

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: **February 27, 2017 2:00 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Ann Sakaguchi	P	Peter Mougini-Mark	P	i-Chancellor David Lassner	3:00 pm - 4:05 pm
						Juanita Liu	4:10 pm - 7pm pm
						Sen. Kaiali'i Kahele and 2 staff members	5:15 pm - 7 pm
John Casken - Vice Chair	P	Christine Sorensen-Irvine	P				
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff, excused 5:50 pm.	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Butler at 2:05 PM
REVIEW OF MINUTES	1. The minutes of the February 13, 2017 meetings had been circulated electronically before the meeting.	1. Motion to approve the 2/13/2017 minutes as amended by S. Rai; seconded by J. Casken. Passed unanimously.
CHAIRS REPORT	1. Accolades to John Kinder for outstanding service to the Manoa Faculty Senate. 2. Follow up on M. Bruno meeting. Still awaiting data. 3. Update on BoR meeting 4. CAPP Motion	1. Certificate given. 2. No action. Will inform M. Bruno in writing of CAPP being the appropriate body to develop CES questions. 3. No action. 4. Deferred.

ACTION ITEMS	1. NA	1. No action.
GUESTS	<p>Guest #1- iChancellor D. Lassner (3:00 pm)</p> <p>Update on plans for UHM: Plans to meet with CAB. Two aspects of reorg, one is improving structure and cohesion of chancellor offices; and one is the set of conversations regarding academic structure (mini-retreats on programs and colleges). We are almost prepared to implement budget model that returns a portion of tuition to academic units in the do no harm model. 1. Get budget model in place; 2. Focus on enrollment growth; 3. Facilities-space study; 4. He is going to put everything he has into making this campus desirable to a new chancellor. The situation is interim, he is not trying to put the positions back together, he is trying to put Manoa back in a position to succeed. Budget priority workshops coming up: position control, strategic hiring to support the mission of the university. He believes we would be better served by a Vice Chancellor for academic affairs, integrating graduate and undergraduate academic oversight. System Vice Presidents are accountable to chancellors. Most intractable challenge is securing resources to rejuvenate and modernize the campus. Improved communications plan presented by Dan Meisenzahl at BoR meeting.</p> <p>Plans on more discussions on strategic budgeting.</p> <p>BOR policy - faculty have primary role in curriculum matters and are to be consulted on rest. Consulted means taking in information and then making decision.</p> <p>Do not believe we can raise admission standards currently, but perhaps in future.</p> <p>SEC representation on leadership groups to be explored.</p> <p>Next steps:</p> <ol style="list-style-type: none"> 1. Data on retention by program to be provided 2. Updated data from 2009 prioritization process to be provided 	<ol style="list-style-type: none"> 1. Requests made as described 2. Resolution discussed. 3. Ideas discussed.

	<p>3. Budget model implemented while “holding harmless” this means that no base budgets will be altered</p> <p>4. Better consultation process.</p> <p>Guest #2: Juanita Liu (4:10 pm)</p> <p>Update on legislature. Senator Kahele introduced a bill creating a tuition moratorium; and putting a cap on System budget; and require that two of BoR members are faculty. Also Representative Kahele will be submitting a resolution creating a task force.</p> <p>Guest #3: Sen. Kaiali’i Kahele (5:15 pm)</p> <p>Discussed ideas for streamlining actions at UH.</p> <p>Discussed faculty governance. Faculty electing administrators, fewer administrators, hiring from within.</p> <p>Requested UH data management plan from Kathy Cutshaw.</p> <p>Discussed administrative salary equity.</p> <p>UH Audit is a possibility.</p> <p>Discussed deferred maintenance, declining enrollment</p>	
COMMITTEE REPORTS	<p>1. CAB (AS) – No report.</p> <p>2. CAPP (CSI) – No report.</p> <p>3. CFS (PMM) – No report.</p> <p>4. COA (KW) – No report.</p> <p>5. COR (MB) – No report.</p> <p>6. CPM (JC) – No report.</p> <p>7. CSA (PMM) – No report.</p> <p>8. GEC (SR) – No report.</p> <p>9. MAC (SR) – No report.</p> <p>10. UHPA (CSI) – No report</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
OLD BUSINESS	<p>1. Review draft General Education letter</p> <p>2. Congress Listserv practices</p> <p>3. Update on MFS 2017-18 Pre-election (J. Kinder)</p> <p>4. Update on MFS Office budget (J. Kinder)</p>	<p>1. Deferred.</p> <p>2. Academic/research related matters that are relevant to faculty and requested by a faculty member can be disseminated to the</p>

		<p>Congress listserve if approved by a majority vote of SEC within a week of the request.</p> <p>3. Deferred.</p> <p>4. Deferred.</p>
NEW BUSINESS	1. Prepare 3/6 SEC agenda	1. Agenda reviewed.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on March 6, 2017.	Motion to adjourn by S. Rai, seconded by J. Casken. All approved the motion. Meeting adjourned at 6:XX pm.

Respectfully submitted by Kelley Withy
 Approved unanimously on March 6, 2017.