

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 21, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Excused
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:31 PM.
Review of Minutes	1. The draft minutes of the 12/14/20 Senate Executive Committee were circulated electronically.	Hearing no objections, Chair McKimmy declared the minutes approved by acclamation.
Chair's Report	1. Debriefing 12/16 Senate meeting 2. No SEC meeting on December 28th.	1. No action taken. 2. No action taken.
Action Items	1. None	
Guest(s)	1. None	
Committee Reports	1. CAB (BS) – A subcommittee has been formed to work on bylaw revisions; Phase 2 Reorganization is being discussed 2. CAPP (JP) – No report; next meeting in Jan. 3. CFS (TN) – No report. Liaison received a call from CAPP Chair Carolyn Stephenson on 12/17 who requested clarification on the draft Grad Council motion that CFS will be reviewing. CAPP Chair also asked about the bylaws language revision about alternate appointments. Next meeting Jan 15. 4. COA (PB) – No report. Next meeting 1/28 at 3:00pm. D. Matlin, AD invited guest speaker. 5. COR (JP) – No report; next meeting in January. 6. CPM (TC) – No report. 7. CSA (PB) – No report. Next meeting 1/11 at 11:00am. 8. GEC (CSI) – Met 12/17. MOU still with OVCAA. Hope to forward to the SEC before new year.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken.

	<p>Reviewed the mid-year report to MFS. Established two subcommittees for Spring term (tinkering and blue sky). Reviewed proposed new governance document. SEC Liaison shared that CAB is not likely to review it until after MFS Bylaws revisions are done. SLOs for Diversification were approved. Discussed discontinuing STAFF-based focus proposals with individual instructor or course based approvals remaining. Looking at data from the past three years showed such a change would affect 8 courses. Discussion will continue in Spring.</p> <p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> <p>11. Budget Prioritization Metrics (BS, CSI) – EAB presented. Neither BS nor CSI were able to attend.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. None</p>	
Business	<p>1. MFS Election discussion</p> <ul style="list-style-type: none"> a. By February 28 of each year the Committee on Faculty Service shall poll members of the faculty to determine if the member would be willing to serve in the Senate if elected. b. Final elections shall be conducted by the Committee on Faculty Service for each constituency...Voting shall be completed by March 15. c. The names of the Senate Executive Committee nominees shall be determined by April 7. 	<p>1. Chair McKimmy to verify salary sources for temporary student positions. J. Kinder will order the annual 2021-22 faculty election census file from the UHM ITS Dept.</p>

	<p>d. Each SEC nominee will be asked to indicate in writing a willingness to serve and will be asked to submit a brief biography and statement of priorities by April 15.</p> <p>e. From Rules of Order: For purposes of representation in the Senate and of eligibility for election, a member of the faculty shall be considered as belonging to that constituency to which the greater part of the member's base salary is charged. Faculty members whose salary is charged equally to two or more constituencies shall file with the Committee on Faculty Service a statement declaring to which constituency they wish to belong for purposes of voting and eligibility for election.</p> <p>2. SEC Motion on the Graduate Council</p>	<p>2. Revised draft referred to CFS and CAPP for comment; SEC is the lead committee</p>
New Business	<p>1. Review Fall 2020 committee reports</p> <p>2. Encouraging BOR opposition to furloughs</p> <p>3. Request for MFS representation on APC subcommittee on academic forgiveness</p>	<p>1. Reports reviewed.</p> <p>2. No action taken.</p> <p>3. SEC Chair will request a recommendation from CAPP.</p>
Adjournment	<p>The Senate Executive Committee meeting on December 28, 2020 has been cancelled. The next regular meeting of the Senate Executive Committee will be on January 4, 2021.</p>	<p>Having no further business and hearing no objections, Chair McKimmy adjourned the meeting at 3:49 PM.</p>

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on January 4, 2021.