

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE July 20, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Present
Paul McKimmy	Vice Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
Brent Sipes	Member	Present
Christine Sorensen Irvine	Member	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present, excused 4:30 pm

Guests

Name	Role	Time
Faye Furutomo	COE Project Manager	2:10 pm - 2:30 pm
Michael Bruno	Provost	2:30 pm - 3:30 pm
David Lassner	President & CEO	4:15 pm - 4:45 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair T. Conway at 1:35 PM.
Review of Minutes	<ol style="list-style-type: none"> The draft minutes of the 7/6/20 Senate Executive Committee were circulated electronically. The draft minutes of the 7/13/20 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> B. Sipes made a motion to approve the 7/6/20 meeting minutes; seconded by J. Griswold. The minutes were approved with 9 votes in favor; 0 abstentions. A. Sakaguchi made a motion to approve the 7/13/20 meeting minutes; seconded by B. Sipes. The minutes were approved with 8 votes in favor; 1 abstention.
Chair's Report	<ol style="list-style-type: none"> Debriefing on July 16 BOR meeting 5/11 SEC task pending follow-up reply to April Goodwin on the Proposal from Women's Studies for an Undergraduate Certificate in Sexuality Studies 	<ol style="list-style-type: none"> No action taken. Chair Conways sent the SEC response out 7/17.
Action Items	<ol style="list-style-type: none"> CFS recommends the following appointment: <ol style="list-style-type: none"> Karen Selph (Oceanography) to a two-year (2020-2022) term on the Ethics Board to fill a 2019-2022 vacated seat. David Gustavsen (Library) to a 2-year (2020-2022) term on the Writing Intensive board to fill a 2019-2022 vacated seat Provost request for input on waiver of final exams 	<ol style="list-style-type: none"> J. Potemra made a motion to accept both names; C. Sorensen Irvine seconded; motion passed 9-0 Draft approved; T. Conway will send.
Guest(s)	<p>Faye Furutomo (2:10 pm - 2:30 pm) Faye gave a brief overview of the new UHMFS website.</p> <p>Provost Michael Bruno (2:30 pm - 3:30 pm) Discussion topics included the waiver of final exam, the budget outlook, and the app for COVID tracing currently under development at UH.</p>	<ol style="list-style-type: none"> SEC members were asked to review the new UHMFS website and provide feedback to Faye by 7/27. T. Conway and P. McKimmy will get more information about the COVID tracing app from

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	<p>Pres. & CEO David Lassner (4:15 pm - 4:45 pm) Discussion centered around the budget, and the President's short- and long-term plans for UH.</p>	<p>CIO Garret Yoshimi.</p> <p>3. No action taken.</p>
Committee Reports	<ol style="list-style-type: none"> 1. CAB (AS) – No report. 2. CAPP (CS) – No report. 3. CFS (TN) – On Fri, July 17, CFS voted to recommend Karen Selph to fill a two year (2020-2022) term on the Ethics Board. On Mon, July 20, CFS voted to recommend David Gustavsen to fill a two year (2020-2022) term on the Writing Board. 4. COA (JG) – No report. 5. COR (JP) – No report. 6. CPM (TN) - No report. 7. CSA (JG) – No report. 8. GEC (CS) – No report. 9. CEE (PM) – No report. 10. UHPA (AS) – No report. 11. WASC (CS) – No report. 12. Mānoa Design Team Committee (CSI) – Meeting was held on July 17. No major changes. MIRO will report to Provost. Course scheduler to Enrollment Management. Org charts in draft form now - including position numbers. Next meeting August 4. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken. 12. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. Debriefing on meeting with the GEC, GEO, and VCAA stakeholders Review prior SEC drafts of GEC MOU. 	<ol style="list-style-type: none"> 1. The SEC agreed to meet next week, 7/27/2020 to address this.

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Business	<ol style="list-style-type: none">1. Final Review and approval to post the 2019-20 MFS Committee Reports to the website.2. Library consultations re: journal contracts3. Discussions about the officer roles for the upcoming 2020-21 SEC Officer elections & SEC liaison assignments on August 10th.4. Revisiting MFS/SEC/GEC/GEO MOA	<ol style="list-style-type: none">1. Deferred2. Deferred3. Deferred4. Deferred
New Business	<ol style="list-style-type: none">1. Suggestions to BOR for revised resolution	<ol style="list-style-type: none">1. SEC agreed to meet next week to discuss.
Adjournment	The next regular meeting of the Senate Executive Committee will be on July 27, 2020.	P Mckimmy made a motion to adjourn; seconded by A. Sakaguchi. Meeting adjourned at 4:45 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on July 29, 2020.