

**EXECUTIVE COMMITTEE
Minutes**

MEETING DATE September 25, 2023
MEETING TIME 2:00 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Member	Present - arrived 2:52 pm
Gerry Busch	Member	Present - arrived 2:05 pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Excused
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	4:00 pm - 4:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 2:02 PM.
Review of Minutes	1. The draft minutes of the 9/18/2023 Senate Executive Committee were circulated electronically.	1. The previous minutes as corrected were approved by unanimous consent.
Chair's Report	<p>1. Update on 9/22 ACCFSC meeting D. Halbert updated on SCR201. Executive Policy does not need to be approved by BOR. Community College has supported PD on General Education (including sending faculty to a Gen Ed Conference). Distance Learning Advisory Council (DLAC) is being brought back. Ari Eichelberger and Daniel Hoffman were suggested as UHM members. IDAP for textbooks discussed; concerns raised over outside access to student data. Timing of charges to student an issue. Refunds to students dropping the class is an issue.</p> <p>2. Update BOR Meeting - Thursday, September 21, 2023. (D. Flynn)</p> <p>President Lassner reported on help for Maui, enrollment, and recent NCAA conference realignments. Regarding policy revisions related to SCR 201, the president confirmed that the administration is still planning to bring to the board in November those matters that the board has to approve. Work on the executive policies that are not subject to board approval may extend out to the end of the calendar year. The president closed his report with a reminder of the commitment to the new strategic plan and mentioned forthcoming proposals for new system-level leadership positions.</p> <p>3. ORS Situation (Office of Research Services) The claim is that the office makes handling grants difficult. Concerns may be widespread, but it is anecdotal. Formal communication is forthcoming.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. SEC will raise the topic with President Lassner during the conversation today.</p>

Action Items	<p>1. Office of Student Conduct - requesting nominees to serve on the Academic Grievance Committee and the Student Conduct Appellate Board for the 2023-2024 academic year.</p> <p>The Office of Student Conduct also sent copies of Annual Reports of Academic Grievances for 2020-21, 2021-22, and 2022-23.</p>	<p>1. Motion by D. Flynn to refer these requests to CFS, seconded by B. Richardson. Approved by unanimous consent.</p>
Guest(s)	<p>1. CEO David Lassner (4:00 pm - 4:30 pm) Discussion topics:</p> <p>The SEC asked for clarification on the status of the UHPA class grievance related to EP 12.227. The president indicated that consultation with the union is ongoing.</p> <p>When asked about potential issues with ORS in pre- and post-awards, Lassner acknowledged that the unit may be understaffed and that he will check in with the office leadership. .</p> <p>When asked about providing a report on faculty positions year by year, Lassner referenced a new study on faculty and staff balance. 600 vacant positions were swept by the Legislature during COVID.</p> <p>When asked about the process to replace him, Lassner spoke to the Board Chair at length. Lassner has no role in his replacement. Ultimately, Board of Regents appoints the President. The last search took over a year.</p>	<p>1. No action taken.</p>
Committee Reports	<p>1. CAB (CS) – Roy Gal gave oral and written testimony to BOR September 21, on behalf of CAB, COR and CPM, on SCR 201. Next CAB meeting 10/5.</p> <p>2. CAPP (EB) – No report. Next meeting Thursday, September 28, at 12:30-2pm</p> <p>3. CFS (CS) – CFS attempted meeting 9/15, but no quorum. Next meeting 9/26, 12-1 p.m.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p>

	<p>4. COA (DF) – No report. Next meeting is scheduled for October 3.</p> <p>5. COR (EB) – The meeting was held on September 20th, 9am-10am. Chad Walton presented a draft of the new space allocation policy. Subsequent to the Sept 20th meeting, the COR chair and E. Biagioni were alerted to a draft update of EP 12.227 regarding different classifications of postdocs, to UHPA's filing of a grievance against this draft update, and to the administration (Chris Sabine and Chad Walton) moving forward with implementing this new policy from November 1st, 2023. COR has started email discussion of whether to create a censure resolution against the website https://manoa.hawaii.edu/ovcr/postdoctoral-appointments/ The next meeting of COR is scheduled for Wed Oct 4th, 9am-10am.</p> <p>6. CPM (GB) – No report. Next meeting is October 5, 2023, 2:00 pm.</p> <p>7. CSA (BR) – No report. Next meeting is October 12, 2023.</p> <p>8. GEC (GB) – No Report. Next meeting September 27, 2023 10:30 am - 11:30 am</p> <p>9. CEE (RR) – No report. Next Meeting is September 26.</p> <p>10. Campus Climate Committee (BR) – No report. Next meeting October 3, 2023.</p> <p>11. Grad Council (CS) – Brent Sipes will hold the one-year term and Carolyn Stephenson the two-year term for Senate reps to Grad Council. Stephenson will chair Program Committee Fall 2023 and Sipes will chair Spring 2024. Next Grad Council meeting will be September 26.</p>	<p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		

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Business	1. COR communication to the SEC regarding EP 12.227 (Post Doc).	1. No action taken. Issue is already with COR.
New Business	1. MFS Draft SEN Minutes May 10, 2023	1. SEN draft minutes review.
	The next regular meeting of the Senate Executive Committee will be convened on Monday, October 2, 2023 at 2:00 PM.	
Adjournment	Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 4:16 PM.	

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on October 2, 2023.