

Committee on Administration & Budget

Meeting Minutes

Meeting Date August 31, 2021
Meeting time 11:00 AM - 12:00 PM
Location Online

Attendance

Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Member	Present
Lilikala Kame'eleihiwa	Member	Present
Robert Paull	Member	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Present
Mark Thorne	Member	Present
Andrew Wertheimer	Member	Present
Christine Sorensen Irvine	SEC liaison	Present

Guests

Name	Role	Time
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None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by CAB Liaison Sorensen Irvine at 11:02 AM.
Review of Minutes	1. Review of CAB minutes of 5/5/2021	1. Paull moved and Stokes seconded to approve the 5/5/2021 meeting minutes. Motion passed with 3 abstentions (by those not present at that meeting).
SEC Liaison Report	<p>1. SEC Liaison overview presentation</p> <p>Sorensen Irvine reviewed CAB's charge. The quorum for CAB is 6. She reminded the committee to use the CAB email list for all official committee discussions so there is a record. It is up to CAB what issues we will discuss. SEC will refer issues to one or more committees (primary/secondary) and we can decide to take it or not. We should report our decision.</p> <p>GenEd governance document was received last spring by SEC, but SEC delayed sending it to CAB because CAB was working on MFS bylaws, and the documents needed to be consistent with bylaws. Some of the issues she suggested from the</p>	1.

	<p>end-of-year CAB Report included are listed as Unfinished Business (below).</p> <p>2. SEC Liaison report</p> <p>SEC is paying attention to the GenEd summer institute. They had documents redrafted to ensure that all campus faculty senates get a vote on whatever was approved in the summer. This may slow the timeline, but is required by our protocol. SEC was able to have this reflected.</p> <p>Deb Halbert reported to ACCFSC last Friday that many other system-wide policies will be coming to faculty senates for consultation.</p> <p>Many other system-wide policies are coming. SEC helping to find names for a new Executive Admin. Position search committee.</p>	
Chair's Report	2. None.	2.
Action Items	<p>1. Election of Officers</p> <p>2. Setting of CAB Fall 2021 Meeting dates and times</p> <p>CAB will meet on the first and fourth Tuesdays at 10:30 am-12:00. We will reserve twice a month, but will cancel if not needed.</p>	<p>Erik Guentner was nominated and elected by Acclamation to be Chair.</p> <p>Robert Paull was nominated to be Vice Chair and was elected by acclamation.</p> <p>Andrew Wertheimer was nominated to be Secretary and was elected by acclamation.</p>
Guest(s)	1. None	1.
Committee Reports	1.	1.

Unfinished Business	<ol style="list-style-type: none"> 1. General Education Committee Governing Documents 2. Follow up on faculty governance of curriculum (GenEd) post-Summer Gen Ed Institute 3. JABSOM Reorganization 4. UHM Budget 5. Interim Executive Managerial Positions 6. Participation in the Recruitment, Selection, and Evaluation of Academic Executive Leadership at the campus and system levels. <p><i>Resolutions or motions that were not acted on at the last Manoa Faculty Senate meeting May 5 are considered dropped and would have to be resubmitted if we want them on the agenda.</i></p> <p>Stephenson suggested that CAB and all other committees look at the WASC Report.</p>	1.
New Business	1. None.	1.
Adjournment	The next meeting of the Committee on Administration & Budget will be on Sept. 7th at 10:30am.	Paull made a motion to adjourn; seconded by Sakaguchi. Meeting adjourned at 11:56.

Respectfully submitted by Andrew Wertheimer, Secretary

Approved unanimously on 7 Sept. 2021.