

**MANOA FACULTY SENATE****Committee on Administration and Budget (CAB)****Meeting Minutes****Meeting Date:** 07 March 2013**Location:** HH-208**Attendance:** [P = Present; A = Absent; E = Excused]

<b>Members</b>		<b>Members</b>		<b>Members</b>		<b>Guests</b>	<b>Time</b>
David Chin	P	Beau Nakamoto	E	Paul Wessel (sabbatical)	E		
Robert Cowie	E	Torben Nielsen	A	Herbert Ziegler	P		
Sandra Davis	E	Robert Paull	P	John Casken (SEC Liaison)	E		
Judith Inazu	P	James Potemra	P				
Joyce Najita	E	Doug Vincent	P				

<b>Subject</b>	<b>Discussion/ Information</b>	<b>Action/Strategy/Responsible Person/s</b>
<b>CALL TO ORDER</b>	Doug Vincent started the meeting at 2:35 PM	
<b>MINUTES</b>	Jim Potemra described minor modifications to the minutes from the last CAB (02/07/2013) meeting. This was followed by a motion to approve the minutes as revised; the motion passed.	
<b>FACULTY HOUSING</b>	Following questions from the last meeting, Doug emailed Kathy Cutshaw asking about the status of the revised faculty housing policy. He has not received a reply. He also checked the BoR minutes and could not find evidence that the revised policy has been presented or discussed at the BoR meetings.	Doug will check with Kathy Cutshaw to see what the status of the revised policy for faculty housing is.

<b>RESOLUTION FOR AVIS MORIGAWARA</b>	Doug informed CAB that he read the resolution acknowledging Avis Morigawara at her memorial service and said it was well received and appreciated.	
<b>ADMIN SALARIES</b>	There was continued discussion about what, if anything, CAB could or should do with respect to perceived high salaries of administrators. Doug pointed out that we should be more precise here and refer to executive positions, not administrative positions. It was determined that 1) it will be difficult if not impossible to demonstrate that executive salaries are excessive or out of line with other institutes, 2) it is hard to determine metrics for executive job performance, and 3) it is not likely we would have any impact. It was thus concluded that we should instead focus on transparency in the executive evaluation process.	Doug will email CPM to see if there are any developments in their efforts on administrator evaluations.
<b>NEXT MEETING</b>	It was agreed that unless something comes up, there was no need for a second CAB meeting in March.	
<b>ADJOURNMENT</b>	DV adjourned the meeting at 3:20 PM	

Approved on 4 April 2013 with 11 votes in favor of approval and 0 against. Respectfully submitted by James Potemra.