

## Committee on Administration & Budget

### Meeting Minutes

**Meeting Date** September 21, 2021  
**Meeting time** 10:30 AM - 12:00 PM  
**Location** Online.  
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### Attendance

#### Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eiehiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Present
Mark Thorne	Member	Present
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Present

#### Guests

Name	Role	Time
None		


Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	1.	The special meeting was called to order by CAB Chair Erik Guentner at 10:32 AM.
<b>Review of Minutes</b>	1. Review of 20210907 Minutes	1. Minutes approved by acclamation.
<b>Old Business</b>		
<b>ONGOING BUSINESS</b>	<p><b>1. GEO/GEC governing documents</b> Ann, Carolyn, and Erik have met only once, so it is early to share progress.</p> <p><b>2. Executive/Managerial (E/M) Recruitment Resolutions</b> we will discuss this later.</p> <p><b>3. Draft WASC Report</b></p> <p><b>4. Policy Referrals (copy in CAB folder)</b> Ann called for looking at EP 12.211, Policy for Responding to Allegations of Research and Scholarly Misconduct even though the SEC referred it to CPM. Christine suggested that we can send a report to CPM, which is primary.</p> <p><b>5. Budget</b></p>	

<b>New Business</b>	<p><b>1. Discussion on Permitted Interaction Group (PIG) on Tenure Report (report in CAB folder)</b></p> <p><b>BOR Testimony</b></p> <p><b>BOR Late Testimony</b></p> <p>1. There was extensive discussion then on how CAB should respond to the PIG Report. Faculty started creating a Google doc with elements from the discussion.</p> <p>2. Erik summarized our discussion that will guide our letter and called for a committee to revise the document. We will meet next week to revise the draft document that Roy and Robert will work to edit from today's meeting.</p>	<p>1: Erik explained that he was encouraging members to form committees to move forward on these agendas.</p> <p>2: Roy and Robert volunteered to improve the draft and bring it for discussion at next week's meeting.</p>
<b>Guest(s)</b>	1. None	1.
<b>Committee Reports</b>	1. None	1.
<b>Unfinished Business</b>	1. None	1.
<b>SEC Liaison Report</b>	<p>1. Brief SEC meeting on 9/8 to approve MFS agenda. Discussion of COIA representative - call will be going out from CFS soon. Appointed liaisons to the Grad Council (Senator Christine Irvine and Senator Edo Biagioni)</p> <p>2. Met with Provost Bruno on the 13th and 20th. Discussed Tenure PIG (He plans to send a message to faculty after Fall census), budget update - waiting for census, hiring based on prioritization, impact of</p>	1. Christine will see if SEC can refer 12.211 to CAB in addition to CPM

	<p>retirements and resignations, class delivery for Spring, and review of policies on postdocs,</p> <p>3. Vaccination requirements. As of Spring 2022 all students must be vaccinated or have an approved exemption. Otherwise they will be automatically disenrolled. Consulting with unions on faculty/staff requirements.</p> <p>4. Update on admin reorg: Grad division move to Enrollment Management going well, in discussions with CARES staff about a director for the new CARES Office. After he receives feedback from them, he will move forward with recruitment. iVPRS Kameoka has received approval to staff her office. By the end of the year he hopes to appoint a director of academic advising.</p> <p>5. Reorganizations Expected this Fall Provost Bruno believes the reorganization of the planned School of Communication and Information will be submitted this Fall. A small reorganization involving the Institute for Sustainability and Resilience may also be submitted. Reorganizations involving the School of Architecture, Information and Computer Sciences, Religion and Classics are under discussion. Provost Bruno noted that there was not yet an agreement between the Deans regarding the move of the Center</p>	
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	<p>on the Family to the Social Science Research Institute.</p> <p>6. SEC is requesting information from AVPAA Debbie Halbert on information shared with BOR PIG</p>	
<b>Adjournment</b>	The next meeting of the Committee on Administration & Budget will be on Sept. 28th at 10:30am.	Meeting adjourned at 11:58.

*Respectfully submitted by Andrew Wertheimer, Secretary*  
*Approved unanimously on 28 Sept. 2021.*