

EXECUTIVE COMMITTEE Minutes

MEETING DATE January 13, 2025
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Hawaii Hall 208

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present, arrived 1:31 pm
Camaron Miyamoto	Member	Present, arrived 1:32 pm
Sarita Rai	SEC Sec.	Excused
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present, via zoom
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Laura Lyons	iVPAE	2:00 pm - 2:45 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	1. The draft minutes of the 1/6/2024 Senate Executive Committee were circulated electronically.	1. Minutes were approved as corrected.
Chair's Report	1. Acting SEC Secretary for today's meeting will be B. Richardson. 2. The SEC meeting is canceled on January 20th in observance of Martin Luther King, Jr. Day. 3. Thursday, January 23, 2025. SEC meeting with President Wendy Hensel.	1. For information only. 2. For information only. 3. For information only.
Action Items	1. Request Approval of a New Provisional Degree, Bachelor of Arts (BA) in Linguistics 2. Proposal for a Post-Baccalaureate Certificate in Premedical Sciences	1. C. Stephenson moved to refer the issue to CAPP; seconded by C. Miyamoto. Motion passes by unanimous consent. 2. C. Miyamoto moved to refer the issue to CAPP; seconded by B. Richardson. Motion passes by unanimous consent.

<p>Guest(s)</p>	<p>1. iVPAE Laura Lyons (2:00 pm - 2:45 pm) Continued discussion on GenEd MOA</p> <p>When asked about workload policy, iVPAE Lyons provided a history of the discussions. She stated that all of the department chairs have to be involved in development of workload policy and document discussions with specific units. iVPAE also noted that UH anticipates questions will continue from the State Legislature concerning how the work is verified. When asked about using credit hours to measure workload 11-month or non-instructional faculty, and determine workload credit for FS service, Lyons noted that the 30 credit hour requirement is front-loaded and assumed to have been met, so the reporting for these faculty can then be disaggregated by percentage of effort per activity category. Information given publicly tends to be redacted.</p> <p>Update on committee to hire permanent director of General Education. Will be chaired by Paul McKimmy. Lyons said that an additional person could be added from SEC. She also hoped for a member from GEC.</p> <p>She noted that there is value in holding system-wide meetings for specific GenEd requirements. There is a need to articulate what it looks like in a package and need to be collegial.</p>	<p>1. No action taken.</p>
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MFS Committee Reports	<ol style="list-style-type: none"> CAB (SR) – No report. No meeting on December 17. CAPP (CS) – No report. Spring meeting dates still TBA. CFS (MB) – Met January 13th. Discussed resolution supporting the formation of college level senates, sending to CAB for joint sponsorship. Discussed ways to improve participation in MFS. (1) Develop a workload recommendation from MFS. Currently OVPAE website recommends MFS senator 0-1 workload credit, committee chair 1-3, SEC chair 2-5. Amend to MFS senator 0.5-1, MFS committee chair/SEC member 1-3, SEC chair 2-5. (2) Encourage a more enjoyable and fulfilling experience by promoting more networking and interpersonal interactions, for example by creating more opportunities for in-person interactions. COA (BR) – No report. Next meeting January 23, 2025 COR (CS) – No report. Next meeting TBD January 2025. CPM (CM) – Meeting was held on January 13, 2025. Seeking guidance from UHPA on the determination from workload and if it makes Dept Chairs function as a supervisor. Two forums: (1) generative AI like Chat GPT, TBD. (2) Brave Space Conversation (January 21, 1-2:30 pm, QLC 208) on academic freedom and teaching controversial issues. Next meeting is February 3, 2025. CSA (CM) – Meeting was held on January 7, 2025. A resolution on housing and the need for transparency and enhanced measures for safety and access for housing is anticipated for March 2025. GEC (MB) – GEC meeting was held on December 18. Discussed the Gen Ed reform proposals by GEC and CAPP. Forming a crossover committee, with 2 members from GEC and 2 members from CAPP to 	<ol style="list-style-type: none"> Information only. Information only. Information only. Motion by M. Butler, seconded by B. Richardson, that SEC encourages CFS to draft a resolution. Motion passed four to one. Information only. Information only. Information only. Information only. Information only.
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	reconcile proposals to move forward (whether 2 separate or 1 combined proposal).	
	8. CEE (AS) – Next CEE meeting will be held during the last week of January 2025. Date TBD.	8. Information only.
Other Reports	<p>1. Pilina Support Team (BR) – Formerly Campus Climate Committee. Meeting was held on January 9, 2025. Discussed Spring programming. Hawai‘i Ku‘u Home Aloha events to be held January 17-22, 2025 (https://manoa.hawaii.edu/nhpol/hawaii-kuu-home-aloha/). Brave Space conversation will be part of this event.</p> <p>2. Grad Council (CS) – No report. Next meeting January 28.</p>	<p>1. Information only.</p> <p>2. Information only.</p>
Unfinished Business	1. None	
Business	<p>1. <i>January 15 Senate roles:</i> Voting: B. Richardson Quorum check: B. Richardson will help Zoom license limit for the 1/15 senate meeting is 300 participants.</p> <p>2. APPROVED: EDU (KRS) - Termination of Post-Professional Concentration in Athletic Training MS</p> <p>3. APPROVED: CSS (COM) - Stop-out of Admissions for the Graduate Certificate in Telecommunications and Information Resource Management (TIRM)</p> <p>4. APPROVED: CALL (PACS) - New minor in Pacific Islands Studies</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Information only.</p> <p>4. Information only.</p>

MĀNOA FACULTY SENATE

New Business	1. Additional person for the Gen Ed hiring committee.	1. Motion by B. Richardson, seconded by M. Butler, that M. Butler be the second SEC member on the search committee. Motion carries unanimously.
	2. Comment on 12/18 draft Senate Minutes	Motion by M. Butler, seconded by C. Miyamoto, to reach out to the chairs of CAPP and GEC for a single volunteer from the committees to be on the search committee for the Director of General Education. Motion carries four to one. 2. Suggestion for the minutes: "In response to Senator Potemra's inquiry, the Chair responded to the Senate that the SEC had acknowledged President Lassner's service in their last meeting with him."
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, January 27, 2025 via Zoom.	Chair Biagioni adjourned the meeting at 4:18 PM.

Respectfully submitted by Brian Richardson, acting SEC Secretary.
Approved unanimously on January 27, 2025.