



UNIVERSITY
of HAWAII®
MĀNOA

GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Oct. 23, 2019 1:30 PM
LOCATION: SAK A-201
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaulé	P	Lisa Fujikawa	P
Halina Zaleski	E	Jonathan Pettit	P	Ronald Cambra	P	Vicky Keough	P
Betsy Gilliland	P	Garrett Clanin	E	Ryan Yamaguchi	E	Sheela Sharma	E
Kalikoaloha Martin	P			Michael Nassier	P	Cari Ryan	P
Landon Li (ASUH representative)	A	Carolyn Stephenson (SEC liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Garrett Apuzen-Ito at 1:31 pm	
REVIEW OF MINUTES	Minutes from October 9, 2019 discussed. Minutes discussed, Carolyn requested that the SEC liaison's report be corrected. Minutes approved at 3:04 with 5 votes in favor of approval, 0 against and 1 abstention.	
INFORMATION ITEMS	<p>Chair's report</p> <p>Chair reports that the motion to establish a Diversification Board was accepted by the Manoa Faculty Senate. Michael notes that this will result in both he and Kaliko having to step off the board now that it is not a subcommittee. Both will continue to serve temporarily until the board is finalized.</p> <p>Michael will be the GEC liaison for the new Diversification Board. The GEO and GEC must send out a call and tap candidates for the position. We must fill positions for social sciences, arts/humanities, natural sciences (biological/physical), and advising. 1-, 2-, and 3-year terms available.</p>	

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE
2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822
Phone: (808) 956-7725 • Fax/Polycom: (808) 956-9813
E-Mail: uhmfs@hawaii.edu • Website: <http://www.hawaii.edu/uhmfs/>
An Equal Opportunity/Affirmative Action Institution



Liaison reports (E, H, O, W, F, Div, SEC)

E (Garrett C.)

Not present

H (Shana)

The H board has reviewed nearly a dozen proposals. There will be a system-wide report on the horizon, but this has been delayed.

O (Halina)

Not present

W (Betsy)

The W Board has finished half of the course-based proposals. Have many proposals for instructor-based courses that have been distributed to faculty members for review.

F (Garrett)

The F Board is planning a workshop to help instructors meet and assess hallmarks.

Div (Michael)

Met last Friday (10/18) and still pondering how to revise hallmarks.

SEC (Carolyn)

Nothing to report

GEO Director's report

The call for the FG Learning Community has gone out. There is an Ethical Reasoning and Improvement Action to be carried out in conjunction with accounting program. This team will give a second presentation at a national conference. There is also the third annual STEM Writing Institute funded by the NSF. The GEO director is putting together a team of instructors of large biology courses to apply (in February) to attend the June 24-26 meeting in Minnesota.



	<p>Working Group reports (Assessment, Curriculum, Governance)</p> <p><i>Assessment</i> There is a call for a new faculty community to drive the assessment of Foundations in a cross-disciplinary fashion.</p> <p><i>Curriculum</i> Prepared report today. Next agenda item is the Thematic Pathways</p> <p><i>Governance</i> Has prepared the document to be discussed in today's meeting</p>	
ACTION ITEMS	<p>Review, discuss, and finalize proposed GenEd governance document revisions</p> <p>There was a lengthy discussion about the “Faculty Governance” document that will be uploaded to the Faculty Senate website and the GenEd handbook. The GEC went over summary of changes such as expanding the GEC to ten voting members. This document clarifies that the GEC is a permanent committee, not a standing committee.</p> <p>Members discussed term limits for GEC members. The term for current GEC members is 3 years; the external reviews recommended 5-year terms to improve continuity. The GEC response (12/20/2018) split the difference to 4 years. Betsy asks if increasing to 4 years might decrease faculty interest to participate. Christine notes that it might be easier to pull from faculty at large rather than just senators. The GEC decides to increase to 4-year terms, which would bring this in line with the CEE's (Committee Educational Effectiveness) practices.</p>	



UNIVERSITY
of HAWAI'I®
MĀNOA

	<p>There is also discussion of what it would mean for a GEC committee member to “Fail to meet their responsibility.” The Chair is made responsible for notifying the committee member of their termination.</p> <p>There are two changes to be made in the document before the next GEC meeting. The Governance subcommittee should reflect on the community and diversity statement for the GEC that ensures diverse representation in the members. Christine will draft a short section for this document that will highlight the function and responsibilities of the GEO office. Shana recommends that this section be brief and written with language that will be flexible to articulate the ways that the GEC looks to the GEO to provide expertise. Ronald furthers encourages this document to list out the organizational composition of the GEO.</p>	
DISCUSSION ITEMS	None	
NEW BUSINESS	<p>Upcoming Meetings – All Wednesdays from 1:30-2:45 p.m. in Sakamaki A201</p> <ul style="list-style-type: none">● November 6● November 20● December 4● December 18	
ADJOURNMENT		Meeting adjourned 3:05 pm

Respectfully submitted by Jonathan Pettit.

Approved on 11/06/2019 with 5 votes in favor of approval, 0 against, and 1 abstention.