

**CAPP Committee
Meeting Minutes**

MEETING DATE: February 7th, 2023 3:00 - 4:30 PM

LOCATION: Zoom

ATTENDANCE: [P = Present; A = Absent; E = Excused]

| MEMBERS | | MEMBERS | | GUESTS | TIME |
|----------------|---|-----------------------|---|--------------------|---------|
| Edo Biagioni | P | Siobhán Ní Dhonacha | P | Laura Lyons, iVPAE | 3:15 PM |
| Kathy Ferguson | P | Brian Richardson | P | | |
| Patsy Fujimoto | P | Ku‘ulei Salzer-Vitale | P | | |
| Hannah Manshel | P | | | | |
| Jon Matsuda | P | | | | |
| Ashley Maynard | E | Raphael Raphael | E | | |

| Subject | Discussion/Information | Action / Strategy / Responsible Person |
|--------------------------|--|--|
| Call to Order | CAPP Vice-Chair Fujimoto called the meeting to order at 3:01 PM. | |
| Review of Minutes | Minutes of the January 24th, 2023 meeting were discussed as circulated. Motion Brian; Second Kathy. | 7 yes, with 1 abstention |
| Chair’s Report | <p>Chair was excused from meeting - briefly discussed agenda topics sent by Guest iVPAE Laura Lyons.</p> <p>iVPAE Lyons Interim Vice Provost for Academic Excellence Laura Lyons was a guest.</p> <p>TOPICS:</p> <p>1) Policy on posthumous degrees for students Unfortunately from time to time the need to consider granting a posthumous degree will arise. This has great meaning for the student family and loved ones. iVPAE Lyons inquired about the Senate circulation process for a review of a draft guideline/policy/rubric to address such instances. CAPP indicated that such drafts can be sent to CAPP for review and feedback. iVPAE will send the</p> | |

current posthumous degree for students guideline draft along to CAPP when ready.

2) Policy on final exams

Currently any UHM courses that are not WI, or inherently WI, are supposed to hold a final exam during the final exam period. This policy was suspended during the SARS-CoV-2 pandemic, and is now reinstated. Some issues related to this are the cumulative knowledge high stakes test format which may not accommodate all learning styles, module paced learning, and that place based coursework and projects may not fit this mold, for example. Discussion followed. CAPP would like to see the current policy, and is open to reviewing suggested changes and drafts.

3) Questions/topics from CAPP welcome

CAPP members raised and discussed the proposed General Education Revision, 2nd Draft.

iVPAE Lyons shared personal perspectives and observations as a long term Faculty UHM member previously involved at the faculty level with teaching, learning, and course designations.

Thoughtful discussion ensued.

CAPP noted the second draft was improved.

CAPP raised concerns about Senate process and protocol, and a centralized “one size fits all approach” in an educational system that inherently has different institutional remits. Also noted were concerns about the fact that Faculty Governance of the curriculum did not appear to be as fully part of the process, the lack of precise clarity regarding exactly what the compelling issues with Gen Ed actually are, the problems of what seems to be an artificially compressed review timeframe, and a lack of direct diverse engagement.

CAPP noted that ensuring ample time and having a pilot Beta testing approach is not the same as entirely postponing needed change.

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| | <p>CAPP noted that collaboratively implemented evidence based changes that are front loaded are always important in pushing forward educational pedagogies and innovations. This benefits all.</p> <p>Both iVPAE Lyons and CAPP look forward to more conversations.</p> <p>CAPP asked about information requested from Legislature:</p> <p>Discussion followed about this. Important to follow this legislative session.</p> | |
| SEC Report | No SEC report. | |
| Graduate Council Report | <p>Edo Reported: Dean Aune will be stepping down as Graduate Dean and Julie Maeda will be Interim Dean.</p> <p>The Graduate Council meeting of 01/24/2023 did not hold any votes, instead had some productive discussion.</p> <p>This started with a discussion of the issue of publishing theses and dissertations after they are submitted to Proquest, with the suggestion that any publication in another venue might be self-plagiarism. My own opinion is that this is not self-plagiarism, and many participants mentioned that in many fields having one's thesis or dissertation be published in a peer-reviewed venue is the ideal and to be very heartily encouraged, rather than condemned as self-plagiarism.</p> <p>The discussion then focused on an actual case at hand, in which a faculty member had published their student's M.S. thesis, but with only the faculty member named as author. The faculty member had tried to contact the former student, but having had no response, published the work as the faculty member's own. There was lively discussion about whether this is plagiarism, with broad agreement that in most cases it is, but also some reasonable dissent that if the student is hired by a lab, the lab retains ownership of the research and the right to publish the corresponding results.</p> | |

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| Revised Gen Ed Proposal. Discussion of process to consider the Gen Ed Proposal Updating the survey for faculty/chairs to get input on the Revised Gen Ed Proposal. | Discussion of next steps. Also, see Above. | |
| Other | N/A | |

The meeting was adjourned at 4:15 PM.

Respectfully submitted,
 Siobhán Ní Dhonacha