

EXECUTIVE COMMITTEE Minutes

MEETING DATE June 13, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Excused
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Excused
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
Erin Centeio	Member	Excused
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Excused

Guests

Name	Role	Time
Laura Lyons	Interim VPAE	2:00 pm - 2:30 pm
David Lassner	Mānoa CEO	2:30 pm - 3:00 pm
Michael Bruno	Provost	3:00 pm - 3:30 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Vice Chair Sorensen Irvine at 1:39 PM.
Review of Minutes	1. The draft minutes of the 6/6/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with one abstention, Vice Chair Sorensen Irvine declared the minutes accepted by acclamation.
Chair's Report	1. 6/7 Chair / VC meeting with Provost. Discussion of problems in the College of Engineering. Discussion of international graduate certificate - at this point they are not looking to terminate, but to stop out admissions. 2. S Faculty nominee names forwarded to VPAS 3. Strategic Planning Website correction request to clarify that UHMFS were not invited to recommend committee members. One part of the website was fixed; Chair Sipes sent in a request for the second part. 4. Next scheduled SEC meeting July 11.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken.
Action Items	1. None	
Guests	Laura Lyons Interim VPAE 2:00 pm - 2:30 pm Discussion Topics: 1. Final Exam Policy. Provost has waived the requirement for the last several semesters. She and Provost are considering gathering a group of faculty to discuss the final exam policy. L. Lyons noted that it is not clear if there ever was an official policy about holding a traditional, proctored final exam. 2. Course Evaluation time period. This matter will be discussed at CCAO. 3. General Education Redesign. It was difficult to find faculty to represent UHM. L. Lyons suspects that the	1. No action taken.

<p>version presented in the fall will be very different from the previous version.</p> <p>4. Budget & future faculty recruitments. L. Lyons is somewhere between Provost's optimism and S. French's concerns. She would like more accounting of the number of faculty hired during the freeze.</p> <p>5. Graduate enrollment trends. L. Lyons noted how enrollment are up, although there is some fear of "summer melt" because of UHM's relatively low commitment fees. She is unsure if there will be much augmentation for graduate recruitment and support.</p>	
<p>David Lassner CEO 2:30 pm - 3:00 pm</p> <p>Discussion Topics:</p> <p>1. 2022-2023 Budget. All funds restored and other funds from Governor and Legislature. Detailed review is available on Kalbert Young's legislative recap released at the end of May. UHM did less well on CIP requests, but received a generous appropriation during the last Legislative Session.</p> <p>2. S Faculty Working Group and faculty classification. President received names; UHPA and D. Halbert will begin to coordinate meetings. President noted that there will be one S Faculty from every campus and 4-5 from UHM.</p> <p>3. Fiscal inconsistencies across units. President Lassner requested specifics and the central admin will continue to work on uniformity.</p> <p>4. Small programs. President Lassner notes that degree programs don't cost money, but faculty do. If faculty are being assigned to teach upper-division classes, which tend to be driven by the major requirements, and those courses are small, then the degree program becomes costly. This is why there is a concern about small programs.</p>	<p>2. No action taken.</p>
<p>Provost Michael Bruno (3:00 pm - 3:30 pm)</p> <p>Discussion topics:</p> <ol style="list-style-type: none"> 1. Update on EM searches 2. Update on faculty hiring and timeline (CM) 3. Plans to replace Amrita Malik / reassign staff to cover her duties? (SB) 	<p>3. No action taken. Provost Bruno was unable to attend the meeting.</p>

	4. Enrollment management and academic units - changes in sharing of information? (SB) 5. ICSP Program update 6. Gen Ed redesign thoughts	
Committee Reports	1. CAB (CSI) – Will reconvene in Fall ‘22. 2. CAPP (KB) – Will reconvene in Fall ‘22. 3. CFS (KB) – Will reconvene in Fall ‘22. 4. COA (CM) – Will reconvene in Fall ‘22. 5. COR (MT) – Will reconvene in Fall ‘22. 6. CPM (MT) – Will reconvene in Fall ‘22. 7. CSA (PB) – Will reconvene in Fall ‘22. 8. GEC (SB) – Will reconvene in Fall ‘22. 9. CEE (SB) – Will reconvene in Fall ‘22. 10. Campus Climate Committee (PB) – Met on Tuesday, June 2nd from 100pm-230pm. Punihei unable to attend due to: https://www.hawaii.edu/news/2022/06/03/native-hawaiian-scholar-national-racial-healing-program/ : Kaiwipunikauikawēkiu Punihei Lipe A University of Hawai‘i at Mānoa academic who fosters the campus’ aspiration to become a Native Hawaiian Place of Learning has been selected to join an inaugural cohort of a national program aimed at advancing racial and health equity. On June 6 Native Hawaiian Affairs Program Officer Kaiwipunikauikawēkiu Punihei Lipe will be the only representative from Hawai‘i when she joins 39 leaders from 21 states around the country as they commence the first cohort of the Culture of Health Leaders Institute for Racial Healing (CoHLI), a program run by the National Collaborative for Health Equity (NCHE) in Washington D.C.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.

Group Updates: Camaron Miyamoto, Vice Chair led the meeting

- ASUH: Looking for a new representative. ASUH has a new president: Rudy Ramirez-Prieto.
- GSO: Elections and filling EC positions. NGSO event. Looking at trainings and events for next year
- Faculty Senate: Waiting to find new SEC liaison. All campus faculty senate meetings at KCC.
- Specialist faculty concerns
 - Mānoa is convening a committee to look at designations
- Course evaluations open for 2 weeks
 - Laura- One week had been pushed by a Manoa faculty member. Laulima open date. Faculty duty date doesn't coincide with Laulima open date
- Staff Senate
 - Finished elections- all seats now filled
 - Telework reorganizations
- Kūali'i Council
 - Majority of staff is 9mo
 - Participating in search for Associate Vice Provost for Student Success and Dean of Students
 - 2 or 3 yr term to Puko'a council
- Bias Education Support Team updates and ideas
 - Grew out of paper clip webinar
 - Who would be on the team. How do we deal with people reporting things that should be reported to other groups?
 - Need administrative power to address things
- Carrie- Complications with inclusion of employee complaints legally. Requests of bias reporting from students most recently, but historically from faculty.

- Paul- Complaint specifics determine who would respond. Maybe offered as another way to use the whistleblower hotline.
- Lori- Additional resources are a good idea, but caution and clarity is necessary. Will the benefits outweigh the risks?
- Camaron- Concerns about robust procedures and operations around title IX but not title VI. BEST as an additional resource for racism in particular.
- Truc- Submitted a proposal to the national science foundation for advancing women in STEM. Conversations expanded to advancing equity for underrepresented groups. Some people are not aware of the impact of the language they use that may show bias.
- Carrie- look at where the demand is coming from for women in STEM and look at existing mechanisms that address that demand. Need more resources to support women in STEM.
- Laura- sees the need for BEST geared toward faculty as well. Israel and Palestine conversations escalating between faculty. Bias education is important. Clarity on the definitions of bullying, hate crimes, etc.
- Paul- Clarity on jurisdiction and authority
- Camaron- based on lawsuits authority is a bad thing. Proactive solutions. BEST as a mechanism for dialogue and addressing who and where the support is on campus.

Further conversation at the next meeting?

- Comments
 - Mental health support concerns for faculty and staff
 - Covered by health insurance

	<ul style="list-style-type: none"> ○ Many more pressures coming back to campus ○ Republishing resources? ○ Welcome back <ul style="list-style-type: none"> ■ Event or communication that we would like to sponsor? ■ What sort of message would we like to send to the campus as we welcome them back? <p>Next meeting will be Tuesday, July 5th from 100-230pm. We will continue to have summer meetings. August 2nd at 100pm-230pm.</p> <p>11. Grad Council (CSI) – Will reconvene in Fall ‘22.</p> <p>12. Ad Hoc Committee (BSS) - Next meeting being scheduled</p>	<p>11. No action taken.</p> <p>12. No action taken.</p>
Unfinished Business	1. Communication with college senates.	1. No action taken.
Business	<p>1. University of Hawaii Update to Freeze Memo (Dated: June 7, 2022)</p> <p>2. Graduate Enrollment data</p> <p>3. Summer 2022 Gen Ed Revision team faculty members from UHM: Christine Beaulé, GEO Director; Dharm Bhawuk, Professor of Management and Industrial Relations; Hamid Pourjalali, Professor and Director of School of Accountancy</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>
New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, July 11, 2022 at 1:30 PM.	Having completed business and hearing no objections, Vice Chair Sorensen Irvine adjourned the meeting at 3:18 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on July 11, 2022.