

# MANOA FACULTY SENATE

## Executive Committee Meeting Minutes

Meeting Date: September 30, 2013

Location: Hawaii Hall 208

Attendance:

				Staff		Guests	Time		
David Ericson - Chair	P	Ron Bontekoe –Vice-Chair	P	Kristin Herrick	P	VCAFO – Kathy Cutshaw	2:00 – 2:30 pm		
Halina Zaleski – MFS Secretary	E	John Casken – SEC Secretary	P			Interim VCR Brian Taylor	2:30 – 3:00pm		
Stacey Roberts	P	Carolyn Stephenson	P						
Doug Vincent	P								

Subject	Discussion	Action/Strategy/Responsible Person/s
<b>CALL TO ORDER</b>		Meeting was called to order at 1:38pm by Chair Ericson.
<b>APPROVAL OF MINUTES</b>		D. Vincent moved that the minutes of September 23 be accepted as corrected. Motion approved unanimously.

<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>1. Reported that there was no response from the Director of the Applied Research Laboratory regarding the Oversight Committee.</li> <li>2. Star Advertiser article on mid-careers earnings of university graduates.</li> <li>3. Costs of Education Report – noted that there continues to be a lack of clarity on how the Board of Regents is handling the topic.</li> <li>4. Reported that P. Nicolson the NCAA official Faculty Athletics Representative (FAR) will be retiring December 2014. The SEC will need to prepare for the choice of a new representative. Noted the FAR is Chair of the Athletics Advisory Board. Also noted that the position is funded 50% by the Chancellor's Office. SEC nominate and chancellor appoints.</li> <li>5. Kuali Curriculum Management program. Noted that there is still much clarification needed as for instance how this program will interface with Banner and Star. Unclear if there will be evaluation of faculty as well as courses through the system.</li> <li>6. Issue of PI losing control of a grant to administrators.</li> </ol>	<ol style="list-style-type: none"> <li>1.</li> <li>2. Members noted the apparent bias but no action recommended.</li> <li>3. C. Stephenson will follow up.</li> <li>4.</li> <li>5. C. Stephenson will attend the next introductory meeting and report back.</li> </ol>
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		6. CRGE is following up on this issue.
<b>GUESTS</b>	<ol style="list-style-type: none"> <li>1. Vice-Chancellor Kathy Cutshaw discussed topics as requested by the SEC members, concentrating on budgetary issues.</li> <li>2. Interim Vice-Chancellor Brian Taylor discussed topics as requested by the SEC members.</li> </ol>	<ol style="list-style-type: none"> <li>1. SEC Members thanks the VCAFO for her informal input and her time.</li> <li>2. Members thanked the VCR for his informal input and his time.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Committee Vacancies: <ol style="list-style-type: none"> <li>a) CRGE (LLL)</li> <li>b) CoA</li> <li>c) CFS</li> </ol> </li> <li>2. Senator Vacancies <ol style="list-style-type: none"> <li>a) Library Services</li> <li>b) LLL</li> </ol> </li> <li>3. Committee Vacancies <ol style="list-style-type: none"> <li>a) Strategic Planning Committee</li> <li>b) Graduate Dean Search committee</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Committee Vacancies: <ol style="list-style-type: none"> <li>a) K. Herrick has had no response yet.</li> <li>b) J. Casken moved that J. Wells be appointed to the CoA. Motion passed unanimously.</li> <li>c) S. Roberts moved that S. Robertson be appointed to CFS. Motion passed unanimously.</li> </ol> </li> <li>2. Senator Vacancies <ol style="list-style-type: none"> <li>a) K. Herrick has had no response from the Library Senate. Will follow up again.</li> <li>b) Agreed that F. Lesa should continue to serve as he is eligible to be the LLL member.</li> </ol> </li> <li>3. Committee Vacancies <ol style="list-style-type: none"> <li>a) D. Vincent moved that P. Nerurkar be appointed to the PhD Committee. Motion passed unanimously.</li> <li>b) S. Roberts moved that the nine (9) candidates selected by the Graduate Council should be forwarded to the VCAA for him to make the final selection to sit on the Graduate Dean Search Committee. Motioned passed unanimously.</li> </ol> </li> </ol>

	<p>c) Awards Committee</p> <p>d) Business Process Council (System)</p>	<p>c) Awards Committee - agreed tat the hold over member should continue with the new member being kept in the loop as the first alternate.</p> <p>d) J. Casken moved that J. Weaver should be appointed to the Business Process Council. Motion passed unanimously.</p>
<b>COMMITTEE REPORTS</b>	.	No new business since last SEC meeting
<b>NEW BUSINESS</b>	<p>1. Senators on sabbatical</p> <p>2. Human Subjects</p> <p>3. Joint meeting of Committee Chairs and Administrators</p> <p>4. Members noted the ASUH Proposal to ban use of tobacco on the UHM campus.</p> <p>5. Agenda for Oct 7 meeting with Chancellor Apple.</p>	<p>1. Agreed that no special election is needed to replace L. Minerbi, who is on sabbatical, as he has indicated that he is available for meetings.</p> <p>2. CRGE will discuss the issue of human subjects with the new Asst. VC for Accountability.</p> <p>3. Decisions on agenda for Oct 14 meeting will be determined on Oct 07 meeting, with a concentration on outcomes from the meeting.</p> <p>4. Will be reviewed at the Oct 07 meeting.</p> <p>5. Agenda set up using previous and new issues.</p>
<b>ADJOURNMENT</b>		Motion to adjourn made by S. Roberts. All approved motion. Meeting adjourned at 4:31pm

Respectfully submitted by John Casken, Senate Executive Committee Secretary.

Approved unanimously by the Senate Executive Committee on October 7, 2013.