

## Committee on Educational Effectiveness Meeting Minutes

**MEETING DATE** January 31, 2020  
**MEETING TIME** 12:00 PM - 1:00 PM  
**LOCATION** Wist Hall, RM 234

### Attendance

#### Members

Name	Role	Attendance
Maile Speetjens	Chair	Present
Sandra Von Doetinchem	Vice-Chair	Present
Vanessa Wong	Secretary	Excused
Alice Tse		Excused
Robert Lipske		Excused
Katherine Burke	GSO (non-voting)	Excused
Eugene Lao	ASUH Rep (non-voting)	Present
Monica Stitt-Bergh	Assessment (non-voting)	Present
Paul McKimmy	SEC Liaison	Present

#### Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	1.	The meeting was called to order by Chair Speetjens at 12:04 pm .
<b>Review of Minutes</b>	1. The minutes of the 9/23/19 CEE were circulated electronically.	1. All voting members present approved the minutes of 11/12/19.

# MĀNOA FACULTY SENATE

<b>Chair's Report</b>	1. None	
<b>Action Items</b>	1. None	1.
<b>Guest(s)</b>	1. None	1.
<b>Committee Reports</b>	1. None	1.
<b>Unfinished Business</b>	1. None	1.
<b>New Business</b>	1. Review and discussion: Inventory of Educational Effectiveness Indicators <ul style="list-style-type: none"> <li>a. Summary document (PDF)</li> <li>b. IEEI (Excel file): degree programs (note: data on core competencies and general education program learning assessment are forthcoming)               <ul style="list-style-type: none"> <li>i. "Use of results" is the most frequent area that needs attention.</li> <li>ii. CAPP - CEE could assist review of assessment plans for new programs</li> <li>iii. Incentives to encourage assessment?</li> <li>iv. Give programs ideas on how to use results. E.g., discuss learning evidence at a department meeting with action as appropriate</li> </ul> </li> </ul>	1. Monica to discuss with Wendy Pearson & Laura Lyons the CEE's willingness to co-message a tailored message to degree programs regarding use of results.
<b>Adjournment</b>	The next meeting of the CEE will be week of February 17, 2020.	XXX made a motion to adjourn; seconded by XXX. Meeting adjourned by Chair Speetjens at XXX.

Respectfully submitted by XXXX

Approved unanimously on XX/XX, 2020.