

EXECUTIVE COMMITTEE Minutes

MEETING DATE April 4, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present, excused 2:57 pm
Shana Brown	Member	Present, excused 2:43 pm
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	Mānoa CEO	2:00 pm - 2:30 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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MĀNOA FACULTY SENATE

Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 3/28/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	<p>1. Provost meeting with Chairs. Masks in classrooms will be required until the end of the semester. Commencement will be in-person with three different ceremonies; no VIP speakers. Provost is meeting with groups to determine what is and is not working. Workload equivalencies will be discussed with the Deans and then Chairs. He thanked the university scheduler for her work during the pandemic. Provost reminded Chairs that programs need WASC approval if they are more than 50% online. Noted Assessment Leadership Institute upcoming and participants include those outside UHM. Provost noted that there is strong support in the House to restore cuts to UHM. Enrollment numbers continue to be robust. He hopes to approve new faculty hires in the Fall. Provost is likely to allow unit carry forward. Provost exempted mandatory final exams.</p> <p>2. Invitations to VPAE and GEC. L. Lyons will visit the SEC on 4/18. GEC reps will meet with SEC on 4/11.</p> <p>3. Travel Discussion Groups</p> <p>4. Civil Beat article. B. Sipes submitted a request for a correction to CB. CB made a minor correction to the article.</p> <p>5. Course Fee Board</p> <p>6. Student Commencement speaker auditions</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p>
Action Items	<p>1. School Counseling master's program resolution</p> <p>2. CFS recommendations:</p> <ul style="list-style-type: none"> ● MFS Committee Preference Survey- 	<p>1. M. Tallquist moved to add the resolution to the MFS agenda; seconded by S. Brown. Approved by acclamation with one abstention.</p> <p>2. K. Binsted moved that the timeline as recommended by</p>

	<p>Opens April 11 - Closes April 15 at 5:00 pm</p> <ul style="list-style-type: none"> • SEC Candidacy Period- Opens April 5 - Closes April 18 at 5:00 pm • SEC Election - Opens April 25 - Closes April 29 at 5:00 pm 	<p>CFS be approved; seconded by M. Tallquist. Approved by acclamation.</p>
Guests	<p>David Lassner (2:00 - 2:30 PM)</p> <ol style="list-style-type: none"> 1. Thanks for action on travel advance policy (CKSI) 2. Canceled EM searches (BSS). President Lassner noted that D. Halbert was persuaded to become the VPAS on a limited term appointment because of the departure of several administrators in the office. SEC encouraged the President to hire search firms for future searches for administrative positions. 3. Budget transparency at college levels (BSS). CRDG Budget was zeroed out. Lassner believes that S. French determined that CRDG is part of the CoE and should not have a separate budget. He will discuss the matter with S. French. 4. Reorg procedures and posting of CAB checklist on CBO office reorg website, the submission of all consultation is simultaneously (CKSI). President Lassner believes that a committee should be established to review the reorg process. 5. Vaccinations, testing and F2F Classes (CKSI). President Lassner noted that UHM's public health faculty believe that at this point in the pandemic that a vaccination requirement will not protect the community; it is now a way to protect oneself. He noted that faculty are generally six feet away from students. 6. Update on Atherton Building construction (CDM). The first cohort of live-learn students should enter in 2024. A similar P3 project will commence at the former National Marine Fisheries center on Dole St. UH is considering the creation of a "campus town" in the area of 	<p>1. No action taken.</p>

	the former PBS building and College of Education.	
Committee Reports	<p>1. CAB (CSI) – Meeting held March 30.</p> <ul style="list-style-type: none"> a. Voted unanimously to support CALL reorganization (religion and classics). Resolution to be approved next week for April MFS. b. Asked chair Guentner to email CEE and request consideration of a change to the CEE governing document to require chair and vice chair of the committee to be MFS Senators. c. Chair Guentner will contact Dean Konan to solicit copies of the MOU and the UHPA consultation letter which CAB would like to see prior to voting. d. Drafting resolution on JABSOM to be voted on at the next meeting. May need on the April MFS agenda. Discussion about the lack of responsiveness to CAB questions and the fact that the reorg was implemented prior to consultation - even with JABSOM faculty who in the end voted unanimously in favor. e. Deciding on whether to invite Provost Bruno to a CAB meeting to discuss the general education initiative. f. Discussed how to respond to criticism of CAB regarding timelines and the need for deans to be more familiar with the reorganization process and CAB checklist. g. Next meeting April 6 at 3:00 pm. <p>2. CAPP (KB) – Met April 1 at 9:30am. Discussed a motion to remove probation from transcripts. Discussed draft of CAPP report on GenEd redesign. Deferred discussion of summary of feedback from other groups to the next meeting. Next meeting April 8 at 9:30am.</p> <p>3. CFS (KB) – Met March 31 at 11am. Asked</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>

	<p>Amy Kunz for clarification on duties, duration etc for travel discussion groups. Forwarded call for service, General Education Program, to GEO director for review (reviewed and approved by email). Senate Committee Preference Survey scheduled for April 11-18. Requested that SEC do “open house” Zoom to help recruit committee members (Apr 4-8). Next meeting is April 19 at 11:30am.</p> <p>4. COA (CM) – Next meeting is scheduled for Monday, April 18 at 12:00pm.</p> <p>5. COR (MT) – Met March 28, 2024 at 4:15-5:15 pm. Discussed travel and p-card policies. Will send a letter to the Office of Procurement Management next year regarding p-card limits. Recap of meeting with interim vice provost for research Sabine and will extend an invitation to interim assistant vice provost for research Chad Walton. Next meeting will be April 18, 2022 at 4:15 PM.</p> <p>6. CPM (MT) – Met March 29, 2022 3:00-4:00 pm. Will consider drafting a resolution regarding an ombuds for UH Manoa faculty. Discussed EP 5.207 regarding faculty emeritus nomination. Decided to draft a resolution asking that wording be changed and policies be established that are uniform across units. Next meeting will be Apr 26, 2022 at 3:00 PM.</p> <p>7. CSA (PB) – Met Friday 4/01 at 1030am-1130am. Worked on the end of semester report with co-chairs Ku‘ulei and Jennifer. Will carry over to fall semester: Mental Health Resources on UHM campus. Need to collaborate with other departments campus wide to be able to provide adequate resources. Looking at benchmarks and what we aspire to be universities and colleges who have successfully provided mental health resources for all students, undergraduate, graduate and professional schools. Will be reaching out to</p>	<p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p>
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	<p>Erika Huddle, SAAS Learning Specialist and Dr. Sladky who works with the student athlete population to speak at a meeting early fall 2022. Working closely with JABSOM and CSDC. Committee has worked to develop collaborative and collegial relationships with all of the above. Next meeting is May 6, 2022 from 1030a-1130am to wrap up and as the committee stated: “looking forward to fall 2022.” I reported that I will no longer be their liaison as I have completed my term on SEC and hope to return in a year!</p> <p>8. GEC (SB) – GEC chair has requested an update regarding CAB review of proposed governance document revisions. SEC is following up on this matter. Next meeting is Monday April 11, 11:30 - 1 pm.</p> <p>9. CEE (SB) – No report. Next meeting is Tuesday April 26 at 1:30 PM</p> <p>10. Campus Climate Committee (PB) – Next meeting is scheduled for Tuesday, April 5, at 1:00pm-2:30pm.</p> <p>11. Grad Council (CSI) – Next meeting April 19.</p>	<p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		
Business	<p>1. Draft 4/20 MFS agenda</p>	<p>1. B. Sipes will reach out to K. Withy for a presentation on COIA. He will also see if a presentation can be made on plans for campus developments.</p>
New Business	None.	
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, April 11, 2022 at 1:30 PM.</p>	<p>Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:10 PM.</p>

Respectfully submitted by Colin Moore, SEC Secretary.
Approved unanimously on April 11, 2022.