

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 9, 2024
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Via Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present, arrived at 1:32 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:00 pm - 2:30 pm
Boyd Ready	Parliamentarian	2:45 pm - 3:45 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	1. The draft minutes of the 12/2/2024 Senate Executive Committee were circulated electronically.	1. Minutes were approved as corrected.
Chair's Report	<p>1. MFS actions for the 12/18 Senate meeting are due today at 12 noon.</p> <p>2. Student Fees Committee – Anonymous voting ended on 12/6. Recommendation letter will be submitted to the administration in January 2025.</p> <p>3. Chair Biagioni confirmed this past week that the MFS nominee is S. Rai for the VPAE SAC.</p> <p>4. Reminder: next SEC meeting on 12/16. SEC meetings cancelled on 12/23 and 12/30. Next in-person SEC meeting is 1/6/25.</p> <p>5. Reminder: proposed resolution(s) for January 15th MFS meeting are due on January 6th.</p> <p>6. Update on incoming President guest speaker availability for the January 15 Faculty Senate meeting only. President Hensel would like an agreed-upon topic to speak on.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Information only.</p> <p>5. Information only.</p> <p>6. Information only.</p>
Action Items	<p>1. Review the MFS agenda for 12/18/24 (draft 12/18 Senate agenda)</p> <ul style="list-style-type: none"> Guest speaker - VP Kalbert Young Speaker approved title: <i>Upcoming 2025 Legislature and Relevant UH Budget Request</i> Review CAB Proposed Amendments to the MFS Rules of Order (First Reading) 	<p>1. Move to approve the Senate Agenda by S.Rai; seconded by A. Sakaguchi. Unanimous approval.</p>

	<ul style="list-style-type: none"> Review Resolution on Masters of Fine Arts in Creative Writing in the English Department. <p>2. Request for Consultation- Proposed Reorganization within the College of Education</p> <ul style="list-style-type: none"> Consultation Memorandum COE Reorganization proposal 	<p>MA Fine Arts - requested as a placeholder on the Senate Agenda by C. Stephenson.</p> <p>2. Motion made by M. Butler to refer proposed reorganization to CAB, seconded by B. Richardson.</p> <p>Unanimous approval.</p> <p>Chair E. Biagioni to write to CAB Chair M. Thorne to let him know that there were questions from the SEC as to the motivation of the reorganization.</p>
Guest(s)	<p>1. CEO David Lassner (2:00 PM - 2:30 PM)</p> <ul style="list-style-type: none"> CEO Lassner stated that he had his last meetings with the BOR and BOR Committees. Today was also the final meeting with the SEC. It would be helpful if the UHMFS would encourage the BOR to communicate with the Legislature/Senate to treat UH personnel with respect. Concerning the Athletics department deficit - it operates with Tuition and Fees Special Funds (TFSF). Personnel costs when paid with TFSF must also pay fringe benefits of 65 percent on each salary. This is a huge cost. Positions that are funded through General Funds (G-Funds) are legislatively approved positions. The State funds the fringe benefits and it doesn't cost the university. Additionally APT hazard pay was paid out of TFSF as well as the fringe benefits. Athletics personnel are largely APTs. Fringe benefits of 65 percent is the highest in the country. The State uses fringe benefits to fund retirements. Concerning UH Foundation fundraising pledges may review procedures in future pledges. 	<p>1. No action taken.</p>

	<ul style="list-style-type: none"> • He feels good about his time here. He believes he is leaving the institution better than when he found it. • Members of the SEC indicated that he provided stability during turbulent times. <p>2. Parliamentary Boyd Ready (2:40 pm - 4:10 pm) Discussion questions sent in advance. See notes</p> <p>After Boyd Ready's session ended a placeholder motion was made.</p>	<p>2. No action taken.</p> <p>Motion made to extend Boyd Ready's time to 30 minutes by A. Sakaguchi. Seconded by C. Stephenson. Unanimous Approval.</p> <p>Motion was made to not have placeholders on the MFS agenda made by A. Sakaguchi. Seconded by C. Stephenson. Vote: 2 in favor; 4 opposed. Motion failed.</p>
MFS Committee Reports	<p>1. CAB (SR) – Met on Tuesday Dec. 3 and completed the name changes on the Rules of Order page 3. The redlined version was sent to SEC on the same day to be posted at the MFS meeting on Dec. 18 for first reading. The next CAB meeting is on Dec. 17, 2024.</p> <p>2. CAPP (CS) – At Dec. 3 meeting, discussion continued on Gen Ed using the April 2024 CAPP Gen Ed proposal. Dan Port and Kaliko Baker will serve on the joint GEC/CAPP Gen Ed committee. Next meeting Dec 17.</p> <p>3. CFS (MB) – No report. Next meeting Dec 9th.</p> <p>4. COA (BR) – Met on December 5th. Guest was Kelly Hee, Mental Health and Wellness Counselor. Discussed how UHM sports is working with student mental health issues.</p> <p>5. COR (CS) – At Dec. 3. meeting, reported on</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Information only.</p> <p>5. M. Butler suggested that</p>

	<p>consultations done on proposed EP 12.501, Proper Care & Treatment of Vertebrate Animals Used in Research & Training. Spring officers elected: Chair E. Franklin, Vice Chair Jason Higa, Secretary C. Rettenmeier. Spring meetings likely first Tues 12-1.</p> <p>6. CPM (CM) – Met on December 9, 2024. Decided to focus this year on workload equivalencies relating to academic freedom and transparency of administration. Also considering AI as it relates to academic freedom and teaching. Spring meetings will continue on the first Monday of the month 12:00 pm-1:00 pm. Looking into workload issues. CPM will invite iVPAE L. Lyons and iVPfor Academic personnel.</p> <p>7. CSA (CM) – Met on December 3. Continuing research on housing to draft a resolution in the next semester. Meetings for Spring will continue on the first Tuesday of the month, 11 am-12 pm.</p> <p>8. GEC (MB) – Met on Dec 4th. Continued discussing Gen Ed Redesign. Gen Ed/CAPP will have proposal crossover tomorrow on Dec. 10.</p> <p>9. CEE (AS) – No report. Next CEE meeting will be held in January 2025. Date TBD.</p>	<p>the review should be sent to researchers who study vertebrates and UHARI. Chair to ask the current chair and vice chair of COR to request extension from administration.</p> <p>6. Information only.</p> <p>7. Information only.</p> <p>8. Information only.</p> <p>9. Information only.</p>
Other Reports	<p>1. Campus Climate Committee (BR) – Next meeting is December 12, 2024. No report.</p> <p>2. Grad Council (CS) – Grad Council resolution on MFS in Creative Writing in English Dept. to be presented to the Senate Dec. 18. Next Grad Council Dec. 10.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
Unfinished Business	<p>1. None</p>	

Business	<p>1. APPROVED: SOEST CSS ISR - Authorization to Plan MA in Climate Adaptation and Resilience - Memorandum</p> <p>2. Request to join the Committee on Student Affairs (CSA)</p>	<p>1. Information only.</p> <p>2. Only senators can be on the committee. E. Biagioni will deny her request. C. Miyamoto will remind the committee chair that they can invite any guest that they want to at any time.</p>
New Business	<p>1. APPROVED: CSS (PUBA) - Request to rename the GCERT in Public Administration to GCERT in Nonprofit Management & CSS - Memorandum</p> <p>Approved (PUBA) - Request to remove Public Service Leadership track from GCERT in Public Administration - Memorandum</p>	<p>1. For information only.</p>
Adjournment	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, December 16, 2024 via Zoom.</p>	<p>Chair E. Biagioni adjourned the meeting at 4:29 PM.</p>

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on December 16, 2024.