

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE February 21, 2023

MEETING TIME 2:00 PM – 3:00 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Betsy Gilliland	Senator	Present
Konia Freitas	Secretary	Absent
Jessica Gasiorek	Member	Present
Justin Walguarnery	Chair	Present
Lorenzo Perillo	Member	Present
Alice Tse	Member	Present
Aimee Chung	Member	Present
Gerald Busch	Vice Chair	Present
Monica Stitt-Bergh	Non-voting ACSC	Present
Arby Barone	Non-voting GSO Rep	Present
Raphael Raphael	Non-voting SEC liaison	Present
VACANT	Non-voting ASUH Rep	VACANT

Guests

Name	Role	Time
NA		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Justin Walguarnery at 2:06 pm.
Review of Minutes	1. Previous minutes	1. Minutes of 01/31/23 were approved.
Chair's Report	1. No business since last meeting.	
Action Items	NA	
Guest(s)	NA	
Committee Reports	NA	
Unfinished Business	NA	
New Business	<p>Monica Stitt-Bergh, ACSC -</p> <p>1. Completion of program assessment report feedback Task: raise questions or issues with reports that each member read, discuss possible responses, so feedback writer can revise by 2/28 deadline</p> <ul style="list-style-type: none"> Many reports indicated only a single point for assessment at end in curriculum report. Answer: if a program has been regularly evaluating student learning and using results, then can recommend that they incorporate assessment earlier and throughout; if a program is struggling with any type of assessment, encourage them to focus first on exit point Program that is further along on assessment process says students not feeling fully confident in one area; can we recommend adding in extracurricular opportunities? Answer: Yes, recommending options that won't put too much burden on what faculty already doing is good. 	

	<p>Also can recommend ideas from ACSC website resources</p> <ul style="list-style-type: none"> • Positive evaluation, but only evidence was grades--does this count as actual student work, or is it not there yet? Answer: course grades don't tell you where students are strong and weak on learning outcomes, so it would be good for program to look at more detailed student work. We are looking for good faith effort on faculty to evaluate each SLO. If students are doing well, they can also celebrate student success. • What to say when the concluding sections suggest that all students already doing great? (How to push them to do more) • If program says they revised their curriculum recently and have not yet assessed it, what to say? Answer: encourage them to create an assessment plan if they don't have one, and start showing some progress. Can also recommend that they nominate an assessment coordinator or delegate to the curriculum committee. • If you remember giving someone the same feedback in a previous report, can ask if they were able to use the feedback or if there were any barriers to using previous feedback received (and quote what was said)--but remember that different person may be submitting feedback and may not have seen previous feedback • If MA/MS and PhD reports are the same, it's OK to copy and provide the same feedback. But if master's and PhD have same learning outcomes, then suggest they differentiate. <p>Additional points:</p> <ul style="list-style-type: none"> • Words of encouragement are appreciated--congratulations and "keep up the good work" • With questions, can also tag Monica in a comment on the Google Doc (@bergh) • Easiest way to do this: open template, File→Make a Copy, Change name to the program name <p>2. Starting next Wednesday (3/1) Yao and Monica will start reading our feedback and editing language for consistency. CEE committee members can keep editing until then. ACSC will notify CEE before sending out the feedback.</p>	
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	3. For next meeting, please think about themes, patterns of good and not so good that come up in the reports so the CEE can focus on these in the next few years.	
Adjournment	Meeting adjourned at 2:55 pm The next meeting will be 3/28/23 @ 2:00 pm.	Justin moved to adjourn, it was seconded by Gerald Busch.

Respectfully submitted by Betsy Gilliland
Approved unanimously on March 28, 2023.