

## MĀNOA FACULTY SENATE



UNIVERSITY  
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MĀNOA

## GENERAL EDUCATION COMMITTEE

## MEETING MINUTES

**MEETING DATE:** Wednesday, April 16, 2025, 8:30-9:30 AM  
**LOCATION:** Bilger 106 and Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

| MEMBERS                      |             | MEMBERS        |             | MEMBERS                            |             | MEMBERS                          |   |
|------------------------------|-------------|----------------|-------------|------------------------------------|-------------|----------------------------------|---|
| Sonja Giardina<br>(ASUH rep) | P<br>(Zoom) | Nadine Ortega  | P<br>(Zoom) | Paully Yamada                      | P<br>(Zoom) | Ashley Maynard<br>(GEO Director) | P |
| Mahealani Kaneshiro          | P<br>(Zoom) | Sarah Post     | P<br>(Zoom) | Garett Inoue<br>(Admissions rep)   | E           | Lisa Fujikawa<br>(GEO liaison)   | P |
| Keahiahi Long                | P<br>(Zoom) | Shauna Sibonga | P<br>(Zoom) | Paul McKimmy<br>(OVPAE rep)        | P<br>(Zoom) | Vicky Keough                     | P |
| Laura O'Rourke               | P<br>(Zoom) | Brad Taylor    | P           | Marguerite Butler<br>(SEC liaison) | P<br>(Zoom) | Rose Paradise                    | P |

| SUBJECT           | DISCUSSION / INFORMATION   | ACTION / STRATEGY / RESPONSIBLE PERSON   |
|-------------------|--|--|
| CALL TO ORDER     |  | Meeting was called to order by the Chair at 8:34 AM.   |
| REVIEW OF MINUTES | 1. <a href="#">4/2/25 draft minutes</a>  | Minutes from 4/2 were approved by acclamation.   |
| INFORMATION ITEMS | 1. <b>Reports and updates</b> (Note: Those collected via <a href="#">Google Form</a> prior to the meeting can be found at the bottom of this document.)<br>2. <b>Mānoa Faculty Senate meeting today (4/16) at 3pm.</b> Gen Ed resolution will be presented and voted on. | 1. No action.<br>2. No action.<br>Encouragement for GEC to attend to support motion at the senate. |
| ACTION ITEMS      |  |  |

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|                   |  |  |
|-------------------|--|--|
| DISCUSSION ITEMS  | <ol style="list-style-type: none"> <li><b>Gen Ed redesign update</b></li> <li><b>Student survey.</b> Create a Gen Ed survey to ask students about how well their Focus course is meeting the Hallmarks?</li> </ol> | <ol style="list-style-type: none"> <li>Mentioned survey results that were also shared via email prior to today's meeting.</li> <li>Discussed and will include a mention of this in the annual report for next AY GEC consideration.</li> </ol> |
| NEW BUSINESS      |  |  |
| UPCOMING MEETINGS | <b>REMAINING SPRING 2025 MEETINGS: Wednesdays 8:30-9:30 AM</b> <ul style="list-style-type: none"> <li>April 30</li> <li>May 14? (finals week, if needed)</li> </ul>  |  |
| ADJOURNMENT       |  | Meeting was adjourned by the Chair at 9:18 AM.   |

Respectfully submitted by Mahealani Kaneshiro, Secretary.

Approved on 04/30/2025 by acclamation.

## LIAISON REPORTS &amp; UPDATES

- E Board** (Sarah Post): Maybe we would ask just the ELOs in the syllabus? It's confusing the put both ELOs and hallmarks in the form and the syllabus. In general, how can we make the application process simpler? Adding check sheet.  
 I reviewed the Gen Ed redesign in general, mentioning the change to "competencies" and that there was continued discussion about the level of Focus/Competencies requirements. There was a general agreement that they like the 300-400 level requirements.
- HAP Board** (Mahealani Kaneshiro): All proposals are up to date, so the HAP Board reviewed Focus Proposal Form (pages 11 to 13). Julie suggested that the HAP Proposal Form be edited a little to make the requirements more clear for HAP proposals in the future. Mahealani suggested to revise the e.g voice language to include a specific person for clarity on what the board will look for during proposal reviews. The HAP Chair and Vice Chair will start working on the Annual Report. Lisa informed the board that there was a call for faculty to join the boards, including the HAP Board, and shared a few words of encouragement to recruit new board members.

Item for discussion: adding a required GEO survey to gather insight on student perspectives on all courses that have an approved focus. This would be one survey given to a class within the focus-granted duration. The survey would ask students to identify the hallmarks of the focus and could be used in future GE curriculum assessment.

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