

CAPP Committee Meeting Minutes

MEETING DATE December 11, 2019
MEETING TIME 3:00 PM - 4:30 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Christine Irvine	Chair (Fall)	P
Lori Fulton	Vice-Chair	E
Carolyn Dennison	Secretary	P
Kristi Govella	Chair (Spring)	E
Nandini Chandra	Member	E
Michael Cooney	Member	P
Kahikina de Silva	Member	P
Siobhán Ní Dhonacha	Member	P
Carolyn Stephenson	(SEC Liaison)	P

Guests

Name	Role	Time
Colin Moore	Director, Public Policy Center	3:00 pm
Morgan Johansen	Chair, Public Administration	
Priyam Das	Chair, Urban Planning	
Brien Hallett	Interim Director, Matsunaga Institute (MI)	

Ashley Maynard	Professor, Psychology	3:30 pm
Charlene Baker	Chair, Psychology	

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The meeting was called to order by C. Irvine at 3:03 PM.
Review of Minutes	Minutes from the November 27, 2019 meeting were reviewed.	Approval postponed to the next meeting on January 8, 2020
Chair's Report	<ul style="list-style-type: none"> Dean Aune will attend CAPP on January 22, 2020 from 3-4 pm 	
Guests(s): BA in Public Policy	<p>Colin Moore, Morgan Johansen, Priyam Das, Brien Hallett, Proposal for a Bachelor's Degree in Public Policy</p> <ul style="list-style-type: none"> C. Moore <ul style="list-style-type: none"> Spokesperson for 4 units in CSS that do not have a UG program. Provided an overview of undergraduate (UG) offerings from the 4 units. Public Policy would be an applied degree for the students. Combines offerings from the units into a single program. <ul style="list-style-type: none"> Not asking for additional resources Using existing faculties Provide coherence to UG interested in their programs Does not think that will draw students away from other programs DURP and MPI classes are popular with UG Attract different students (other than Economics, Political Science), including students who may be interested in it as a minor (e.g., Engineering). Politics, planning, negotiating Meet workforce needs. HI has large public and non-profit sector. Who has been consulted? 	<ul style="list-style-type: none"> C. Moore will send a letter responding to CAPP's request for additional information

- M. Johansen: Has been talking with West Oahu (UHWO) since approx. 2013. Create pipeline from their program to Manoa (UHM). The UHM program would NOT be public administration. UHWO does not address non-profit organizations. Planning class addresses disaster response. No public policy analysis. Most UHWO students are involved in health care administration and justice administration.
- Proposal has already been approved by UHWO and Council of Chief Academic Officers
- Presented to Sociology and other units within the College of Social Sciences (CSS)
- C. Moore: Consulted with all department chairs in CSS.
- What is the difference between public policy and public administration?
 - Plastics ban - public policy -- working with different interests to create legislation;
 - Advocacy at legislature to pass legislation
 - Work with 6 areas: General public, non-profit, legislature, business, public sector
 - Administration - implementing policy
 - Policy - influencing and establishing policy to create/advocate change; looking at potential policy impact.
- Possible internship places
 - Government agencies
 - Could be in places that political science students would not be going
 - Acquiring technical skills (e.g., GIS)
- Public policy draws from other disciplines models
- Looked at programs at Oregon State University and the University of Chicago
- Reviewed required classes
- UG adviser/internship program position: Will rotate among the 3 departments
- Workload burden will be shared among the 3 departments
- Open to cross-listing classes with other departments
- C. Irvine: Better to have documentation of consultation included in supporting materials.
- Proposers indicated will provide more detail

	regarding areas such as thematic curriculum, and Internship capstone.	
Guest(s): Outreach College Move of Extension Courses to Day School. 5 Week Courses	<p>Ashley Maynard, UHPA Board of Directors Charlene Baker, Chair of Psychology</p> <ul style="list-style-type: none"> ● Issue of 5 week courses <ul style="list-style-type: none"> ○ H. Okimoto: Proposed this. ○ Has morphed into a way to offer classes for 2-year degree programs. ○ A. Maynard developed a 400-level course (senior seminar). She believes that it could work with highly motivated students. ○ Has implications for curriculum (MFS) and workload (UHPA) ○ Transcripts do not differentiate between 5-week and 16-week courses <ul style="list-style-type: none"> ■ Students from other UH campuses and other university/college systems taking these-type of courses will be transferring to UHM. ■ Lecturers and grad students are developing these courses ■ Instructional designers were also directing work of faculty who were putting together courses. ○ Lassner announced at BOR meeting a new social work and social sciences degrees at UHM that are made up of 5-week courses. ○ Professional development program offered to faculty (\$) to complete the program and develop a course. ○ Documentation? Very little. <ul style="list-style-type: none"> ■ Google search 5-week courses UH system 	<ul style="list-style-type: none"> ● CAPP will discuss whether to draft resolutions related to these issues.

	<ul style="list-style-type: none"> ● C. Baker: Proposal to move courses for online programs from Outreach College to “day session” courses <ul style="list-style-type: none"> ○ June-Aug 2019: CSS chairs informed from provost that online programs starting Fall 2020 would be moved ○ Internal audit report did not indicate that the change was urgent and did not indicate that ○ BOR policy regarding “fairness” applied ○ Departments could face a reduction in their budgets. <ul style="list-style-type: none"> ■ Fewer classes offered ■ Do not have staff to support increase in students (e.g., book orders, advising) -- day students and online students ■ Psychology will have a staffing issue. ○ Audit indicates that students are being “forced” to go through Outreach College. ○ Psychology’s day sessions are not full. Students are choosing to go through Outreach College. They want the flexibility. ○ Nothing available in writing until 3 weeks ago. ○ Colleges most affected by this move: HSHK, Ed, A&S, LLL ○ Students not given the complete picture ○ Will look into providing students (ASUH and GSO) with different information. 	
Adjournment	The next meeting of CAPP will be on January 8, 2020.	Meeting was adjourned at 4:43 PM.

Respectfully submitted by Carolyn Dennison (Secretary)

Approved on January 22, 2020 with 4 votes in favor of approval and 2 abstentions.