

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: November 2, 2015 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn- arrived 2:17 pm	P	None	
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy - Secretary via phone until 4:45 pm	P	Sarita Rai	P	John Kinder Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair R. Cooney at 2:03 pm
REVIEW OF MINUTES	1. The minutes of October 26, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by M. Butler to approve the minutes as amended; seconded by B. Manini. Passed unanimously.
CHAIR'S REPORT	1. Meeting with President Lassner - Discussed dissatisfaction with small program policy, requested clarification of need for VPAA, and advised to expect correspondence from CPM.	1. Motion made by B. Manini; seconded by A. Maynard recommending that the Chair of COA, Vice Chair of COA or COA liaison be named on any head coach or AD search committee. Passed unanimously. R. Cooney will contact RBV.

	<p>2. Chancellor Bley-Vroman met with CAB leadership: Michael Angelo, Kathy Cutshaw, and John Chismar. Chair Cooney hopes that CAB will recognize that any movement of permanent positions will be considered a reorg, which deserves faculty review.</p> <p>3. BoR guest schedule- Chair R. Moore recommended that Vice Chair Jan Sullivan, speak with us regarding budget and Regent Coralie Matayoshi on faculty workload. The BoR is scheduled in January 2016 to do a deep dive on faculty workload.</p> <p>4. Football Head Coach Norm Chow firing- SEC will request for faculty representation on search committee.</p> <p>5. Graduation ceremony recommendations: chair of MFS follow chair of BOR in program as at other schools; proper recognition of faculty attending the ceremony; the use of gonfalons to announce each college/school as they enter; VCAA needs to print ceremony programs for parents and request additional space between faculty chairs if possible.</p> <p>6. Invited April Goodwin to November 18 meeting to encourage faculty to attend graduation and will invite April Goodwin to the spring Congress to encourage faculty to participate in the Spring graduation.</p>	<p>2. No action taken.</p> <p>3. Chair R. Cooney to contact BoR Chair, R. Moore to schedule ongoing regent visits with the SEC.</p> <p>4. Chair R. Cooney to email AD David Matlin to request faculty representation on search committee.</p> <p>5. Chair Cooney to schedule meeting with the April Goodwin, Program Officer in the Office of VCAA.</p> <p>6. Chair Cooney to invite April Goodwin, Program officer.</p>
ACTION ITEMS	CFS recommendation- Dr. Tao Yan requested change of assignment to CSA.	Motion by S. Rai; B. Manini seconded; to place Dr. Tao Yan to CSA. 6 votes in favor; 1 vote abstain.
ADDITIONS TO THE AGENDA	None	

GUESTS	None	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. MAC-Expecting 2 new members. 2. CAB-Met with Bill Chismar, Kathy Cutshaw, and Robert Bley-Vroman. CAB will propose a budget plan and SEC expects CAB to address G-fund distribution, black box allocations, graduate school tuition allocation and its implications. CAB will review reorganization plan when all the pieces are available. CAB examining RTRF issue closely and will hold administration to only one year of reduced RTRF and have invited Vasillis Syrmos to a meeting for discussion. 3. CAPP-Honors program reorganization was approved. Point of clarification regarding allowing portfolio option approved. Resolution opposing the proposed Small program elimination policy approved and forwarded to the SEC. 4. GEC-Working on QR hallmarks; sent to faculty for input and being revised based on input. Hope is that it will be reviewed by CAPP before next senate meeting. 5. COR-Looking into RTRF issue in general, what is coming in and what is being used. Dual use research question has to be answered before bringing up to full senate. 6. COA-Meeting next week with ASUH and subsequently with student athletes to assess student athlete welfare and satisfaction with athletics (and update on ASUH survey). 7. CPM-two-page memo regarding complaint provided to CPM who will write a letter to D. Lassner with a required response date. If no response they will submit a resolution to the 	<ol style="list-style-type: none"> 1. J. Kinder to follow up with CFS. 2. J. Kinder to contact Senate membership regarding changing senate meeting date from 12/2/15 to 12/9/2015 in ARCH 205. 3. No action required. 4. No action required. 5. No action required. 6. No action required. 7. No action required. Complaint received on Carbone will be referred to CPM.

	Senate. 8. CFS-Working on the election system. 9. CSA-Meets coming Wednesday. 10. UHPA-Contract renewal meeting coming up. Survey of administrators being discussed.	8. No action required. 9. No action required. 10. No action required.
OLD BUSINESS	1. Complaint against the VCAA-CPM addressing issue as above.	1. No action required.
NEW BUSINESS	1. Prepare SEC agenda for November 9, 2015 2. Administrators holding 2 EM positions addressed with resolution. 3. SEC tours to Snyder, IFA, and Hawaiian Studies recommended.	1. Deferred. 2. SEC member to draft resolution objecting to a person holding multiple EM positions. 3. November 16th tour Snyder. Other dates for IFA and Hawaiian studies November 30th, and December 7th.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be November 9, 2015.	Motion to adjourn by A. Maynard; seconded by S. Rai. All approved the motion. Meeting adjourned at 5:00 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.
 Approved unanimously on November 9, 2015