

**CAPP Committee
Meeting Minutes**

MEETING DATE: October 7, 2022 1:00 PM - 2:30 PM

LOCATION: Zoom

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUEST S	TIM E
Edo Biagioni	P	Siobhán Ní Dhonacha	E		
Kathy Ferguson	P	Brian Richardson	P		
Patsy Fujimoto	P	Ku'ulei Salzer-Vitale	P		
Hannah Manshel	P				
Jon Matsuda	P				
Ashley Maynard	P	Raphael Raphael	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	CAPP Chair Maynard called the meeting to order at 1:01 PM.	
Review of Minutes	Minutes of the September 30, 2022 meeting were discussed as circulated. (PF/JM)	Unanimously approved.
Chair's Report	<ol style="list-style-type: none"> The chair is working with deans of CSS and CALL and Nandita Sharma on a written document calling for broad participation on a task force for ICSP. Chair attended last town hall on proposed Gen Ed changes. Dean Konan and some faculty expressed desire to keep the two diversification requirements in each category. Members of the System administration expressed a preference that we not change the baseline proposal, but also recognized that campuses can change it. It appears at least some campuses will change it. Possibly each campus will put its stamp on the plan. Each campus faculty senate makes curriculum decisions for that campus. CAPP's job is propose curriculum changes to the MFS. We are open to input. Do we want our chair and vice chair to meet with CAB, GEC, and CEE chairs and vice chairs? Note that GEC and CEE are Continuing Committees, not Standing Committees, per the bylaws. How are we doing to get input from the rest of campus? Dean Arnade invited chair to CALL meeting 	<p>Several CAPP members will attend upcoming town halls.</p> <p>No action taken.</p> <p>We will discuss in the near future.</p> <p>See below.</p>

SEC Report	<p>Our liaison was not able to attend the last meeting of the SEC. Visitor was Laurie Fulton from COE. COE is concerned that their physical space is being moved and redesigned, evidently toward an “open concept” arrangement without traditional offices. The COE senate feels they do not have a voice in the move or the design.</p> <p>CAPP’s concern: private offices are needed to meet with students and to store research materials, some of which are covered by Institutional Review Board rules and laws. The proposed redesign appears to have consequences for the flow of faculty work. This is also an issue for CAB and UHPA. Having space to work that is appropriate for our roles is an UHPA issue, as is changing a long-standing practice.</p> <p>Similar questions about redesign are being considered in the library.</p> <p>We revisited last week’s concerns regarding the academic hiring process: Provost Bruno and President Lassner will be visiting the next session, and the SEC will raise our concerns about requirement that departments submit their short lists to higher administration prior to interviewing.</p>	Chair will alert CAB chair to request policies regarding these space issues
Graduate Council Report	No Grad Council report	
Gen Ed Proposal	<p>Many thanks to Brian for his draft summary of the proposed Gen Ed curriculum.</p> <p>The committee revised the document together. It was moved and seconded to approve our summary as our final draft and to circulate it widely on campus, with introductory email from CAPP chair that CAPP will see and have the chance to approve.</p> <p>It was moved and seconded that the Chair will be going to the CALL chairs’ meeting on 10/25.</p> <p>No new business.</p>	<p>The following will be attending the town halls: 10/11: Brian Richardson/Patsy Fujimoto 10/13: Brian Richardson/Edo Biagioni/Kathy Ferguson</p> <p>Approved unanimously.</p> <p>Approved unanimously.</p>

The meeting was adjourned at 2:36 PM.(EB/PF)

Respectfully submitted,
Kathy Ferguson