

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 13, 2023
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Kim Binsted	Chair	Present
Michelle Tallquist	Vice Chair	Present
Shana Brown	MFS Sec	Present
Colin Moore	SEC Sec	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Vice Chair Tallquist at 1:31 PM.
Review of Minutes	1. The draft minutes of the 2/6/2023 Senate Executive Committee were circulated electronically.	1. Hearing no objections and no abstentions, Vice Chair Tallquist accepted the minutes by acclamation.
Chair's Report	1. No SEC meeting next week February 20 - State Holiday 2. Honolulu Advertiser inquiry (KB)	1. No action taken. 2. No action taken.
Action Items	Email notice regarding SCR201 consultation with Faculty Senates from the Office of the Vice President of Academic Strategy. Corrected Consultation Memorandum on proposed Policy changes regarding SCR201 dated 2/10/2023.	1. C. Moore moved to refer the proposed policy regarding SCR201 and changes to RPs and EPs to CAB as the primary committee and COR and CPM as the secondary committees; seconded by E. Centeio. Approved by acclamation.
Guest(s)	1. None	1. No action taken.
Committee Reports	1. CAB (CM) – No update. Next meeting is scheduled for February 27. 2. CAPP (RR) – Meeting held Feb 7. Interim Vice Provost for Academic Excellence Laura Lyons was a guest. Discussion re posthumous degrees, final exam policy and Gen Ed Revision. (updated 2/24.) 3. CFS (DF) – Meeting was held on February 8. Committee is working on the request for 2-3 faculty members to serve on an executive search committee for AVP for Diversity and Inclusion. Decided not to conduct special elections for current MFS vacancies. Next meeting is scheduled for February 22.	1. No action taken. 2. No action taken. 3. No action taken.

4. COA (EC) – No report. Next meeting is scheduled for February 16th, 9am.	4. No action taken.
5. COR (MT) – No report. Next meeting will be determined by poll to include new members.	5. No action taken.
6. CPM (DF) – No report. Next meeting is scheduled for March 1.	6. No action taken.
7. CSA (EC) – Meeting was held on February 10, 2023. Met with Jodie Kuba, Director of Financial Aid Services discussed a few items including: A) credits needed to be considered a partial-/full-time student and concern about graduate students/Graduate Assistants needing full-/three-quarter status for financial aid; B) updates on federal policy related student loan financial aid forgiveness (still uncertain at federal level); C) use of STAR to track credits in/out of plan for undergrads; D) and participation verification process for financial aid purposes. Discussed AI (e.g., ChatGPT chatbot) including potential concerns with student use in assignments as well as opportunities in research/knowledge development for the technology. Provost Bruno and Vice Provost Lyons are considering policy development to address the issue.	7. No action taken.
8. GEC (SB) – No update. Next meeting is Tuesday, Feb. 14, 10:30.	8. No action taken.
9. CEE (RR) – No report. Next meeting TBD.	9. No action taken.
10. Campus Climate Committee (MT) –No report. Next meeting will be March 7 at 1 PM.	10. No action taken.
11. Grad Council (SB) – No report. Next meeting February 28, 3:00 pm.	11. No action taken.
12. Gen Ed Conference Committee (SB) - Meeting was held on Friday, Feb. 10. Committee discussed diversification requirements in Gen Ed. CAPP chair could not attend; SB will be absent due to research & conference travel for the next meeting on Feb. 17, 2023.	12. No action taken.

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Unfinished Business	1. Continued discussion on possible guest speakers for the upcoming Congress meeting on March 22. (RR update) 2. Discussion on possible SEC Memorial Resolution Honoring Dr. Christine Sorensen Irvine	1. No action taken. 2. R. Raphael will draft a resolution for review by the SEC.
Business	1. Review next BOR agenda 2/16 2. SEC roles for the 2/15 Senate meeting. Note: Brown will be traveling.	1. No action taken. 2. K. Binsted will chair, M. Tallquist will confirm a quorum; S. Brown will take minutes; C. Moore will manage votes.
New Business		
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 27, 2023 at 1:30 PM.	Having completed business and hearing no objections, Vice Chair Tallquist adjourned the meeting at 2:39 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on 27 February 2023.