

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      June 23, 2025  
**MEETING TIME**     9:00 AM - 11:00 AM  
**LOCATION**             Via Zoom

### Members

Name	Role	Attendance
Edo Biagioni	Past Chair	Present
Marguerite Butler	Chair	Present
Jennifer Griswold	SEC Sec.	Present
Brendra Mishra	Member	Present
Camaron Miyamoto	Member	Present
Dan Port	Member	Present
Sarita Rai	Vice Chair	Present
Brian Richardson	Member	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	The meeting was called to order.	The meeting was called to order by Chair Butler at 9:01 AM.
<b>Review of Minutes</b>	1. The draft minutes of the 6/2/2025 Senate Executive Committee were circulated electronically.	1. Minutes were approved as corrected.
<b>Chair's Report</b>	<p><b>Welcome new members to the SEC!</b></p> <p>1. <u>SEC</u></p> <ul style="list-style-type: none"> <li>a. Housekeeping - John <ul style="list-style-type: none"> <li>- Annual operating budget, Rollover requested to pay outstanding obligations</li> <li>- Permission to schedule ARCH 205 for FALL and SPRING MFS meetings requested</li> <li>- Committee assignments to new senators have gone out</li> <li>- SEC relief fund memos</li> </ul> </li> <li>b. New Faculty Orientation Friday August 22, 12:15-12:30 pm</li> <li>c. Notifications of SEC officer elections have gone out to Admin, and ACCFSC.</li> </ul> <p>2. <u>Manoa Administration</u></p> <ul style="list-style-type: none"> <li>a. President Hensel has appointed VP Vassilis Syrmos as the interim UHM Provost, approved by BOR.</li> <li>b. Please RSVP to Bruno's Aloha reception if you can June 30th 12pm-2:30pm (check your email).</li> <li>c. Vice Provost Lyons is back from travel, requested meeting to check in. Currently the GEO director appointment remains open.</li> </ul> <p>3. <u>Board of Regents</u></p> <ul style="list-style-type: none"> <li>a. The regents have approved President Hensel's request to proceed with the \$7.4M no-bid contract for EAB to provide NAVIGATE 360 and EDIFY, replacing STAR.</li> <li>b. Matt Elliott appointed as the new Athletics Director</li> </ul>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p>

<b>Action Items</b>	<p>1. Finalizing SEC officer elections and liaison assignments.</p> <p>2025-26 SEC Liaison assignments</p> <ul style="list-style-type: none"> <li>● Camaron MFS Sec, CPM, Pilina Support Team</li> <li>● Michelle COR &amp; COA</li> <li>● Sarita (Vice Chair) CAB</li> <li>● Birendra CFS and Grad Council</li> <li>● Marguerite (Chair) GEC</li> <li>● Jennifer (SEC Sec) CSA</li> <li>● Dan CAPP &amp; CEE</li> </ul>	<p>1. Daniel Port made a motion, seconded by Sarita Rai to establish the 2025-26 Liaison assignments. Motion passed. 6 in favor, 3 opposed.</p>
<b>Guest(s)</b>	<p>1. None</p>	
<b>MFS Committee Reports</b>	<p>Committees are adjourned for the Semester except for CFS.</p> <ol style="list-style-type: none"> <li>1. <b>CAB (SR)</b> – No report.</li> <li>2. <b>CAPP (DP)</b> – No report.</li> <li>3. <b>CFS (BM)</b> – No report.</li> <li>4. <b>COA (MT)</b> – No report.</li> <li>5. <b>COR (MT)</b> – No report.</li> <li>6. <b>CPM (CM)</b> – No report.</li> <li>7. <b>CSA (JG)</b> – No report.</li> <li>8. <b>GEC (MB)</b> – No report</li> <li>9. <b>CEE</b> – No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. Information only.</li> <li>2. Information only.</li> <li>3. Information only.</li> <li>4. Information only.</li> <li>5. Information only.</li> <li>6. Information only.</li> <li>7. Information only.</li> <li>8. Information only.</li> <li>9. Information only.</li> </ol>
<b>Other Reports</b>	<ol style="list-style-type: none"> <li>1. <b>Pilina Support Team</b> – No report.</li> <li>2. <b>Grad Council</b> – No report</li> </ol>	<ol style="list-style-type: none"> <li>1. Information only.</li> <li>2. Information only.</li> </ol>
<b>Unfinished Business</b>	<p>1. None</p>	<p>1. None</p>

<b>Business</b>	<p>1. SEC in Context / Developing SEC priorities Helpful context: Traits of Effective Senates. By Joseph Flynn. AAHE/National Network of Faculty Senates.</p> <p>2. Discussion of I. SEC Meetings</p> <ul style="list-style-type: none"> <li>a. How can we make SEC meetings more efficient? (&lt;2hrs)</li> <li>b. Guests</li> <li>c. Agenda planning</li> </ul> <p>3. Carryover Items</p> <ul style="list-style-type: none"> <li>a. MFS Special Elections (candidacy period 8/20-29, election 9/2-8, MFS calendar FYI)</li> <li>b. Ensure Gen Ed Reform becomes accepted by Regents <ul style="list-style-type: none"> <li>i. Gen Ed "Cheat Sheet"</li> <li>ii. Meeting with Tochiki and Wilson with Gen Ed reform leaders, advisors, student success IT data folks</li> <li>iii. Dispel "articulation problems" myth with facts.</li> </ul> </li> <li>c. Request CAB to consider GEC as a standing committee of the MFS (regular committee of the MFS).</li> <li>d. Manoa Chancellor - Follow up from MFS resolution. Hire Manoa Chancellor and let the Chancellor decide whether to seek a permanent Provost.</li> <li>e. Follow up from B. Richardson's Space Survey - Space Committee</li> </ul> <p>4. Introduction to the BOR</p> <ul style="list-style-type: none"> <li>a. Subcommittees and what they do</li> <li>b. Regents</li> </ul>	<p>1. Information only.</p> <p>2. Discussion Invite President Hensel for future meeting and Vassilis Syrmos, our new interim provost.</p> <p>3. Information or discussion.</p> <p>b. Invite Regent Tochiki to a separate meeting prior to the start of Fall semester. Include Chairs of CAPP and GEC, GEO and GEO director, heads of advising and IT office for student data management</p> <p>c. S. Rai will bring this to CAB, M. Butler will reach out to GEC.</p> <p>d. Discussion - please add questions for President Hensel in a future meeting.</p> <p>e. MFS space committee? College town?</p> <p>4. Information only.</p>
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<b>New Business</b>	1. DRAFT Agenda for 7/14/2025 SEC meeting - please add questions for Hensel  2. Brainstorming SEC goals/priorities - add your ideas here for discussion at a future meeting  3. Draft Survey for Manoa Faculty "Suggestions for the Manoa Faculty Senate" Please comment	1. Information Requested.  2. Information Requested.  3. Information Requested..
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on (Monday), July 14, 2025 at 9am - 11am Hybrid via Zoom or HH208	Chair M. Butler adjourned the meeting at 11:01 AM.

Respectfully submitted by Jennifer Griswold, SEC Secretary.

Approved unanimously on July 14, 2025.