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EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: April 28, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	John Casken - SEC Secretary	P	Vice-chancellor Kathy Cutshaw	2:00 pm – 2:50 pm
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	P		
Doug Vincent	P						
Kristin Herrick – Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:34 pm by Chair Ericson. D. Vincent was present by phone contact.
REVIEW OF MINUTES	Minutes of March 21, 2014 had been circulated electronically prior to the meeting.	P. Garrod made a motion to approve the minutes of April 21, 2014. Motion passed unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> Chair and Vice-chair had met with Chancellor and discussed a variety of issues. Hawaii Labor Relations Board Case May 7, 2014 MFS meeting 	<ol style="list-style-type: none"> No action needed on any of the issues. No indication of a settlement being reached in the case. There will be a number of action items, Decisions to be made in New Business.
COMMITTEE REPORTS	1. CORGE	1. There may be a Resolution on a Certificate in Renewable Energy and Island Sustainability. Final meeting of the committee will be May 01, 2014.



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	<p>2. CAPP</p> <p>3. CPM</p> <p>4. CAB</p>	<p>2. There may be a Motion on a Natural Sciences exemption on the 45-credit upper division course credit requirement. No feedback from the Office of the VCAA at this time.</p> <p>3. A possible Motion to provide comment on the Period Review of Faculty. CPM will be meeting again to review. Concern expressed that such a Motion would not be appropriate. SEC Liaison D. Vincent will follow up.</p> <p>4. A supportive Memo will be offered on the reorganization of the Office of Research Services as this is a system-wide reorganization. A Resolution will be offered not to endorse the proposed Reorganization of the College of Social Sciences. Final wording is still in the editing process.</p>
OLD BUSINESS	1. Manoa Faculty Senate vacancies for 2014-2015.	1. Still vacant are Engineering, Library Services.
VISITOR	<p>Vice Chancellor Kathy Cutshaw discussed the following topics with the SEC members:</p> <p>i) An update on final decisions from the Legislature;</p> <p>ii) Budget Model in Process;</p> <p>iii) Faculty Housing Policy</p> <p>iv) Parking Policy.</p>	<p>i) UH Manoa had not fared as badly as might have been. However faculty raises have been covered.</p> <p>ii) Budget planning for the new biennium is beginning and the Vice-chancellor would like an appropriate budget committee to advise.</p> <p>iii) BoR has approved a housing policy, which emphasizes using housing for recruitment not retention. Normally will be offered for three years but there can be exceptions to allow the tenure process to be completed. All properties will be treated the same. There will be an orderly process to bring the non-conforming tenants in line with the policy.</p> <p>iv) No policy yet on parking.</p> <p>Members thanked the vice-chancellor for her inputs and comments.</p>
NEW BUSINESS	<p>1. 05/05/2014 SEC meeting will include the Vice Chancellor for Students.</p> <p>2. 05/07/2014 MFS agenda</p>	<p>1. Key discussion will center on the Leaver's Survey. Agenda will be finalized and sent out to SEC members.</p> <p>2. Agenda will be finalized by chair and posted. Items may include the Resolution from CAB on the College of Social Sciences Reorganization, a</p>



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		<p>Resolution from CAB on the Facilities Planning Reorganization, a Motion from CPM on Periodic Review, a Motion from CPM on the proportion of tenure track faculty, a Resolution from CORGE on the Certificate in Renewable Energy and Island Sustainability, and a Motion from CAPP on a Natural Sciences exemption on the 45-credit upper division course credit requirement. A CAB Memo on the Office of Research Services reorganization will be sent to ORS.</p>
	<p>3. Presentation by K. Withy on JABSOM's share of Manoa-generated tuition</p> <p>4. Staff absences.</p> <p>5. Meeting with the Associate Vice Chancellor for Research Compliance.</p> <p>6. Seating of new SEC members</p>	<p>3. K. Herrick will re-check on K. Withy's available dates and also ask her to circulate her data ahead of time.</p> <p>4. K. Herrick will be on vacation from 05/07/-05/19/2014. R. Fraser will be able to assist for the 05/12/2014 meeting.</p> <p>5. K. Herrick will see if this can be scheduled for 05/19/2014.</p> <p>6. Noted that new SEC members will be present from 06/01/2014. An agenda item will be the initial determination of Senate Committee memberships</p>
ADJOURNMENT		<p>Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:25 pm.</p>

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously by the SEC on May 5, 2014.