

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:**       **January 22, 2018**       **2:00 PM - 5:00 PM**  
**LOCATION:**           Hawaii Hall 208  
**ATTENDANCE:**       [P = Present; A = Absent; E = Excused]

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>MEMBERS</b>		<b>GUESTS</b>	<b>TIME</b>
Christine Sorensen Irvine, Chair	P	David Duffy, Vice-Chair excused 4:30 PM	P			iVCAA Michael Bruno	3:00 PM- 4:00 PM
Douglas Vincent, SEC Secretary	P	John Casken, arrived at 2:37 PM	P				
George Wilkens	P	Stacey Roberts, MFS Secretary	P				
Brian Powell	P			John Kinder - Staff	P		

<b>SUBJECT</b>	<b>DISCUSSION / INFORMATION</b>	<b>ACTION / STRATEGY / RESPONSIBLE PERSON</b>
<b>CALL TO ORDER</b>		Meeting was called to order by Chair C. Sorensen Irvine at 2:02 PM.
<b>APPROVE AGENDA</b>		
<b>REVIEW OF MINUTES</b>	1. The minutes of the January 8, 2018 Senate Executive Committee had been circulated electronically.	1. Motion by S. Roberts to approve the January 8, 2018 minutes; seconded by G. Wilkens. Approved unanimously.
<b>CHAIR'S REPORT</b>	<p>1. Update on Design Team Spent much of the time looking at functions and org charts that weren't hierarchical. Role of the Chancellor was discussed. Looked at new potential structures. Biggest issues have yet to find a home. Design Team next meeting is Tuesday, January 30, 2018.</p> <p>2. Update on Campus Climate Committee -- Survey data were shared. Still collecting information. Physical infrastructure; other issues related to the climate, food service access. Talking about a survey on morale on campus.</p>	<p>1. SEC will await greater clarity.</p> <p>2. SEC will continue to monitor.</p>

	<p>Vision and Mission is being worked on.</p> <ol style="list-style-type: none"> <li>Update on Campus Planning Group System has hired MK Think for a campus master plan. To be presented to the BOR in November. Looking at more land use; more efficient use of lands. MK Think did the previous campus space audit.</li> <li>Update on EAB.com meetings Notes were sent to SEC. The slides will be provided. Good information provided on budgeting and organizational structure.</li> <li>Update on Adult Student conference -- Paul McKimmy represented faculty. Conflicted with other meetings. Needed VC level support. Overview and provided design thinking. Need to have empathy with the users when designing new systems.</li> <li>Update on A&amp;S meeting (N. Kent &amp; S. Ray) In terms of GE, SEC reminded them that GE is purview of MFS via the GEC. A&amp;S faculty senate wants to introduce new requirements for A&amp;S majors.</li> <li>ASUH meeting update -- B. Powell gave an update on the MFS. S. Roberts shared the General Education updates.</li> </ol>	<ol style="list-style-type: none"> <li>SEC will continue to monitor.</li> <li>SEC will continue to monitor</li> <li>SEC will continue to monitor</li> <li>No action.</li> <li>No action.</li> </ol>
<b>ACTION ITEMS</b>	<ol style="list-style-type: none"> <li>None</li> </ol>	
<b>GUEST #1</b>	<p>Interim VCAA Michael Bruno (3:00 PM)</p> <ul style="list-style-type: none"> <li>Discussed the proposed reorganization at the Senate Meeting and shared comments with Michael Bruno. Some faculty believe that the positions should be combined. Institutional and political realities make it difficult for a Chancellor to succeed. Perhaps need a Provost and Executive VP for the position. Bruno does not think opposition will come from the other 4 years, and community colleges. Board often thinks that the</li> </ul>	<ol style="list-style-type: none"> <li>The SEC thanks M. Bruno for the conversations.</li> </ol>

	<p>Board and Legislature should be involved in the public university. President of UH System is judged by how Manoa does. If you present it as reducing the administration -- just adding a new Provost might be successful. Faculty are more concerned about losing losing faculty lines. Bruno emphasizes that Lassner will have no net new EM positions. To add additional EM positions he will have to go to BOR for new EM position. No position counts available. Bruno said that Regent Sullivan had questions about the role of system offices and whether needed. Looks at Hawaii Hall and everyone works well together, but at Bachman Hall, it's not obvious. Question: How many duplicative offices are there? Need a system to fix things where the individual schools fail.</p> <ul style="list-style-type: none"> <li>● EAB report -- EAB said that we're not quite ready for them to come back yet. Need facilitators to resolve issues. Need to share EAB presentation with the Design Team. Are we ready? i.e. need firmer budget models; enrollment management, international students (no coordination). Future meetings should be more campus inclusive.</li> <li>● More about the reorganization -- Bruno talked about the establishment of an Honors College as opposed to an Honors program. Would engage all Departments with capstone experience; additional courses, study abroad; students would be better taken care of. Better for recruiting. With no new resources. Could support a real honors college. Residence Halls have groupings. Learning communities or Honors groupings can be done without perception of elitisms. Lack of academic challenge is one of the reasons to leave UH. Should we be raising our entrance standards?</li> <li>● Decline in graduate students. Increase in non-resident tuition and loss of regional agreement so that Asian Pacific students could apply and pay only 1 ½ tuition could be part of reason. This has discouraged graduate student applications. Removing tuition waivers and add scholarship funds but scholarships never materialized. Within a year, the number of students declined dramatically. Institution of</li> </ul>	
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	<p>application fees for foreign graduate students also discouraging students. Can eliminate application fees but need to support the admissions office. Dialogue ongoing. Need data to determine if we eliminate application fees will applications rise. Bruno working with K. Aune for waivers, e.g. Fulbright students, reduces non-resident tuition down to resident tuition. Need to separate admissions from whether students can pay.</p> <ul style="list-style-type: none"> <li>• Asking about Michael to speak at the Senate.</li> </ul>	<p>2. J. Kinder will work with Bruno's office to schedule him for Faculty Congress in March.</p>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (DV) – CAB met on Jan 9th. CAB met but lacked quorum but approved the reorganization of the College of Engineering electronically and sent the draft resolution and checklist to the MFS office for the Senate meeting. Next meeting in February but no date finalized.</li> <li>2. CAPP (BP) –CAPP met on Jan. 10th. CAPP is down to 8 members. Will request an additional member. Looking at TOEFL, CES, Credit removal, and Prior Learning Assessment (PLA). No pending resolutions.</li> <li>3. CFS (GW) – The CFS meeting was cancelled on Jan. 10th. Next meeting Wednesday, January 24, 2018</li> <li>4. COA (BP) – No report. The next meeting is scheduled for Feb. 1st.</li> <li>5. COR (DD) – COR met on Jan 9th. Agreed to look at measures of productivity of scholarship of faculty for Tenure and Promotion.</li> <li>6. CPM (JC) – No report. Spring meeting schedule has not been approved. Meeting on January 12. Still working on Procedures for Disclosing and Addressing Conflicts of Interest Related with</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> </ol>

	<p>Extramurally Funded Activities (AP 12.304) to send to V. Symos. Engineering and Architecture will not be merging.</p> <p>7. CSA (JC) – No report. Next meeting is scheduled on Jan. 10th.</p> <p>8. GEC (SR) – GEC met on January 19. Michelle Manes, David Ross and Rufus Willett from the Math department attended the meeting to discuss the class size recommendation of 30 for FQ classes. M. Manes did a PowerPoint presentation with some research on the subject and shared her experiences teaching Math 100 with 250+ students and the same semester teaching a similar course, Math 111 with 25 students. (Both courses tend to be populated with students who are not headed into STEM fields and are more prone to be “math phobic”.) She shared several randomly chosen evaluations from each course and went into some detail about how much better the experience was for the students (and professor) in the Math 111 course, primarily because of the level and quality of feedback she was able to provide to students. All three of the Math dept. faculty members expressed concern that they currently have a large share of the burden for supporting the FQ requirement, but do not have current resources to sustain it, nor a plan for how to do so in the future. After the presentation, the GEC had a discussion and agreed that the committee needs to support the efforts of faculty to get adequate resources to support students, especially courses with students who tend to be low achievers in math. Meeting next week.</p> <p>9. CEE (CSI) – No report. Next meeting January 25.</p> <p>10. UHPA (GW) – Board meeting was held on January 6, 2018. Faculty forum February 24. Janus decision expected in January or February. Look for an email from UHPA about intellectual property rights coming out soon.</p>	<p>7. No action taken.</p> <p>8. Will invite new GEO Director to SEC.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
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# MĀNOA FACULTY SENATE

<b>UNFINISHED BUSINESS</b>	1. None	
<b>BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Bylaws vote decision --</li> <li>2. Faculty feedback on reorganization</li> <li>3. Guest speaker for February MFS meeting Krystyna Aune is available for a 15 minute presentation on graduate student enrollments. Needs to know other things we might want to hear about. Giving Tree Funds &amp; future funding of graduate education. Can review her Fall presentation to Grad Chairs here: <a href="https://manoa.hawaii.edu/graduate/sites/manoa.hawaii.edu/graduate/files/documents/gam/graduate_assembly_fall_2017.pdf">https://manoa.hawaii.edu/graduate/sites/manoa.hawaii.edu/graduate/files/documents/gam/graduate_assembly_fall_2017.pdf</a></li> <li>4. SEC guests</li> <li>5. CPM memo</li> <li>6. Current appointments / volunteers still needed</li> <li>7. BOR testimony -- BOR to meet at Maui College on Thursday, January 24, 2018.</li> </ol>	<ol style="list-style-type: none"> <li>1. G. Wilkens moved to do an electronic ballot. B. Powell seconded. Passed unanimously.</li> <li>2. SEC continue to monitor</li> <li>3. Invitation made for the February MFS meeting. M. Bruno invitation for March meeting.</li> <li>4. John will invite Kathy Cutshaw in February, Lori Ideta, and Christine Beaulé from GEO.</li> <li>5. C. Sorensen Irvine and J. Casken will draft a memo to V. Symos on behalf of CPM for next week's SEC.</li> <li>6. SEC reviewed current vacancy and some removed. S. Roberts volunteered to be nominated for Veteran's Task Force.</li> <li>7. C. Sorensen will draft written testimony for Thursday meeting.</li> </ol>

## MĀNOA FACULTY SENATE

<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on January 29, 2018.	Motion to adjourn by J. Casken; seconded by B. Powell Passed unanimously. Meeting adjourned at 5:04 PM.
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Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on January 29, 2018.