

## Committee on Faculty Service Meeting Minutes

Date: Thursday, March 31, 2022

Time: 11:00 AM - 12:00 PM

### Attendance

#### Members

Name	Role	Attendance
Roger Chen	Member	Present
Ariana Eichelberger	Member	Present
Seungoh Paek	Member	Present
Richard Medina	Member	Present
Teresa Schiff	Member	Present
Andre Haag	Member	Present
Johann Urschitz	Member	Present
Kim Binsted	SEC liaison	Present
John Kinder	UHMFS Office	Present

#### Guests

Name	Role	Time
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 11:03AM.
Review of Minutes	1. Review of 3/16/2022 minutes	1. Minutes approved by acclamation
Chair's Report	<p>Items from SEC</p> <ol style="list-style-type: none"> <li>UHM Discussion groups being proposed to discuss travel and P-card policies</li> <li>2022 Call for Service, General Education Programs</li> <li>2022 Senate Committee Preference Survey</li> <li>2022 SEC Candidacy Period / SEC Election</li> </ol>	<ol style="list-style-type: none"> <li>Medina to ask admin via email for details (commitment, timeline, who is eligible, how many faculty being recruited, etc) in order to put out a call for volunteers from CFS</li> <li>Eichelberger moved to send 2022 Call for Service, General Education Programs announcement draft to GEO director Beaulé for her review, Paek seconded; approved by acclamation</li> <li>Reviewed 2022 Senate Committee Preference Survey, open April 11, close April 15th at 5pm. Media moved to approve open period, Haag seconded; approved by acclamation</li> <li>2022 SEC Candidacy opens April 5, closes April 18 at 5pm. SEC Election opens April 25, closes April 29 at 5pm. Paek moved to approve, Haag seconded; approved by acclamation</li> </ol>
Action Items	1. None	
Guest(s)	1. None	

**MĀNOA FACULTY SENATE**

<b>Committee Reports</b>	1. None.	
<b>Unfinished Business</b>	1. None	
<b>Business</b>	1. None.	
<b>Adjournment</b>	The next meeting of the Committee on Faculty Service will be on April, 21 2022 at 11:30AM	Meeting adjourned at 11:41AM.

Respectfully submitted by Ari Eichelberger, Secretary

Approved unanimously on April 21, 2022.

**UNIVERSITY OF HAWAI‘I AT MĀNOA FACULTY SENATE**

2500 Campus Road • Hawai‘i Hall 208 • Honolulu, Hawai‘i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: [uhmfs@hawaii.edu](mailto:uhmfs@hawaii.edu) • Website: <http://www.hawaii.edu/uhmfs/>

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