

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      April 11, 2022  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Excused
Kim Binsted	Member	Present, excused at 2:59 pm
Shana Brown	Member	Present
Michelle Tallquist	Member	Present, arrived at 1:32 pm
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Christine Beaule	GEO Director	3:00 pm - 3:30 pm
Betsy Gilliland	GEC Chair	3:00 pm - 3:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 4/4/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	<p>1. Chair / VC 4/8 meeting with Provost Bruno.</p> <p>Topics discussed:</p> <ol style="list-style-type: none"> <li>1. Engineering update - still in process.</li> <li>2. CAB request to Provost regarding general education governance and redesign</li> <li>3. Updates on reorgs</li> <li>4. Reorg process improvements. To be discussed in new business.</li> <li>5. Travel advance and faculty participation</li> <li>6. CAPP resolution on Summer Institute</li> <li>7. CAPP resolution on CES</li> <li>8. EM searches in process or planned.               <ol style="list-style-type: none"> <li>a. Cancer Center Director</li> <li>b. Nursing Dean - finalizing search firm</li> <li>c. Social Work and Public Health Dean - finalized search committee</li> <li>d. SOEST Dean -preparing the ad</li> <li>e. Assistant Provost Global Engagement - committee meeting</li> <li>f. CTAHR Dean - meet with faculty in May to discuss interim</li> <li>g. CARES Office Director - still discussing</li> <li>h. Confidential Advocate and Conflict Management - positions needed for CARES</li> </ol> </li> </ol> <p>2. Provost Bruno canceled his 4/11 and 5/9 guest visits due to travel duties.</p> <p>3. CEO Lassner canceled his 4/18 &amp; 5/2 guest visits due to meeting conflicts.</p>	<p>1. No action taken.</p> <p>2. J. Kinder has rescheduled Provost Bruno for the 4/25 meeting.</p> <p>3. J. Kinder has rescheduled President Lassner for the 4/25 meeting.</p>

	<p>4. MFS Committee deadline to submit actions for the April 20 Senate agenda</p> <p>5. CFO French asks that faculty names for the Travel Discussion Groups be sent to VP Kunz by 4/22.</p>	<p>4. No action taken.</p> <p>5. CFS will provide names by 4/22. Have 18 volunteers so far.</p>
<b>Action Items</b>	<p>1. CAB actions for April 20 Senate meeting</p> <p style="padding-left: 20px;">a. Resolution to Endorse the Proposed Reorganization of the College of Arts, Languages and Letters, Department of Languages and Literatures of Europe and the Americas, Classics Division/Department of Religion</p> <p style="padding-left: 20px;">b. Resolution opposing the 2021 reorganization of the John A. Burns School of Medicine (JABSOM)</p> <p>2. CAPP actions for April 20 Senate meeting</p> <p style="padding-left: 20px;">a) Resolution Proposing that the Course Evaluation System (CES) Be Optional, and Not Be Used for Program Reviews or Personnel Decisions</p> <p style="padding-left: 20px;">b) Resolution Requesting the Cancellation of the Summer 2022 General Education Redesign Institute (Formal Edits)</p>	<p>1. No SEC discussion. The CAB resolutions will be added to the MFS agenda.</p> <p>2. SEC discussion. The CAPP resolutions will be added to the MFS agenda.</p>
<b>Guests</b>	<p><b>Christine Beale &amp; Betsy Gilliland (3:00 pm - 4:00 pm)</b></p> <p>B. Gilliland discussed plans to continue faculty outreach to understand faculty perspectives on the GenEd redesign.</p> <p style="padding-left: 20px;">1. Discussion on the process used to update the GenEd webpage and the policy-implementation range (such as competencies and thematic pathways). C. Beale noted that these are “teaching resources” that we developed in consultation with the Center for Teaching Excellence and the Foundation Boards.</p>	<p>1. No action taken.</p>

	<p>The website content comes from a variety of sources. It is designed as a comprehensive set of resources that is broader than GenEd. The teaching resources are there because they tend to be relevant to a variety of GenEd areas. A key part of the response to assessment results is to offer teaching resources and workshops.</p> <ol style="list-style-type: none"> <li>2. GEC response to CAPP resolution on Summer Institute. C. Beaulé noted that this is unfortunate.</li> <li>3. GEC Survey and role in Gen Ed. SEC expressed concerns about the value of an all-campus survey. B. Gililand responded that a survey will allow more faculty to provide feedback.</li> <li>4. C. Beaulé expressed concerns about the inability of GEC to see the feedback gathered by CAPP and that there have been no campus-wide consultations of UHM faculty. In response, the SEC noted that there were town halls and that it is not the MFS's job to move the proposal forward. SEC asked the GEC to focus primarily on implementation.</li> </ol>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (CSI)</b> – Met April 6. Approved resolution supporting CALL reorganization of Classics and Religion. Approved a resolution expressing concerns regarding the 2021 reorganization of JABSOM. Wrote to the CSS dean requesting the UHPA reply and drafts of the MOUs. Dean Konan replied that she will forward the draft MOUs. A draft resolution for the CEE governance document was discussed and a motion and second made, but due to time, it was tabled until the next meeting. CAB invited Provost Bruno to discuss General Education governance, including redesign on Apr 28 at 2:30-3. The next CAB meeting will be April 27 at 3:00 pm.</li> <li>2. <b>CAPP (KB)</b> – Met April 8 at 9:30 am. Drafted resolution regarding GenEd Summer Institute</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> </ol>

	<p>and voted to add it to the next UHMFS agenda. Drafted resolution regarding the Course Evaluation System and voted to add it to the next UHMFS agenda. Continued work on CAPP GenEd feedback document, and summary of feedback from others. Next meeting is April 22 at 9:30am.</p>	
3.	<p><b>CFS (KB)</b> – Next meeting is April 19 at 11:30am. CAPP inquiry requesting details about the process for nominating faculty for the next summer session of Gen Ed Redesign committee. CFS made last minute request for faculty interested in travel discussion groups, and has a strong response (closing Mon 4/11 at 5pm).</p>	<p>3. CFS Liaison Binstead had responded in an email.</p>
4.	<p><b>COA (CM)</b> – Next meeting is scheduled for Monday, April 18 at 12:00pm.</p>	<p>4. No action taken.</p>
5.	<p><b>COR (MT)</b> – Next meeting will be April 18, 2022 at 4:15 PM. Vice provost C. Sabine has asked COR to discuss the postdoctoral hiring policy topic. Fellow vs employee.</p>	<p>5. No action taken.</p>
6.	<p><b>CPM (MT)</b> – Next meeting will be April 26 at 3:00 PM. The resolution addressing faculty emeritus status will be prepared for the May MFS meeting.</p>	<p>6. No action taken.</p>
7.	<p><b>CSA (PB)</b> – Next meeting is May 6, 2022 from 1030a-1130am to wrap up and as the committee stated: “looking forward to fall 2022.”</p>	<p>7. No action taken.</p>
8.	<p><b>GEC (SB)</b> – Meeting was held on Monday April 11. Discussed GEC-sponsored survey on the Gen Ed Redesign for Manoa Faculty; GEC report on Gen Ed redesign proposal; planned / draft Thematic Pathways. Questions to SEC liaison regarding the due date for GEC annual report and also how much time the GEC will be given for response if there is a resolution from another MFS committee on the Gen Ed redesign. After the March 28 GEC meeting, the</p>	<p>8. No action taken.</p>

	<p>GEC chair wrote to the SEC regarding the status of GEC governance documents review.</p> <p>9. <b>CEE (SB)</b> – No report. Next meeting is Tuesday April 26 at 1:30 PM</p> <p>10. <b>Campus Climate Committee (PB)</b> – Next meeting is scheduled for Tuesday, April 5, at 1:00pm-2:30pm.</p> <p>11. <b>Grad Council (CSI)</b> – Next meeting April 19.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>		
<b>Business</b>	<p>1. SEC Election candidacy terminology and 2022-23 Senate Roster</p> <p>2. Update SEC Candidacy period - # of candidates As of 4/11 at 12 noon - 0 candidates. Candidacy period closes on Monday, 4/18 5pm.</p> <p>3. Review draft 3/23 Senate Minutes - may need to defer.</p> <p>4. Review draft 3/23 Congress Minutes</p> <p>5. Approve the 4/20 MFS agenda Discussion on items for Senate Chair's Report</p> <p>6. Request to Committee Chairs for Spring Report and Issue recommendations to incoming 2022-23 senate members. Review the 2021-22 draft Spring Report announcement</p>	<p>1. B. Sipes will request clarification via the CFS liaison from CFS.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. C. Sorensen Irvine made a motion to approve the 4/20 MFS agenda; seconded by K. Binsted. Approved by acclamation.</p> <p>6. action taken.</p>
<b>New Business</b>	<p>1. Ad hoc Committee on UHM Reorganization process. The Committee would include two members from the SEC, one or two members from CAB, Sheila Izuka, Laura Lyons, and Deb Ishii. The Committee will be charged with</p>	<p>1. C. Moore moved that the SEC form an ad hoc committee to examine the reorganization process with membership to include MFS members and</p>

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	<p>finding ways to increase efficiency and to improve communication between the MFS and administration.</p> <p>2. Travel Group Discussions: Lots of fiscal and administrative people. Faculty concerns were voiced by the administrators. Using eTravel for advances and using 20-day interim completions. Rental cars are a complicated issue. Pcard use is very different across units.</p>	<p>administration; M. Tallquist seconded. Approved by acclamation.</p> <p>2. No action taken.</p>
<b>Adjournment</b>	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, April 18, 2022 at 1:30 PM.</p>	<p>Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:15 PM.</p>

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on April 18, 2022.