

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 7, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present, excused 2:54 pm
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	Mānoa CEO	2:00 pm - 2:30 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:32 PM.
Review of Minutes	1. The draft minutes of the 1/31/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Sandy French CBO accepted guest speaker invitation to the 2/16 MFS meeting. 2. 1:00 pm today was the deadline to submit MFS committee business for the Feb 16 Senate mtg 3. Notes from the 2/2 UHPA meeting were shared by Vice Chair Sorensen. 4. 2/4 SEC meeting with Provost Bruno. Discussed Interim EM Resolution and he seemed to agree with much of it. Discussed travel advances and he was unaware of such a change. We determined that the original denial and notification of the change came from the UH System office and was relayed to the faculty member by the Manoa Fiscal Office. During the meeting, Provost Bruno texted CFO Sandy French who responded that the policy has indeed changed. Also discussed other related fiscal office issues (time lag for reimbursements, inconsistencies across colleges, etc.). The Provost will follow up with Sandy French and Jan Gouveia. Discussed who might be best to talk to the MFS about the legislative bills related to UH. He made a suggestion to contact the government liaison office at system level. There are a number of bills UH is actively opposing, but there also are some that are positive that they will support in coordination with deans. Confirmed he will be meeting with the College of Engineering to discuss a plan to move forward on Monday (2/7).	1. No action taken. 2. No action taken. 3. No action taken. 4. Chair Sipes will follow up on someone to speak to Senate about legislative issues and process.

Action Items		
Guests	<p>1. David Lassner CEO (2:00 pm - 2:30 pm)</p> <ol style="list-style-type: none"> 1. Recently revised Travel Policy change. President Lassner was not fully aware of the change in policy and will investigate the change. 2. SB2304 (RCUH), SB3269 (Tenure), SB3354 (separating the UHCC system), SB3355 (establishes president of community colleges reporting to BOR), SB3277 (prevents UH president from serving concurrently as a campus chancellor), SB91 (removes special funds exemption from reimbursing B&F), HB1531 (CBU for GAs), any others we should be aware of? (CSI). UH is opposing splitting the system, opposing the tenure bill, opposing the RCUH bill. UH will remain silent on collective bargaining for GAs. Lassner will personally testify on several of these bills. 3. Inviting Stephanie Kim to speak to the Senate regarding bills. President suggested inviting Kalbert Young instead. 4. President Lassner is pleased that the hire of Coach Timmy Chang has gone smoothly. 5. Space Recommendation Committee - process. President Lassner will make sure that all uses of classroom space are considered. 	<p>1. No action taken.</p>
Committee Reports	<p>1. CAB (CSI) – Met February 2 at 3:00 PM. Finalized and approved the resolution on Interim EM appointments and will send to MFS on 2/4. Noted CEE chair response and will wait for revised version to come forward and will likely be on March MFS agenda. Decided to send an email and a copy of last year's resolution to JABSOM with a request to indicate how issues raised were addressed (Chair Guentner sent 2/3). SEC Liaison requested update on GEC governing document</p>	<p>1. No action taken.</p>

	<p>review. Still in process but the subcommittee indicated there were a number of issues that will need to be addressed. Awaiting a revised proposal from CALL (email sent requesting clarification last week). CAB determined the CFS request to change the bylaws was not necessary and that in the future CFS should follow Robert's Rules of Order which requires holding another election since our current bylaws indicate if no direction is noted in the bylaws, we revert to Robert's Rules. The School of Nursing and Dental Hygiene name change generated discussion about whether faculty consultation had been done and there was a feeling that this was necessary. CAB decided to investigate the policies for name changing and to refer the matter back to the SEC. They did not discuss feedback on the Gen Ed redesign. Next meeting is 2/23 at 3:00PM.</p> <p>2. CAPP (KB) – Meeting was held Friday February 4 at 9:30am. Continuing discussion about GenEd proposal, working collegially with GEC. CAPP wants to do a GenEd town hall, just for Manoa. Repeating requests to other committees for GenEd commentary. Also sending GenEd commentary requests to department chairs. Gathering faculty experiences with COVID response and return to in-person instruction. One CAPP member has had two unexcused absences - John will nudge. Next meeting is February 25 at 9:30am.</p> <p>3. CFS (KB) – No report. The next meeting time is TBD.</p> <p>4. COA (CM) – No report. Next meeting is being scheduled for the last week of February.</p> <p>5. COR (MT) – Meeting was held on 1/31 at 4:15 pm. Primary discussion was based on Pcard limits and when and how they were established. COR is drafting a letter to the Interim Director of the Office of Procurement Management</p>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p>
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<p>requesting that the limit be raised. Dr. Sabine, new Vice provost for research is the next invited speaker. Next meeting is scheduled for February 28 at 4:15 PM.</p>	
<p>6. CPM (MT) – Sent request for presentation to MFS, but committee deferred the presentation until a later date. Next meeting is scheduled for February 22 at 3:00 PM.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – Meeting held on Friday 2/04 from 1030am-1130am. Discussed the following: CSA would like a follow up to last year’s resolution on CARES funds for student mental health needs. Ku’ulei shared the resolution that was passed last April 2021 (Resolution to Increase Student Mental Health and Well-Being Support at UHM). Dr. Tanouye, Director of the Counseling and Student Development Center (CSDC) contacted and a meeting scheduled for February 17. Will CSDC ask the following questions: if they received the funds, how is funding being utilized, do they have any additional needs to support the students? How may CSA assist?</p> <p>CSA will be monitoring new football coach hire, in regards to the health (mental) and welfare of student athletes, and of all our students at UHM. FYI: There is no hiring committee for a football head coach. David Matlin hires all coaches with the support of President Lassner. There is a clear need for thorough background checks and previous employment, any issues, was Coach fired? What was the reaction when Coach left the program to join another program? Next Meeting is scheduled for March 4, 2022 at 1030am-1130am.\</p>	<p>7. No action taken.</p>
<p>8. GEC (SB) – No report. Next meeting is Monday, Feb. 14, 2022.</p>	<p>8. No action taken.</p>
<p>9. CEE (SB) – No report. Next meeting is Feb. 22, 1:30 pm.</p>	<p>9. No action taken.</p>

	<p>10. Campus Climate Committee (PB) – Met on Tuesday 2/01 from 100pm-230pm. Discussion focused on the: Proposed Workshop: Building Community as We Return to Campus (Zoom Event): Ask SEC if we can co-sponsor the event. Possible date: Friday, Feb. 25 from 10am-11:30am</p> <p>Goals:</p> <ul style="list-style-type: none"> - Building community - Hearing how folks are experiencing the return/Best practices/successes on how folks are adapting - Build empathy - Sharing “up” <p>Note: this is for folks who have returned; and will assist with those who are not yet back to think about things. Next meeting is scheduled for Friday 3/02 at 100pm-230pm.</p> <p>11. Grad Council (CSI) – No report. Next meeting 2/15.</p>	<p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		
Business	<p>1. Review CAB <i>Resolution Calling for the Revision of Policies Pertaining to the Appointment of Interim Executive Managerial Positions</i></p> <p>2. Draft 1/19 Senate minutes: Review</p> <p>3. 2/16 MFS agenda: Review (add item on Provost or President to speak on legislative bills regarding tenure and RCUH?) and approve</p> <p>4. EP 5.203 in light of a new diploma vendor: Discuss revising</p> <p>5. Discussion on referral to CAB the SONDH name change to NAWSON and BOR Policy on naming of University facilities, properties, and programs.</p>	<p>1. Chair Sipes asked members of the SEC to review the resolution.</p> <p>2. No action taken.</p> <p>3. Chair Sipes will invite Kalbert Young, VP for Budget and Finance, to speak at the 2/16 meeting.</p> <p>4. C. Sorensen Irving moved to refer the matter to CAPP; seconded by M. Tallquist. Approved by acclamation.</p> <p>5. No action taken.</p>

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	CAB declined to take action on the issue at this time. 6. Mānoa Management Report FY2014 – FY2020: Shared with CAB MMR FY2015-2000 VER4 Final FY 2022 Revised Allocation-First Adjustment	6. No action taken.
New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 14, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:17 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on February 14, 2022.