

Minutes of the General Education Committee

May 2, 2016

QLC 208

The meeting was called to order at 3:05 p.m.

Present: Hokulani Aikau, Kaitlyn Conner, Alyssa Kapaona, Dore Minatodani, Mike Nassir, Kiana Shiroma, Maria Stewart

GEO Staff: Lisa Fujikawa, Vicky Keough, Wendi Vincent

Excused: Ron Cambra, Miguel Felipe, Bonnyjean Manini, Kapa Oliveira, Nori Tarui, Ryan Yamaguchi

1. Action items

- The **April 11 and April 18, 2016 minutes** were unanimously approved by a vote of 5-0-0.
- **Course-based Focus requests:**
 - **E for KRS 395** was approved for Fall 2016 only by a vote of 5-0-0. Although the department submitted revisions, the GEC still had questions/concerns about the online version of the course. After some discussion, it was agreed that the course would be approved for Fall 2016 only and that the department would be contacted for
 - a revised Catalog description that included information on ethical content
 - a clearer explanation of how the “8 hours of discussion” Hallmark will be met in an asynchronous online course. Suggestions included adding more discussion topics and/or deeper discussion engagement (e.g., more replies to other students’ posts) and/or a rubric that addresses the number as well as quality of posts.
 - the name of a Course Coordinator, possibly someone who has served in the past. It was also noted that the course-based proposal form should be modified to include a question about “who has been the person who ensures that all assigned instructors teach the course in accordance with the Focus Hallmarks” (i.e., who has been the Course Coordinator). The department will be asked to submit this information for GEC consideration in Fall 2016.
 - **E for NURS 363** was approved for Fall 2016 only by a vote of 6-0-0. The GEC had concerns about the online format of this course as well. After some discussion, the GEC decided to give NURS 363 a one-semester approval and contact the department for additional information regarding
 - the ethical frameworks, which were not detailed enough in the syllabus
 - how the course is ensuring that students have at least 8 hours of discussion on ethical issuesThe department will be asked to submit this information for GEC consideration in Fall 2016.
 - **W for SW 303** was unanimously approved for a five-year renewal by a vote of 6-0-0.
 - **W for SW 403** was unanimously approved for a five-year renewal by a vote of 6-0-0.
- **Foundations requests:**
 - **FGA for ART 175** was unanimously approved by a vote of 6-0-0. A Course Coordinator needs to be identified. The FGB request for ART 176 was not considered by the GEC because the F Board is still working with the department to ensure that the course meets the Hallmarks.
 - **FGB for GEOG 102** was unanimously approved by a vote of 6-0-0.
 - **FGC for GEOG 151** was unanimously approved by a vote of 6-0-0.
 - **FGA for HIST 151** was unanimously approved by a vote of 6-0-0.

- **FGB for HIST 152** was unanimously approved by a vote of 6-0-0.
- A vote on the **FGA for HIST 161A** and **FGB for HIST 162A** was deferred until syllabi for the courses could be provided and reviewed. The GEC felt that the same materials should not be submitted for the honors courses and their non-honors counterparts (HIST 151 and 152), especially because the course numbers, titles, and descriptions are all different.
- **FS for GG 102** was not approved by a vote of 0-5-0. Although the course will be using the same textbook as MATH 100, the Foundations Board and GEC felt that there is not enough in the course content to meet the FS designation.
 - The department's ultimate goal is to have GG 102 designated with an FQ. However, because an FQ designation is not yet possible, the department proposed the course for an FS so that it could be "pilot tested" in Spring 2017 before an FQ designation was requested.
 - The Foundations Board agreed that the course looks promising for an FQ; however, guidelines/procedures have not been developed to propose/designate a course with an FQ yet. Until an FQ designation is possible, the department can offer the course with its existing DP (Diversification-Physical Science) to "test" it, if desired. The department will also be encouraged to submit the course for an FQ designation – perhaps with a different textbook – when the FQ proposal forms are available.

The GEC will work with the Foundations Board to draft the notification memo to GG.

2. Announcements

- **Council of Colleagues round table**, "Aligning General Education Curriculum & Major Requirements," was held at the Center for Teaching Excellence (CTE) on April 26. The discussion was "productive" and allowed participants to share their perceptions of GenEd. Discussion included
 - the possibility of having more O courses and fewer W, or of having a "sliding scale" for communication (both oral and written) so that students could choose how many of their 6 "communication" Focus courses should be O and how many should be W
 - ways to incorporate more introductory W Focus courses into the major to help bridge the gap between FW and upper-division W courses in the major
- The General Education Office (GEO) has also been invited to continue the discussion with the Academy for Creative Media (ACM) and the College of Arts & Humanities.
- **Double dipping** is currently not allowed between GenEd and requirements for a certificate or minor. This may be part of the reason that it's been difficult to get a Sustainability Certificate in place. Several members said they didn't understand why this restriction is currently in place. Lisa will see if she can get information about the history.
- **Board replacements** are needed for 2016-17. Please email gened with recommendations. The Committee on Faculty Service (CFS) has also been contacted. They should be sending out a call for volunteers soon.

Meeting adjourned at 4:30 p.m.

Submitted by Lisa Fujikawa, Recorder