

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** January 24th, 2023 3:00 - 4:30 PM

**LOCATION:** Zoom

**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	E	Siobhán Ní Dhonacha	P		
Kathy Ferguson	P	Brian Richardson	P		
Patsy Fujimoto	P	Ku‘ulei Salzer-Vitale	P		
Hannah Manshel	P				
Jon Matsuda	P				
Ashley Maynard	P	Raphael Raphael	E		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	CAPP Chair Maynard called the meeting to order at 3:01 PM.	
Review of Minutes	Minutes of the January 10th, 2023 meeting were discussed as circulated. Motion Hannah; Second Ku‘ulei.	7 yes, with 1 abstention
Chair’s Report	<p><b>One Health Certificate</b> The One Health Certificate Resolution was carried by the Senate, mahalo to those who worked so diligently on this.</p> <p><b>Gen Ed Process</b> Chair apprised of the current status of the General education Redesign Conference Committee that Debbie Halbert, UH VP for Academic Strategy, has formed. The CAPP Chair sits on this Committee, and to follow up, after discussion with the Conference Committee Chair, currently no observer from the CAPP Committee will be present at these meetings. Additionally, the Chair asked the Conference Committee Chair if there could be recordings of the meeting so that others can be part of these important deliberations and proceedings, even after the fact, and this may occur.</p> <p>The first meeting will be held on January 27th, 2023.</p>	

Discussion regarding next steps, content, and process followed. Concerns about Senate process and protocol not being observed, as well as Faculty Governance of the curriculum, artificially compressed review timeframe, and a lack of direct diverse engagement were voiced.

The pre-licensure nature of some UHM majors was noted, as were the possibilities for targeted structural change, and the need to understand context in a number of areas was discussed.

Suggestions included choosing specific elements to change, and creating a pilot/beta testing model for the Gen Ed Design elements that have had the most support from feedback and surveys, and that offer the most potential for achievable concretized impact.

This would need a logic model and guaranteed funding for needed resources such as personnel and software, for example. This could support effective and important change to be assessed in real time application, and then optimally implemented. As versus a wholesale change that may not be needed as the issues may not be wholesale.

Targeted and front loaded pilot testing for positive and concrete change could be a strong model.

Currently, there is no General Education Redesign guaranteed funding allocated or pilot testing planned, as far as CAPP has been made aware.

Discussion followed regarding CAPP input for the first meeting on January 27th, for which a process to capture that data was created.

#### **Hiring Oversight**

The Provost rescinded the extra level of budgetary review in the Faculty hiring process, which is warmly welcomed and appreciated by CAPP.

#### **Provost Bruno**

The Provost cannot attend the CAPP 2.7.23 meeting, and has asked Interim Vice Provost for Academic Excellence Laura Lyons to attend in place.

<b>SEC Report</b>	No SEC report, but noted via email from the SEC Representative that there were no guests or major actions taken at the last SEC meeting.	
<b>Graduate Council Report</b>	Edo attended the Graduate Council Meeting on 1.24.23 and will report on 2.7.23	
<b>Discussion of process to consider the Gen Ed Proposal</b>	See Above.	
<b>Updating the survey for faculty/chairs to get input on the Revised Gen Ed Proposal.</b>		
<b>One Health Certificate</b>	Approved by the UHMFS - see above.	
<b>Other</b>		

The meeting was adjourned at 4:30 PM.

Respectfully submitted,  
Siobhán Ní Dhonacha