

EXECUTIVE COMMITTEE**MEETING MINUTES**

MEETING DATE: November 18, 2013
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	Halina Zaleski - MFS Secretary	P	VCAA Reed Dasenbrock	2:10pm - 2:55pm
John Casken - SEC Secretary	P	Stacey Roberts	P	Doug Vincent	P	BoR Chair John Holzman	3:00 pm - 4:05 pm
Carolyn Stephenson	E					Regent Chuck Gee	3:00 pm - 4:05pm
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:32 pm by Chair Ericson.
MINUTES	Minutes of November 04 and November 08 had been circulated by email prior to the meeting.	S. Roberts made a motion to accept the minutes of November 04, 2013. Motion passed unanimously. S. Roberts made a motion to accept the minutes of November 08, 2013. Motion passed unanimously.
CHAIR'S REPORT	1. Concern of TIM faculty regarding classification of lower division classes. 2. Discussion on agenda for upcoming meeting with Regents. 3. Request from J. Moffet regarding his placement in a UHM Senate committee. 4. Senate Library vacancy. 5. Resolution on Tobacco Free Campus.	1. Agreed that the matter should be forwarded to CAPP and that the matter could also be raised later in the afternoon with the VCAA. 2. Agenda items agreed upon. 3. H. Zaleski moved that J. Moffet should be assigned to CPM. Motion approved unanimously. 4. K. Herrick reported that there has been no response to her requests of Library faculty. 5. In light of changes made to the Tobacco Free Campus policy by Administration dated November 06, 2013, SEC members reworked one of the "Whereas" clauses.

VISITORS	<p>1. Vice Chancellor Reed Dasenbrock discussed a number of issues including the role of Graduate Council and CORGE, the periodic review of faculty and the Manoa Assessment Office.</p> <p>2. Chair of the UH Board of Regents John Holzman and Regent Chuck Gee expressed pleasure at being invited to discuss topics informally with the SEC. Topics included the need to keep channels of communication open, the Presidential Search and UH Manoa position with the UH System.</p>	<p>SEC members thanked the Vice Chancellor for his frank discussion on the issues raised.</p> <p>2. Members thanked the Regents for taking the time to meet and both groups agreed that one meeting a semester could be appropriate. The Regents also encouraged input from faculty regarding the presidential search. This could be sent directly to Chair Holzman.</p>
SENATE AGENDA	The agenda for the November 20 Senate meeting was discussed.	<ol style="list-style-type: none"> 1. Tobacco policy resolution wording was finalized. 2. VCAA Dasenbrock will speak on WASC issues. 3. The support for Philippines resolution will be added to the agenda.
KUALI	Representation from CAPP and MAC on the committee on using kuali for curriculum and assessment was requested.	<ol style="list-style-type: none"> 1. Stacey will follow up with MAC. 2. David will talk to CAPP.
ADJOURNMENT		Motion to adjourn. All approved motion. Meeting adjourned at 5:07 pm.

Respectfully submitted by John Casken, SEC Secretary, and Halina Zaleski, Senate Secretary.

Approved unanimously on November 25, 2013.