



UNIVERSITY
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MĀNOA

FACULTY SENATE MEETING MINUTES

May 10, 2017

Architecture Auditorium (ARCH 205)

3:00 PM - 5:00 PM

Present:

ADY, Jeffrey; AGCAOILI, Aurelio; ALLEN, Chizuko; APUZEN-ITO, Garrett; BEAMER, Jennifer; BROWN, Amy; BUTLER, Marguerite; CASKEN, John; CHESNEY-LIND, Meda; CHIN, David; CHONG, Vanessa; CLAPP, Justin; COFFMAN, Makena; CONWAY, Thomas; COONEY, Robert; CROOKES, Graham; CROSS, Patrick; DULAI, Henrietta; FLYNN, David; FOSTER, James; FRANKE, Adrian; FREITAS, Antoinette; FULEKY, Peter; GOSNELL, William; HELLEBRAND, Eric; HIGA, Jason; HSU, Ruth; JENKINS, Amelia; JHA, Rajesh; JOHNSON, Shannon; KAUAI, Willy; KAWABATA, Wendy; KIRS, Marek; LIM, Unhee; LUCAS, Christopher; MILLER, Kara; MINATODANI, Dore; MIYAMOTO, Camaron; MOBLEY, Joseph; MOUGINIS-MARK, Peter; NAKAOKA, Susan; NG-OSORIO, Jacqueline; NGO, Viet; PARK, Hyoung-June; PAULL, Robert; PAVLOVIC, Dusko; POWELL, Brian; RAI, Sarita; ROBERTS, Stacey; SANDERS, David; SHEVELENKO, Brian; STEPHENSON, Carolyn; SUVOROV, Ruslan; TAM, Elizabeth; TANNERS, Adam; VALENZUELA, Hector; VINCENT, Douglas; WARD, Cynthia; WERTHEIMER, Andrew; WESTFALL-SENDA, Mandy; WILKENS, George; WONG, Vanessa; WRIGHT, Robert; ZALESKI, Halina; and ZIEGLER, Nicole.

Excused:

BOUSQUET, Louis; BRANNER, John; BUENCONSEJO-LUM, Lee; CHAPMAN, William; CSISZAR, Katalin; DENG, Youping; DUFFY, David; ERICSON, David; GLAZER, Brian; GOODWIN, Jeff; GRISWOLD, Jennifer; HANING, William; HERENIKO, Vilsoni; HUFFMAN, Brian; HUTCHISON, Elisabeth Steele; LINCOLN, Noa; MINAS, Randall; MEASURES, Christopher; MINAGLIA, Steven; OHTA, Aaron; POTESMRA, James; RICHARDSON, James; ROBERTSON, Scott; SAKAGUCHI, Ann; SEO, Kwanglim; SIMPSON STEELE, Jamie; SORENSEN-IRVINE, Christine; SZUSTER, Brian; TOWNSEND ING, Claire; TSAI, George; WITHY, Kelley; YAN, Tao; and YUE, Ming-Bao.

Absent:

BHATTACHARYA, Torsha; DEENIK, Jonathan; INAZU, Judith; ISKANDER, Magdy; KOZOK, Ulrich; MASTERS, Patricia; SCHOLLY, Kristen; SIPES, Brent; SOON, Reni; and XIAO, Bo.



Guests:

AUNE, Krystyna; BRAUN, Kathryn; HALBERT, Debora; HILL, Yao; NASSIR, Michael; PEARSON, Wendy; STITT-BERGH, Monica; and TAYLOR, Brad.

1. CALL TO ORDER: Chair John Casken called meeting to order at 3:05 pm

2. MINUTES

- o April 19, 2017 Senate Minutes [[DOC](#)] (*DRAFT*)
Approved by acclamation

3. CHAIR'S REPORT

- o Chair Casken bid aloha & farewell to outgoing MFS senators and thanked them for their service. New senators were also welcomed. There was higher voting turnout than ever before. Voting is underway for the four open SEC seats. The poll will close next Wednesday, May 17, 2017.
- o Special thanks to outgoing SEC members Marguerite Butler, Sarita Rai, and Kelley Withy.
- o Summer plans for the SEC: May meet every other week. The newly elected members will join the SEC beginning June 2017. iChancellor David Lassner has informed the SEC that he will not make changes during the summer.
- o Report to the Regents - Chair Casken testified about the need for a chancellor. Testimonies presented to the BOR by the SEC can be found on the MFS website.
- o Chair apologized that on March 15, 2017 Senate meeting he indicated that CAB's withdrawn resolution will be posted together with their minutes. This was not accurate as only minutes are posted.
- o As part of the Chair's report he invited Senator David Chin to present the Manoa Faculty Senate approved budget model. Senator Chin stated that he has populated the model with numbers. See the [populated UHM Budget Model](#). Senator Chin began by indicating that the Senate has seen the model however,



this time it has been populated by actual numbers. The new model is a modified Responsibility Centered Model (modified RCM). UHM budgets have been based on historical budgeting model. This is just a beginning for discussion and the budget model will be presented to other members of the University for further discussion.

4. BUSINESS

- **(1) Resolution Honoring the 50th Anniversary of the Kokua Program** [[DOC](#)]
Recommendation from the Committee on Student Affairs (CSA)
Presenter: Viet Ngo Chair and Ann Ito

Vote: 60 in support; 0 against support; 2 abstentions.

Resolution passed with unanimous approval.

Chair Casken asked Director Ann Ito to make a few comments. She thanked the Senate for the vote. 50 years ago Honors students who were helping students with disability approached Thomas Hamilton (president) and requested for systematic help. The office was then established and headed by Mrs. Merritt who was involved in the honors society. The administration of UHM has supported the Kokua Program. The office was under Academic Affairs and it was subsequently transferred to its current home in Student Affairs. They serve 800 students from freshmen to doctoral students. Finally, she acknowledged her four staff members who work with her in this office in this 50th year anniversary.

- **(2) ByLaws Revision of the Congress and Senate University of Hawai'i at Manoa (First Reading)** [[DOC](#)]
Recommendation from the Committee on Administration and Budget (CAB)
Presenter: Senator Douglas Vincent
Introduction slides

This is the first reading of the bylaws. The second reading will be at the MFS meeting in September where changes can be made from the floor of the senate. After all changes are made and approved by the Senate at the 2nd meeting, then the Congress



will vote to ratify the change. The ratification is by simple majority vote of the Congress. See slide for details of how to change the bylaws.

• **(3) Resolution Supporting the Proposal for a Master Degree in Landscape Architecture (MLA) [DOC]**

Recommendation from the Graduate Council

Co-Presenters: Senator Hyoung-June Park and Judith Stilgenbauer

◦ *Supporting Document:*

- *Program Proposal, Masters in Landscape Architecture, School of Architecture (Revision1)*

Vote: 54 in support; 2 against support; and 1 abstention.

Resolution passed.

• **(4) Resolution Supporting the Proposal for a Doctor of Philosophy Degree (PhD) in Public Health [DOC]**

Recommendation from the Graduate Council

Co-Presenters: Senator Robert Cooney and Kathryn Braun

◦ *Supporting document:*

- *Proposal for New Academic Program - PhD in Public Health*

Vote: 55 in support; 3 against support; and 1 abstention.

Resolution passed.

• **(5) Resolution Towards Implementation of UH-Manoa "Course Evaluation System" [DOC]**

Recommendation from the Committee on Academic Policy & Planning (CAPP)

Presenter: William Gosnell Chair

Votes: 48 in support; 4 against support; and 6 abstentions.

Resolution passed.



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• **(6) Resolution Regarding Approval of the Manoa Advanced Degree Institutional Learning Objectives** [DOC]

Recommendation from the Manoa Assessment Committee (MAC)

Presenter: Senator Adam Tanners

- *Supporting Documents:*
 - [WASC 2013 Handbook of Accreditation Revised](#)
 - [Graduate Council meeting minutes 9.29.2015](#)
 - [OGE Newsletter Issue 1, Fall 2016](#)

Vote: 46 in support; 8 against support; and 4 abstentions.

Resolution passed.

• **(7) Resolution to Rename the Manoa Assessment Committee (MAC), a Permanent Committee of the Manoa Faculty Senate, to the Committee on Educational Effectiveness (CEE)** [DOC]

Recommendation from the Manoa Assessment Committee (MAC)

Presenter: Senator Adam Tanners

- *Supporting Documents:*
 - [MAC Description](#)
 - [WASC Senior College and University Commission. 2013 Handbook of Accreditation Revised](#) [Assessment of student learning definition (page 44) and Criteria for Review 2.2b, 2.3, 2.4, 2.5, 2.6 (page 15)]
 - [Approved Resolution to Establish the Manoa Assessment Committee \(January 2009, updated September 2014\)](#)
 - [Approved Resolution to Approve a Statement on the Faculty Governance of Program Assessment \(December 8, 2020\)](#)

Vote: 31 in support; 19 against support; and 8 abstentions.

Resolution passed.

• **(8) Resolution to Make Recommendations for the Revised UH Procedures for Disclosing and Addressing Conflicts of Interest (AP 12.304)** [DOC]

Recommendation from the Committee on Professional Matters (CPM)

Presenter: Unhee Lim Vice Chair



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Supporting Documents:

- **(Revised UH Procedures from OVPRI)**
 - *AP12.304 Procedures for Disclosing and Addressing Conflicts of Interests Related with Extramural Funds*
 - *Summary of Changes "Procedures for Disclosing and Addressing Conflicts of Interest"*
- **(Current UH Procedures)**
 - *A5.504 Procedures for Disclosing and Addressing Conflicts of Interest and Commitment*
 - *A8.956 Financial Conflicts of Interest (FCOI) for Public Health Services (PHS) Grants, Cooperative Agreements and Contracts*
- **(Current Federal PHS/NIH FCOI Regulations)**
 - *42 CFR Part 50 Subpart F Promoting Objectivity in Research*
 - *45 CFR Part 94 Responsible Prospective Contractors*

Amendments to the main resolution/motion

First Amendment: “and/or”

Senator Robert Paull made a friendly amendment which was seconded by Senator Bob Cooney **Vote: 48 in support; 0 against support; and 3 abstentions.**

First amendment passed.

Second Amendment: “Recognizing the scope of COI policy, autonomy of COI investigation, ...”

SEC member Marguerite Butler made the second amendment which was seconded by Senator Jeff Ady.

Vote: 45 in support; 7 against support; and 3 abstentions.

Second amendment passed.

Third Amendment: “Delete or strike “absurd”...”

Senator Robert Paull made the third amendment which was seconded by Senator Halina Zaleski. **Vote: 43 in support; 9 against support; and 0 abstentions.**

Third amendment passed.



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Fourth Amendment: Clarification of responsibilities:

Senator Hyoun-June Park made the fourth amendment which was seconded by Senator Andrew Wertheimer

Vote: 41 in support; 4 against support; and 2 abstentions.

Fourth amendment passed.

Fifth Amendment: Amend and replace:

Vote: 38 in support; 2 against support, and 2 abstentions.

Fifth amendment passed.

Chair called to vote on the Main Motion/Resolution

Vote: 47 in support; 5 against support; and 3 abstentions.

The resolution passed.

- **(9) Resolution Supporting Faculty Governance of Periodic Review Process at UH-Manoa [DOC]**

Recommendation from the Committee on Professional Matters (CPM)

Presenter: Unhee Lim Vice Chair

- *Supporting Documents:*

- [BOR Policy EP 5.221](#)

- [2016-17 Procedures for Evaluation of Faculty at UHM \(revised 2016\)](#)

Friendly Amendment to the main motion/resolution: “Provide guidance to them.”

Senator Robert Paull made the motion which was seconded by Senator Bob Cooney.

Vote: 32 in support; 7 against support; and 4 abstentions.

Friendly amendment passed.

Chair called to vote on the Main Motion/Resolution

Vote: 19 in support; 23 against support; and 8 abstentions.

Main Motion/Resolution did not pass.



Meeting adjourned prior to completion of these items below.

- **(10) Resolution to Encourage Collegial Behavior in the Manoa Faculty Senate**
Withdrawn by the CPM during the September 20, 2017 Senate meeting.
- **(11) Manoa Faculty Senate Resolution on Facilities Planning**
Withdrawn by the SEC during the September 20, 2017 Senate meeting.

5. NEW BUSINESS

There was no new business.

6. ADJOURNMENT

Meeting adjourned at 5:10 pm.

Respectfully submitted by Sarita Rai MFS Secretary
Approved on October XX, 2017.