

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE July 29, 2020
MEETING TIME 3:00 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

| Name | Role | Attendance |
|---------------------------|---------------|----------------------------|
| Tom Conway | Chair | Present, arrived at 3:07pm |
| Paul McKimmy | Vice Chair | Present |
| Jim Potemra | SEC Secretary | Present |
| Ann Sakaguchi | MFS Secretary | Present |
| Penny-Bee Bovard | Member | Present |
| Jennifer Griswold | Member | Present |
| Truc Nguyen | Member | Present |
| Brent Sipes | Member | Present |
| Christine Sorensen Irvine | Member | Present |
| Carolyn Stephenson | Member | Present |
| John Kinder | Staff | Present |

Guests

| Name | Role | Time |
|----------------|------------------------|--------------------|
| Garret Yoshimi | VP for Info Tech & CIO | 3:00 pm to 3:55 pm |
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MĀNOA FACULTY SENATE

| Subject | Discussion/Information | Action / Strategy / Responsible Person |
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| Call to Order | | The video conference meeting was called to order by vice Chair P. McKimmy at 3:05 PM. |
| Review of Minutes | 1. The draft minutes of the 7/20/20 Senate Executive Committee were circulated electronically. | 1. C. Sorensen Irvine made a motion to approve the 7/20/20 meeting minutes; seconded by P. McKimmy. The minutes were approved with 9 votes in favor; 0 abstentions. |
| Chair's Report | 1. N/A | 1. No action taken. |
| Action Items | 1. N/A | 1. No action taken. |
| Guest(s) | 1. Garret Yoshimi (3:00 pm - 3:30 pm) CIO Garret Yoshimi explained the new COVID app for UH students, faculty, and staff. This app will be a way for the campuses to keep track of the health statuses of faculty, students and staff prior to coming to campus. The app will ask a series of health-related questions, and an aggregate answer will be forwarded to the campus COVID coordinator and Interim Vice Chancellor for Students. Garret explained that the form would be available via smartphone, web, paper, and that people could also designate others such as supervisors to respond on their behalf. The app is being developed by Data House for \$25K for the first year. Garret did not think HIPAA or FERPA was relevant given the questions on the app. | 1. No action taken. |

MĀNOA FACULTY SENATE

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| Committee Reports | <ol style="list-style-type: none"> 1. CAB (AS) – No report. 2. CAPP (CS) – No report. 3. CFS (TN) – No report. 4. COA (JG) – No report. 5. COR (JP) – No report. 6. CPM (TN) - No report. 7. CSA (JG) – No report. 8. GEC (CS) – No report. 9. CEE (PM) – No report. 10. UHPA (AS) – No report. 11. WASC (CS) – No report. 12. Mānoa Design Team Committee (CSI) – No report. Next meeting is August 4. | <ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken. 12. No action taken. |
| Unfinished Business | <ol style="list-style-type: none"> 1. Final Review and approval to post the 2019-20 MFS Committee Report to the website. 2. Revisiting MFS/SEC/GEC/GEO MOA 3. Library consultations re: journal contracts 4. Discussions about the officer roles for the upcoming 2020-21 SEC Officer elections & SEC liaison assignments on August 10th. | <ol style="list-style-type: none"> 1. Deferred. 2. Deferred. 3. Deferred. 4. Deferred. |
| Business | <ol style="list-style-type: none"> 1. SEC suggestions to Revised BOR Resolution 20-03 Proclaiming an Emergency and Directing Action by the University of Hawaii Administration in Response to COVID-19 Pandemic 2. Language for GEO website: Pausing TPGE 3. Discussion on Interim Addendum to EP 7.208 - System Wide Student Conduct Code. Google Doc version for adding comments and suggestions. | <ol style="list-style-type: none"> 1. Deferred. 2. Deferred. 3. Three motions were made during this discussion: <ol style="list-style-type: none"> a. C. Sorensen Irvine moved to revise IV. |

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| | <p>Fast response due by 8/7/20 via feedback form https://studentaffairs.intranet.hawaii.edu/policywork/</p> <p>There were two suggested changes: on page one there seemed to be repetitive language about violation of federal, state, etc. policies; in Section IV. B. 10. it was suggested to add language about registering via the app only if intending to be on campus.</p> <p>4. GEC's proposed changes to GenEd governance (re-sent to SEC on 7/1/20 from Garrett Apuzen-Ito)</p> <p style="padding-left: 40px;">a. SEC response from January 2020</p> <p>5. Suggestions to president regarding fiscal crisis</p> | <p>B. 10.; J. Potemra seconded. This passed with 6 in favor, 2 against, 1 abstention.</p> <p>b. C. Stephenson moved to include the "minority opinion" regarding possible disciplinary action for not submitting via the app even if all responses are yes (healthy); B. Sipes seconded, passed with 5 in favor and 4 against</p> <p>c. C. Sorensen Irvine motioned to forward the SEC suggested changes to VP Straney and AVP Hae Okimoto; P. McKimmy seconded, passed 9 votes in favor, 0 against.</p> <p>4. Deferred.</p> <p>5. Deferred.</p> |
| New Business | 1. None | 1. No action taken. |
| Adjournment | The next regular meeting of the Senate Executive Committee will be on August 3, 2020. | P. McKimmy made a motion to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:30 PM. |

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on August 3, 2020.