



UNIVERSITY
of HAWAII®
MĀNOA

COMMITTEE ON ACADEMIC POLICY & PLANNING
MEETING MINUTES

MEETING DATE: December 6, 2017 **2:00 PM - 3:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
William Gosnell	P	Nicole Ziegler	P			VCAA Michael Bruno	2:02 PM - 2:10 PM
Joseph Mobley (Secretary)	P	Ulrich Kozok	P			Assoc VCAA D. Halbert	2:30 PM
Willy Kauai	P	James Potemra (Vice Chair)	P				
Carolyn Stephenson (Chair)	P	Justin Clapp - Leave					
		Brian Powell, liaison	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1. Meeting called to order by chair at 2:10pm after pre-meeting convened by B. Powell at the request of and to meet with VCAA Bruno on problem of retroactive removal of repeat credits	
GUEST PRESENTATION	1. VCAA Michael Bruno discussed the problem of retroactive removal of repeat credits (e.g., CHEM 131 & 161) and asked CAPP to request that he institute a moratorium on such removals	
REVIEW OF MINUTES	1. The meeting minutes for November 22, 2017 were distributed electronically for comments.	November 22, 2017 minutes approved unanimously as amended.
BUSINESS	1. Assignments of new committees: a. Dental Hygiene Certificate -- W Gosnell & J Mobley b. Credit Removal Policy -- J Potemra & N Ziegler 2. Issue: Requesting moratorium on retroactive removal of course credits from VCAA Bruno	1. Action: members assigned as indicated 2. Chair Stephensen authorized to draft and send memo to VCAA



UNIVERSITY
of HAWAII®
MĀNOA

	<p>3. AVCAA D. Halbert presenting issue of prior learning credits; Issues for CAPP committee on prior learning; payment for prior learning credit or can it meet requirement without counting credits toward a degree?</p> <p>4. Future meeting dates (2nd and 4th Wed each month; 3:00 PM - 4:30 PM)</p>	<p>Bruno.</p> <p>3. AVCAA Halbert to survey existing practices at UHM and report back; W. Kauai & U. Kozok assigned to CAPP committee on prior learning.</p> <p>4. Approved unanimously.</p>
ADJOURNMENT		<p>Motion to adjourn. Passed unanimously. Meeting adjourned at 3:00 PM.</p>

Respectfully submitted by Joseph Mobley, Secretary.

Approved unanimously on January 10, 2018