

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      May 12, 2025  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Via Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Excused
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Excused at 2:00 PM
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present, arrived at 1:39 pm

### Guests

Name	Role	Time
Wendy Hensel	CEO	2:00 pm - 2:45 pm
Laura Lyons	iVPAE	3:30 pm - 4:00 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 5/5/2024 Senate Executive Committee were circulated electronically.	1. Minutes were approved as submitted.
<b>Chair's Report</b>	<p>1. Update on the 5/9 ACCFSC meeting. This was Regent Wilson's last meeting on the ACCFSC and he gave a background summary of his career. Stressed his appreciation for shared governance and the importance of supporting faculty so they can better serve students. BOR VC Tochiki will replace Regent Wilson on the ACCFSC.</p> <p>VPAS Halbert and VP Teraoka were not present as they needed to attend the 18-month strategic planning meeting called by the President. ACCFSC co-chairs reported on what had been shared during the meeting with the VPs, e.g., student basic needs learning community to occur during the summer.</p> <p>Michelle Tallquist (also not present) submitted a report from the Presidential Advisory Committee, including a draft working framework for prioritizing response to loss of federal funding. No deadline, but feedback is requested sooner rather than later.</p> <p>Vice Chair Sakaguchi will serve on the following committees on behalf of ACCFSC:</p> <ul style="list-style-type: none"> <li>-2025 BOR Willard Wilson Award Committee</li> <li>-President's Building &amp; Grounds Maintenance Award Committee</li> </ul> <p>The ACCFSC unanimously approved continuing to include the UHM GenEd group in the GenEd discussions at the ACCFSC.</p>	<p>1. Information only.</p> <p>2. Information only.</p>

	<p>It was noted that the BOR will be introducing a Resolution Reaffirming a Systemwide GenEd Curriculum at the 5/15/25 BOR meeting.</p> <p>According to the ACCFSC co-chairs, VP Halbert indicated the need to collaborate on a system-wide GenEd curriculum in the spirit of shared governance, or the administration may create a committee to do so on its own.</p> <p>The next ACCFSC meeting will be held on August 22nd at Maui College and is an all-day retreat that will include both outgoing and incoming chairs and vice chairs. More information to follow regarding travel funds.</p> <p>2. The 5/15 BOR meeting has an agenda item "Resolution Reaffirming A Systemwide General Education Curriculum and Establishing Guiding Principles for Implementation"</p>	
<b>Action Items</b>	<p>1. 5/14 Senate meeting (SEC roles)</p> <p>The May 14 senate roster is 89 senators, which makes the quorum count 45. Quorum count - M. Butler and S. Rai Voting - B. Richardson</p> <p>2. 2025-26 MFS Committee Preference Assignments</p>	<p>1. action taken.</p> <p>2. A. Sakaguchi moved to be in CAB from COR, seconded by C. Stephenson. Vote: 4 yes; and 2 no. Approved</p> <p>Committee Preference Assignments approved. 4 in favor.</p>

<p><b>Guest(s)</b></p>	<p><b>1. CEO Wendy Hensel (2:00 pm - 2:45 pm)</b></p> <p>President Hensel stated that everything is status quo - in terms of the federal landscape. There will be a “skinny budget” that has come out and we are in waiting mode.</p> <p>It was stated that there was an overwhelming community input expressing a desire for a Chancellor for Mānoa and that now would be the opportune time to hire a Chancellor rather than a Provost. The Chancellor could then decide whether to retain a Provost position or not.</p> <p>In response President Hensel said, “Yes, that is the conversation we are having. This is why we are having an Interim Provost and to give some time for consideration and also for the Regents to provide their input.”</p> <p>President Hensel recently cancelled the searches for Vice Provost of Academic Excellence and VP of Research and Scholarship. Thus, in response to the question about what the leadership cabinet of Mānoa would look like in the interim period, she indicated that she wants to move away from Interim positions. The Interim Provost would have knowledge of Mānoa and not necessarily from Mānoa, e.g. could be from the System. She is looking for an internal candidate. She is not excluding a candidate from outside but will prioritize and that she has preference for an internal candidate.</p> <p>When asked, if she agreed that General Education is determined by the faculty at each campus and so finding a common core would be simply a matter of discussion of the commonalities?</p> <p>President Hensel stated that General Education content is determined by the faculty. But it doesn’t mean that faculty have an unfettered way to determine General Education because the BOR has the authority. Faculty will drive this initiative but can’t have a veto power. To be sure, she stated that we need to come to a common understanding and faculty have control over the content.</p>	<p>1. No action taken.</p>
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Discussion ensued about the Community Colleges having different general education between AA vs AS degrees. At Mānoa GenEd is a set of courses that, no matter what major, each student must take.

She was asked if the System could identify what the disagreements were; the process; and the issue of shared governance is to be considered so that we may move forward. President Hensel stated that shared governance will be followed and it will be a conversation. She said that, “you believe that you have consulted and the opinion is that consultation has not been collaborative.”

President Hensel said that a) the BOR has the control, b) it will be different, and c) faculty will have a say. She also reminded everyone that if we are unable to complete the system level general education, then the BOR will take it back.

She further stated that it is important to state that Mānoa students are system students. Students spend time in CCs and they deserve to have their curriculum counted when they transfer to Mānoa. She is happy to present the data.

President Hensel was told that data indicates that transfer students are from KCC and LCC. In the interest of solving the problem at hand; that it is not about individual veto power, evidence that supports the claim is needed. It would be helpful to know what the issue is.

President Hensel noted that data is a problem. It is true that there is insufficient data and we are not collecting the right kind of data. This is a conversation with data for general education. Faculty will have a clear invitation to the table. She emphasized that “we are going to go through the process together.” Again, she is happy to present the data. The students deserve the curriculum that counts. 40 percent of transfer students who come to Mānoa, come with excess credits. They may not know what major they wish to pursue.

<p>Again, the President cautioned that if faculty do not work together from all campuses then the BOR will take the curriculum back.</p> <p>In response, it was pointed out that the Manoa faculty has accomplished something great - and we need to have an agreement, and come together. Nobody has said about non-participation. It is important to note what the students are complaining about and that data needs to be looked at.</p> <p><b>2. iVPAE Laura Lyons (3:30 pm - 4:00 pm)</b></p> <p>iVPAE stated that she did not receive questions in advance from the SEC so was not prepared to say anything. She is happy to return again.</p> <p>Update on the GEO director search: has been completed and she has received recommendations from the Search Advisory Committee. She will make a decision but would like a chance to talk to the SEC before she makes an appointment.</p> <p>There have been discussions on changing the graduation order. Eg., award Ph.D students, then MA and the Undergraduate students.</p> <p>It was suggested that Ph.D. students would sit with the faculty conferring the doctoral degree(s) in the “community of scholars.”</p> <p>President Hensel would like to have a separate conferral of all doctoral students. It should be noted, however, that many families of doctoral students do not attend. As a result currently, we have Ph.D students be part of a larger student event.</p> <p>No decision has been made. It is something we can think about.</p> <p>In response to how might we reinforce academic excellence - more specifically - the role and authorities of</p>	<p>2. action taken.</p>
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the Chair. For example, who appoints the graduate chair & associate chair?

At least with regard to the Chair, there is reference in the Collective Bargaining Agreement (CBA) and there is autonomy in the Unit. The VPAE has developed a Handbook (HB) for Chairs and also Chairs working with Deans. The HB is a living document. If there is uniform guidance across units then this will require consultation with UHPA. We have to be careful about infringing on the autonomy of Chairs and Deans.

There is a lack of clarity from both above and below. What can Chairs actually do?

In response iVPAE Laura Lyon stated that Chairs can assign workload; Chairs have separate contract renewal and tenure evaluation/review/recommendation authority outside of the DPC; conduct five year periodic review; most office space - is in the control of the chair; to hire someone new and provide lab space must go through the VPRS approval; if wanting more than the aforementioned space allocation then the request needs to go through the Campus Space Committee.

Chairs and grad chairs are the first line of complaints from students; Faculty to faculty complaints must go through the college level Human Resources. A Chair's job is the hardest administrative position.

Deans are different: The centralization of the hiring priorities did take away the Deans' authority. Now the Deans recommend the priority to the Mānoa team - and the team will approve or not. Before this practice, the Deans had the authority to hire but now they don't. Deans also have authority to approve Special Salary Adjustment (SSA) for final review and approval of the president. The steps are departmental approval, Deans, VPAE, Provost, President and UHPA.

<b>MFS Committee Reports</b>	<p>(The May 5 MFS Committee reports were not reviewed. Please update and include the May 12th information)</p> <ol style="list-style-type: none"> <li><b>CAB (SR)</b> – CoE Reog. and Amendment to the Rules of Order first reading. CAB also responded to the AI memo and gave feedback to CPM. CAB reviewed and unanimously voted on the Resolution for a Chancellor Search of Manoa.</li> <li><b>CAPP (CS)</b> – CAPP sent memo re Sustainability Curriculum consultation to CAB, and has formed a subcommittee for consultation on AI.</li> <li><b>CFS (MB)</b> – Meeting was held on May 5 at 12 Noon. Reviewed and made MFS committee assignments, approved unanimously. Reviewed and approved annual report. Authorized co-chairs to act on behalf of the committee to complete any remaining business over the summer, and authorized the use of email votes when the chairs feel it is necessary. Minutes of May 5 were approved by email following the meeting.</li> <li><b>COA (BR)</b> – Meeting was held on May 1, 2025. Working on the final report.</li> <li><b>COR (CS)</b> – Next meeting TBD.</li> <li><b>CPM (CM)</b> – 1) Sought but did not receive any feedback from CAPP and CAB on the AI proposed EP. CPM will email feedback before May 20. 2) Preparing resolution for UH to join Public and Land Grant University Mutual Academic Defense Contract to Protect Academic Freedom—for the May 14 meeting. Meeting was held on May 5, 2025.</li> <li><b>CSA (CM)</b> – Held last meeting May 6, 2025. Finalizing and will submit the annual report.</li> <li><b>GEC (MB)</b> – Meeting was held on Apr. 30, 2025. Discussed priorities for next year: next steps with implementation of FH, adjustments to HAP and HSL.</li> </ol>	<ol style="list-style-type: none"> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> <li>Information only.</li> </ol>
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	<p>Continue talking with and collaborating with CAPP. Will work on their annual report.</p> <p>9. <b>CEE (AS)</b> – No report. CEE will not meet again for the rest of this semester.</p>	9. Information only.
<b>Other Reports</b>	<p>1. <b>Pilina Support Team (BR)</b> – Met on May 8, 2025 for informal end of semester event. Kamakani Albano, who has been core to the organization for the group, is graduating.</p> <p>2. <b>Grad Council (CS)</b> – Next meeting May 6.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
<b>Unfinished Business</b>	<p>1. Memo from President Hensel on Improving the Student Experience through Banner Modernization - Attachment</p> <p>2. SEC Summer meeting schedule</p> <p>SEC meetings on May 19 and June 2, 2025</p> <p>Meeting on the 19th with Provost Michael Bruno.</p> <p>Meeting on May 19 with iVPAE, Laura Lyons Topics of Discussion MOU and GEO director update.</p> <p>3. 2025-26 Senate/Congress meeting schedule</p>	<p>1. Information only.</p> <p>2. Deferred until the new SEC members are on board June 2.</p> <p>3. Deferred until the new SEC members are on board June 2.</p>
<b>Business</b>	<p>1. Questions for Provost Bruno for the May 19 mtg.</p> <p>What advice do you have for us moving forward?</p>	1. No action taken.
<b>New Business</b>	<p>1. Vice Provost searches are canceled for now. SAC being formed for a new Dean of the School of Hawaiian Knowledge.</p>	1. For information only.

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, May 19, 2025 via Zoom	Chair E. Biagioni adjourned the meeting at 4:27 PM.
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Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on June 2, 2025.