

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      December 2, 2024  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Hawaii Hall 208

### Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present, via Zoom
Carolyn Stephenson	Member	Present, arrived at 1:35 pm
John Kinder	Staff	Present

### Guests

Name	Role	Time
None		

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
<b>Review of Minutes</b>	<p>1. The draft minutes of the 11/4/2024 Senate Executive Committee were circulated electronically.</p> <p>2. The draft minutes of the 11/18/2024 Senate Executive Committee were circulated electronically.</p>	<p>1. Motion to approve minutes by B. Richardson and seconded by A. Sakaguchi. Approved by acclamation.</p> <p>2. Minutes approved as corrected.</p>
<b>Chair's Report</b>	<p>1. Update on the 11/21 BoR meeting. Chair E. Biagioni presented Faculty Senate portion of Mānoa presentation. Regent Abercrombie brought up the possibility that humanities may be disfavored under the next federal administration, but also noted that this is a long-term issue independent of administration.</p> <p>2. Update on the 11/22 ACCFSC meeting. The ACCFSC discussed the GenEd curriculum, with Patsy Fujimoto and Ashley Maynard in attendance but not speaking.</p> <p>3. iVPAE L. Lyons is scheduled to be our guest on Dec 16th at 2:00 pm.</p> <p>4. Incoming Pres. Hensel is tentatively scheduled to be our guest speaker for the Jan. 15th Faculty Senate meeting from 3:15 pm - 4:15 pm. The President's office is waiting for the State of Hawaii to finalize the January legislative schedule.</p> <p>The alternate speaking dates of Jan. 22 &amp; 29 are no longer available due to other university visits.</p> <p>5. Reminder that MFS resolutions for the 12/18 Senate meeting are due by noon on 12/9.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Offer her to meet with SEC on January 15 or March 12 congress meeting.</p> <p>5. Information only.</p>

<b>Action Items</b>	1. None	
<b>Guest(s)</b>	1. None	
<b>MFS Committee Reports</b>	<p>1. <b>CAB (SR)</b> – CAB met on the 19 of November and will bring a resolution for the MFS consideration / reading of name change from CTAHResources to CTAHResilience; Reorganization and membership in the Academic Excellence (formerly Academic Affairs/Advising) constituency to Division of Student Success (formerly Office of Student Affairs); J.Kinder to provide CAB with the final counts for both Academic Affairs and Student Affairs; Myron Thompson School of Social Work (SSW) &amp; Public Health (PH) to Thompson SSW &amp; PH.</p> <p>1A. Do these changes require resolution and readings?</p> <p>2. <b>CAPP (CS)</b> – Met Nov. 26 to discuss Gen Ed. Next meeting Dec. 3.</p> <p>3. <b>CFS (MB)</b> – CFS met on Dec. 2nd. Spring 2025 meetings will be on the second and fourth Mondays at 12-1pm. The Manoa Executive Search Coordinator was the invited guest. EM search processes and timelines were reviewed, as well as MFS processes for nominating faculty to the various SACs (Search Advisory Committee). In addition to MFS representatives, faculty on SACs include faculty</p>	<p>1. Information only.</p> <p>1A. Currently, the response is affirmative.</p> <p>Chair E. Biagioni to formally write to Chair M. Thorne and request CAB to review UHMFS bylaws and recommend whether names and unit changes should occur automatically following the official reorganization.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>M. Butler requested Chair E. Biagioni to follow-up on the complaint with the Provost's office and the Search Coordinator.</p>

	<p>members of the constituencies (e.g., individual colleges) and Kualii council representatives. It was reported that the coordinator received a complaint about the MFS nominating process for the VPAE SAC, and that the SEC chair was brought in to resolve the issue but the CFS co-chairs were not aware. The SEC liaison was similarly unaware.</p>	<p>Chair declined. M. Butler is following up.</p>
4.	<b>COA (BR)</b> – Next meeting is December 5th.	4. Information only.
5.	<b>COR (CS)</b> – Next meeting Dec. 3.	5. Information only.
6.	<b>CPM (CM)</b> – CPM will identify issues for the year at the next meeting–December 9. So far they have identified workload equivalencies.	6. Information only.
7.	<b>CSA (CM)</b> – Looking at issues in housing including roommate assignment, addressing of student concerns. Next meeting is December 3.	7. Information only.
8.	<b>GEC (MB)</b> – GEC met on Nov. 20th. A timeline for the Gen Ed redesign included a plan to have a crossover of the proposals between GEC and CAPP by 12/10, and presentation of the final proposal (or two proposals) to campus by January 30, 2025. The goal is to have an MFS vote by April 16, 2025. GEC continued discussing Gen Ed Redesign ideas. Next meetings Dec 4, 18th.	8. Information only.
9.	<b>CEE (AS)</b> – CEE meeting was held on Nov. 21. A subcommittee, the Assessment Report Review Committee (ARRC), was formed. Invitation to faculty to participate as assessment report reviewers via Chairs, Associate Deans, and Deans will be sent out by CEE Chair. Interested faculty can sign up using Google form. Training for reviewers to occur February 2025 and reviews completed by March 10. CEE/ARRC members and Assessment Center will review the assessment reviewers’ reports before sending feedback to the programs. Follow-up to be done on approx. 20 programs that have not submitted their reports yet. ARRC to meet in December and	9. Information only.

	the next regular CEE meeting is in January (TBD).	
<b>Other Reports</b>	<p>1. <b>Campus Climate Committee (BR)</b> – Next meeting is December 12, 2024.</p> <p>2. <b>Grad Council (CS)</b> – Next meeting Dec. 10. Will bring resolution from CAPP on Grad Council approval of MFA in Creative Writing in Department of English, hopefully to December Senate.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
<b>Unfinished Business</b>	1. None	
<b>Business</b>	<p>1. Prepare questions in advance to send to MFS Parliamentary Boyd Ready for the December 9 meeting via zoom.</p> <p>2. APPROVED: JABSOM (BIOM) - Terminate Inactive Biomedical Sciences Banner Codes - Memorandum</p> <p>3. Approved: CALL (ENG) - Discontinuation - Stop-out of the English BAM Pathway - Memorandum</p> <p>4. Review 11/20 draft SENATE minutes</p>	<p>1. Questions were prepared.</p> <p>2. For information only.</p> <p>3. For information only.</p> <p>4. Draft minutes were reviewed.</p>
<b>New Business</b>	<p>1. Request for MFS Representatives names by the end of January 2025 from UHM Executive Search Coordinator</p> <p>CARES Director- forming in Spring, must work through summer, interviews/campus visits in early Fall.</p> <p>Natural Sciences - may need it sooner than the end of January.</p> <p>Vice Provost for Research - convening in late Spring</p> <p>2. Reported earlier, NAWSON Senator Gary Glauberman resigned effective 11/1. During the 2024 General Elections the SEC certified the NAWSON election results indicating that the 1st Elected Alternate member is U'ilani</p>	<p>1. Request CFS to officially nominate MFS representatives for the multiple executive search committees. M. Butler moved, seconded by B. Richardson.</p> <p>2. J. Kinder to send an appointment letter to U'ilani Chow-Rule to replace Sen. Glauberman (23-25). B.</p>

## MĀNOA FACULTY SENATE

	Chow-Rule. Dr. Chow-Rule has now agreed to accept the remaining term of Sen. Glauberman (2023-25).	Richardson moved, seconded by A. Sakaguchi.
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, December 9, 2024 via Zoom.	Chair E. Biagioni adjourned the meeting at 4:18 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on December 9, 2024.