

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** November 21, 2022  
**MEETING TIME** 1:45 PM - 4:30 PM  
**LOCATION** Zoom

### Attendance

#### Members

Name	Role	Attendance
Kim Binsted	Chair	Present
Michelle Tallquist	Vice Chair	Present, arrived at 3:00 pm
Shana Brown	MFS Sec	Present
Colin Moore	SEC Sec	Present, excused at 2:50 pm
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Excused

#### Guests

Name	Role	Time
Erik Guentner	CAB Chair	1:45 pm - 1:59 pm
Justin Walguarnery	CEE Chair	2:30 pm - 2:45 pm
Scott Rowland	GEC Chair	2:50 pm - 3:00 pm
David Lassner	CEO	3:00 pm - 3:30 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting called to order.	The video conference meeting was called to order by Chair Binsted at 1:46 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 11/14/2022 Senate Executive Committee were circulated electronically.	1. Hearing no objections and no abstentions, Chair Binsted accepted the minutes as corrected.
<b>Chair's Report</b>	<p>1. Update 11/18 ACCFSC meeting. Regent Wilson discussed the proposal for a UH strategic plan. Discussion of proposal for approving GenEd proposal. Brief discussion of request for each campus senate to appoint a member to the LMS ("new Laulima") review team.</p> <p>2. Update on the 11/17 BOR meeting.</p> <p>3. Follow up comment on Working Group for S Faculty</p> <p>4. Congress listserv was authorized via email by the SEC to send the CAPP survey seeking input on the Revised Proposal for a General Education Baseline Curriculum</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken</p> <p>4. Action approved unanimously over email.</p>
<b>Action Items</b>	<p>1. Proposed Establishment of UH Executive Policy EP 12.226, Faculty Course Buyout Policy</p> <p>2. CAPP inquiry about MFS action on the SCR 201 Implementation Working Group</p>	<p>1. Motion by S. Brown to refer the issue to CPM; seconded by E. Centeio. Approved by acclamation.</p> <p>2. Chair Binsted will respond to the inquiry from CAPP.</p>
<b>Guests</b>	<p><b>CAB Chair Erik Guentner (1:45 pm - 1:59 pm)</b></p> <p>Discussion: Chair Guentner did not have objections to a revision process that allows for feedback from all campus faculty senates. Vice-Chair Gal expressed concerns about the proposal to reduce diversification requirements.</p>	1. No action taken.

	<p><b>CEE Chair Justin Walguarnery (2:30 - 2:45 pm)</b> Discussion: Chair Walguarnery did not have objections to a revision process that allows for feedback from all campus faculty senates.</p> <p><b>GEC Chair Scott Rowland (2:50 - 3:00 pm)</b> Discussion: Chair Rowland did not have objections to a revision process that allows for feedback from all campus faculty senates. Asked how UHM representatives to a system-wide revision committee might be chosen. GEC is planning to submit a summary of suggested changes.</p> <p><b>CEO David Lassner (3:00 pm - 3:30 pm)</b> Discussion:</p> <ol style="list-style-type: none"> <li>1. Next steps for Summer 2022 Gen Ed revision proposal. CEO Lassner expressed support for a round of Senate-led response to and revision of proposal.</li> <li>2. Update on BOR approval of the UH Strategic Plan. Approval was straightforward.</li> <li>3. Discussion of SCR 201 following report to BOR.</li> <li>4. Updates on Aloha Stadium. Discussion of different possible next steps for securing UH sports facilities.</li> </ol>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (CM)</b> – CAB met on November 18 and discussed the procedures for reviewing the Gen Ed proposal. CAB instructed the SEC liaison to inquire about the status of the revisions to the GEC bylaws. CAB received a report regarding interim EM appointments and was largely satisfied with the Provost’s efforts to fill these positions. Discussion of effort to rename the Life Sciences building. The next meeting of CAB will be on December 2 at 10:30 a.m.</li> <li>2. <b>CAPP (RR)</b> – No report. Next report December 2nd.</li> <li>3. <b>CFS (DF)</b> – LMS Review Team referral was forwarded to CFS via email on November 17. Next CFS meeting is scheduled for December 1, 2022.</li> <li>4. <b>COA (EC)</b> – No Report. Next meeting is scheduled on December 2 at 12 pm.</li> </ol>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>

<p>5. <b>COR (MT)</b> – Meeting was held on November 10. COR had requested an extension for the comments on EP 12.227, and it has been granted until Dec. 2, 2022. COR met with Vassilis Syrmos, VPRI, to discuss the policy. He stated that the policy was written to encompass all campuses and allowed for each campus to frame the policy to fit its needs. COR is working on the comment form and will vote on the response by email. Next meeting TBD (pending committee availability).</p>	<p>5. No action taken.</p>
<p>6. <b>CPM (DF)</b> – No report. Next meeting is scheduled for December 7.</p>	<p>6. No action taken.</p>
<p>7. <b>CSA (EC)</b> – Met and discussed EP 6.204 Student Financial Assistance. The committee decided that they had no additional comments to the changes that were proposed. Erin gave the SEC/MFS/Committee overview presentation. Discussed items that they would like to pursue including student mental health and student financial needs. It was suggested to invite a guest from student financial services to talk about loan forgiveness as well as full time and part time status and the relationship to financial aid. GSO is also continuing to work on a needs assessment survey that they are going to send out. Next meeting is December 13th, at 10:30am.</p>	<p>7. No action taken.</p>
<p>8. <b>GEC (SB)</b> – Next meeting is December 1, 2022.</p>	<p>8. No action taken.</p>
<p>9. <b>CEE (RR)</b> – No report. Next meeting November 23rd.</p>	<p>9. No action taken.</p>
<p>10. <b>Campus Climate Committee (EC)</b> – No report. Next Meeting is December 6th, 1pm.</p>	<p>10. No action taken.</p>
<p>11. <b>Grad Council (SB)</b> – Meeting was held November 15, 2022 at 3 pm. Dean reminded grad chairs to spend achievement funds. Discussed issues related to sick leave for graduate assistants and whether sufficient information had gone to departments to manage those situations. Final meeting of Fall 2022 will be December 13, 3:00 – 4:30 p.m. via Zoom.</p>	<p>11. No action taken.</p>

**MĀNOA FACULTY SENATE**

<b>Unfinished Business</b>		
<b>Business</b>	1. Review the 2022 Special Election Reports for SEC authorization to notify the new senators and their constituencies	1. Motion by D. Flynn to notify new senators and their constituencies. Seconded by R. Raphael. Approved by acclamation.
<b>New Business</b>		
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 28, 2022 at 1:45 PM.	Having completed business and hearing no objections, Chair Binsted adjourned the meeting at 3:15 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 28, 2022.