

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 27, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Penny-Bee Bovard	MFS Secretary	Excused
Kim Binsted	Member	Present
Shana Brown	Member	Present
Colin Moore	SEC Secretary	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:30 - 3:00 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 09/20/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	<p>1. Department Chair meeting with Provost: The Provost discussed the new requirement for a search advocate position on search committees. The search advocate will not have a vote on the committees. The administration is working on modifications to the course of program study and financial aid to accommodate minors. Faculty were reminded to make certain that the published format for course delivery matches the actual format for course delivery. The Provost emphasized that only fully-online degree programs are exempt from student activity fees. Online degree programs cannot have any on-campus component.</p> <p>2. UH Hilo administrator survey and PIG testimony: UH Hilo Faculty Congress plans to do a survey of the faculty on their administrators.</p> <p>3. 9/27 Provost Council Meeting: Update given on Native Hawaiian student retention. Discussion of how Native Hawaiian diaspora may be interested in attending UH. Provost noted that only 25% of planned courses for the spring are fully online. The Provost is encouraging the use of HOT classrooms. Phase 2 reorganization has resulted in successful collaboration between Academic Excellence and Student Success. Recruitment for a director of Manoa Cares will begin this semester. James Potemra will serve as a member of the</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>

	search committee for a new Vice President of Academic Strategy.	
Action Items	1. Substitute Fall MFS secretary: Penny-Bee Bovard has requested a medical leave for the fall semester from the position as MFS secretary. She will continue to attend SEC meetings and will remain a voting member of the SEC.	1. The SEC will rotate responsibility as the acting MFS Secretary: C. Moore in September, M. Tallquist in October, K. Binsted in November, S. Brown in December.
Guest(s)	<p>CEO David Lassner (2:30 pm)</p> <p>Discussion topics:</p> <ol style="list-style-type: none"> 1. PIG on Tenure thoughts and response: President Lassner believes that the PIG went off track. He thinks that our classification system could use some work. Rather than laying out ideas, the PIG drafted a policy statement that was problematic. This is at the top of his list of priorities. President Lassner was not originally a member of the PIG, but was invited after the discussions were well underway. He made some suggestions that were taken and others that were not taken. He encouraged the SEC to develop a constructive response. 2. Update on budget: He has discussed reallocating the cuts, but Governor Ige has also proposed infusing additional funds back to UH. The disproportionate cuts could be addressed by a disproportionate augmentation. He does not yet have full information on the Governor's plans. 3. Work with legislators: Some Senators are characterizing the remodeling of Ching Field as an overreach; they are asking questions about the renovations to the former YMCA 	1. No action taken.

	<p>building.</p> <p>4. Potential of federal shutdown - any potential impact: UH will not be affected in the short term. If it's extended, it may be problematic.</p> <p>5. Progress on Oahu Back to Work (MT): President Lassner did not have the most recent numbers but is excited about the programs.</p>	
Committee Reports	<p>1. CAB (CKSI) – CAB held a meeting on September 21 at 10:30 am. Most of the meeting was discussing CAB's response to the PIG report on tenure. They plan on submitting testimony from the committee and/or submitting a resolution. Sub-committee has begun to review the GEC governance document. Requesting to look at EP 12.211, Policy for Responding to Allegations of Research and Scholarly Misconduct even though SEC referred it to CPM. Next meeting September 28.</p> <p>2. CAPP (KB) – No report. Next meeting is scheduled for September 28 at 3pm.</p> <p>3. CFS (KB) – No report. Next meeting is scheduled for October 1 at 1pm.</p> <p>4. COA (CM) – No report. Next meeting is scheduled for Oct 1.</p> <p>5. COR (MT) – No report. Next meeting is scheduled on Oct. 8 at 4PM.</p> <p>6. CPM (MT) – No report. Next meeting is scheduled on Sept 28 at 3 PM.</p> <p>7. CSA (PB) – No report. Next meeting is scheduled on Oct. 1 from 10:30 - 11:30 am.</p> <p>8. GEC (SB) – GEC held a meeting on Sept. 27.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p>

	<p>Discussed plans re consultation over new General Education proposal; discussed details of course-based focus application system. Next meeting is Monday, October 11.</p> <p>9. CEE (SB) – No report. First meeting will be held on Wednesday, Sept 29 at 9:00 am.</p> <p>10. Campus Climate Committee (PB) - No report. Next meeting is scheduled on Oct 5, 2021 01:00-3:00 pm.</p> <p>11. Grad Council (CKSI) - First meeting of the semester was held on 9/21. Graduate assembly scheduled for Nov 18 at 2:30 pm. Reviewed a program modification for the MA in religion and requested clarification. Approved (after requested modifications made) a graduate certificate in Aina based Leadership in Hawaiian Studies. Once the certificate modifications requested by Grad Council have been finalized this will need to be a resolution to come to MFS. Tentatively October or November meeting. Next meeting on October 19.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Draft SEC testimony for 10/21 BOR meeting</p>	<p>1. Action deferred to the next meeting.</p>
Business	<p>1. SEC Relief Fund memorandums</p> <p>2. Discussion about possible MFS Committee business for the 10/20 Senate meeting. (1 hr. or 1 1/2 hr. meeting time) Deadline for submitting items for October MFS is October 11.</p> <p>3. Guest invitation(s) for the 10/20 Congress meeting - - David Lassner presentation - Presentation on General Education Summer Institute - speaker TBD</p>	<p>1. SEC members will submit individual memos to J. Kinder.</p> <p>2. No action taken.</p> <p>3. Chair Sipes will issue an invitation to President Lassner to attend the 10/20 Congress meeting.</p>

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New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, October 4, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:24 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on October 4, 2021.