

Committee on Faculty Service Minutes

MEETING DATE November 2, 2020

MEETING TIME 11:00 AM - 12:00 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Christine Beaulé	Member	Present
Roger Chen	Member	Excused
Ariana Eichelberger	Member	Present
Marek Kirs	Member	Present
Richard Medina	Member	Present
Seanyelle Yagi	Member	Present
Sarah Yuan	Member	Present
Truc Nguyen	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by Chairperson Beaulé at 11:02 AM.
Review of Minutes	1. Review of October 9, 2020 minutes.	1. Chair Beaulé made motion to approve; second by Eichelberger. Minutes unanimously approved.
Chair's Report	1. Items from SEC <ul style="list-style-type: none"> a. Discussion on CFS' consideration of appointments to Graduate Division b. Service on Committees <ul style="list-style-type: none"> i. CALL Senator Fata Simanu-Klutz ii. Gerald Busch to CEE 2. Welcome to new member, Roger Chen (Engineering) 3.	1. a. The SEC MOA on appointments to the Graduate Council will be shared with CFS members for review. 2. Delayed until next meeting 3. No action
Action Items	1. Howard Shen to serve remainder of Philip Doetinchem's term representing the Biological/Physical Sciences on the Diversification Board (January 2021-June 2022) 2. Recommendations to CEE were voted on over email. The results were shared with CFS members through email on Oct. 10, 2020. The results are as follows: <ul style="list-style-type: none"> a. Aimee Chung - two-year appointment b. George Harrison - three-year appointment c. Gerald Busch - alternate 	1. Chair Beaulé made motion to recommend Howard Shen to serve; second by Kirs. 6 votes in favor; 0 against, and 0 abstentions. The motion unanimously passed. 2. No action
Guest(s)	1. None	1. No action
Committee Reports	1. None.	1. No action
Unfinished Business	1. None.	1. No action
Business	1. Graduate Council staffing procedures discussion 2. Practice of appointing qualified candidates not recommended for a permanent committee (CEE, GEC, six Gen Ed Boards) as alternates for one academic year	1. Table for discussion at next CFS meeting 2. This is the practice CFS will follow for the 2020-2021 academic year. CFS will follow-up with discussing it in a future meeting and making a recommendation to the SEC.

MĀNOA FACULTY SENATE

Adjournment	The next meeting of the Committee on Faculty Service will be on November 20, 2020.	Beaule made a motion to adjourn; seconded by Yagi. Meeting adjourned at 12:00 PM.
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Respectfully submitted by Seanyelle Yagi, Secretary

Approved on November 20, 2020.