

EXECUTIVE COMMITTEE Minutes

MEETING DATE October 23, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived 2:50 pm
Gerry Busch	Member	Present, arrived at 2:XX pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present, arrived 2:07 pm
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	3:00 pm - 3:45 pm
David Lassner	CEO	4:00 pm - 4:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:02 PM.
Review of Minutes	1. The draft minutes of the 10/16/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes were deferred to the following meeting..
Chair's Report	<p>1. Provost Council meeting</p> <ul style="list-style-type: none"> Discussed the application “Bow”. Bow is a behaviorally smart SMS chatbot that proactively checks in with students using an evidence-based retention framework, connects them to resources, and answers their questions about UH Mānoa. It utilizing Adaptive AI framework and focuses on four areas: 1) Financial Distress, 2) Academic Engagement, 3) Personal Wellness, and 4) student engagement Over 52% of students are actively engaged with Bow through texting <p>2. Update on 10/20 ACCFSC meeting</p> <ul style="list-style-type: none"> Regents commented on MFS resolution to SCR 201 and were disappointed that MFS wanted to “start over” with the process. After comments were concluded Erin reiterated that the timeline for the new revisions to SCR 201 have been rushed and that there hasn’t been a lot of time for formal consultation based on the new set of documents that were given on September 1st. Explained the MFS had to give feedback within the timeline and because they weren’t going to know how feedback was taken and incorporated into the new documents by administration before the BOR meeting and therefore had to make a decision based on what information we had. ORS Issues were discussed. Specifically how slow ORS is within the entire process once a grant is awarded to implementation. It has 	<p>1. No action taken.</p> <p>2. No action taken.</p>

	<p>caused severe issues for PIs who are missing deadlines. The BOR asked for a formal document stating the issues so that they could look into it.</p> <p>3. SEC Follow-up questions to Provost Bruno and the Provost's response regarding the UH Textbook Strategy Committee</p> <p>4. UHM Campus event: Complaint about Derogatory Music played during the UH Warriors versus San Diego State Football Game</p> <p>5. Board of Regents meeting (DF)</p> <p>6. MFS Special Elections for CALL, OUTREACH and SOEST to close on Monday, Oct 23 at 11:59 pm.</p>	<p>3. Provost Bruno will be asked about this later in the meeting.</p> <p>4. No action taken.</p> <p>5. D. Flynn provided a brief summary of the October 19 BOR meeting.</p> <p>6. No action taken.</p>
Action Items	1. None	
Guest(s)	<p>1. Provost Michael Bruno (3:00 - 3:45 pm)</p> <p>Provost Bruno shared that Discover Manoa was a success and that more funds might be available for Maui students.</p> <p>When asked about the plan on presenting the workload equivalency framework to the Deans and encouraging them to be equitable as they create policies within their own colleges and units, Provost Bruno replied that the implementation will vary from one unit and program from another. The framework is a starting place with examples of what would be equivalent to teaching a course.</p> <p>When asked about challenges, constraints, and potential benefits about SCR 201 (an elevator pitch), Provost Bruno pointed out that one key value was</p>	1. No action taken.

<p>being able to clearly articulate expectations to new faculty and assess them from year to year.</p> <p>When asked about why he is not fighting SCR 201, Provost Bruno resisted the idea that the workload policy arose from the legislature, and said that UHM is an outlier in the lack of a workload policy, and that the policy is to the faculty's benefit.</p> <p>When asked about the major, ongoing issues with ORS that are preventing PI's to carry out research on grant, Provost Bruno acknowledged that this is a persistent topic and that he has received updates from Thereza Alexandre (the director). The team at ORS is being built. There is significant training required by new hires.</p> <p>The Provost was asked if he was aware of the inappropriate songs being played at the football games.</p> <p>When asked about the status of the textbook initiative, the number of "I" faculty to be included, and how Faculty Senate can help, Provost Bruno replied that everything is on hold until FS finds instructional faculty. The number of "I" faculty hasn't been settled on. The purview of delivering the textbooks is with the bookstore. Concern was raised about academic freedom. Bruno requested 5 "I" faculty: graduate, upper-level undergraduate, and three lower-level undergraduate from Natural Science, Social Science, and Humanities/Language Arts.</p> <p>2. CEO David Lassner (4:00 - 4:30 pm)</p> <p>When asked about ongoing issues at ORS, President Lasser responded that he is aware of issues with start-up after awards and encouraged us to reach out</p>	<p>2. No action taken.</p>
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	<p>with urgent requests. The hope is for steady processing to resume in January, 2024.</p> <p>When asked whether he was aware of the songs being played at the football games President Lassner stated that not the whole song was played (and not the offensive part). He has asked the Athletics Director to respond to the person who initially raised the complaint.</p> <p>When asked about the status of the SCR 201, feedback presented, and our desire to receive a draft of the revisions, President Lassner said that the policy would be taken to the Board in November. He noted that SCR 201 was initially a BOR initiative. President Lassner said he was “willing to entertain a request to collaborate with a faculty working group that does not have to go back through the full Faculty Senate process.”</p> <p>When asked about challenges, constraints, and potential benefits about SCR 201 (an elevator pitch), President Lassner pointed to attitudes of some faculty who feel that specialists are not real faculty, an attitude that should be resisted. The policy will provide more transparency and accountability for specialists.</p>	
Committee Reports	<ol style="list-style-type: none"> CAB (CS) – No Report. Next meeting TBD. CAPP (EB) – No Report. Next meeting will be on October 26th. CFS (CS) – No Report. Next meeting is October 24. COA (DF) – No Report. Next meeting is scheduled for November 7. COR (EB) – No Report. Next meeting will be 	<ol style="list-style-type: none"> No action taken. No action taken. No action taken. No action taken. No action taken.

	<p>November 1st.</p> <p>6. CPM (GB) – No Report. Next meeting is November 2nd, 10:30 a.m.</p> <p>7. CSA (BR) – No Report. Next meeting is November 2nd.</p> <p>8. GEC (GB) – No Report.</p> <p>9. CEE (RR) – No report. The next CEE meeting will be October 31, 2023 2:30 pm.</p> <p>10. Campus Climate Committee (BR) – No Report. Next meeting November 7th.</p> <p>11. Grad Council (CS) – No Report. Next meeting is scheduled for October 24.</p>	<p>6. No action taken.</p> <p>7. No action taken</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		
Business	<p>1. Vote regarding the proposed amendments to the MFS Bylaws & Charter</p> <p>2. OVPAE requests faculty member to serve on the search committee to fill the Administrative Program Officer #89214</p> <p>3. Faculty feedback spreadsheet sent to UHPA</p>	<p>1. Motion by E. Biagioni, second by R. Raphael, to send form to CFS for review and comment and then approval for the SEC to send out. Approved by unanimous consent.</p> <p>2. Motion by B. Richardson, second by E. Biagioni, that R. Raphael be the SEC member of the search committee. Approved by unanimous consent.</p> <p>The SEC had approved R. Raphael to be a judge for the graduation student speaker, and given the appointment above, E. Biagioni has agreed to serve as the judge in his place.</p> <p>3. Motion by B. Richardson, second by D. Flynn, to remove the names on the spreadsheet and sent</p>

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	<p>4. SEC to host 2023-24 MFS Leadership Committee Retreat on Monday, Oct 30th from 3pm - 4pm. Zoom invitations to be sent to the current MFS chairs: CAB - Roy Gal CAPP - Ashley Maynard COA - Francie Julien-Chinn CEE - Justin Walguarnery (Non-senator) CFS - Richard Medina & Marguerite Butler GEC - Nadezna Ortega CPM - Richard Wallsgrove COR - Sayed Bateni CSA - Sara Cook & Kenika Lorenzo-Elarco</p>	<p>the document. Motion carries 5 in favor, with one abstention.</p> <p>4. Motion by R. Raphael, second by B. Richardson, that the retreat be offered October 30th. Approved by unanimous consent.</p> <p>Slides will be distributed to the SEC members.</p>
New Business	<p>1. UH Textbook Strategy Committee</p> <p>Request for up to five “I” faculty to provide a broad representation of faculty, such as those connected to graduate and undergraduate courses from Natural Science, Social Science, and Humanities/Language Arts.</p>	<p>1. SEC will offer CFS that SEC send out a general call for people interested in serving.</p>
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, October 30, 2023 at 2:00 PM.</p>	
Adjournment	<p>Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 4:50 PM.</p>	<p>C. Stephenson moved, seconded by D. Flynn, to adjourn. Motion approved by unanimous consent.</p>

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on October 30, 2023.