

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: July 24, 2017 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine -- Chair	P	George Wilkens -- Vice Chair	P	Stacey Roberts	P	iChancellor David Lassner	3:00 pm - 4:00 pm
Marguerite Butler	P	Sarita Rai -- MFS Secretary	P	Brian Powell	P		
Kelley Withy -- SEC Secretary	P	John Casken	P	John Kinder - Staff	P		
Douglas Vincent	E	David Duffy	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Sorensen at 2:00 PM.
APPROVE AGENDA		
REVIEW OF MINUTES	1. None	1. No action.
CHAIRS REPORT	1. Update on 7/20 BoR meeting-notes distributed by email. 2. MFS participation in UHM new faculty orientation on Aug 16 between 1 and 4. 3. Update on the New Senator Orientation - attendees (J. Kinder)- excellent response for 8/30 and 9/6 sessions.	1. Offer to review reorganization plans. 2. No action. 3. No action.
ACTION ITEMS		
GUESTS	iChancellor D. Lassner (3:00 pm) 1. Update on reorganization: Tim/Shidler, LLL/A&H+/-SPAs, Arch/Engineering. To be discussed in fall.	1. No Action.

<p>Internal discussions regarding chancellor reorganizations: Enrollment management to be in one place (one VC), should climate matters (e.g. Title IX, EEO, etc.) be combined, research/academic affairs working closely together.</p> <p>2. Update on facilities-No update.</p> <p>3. Faculty participation on committees-need for more faculty on MCPP, space assessment needs to be clarified.</p> <p>4. New student welcome - mandatory and free or not - disagreement among offices. Crafted Week of Welcome when students come back. Not part of orientation.</p> <p>5. Increased time for SEC Chair to present BoR testimony-</p> <p>6. Status of ORS - Decline in RTRF funds. Shift in external funding to private and issue of overhead. Agreement with Foundation was 2011-18, beginning discussions now. New interim ORS director.</p> <p>7. Fund raising - discussion of changes and new focus areas in Foundation and Alumni Relations.</p> <p>8. Enrollment - General indicators on enrollment are positive. 97% allocation of funds now for college budgets. Need to be able to see where growing and where shrinking.</p> <p>David's notes for SEC to think about: recruitment, retention, general education. Think would be interesting to look at modern best practices in general education. Program proposal streamlining. Need more programs that attract students. Open education resources (OER). Sinclair as Student Success Center. Use of library space.</p>	<p>2. No Action.</p> <p>3. SEC recommended increased faculty involvement.</p> <p>4. No Action.</p> <p>5. No Action.</p> <p>6. No Action.</p>
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COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (SR) – No report. 2. CAPP (CSI) – No report. 3. CFS (KW/SR) – No meeting but CS working with CFS to clarify nominations. 4. COA (KW) – No report. 5. COR (MB) – No report. 6. CPM (JC) – No report. 7. CSA (MB) – No report. 8. GEC (CSI) – No report. 9. CEE (SR) – No report. 10. UHPA (CSI) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. GEC committee appointments: Oral Communications Board: Andrew Reilly approved (unanimously) and Eve Millett approved for Oral Communications Board (7/2/0). HAP Board members: Craig Santos Perez representing PI issues (unanimous), Maya Saffery representing NH issues (unanimous). Foundations Board approved: Sarah Allen (unanimous) and David Brier (unanimous). Call for unfilled positions: Two more GEC members. Two more GEC Writing Intensive Board members. Two more Contemporary Ethics Board members. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1. None 	<ol style="list-style-type: none"> 1. None.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Review GEC and Board appointments 2. Review senator resignations and other appointments needed. Need one for JABSOM and one for SocSci. Both on CFS. 3. Review orientation presentations and materials 4. SEC social event - discuss location ideas 	<ol style="list-style-type: none"> 1. See committee reports. Motion to send out call from SEC to faculty regarding need for volunteers for GEC and its boards. B. Powell moved, S. Rai seconded. Passed

		<p>unanimously. CSI will draft call for SEC review.</p> <p>2. Reviewed.</p> <p>3. Reviewed.</p> <p>4. Discussed.</p>
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on August 7, 2017.	<p>Motion to adjourn by K. Withey, seconded by D. Duffy. Passed unanimously.</p> <p>Meeting adjourned at 4:05 pm.</p>

Respectfully submitted by Kelley Withy.

Approved unanimously on August 14, 2017.