



COMMITTEE ON STUDENT AFFAIRS

MEETING MINUTES

MEETING DATE: February 4, 2014
LOCATION: Hawai'i Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
BINSTED, Kimberly	P	FLYNN, David	E	STIRR, Anna	P	Sarita Rai	1-1:55 PM
CANYON, Deon	P	LESA, Faafetai	P	WELIN, Stephanie	P		
CARON, James	E	SMALL, Jennifer	E	CASKEN, John	P		
DOI, Saori	P	SOLIS, Ron	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1:03 PM	
MINUTES	Members were asked to review the agenda and add any pertinent items. No items were added.	
	Minutes from Tuesday, January 21, 2014 were corrected and approved.	
	<p>-Study Abroad Issue 21.14</p> <p>SEC Liaison John Casken introduced Study Abroad Director Sarita Rai to provide further clarification on the study abroad issue.</p> <p>Rai started with a brief overview of the study abroad program.</p> <p>Rai requested that CSA serve as an advocate to add a paragraph in the Student Code of Conduct that would allow Study Abroad to academically withdrawal students from classes within their program, as necessary, due to an on-going issue they are now facing.</p> <p>A suggestion was presented to add a paragraph to Study Abroad's notice of termination form clarifying acknowledgement of responsibilities should a student be excused from the program. (i.e.: <i>It is my responsibility to request a W for the course(s) I can no longer attempt. If I do not, I acknowledge that my grade(s) will be an F.</i>)</p> <p>Some additional considerations were brought to light: the University remains responsible for the impacted student which the Study</p>	



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	<p>Abroad program wishes to withdrawal until all documents are signed. Due to these additional considerations, it was suggested that Study Abroad resolve the liability issues with General Council and have the RDs carry green withdrawal slips with them during the course of their study abroad programs.</p> <p>Finally, it was recommended that Rai approach the VCS to revise the language to include Study Abroad in the Student Code of Conduct. CSA requests that SEC ask VCS Dr. Francisco Hernandez to implement this recommendation. SEC Liaison John Casken will be taking this request to the SEC.</p>	
	<p>Next meeting scheduled for Tuesday, March 18, 2014 from 12:30 PM to 1:30 PM in Hawai'i Hall 208.</p>	
ADJOURNMENT	<p>2:03 PM</p>	

Respectfully submitted by Stephanie Welin

Approved on Friday, March 21, 2014.