

**Committee on Administration & Budget**  
**Meeting Minutes**

**Meeting Date**            November 18, 2022  
**Meeting time**         10:30 AM - 11:30 AM  
**Location**

**Attendance**

**Members**

Name	Role	Attendance
Dan Blackaby	Member	Present
Kaliko Baker	Member	Present
Healani Chang	Member	Present
Roy Gal	Vice-Chair	Present
Erik Guentner	Chair	Present
Eugene Magnier	Member	Present
Oceana Francis	Member	Present
Brent Sipes	Secretary	Present
Mark Thorne	Member	Excused
Colin Moore	SEC Liaison	Present

**Guests**

Name	Role	Time
None		

Subject	Discussion/Information	Action/Strategy/Responsible Person
<b>Call to Order</b>		Chair Guentner called the meeting to order at 10:32 am.
<b>Review of Minutes</b>	1. Review of Minutes from 4 November 2022.	Approved by acclamation.
<b>SEC Liaison Report</b>	1. SEC met with President about process on GenEd Redesign, CoEd new building and open spaces, tuition schedule discussed, met with CAPP to discuss GenEd. Met with Provost, the carry forward balances will be released. VP Halbert and gened feedback. The eDossier hold up was rectified.	
<b>Ongoing Business</b>	1. Postdocs 2. GEC/GEO governing documents 3. GenEd Redesign         4. Interim EM search for AVPSAS	1. Received additional wording on insurance. Please review for nexPostponed.  2. Nothing new to report.  3. An iterative process will be used. No vote in January. Comments wanted by 30 November 2022. Information is available on shared drive in the GenEd Redesign folder. Chair Guentner will meet with SEC on 21 November 2022. Manoa should present as a Manoa gen ed and each campus as well. Outreach to faculty is lacking. Procedural and budget implications exist. An “environmental impact” is needed for the consequences (positive and negatives) of the proposed actions.

	<p>5. Budget Committee</p> <p>6. Life Sciences Building renaming:</p>	<p>4. Provost's office provided details. Wanted info from the Dean/Director level and above. Assistant Vice Provosts were not included. There are 3 interim Vice Provosts (Research, 2 Student Academic Affairs). Encourage the SEC to remind Provost that we believe Provost is responsible for those under him as well as directly reporting to him. We will monitor the status and progress annually.</p> <p>5. Nothing new to report.</p> <p>6. Chair Guentner wrote Perkinson about renaming. GSO and ASUH working on resolutions. Would like a resolution from Manoa Faculty Senate in the spring. We can tackle a resolution in the Spring.</p>
<b>New Business</b>	1. Revised CAB Reorganization Checklist	1. Please review by next meeting for discussion.
<b>Subcommittee Reports</b>	1. Bylaws revision, Rules of Order	1. Postponed.
<b>Adjournment</b>	The next meeting of the Committee on Administration & Budget will be on 2 December 2022.	Chair Guentner adjourned the meeting at 11:35 a.m.

*Respectfully submitted by Brent Sipes, Secretary*  
*Approved unanimously on 2 December 2022.*