

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** August 23, 2021  
**MEETING TIME** 1:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Paul McKimmy	Member	Present
Truc Nguyen	Member	Present
Penny-Bee Bovard	MFS Secretary	Present, excused 1:45pm; returned 1:50 pm.
Tom Conway	Member	Present
Jim Potemra	Member	Present, excused 1:43pm
Kim Binsted	Member	Present
Shana Brown	Member	Present
Colin Moore	SEC Secretary	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
None		

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by acting Chair Sipes at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 08/16/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. Update on BOR meeting Thursday, 8/19 2. Update on Provost Council meeting, 8/23 Christine emailed SEC notes. 3. The SEC determined that a request from Laura Lyons for vaccination volunteers was not appropriate to send across the Senate listserv. 4. New SEC members please update our SEC Confidential phone tree listing	1. No action taken. 2. No action taken. 3. Chair Sipes informed Laura Lyons of the SEC decision. 4. New members updated our phone tree.
<b>Action Items</b>	None	
<b>Guest(s)</b>	None	
<b>Committee Reports</b>	1. <b>CAB (CSI)</b> – No report. 2. <b>CAPP (KB)</b> – No report 3. <b>CFS (KB)</b> – No report. 4. <b>COA (CM)</b> – No report. 5. <b>COR (MT)</b> – No report. 6. <b>CPM (MT)</b> – No report. 7. <b>CSA (PB)</b> – No report. 8. <b>GEC (SB)</b> – No report.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken.

	<p>9. <b>CEE (SB)</b> – No report.</p> <p>10. <b>Campus Climate Committee (PB)</b> - No report.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p>
<b>Unfinished Business</b>	<p>1. Discussion on Course-based Focus designations</p> <ul style="list-style-type: none"> <li>• Rationale for Course-based Focus procedural change</li> </ul> <p>2. ACCFSC Co-Chair: ACCFSC Bylaws require a co-chair from a 4-year institution. T. Nguyen inquired if B. Sipes was interested. T. Conway has a list of other possible 4-year institution chairs who are eligible to serve.</p>	<p>1. The SEC reviewed the rationale for the change to course-based focus designations and will not take action. S. Brown will request that the GEC post the document to the GEC website.</p> <p>2. The SEC will nominate T. Nguyen to serve as ACCFSC Co-Chair.</p>
<b>Business</b>	<p>1. Dean inquiry on new proposal for BEd in Special Education program</p> <p>2. Review draft 5/12 Senate minutes</p> <p>3. Review draft 5/12 Congress minutes</p>	<p>1. K. Binsted will inquire with CAPP about the status of the BEd in Special Education.</p> <p>2. Members were asked to make comments in suggestion mode for the MFS Secretary.</p> <p>3. Members were asked to make comments in suggestion mode for the MFS Secretary.</p>
<b>New Business</b>	<p>1. GEC Governance documents. S. Brown received a query from the incoming GEC Chair about whether the GEC needs re-vote on its governing documents before re-submitting to CAB.</p> <p>2. ITS publishing Laulima sites without instructor permission.</p> <p>3. Inquiry on 2021-22 SEC Relief Fund amount.</p>	<p>1. The SEC determined that no action is necessary. C. Irvine will remind CAB to take action on the GEC governing documents.</p> <p>2. Chair Sipes will contact ITS.</p> <p>3. J. Kinder will prepare an overview &amp; update on SEC Relief Funds.</p>

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, August 30, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 2:28 PM.
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Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on August 30, 2021.