

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: April 22, 2019 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Ann Sakaguchi, SEC Secretary	P	iChancellor David Lassner	3:10 PM - 4:00 PM
Stacey Roberts, MFS Secretary via polycom	P	Jennifer Griswold	P				
Carolyn Stephenson arrived at 2:04 PM	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the 4/15/19 Senate Executive Committee meetings was circulated electronically.	1. A motion was made to approve the 4/15/19 minutes by J. Griswold, seconded by D. Duffy. The minutes were approved 4 in support, 2 abstentions.
CHAIR'S REPORT	1. MFS meeting - At the 4/17/19 MFS meeting a Senator suggested that the MFS invite Legislator Donna Mercado Kim to a future MFS meeting. The May MFS meeting may not be the best time since the MFS meeting on May 8, 2019 is already a full agenda.	1. No action was taken.
ACTION ITEMS	1. CFS has certified the MFS elections and recommends approval.	1. A motion was made by David Ross to approve the MFS Elections via email on 4/18; seconded by Jennifer Griswold. The motion was approved unanimously.
GUESTS	1. iChancellor David Lassner (3:00 PM - 4:00 PM) 1. WASC - Concerns were raised that we need reassurance that the faculty will not be required by	1. No action was taken.

	<p>the administration to address the proposed Aloha Aina theme within WASC document --“The Pathway to Reaffirmation (TPR)”--and that students from the Asia-Pacific region might not be interested in the UHM if this goes through. President Lassner suggested to the SEC that we submit written comments by 4/24/19. Lassner said it might be possible to request an extension to send in the TPR after May 1st to WASC, but he would have to check into this. The need for reassurance that faculty are not responsible for implementing the Aloha Aina themed actions was reiterated and Lassner said that we can request this by letter to him but he noted that he will not commit to anything that is still in draft form.</p> <ol style="list-style-type: none"> 2. The SEC asked President Lassner about the status of the CES Evaluations. Lassner will inform Hae Okimoto that CAPP will be inviting her to a future meeting regarding CES evaluations but suggested to the SEC that she be provided with the questions prior to the meeting. Hae Okimoto is currently Director of Academic Technology and Associate Vice-President for Student Affairs. Lassner mentioned that when the Associate Vice-President for Student Affairs recruitment failed, he appointed Hae Okimoto because she gained experience in Student Affairs while serving in the interim position. 3. Procurement-Indemnity and Amazon issue —The SEC asked for updates on this issue. Lassner noted that nothing has changed and it is being worked on by the administration to resolve the issue. He expressed disappointment that the announcement went out without providing a solution to the problem at hand. 4. Phase II - Four SEC members and the CAB members will be rotating off in Fall 2019 so membership in the sub-committees may change. The SEC inquired whether Phase II is expected to be rolled out on 7/1/20 and Lassner confirmed that this was the plan. He noted that the Phase II sub-committees will work throughout the summer. Lassner noted that anyone who does not want to work during the summer should not be on the sub-committees. By September 2019, the sub-committees will be able to provide concepts, 	
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| | <p>informal consultations are to be held in October & November 2019 and the document then is forwarded to CAB by end of January.</p> <p>5. The administration's unilateral reassignment of sub-committees for J. Griswold and D. Ross without checking with these two was raised because of transparency issues. This is something that should be monitored moving forward.</p> | |
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**COMMITTEE
REPORTS**

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| 1. CAB (AS) – CAB held a meeting on 4/22/19 on the 4 reorganization proposals. Next meeting to be held on 4/26/19 at HH 208. CAB expects to submit Resolutions for each of these proposals on Monday, 4/29/19. | 1. No action was taken. |
| 2. CAPP (CS) – No report. Next meeting 4/24/19 at 3:00 p.m. | 2. No action was taken. |
| 3. CFS (DR) – No report. CFS has a meeting on 4/23/19 to make vacant committee announcements. | 3. No action was taken. |
| 4. COA (JG) – No report. Next meeting 4/24/19 at 3:00 p.m. | 4. No action was taken. |
| 5. COR (DD) – No report. Next meeting is 4/24/19 at 11:00 AM. | 5. No action was taken. |
| 6. CPM (SR) – No report. Next meeting 5/1/19. | 6. No action was taken. |
| 7. CSA (JG) – No report. Next meeting 5/1/19. | 7. No action was taken. |
| 8. GEC (CS) – No report. Next meeting 4/26/19 at 10:30 a.m. | 8. No action was taken. |
| 9. CEE (DR) – No report. Next meeting on 5/1/19. | 9. No action was taken. |
| 10. UHPA (AS) – No report. Next meeting on 4/27-/19. | 10. No action was taken. |
| 11. WASC (CS) – Comments on TPR draft due 4/24. | 11. No action was taken. |
| 12. FAR (DD) – The Chancellor’s office is preparing the FAR appointment letter. Chair Powell is preparing thank you letters to the non-selected FAR candidates. | 12. No action was taken. |

UNFINISHED BUSINESS	1. None.	
BUSINESS	<ol style="list-style-type: none"> 1. WASC Proposal- Discussion ensued regarding academic freedom, Aloha Aina, and ancillary themes. B. Powell will draft overarching comments. C. Stephenson will provide specific suggestions to the document for deletion and/or revision. These drafts will be circulated to the SEC via email for further editing and final approval. 2. Plans for May MFS Meeting - The SEC discussed the resolutions that will likely be submitted for the May 8, 2019 MFS agenda. 3. The new MFS Senator (2019-21) training will take place in Fall 2019. The target training date is Thursday, 8/22/19. 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on 4/29/19, in Hawaii Hall 208.	Motion to adjourn by D. Duffy; seconded by D. Ross. Meeting adjourned at 4:58 PM

Respectfully submitted by Ann Sakaguchi, Secretary

A motion to approve was made by D. Duffy and seconded by J. Griswold.

Approved unanimously on April 29, 2019.