

General Education Committee  
September 9, 2004  
Hawai'i Hall 208  
Minutes

1. CALL TO ORDER

The meeting was called to order at 12:05 p.m.

Present: Richard Chadwick, Linda Cox, Patricia Fryer, Jon Goss, Emily Hawkins, Randy Hensley, Jeannie Lum, Megumi Taniguchi; Jan Heu (A&R), Thomas Ramsey (SEC).  
Guests: Tom Hilgers (GEO), Helene Sokugawa (OVCAA), Monica Stitt-Bergh (GEO), Myrtle Yamada (OVCAA).

2. MINUTES: The minutes of August 26, 2004, were approved as corrected:

New Business. 1. change last line: "...he/she should ask to be replaced ~~The board~~  
~~contacts the SEC for a replacement.~~ by contacting the SEC."

3. NEW BUSINESS

a. Articulation of Focus-Hawaiian, Asian, & Pacific Issues (H) classes (Sokugawa)

Most currently articulated H courses expire at the end of the Fall 04 term (courses administratively given "blanket approval" as well as class/instructor approvals). GEC needs to determine procedures for S05 and beyond.

Current procedure:

- Community college (CC) sends proposal forms to the UHM VCAA.
- UHM VCAA sends forms to the H Board chair for review and recommendation.
- GEC votes on the recommendation.
- GEC decision is sent to the UHM VCAA who notifies the CC of the decision.

Possible long-term procedures and related issues were discussed:

- Course-by-course articulation of courses.
- H program articulation involving the adoption of UHM H hallmarks (like the articulation developed for Foundations programs).
- Extending the currently articulated courses to Spring 05 or Summer 06.
- Time constraints and registration deadlines.
- H hallmarks and board criteria for reviewing proposals.

Discussion resulted in a **MOTION** determining H course articulation policy for Fall 2005 and beyond; seconded and passed unanimously:

1. Any currently designated H course (course approvals and class/instructor approvals) expiring in December 2004 will expire instead in August 2005.
2. All future H proposals will involve only sections of a course taught by a particular instructor.
3. Individual instructors desiring new H designation of their section(s) for Spring 2005 must submit a proposal by the UHM deadline for Spring 2005 Focus proposals.  
The UHM H Board must review the proposals by the UHM Spring 2005 review deadlines.
4. To renew designations or propose new classes for Fall 2005 or later, instructors will have to

submit proposals by UHM deadlines.

5. Proposals from other campuses will require 2 administrative signatures: department chair and chief academic officer. [minutes corrected, 9/23/04, to add "from other campuses."]
6. These procedures will be explained to UH Deans of Instruction by OVPAA (currently, by Joanne Itano).

b-d Tabled until the next meeting: FB proposal for provisional designation of Foundations courses; Mentoring; Information processing.

e. Hawaiian/Second Language: Language in the Catalog may not reflect the realities of modifications or waivers in certain colleges and schools. Catalog deadline for changes is Nov. 18.

#### WRAP UP

1. Past GEC minutes will be archived in the GEO office pending a decision on whether they should be posted at the GenEd web site; approved minutes for AY 2005 and beyond will be posted at the GenEd web site (GEC consensus, 8/26/04 meeting).
2. When minutes are approved, liaison reports for that meeting become part of the minutes. When reports are submitted, board chairs are cc'd and have one week to contact their liaison about items in the report.
3. Next meeting: Thursday, 9/23/04, 12:00-1:15, Hawai'i 208.  
-Send New Business items to Cox.

The meeting adjourned at 1:30 p.m.

Submitted by Barbara Mueller-Ali, Recorder