

## EXECUTIVE COMMITTEE Minutes

MEETING DATE      July 24, 2023  
 MEETING TIME      1:30 PM - 4:30 PM  
 LOCATION            Zoom

### Members

Name	Role	Attendance
Kim Binsted	Chair	Excused
Michelle Tallquist	Vice Chair	Excused
Shana Brown	MFS Sec	Excused
Colin Moore	SEC Sec	Present
Edo Biagioni	Member	Excused
Gerry Busch	Member	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Excused
Brian Richardson	Member	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

### Guests

Name	Role	Time
David Lassner	CEO	3:00 pm - 3:30 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting was called to order.	The video conference meeting was called to order by acting Chair Moore at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 6/19/2023 Senate Executive Committee were circulated electronically.	1. Busch, Centeio - Chair Moore accepted the minutes by acclamation.
<b>Chair's Report</b>	1. The July 10 SEC meeting was canceled. 2. Debrief 7/20 BOR meeting. Next BOR meeting is August 17 - No SEC member was available to attend. 3. Friendly reminder about mandatory attendance on August 7 for the 2023-24 SEC members to elect their incoming officers & liaisons 4. 2023-25 Outreach Senator (CEE) resignation - the future CFS liaison will forward this to the committee. A special election will be held in the fall 5. 7/14 update on GenEd Call for Volunteers - 7 out of 17 candidates to date	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken.
<b>Action Items</b>	1. None	
<b>Guest(s)</b>	1. <b>CEO David Lassner (3:00 pm - 3:30 pm)</b> Discussion topics: 1. Concerns from the College of Education Senate regarding the pending move and the number of offices. COE was asked to justify the number of faculty in need of work space; this will be compared with university records. The COE is in conversation with President Lassner. 2. We have a number of new members on the SEC. What is the current GenEd plan? How has this evolved? President Lassner is committed to a system-level solution. He remains concerned about transfer problems within the system.	1. action taken.

	3. Regarding SCR 201: Update on any changes to revised policies scheduled for delivery to MFS at the start of the new AY. No substantive comments were provided.	
<b>Committee Reports</b>	<p>1. <b>CAB (CM)</b> – No report. Committee adjourned for the semester.</p> <p>2. <b>CAPP (RR)</b> – No report. Committee adjourned for the semester.</p> <p>3. <b>CFS (DF)</b> – No report. Committee has adjourned for the semester.</p> <p>4. <b>COA (EC)</b> – No Report. Committee has adjourned for the semester.</p> <p>5. <b>COR (MT)</b> – No report. Committee adjourned for the semester.</p> <p>6. <b>CPM (DF)</b> – No report. Committee has adjourned for the semester.</p> <p>7. <b>CSA (EC)</b> – No report. Committee has adjourned for the semester.</p> <p>8. <b>GEC (SB)</b> – No report. Committee has adjourned for the summer.</p> <p>9. <b>CEE (RR)</b> – No report. Committee has adjourned for the semester.</p> <p>10. <b>Campus Climate Committee (EC)</b> – No report. Committee has adjourned for the semester.</p> <p>11. <b>Grad Council (SB)</b> – No report. Committee has adjourned for the semester.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>	1. None	

<p><b>Business</b></p>	<ol style="list-style-type: none"> <li>1. Invitation for an SEC member to speak at the upcoming New Faculty Orientation Fall 2023</li> <li>2. GEO Director request to the SEC to appoint current Gen Ed candidates to open seats               <ul style="list-style-type: none"> <li>- June 23 comments to the SEC</li> <li>- July 14 request to the SEC</li> </ul> </li> </ol> <p>This is the responsibility of the Committee on Faculty Service (CFS).</p> <ol style="list-style-type: none"> <li>3. VPSS request to the SEC to nominate a MFS representative to the AESSC (formally APC)               <ul style="list-style-type: none"> <li>- Attachment - July 17 VPSS announcement</li> </ul> </li> <li>4. Meeting request with the SEC regarding the COF/SSRI reorganization</li> <li>5. Request to share message with the MFS Senators regarding 2023 Faculty/Staff move-in volunteers</li> <li>6. Invitation for the SEC Chair / member to attend the 2023-24 Staff Senate meetings</li> <li>7. Discussion of upcoming SEC Officer elections &amp; liaison assignments and their related duties</li> </ol>	<ol style="list-style-type: none"> <li>1. Erin Centeio will present.</li> <li>2. No action taken. The SEC chair will send an email to Faculty Senators asking them to help recruit</li> <li>3. A member of the SEC will be appointed at the August 7th meeting. SEC will tell VPSS that their deadline cannot be met and remind them that the person will not speak for the Mānoa Faculty Senate.</li> <li>4. Decline request and recommend to Dr. DeBaryshe to contact the chair of the Committee on Administration and Budget (CAB). Draft email to go to Colin and Kim.</li> <li>5. Declined because it is not Faculty Senate business.</li> <li>6. The name of the incoming Faculty Senate chair will be provided at a direct invitation can be sent.</li> <li>7. Deferred to August 7th.</li> </ol>
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<b>New Business</b>	<p>1. Following up on concerns from the College of Education on up-coming proposed move: number and design of offices</p> <p>2. Discuss possible suggestions for improving the relationship between CAPP and GEC, and also what can be done regarding Gen Ed at this point.</p>	<p>1. SEC will enquire about the status with President Lassner</p> <p>2. Deferred to the August 7th meeting.</p>
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, August 7, 2023 at 1:30 PM.	Having completed business and hearing no objections, acting Chair Moore adjourned the meeting at 3:42 PM.

Respectfully submitted by Brian Richardson, Acting SEC Secretary.

Approved unanimously on August 7, 2023.