

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** May 2nd, 2023 3:00 - 4:15 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	P	Provost Bruno	3:30 PM
Kathy Ferguson	P	Brian Richardson	P		
Patsy Fujimoto	P	Ku‘ulei Salzer-Vitale	P		
Hannah Manshel	P	Dan Port	P		
Jon Matsuda	P				
Ashley Maynard	P	Raphael Raphael	E		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Chair called the meeting to order at 3:00 PM.	
<b>Review of Minutes</b>	Minutes of the April 28th, 2023 meeting were discussed as circulated. Motion Kathy; Second Patsy.	Unanimous
<b>Chair’s Report</b>	<p><b>CAPP Resolution for UHMFS May 10th, 2023 Meeting</b></p> <p>Chair shared that the CAPP Resolution was sent to the SEC with the request that the CAPP Resolution be first on the UHMFS agenda, per UHMFS standing committee protocol.</p> <p>SEC indicated that this will be discussed at the May 2023 SEC meeting.</p>	
<b>SEC Report</b>	<b>There was no SEC Report. The CAPP Chair shared that the CAPP SEC Liaison reported no substantive business had occurred.</b>	

<b>Graduate Council Report</b>	<b>There was no Graduate Council Report.</b>	
<b>UHM ACM</b>	CAPP members did some background research, and presented on May 2nd, 2023. Apparently the moniker “ACM” is used across the UH System, and there are other contextual factors at play. ACM is a popular major, is a “brand,” and there is lots of interest from multiple stakeholders.	
<b>SCR201</b>	<p><b><u>Topics from Chair</u></b></p> <ul style="list-style-type: none"> <li>6a. process undertaken by admin and the S-working group</li> <li>6b. classification, workload, review of faculty</li> <li>6c. MFS process going forward</li> </ul> <p>There will be an UHPA meeting at UHM on May 4th, 2023 from 11:00 AM to 1:00 PM re: SCR201. CAPP Chair will be attending. All are encouraged to participate.</p> <p>Proposed policy changes can be found in Shared Drive. Administration's Google Form to submit feedback on the proposed changes (anonymously);  <a href="https://docs.google.com/forms/d/e/1FAIpQLSedcW2k8OmpQA6oET1h3C-V5VZO0U9-ZXqtF_f69jcFNSavdA/viewform">https://docs.google.com/forms/d/e/1FAIpQLSedcW2k8OmpQA6oET1h3C-V5VZO0U9-ZXqtF_f69jcFNSavdA/viewform</a></p> <p>As noted before, in addition to discussing elimination of an entire Faculty classification (Specialist), the original composition and composition of the Specialist Working Group, discussed in detail grave concerns about the potentially deleterious impact across all faculty lines, upon tenure, and UHMFs SEC next steps and response. Noted that hopefully no UH Executive action would be taken over Summer 2023 as I Track Faculty are not on duty, and that Fall 2023 would offer options for collaborative and positive next steps.</p>	
<b>Guest Provost Bruno</b>	<p><b>Collegial Discussion:</b></p> <ul style="list-style-type: none"> <li>● CAPP discussed SCR201. CAPP shared that hopefully no UH Executive action on SCR201 would be taken over Summer 2023 as I Track Faculty are not on duty, and that Fall 2023 would offer options for collaborative and positive next steps. Provost Bruno indicated that as far as understood, having not been a direct part of this in any way, action being taken over the summer would not be the case nor desired.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Additionally, rich discussion followed re: ongoing clarity needed re: effectively representing the naturally diverse nature of Specialist Faculty duties in terms of the Tenure &amp; Promotion process, and other adjacent areas.</li> <li>• CAPP discussed UHM legislative processes. Provost Bruno reflected upon outreach, progress, and current initiatives. Rich discussion about outreach, visibility, and community engagement followed.</li> <li>• Provost Bruno discussed a standardized testing data project and review in progress at the Undergraduate level, looking at benchmarks and other system approaches such as in California. Also, do need to bear in mind accreditation requirements for certain pre-professional majors/programs.</li> <li>• Provost Bruno discussed the UHM budget in generally positive terms. Noted the need for new Faculty hiring. CAPP engaged in rich discussion and had some follow up questions.</li> </ul>	
<b>Gen Ed Related Resolution</b>	Briefly reviewed CAPP UHMFS resolution and related processes.	
<b>Other</b>	CAPP members shared best wishes and aloha, and thanked those whose service was ending.	

The meeting was adjourned at 4:15 PM.

Respectfully submitted,  
Siobhán Ní Dhonacha