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**GENERAL EDUCATION COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** April 12, 2019 10:30 AM -12:00 PM  
**LOCATION:** ITC 105B  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	E	Christine Beaule	E	Lisa Fujikawa	P
Halina Zaleski	P	Kimo Cashman	E	Ronald Cambra	E	Vicky Keough	P
Shannon Johnson	P	Garrett Clanin	P	Ryan Yamaguchi	A	Sheela Sharma	E
Kalikoaloha Martin	E	Carolyn Stephenson (SEC liaison)	P			Cari Ryan	P
Raiyan Rafid (ASUH representative)	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	10:37 a.m.	
REVIEW OF MINUTES	Minutes from Feb 22, 2019, approved 5-0-0 Minutes from March 9, 2019, approved 5-0-0	
ACTION ITEMS		

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DISCUSSION  
ITEMS

**1. Election of vice-chair of GEC.** Shannon J. (SJ) asked and Garrett A-I and Halina Z expressed their willingness to serve as vice-chair. We will vote on this next meeting.

**2. Liaison Reports:**

E-board has discussed process and hallmarks. Discussed need to ensure E-board is filled and done so early. Shannon J & Christine B have discussed this. We can begin identifying members this year for next year.

W-board. Discussing hallmarks and objectives. Also discussed need to fill board completely and early.

O-board: All proposals have been reviewed.

**3. 1 year GEC report**

This will include a description of actions taken and planned in response to external and internal reviews to be sent to OVCAA and SEC this semester.

**4. Working Group Reports**

Assessment: Gen Ed Assessment Plan is mature and will be ready for review by GEC at April 26 meeting.

Curriculum: Reviewing and discussing details of internal/external report. Objective for semester: draft mission statement, providing materials to frame discussions for thematic pathways and re-envisioning foundations.

Governance: Updating governance document. Making clear GEC is a permanent committee with a governing document. Finding and replacing inconsistent terminology. There was discussion that defining a formulaic composition of the GEC in terms of campus representation is not needed. But broad representation is still desired and should be sought.

**5. WICHE Passport & Table defining UHM course alignment**

Table ("Passport block") defining UHM course alignment will complete the material needed for UHM to apply to be a WICHE passport institution.

Passport category 1. "Oral communication". Is it appropriate to list DA, DH, and DL as satisfying this requirement? This can be viewed as a temporary alignment until a foundations-level oral

Shannon J. will send email asking for others willing.



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	<p>designation is established. Garrett C (GC) recommends that the OC block be revised to be the same as blocks 8 and 9, i.e., “Met through combination of Core Gen Ed...” but without parenthetical statement. Motion by Garrett AI, second by Halina Z (HZ). Voted and approved 5-0-0.</p> <p><u>Category 5.</u> Motion to change from “subject areas” to “groups (FGA, FGB, FGC)”, motion by HZ, second by GC, voted and approved 5-0-0</p> <p><u>Category 6.</u> Motion to change to “Courses that meet any two of DA, DH, or DL”. <u>and 7. change</u> “Courses that meet any two subject areas...”, motion by HZ, second by GC, voted and approved 5-0-0.</p> <p><u>Categories 8 &amp; 9.</u> motion to remove parenthetical statements. Motion by HZ, second by GC, voted and approved 5-0-0.</p> <p>Move to approve entire document by HZ, seconded by Raiyan Rafid (RR), approved 5-0-0.</p> <p><b>6. Motion to move to course-based focus designations.</b> Presented and tabled at last MFS meeting. Will be presented again after address 3 points: Shannon J &amp; Christine B will (1) discuss at Chairs Council May 7, (2) prepare detailed plan for implementation, and (3) consider providing evidence for impact on students, via survey with academic advisors. Plan is to deliver the GEC response and bring the motion back to the MFS in the Fall.</p>	
INFORMATION ITEMS	<ul style="list-style-type: none"><li>● Michael Cooney resigned from GEC.</li></ul>	
ADJOURNMENT	<ul style="list-style-type: none"><li>● Next GEC meeting April 26, 2019</li></ul>	Meeting adjourned 12:10 pm

Respectfully submitted by Garrett Apuzen-Ito.

Approved on 04/26/2019 with 4 votes in favor of approval, 0 against, and 1 abstention.