

MANOA FACULTY SENATE

Executive Committee Meeting Minutes

Meeting Date: June 03, 2013

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple			
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	P	Ka`iluani Kauhai	E	VCAA Reed Dasenbrock			
Tom Conway	P	Ian Pagano	P	*Ronald Bontekoe	P	VCAFO Kathy Cutshaw			
Carolyn Stephenson	P	*Stacey Roberts	P	*Douglas Vincent	P				
*Halina Zaleski	E								

*members elected to serve the 2013-2015 term

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:46 pm by Chair Manini. Chair Manini welcomed the senators who had been elected to serve on the SEC for 2013-2015 term and invited all members present to introduce themselves.
APPROVAL OF MINUTES	Minutes of May 20, 2013 had been previously circulated electronically.	R. Chadwick made a motion to approve the minutes as amended. Motion passed unanimously.

CHAIR'S REPORT	The Search Committee will be interviewing candidates for the VC of Research position with expected campus visits of finalists in early July.	Chair will follow up with UHM Human Relations as to any formal requirements for national searches for an Executive Position. A member shared that the Asst Dean of the Graduate Division position is being advertised nationally. Chair will follow up with the VCAA after the Human Relations feedback.
ADMINISTRATIVE STAFF REPORT		K. Herrick will send members a link to the Chronicle of Higher Education site.
OLD BUSINESS	.	<ol style="list-style-type: none"> 1. Members agreed that the nomination for the Athletics Advisory Board to replace B. Manini for the remainder of her two-year term could be held over till the early Fall of 2013. 2. T. Conway moved that Gurdal Arslan should be the Engineering representative to the Graduate Council. Motion was approved unanimously. 3. Members agreed that the discussion on nominees for the Committee on Enrollment Planning and the Manoa Experience Working Group should be held over until after the June 10 meeting with VC Dasenbrock. 4. Members agreed to hold further discussion on the nominee for the Strategic Planning Committee until after discussion with Chancellor Apple on June 10. 5. Members agreed to hold discussion on nominees for the General Education Committee W and F Boards until after the meeting with T. Sammons on June 24. 6. MFS/SEC recommendation for appointment to the Manoa Writing Program will be deferred until June 10. Chair Manini will circulate material she has requested from current director J. Henry. 7. D. Ericson brought new members up to date on his meetings with UH system and UH Manoa administration regarding the Cost of Education Report. 8. As there had been no further input from CORGE on issue #33-13 – establishment of the Professional Masters of Geoscience -and as the questions raised originally by CORGE members had been answered, and as there appeared to be no opposition to establishment of this

		degree, R. Chadwick made a motion that the SEC should approve the establishment of the degree program. Motion passed with a vote of 5 in favor and 4 opposed.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Agenda for visit of VC Dasenbrock and Chancellor Apple on June 10. 2. SEC Elections 3. Summer SEC meetings 4. Membership of Senate Standing Committees 	<ol style="list-style-type: none"> 1. The Chancellor and the Vice-chancellor will be appearing at different times. Members agreed on the agendas that should be sent to them. 2. K. Herrick will forward members copies of the duties of the leadership positions – Chair, Vice Chair, Manoa Faculty Senate Secretary and SEC Secretary. Agreed that there should be discussion of methods of voting and dates of voting at the June 10 meeting. 3. K. Herrick will send out a Doodle to obtain members’ summer schedules 4. Members began placement of senators in the various standing committees trying to follow senators’ expressed wishes as well as trying to make sure that continuity was upheld where possible. List to be finalized on June 10 if possible.
ADJOURNMENT		Motion to adjourn made by T. Conway. All approved. Meeting adjourned at 4:37 pm