

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE September 26, 2023

MEETING TIME 2:30 PM – 3:30 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Rosemarie Woodruff	Senator	
Justin Walguarnery	Chair	Present
Jessica Gasiorek	Vice Chair	Present
Aimee Chung	Secretary	Present
Lorenzo Perillo	Member	Present
Alice Tse	Member	Present
VACANT	Member	
VACANT	Member	
Monica Stitt-Bergh	Non-voting ACSC	Present
Arby Barone	Non-voting GSO Rep	Present
Raphael Raphael	Non-voting SEC liaison	Present
VACANT	Non-voting ASUH Rep	

Guests

Name	Role	Time
NA		

Subject	Discussion/Information	Action / Strategy / Responsible Person
---------	------------------------	----------------------------------------

Call to Order		The meeting was called to order by Justin Walguarnery at 2:37 PM.
Review of Minutes	1. August 30, 2023 Minutes	1. Minutes reviewed and approved.
Chair's Report	1. We are in a non-reporting year. But we should be conducting assessment every year. 2. Justin received an Assessment for Learning Improvement: Support Fund, Life Sciences team. \$2000 award. Monica: The award will be posted again.	2. Consider applying!
Action Items		
Guest(s)	NA	
Committee Reports	NA	
Unfinished Business	NA	
New Business	1. Review the 2022 Assessment Report Summary (table with key indicators, comparison to previous years as a PDF report and as a slide deck) 2. Plan to distribute CEE flyer to assessment coordinators 3. Advise on presenting the 2015-2022 college-level summaries (by college) to Deans (plan to present at their regular meeting) 4. Advise on presenting to the Faculty Senate -- why, who, when	1. Monica reviewed the 2022 Assessment Report Summary. a. Re: Number 8. Have Learning Achievement Results for Most of Their Program Student Learning Outcomes. This was the first time this question was asked. Only 68% had results for 50% or more of the learning outcomes. Monica & Yao will offer support to departments for this domain. Discussed reasons for this, e.g. institutional memory, changing SLOs, COVID considerations. Need to provide education on the reporting items for assessment coordinators. b. Numbers 6 & 7 dipped in 2022, likely due to COVID impacts. 2. Assessment coordinators will be sent the results report and the CEE flyer .

		<p>See folder for e-version and print-friendly version of the flyer.</p> <p>3. Presentation of Learning Outcomes Assessment: Unit Summary Report to Deans. Normally the office only gives Deans access to their own school's data. Monica will ask if they all want access to all.</p> <p>4. Discussed presenting the assessment report to MFS. Justin stated that previously John Kinder said that CEE does not need to present in person, just in writing. Presenting in person may help to highlight key findings. Justin will follow up.</p>
Adjournment	<p>Meeting adjourned at 3:29 PM</p> <p>The next meeting will be 10/31/2023 @ 2:30 pm.</p>	Justin moved to adjourn.

Respectfully submitted by **Aimee Chung**

Approved unanimously on 10/31/2023