

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** November 29, 2021  
**MEETING TIME** 1:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Excused
Penny-Bee Bovard	MFS Sec	Present, arrived at 1:41 pm
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.

# MĀNOA FACULTY SENATE

<b>Review of Minutes</b>	1. The draft minutes of the 11/22/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. General Education Redesign-CAPP requested that a time-line be generated for committee reports such that a summary can be generated.	1. No action taken.
<b>Action Items</b>	None.	
<b>Guests</b>	None.	
<b>Committee Reports</b>	<p>1. <b>CAB (CSI)</b> – Meeting was held on November 23 at 10:30 am. All agreed to read the General Education proposal prior to the next meeting. Reviewed EM Recruitment resolution but agreed no rush to have it on the December MFS agenda. Discussed concerns regarding faculty budget input and encouraged SEC to continue to advocate for faculty voice on budget as well as call for increased budget transparency. CEE Governance document received and will review for conformance to MFS bylaws. Next meeting will be December 7 at 10:30 am.</p> <p>2. <b>CAPP (KB)</b> – Meeting was held on November 23 at 3:00 pm. Comments on RP 5.201, EP 5.201, EP 5.205, and EP 5.214 (was 7.206) were discussed and are to be sent to Debora Halbert. An extensive list of questions about the GenEd proposal has been collected, and will be discussed further at the next meeting. CAPP decided to take up the review of EP 5.207 on emeritus status. It is also taking up the issue of graduate probation. There was a request for a list of buildings with UV filtering. There was a suggestion (to pass on to David Lassner) that a confidential/anonymous method for submitting feedback to the Tenure Task Force be established. The next meeting is December 7 at</p>	<p>1. MT will check with JABSOM Senate to see if reorg has been retransmitted to CAB. CS will check to see if CFS has records on sabbaticals and quorum.</p> <p>2. No action taken.</p>

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

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	<p>3pm.</p> <p>3. <b>CFS (KB)</b> – No report. Next meeting will be December 3 at 12:30 pm.</p> <p>4. <b>COA (CM)</b> – No report. Next meeting will be December 3 at 11:30 am.</p> <p>5. <b>COR (MT)</b> – COR received permission to distribute RCUH policy documents and have distributed them to relevant faculty. Next meeting will be December 10 at 4:00 pm.</p> <p>6. <b>CPM (MT)</b> – Meeting was held on November 23, 2021 at 3:00 pm. Confirmed that two consultation policy requests were completed. CPM was not aware of the request for consultation in Aug 2020 on the Faculty Emeritus Policy EP 5.207 update. They formed a subcommittee to investigate current emeritus faculty status policies at other universities and the reasons for the current changes..</p> <p>7. <b>CSA (PB)</b> – Next meeting will be on Friday, 12/03 at 10:30 am. I received an email from co-chair Ku'uilei Salzar. They will be discussing <b>RP 6.208 Exemptions to Non-Resident Tuition</b> at this Friday's meeting, and providing comments and responses.</p> <p>8. <b>GEC (SB)</b> – No report. Next meeting will be on December 6 at 12:00 noon.</p> <p>9. <b>CEE (SB)</b> – Meeting was held on November 24 9:00 am. ACSC consulted with CEE about a draft survey to determine faculty assessment needs. Preliminary discussion about Gen Ed redesign proposal. Next meeting will be January '22.</p> <p>10. <b>Campus Climate Committee (PB)</b> – No report. Next meeting will be on Tuesday, December 7 at 1:00 pm-3:00pm.</p>	<p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
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**MĀNOA FACULTY SENATE**

	11. <b>Grad Council (CSI)</b> – No report. Next meeting will be on December 15.	
<b>Unfinished Business</b>		
<b>Business</b>	1. Review 11/17 draft Senate Minutes  2. Possible MFS Committee actions ready for the 12/15 Senate meeting.	1. No action taken.  2. No action taken.
<b>New Business</b>	1. SEC Spring scheduling conflict	1. Time will remain 1:30-4:30 PM. Chair Sipes will verify if recordings can occur to capture guest discussions after 3:00 PM.
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, December 6, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 2:09 PM.

Respectfully submitted by Michelle Tallquist, acting SEC Secretary.

Approved unanimously on December 6, 2021.