

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE November 12, 2019
 MEETING TIME 9:30 AM - 10:30 AM
 LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Maile Speetjens	Chair	Present
Sandra Von Doetinchem	Vice-Chair	Present
Vanessa Wong	Secretary	Present
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
Katherine Burke	GSO (non-voting)	Absent
Eugene Lao	ASUH Rep (non-voting)	Present
Monica Stitt-Bergh	Assessment (non-voting)	Present
Paul McKimmy	SEC Liaison	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
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MĀNOA FACULTY SENATE

Call to Order	1.	The meeting was called to order by Chair Speetjens at 9:37am.
Review of Minutes	1. The minutes of the 9/23/19 CEE were circulated electronically.	1. Motion by S. von Doetinchem to approve the 09/23/19 minutes as amended, seconded by V. Wong.
Chair's Report	1. None	2. Liaison P. McKimmy reviewed CEE Bylaws and previous minutes.
Action Items	1. Review summary of Inventory of Educational Effectiveness Indicators (info from ~ 240 degree programs at UHM, report submitted to WASC) prior to next meeting.	1. M. Stitt-Bergh to provide summary of Inventory of Educational Effectiveness Indicators for committee to review prior to next meeting and continue further discussion.
Guest(s)	1. None	1.
Committee Reports	1. None	1.
Unfinished Business	1. None	1.
New Business	<p>1. Assessment Overview Presentation (M. Stitt-Bergh) Provided background on name change for committee to make explicit focus on learning assessment. Program-level and institution-level assessment important to promote learning that lasts, for accreditation, and for improvement.</p> <p>Assessment Office understanding of assessment: Assessment is a process and a set of tools for faculty to collaboratively create and maintain a coherent and effective curriculum that evolves as needed.</p> <p>Assessment Office provides technical assistance to faculty/programs in multiple areas (e.g. curriculum design, mapping, rubric design, etc). Requires collaboration with experts on subject matter, assessment, educational development, CEE, and Chairs/Deans/VPs.CEE usually makes recommendations for policy in collaboration with other MFS committees.</p> <p>Visit website for more info on Manoa Assessment Office and resources - https://manoa.hawaii.edu/assessment</p>	1. M. Stitt-Bergh to provide summary of Inventory of Educational Effectiveness Indicators for committee to review prior to next meeting and continue further discussion.
Adjournment	The next meeting of the CEE will be in January 2020. Chair Speetjens will send out doodle poll.	V. Wong made a motion to adjourn; seconded by S. Von Doetinchem. Meeting adjourned by Chair Speetjens at 10:35 AM.

Respectfully submitted by V. Wong, Secretary
Approved unanimously on 01/31/2020.