

Minutes of the General Education Committee

Wednesday, October 12, 2011

Hawai'i Hall 208

ATTENDEES: Ron Cambra (AVCUE), Jim Caron, Richard Chadwick (SEC),
Sianha Gualano (ASUH), Joe Jarrett, Dore Minatodani,
Scott Rowland, Mamoru Sato, Comfort Sumida, Ryan Yamaguchi
(Admissions), Wei Zhang

Support staff: Dawne Bost (GEO), Lisa Fujikawa (GEO), Jo-Anne Nakamoto (GEO
Recorder), Todd Sammons (GEO)

Excused: Fred Birkett, Garrett Inoue (Admissions)

CALL TO ORDER:

The meeting was called to order at 12:00 p.m. by Chair Joe Jarrett.

ACTION and INFORMATION ITEMS

1. Minutes of September 28, 2011 were unanimously approved with the following corrections (in *italics*):
 - Action/Information Item #4: "Jarrett's draft memo . . . in ~~FW~~ FS explanatory notes"
 - Action/Information Item #3, 3rd dark bullet, 2nd line: "written, Admissions ~~and~~ ~~Records~~ can tweak the report. . . "
 - Action/Information Item #5, 7th bullet, 4th open bullet: "Only standardized assessment tool that is *faculty-created and* faculty-scored."
 - Action/Information Item #6, 3rd bullet: "attendees will be Jarrett, ~~Minatodani~~, and Sammons"
2. Vote - Course-based proposals
 - JPN 318 (O) – GEC would like to obtain additional information from the O Board re feedback. Vote tabled until next meeting.
 - HON 380 (O) – Unanimously approved with stipulation that instructor be notified re more feedback.
 - MATH 480 (O) – Unanimously approved with the stipulation that 60% of the course must reflect the oral component, since the department will change the credit count from variable to 2 credits.
3. Jarrett's draft memo/proposal to change FS explanatory note
 - Jarrett will hold off on forwarding document until VCAA Dasenbrock has shared it with appropriate System personnel after which time the draft will be forwarded to the Foundations Multicampus Board.
4. Implementation of proposed FS compliance rules via email
 - Jarrett would like GEC feedback regarding the sample email messages.
 - Discussion re undecided students and advising
 - Was this going to be a 1-year or 2-year requirement?

- Undecided students might sign up for an FS course because the “email said to do so” but it might not be the correct FS course for their major.
 - Advisors tell some undeclared majors to hold off taking an FS course until they choose a major.
 - Suggestion: delete 3rd para re “you may take the course . . . “
 - Discussion will continue in November.
 - Members should send feedback on proposed email messages to Joe.
5. Volunteer for Institutional Learning Objectives Working Group:
- Institutional Learning Objectives: Minatodani and Rowland
 - Their next meeting probably won’t be until after Nov 9th

Next meeting will be held on **Wednesday, October 26, 2011 at 12:00 noon**.

Meeting adjourned at 1:03 p.m.

Submitted by: Jo-Anne Nakamoto, Recorder