

**Committee on Administration & Budget  
Approved Minutes**

**Meeting Date** April 10, 2024  
**Meeting time** 10:00AM - 11:00AM  
**Location** Virtual meeting  
**Quorum** 5  
**\*** Cannot attend regular cab meeting but will attend subcommittee meetings


**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Dan Blackaby	Vice-Chair	Absent
Roy Gal	Member	<u>Present</u>
Albert Kim	Member	<u>Present</u>
Eugene Magnier	Member	<u>Present</u>
Laura O'Rourke*	Member	<u>Excused</u>
Robert Paull	Member	<u>Present (arr 10:30)</u>
Thomas Pearson	Member	<u>Present</u>
Sarita Rai	Chair	<u>Present</u>
Mark Thorne	Member	<u>Present</u>
Andrew Wertheimer	Member	<u>Present</u>
Carolyn Stephenson	SEC Liaison	<u>Present</u>

**Guests**

CTAHR Dean Parwinder Grewal , Chief Manoa Budget Officer: 10:30 -10:54 AM

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		10:03
<b>Review of Minutes</b>	CAB Minutes 20240327	Approved by universal consent. Section with S. French will be reviewed as an attachment
<b>SEC Liaison Report</b>	<p>Second reading of bylaws planned.</p> <p>First reading of Rules of order (does not need to go to Congress) for next week's MFS meeting.</p>	
<b>Ongoing Business</b>	<p>Update/Information Items</p> <ol style="list-style-type: none"> <li>1. Motion Rules of Order <ul style="list-style-type: none"> <li>• Need to add new units after the reorganization</li> <li>• Rules of Order</li> <li>• Redlined Rules of Order</li> </ul> </li> <li>Motion Bylaws <ul style="list-style-type: none"> <li>• Redlined Bylaws</li> <li>• Clean Bylaws</li> </ul> </li> <li>2. UHPA Primary Academic Units and the number of faculty in each PAU <div data-bbox="558 1486 1003 1520">  Pages from PauPrintMemberRe... </div> </li> </ol> <p>Any changes and how we should categorize MFS?</p> <ol style="list-style-type: none"> <li>3. Gen Ed Red Lined and Summary Gene, Laura, Sarita. No change</li> <li>4. Micro Credentials Subcommittee Report Laura, Tom and Sarita</li> </ol>	<ol style="list-style-type: none"> <li>1. Sarita will notify SEC (cc Carolyn, John) to pull the second reading on the reorg as the impacted units have not been fully consulted yet.</li> <li>2. Review and make a grid of the number of faculty in each pau vs constituency in the Senate - using the UHPA information</li> </ol>

	<p>Report approved by CAB. Waiting to hear back from CAPP</p> <p><b><u>Action Items</u></b> <b><u>CAB Votes</u></b></p> <p>5. Procedures for Assigning Program Names Subcommittee Report: Committee: Andrew, Sarita</p> <p>CAPP and CAB have now reviewed the policy and do not fund issues with the policy. CAB to send SEC and Debbie Halbert a statement of no opposition</p> <p>6. CAB to draft a resolution to have senators from department levels instead of at the college levels. The aspiration is that this would increase faculty engagement and enhance shared governance.</p> <p>Discussion: One challenge is that some colleges like CTAHR already have college level faculty senates, but many colleges (like CSS, CNS do not).</p> <p>We decided that we don't have time to propose an alternative model, but at least should suggest a major reorganization that addresses faculty engagement.</p>	
<b>New Business</b>	<p>8. Presidential MQ/DQ - Action Item</p> <p><a href="https://docs.google.com/document/d/19aS Rnw-sNEip5Lx95rP1XV7_RTril1AcxbaSgjt RcQA/edit?usp=sharing">https://docs.google.com/document/d/19aS Rnw-sNEip5Lx95rP1XV7_RTril1AcxbaSgjt RcQA/edit?usp=sharing</a></p> <p>CFS would be most happy if your committees would like to jointly sponsor, if there is enough time..</p>	<p>CFS and CAPP worked on this. Sarita was part of a larger group of around 30 faculty who were working on this document. We approved this unanimously.</p>
<b>Guest(s)</b>	<p>CTAHR Dean Dr. Grewal April 10, 2024 concerning Center for Family move to SSRI/COS</p>	

	<ul style="list-style-type: none"> <li>• Provided Roy's e-mail with CAB's outcome</li> <li>• Time 10:30</li> </ul> <p>The new dean met with CAB. He reviewed the memo to Provost Bruno and wanted to “pick our brain to put things in perspective.” Dean Grewal thanked CAB for due diligence and will try to mend relationships or move forward.</p>	
<b>Committee Reports</b>	9. Graduate Assistants Subcommittee Report Albert, Roy and Gene. Action Item	We approved this unanimously.
<b>Other</b>		
<b>Remaining Meetings</b>	10:00 AM Via zoom  2024:  April 24 May 8	
<b>Adjournment</b>	Adjourned at 11:00	

Minutes were approved by unanimous vote on April 24, 2024