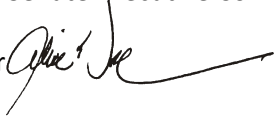**UNIVERSITY of HAWAI'I**
MĀNOA

Date: January 1, 2016

To: Mānoa Faculty Senate Executive Committee

From: Alice Tse, Chair

RE: Committee on Assessment (MAC) Fall 2015 Report

Membership:

Senators: Alice Tse (Chair)

Non-Senators: Penny-Bee Bovard, George Harrison, Stephanie Kraft-Terry, Olivier Le Saux (Vice Chair), Leticia Pagkalinawan, Adam Pang

Non-Voting: Jordan Baker (Ex Officio-ASUH), Amy Mckee (Ex Officio-GSO), Yao Hill (Assessment Office), Monica Stitt-Bergh (Assessment Office), Bonnyjean Manini (Sec Liaison)

Number of Meeting Times This Semester: 3

Meeting Dates: 10/13, 11/03, 11/24; the MAC awaited its member roster and was not convened until 10/13/15.

Activities:

1. Review of Assessment reports
    The MAC reviewed the 2015 Assessment Reports and drafted faculty peer feedback to 130 academic and special programs. The Assessment Office was responsible to edit the feedback to maintain consistency in tone, language, and approach, yet keeping the intent of the review.

2. Revision of the Advanced Degree Institutional Learning Outcomes (ILO) – (4th ILO: Professional Responsibility - inclusion of Native Hawaiian culture)
    Based on feedback obtained from the Graduate Assembly (October 2015), the MAC met jointly with Dean Aune and Associate Dean Maeda from the Office of Graduate Education (OGE) to revisit the wording related to Native Hawaiian culture on the 4th ILO. Discussion addressed possible misconceptions about the role of programs in assessing ILOs, UHM's strategic plan, and historical context. Edited version to be presented by OGE to the graduate chairs in January 2016. Plan is to submit to MFS for approval in Spring 2016, although this is pending the outcome of the graduate chairs' review.

3. Feedback on acquisition of assessment management software
    Software that will assist programs in managing their assessment data and facilitate assessment reporting is under review. The MAC will participate in the software reviews in January 2016. The purpose is to understand the functions of the software that are important to our assessment practices, NOT to select a vendor.