

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: August 14, 2017 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine -- Chair	P	George Wilkens -- Vice Chair	P	Stacey Roberts	P	Jodi Ito	3:00 pm - 3:30 pm
Marguerite Butler	P	Sarita Rai -- MFS Secretary	E	Brian Powell	P		
Kelley Withy -- SEC Secretary	P	John Casken	P	John Kinder - Staff	P		
Douglas Vincent	P	David Duffy	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Sorensen at 2:00 PM.
APPROVE AGENDA		
REVIEW OF MINUTES	1. The minutes of the July 24, 2017 Senate Executive Committee had been circulated electronically and comments made.	1. Motion by B. Powell to approve the July 24, 2017 minutes, seconded by J. Casken. Approved unanimously.
CHAIRS REPORT	1. Update on Chair meeting with iVCAA M. Bruno. 2. Update on MCPP 3. Update on Welina Manoa	1. No action. 2. J. Casken will attend MCPP August 24 3. Welina Manoa attendees: C. Sorensen Irvine, G. Wilkens, M. Butler, B. Powell, J. Casken, D. Vincent, S. Roberts
ACTION ITEMS	1. None.	
GUESTS	Jodi Ito, UH Security Officer (3:00 pm) 1. Feedback on data security policies. Discussion of data safety and minimizing faculty training requirements and access to sensitive information.	1. No Action.

	Discussion of training for preventing phishing, STAR utilization, data safety (use HTTPS: websites for security).	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (SR) – No report. 2. CAPP (CSI) – No report. 3. CFS (KW/SR) – No report 4. COA (KW) – No report. 5. COR (MB) – No report. 6. CPM (JC) – No report. 7. CSA (MB) – No report. 8. GEC (CSI) – No report. 9. CEE (SR) – No report. 10. UHPA (CSI) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1. None 	<ol style="list-style-type: none"> 1. None.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Review new faculty orientation presentations. 2. Review Call for Volunteers announcement. 3. SEC election of officers 4. SEC liaison assignments 	<ol style="list-style-type: none"> 1. Reviewed and approved. S. Roberts, D. Vincent. 2. Call revised and approved for dissemination. 3. SEC election of officers Christine Sorensen-Chair David Duffy-Vice Chair Doug Vincent-SEC Secretary Stacey Roberts-MFS Secretary 4. SEC liaison assignments CAB- Doug Vincent CAPP- Brian Powell CFS- George Wilkens COA- Brian Powell COR- David Duffy CPM- John Casken CSA- John Casken GEC- Stacey Roberts CEE - Christine Sorensen UHPA-George Wilkens Grad Council - Christine Sorensen
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on August 21, 2017.	<p>Motion to adjourn by K. Withy, seconded by J. Casken. Passed unanimously.</p> <p>Meeting adjourned at 4:05 pm.</p>

Respectfully submitted by Kelley Withy.

Approved unanimously on August 21, 2017.