

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** October 27, 2014      **1:30 pm**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	Vice Chancellor for Academic Affairs Reed Dasenbrock	2:00 pm – 3:00 pm
Duane Stevens	P	Peter Garrod	E	Ashley Maynard	P	Beth Pateman, COE, Nathan Murata and Kaori Tamura, KRS.	2:00 pm – 2:30 pm
Stacey Roberts	P					David Ericson, Co-Chair, Strategic Planning Committee	2:30 pm- 3:00 pm
Lorna Ramiscal - Staff	P	Rebecca Fraser - Staff	P				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Bontekoe at 1:35 pm
<b>REVIEW OF MINUTES</b>	1. The minutes of October 20, 2014 SEC meeting had been circulated electronically before the meeting.	1. Motion by D. Vincent to approve the minutes as amended; second by A. Maynard. Passed unanimously.
<b>CHAIRS REPORT</b>	1. Chair Bontekoe reviewed the A&S meeting held Friday, October 24, 2014.	1. No action taken.
<b>GUESTS</b>	Vice Chancellor for Academic Affairs Reed Dasenbrock 2:00 pm– 3:00 pm 1. <a href="#">MS in Athletic Training</a> (Beth Pateman, COE and Nathan Murata and Kaori Tamura, KRS). The Department of Kinesiology and Rehabilitation Sciences has requested that their M.S. in Kinesiology and Rehabilitation Sciences with a specialization in Athletic Training be changed to an M.S. in Athletic Training, per requirement of their accrediting agency (Commission on Accreditation of Athletic Training Education, CAATE). There are no other changes except the name change. After	1. After review and discussion with VCAA Dasenbrock, COE and KRS representatives, the SEC, S. Roberts moved to approve the name change, second by B. Cooney. The motion was approved unanimously. Chair Bontekoe will inform the VCAA and announce the SEC action as

	<p>review of the VCAA, Grad Council and COE, the VCAA is requesting that the Senate fast track approval to meet deadlines set by the accrediting agency. Chair Bontekoe checked with the Chair of CORGE, no problem with CORGE.</p>	<p>part of the Chair's Report at the November 19, 2014 Senate Meeting.</p>
2.	<p>Update on Strategic Plan Committee's work (David Ericson, co-Chair of the Strategic Planning Committee). VCAA Dasenbrock and co-Chair Ericson discussed the progress toward the 2015-2021 strategic planning process. The current committee includes the four VCs, two faculty members (David Ericson, Duane Stevens (from SEC) and two Deans (Jerris Hedges and Peter Arnade). April Goodwin of the VCAA's office is staffing the committee. Because the UH system strategic plan ends in 2021 and the next WASC visit is in 2021, the new UHM strategic plan will 1) coincide with both these events and 2) the UHM plan will use the four initiatives outlined in the UH system plan and have two broad goals beneath each. The committee has met and made considerable progress toward planning.</p> <p>The four UH system initiatives are:</p> <ol style="list-style-type: none"> <li>Hawaii Graduation Initiative</li> <li>Hawaii Innovation Initiative</li> <li>Renovate to Innovate</li> <li>To have a High Performing System</li> </ol>	<p>2. The SEC was encouraged by the progress thus far and look forward to the outcomes. The SEC is represented on the committee by Duane Stevens.</p> <p>The SEC thanked David Ericson for his service as co-Chair of the SPC.</p>
3.	<p>General Education Faculty Director Position Description. The General Education Committee completed the <a href="#">position description</a> and announcement for the faculty director of the General Education Office. The SEC has approved it and asked the VCAA for endorsement. VCAA Dasenbrock indicated approval and will have April Goodwin send it out ASAP.</p>	<p>3. The SEC thanked Stacey Roberts (GEC liaison), the subcommittee that drafted the PD, and the VCAA for his approval. The GEC and the subcommittee can move toward reviewing applicants.</p>
4.	<p>Prior Learning Assessment (PLA) Articulation. VCAA Dasenbrock admitted that he had not worked on the UHM opinion on the PLAs and its impact on articulation from community colleges.</p>	<p>4. No action taken.</p>
5.	<p>The VCAA was asked about when he anticipated an announcement would be made about the VCS</p>	<p>5. No action taken.</p>

	position. VCAA Dasenbrock indicated that talks are underway.	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB has met and is reviewing budget distribution models.</li> <li>2. MAC is reviewing assessment reports</li> <li>3. Cancer Center Review Committee – Ashley and Doug reported on the first meeting of the UHCC Review Committee</li> </ol>	<ol style="list-style-type: none"> <li>1. Chair Bontekoe asked that he be kept informed of CAB's work before anything is presented to the Budget Work Group.</li> <li>2. No action taken</li> <li>3. No action taken</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Update on UH – UHPA Memorandum of Understanding regarding Faculty Senates. Chair Bontekoe noted that there have been some snags due to additions proposed by the Faculty Senates. Concerns have been raised by the administration about changes made regarding faculty senate inputs on Community College DPC procedures and the inclusion of Senate reviews of reorganization. The deadline for completion of this MOU is December 1, 2014.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Letter to the BoR regarding faculty governance. A lengthy discussion took place. Concerns were raised about the length of the letter, the tone of voice of the letter, and that it should focus on the importance of faculty governance.</li> <li>2. Agenda for the next SEC meeting. Questions were proposed to VCAFO Kathy Cutshaw. It was determined that there was no need to meet with Interim VCR Brian Taylor. An attempt would be made to invite BoR Chair R. Moore and another regent to the SEC meeting. Preferences were Vice Chair Jan Sullivan, Regent Portnoy or Regent Kudo</li> <li>3. Preliminary Agenda for the November 19, 2014 Senate Meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. Chair Bontekoe asked Ashley Maynard to consider re-drafting the letter to the BoR to reflect suggestions for improvement. He also encouraged anyone to have a go at it.</li> <li>2. A draft agenda was proposed for the next SEC meeting. Chair Bontekoe will make the inquiry to the BoR.</li> <li>3. A first draft of the agenda for the November 19, 2014 Senate</li> </ol>

		Meeting was developed.
<b>ADJOURNMENT</b>	The SEC will meet next on Monday, November 3, 2014 at 1:30 pm in HH 208.	Motion to adjourn made by A. Maynard and seconded by S. Roberts. All approved the motion. Meeting adjourned at 4:20 p.m.

Respectfully submitted by Doug Vincent, SEC Secretary.  
Approved unanimously on November 3, 2014.