

Committee on Administration & Budget Meeting Minutes

Meeting Date February 6, 2023
Meeting time 10:00 AM - 11:00 AM

Attendance

Members

Name	Role	Attendance
Dan Blackaby	Vice Chair	Present
Kaliko Baker	Member	Present
Healani Chang	Member	Present
Roy Gal	Chair	Present
Erik Guentner	Member	Present
Eugene Magnier	Member	Excused
Oceana Francis	Member	Present
Brent Sipes	Secretary	Present
Mark Thorne	Member	Present
Andrew Wertheimer	Member	Excused
Colin Moore	SEC Liaison	Present

Subject	Discussion/Information	Action/Strategy/Responsible Person
Call to Order		Chair Gal called the meeting to order at 10:03 am.
Review of Minutes	1. Review of minutes from January 23, 2023.	1. Approved by acclamation.
SEC Liaison Report	1. C. Sorensen Irvine passed away in January 2023. A resolution may be introduced by the SEC.	1. No action taken

	<ol style="list-style-type: none"> 2. The Life Sciences building was renamed by BOR to honor I. Abbott. The resolution introduced to the Senate by CAB helped. 3. A reorganization proposal for the Institute on Sustainability is expected in the next few weeks. 4. President Lassner spoke to the use of ChatGPT and may form an <i>ad hoc</i> committee. President Lassner said that the GenEd Conference Committee has met twice and it seems to be going well. 	
Old Business	<ol style="list-style-type: none"> 1. Postdoc policy resolution: RG spoke with ad hoc committee chair. VPRI consulted with COR and changes incorporated. Revised EP document not sent yet. Seems to be resolved. CAB could send an informal request/letter to VPRI to address CAB specific concern (the matrix to be used). 	<ol style="list-style-type: none"> 1. No action need by CAB at this time. We will await EP document.
New Business	<ol style="list-style-type: none"> 1. Welcome new member A. Wertheimer: AW is returning to CAB but unable to attend today's meeting. 2. SEC Bylaws referral: CFS wants documentation of process used in the case of ties. They have been employing the proposed method and would like the method documented. Concern about the vagueness of "random selection" was raised. 	<ol style="list-style-type: none"> 1. Chair Gal will welcome AW at the next meeting. 2. EG moved with a second from DB to change "random selection" to "coin toss" and return to CFS with this suggestion. The motion passed unanimously. Chair Gal will communicate this suggestion directly to the chair of CFS.

	<p>3. Bills at Legislature: While early in session, several bills could impact administration of the university. We could reach out to Stephanie Kim to keep us informed of bills that affect administration of campus. Any response is better to come from the SEC so the Senate maintains a unified voice.</p> <p>4. Position Prioritization and Decision Authority: The subcommittee of MT and DB search for text in BOR, EP, and AP including emergency powers, such as hiring of faculty. There is not a single policy but spread across 19 different policies. Emergency powers are vague with no definition of what constitutes an emergency nor of the time frame for emergency powers. It is not clear if a "hiring freeze" was derived from the governor's action or independently at the discretion of university of administration. Provost Office's sweeping of positions is another issue to tackle.</p> <p>5. CAB may want a resolution declaring an end to the COVID emergency.</p> <p>6. Recent Position Requests and Authorizations to Hire: Information on positions requested and positions authorized has been collected. We need to distill the information before for sharing. The process of</p>	<p>3. Chair Gal will wait for SEC thoughts before contacting S. Kim.</p> <p>4. A Google folder for BOR and EP that have budget and prioritization or faculty hiring text will be made. Chair Gal will ask S. Kim about hiring freeze.</p> <p>5. Liaison Moore will bring the issue of ending the Covid emergency to the SEC.</p> <p>6. No action taken.</p>
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	position authorization is not and has not been transparent. The policies and procedures authorizing and funding positions to units need to be made clear.	
Adjournment	The next meeting of the Committee on Administration & Budget will be in February 27, 2023.	Chair Gal adjourned the meeting at 11:01 am.

Respectfully submitted by Brent Sipes, Secretary

Approved unanimously on February 27, 2023.