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FACULTY SENATE MEETING MINUTES

February 16, 2022

Online via Zoom

3:00 PM - 5:00 PM

Present:

AGRUSA, Jerry; **ANDERSEN**, Lori; **BERSAMIRA**, Cliff; **BIAGIONI**, Edo; **BINSTED**, Kim; **BOVARD**, Penny-Bee; **BROWN**, Shana; **BUSCH**, Gerald; **CHANG**, Healani; **CHEN**, Roger; **CHOCK**, Sharleen; **COATS**, Sloan; **DAVIS**, Katherine; **EICHELBERGER**, Ari; **FARRAH**, Duncan; **FARRAR**, Chris; **FRANCIS**, Oceana; **FUJIMOTO**, Patsy; **GAL**, Roy; **GILLILAND**, Betsy; **GUENTNER**, Erik; **HAAG**, Andre; **HACKNEY**, Lara; **HUBBARD**, Amy; **JOHANSEN**, Morgen; **KAHAKAUWILA**, Kristiana; **KAME'ELEIHIWA**, Lilikalā; **KAO**, Peiling; **LAWSON**, Kenneth; **LENTZ**, Rachel; **LENZ**, Cory; **LEONG**, Peter; **MANSHEL**, Hannah; **MATSUDA**, Jon; **MAYNARD**, Ashley; **MEDINA**, Richard; **MERRITT**, Deborah; **MOORE**, Colin; **NI DHONACHA**, Siobhán; **NINCI**, Jennifer; **NUTE**, Kevin; **O'BRIEN**, Maureen; **PAEK**, Seungoh; **PAULL**, Robert; **PETTIT**, Jon; **RUTTENBERG**, Kathleen; **SAKAGUCHI**, Ann; **SALZER-VITALE**, Ku'ulei; **SAND**, Shannon; **SCHIFF-ELFAIAN**, Teresa; **SHARMA**, Shiv; **SIPES**, Brent; **STEPHENSON**, Carolyn; **STIRR**, Anna; **STOKES**, Alexander; **TALLQUIST**, Michelle; **THORNE**, Mark; **THOULAG**, Jean; **URSCHITZ**, Johann; **WERTHEIMER**, Andrew; **YANG**, Myungji; and **ZHOU**, Jian.

Excused:

BAKER, Kaliko; **CENTEIO**, Erin; and **ROWLAND**, Scott.

Absent:

CHEN, Hong-Mei; **SINCLAIR**, Gwen; and **SORENSEN IRVINE**, Christine; and **YOSHIOKA-MAXWELL**, Amanda

Guests:

BATANI, Sayed; **BEAULE**, Christine; **BORIC-LUBECKE**, Olga; **BROWN**, Joseph; **BRUNO**, Michael; **FLYNN**, David; **FRENCH**, Sandy; **KIM**, Stephanie; **LEONG**, Jaret; **LUBECKE**, Victor; **MORGAN**, Gabrielle; **ORDONIO**, Cassie; **PEARSON**, Wendy; **VAN HEUKELEM**, Malia; **YOUNG**, Kalbert; **ZHANG**, Guohui; **YUANZHANG**, Xiao

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1. CALL TO ORDER

CHAIR B. Sipes called the meeting to order at 3:00pm.

2. MINUTES - [January 19, 2022 Senate \(DRAFT\) Minutes](#)

- SEN A. Maynard: Corrections to [January 19, 2022 Senate Minutes]
 - Page 9 (2) Concern is that current criteria are not being followed
 - 3) Faculty should be provided with K95 masks
 - Faculty who are required to be on campus need to have N95 masks
 - CARES money to fund?
 - Follow Robert's Rules of Order when making corrections to the Meetings: [ie.] "practise" to "practice" was changed (corrected to English spelling) prior to MFS Meeting
 - Any changes in between [SEC] Meeting and the time they are released should be noted as: we received correction to the Minutes, all follow along
- CHAIR B. Sipes: Any other corrections?
 - Accept Minutes of January [2022] as they have been corrected

3. CHAIR'S REPORT

- CHAIR B. Sipes
 - Travel Policy
 - Came to the attention of the SEC early February [2022] regarding changes to Travel Policy
 - Some issues with travel during beginning of pandemic and canceling travel arrangements
 - Travel Policy changed between months of November to December, 2021
 - Implementation 3/2022
 - SEC caught issues with Travel Policy changes when COA representative applied for travel to [annual] COIA Conference [February 2022]
 - SEC immediately addressed issues with changes to Travel Policy with President D. Lassner and Provost M. Bruno
 - Administration delayed implementation until summer [2022]
 - SEC was told that there may or may not be any changes
 - Administration not planning on faculty to bear burden of travel costs (hotel, airfare, conference fees)



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- College of Engineering
 - Vote of No Confidence in the Dean
 - Vote passed
 - Since that time, Provost has been meeting with College of Engineering, their Senate Executive Committee, and faculty to address issues in college
 - Administration continuing to address those issues
- Legislative Bills
 - Plethora of Bills, testimony, and oral testimony
 - Administration submitted testimony and engaged the legislature
 - Guest speakers: S. Kim and/or K. Young regarding legislative bills and university's position on Bills
 - SEC actively responding to Bills
 - Aware that Bills impact us directly, want to make right decisions
 - Actively engaging administration, when appropriate BOR
 - Continuing to submit testimony to legislature
- General Education Redesign Team Two [Summer 2022]
 - Call out to faculty self-nominate for General Education Redesign Team Two for this summer [2022]
 - Received comments from faculty across system, Mānoa work on revised GENED plan.
 - Encourage all senators to submit your name
 - Senators encourage your colleagues
 - Important for Mānoa voice and welfare, need to steward our university well
 - Link to General Education Redesign Team Two [Summer 2022] application form: <https://forms.gle/dHn1hvMtAFqkoDh59>
- Senate Elections [2022]
 - CHAIR B. Sipes: Thank you all senators for committee work
 - Encourage to run again if able to serve another term
 - Ask and encourage department faculty
 - Opportunity to learn a lot about the campus and other departments
- CHAIR B. Sipes and Chair's Report
 - Any questions or comments regarding the Chair's Report?
 - SEN R. Chen:
 - Vote no confidence Jan 2022 [College of Engineering Dean]



- Passed with strong majority
 - More than 72% in favor of no confidence in Dean
 - Widely shared sentiment in college
- Fall 2021 sentiment survey in college indicated strong majorities dissatisfied with college, college not on right track
- More importantly, faculty did not support continued employment of Dean
 - Long narrative of no confidence in Dean
- Met with Provost M. Bruno, not had very good results
 - No concrete plan
- Concern for our college
 - Overall sentiment feels like “a rain cloud over Holmes Hall”
 - Overall atmosphere “glum”
- Links to College of Engineering Resolution
 - <https://drive.google.com/file/d/1WHbItleZUks35QV4IUum5XFSS8ecfSI9/view>
- SEN O. Francis: Vote no confidence Jan 2022
 - Why does this affect the rest of the university?
 - If vote of no confidence can happen in our college, it can happen in your college
 - Why should we be concerned?
 - Because these matters need to be taken seriously by administration
 - We would really like your support
 - Collectively, let's back College of Engineering faculty
 - Raise of hands Engineering faculty members that took time to come and meet today on zoom
 - Link Sentiment Survey:
 - <https://drive.google.com/file/d/1WEzoNrb-pHrmaeMeKrOnY87YR0NGYjP4/view>

4. BUSINESS

- CHAIR B. Sipes: Business
- **RESOLUTION CALLING FOR THE REVISION OF POLICIES PERTAINING TO THE APPOINTMENT OF INTERIM EXECUTIVE MANAGERIAL POSITIONS**
Recommendation from the Committee on Administration & Budget (CAB)
Presenter: Erik Guentner, Chair



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- SEN E. Guentner:
 - Resolution in Spring 21, similar topic that was concerning search permanent EM positions
 - Current resolution is companion resolution about interim EM positions
 - Grammatical correction in Regent's, no apostrophe, should be corrected to Regents, for the record
 - First part of Resolution describes why we are proposing this resolution
 - Everyone acknowledges need for short term interim EM appointments
 - One EM retires then university needs short term replacement
 - Been many interim EM positions occupied on a long term basis
 - Handful of examples listed in footnotes in the Resolution
 - When I came to the university, in my college there was Interim Dean
 - I was told he was there for a half dozen years before I got there, then he was there at least a dozen years after I got there
 - Other examples, but this one was egregious
 - Rest of the Resolution contains suggestions for key elements for Interim EM appointments
 - Interim EM appointment limited to one year
 - Public search process for permanent replacement must commence within six months from the Interim EM appointment date
 - Robust consultative process
- CHAIR B. Sipes: Any questions or comments?
- SEN J. Agrusa: Is it true that the legislature has swept all EM positions? We were told in a faculty meeting that TIM School will have no EM positions, is that true?
- Provost M. Bruno: No that is not accurate
 - Legislature in past swept various EM positions vacant at that time, not a lot of them
 - Agree wholeheartedly with the Resolution
 - Disagree with some of micro-managing
 - Agree with overall aim the Resolution
 - Working with Michelle Tom who runs executive searches
 - Do not typically use external firm to run our executive searches
 - Internally, a lot of work
 - Search last year for Director IFA
 - Searches underway now
 - Director Cancer Center
 - Dean of Nursing
 - Starting search for Dean of SOEST



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- Soon search for Dean of Social Work
- Soon search for Assistant Vice Provost of Global Engagement
- Five executive searches underway now or will soon be underway
 - Easy to say we need to replace all of them, very difficult to actually do it
 - Keep quality of these these searches and effectiveness absolutely top level
 - Increase our capacity to do more searches
 - Get through necessary searches as quickly as possible
 - Again, very supportive of Resolution
- SEN A. Maynard : Focus on nature of the Resolution which is about interim appointments
 - I think that if we could enact specific steps suggested by this Resolution, we would have a more democratic, transparent and open process
 - Right now does not feel that way
 - Really appreciate CAB's effort on this resolution
- SEN D. Merritt: Historically, Medical School has had two Interim Deans
 - Searched actively for a permanent Dean, which ultimately was Hedges
 - Not always that Interim Deans just there holding back permanent positions, just cannot locate best candidate
 - You search, don't find, close search, wait, open search again, and keep looking
 - Can't always replace Interim Dean
- CHAIR B. Sipes: Ready to cast votes for Resolution
- SEN C. Moore: Ready (in chat) to vote
 - Preliminary vote: SEN 42 ayes, 6 nays, 4 abstentions
 - Resolution passes
 - SEC audited vote: *42 votes (87.50%) in support; 6 votes (12.50%) opposed; and 4 abstentions.*

● **GUEST SPEAKER:**

Sandy French UHM Chief Business Officer:

Topic: [*Mānoa Budget Overview*](#) (3:15 pm)

(30 minute presentation with 15 minute Q&A)

- UHM Chief Business Officer, Sandy French
 - Highlights from PPT (See link above)
 - Mānoa Budget Overview
 - Budget Context: Sources of Funding
 - General Funds

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- Tuition and Fee Special Fund (TFSF)
- Research and Training Receiving Fund (RTRF)
- Other Special Funds
- Other Revolving Funds
- Federal Appropriated Funds
- Extramural Funds
- UH Foundation
- FY22 Mānoa General and Regular Tuition Allocations
- Mānoa Allocations Over Time
- Enrollment Headcount vs. Revenues
- Trends for Regular Term Tuition
- Expenditure Trends (G and Regular TFSF)
- TFSF Cash Balances
- Pandemic Impacts-Revenues
- Pandemic Impacts-Expenditures
- Mānoa FY22 Budget vs. FY21 Actual
- Managing the FY22 Budget Revenues
- Higher Education Emergency Relief Funds
- Managing the FY22 Budget Expenditures
- Planning for FY23 and Beyond
- CHAIR B. Sipes: Any questions or comments?
- SEN L. Kame‘eleihiwa: Thank you for the good report
 - Funds from the FEDS [48 million remaining], how will they be used in the future?
 - 2021 carryover, will we have to return if not used, and how will funds be used?
- CBO S. French:
 - 2/3rds or 75% remaining balance, less revenue
 - Continuing to provide campus requests in technology, and safety health requirements
 - If we do not spend, ask for cost extension
 - We will go back to our very best efforts to help our campus with these funds
- SEN A. Maynard: Thank you
 - Budget transparency is a concern at Mānoa, particularly in a number of colleges
 - Large amounts of funds not making way to departments, funding not getting allocated
 - Example: Outreach College gets allocated very late
 - We have two to three months to spend it, then it can be swept by someone
 - I hear from your presentation that some portions will be held to help other units



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- I want to understand what you think about this process for the budget from your level to the Deans, to the departments?
 - Where money is not reaching the departments that were promised
 - Do you think this is appropriate?
- CBO S. French: I don't think that I can comment on how Deans and Directors run their individual operations
 - I can see how that can be problematic
 - We are very decentralized
 - Mānoa Budget Office provides funding to units, Deans and Directors, and they portion out if they need to
- SEN A. Maynard: So, who can comment on how Deans are running their budgets?
 - And are you arguing for the way they are doing it? Or are you arguing for something else?
- CBO S. French: I'm simply commenting that this is how we have operated
 - This is decentralized the way campus operates
 - My office would not generally reach into a Dean's operations
- Sen A. Maynard: Okay, so is there someone else who can help faculty with this process, that we believe needs to be improved?
- CBO S. French: I would have to defer to the Provost
- SEN A. Maynard: Thank you
- SEN L. Kame'eleihiwa: Follow up to [SEN Maynard] Ashley's question
 - If we get money from Outreach late, and we can't spend it quickly enough
 - If our money is going to be used for somebody else who has been in red
 - What do you suggest? What do you think?
 - Or is that something I should take to the Provost?
 - If there are colleges going into red frequently, and my college is paying for it because we are conservative, maybe we should go into the red, and let somebody else pay for it?
- CBO S. French: There are not vast numbers of colleges that go into the red frequently
 - Occasionally some colleges go into the red
 - Reason for entertaining sweeping carryover funds was because what we are facing
 - If we do not get budget restoration by legislature
 - We will not have sufficient funds for our personnel expenses and our operating expenses for next year
 - How we get through, that is to take carryover forward to support our operations
- SEN L. Kame'eleihiwa: If Hawaiian Studies makes money from Outreach or Summer Session, why couldn't we use that to hire another position?
 - I understand that the university has problems, but we are also stretched thin



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- Number students we teach in our School, Hawaiʻi inuiakea, more than all of UH Hilo
- We need positions and a way to pay
- What do you think about that? Just keep that idea out there, and maybe if it's a good idea we can do it later
- CBO S. French: Thank you Lilikalā
- CHAIR B. Sipes: SEN A. Hubbard and then SEN A. Maynard
- SEN A. Hubbard: Could you speak to the timeline of budgeting?
 - Might help to understand little about our concerns regarding trickle down
 - If you could say when does budgeting start?
 - That we might know when there is long lag, if any way to speed up process because as [SEN Maynard] Ashley mentioned, faculty, departments usually have a couple months, then get released Outreach money, then spend
 - Can't spend wildly, as [SEN Kameʻeleihiwa] Lilikalā said, but then how do you do that in a mindful and good manner when set deadlines are coming upon us?
 - Don't have the money because you don't spend
 - Because didn't get in timely fashion
 - Wondering if you could speak to just the timeline, might help us to understand this process a little bit better?
- CBO S. French: In normal year, Mānoa Budget Office would issue allocations to all the units in about September or possibly as late as October
 - We wait for State Government as to how much funding we will receive
 - Legislature passes the budget, done in June
 - We wait for Governor and Budget and Finance Department to give us our actual amounts for the year
 - This year and last year anything but normal, because everything turned upside down
 - We did not get allocations from State until very late, much later than normal
 - Allocations to campus not until January 2021
 - Very difficult for anybody to plan
 - Not in position to do it any earlier, because so many unknowns
 - We did a little bit better this year, in November
 - Next year hoping to be able to do it in September
- SEN A. Maynard: First a comment, if colleges are allocated funding in November, and faculty didn't start to hear about it until end of January, we have too much of a lag and we do really have to work on that
 - It is not fair to give departments money so late
 - Actually, only part of money
 - Only couple months to spend



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- Restricting what can spend it on
- Then sweep in June
- Question: Who do you report to?
- CBO S. French: I report to President
- SEN A. Maynard: I'm supposed to ask Provost questions about how Mānoa Deans run things, because Deans report to him?
- CBO S. French: Yes
- SEN A. Maynard: Thank you

Guest Speakers:

Kalbert Young, VP for Budget & Finance / CFO

Stephanie Kim, UH Director Government Relations

Topic: Legislative Bills Affecting Manoa Faculty (4:00 pm)

(20 minute presentation with 10 minute Q&A)

- VP for Budget and Finance / CFO K. Young: Presentation, overall status of our legislative activity for university
 - Highlight number of Bills, primary Bills
 - Others not covered, please contact UH Director of Government Relations, S. Kim
- UH Director of Government Relations, S. Kim: 625 Bills being tracked, if you have a Bill concerned about email me and I will check for you
- VP for Budget and Finance / CFO K. Young:
 - University of Hawai'i System 2022
 - 2022 UH Legislative Package (UH and GOV submitted)
 - 2022 Bills of Interest (Introduction by legislators)
 - Supplemental Budget (Operating)
 - Monies cut by legislature last year 42 million
 - Previously in base budget from last year
 - Athletics funding not reinstated last year
 - HILO: no funding, Legislative oversight?
 - University of Hawai'i System 2022 Legislative Update 2/16/2022
 - Agenda
 - 2022 Budget Funding Bills
 - 2022 UH Legislative Package
 - 2022 UH Legislative Bills of Interest
 - HB 1600 Supplemental Budget

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- Supplemental Budget (Operating)
 - Supplemental Budget (CIP)
 - 2022 Budget Bills
 - 2022 Bills of Interest
 - Legislative Calendar
- CHAIR B. Sipes: Any questions/comments?
- SEN A Wertheimer: Thank you for the comprehensive report
 - My understanding, re SB 3269, is that the Senate Higher Education Committee, had not yet filed their report
 - If it isn't done in a few days, doesn't that mean it will just die in committee?
 - Or does that mean, referral to another committee?
- UH Director of Government Relations, S. Kim: In regards to Bill
 - They have until tomorrow evening
 - Friday is deadline for Bills to go to their committees
 - Tomorrow is the filing deadline, flurry tomorrow afternoon
- VP for Budget and Finance / CFO K. Young: Our understanding with Higher ED [Education] Chair, is that you should count on this Bill getting there
- SEC A. Maynard: Anything else that you could share about where you think this Bill is going?
 - What is the university doing to oppose it, if it gets past the Senate into the House?
 - Process Question: Is there a structure to track UH Bills that are very critical to us?
- VP for Budget and Finance / CFO K. Young: Understand and appreciate that Regents Permitted Interaction Group [PIG] was somewhat spurred on by a Senate Resolution that was led by Senate Higher Education Chair
 - Senator also introduced Bill
 - Largely end result of Regents Report
 - Not totally what she thought would come out
 - She controls committee
 - Pretty much assume that Bill is going to make it through Senate
 - Voiced objections to Bill
 - Number UH officials and vice presidents trying to work with her
 - Some degree, she has shown collaboration and cooperation
 - UHPA also involved
 - Actively expressing problems and concerns
 - Politically hard to fight it [Bill] probably lose in Senate
 - Objectives kill Bill:
 - Fight better spent after cross over into House
 - Some Regents voiced concerns about Bill



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- Unfriendly Senate Higher Education Committee
 - Pick our battles
- Tracking measures, Stephanie's office has a link
- Legislative Coordinator, Elmer Ka'ai Tracking System
- Tomorrow BOR longer version of our PPT

5. NEW BUSINESS

CHAIR B. Sipes: No new Business

6. ADJOURNMENT

CHAIR B. Sipes adjourned the meeting at 4:23pm.

Respectfully submitted by Penny-Bee Kapilialoha Bovard, MFS Secretary
Approved on March 23, 2022