

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** August 31, 2015 1:30 pm  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Stacey Roberts	E	Doug Vincent	P		
Marguerite Butler - Vice Chair-Arrived 3:05pm.	P	Peter Garrod	P	Ashley Maynard	P		
Kelley Withy - SEC Secretary	P	Sarita Rai	E	Jeff Kuhn	E		
Bonnyjean Manini	P	John Kinder - Staff	P				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Bob Cooney at 1:35 pm
<b>REVIEW OF MINUTES</b>	The minutes of August 24, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes as amended; seconded by D. Vincent. Passed unanimously.
<b>CHAIRS REPORT</b>	<ol style="list-style-type: none"> <li>2:1 meeting with Chancellor Bley-Vroman RBV will give us a copy of the campus master plan. Chancellor made aware of need for faculty consultation on building and renovation.</li> <li>UHPA filed a prohibited practices complaint against UH and UHCC-Carbone used consortium funding to pay faculty members outside of negotiated contract.</li> <li>Research compliance issue-Vasillis trying to move research compliance out of Manoa to system as a cost savings. Will bring up to full MFS for opinion.</li> <li>Meetings established with S. Meder and J. Gouveia 9/14; Cutshaw and Young on 9/28; Tara Lotte on 10/5.</li> <li>SEC venue change on 9/21 to UH Cancer Center, Room 501</li> </ol>	1. No action taken.
<b>ADDITIONS TO THE AGENDA</b>		

<b>SUBJECT</b>	<b>CONTEXT</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>GUESTS</b>		<p>Future guests:</p> <p>Meetings established with Meder and Gouveia 9/14; Cutshaw and Young on 9/28; and Tara Loty on 10/5. SEC venue changes to UH Cancer Center on 9/21.</p>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. MAC-needs to be fully populated</li> <li>2. CSA-meeting this Wednesday</li> <li>3. CFS-met and elected a chair (Katalin Csiszar) who will meet with Bob this week.</li> </ol>	<ol style="list-style-type: none"> <li>1. CFS to review volunteers for MAC.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Methodology for communications with administration-RBV will set up social events with BOR, VC's, and the SEC. SEC wants to clarify how to conduct email follow up with administrators.</li> <li>2. Collaborations with Graduate Council (P. Garrod)-Last year MFS changed Grad Council to put two people in place that chair two committees and they report to SEC. David Sanders and Andrew Wertheimer from Grad Council will report to SEC.</li> </ol>	<ol style="list-style-type: none"> <li>1. Individuals can contact administration at will, but if it is an SEC communication it should be discussed with SEC before we pose questions to administration. We will work closely with our committees to make sure concerns are expressed.</li> <li>2. Will work with David Sanders and Andrew Wertheimer to report to SEC.</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. CFS Graduate Council recommendations</li> <li>2. UH Budget Discussion</li> <li>3. Agenda for Senate meeting September 16, 2015</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion by K. Withy; seconded by A. Maynard to approve six faculty for Graduate Council. Passed unanimously.</li> <li>2. UHM Administration says there is no "critical budget shortfall" but BOR have said that we are close to receivership in the past, so we need to clarify.</li> <li>3. Motion to Endorse Independent Leadership for the UH CC made by M.</li> </ol>

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
	4. Agenda for SEC meeting September 14, 2015	Butler; seconded by B. Manini. Passed unanimously.  4. Meeting will start at 2:30 and will move Chairs report to end to honor time limits. Will discuss budget in the future.
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be September 14, 2015.  Future visitors:	Motion to adjourn by K. Withy; seconded by B. Manini. All approved the motion. Meeting adjourned at 4:17 pm.

Respectfully submitted by Kelley Withy, SEC Secretary  
Approved unanimously on September 14, 2015.