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COMMITTEE ON STUDENT AFFAIRS

MEETING MINUTES

MEETING DATE: February 7, 2017
LOCATION: Hawaii Hall, Room 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Allen, Chizuko	P	Dulai, Henrietta	E	Lucas, Chris	P	Ann Ito, KOKUA	10:30a m
Ngo, Viet	P	Scholly, Kristen	P	Shevelenko, Brian	P		
Tam, Liz	P	Wertheimer, Andrew	P	Ishii, Nick	A		
McGinnis-Mark, Pete	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	<ul style="list-style-type: none"> Chair Ngo welcomed everyone and called the meeting to order at 10:30 am. 	
	<ul style="list-style-type: none"> Completed introductions for guest (Ann Ito, KOKUA). Ann noted KOKUA celebrates its' 50th anniversary this year (1966 start via joint efforts of administration and students). She shared an overview of the services (handout) and described ADA and Rehabilitation Act, especially section 504. Law and tone of working with folks should be: students with disabilities as the emphasis is on people. We are not legally allowed to ask about disabilities for admission, enrollment, or in employment circumstances. Status is considered confidential and we have students with disabilities in all program types. Disability access services helps level the equity of access and success in higher education and includes: meals, facilities, instructional types, testing accommodation, etc. KOKUA highly emphasizes academic honesty and excellence. Approximately 1500 students served a year. Service animals are dogs and miniature horses, and are a right – we can ask if it is a service animal and what service it performs. Assistance animals are not a right, but they are an accommodation. We are getting many assistance animals, and they are 	



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	limited to the living units only. More veterans are arriving to campus with possible concerns. Access is key, and to provide equal access. A = Access, C = Confidentiality, C = Communication, E = Equity, S = Standards, S = Shared {responsibility}. KOKUA is open to outreach and programmatic support.	
MINUTES	<ul style="list-style-type: none"> Minutes were reviewed. Senator Wertheimer moved to approve the minutes and was seconded by Senator Lucas. Minutes were approved without objection and withone abstention. 	
NEW BUSINESS	<ul style="list-style-type: none"> Initial discussion of CSA role with student enrollment. Followed-up with Department of Safety and they are exploring increased signage and education efforts. DoS also has programs for safety to share with groups. Need of increased mindfulness with laboratory equipment. Discussed update of death policy actions. Counseling Center has increased outreach and advertisement and the Legislature has an opportunity to fund additional counselors now. 	
CHAIR'S REPORT	<ul style="list-style-type: none"> Possible guest from Women's Center for next meeting. Please notify Chair Ngo of any new business. Considering a resolution celebrating KOKUA's 50 years. 	
ADJOURNMENT	<ul style="list-style-type: none"> At 11:47 am, Chair Ngo adjourned the meeting. 	

Respectfully submitted by Chris Lucas, Secretary for CSA.
Pending Approved on March 7, 2017 without objection or abstention.