

Committee on Faculty Service Meeting Agenda

Date: April 28, 2025
Time: 12:00 - 1:00 pm

Attendance

Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Present
Wes Palmer	Co-Chair	Present (12:30)
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
Duncan Farrah	Member	Present
U'ilani Lum	Member	Excused
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by B. Mishra at 12:04 PM.
Review of Minutes	1. The April 7, 2025 minutes draft was sent to members electronically.	1. Minutes are approved by Acclamation.
Chair's Report	1. None	1. No action taken.
Action Items	<p>1. Review SEC Election Results Folder to view the SEC election audit files (Note to be removed: Files will not be available until after the close of the election at Friday, April 25 at 11:59pm) Elected SEC members are Dan Port, Birendra Mishra, Jennifer Griswold, and Michelle Tallquist. Brad Taylor, is elected as the 1st alternate.</p> <p>2. Review the March Call for Volunteers (GEC and its Boards) candidacy results for possible action. For 3-year terms: Div Board: Courtney Nomiyama (Humanities Librarian) F Board: Hejin Shin (Data Services Librarian who attended the FQ workshop) & Yang Xu (TIM faculty who has taught TIM 102, an FG course) W Board: Jun Chi (TIM faculty who has taught several of TIM's W courses) GenEd office review of each candidates on Round #1</p> <p>3. SOCSCI Senator Candidacy issue Senator was permitted to submit their 2025-26 MFS Committee Preferences rankings and will be allowed to submit their candidacy for the Fall 2025 MFS Special General Elections. Suggestion to remedy this issue: Approve the suggested Special Elections timeline below so that all newly elected senators get appointed BEFORE the first MFS Senate meeting on Sept 17, 2025.</p> <p>Suggested timelines for the Fall 2025 MFS Special Elections: Candidacy period: Wed, August 20 - Fri, August 29. Election Poll opens: Tues. Sept 2 - Monday, Sept 8. JABSOM - 1 vacant seat</p>	<p>1. E. Peterson made a motion: Having reviewed and approved the election results, CFS recommends that the SEC certify the Election. L. Fulton, seconded the motion. Approved by Acclamation.</p> <p>2. D. Farrah made a motion: Having reviewed the candidates, CFS recommends approval of the entire slate of Round 1 candidates. L. Fulton, seconded the motion. Approved by Acclamation</p> <p>3. E. Peterson made a motion: CFS resolves to schedule the Special Elections as described in the timeline. L. Fulton, seconded the motion. Approved by Acclamation</p>

	<p>NATSCI - 1 vacant seat ORU - 2 vacant seats SOCSCI - 1 vacant seat SOEST - 4 vacant seats</p> <p>5. Sen. Xio Mao-Clark & Randall Minas are interested to service on the SAC for the Dean of Shidler Mao-Clark CV & Letter of interest Minas CV & Letter of interest</p> <p>6. Schedule next CFS meeting to assign senators to the 2025-26 MFS Committee preferences. Preferences tracking spreadsheet</p>	<p>5. W. Palmer made a motion: CFS recommends appointing R. Minas to the SAC for the Dean of Shidler School of Business and appoint X. Mao-Clark as alternate. E. Peterson, seconded the motion. Approved by Acclamation</p> <p>6. Next meeting schedule for 12-1:00 pm May 5, 2025</p>
SEC Report	1. Reported on President Hensel's Town Hall regarding articulation agreements, curriculum issues, and pending appointment of a chancellor.	1. No action taken
Unfinished Business	1. CFS Committee Best Practices draft	1. Action deferred until May 05, 2025
Business	2. None	1. No action taken
Adjournment	The next meeting of the Committee on Faculty Service will be on Monday, May XX, 2025 from 12:00 to 1:00 pm.	Meeting adjourned at 1:06 PM

Respectfully submitted by Eric Peterson, Secretary
Approved unanimously on May 05, 2025.