

## Committee on Faculty Service Meeting Agenda

Date: May 05, 2025  
Time: 12:00 - 1:00 pm

### Attendance

#### Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Present
Wes Palmer	Co-Chair	Present
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
Duncan Farrah	Member	Present
U'ilani Lum	Member	Excused
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Present

#### Guests

Name	Role	Time
None		

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		Meeting was called to order by B. Mishra at 12:02 PM.
<b>Review of Minutes</b>	1. The April 28, 2025 minutes draft was sent to members electronically.	1. Approved by Acclamation.
<b>Chair's Report</b>	1. Annual progress report of CFS (Wes)	1. E. Peterson made a motion: Approve the CFS Annual Progress Report. M. Rappe, seconded the motion. Approved by Acclamation.
<b>Action Items</b>	1. 2025 MFS Committee Preferences Survey  2. Discussion on remaining vacant seats for the CALL for Volunteers for GEC & its boards.	1. W. Palmer made a motion: Approve the committee assignments in the MFS Committee Preferences Survey. D. Farrah, seconded the motion. Approved by Acclamation  2. D. Farrah made a motion: The co-chairs are authorized by the committee to complete any remaining business over the summer with voting to be completed by email, as necessary. M. Rappe, seconded the motion. Approved Unanimously by all members in attendance.
<b>SEC Report</b>	1.	1. No action taken
<b>Unfinished Business</b>	1.	1. No action taken
<b>Business</b>	1.	1. No action taken
<b>Adjournment</b>	This is the final CFS meeting of academic Year 2024-25. The next meeting of the Committee on Faculty Service will be in August, 2025.	Meeting adjourned at 1:24 PM

Respectfully submitted via email by Eric Peterson, Secretary  
 Approved unanimously via email on May 14, 2025.