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COMMITTEE ON FACULTY SERVICE
MEETING MINUTES

MEETING DATE: NOVEMBER 9, 2016
LOCATION: HAWAII HALL 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Csiszar, Katalin	P	Fuleky, Peter	P	Cooney, Robert	E	John Kinder	
Huffman, Brian	P	Suvorov, Ruslan	P				
Yue, Ming-Bao	E	Hellebrand, Eric	P				
Casken, John (SEC Liaison)	P	Xiao, Bo	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Chair Csiszar called meeting to order at 11:00 Am
MINUTES		Minutes from November 1, 2016 were approved unanimously.
CFS ACTIONS	Chair Csiszar proposed for the CFS's consideration Jon Goldberg-Hiller (Department of Political Sciences) as an alternate for GEC. Chair Csiszar called for a vote to approve J Goldberg-Hiller for GEC	CFS voted and unanimously approved J Goldberg-Hiller for GEC
	The Office of Judicial Affairs submitted a request to CFS for 2 nominations and new timeline for the appointment of 4 regular and 6 alternate member for the Grievance and Student Conduct Boards. CFS received an urgent request from SEC for 2 senators to be nominated for CAB. Chair Csiszar suggested that the SEC reassign Kawabata and/or Park. Ruth Hsu was reassigned by SEC from CAPP to CAB.	CFS will consider two volunteers for the Grievance and Student Conduct Boards from the most recent pool of volunteers



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	<p>Chair Csiszar reported that JABSOM needs a replacement senator per JABSOM Senate Chair Dr. Takanishi's request. There are no volunteers from JABSON yet.</p> <p>CFS discussed adding a short statement to the Call for Volunteers to specify why we need a statement of purpose from the volunteers explaining why CFS needs their statement of purpose.</p>	
REPORT ABOUT DISPUTED SEC NOMINATION	CFS discussed the draft of a report to the Senate and SEC about the disputed selection process for an alternate on the SEC.	CFS will plan to finalize the report and present it at the next MFS meeting on November 16, 2016.
NEXT CFS MEETING	Next CFS meeting will take place at 11 a.m. on November 16, 2016.	
ADJOURNMENT		Chair Csiszar motioned to adjourn the meeting. Motion approved unanimously. Meeting adjourned at 12:03 p.m.

Respectfully submitted by Ruslan Suvorov.

Approved on December 14, 2016 with 4 votes in favor of approval and 0 against.