea from 7/13/19 to 9/6/19.</p> <p>-5-week courses; concept of work for hire; technology transfer, and intellectual property issues.</p>	<p>1. No action taken.</p>

<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. CAB (AS) – CAB held a meeting on Friday, 8/30/19 and officers were elected. David Chin is the Chair, Justin Clapp, Vice-Chair.. Thane Messenger will be the CAB representative on the VPEE Phase II committee. Next CAB meeting on 9/13/19 with Provost Bruno.</li> <li>2. CAPP (CS) – CAPP held a meeting on Aug 28 at 3:00 PM. CAPP elected Christine Sorenson as Fall 2019 Chair and Kristi Govella as Spring 2020 Chair, Lori Fulton as Vice Chair, and Carolyn Dennison as Secretary, and set the Fall schedule. CAPP met Sept. 4 to distribute issues to subcommittees.</li> <li>3. CFS (TN) – CFS held a meeting on Sept 4, 2019 from 3:30-5:00 pm in Castle Memorial Hall Room 130. Guest James Foster attended to share work of the 2018-2019 CFS. New officers are Christine Beaulé (LLL), Vice Chair Meda Chesney-Lind (SOCSCI), and Secretary Brian Huffman (LAW). Meetings are Wednesdays, 11:15am to 12:45pm in Hawaii Hall 208. Sept 25, Oct 9, Oct 23, Nov 6, Nov 20, Dec 11. Chair Beaulé asked for SEC to send a call for service to the GEC; she does not want to the Gen Ed Office to overstep and make the request directly to faculty. Chair Beaulé suggested that we could ask Deans. Nathan Hartmann (SCB) has requested to be transferred to a committee with less meetings. Non-Senator Grace Lin (ED) requested to serve on CPM.</li> <li>4. COA (JG) – COA held a meeting on Sep 5th, 2019 from 12:00-1:00 pm in Hawaii Hall 208. New officers are Chair Penny-Bee Bovard (SOCSCI), Vice Chair Deborah Mattheus (SONDH), and Secretary Francie Julien-Chinn (SOCWK). Meetings for Fall are Thursdays, 12:00 pm to 1:00 pm in Hawaii Hall 208. The dates are September 5th, October 3rd, November 7th, December 5th. Chair Bovard updated new committee members on last years topics.</li> <li>5. COR (JP) – COR held their initial meeting on Sep 3rd at 2:00. New officers are Chris Farrar (Chair), David Sanders (Vice Chair), James Foster (secretary). The committee decided to meet monthly and will invite</li> </ol>	<ol style="list-style-type: none"> <li>1. No action was taken.</li> <li>2. No action was taken.</li> <li>3. No action was taken.</li> <li>4. No action was taken.</li> <li>5. No action was taken.</li> </ol>

<p>iVCR Kameoka and/or ORS Director Gouveia to future meetings. Topics anticipated include the Phase-2 reorg, RTRF allocations and foreign influence..</p> <p>6. CPM (TN) – First meeting for 2019–20 is scheduled for Sep 20, 2019 from 1:00 -2:30 pm in Hawaii Hall Room 208.</p> <p>7. CSA (JG) – CSA held a meeting on Sep 7th, 2019 from 2:00-3:00 pm in Hawaii Hall 208. New officers are Chair Cory Lenz (LAW), Vice Chair Brad Taylor (AH), and Secretary Chessa Harris (JABSOM). Meetings for Fall are Fridays, 2:15 pm to 3:15 pm in Hawaii Hall 208. The dates are October 4th, November 1st, December 13th. The committee discussed last years topics and discussed inviting Roxie Shabazz, and the ASUH and GSO presidents to visit.</p> <p>8. GEC (CS) - GEC will hold its first meeting Wednesday, Sept. 11 from 1:30 to 2:30 p.m.</p> <p>9. CEE (PM) – Committee has not yet met. No report.</p> <p>10. UHPA (AS) – No report.</p> <p>11. WASC (CS) – First meeting of WASC Reaffirmation Committee will be Friday, Sept. 20, 2:30-4 p.m. Remaining Fall meetings will be October 14, November 22 and December 19. Spring meetings will be January 24, February 28, March 27, and April 24.</p> <p>12. Educational Excellence Committee (CS) - Met Sept. 9 with Hae Okimoto (System Dir. of Academic Tech Services) and Bill Chismar (Outreach) to discuss on-line teaching.</p> <p>13. Equity, Climate and Conflict Resolution Committee (JG) - No Report.</p> <p>14. Enrollment Management Committee (TC/BP). No report.</p> <p>15. Student Success Committee (PM) - No report.</p> <p>16. Research, Scholarship and Graduate Studies Committee (JP/TN) - No meeting since July 26.</p>	<p>6. No action was taken.</p> <p>7. No action was taken.</p> <p>8. No action was taken.</p> <p>9. No action was taken.</p> <p>10. No action was taken.</p> <p>11. No action was taken.</p> <p>12. No action was taken.</p> <p>13. No action was taken.</p> <p>14. No action was taken.</p> <p>15. No action was taken.</p> <p>16. No action was taken.</p>
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**MĀNOA FACULTY SENATE**

<b>Unfinished Business</b>	<ol style="list-style-type: none"><li>1. (CS) Graduate Council, writeup of process agreement</li><li>2. Action regarding Ombuds Office</li></ol>	<ol style="list-style-type: none"><li>1. No action is taken.</li><li>2. No action is taken.</li></ol>
<b>Business</b>	<ol style="list-style-type: none"><li>1. Set MFS agenda for 9/18/19 meeting; it was decided that since both potential issues involve GenEd, if they are not ready to present these the meeting will be canceled.</li><li>2. Set date for New Senator Orientation</li><li>3. Set date for New Chairs Orientation</li><li>4. Draft SEC response to Provost Bruno</li><li>5. Non-senator (ED) assignment request to CPM.</li></ol>	<ol style="list-style-type: none"><li>1. C. Stephensen will check and report to J. Kinder/T. Conway before Wednesday</li><li>2. Defer</li><li>3. Defer</li><li>4. No action is taken.</li><li>5. Refer to CPM</li></ol>
<b>Adjournment</b>	The next meeting of the Senate Executive Committee will be on September 16, 2019.	P. McKimmy made a motion to adjourn; seconded by A. Sakaguchi, passed 6-0. Meeting adjourned at 5:00 PM.

Respectfully submitted by Jim Potemra, SEC Secretary

Approved unanimously on October 7, 2019.

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