

Minutes of Committee on Academic Policy and Planning
Manoa Faculty Senate (draft submitted by Chizuko Allen)
October 5, 2011

Present: Chizuko Allen, Debra Halbert, Cynthia Hew, Ingrid Lin, Stacey Roberts, Todd Sammons, Ekaterina Sherstyuk, Carolyn Stephenson (Senate Executive Committee Liaison), Jane Uyehara-Lock, Kate Zhou, and Pavel Zinin

Excused: Annette Wong

The Committee was called to order at 3 p.m. in Hawaii Hall 208 by Interim Chair Chizuko Allen. The Committee approved the minutes with revisions, and unanimously elected Stacey Roberts as Chair and Todd Sammons as Vice Chair. Each of the Committee members introduced himself/herself.

Chair Stacey Roberts conveyed that Assistant Chancellor for Undergraduate Education Ron Cambra would like to see the academic action pilot project extended. This project allowed academic actions, such as probation, suspension, and dismissal, to take place only once a year after spring semesters and not after fall semesters. It was originally approved as a pilot project for Fall 2009 and extended for Fall 2010 per the Senate's approval of CAPP motion on December 8, 2010. The Committee was generally in favor of Cambra's proposal, but commented that the language may require reexamination. For instance, if the original document said, "no student with fewer than 24 credits will be subject to academic actions," that should be revised to "no student with 24 credits **attempted** will be..." The Committee must look at the original pilot project document.

Issues that are currently before the committee were distributed to additional members (**bold**: newly added):

Issue ID#23: High DFIW course follow-up:
Todd Sammons, Ingrid Lin

Issue ID#24: Critical Thinking Working Group:
Ekaterina Sherstyuk, Pavel Zinn

Issue ID#25: Institutional Learning Objectives (CAPP's lead):
Debra Halbert, Jane Uyehara-Lock, Kate Zhou
Debra Halbert will be the lead person in working with GEC and MAC.

Issue ID#26: Undergraduate degree plan implementation:
Chizuko Allen, Annette Wong

Issue ID#27: Undergraduate degree proposals

can be left vacant until we have actual proposals before us

Issue ID#41: Excess Credit Motion of 2/16/2011

Cynthia Hew, **Stacey Roberts**

It was reported that Vice Chancellor for Academic Affairs Reed Dasenbrock said he had misread data concerning the undergraduate excess credit policy although the Senate had approved CAPP's motion to do away with it (including deans' authority to graduate students) on February 16, 2011. Committee members expressed that the first priority should be to respect students' academic goals. Others said not to waste time if the policy affected very few students. The Chair would contact Reed Dasenbrock and have him explain the issue to the Committee.

Todd Sammons gave a report from his participation in the Committee on Enrollment Planning:

UHM began a self-reporting admission application process. This new process turned out to be twice faster, and only four out of 2,000 applications had problems such as dishonesty.

The third page of the WASC 10-year accreditation document requests Manoa's interim report by March 1st, 2015, regarding progress in several areas, including raising undergraduate retention, graduation rates, and graduation numbers as well as addressing institutional learning objectives. These issues are relevant to CAPP issues and tasks.

Associate Vice Chancellor for Students and Enrollment Management Alan Yang reported higher enrollment figures for this semester.

Outreach College is planning an early start pilot program allowing as many as 200 incoming freshmen to take regular courses in the summer.

Jon Stanley of Manoa Institutional Research gave a "Leading Indicator" presentation.

UHM is contemplating making SAT/ACT optional admission requirements.

The Committee briefly discussed the topic of SAT/ACT as admission requirements and noted that many small liberal arts colleges had made them optional.

The Chair would invite John Stanley to have him give his presentation.

Adjournment at 4:10 p.m.