

## Committee on Student Affairs Meeting Minutes

**MEETING DATE**      September 6, 2019  
**MEETING TIME**     2:00 PM - 3:00 PM  
**LOCATION**             Hawaii Hall 208

### Attendance

#### Members

Name	Role	Attendance
Michelle Bisbee	Member	Present
Chessa Harris	Member	Present
Cory Lenz	Member	Present
Tetine Sentell	Member	Present
Brad Taylor	Member	Present
Lisa Uyehara	Member	Present
Jennifer Griswold	SEC liaison	Present
	ASUH Rep	
	GSO Rep	

#### Guests

Name	Role	Time
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The meeting was called to order by SEC liaison Jennifer Griswold at 2:05 PM.
<b>Review of Minutes</b>	1. The minutes of the AY2018-2019 CSA Committee have been made available in the CSA share drive.	2. No action is taken.
<b>Chair's Report</b>	1. Welcome and introduction	1. Introductions were made.
<b>Action Items</b>	1. None	1.
<b>Guest(s)</b>	1. None	1.
<b>Committee Reports</b>	1. None	1.
<b>Unfinished Business</b>	1. None	1.
<b>Business</b>	<ol style="list-style-type: none"> <li>1. Review CSA Kickoff presentation</li> <li>2. Election of CSA Officers               <ol style="list-style-type: none"> <li>a. Chair - Cory Lenz</li> <li>b. Vice Chair - Brad Taylor</li> <li>c. Secretary - Chessa Harris</li> </ol> </li> <li>3. Approve 2019 Fall meeting schedule</li> <li>4. Review past and current issues.</li> <li>5. Extend invitations to ASUH and GSO representatives.</li> <li>6. Discussion of possible future invited guests-               <ol style="list-style-type: none"> <li>a. Roxie Shabazz AVC Enrollment Mgmt &amp; Director of Admissions</li> <li>b. Dr. Shimabukuro</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. The presentation was reviewed and discussed.</li> <li>2. The election of CSA officers was approved by acclamation.</li> <li>3. Fall meeting schedule was approved for Oct 4th; Nov 1st; and Dec 13th from 2:15 pm - 3:15 pm in Hawaii Hall 208.</li> <li>4. Reviewed and discussed.</li> <li>5. Chair Lenz will invite Landon Li ASUH President and Dan Flores GSO President to select representatives to attend future CSA meetings.</li> <li>6. Chair will reach out to R. Shabazz. L. Uyehara will reach out to Dr. Shimabukuro.</li> </ol>

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next meeting of the Senate Executive Committee will be on October 4, 2019.	B. Taylor made a motion to adjourn; seconded by L. Uyehara.. Meeting adjourned at 2:45 PM.
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Respectfully submitted by John Kinder, acting Secretary

Approved unanimously on October 4, 2019.