

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** November 22, 2021  
**MEETING TIME** 2:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	Provost	3:30 pm - 4:15 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 2:32 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 11/15/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with abstentions by Chair Sipes and K. Binsted, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. Debriefing on 11/17 MFS meeting (After the Senate meeting adjourned - 5 SEC members audited & certified the MFS votes on both CAPP resolutions.)  2. Debriefing on 11/18 BOR meeting  3. System policy for post-doctoral fellow/employee hiring  4. ACCFSC 11/19 meeting  5. Provost Council 11/22/21	1. Verified vote review on 11/17.  2. No action taken.  3. No action taken.  4. No action taken.  5. No action taken.
<b>Action Items</b>	1. CEE Bylaws change request: Bylaws redlined version & Bylaws clean copy	1. C. Sorensen Irvine moved to refer the CEE Bylaws change request to CAB; seconded by K. Binsted. Approved by acclamation.
<b>Guests</b>	<b>Provost Michael Bruno (3:30 pm)</b> <b>Discussion topics:</b>  1. Will there be an assessment of the mechanics of the T&P electronic format? The Provost agrees that there is need for further review of the T&P electronic format. 2. Talk about movement to justify online courses for Fall 2022: The scheduler will send the Fall schedule template for Fall 2022. The expectation is that anything offered online will be intentionally developed as an online course. The Provost	1. No action taken.

	<p>clarified that he is not closing the door on the online modality -- indeed, we may end up in a “new normal” that includes more online courses -- but UHM needs to be more thoughtful and intentional about the move to online courses. The Provost’s Office will need to approve online courses and they must be justified for pedagogical reasons or student need. The Provost will consider authorizing more funding for online pedagogy training.</p> <ol style="list-style-type: none"> <li>Approvals for online/hybrid courses required previously (pre-2019?) Dual listing?</li> <li>Vision of Distance Education at UHM</li> <li>Non-UH travel over holidays has no additional requirements.</li> </ol>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (CSI)</b> – No report. Next meeting 11/23/21.</li> <li><b>CAPP (KB)</b> – No report. Next meeting will be November 23 at 3pm.</li> <li><b>CFS (KB)</b> – No report. Next meeting will be December 3 at 12:30 pm.</li> <li><b>COA (CM)</b> – No report. Next meeting will be December 3 at 11:30 am.</li> <li><b>COR (MT)</b> – COR will not be supporting the proposed resolution from the College of Engineering opposing the colleges policy that requires postdoctoral fellows be hired as employees. Next meeting will be December 10 at 4:00 pm.</li> <li><b>CPM (MT)</b> – No report. Next meeting will be on November 23, 2021 at 3 pm.</li> <li><b>CSA (PB)</b> – No report. Next meeting will be on Friday 12/03 at 1030am-1130am.</li> <li><b>GEC (SB)</b> – Met on November 22 at 12 noon. Discussed role(s) of GEC liaisons to Boards;</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

	<p>next steps to answer questions on GEC procedures re course-based focus proposals; discussed how GEC can support faculty &amp; departments in this transition.</p> <p>9. <b>CEE (SB)</b> – No report. Next meeting will be on November 24.</p> <p>10. <b>Campus Climate Committee (PB)</b> – No report. Next meeting: December 7 from 1:00pm-3:00pm.</p> <p>11. <b>Grad Council (CSI)</b> – Met November 16. Approved modification to Marine Biology masters and 7 new courses for the program. Approved modification to BUS Phd to add TIM track. Approved modification to Curriculum Studies masters degree adding two tracks - one in mathematics education and one in progressive philosophy in education. Discussed academic probation policies. Next meeting December 15.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>	<p>1. Update on 11/10 BOR research request</p>	<p>1. No action taken.</p>
<b>Business</b>	<p>1. D. Halbert invitation to speak on the CBE model at the 12/15 MFS meeting, prior to 3:30 pm.</p> <p>2. Review MFS Special Election reports HSHK report SOCSCI report</p>	<p>1. Chair Sipes will inquire with D. Halbert.</p> <p>2. C. Sorensen Irvine moved to approve the MFS Special Election reports pending report edits; seconded by P. Bovard. Approved by acclamation.</p>
<b>New Business</b>	<p>1. Items for presentation at January BOR meeting</p> <p>2. Senate speaker on CBE and Gen Ed Redesign proposal</p> <p>4. SEC Issues tracking</p>	<p>1. Chair Sipes will prepare the presentation in consultation with the SEC.</p> <p>2. Chair Sipes will contact D. Halbert about inviting a speaker on CBE and GenEd Redesign.</p> <p>3. No action taken.</p>

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 29, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:22 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 29, 2021.