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COMMITTEE ON Academic Policy and Planning

MEETING MINUTES

MEETING DATE: April 13, 2016
LOCATION: Hawaii Hall
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
BHATTACHARYA, Torsha	E	JOHNSON, Shannon	P	BUTLER, Marguerite SEC liaison	P		
COFFMAN, Makena	E	MCKIMMY, Paul	P	JUN, Soojin	P		
		IRVINE (SORENSEN), Christine	P				
ERICSON, David	P	STEPHENSON, Carolyn	P				
GOSNELL, William	P	WARD, Cynthia	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER 2:05 p.m.	Carolyn called meeting to order	
	Looking for meeting with AVCAA Debora Halbert, 1:30 on 20th or 27th.	
MINUTES	April 6 minutes amended and approved	Minutes for 4-6-16 approved
Report from Liaison		
Issue 8.16 Doctor of Juridical Science (SJD) Degree	Resolution sent to MFS office	
Issue 9.16 Modification to the 45 upper division credit requirement for BS Botany Degree	Resolution approved with minor modifications, 7 in favor, 1 opposed.	Shannon will send final version to Carolyn for forwarding to MFS
Issue 15.16 Bachelor's of Science in Dietetics	Preamble from Helena sounds OK, a few typos. Resolution approved, 7 in favor, 0 opposed.	Christine & Soojin to send typos to Carolyn.



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Issue 54.12 Plagiarism (grade replacement policy)		
Course Evaluation from System (CES)	<p>Need to meet with AVCAA Debora Halbert. Presenting issues:</p> <ul style="list-style-type: none"> • CES is described by UHPA and admin as a program evaluation instrument, while reality is it will be used for personnel actions. Program evaluation vs. faculty evaluation; How to improve our courses, vs. how to judge faculty. possibly both. • Evaluations will go to chair, unlike current situation. • Concern over grade inflation in pursuit of positive reviews. • Gen Ed office asking for Gen Ed questions, which would be system-level. • Process not aligned with BOR 1.210 on faculty involvement in academic decision making. No consultation with duly authorized faculty bodies, includes III.B.3.b on evaluation • Specific expectation that CAAO, Deans and Directors establish the questions.. Suggested, communicate directly to BOR re: System noncompliance with BOR policy. <p>Suggestion to resolve opposition until such time course/program evaluation is acknowledged as a campus-level issue, clear differentiation between course and teaching evaluations, and appropriate faculty governance consultation per BOR 1.210. Direct communication to BOR regarding System violation of board policy. Communicate to UHPA that we see this as an UHPA issue. Faculty should take lead in development of questions and procedures. Faculty have primary responsibility over programs and program evaluation. Evaluations go to the faculty now. New proposal is that results go to administrators at various levels, including all information to the department chair.</p> <p>Manoa Faculty Responsibilities are:</p> <p>http://www.studentaffairs.manoa.hawaii.edu/policies/academic_grievance/responsibilities_faculty.php</p>	<p>Paul, Christine, Marguerite to work on resolution draft for MFS May meeting</p>



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Strategic Plan	https://manoa.hawaii.edu/strategicplan/ Very work-preparation oriented. Nothing regarding support for faculty. More focus on international areas in previous strategic plans. Marguerite: major issue that UH System forcing campus strategic plan adherence to System “strategic directions”.	
Issue 4.15 Prior Learning Assessment (PLA)	Need to meet with AVCAA Debora Halbert	
Issue 13.14 Kuali Curriculum Management	Not addressed	
Issue 13.13 Streamlining procedures		
Issue 21.13 Advising	Shannon proposes that Gary be invited to present the Guided Pathways program to the full MFS. Marguerite has discovered still some things done by hand, e.g. minors. Public presentation and Q/A on Guided Pathways is suggested, MFS may not be the necessary audience.	Carolyn will contact VCAA and suggest information sessions be held for faculty
Issue 23.12 High D/F/I/W course follow-up	Not addressed	
Issue 24.14 International admissions	Not addressed	
Issue 5.16 Proposed Executive Policy on Programs with Low Numbers	Not addressed	
Achievement Scholarships	Not addressed	
	Meeting adjourned 4:20 p.m.	

Respectfully submitted by Paul McKimmy.



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Approved on 4/20/16 with 7 votes in favor of approval, 0 opposed and 2 abstentions due to absence.