

University of Hawaii at Manoa Faculty Senate
Committee on Academic Policy and Planning Minutes
Meeting Minutes
April 4, 2012

Present: Chizuko Allen, Debora Halbert, Cynthia Hew, Stacey Roberts (chair), Todd Sammons, Ekaterina Sherstyuk, Jane Uyehara-Lock (via phone), Annette Wong, Kate Zhou, Pavel Zinin
Excused: Ingrid Lin, Carolyn Stephenson

Guest: Joe Jarrett, faculty member from Chemistry

The meeting started at 3:05 pm.

Review of March 7 minutes

Minutes were approved unanimously as amended.

Issue #27: Undergraduate Degree Proposal: BS in Biochemistry

Joe Jarrett from the Chemistry department explained the background of the proposal. Although there is a demand, UHM has had no undergraduate Biochemistry major. All benchmark institutions offer undergraduate Biochemistry degrees either from an independent department or under Biology or Chemistry. The proposal will allow approximately 40 students to pursue a BS and 10 students to pursue a BA in Biochemistry in the UHM Chemistry department, where Jarrett and new hires will teach necessary courses. The department has consulted with related units such as CTAHR and Medicine and received favorable response.

CAPP unanimously approved the proposal and decided to send it to the next senate meeting.

Issue #23 High DFIW Courses follow-up

Todd Sammons reported information from the joint committee, including the elimination of PSY 100 unit-mastery courses and the change of instructors for PHIL 110.

Issue #24 Critical Thinking Working Group

Katya Sherstyuk reported that the group's proposal would be finalized at the meeting on Monday.

Issue #25 Institutional Learning Objectives

The final proposal will be discussed in the next Senate meeting.

Issue #26 Undergraduate Degree Plan Implementation

Chizuko Allen shared her draft report to SEC, pointing out the discrepancy between the 4-year program sheets at the UHM website and average graduation after 5 to 6 years as well as the need for a time-to-degree study. Based on the sub-committee's proposal,

Stacey Roberts had submitted a work order for the Senate GA to conduct research on time-to-degree at UHM.

Issue #55 Student Affairs Initiated Courses

S (Specialist) faculty members in Student Affairs sometimes teach courses on co-curricular matters with no compensation received. Memos from VCAA, VC for Students, Student Affairs, and SEC suggest two separate issues: course numbering and faculty classification. CAPP will discuss matters related to undergraduate curricula and not the faculty classification issue.

Stacey Roberts will invite a guest, possibly Lori Ideta in Student Affairs, to further discuss Issue #55.

The meeting was adjourned at 4:35 pm.