

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 11, 2023
 MEETING TIME 2:00 PM - 4:30 PM
 LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present, arrived at 2:41 pm
Gerry Busch	Member	Present
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Excused

Guests

Name	Role	Time
Michael Bruno	Provost	2:15 pm -3:00 pm
David Lassner	CEO	4:00 pm - 4:30 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:02 PM.
Review of Minutes	1. The draft minutes of the 8/28/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes as corrected were approved by unanimous consent.
Chair's Report	1. CAPP Spring Report 2023 2. Business by email in case of emergency	1. Chair Centeio will ask for clarification regarding the status of the draft report prepared by Richardson in December, 2022. 2. No action taken.
Action Items	1. CAPP has selected Sen. Brent Sipes as the MFS Representative / CAPP on the Graduate Council. 2. Graduate Tuition Waiver Committee request for 3 to 5 faculty names <ul style="list-style-type: none"> a. Asking for a three (now two) week turnaround. 3. SCR-201 Faculty Senate Consultation V2 email -Faculty Senate's 2nd Consultation date 9/1/2023 4. O-Designation Board Resignation	1. Action postponed while confirming the staggered terms. 2. D. Flynn moved, seconded by E. Biagioni, to refer to CFS. Motion approved by unanimous consent. Also SEC will ask S. French why department chairs and not grad chairs are included, and whether Grad Council is also going to be consulted or appoint faculty to this committee? 3. Referred to CAB, COR and CPM on September 8th, 2023. Approved via email. 4. Approved via email to refer to CFS. B. Richardson moved to ratify

		the email decision, seconded by D. Flynn. Passed without objections.
Guest(s)	<p>1. Provost Michael Bruno (2:15 pm - 2:45 pm) Discussion topics:</p> <p>Provost Bruno mentioned the desire to make standardized tests optional for admissions requirements a permanent feature for UH. This benefits local high school students. Referred to CAPP in June, 2023.</p> <p>The application fee will be eliminated for all Hawai‘i high school students (public and private).</p> <p>Continued work on helping students affected by the fire in West Maui. Each sent \$2000 from a gift from a San Francisco foundation. Blanket support is not easy because of different student situations. The campus will be informed as we move forward.</p> <p>When asked about the COE move to the Snyder replacement building and specifically in relation to a 6th floor being added, Provost Bruno said that money has been made available to add one or two floors. There is an attempt to get an accurate count of faculty and staff.</p> <p>When asked about his thoughts concerning priority being give to athletics versus tuition paying students who need the space for courses, Provost Bruno said that he will ask Jan Gouveia at a future meeting. There is concern that Kinesiology is being pushed out of spaces in favor of athletics or construction.</p> <p>When asked about a requirement at UH for students to have COVID-19 vaccination, Provost Bruno said that he will follow up. It was recommended to update the web resources (https://www.hawaii.edu/covid19/) to reflect current policy.</p> <p>When asked about Manoa enrollment, and specifically the policy for canceling classes with low enrollment that are canceled after the first week of classes, Provost Bruno responded that current Manoa enrollments are 19,250,</p>	1. No action taken.

	<p>highest since 2014, and that his office has no role in class cancellations. That would be a question for Laura Lyons and the Registrar and the Dean. The students should have a place to go if a course is canceled.</p> <p>5. CEO David Lassner (4:00 pm - 4:30 pm)</p> <p>When asked about the short timeline for policy revisions relating to SCR 201, President Lassner stated that this was a BOR issue. There are many substantive changes. Lassner will check with Halbert concerning what deadlines can be changed and suggested that we consider non-standard scheduling.</p> <p>When asked about his thoughts concerning priority being given to athletics versus tuition paying students who need the space for courses, President Lassner said that he was unaware of the dispute and will follow up with the Athletics Director and the space committee.</p> <p>When asked about low-enrolled classes being canceled after the add/drop date, President Lassner stated that he believed that this was a chair's responsibility, perhaps with appeal to the respective Dean. Referenced https://data.hawaii.edu/#/home for up-to-date enrollment data.</p>	<p>2. No action taken.</p>
Committee Reports	<p>1. CAB (CS) – CAB held its first meeting August 29 and elected Roy Gal Chair for fall semester and Andrew Wertheimer as Secretary. Remaining appointments will have to be undertaken when more members are present. CAB held its first substantive meeting on Thursday September 7 and took up the issues of SCR 201, Institute for Sustainability and Resilience, GenEd governance, and re-org of Center on the Family, setting up sub-committees to focus on each. Next meeting September 18.</p> <p>2. CAPP (EB) The committee met on August 31st, and elected Ashley Maynard chair, Patsy Fujimoto vice-chair, Ku'u lei Salzer secretary, and Brent Sipes Grad Council representative.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>

3. CFS (CS) – CFS held its orientation meeting September 7 and found difficulty in getting leadership. No one was originally willing to chair or vice chair. Eventually, Marguerite Butler and Richard Medina agreed to Co-chair, and Lori Fulton agreed to serve as secretary. They were all thus unanimously elected. Marguerite Butler sending out request for schedule. Liaison informed CFS of upcoming issue of a General Education resignation and need for a new appointment.	3. No action taken.
4. COA (DF) – COA met on September 5. Discussed plans for meetings with student athletes, the new Athletic Director, counselors and academic advisors in the Athletics Department. Next meeting is scheduled for October 3.	4. No action taken.
5. COR (EB) – The committee will hold its next meeting on September 20th, and for the rest of the semester on the first Wednesday of each month.	5. No action taken.
6. CPM (GB) –Met August 31st and September 7th. Richard Walsgrove is chair, Anastasia Kostetskaya is vice-chair no candidate for secretary	6. No action taken.
7. CSA (BR) – No meeting. Next meeting is October 12, 2023.	7. No action taken
8. GEC (GB) – Going to meet on September 13th, 2023.	8. No action taken.
9. CEE (RR) – Next Meeting Sept 26. Election results: New chair: Jessica Gasioerek. New secretary: Aimee Chung. Upcoming meetings set: October 31st and Nov. 28.	9. No action taken.
10. Campus Climate Committee (BR) – Met on September 5, 2023. Focused on ways to help the situation faced by students in West Maui.	10. No action taken.
11. Grad Council (CS) – First meeting August 29. Agreed to allow plan A as well as plan B as route to Ph.D. Discussed BAM pathways. Began discussion of whether MFA of less than 60 credits would be acceptable. Next Grad Council meeting will be	11. No action taken.

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	September 26.	
Unfinished Business	1. Draft 05/11/22 Senate minutes	1. Postponed so that the attendance can be updated.
Business	1. New EP and RP policy revisions related to SCR 201	1. D. Flynn moved, seconded by C. Stephensen, that E. Centeio will send an email to Faculty Congress to update on the revisions related to SCR 201. Motion approved by unanimous consent. D. Halbert will be a guest at the next Faculty Senate meeting.
New Business	1. MFS Agenda for Sept 20th, 2023 Agenda will be approved via email prior to Wednesday. Proposed MFS agenda: 1. Welcome 2. D. Halbert presentation and questions 3. Chair's Report Raphael, Faculty Senate Secretary, will take minutes. E. Biagioni and B. Richardson will confirm attendance and keep track of quorum, re-names to "Senator ..."	1. D. Flynn moved and E. Biagioni seconded to adopt the outline of the agenda as noted to the left. Motion approved by unanimous consent. B. Richardson will talk to C. Moore about voting procedure.
	The next regular meeting of the Senate Executive Committee will be convened on Monday, September 18, 2023 at 2:00 PM.	
Adjournment	Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 4:43 PM.	

Respectfully submitted by Brian Richardson, SEC Secretary.
Approved unanimously on September 18, 2023.