

EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: January 19, 2016 3:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Lilikalā Kame'eleihiwa	E	Peter Mougini-Mark	P		
John Casken - Vice Chair	E	Christine Sorensen-Irvine	P				
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Butler at 3:10 PM
CHAIR REPORT	J. Gouveia contacted M. Butler to inform her MKThink has been contracted to create a survey of space at Mānoa.	
ACTION ITEMS	<p>Identify structural issues at Mānoa that could be improved.</p> <ol style="list-style-type: none"> 1. Need strong and respected leadership structure. No bypassing leadership structure. This may be accomplished through a <u>faculty handbook</u>. 2. Resolution to clarify that faculty of each school, college or unit have the right to organize as they desire. Bylaws change to include each faculty senate chair as a member of the MFS. (Pro: Increases faculty voice in planning, budget, faculty hires, etc; Strengthens communication and sense of community within a SCU; Insure input at the college level from all departments/units; Increase diversity of 	<ol style="list-style-type: none"> 1. Faculty Handbook under development. 2. Resolution promoting faculty governance created.

	<p>representation on MFS; enhance communication between MFS and college senates. Con: faculty might be confused about where to turn to for representation (college vs. MFS); requires additional faculty time. Consider changing bylaws to state that one of MFS representatives “shall” be the chair/president of the school/college/unit FS instead of “may”.</p> <p>3. Faculty Senate representation needed on Mānoa Executive Team.</p> <p>4. Need open forum on facilities planning.</p> <p>5. In order to build faculty morale, faculty need more face-time with President/Chancellor.</p> <p>6. Need to have GEO report to MFS SEC as well as VCAA. We would like to perform an annual evaluation and review the budget.</p>	<p>3. Motion made by K. Withy and seconded by S. Rai to send formal request to D. Lassner to have SEC Chair invited to MET. Passed unanimously.</p> <p>4. Invite J. Gouveia to MFS meeting to discuss facilities planning.</p> <p>5. Recommend to D. Lassner to create faculty club where faculty can meet and mingle.</p> <p>6. M. Butler to contact D. Lassner and M. Bruno to request return to approved structure of GEO oversight.</p>
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be on January 23, 2017.</p>	<p>Motion to adjourn by K. Withy, seconded by S. Rai. All approved the motion. Meeting adjourned at 5:30 pm.</p>

Respectfully submitted by Kelley Withy

Approved unanimously on January 23, 2016.