

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 13, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Penny-Bee Bovard	MFS Secretary	Present
Kim Binsted	Member	Present, arrived 1:39 pm
Shana Brown	Member	Present
Colin Moore	SEC Secretary	Present
Michelle Tallquist	Member	Excused
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	3:30 - 4:15 pm
Ashley Maynard	Observer	3:30 - 4:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. The draft minutes of the 08/30/2021 Senate Executive Committee were circulated electronically. 2. The draft minutes of the 09/8/2021 Senate Executive Committee were circulated electronically 	<ol style="list-style-type: none"> 1. Hearing no objections and with zero abstentions, Chair Sipes declared the minutes accepted by acclamation. 2. Hearing no objections and with zero abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	<ol style="list-style-type: none"> 1. Provost will speak at the September Senate meeting. Topic: <i>Update on the Faculty Hiring Process and the Campus Reopening for the Fall Semester.</i> 2. Update on 9/10 Chair/VC meeting with Provost 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken.
Action Items	<ol style="list-style-type: none"> 1) Proposed Revisions to RP 6.208 Board Exemptions to Non-Resident Tuition <ol style="list-style-type: none"> a) Memo - Proposed Changes to RP 6.208 Board Exemptions to Non-Resident Tuition b) RP 6.208 with track changes c) RP 6.208 revised clean copy 2) Proposed Revisions to EP 6.205 Reimbursement of Tuition and Fees of Deployed Active-Duty Military, Hawai'i National Guard and Reservists <ol style="list-style-type: none"> a) Memo to Proposed Changes to EP 6.205 b) EP 6.205 with track changes c) EP 6.205 revised clean copy d) Policy comment form 3) Proposed Revisions to EP 12.211, Policy for Responding to Allegations of Research and Scholarly Misconduct <ol style="list-style-type: none"> a) Memo - Proposed Revisions to EP 12.211, Research Misconduct 	<ol style="list-style-type: none"> 1. SEC will refer the proposal to CSA. 2. SEC will refer the proposal to CSA. 3. SEC will refer the proposal to CPM.

	<ul style="list-style-type: none"> b) ATT 1, Summary Sheet Background and Jurisdiction c) ATT 2, List of Proposed Revisions d) ATT 3, Revised clean copy e) ATT 4, Redline with track changes f) ATT 5, Original EP 12.211 <p>4) LIBSVCS Senator sabbatical leave notice</p> <p>5) CAPP nominee to the Graduate Council</p> <p>6) Discussion on vacant 2021-24 (3-year) COIA Representative on the Committee on Athletics (COA)</p> <ul style="list-style-type: none"> a) COA Resolution on Service Terms for the Faculty COIA Representative [April 19, 2017] 	<p>4. SEC unanimously approves the Senator's sabbatical leave request.</p> <p>5. SEC reviewed the qualifications of the nominee (Senator Edo Biagioni) from CAPP to the Graduate Council. C. Sorensen Irvine made a motion to approve the nominee; seconded by K. Binsted. The nominee was unanimously approved.</p> <p>6. SEC will refer to CFS. C. Moore will request the Chair of COA to provide an announcement to CFS regarding appropriate qualifications for the position.</p>
Guest(s)	<p>Provost Michael Bruno (3:30 pm)</p> <p>1. BOR PIG</p> <p>Provost Bruno noted that the BOR PIG document on tenure policies does not reflect the views of the UH administration. He has asked the Deans to provide testimony in opposition. He believes that testimony from the Deans and faculty have an impact on the view of the regents. He noted that BOR Chair Moore has a great deal of respect for the faculty. He believes that the process was problematic. The Provost discussed the need to inform the BOR about</p>	<p>1. No action taken.</p>

how problematic the resolutions may be for the WASC reaffirmation process.

2. WASC Reaffirmation Process

Provost Bruno discussed initial preparations for the WASC reaffirmation process. He believes the report is well done. There were a number of iterations to develop the sections regarding UH's commitment to become a Native Hawaiian place of learning.

3. Reorganizations Expected this Fall

Provost Bruno believes the reorganization of the planned School of Communication and Information will be submitted this Fall. A small reorganization involving the Institute for Sustainability and Resilience may also be submitted. Reorganizations involving the School of Architecture, Information and Computer Sciences, Religion and Classics are under discussion. Provost Bruno noted that there was not yet an agreement between the Deans regarding the move of the Center on the Family to the Social Science Research Institute.

4. Budget Update

Provost Bruno had no budget updates because we are currently two weeks away from the final census. He noted that there will be over 19,000 students at Manoa for the first time since 2014. The administration would like to target an enrollment of 20,000 students.

5. Prioritization and Positions Approved

Provost Bruno is pleased with the preparation of the Deans' hiring prioritization proposals. He said a particular focus was on providing resources to programs that were delivering high SSH. He noted that the administration wanted to stay true to the promise in investing in areas where Hawaii has great

	<p>need: education, the medical sciences. Accreditation needs were also considered. He estimates that there will be about 50 new faculty hires across the campus. These hires are to be considered approvals to recruit, but final approval to hire will be given by the budget team.</p> <p>6. Impact from Retirements and Resignations. Provost Bruno noted that S. French is still trying to understand the impact. The number of separations were not dramatically higher than in past years. Provost Bruno believes that a retirement incentive would be helpful.</p> <p>7. 2022 Vaccination Announcement In the spring, there will be three types of people: (1) Vaccinated people, (2) unvaccinated with an approved exemption, (3) unvaccinated without an exemption. The Provost is in consultation with the unions about how to manage those who do not have an exemption.</p>	
Committee Reports	<p>1. CAB (CKSI) – First meeting was held on Tuesday, August 31 at 11 am. Erik Guentner was elected chair, Robert Paull vice chair, and Andrew Wertheimer secretary. Meeting dates were set for the first and fourth Tuesdays of each month from 10:30 - noon. CAB reviewed unfinished business from last year. CAB members were asked to review the WASC report. CAB’s second meeting was held September 7 at 10:30 am. CAB is waiting for a new reorg proposal from JABSOM. A subcommittee (Erik, Ann, Carolyn) was appointed to resolve inconsistencies between Senate Bylaws, Rules of Order, Charter. The subcommittee will also review the GEC governance documents to ensure consistency with the MFS documents. CAB reviewed a draft resolution calling for creation of a policy pertaining to the appointment</p>	<p>1. No action taken.</p>

<p>of interim executive managerial positions. The 'Resolution of the UH Mānoa Faculty Senate on faculty governance of curriculum' passed by acclamation. The Chair was to work with CAPP to move this forward together to a MFS vote at the September meeting. CAB decided to request a meeting with the WASC team. Chair Guentner will make the request of administration and WASC. Finally, CAB discussed the need for more attention to the budget this year as a CAB priority. Next meeting is September 21 at 10:30.</p>	
<p>2. CAPP (KB) – First meeting was held on Sept. 3 at 9:00 am. Elections were held and Ashley Maynard was elected chair, Patsy Fujimoto vice chair; Jean Thoulag secretary. The second meeting was on Sept. 7, in order to add items to the Sept. 15 UHMFS meeting agenda. Next meeting is Sept. 28.</p>	<p>2. No action taken.</p>
<p>3. CFS (KB) – No report. The next meeting is scheduled for Sept 17 at 1:00 pm.</p>	<p>3. No action taken.</p>
<p>4. COA (CM) – First meeting was held on Sept. 3 at 11:00 am. Elections were held and Jerry Agrusa was elected chair; Katherine Davis secretary. Next meeting is scheduled on Oct 1.</p>	<p>4. No action taken.</p>
<p>5. COR (MT) – First meeting was held on Sept 1 at 5:00 pm. Elections were held Cory Lenz, Fall Chair; Chris Farrar, Spring Chair; Peiling Kao, Vice Chair; and Erin Centeio, Secretary.</p>	<p>5. No action taken.</p>
<p>6. CPM (MT) – First meeting was held on Tuesday, August 31 at 11:00 am. Elections were held Gerald Bush, Chair; Gwen Sinclair Fall VC; and rotating secretary position.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – First meeting was held on Friday 9/03 from 1100am-1200pm via Zoom. Elections were held and Ku'ulei Salzer and Jennifer Ninci were elected as co-chairs for Fall 2021 through Spring 2022; no vice chair; and Lara Hackney as Fall 2021 Secretary and Maureen O'Brien as</p>	<p>7. No action taken.</p>

	<p>Spring 2022 Secretary.</p> <p>8. GEC (SB) – GEC met on 9/13 (12 pm) and discussed Focus designations for directed reading/research courses and special topics courses; also discussed transfer credit for Foundations courses. Next meeting is Sept. 27.</p> <p>9. CEE (SB) – No report. First meeting will be held on Thursday, Sept 29 at 9:00 am.</p> <p>10. Campus Climate Committee (PB) - No report. Oct 5, 2021 01:00-3:00pm.</p> <p>11. Grad Council (CKSI) - First meeting Sept 21. Two proposals from CALL and one from HWST will be discussed.</p>	<p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		
Business	<p>1. Review SEC member roles for 9/15 MFS mtg.</p> <ul style="list-style-type: none"> a. Zoom Host - BS, backup host - CSI. b. Zoom meeting to be recorded by JK c. Indicating SEN title next to name -JK d. Senate vote reporting - CM and backup KB <p>2. Discussion on Permitted Interaction Group (PIG)</p> <ul style="list-style-type: none"> a. PIG document b. 20140416 Resolution Periodic Review of Faculty <p>3. SEC testimony at 9/16 BOR meeting BOR agenda</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>
New Business	<p>1. Senator request to be excused from the Fall MFS meetings</p> <p>2. Consultation for revisions to RP 5.201 Instructional Programs</p>	<p>1. SEC unanimously approves the Senator's request to be excused from Fall MFS meetings.</p> <p>2. SEC will refer to CAPP.</p>

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	3. Consultation for revisions to EP 5.201 Approval of New Academic Programs 4. Consultation for revisions to EP 5.205 Academic Minors and Certificates	3. SEC will refer to CAPP. 4. SEC will refer to CAPP.
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, September 20, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:07 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on September 20, 2021.