

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)  
MANOA FACULTY SENATE  
MEETING MINUTES

Meeting Date: Monday November 22nd, 2010

Location: Hawaii Hall Room 309

Attendance (Members): David Ericson, (Chair); Elizabeth Fisher; Barry Lienert; Bonnyjean Manini; Weilin Qu; Douglas Vincent; David Duffy, (SEC Liaison); John Casken (Secretary)

Excused: Robert Cowie; Torben Nielsen.

Attendance (Guests)

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of Nov 8 <sup>th</sup> reviewed as distributed prior to meeting.	Minutes of November 8 <sup>th</sup> 2010 approved for submission to Faculty Senate office for posting
Announcements on Membership	Chair noted that Dr. Krieger and Dr. Burkett have resigned from the Faculty Senate. Noted that Dr. Hallet has reported a conflict in meetings times and will not be able to attend for the rest of the Fall semester. The chair has had no response from Dr. Yates and Dr. Tan.	
CAB's Reso on UHM International Programs	Chair noted that SEC had held the Resolution from the Nov 17 meeting as agenda was already too full.	International Resolution will be presented at the Dec 8 Senate meeting
Quorum Issues	There was full discussion on quorum issues – especially for the full Senate meetings. Suggestions included <ul style="list-style-type: none"> <li>a) Dropping quorum to 30% +1</li> <li>b) Calling no show members</li> <li>c) Continued mailing from SEC on the meeting</li> <li>d) Noted that Article III, Section 5 allows the SEC to act</li> </ul>	1. The Members voted to have the SEC present the following bylaw change as a first reading on the Dec 8 meeting: Add to Article II, Section 3. "Three unexcused absences from a meeting of the full Senate or of a

	<p>when a quorum cannot be assembled.</p> <p>e) Rearrange agenda to hold important items when quorum is present</p>	<p>Senate Committee in a semester will constitute a voluntary resignation from the assigned committee and the Senate. The Senate will inform the member's Department Chair of the resignation. An unexcused absence is when the member does not inform the chair of the Committee or the Senate of a reason for the absence." Chair Ericson to forward to the SEC.</p> <p>2. Members agreed that members who did not attend the Nov 17 meeting should be asked by a Survey Monkey instrument if they could share a reason for the no show – in the hopes of understanding other reasons that might be amenable to a solution. Bonnyjean Manini to organize.</p>
Next meeting	Next meeting will be on Monday Dec 13 at 2:00 – 3:30pm in Hawaii Hall 309	
Adjournment	Meeting adjourned at 3:20 pm	

Approved at CAB Meeting of Dec 13, 2010

John Casken, Secretary