

Committee on Faculty Service Meeting Minutes

Date: April 12, 2023

Time: 11 AM

Zoom link:

Attendance

Members

Name	Role	Attendance
Richard Medina	Member	Present
Naiyi Fincham	Member	Present
Peter Leong	Member	Present
Seungoh Paek	Member	Excused
Teresa Schiff-Elfalan	Member	Excused
Marguerite Butler	Member	Excused
Richard Allsopp	Member	Present
David Flynn	SEC liaison	Present
John Kinder	UHMFS Office	Absent

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by Chair Medina at 11:04AM. Quorum was met at 11:16AM
Review of Minutes	Review of 03/22/2023 minutes	Allsopp moved to approve, Leong seconded, and approved by acclamation.
Chair's Report	<ol style="list-style-type: none"> 1. Mar 31 - Extended the candidacy period for 8 constituencies that did not have candidates. 2. Apr 3 - CFS approved by email, the closing of the extended candidacy on Apr 7 at 5pm to allow time for pre polling administration. 3. Apr 5 - CFS approved by email, the appointment of COE alternate to remaining term (2 mo) of recent resignation. CFS also approved to not assign alternate to a standing committee. 4. Apr 10 - Chair approved notification to candidate that they could not be considered in current election due to late submission. 5. Apr 10 - Chair approved notification to candidate they would not be on the election poll due to input error on the submission form. They selected the wrong constituency. 6. Current election suggests that MFS will have 92% of seats filled! 7. Information about reorganization possibly affecting next elections. 	
SEC Report	1. No report	1. None
Action Items	1.	
Business	1. 2023 Senate Committee Preference Survey	1. Open April 28
Unfinished Business		1.
Adjournment	The next meeting of the Committee on Faculty Service will be on April 26, 2023 at 11:00 AM	Business was complete, and the meeting adjourned at 11:24 PM.

Respectfully submitted by Seungoh Paek, Secretary
Approved unanimously on April 21, 2023.