

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** September 8, 2014      **1:30 pm**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P		
Duane Stevens	P	Peter Garrod	P	Ashley Maynard	E		
Stacey Roberts	P						
Rebecca Fraser - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order at by Chair Bontekoe at 1:35 pm
<b>REVIEW OF MINUTES</b>	1. The minutes of September 3, 2014 SEC meeting had been circulated electronically before the meeting.	1. Motion to approve the minutes as amended R. Cooney; second, S. Roberts. Passed unanimously.
<b>CHAIR'S REPORT</b>	1. Chair Bontekoe reported on a request from President Lassner to the ACCFSC for faculty senates' representation for a task force to negotiate with UHPA on which issues should rightfully belong to UHPA vs. to the Faculty Senates and which issues would be considered "mixed" issues. The concern is that given that the MFS has greater range of responsibilities than other senates, that it is important that the MFS be adequately represented.	1. Chair Bontekoe will contact the President's office about this and try to meet with him.
<b>COMMITTEE REPORTS</b>	1. CPM – CPM requested information about whether a non-Senator can serve as CPM Chair <they can>. Concerns have been raised to CPM about revisions of Departmental DPC procedures and the pressure brought to bear on the departments to include specifics about setting standards for their dossiers, including numbers of publications. 2. CAB – Chair is Ann Sakaguchi, Vice-Chair Paul McKimmy; Secretary – Jim Potemra.	1. No action needed.  2. SEC and CAB Chairs will be recommended to serve on Chancellor's budget committee. The SEC also recommended that

	<p>3. CAPP – Carolyn Stephenson is Chair and Sai Bhatawadekar is Vice-Chair of CAPP</p> <p>4. CSA – Stephanie Welin is the Chair. D. Stevens relayed the request of CSA that an undergraduate chair be included on the CSA roster.</p> <p>5. CORGE – CORGE will meet next week.</p> <p>6. No additional committee reports</p>	<p>Shirley Daniel be recommended. Daniel is from Shidler, an accountant and past CAB Chair and SEC member.</p> <p>3. No action taken</p> <p>4. Motion to request ASUH to provide student representation (non-voting) on CSA, motion D. Stevens; second, D. Vincent. Passed unanimously.</p> <p>5. No action taken.</p> <p>6. No action taken</p>
<b>OLD BUSINESS</b>	<p>1. MFS Staffing Thirteen applications have been received.</p> <p>2. Resolution – Critical &amp; Constructive. The SEC considered two draft resolutions, one the product of David Ericson and Ron Bontekoe, the other by Robert Cooney. After extensive discussion the SEC crafted two resolutions – one of censure of the President and a second resolution to forward recommendations from the MFS to the BOR.</p>	<p>1. Chair Bontekoe will do the initial screening, identify individuals for further review. It turns out that one of the applicant is a Priority 1 applicant and thus must be interviewed. Members of the SEC will interview this person.</p> <p>2. <a href="#">SEC Resolution to Censure President Lassner</a> – motion to place on the agenda, P. Garrod, second, D. Vincent; passed unanimously</p> <p>Motion to accept the recommendation to the Board of Regents, motion: P. Garrod; second. A. Maynard; passed unanimously.</p> <p>Resolution to Forward Recommendations from the Manoa Faculty Senate to the Board of Regents. – Motion to place on the agenda: motion P. Garrod, second, S. Roberts; passed unanimously.</p>

	<p>3. Gen Ed Restructuring – The SEC is meeting with VCAA Dasenbrock on 9/15/2014 and will discuss progress with him.</p> <p>4. Strategic Plan Committee Appointment – the Interim Chancellor has moved the Sustainability Working Group to CTAHR which will house the degree programs. The other Strategic Plan initiatives appear to be going forward.</p> <p>5. Student representatives on MFS committees.</p> <p>6. Graduate Council Vacancies</p>	<p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. GSO has nominated Heather Frey to serve on CORGE, awaiting on MAC. No response from ASUH</p> <p>6. No action taken</p>
<b>NEW BUSINESS</b>	<p>1. Issues Index. The SEC reviewed all the issues, closed several and determined which ones are to remain open, and to which committees they should be assigned.</p> <p>2. Manoa Faculty Senate Agenda</p>	<p>1. Issues Index – Committee liaisons should bring the items for each committee to the attention of their committees for consideration.</p> <p>2. The SEC drafted an agenda for the September 17, 2014 Manoa Faculty Senate Meeting. Chair Bontekoe will extend an invitation to Chancellor Robert Bley-Vroman. Rebecca will place the agenda on line on Wednesday, September 10, 2014.</p> <p>NB. Interim Chancellor Bley-Vroman is not available for the Senate Meeting on 9/17/2014</p>
<b>ADJOURNMENT</b>	The SEC will meet next on Monday, September 15, 2014 at 1:30 pm in HH 208. VCAA Dasenbrock will meet with the SEC. Kristine Hanselman from UHPA may also meet with us.	Motion to adjourn made by D. Vincent; second D. Stevens. All approved motion. Meeting adjourned at 4:35 p.m.

Respectfully submitted by Doug Vincent, *SEC Secretary*.  
Approved unanimously on September 15, 2014.