

MANOA FACULTY SENATE

Executive Committee

Meeting Minutes

Meeting Date: October 1, 2012

Location: Hawaii Hall 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple					
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	E	Ka`iluani Kauhai		VCAA Reed Dasenbrock					
Tom Conway	P	Ian Pagano	P			VCAFO Kathy Cutshaw					
Carolyn Stephenson	P					Interim VCRGE Brian Taylor	2:30 – 3:35				

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 2:00 by Chair Manini.
CHAIR'S REPORT	No formal report	
ADMIN REPORT	K. Herrick noted that there were over 700 responses to the G-mail survey and that SEC needs to decide what it will do with the survey results.	1) K. Herrick will send survey results link.
APPROVAL OF MINUTES		2) T.Conway moved that the minutes of September 10, 2012 as corrected by the SEC secretary be approved. Motion passed. 3) Agreed to hold review of 09/24 minutes until the 10/08 meeting.

Subject	Discussion	Action/Strategy/Responsible Person/s
OLD BUSINESS	Discussion on the 9/26 Retreat with the Chairs of the various Manoa departmental/college senates and Manoa campus administrators.	Informal agreements for future: 1) Have Administrators help design agenda 2) Not include the chairs of the various Manoa senates 3) Perhaps have a regular meeting with Manoa Senate chairs in Hawaii Hall 309. 4) Essential to have a venue that assists discussion. 5) No formal evaluation needed. 6) Overall was a useful exercise
NEW BUSINESS		1) Agreed that Resolutions and Motions should include the name of the administrator who is responsible for the action requested. 2) Agreed that a time frame should be included if it is a time sensitive item. 3) Committee Liaisons to alert their Committees to the above two points. 4) Issue of Graduate Education moving from the VCRGE to the VCAA. CAB and CORGE to be asked if they wish to deal with it. 5) Subjects for the meeting with Pres. Greenwood on 10/08 (2:30 – 3:30). Chancellor to come at 3:30 if available a) Relations between System and Manoa b) Budget & Budget Process c) Accountability d) Transparency e) Autonomy
COMMITTEE REPORTS	CAB will deal with the no confidence motion. CPM no issues arising CAPP has divided up into subcommittee to work on items COA will focus on providing internet for students travelling to games	
ADJOURNMENT		Motion to adjourn made by T. Conway.

Draft minutes submitted by
John Casken, SEC Secretary. 10/08/2012

Approved on 10/15/2012.