COMMITTEE ON FACULTY SERVICE Meeting Minutes

Meeting Date: 16-Dec-15 4pm-5:41pm

Location: HH 208

Attendance: [P = Present; A = Absent; E = Excused]

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MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Katalin Csiszar, Chair	P	Hannah Nguyen, Sec	Е	Jeffrey Kuhn (SEC liaison) – skyped in	P		
Eric Hellebrand, Vice Chair	P	Bo Xiao	Е				
Ruslan Suvorov	P	Chizuko Allen	P				
Ming-Bao Yue	P	Kavet Abhari	P				

SUBJECT	CONTEXT	ACTION/STRATEGY/ RESPONSIBLE PERSON		
CALL TO ORDER		Meeting was called to order by Chair K Csiszar at 4:00 pm.		
REVIEW OF MINUTES		Chair K Csiszar called for review of minutes. Minutes were approved at 4:03 pm, Ming Bao abstained.		
MINUTES	CHAIRS REPORT A report on CFS activities to SEC	K Csiszar submitted a report on CFS activities to SEC		
	A & H: A history of low level senate volunteer efforts (1 faculty volunteer)	Discussed ways to encourage faculty to volunteer for the UHM		
	resulting in under representation. CFS to reach out to A & H leadership to promote greater unit participation in the UHM senate	Faculty Senate. J Kinder stressed the importance of educating the BOR about the UHM Faculty Senate and the importane of faculty governance. MB Yue suggested making revisions to the language used by the standing committees.		
	2. SPECIAL ELECTIONS REPORT			
	Special elections report for senators from AH	J Kinder reported on the special elections. The current platform was used for doing the elections (open from Dec. 1-16, 2015). AH had one volunteer (Scott Groeniger) and 29 voters from AH (20%) voted for S Groeniger. However, there were two vacancies to fill.		
	Motion to verify the election results from AH	K Csiszar made a motion for CFS to verify the election results from AH. Motion approved.		
	Special elections report for senators from SOEST	J Kinder reported that SOEST had two volunteers: Garrett Apuzen-Ito and Shiv Sharma. 51 voters (24%) voted for G Apuzen-Ito.		
	Motion to verify the election results from SOEST	MB Yue made a motion for CFS to verify the elections from SOEST. E Hellebrand seconded. Motion approved.		
	Motion to recommend Shiv Sharma be appointed a senator	K Csiszar made a motion for CFS to recommend Shiv Sharma be appointed a senator for the shorter term, MB Yue seconded. Motion approved.		
	New platform for elections	CFS discussed possibilities of developing a new platforms for conducting elections.		
	Future actions	CFS will assign the three elected senators (from AH and SOEST) to committees.		
	3. MANAGEMENT OF SHARED DOCUMENTS			

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	F S-1 vacancy, n	o -senator n					
OTHE R BUSIN	N eeting dates 2 and 16	t es for Spring	F S selected the da 9 10:30 a.m 01/21		eeting s in 2	Spring 2016: d	ays,
ESS	è solution on f nom r the o Graduate C	i tions of m senators cil	B Yue presented a minations for the G S agreed h to pass t d cussion.	draf t of rad uat e	a resolut i e Counc il. of	on on issues related to CFS discussed the r olution to the SEC fo	the esolution. r further
ADJOURNME NT	h e next J meeting o n. a 21, 2016, 9-10	th e CFS t will be 0 : a.m.	N otioned to N adjourn otion approved. M	by Ch a eet ing	ir K Csisz adjour ned	ar, seconded by MB at 5:41 pm.	Yue.
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Prepared by	u orov. f	u ly submitted	l . Nguyen, CFS				
Approxed	m⊾ sly on	y 1, 2016 2					