

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE November 23, 2020
 MEETING TIME 2:30 - 3:30 PM
 LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Stephanie Kraft-Terry	Chair, A&S Natural Sciences	Present
Justin Walguarnery	Vice-Chair, A&S Natural Sciences	Present
Jessica Gasiorrek	Secretary, A&S CALL	Present
Vanessa Wong	Faculty Senate	Present
Sandra von Doetinchem	Faculty Senate	Present
Alice Tse	Non-A&S	Excused
Gerald Busch	Non-A&S	Present
Aimee Chung	Non-A&S	Present
George Harrison	Non-A&S	Present (late)
Kat Burke	GSO	Present
Vacant	ASUH	
Monica Stitt-Bergh	Ex-officio (ACSC representative)	Present
Thomas Conway	SEC Liaison	Excused

Guests

Name	Role	Time
none		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1. N/A	The meeting was called to order by Stephanie Kraft-Terry at 2:37PM.
Review of Minutes	1. October 23, 2020 Minutes Justin moves to approve; Sandra seconds. Minutes passed. 6 approve, 0 abstain.	1. N/A
Chair's Report	1. N/A	1.
Action Items	1.	1.
Guest(s)	1. N/A	1.
Committee Reports	1. N/A	1.
Unfinished Business	1. Appointment terms - Google Sheet in CEE drive 2. December CEE Report - Due to SEC week of December 7th 3. Assessment Report Review updates and preparation. 116 programs have requested feedback. Reminder that feedback comes from committee, not single individual. Documents: Why/What/How ; Template (Monica notes that it needs to be updated with Kat & Gerry). Files in Google Drive: CEE: Issues > CEE Feedback to Programs > 2020 information	1. Stephanie and Justin to finalize report and submit 2. CEE members to review reports (roughly 8 to 10 per person). Monica to distribute reports in December; review 2-3 reports for January meeting for initial check. Then, each member will review 10 proposals and return. 3. Stephanie to send out new Doodle poll for spring meetings
New Business	1. Spring Activity Ideas: <ul style="list-style-type: none"> a. Debrief assessment report feedback b. Preparation for Fall 2021 WASC Visit c. Update bylaws (re: campus-wide reorganization and dissolution of A&S) d. Identify ways to support programs that are not doing any assessment e. Continued engagement with faculty and/or associate deans 	1. Stephanie to put bylaws into working draft document for committee to read and comment 2. CEE will debrief assessment report feedback to highlight areas CEE can support faculty/departments in their assessment efforts
Adjournment	Move to adjourn at 3:25PM by Stephanie. Justin seconds. Next regular CEE meeting on January 25, 2021	

Respectfully submitted by Jessica Gasiorek, Secretary

Approved unanimously on January 28, 2021.