

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      March 8, 2021  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

| Name                      | Role          | Attendance |
|---------------------------|---------------|------------|
| Paul McKimmy              | Chair         | Present    |
| Christine Sorensen Irvine | Vice Chair    | Present    |
| Brent Sipes               | SEC Secretary | Present    |
| Truc Nguyen               | MFS Secretary | Present    |
| Penny-Bee Bovard          | Member        | Present    |
| Tom Conway                | Member        | Present    |
| Jim Potemra               | Member        | Present    |
| John Kinder               | Staff         | Present    |

#### Guests

| Name               | Role            | Time              |
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| David Lassner      | President & CEO | 2:30 PM - 3:00 PM |
|                    |                 |                   |
| Carolyn Stephenson | Public attendee |                   |

| <b>Subject</b>           | <b>Discussion/Information</b>  | <b>Action / Strategy / Responsible Person</b>  |
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| <b>Call to Order</b>     |  | The video conference meeting was called to order by Chair P. McKimmy at 1:34 PM.                             |
| <b>Review of Minutes</b> | 1. The draft minutes of the 03/01/2021 Senate Executive Committee were circulated electronically.  | 1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation with no one abstaining. |
| <b>Chair's Report</b>    | <p>1. Consultative Groups: The group met 03/03/2021. Notes from the meeting were shared. Any academic reorganizations will be piecemeal. No date for hiring to commence yet. Telework options discussion commencing. No decision on UH Press relocation to Library.</p> <p>2. Spring Recess: No classes will be held 03/15-19/2021 during the break but the Senate Executive Committee will meet.</p> <p>3. Invited Guests: No guests are scheduled for the 03/015/021. Provost Bruno has been invited for the 03/22/2021 meeting.</p> <p>4. Relief Funds Carryover: To request carryover of unexpended amount, verify remaining amount with your Fiscal Administrator and email iVC S. French at the end of the fiscal year. Like Provost Burno, iVC French was supportive of the request to carryover funds.</p> | <p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>  |
| <b>Action Items</b>      | No action items were presented.  |  |
| <b>Guest(s)</b>          | <p><b>President David Lassner</b></p> <p>“All systems are go” for the Summer General Education Institute. Senate can expect a request for applications and nominations. Compensation will be offered to 9-month faculty for attendance. President Lassner was thanked for faculty and staff vaccination effort. No update on if students might be prioritized as well. For fall classes, no CDC mandate</p>  | 1. No action taken.  |

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|                          | exists for 6-foot distancing. Administration will consult with the campus health and wellness advisory group on social distancing and take a layered approach perhaps allowing more classrooms to be utilized. The student Covid cluster is under control. BOR's PIG on tenure may make a public statement shortly. Legislative position sweeps can occur to any unfilled position regardless of stage in the process. Hawaii Online Portal for Education (HOPE) will invite individuals to join. Mental health services for students needs additional resources and not just because of the pandemic.   |  |
| <b>Committee Reports</b> | <p>1. <b>CAB (BS)</b> – Meeting with Provost Bruno and iVC Lyons was animated and passionate; Much time on Graduate Division; Perceived as a rearrangement of chairs only; May not in total opposition – just express concerns; Consultation process viewed differently by Provost and CAB (formal vs informal simultaneously); Will share draft resolution on 03/08/2021 but not vote on the resolution until 03/10/2021; Budget issues discussed and will request management summary from iVC French for 2015-2020; Position sweeps were discussed; In relation to amendments, the committee requests that Congress meeting be moved to April or May.</p> <p>2. <b>CAPP (JP)</b> – Met on 03/03/2021; the Chair raised objections to the SEC motion on Graduate Council; Also discussed the certificate on sustainability, no vote taken; The certificate on Sexuality Studies was also delayed due to a requested name change to Queer Studies; Next meeting 03/10/2021.</p> <p>3. <b>CFS (TN)</b> – Invited CAB Chair Clapp and Bylaws Amendments Subcommittee Chair Sakaguchi to meet; Meeting with GEC representatives at request of the GEC; Running general elections; Offered special elections to Engineering, OSA, SocSci, ORU, and Hawai'i inuiākea with Engineering, OSA, and SocSci accepting; Shidler College of Business</p> | <p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> |

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| <p>requested a special election; Reviewing General Education and Boards volunteers; Next meeting 03/12/2021.</p> <p>4. <b>COA (PB)</b> – No report, next meeting 03/09/2021.</p> <p>5. <b>COR (JP)</b> – No report, next meeting 03/25/2021.</p> <p>6. <b>CPM (TC)</b> – No report.</p> <p>7. <b>CSA (PB)</b> – Invited Dr. G. Busch, JABSOM Psychiatry, Dr. A. Tanouye and colleagues; Dr. A.y Guerrero and colleagues continue discussion on increasing mental health services for all students at UHM; Discussion of Resolution to Increase Student Mental Health and Well-being Support at UHM draft; Approved Resolution to Increase Student Mental Health and Well-being Support at UHM; Dr. Tanouye made a few remarks praising the resolution and pointing out that the situation is the worst she’s seen in her 30 years of experience here at UHM, and how more staffing can help meet students’ real need for face-to-face help; CSA honors Counseling Services for their doing all they can despite the pandemic and being so short-staffed. Next meeting 04/11/2021.</p> <p>8. <b>GEC (CSI)</b> – Met 03/04/2021; M. Coffman discussed sustainability thematic pathway proposal; Would like to meet and discuss with the SEC; Discussed proposed amendments to the bylaws and worked on suggested wording; Finalized proposed new governance document and forwarding to SEC; Blue Sky work group researching civic and community engagement and Tinkering work group researching information and digital literacy. GEO staff could assist with routing of MOU for signatures if needed. Next meeting 03/25/2021.</p> | <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. CSA Chair Uyehara emailed resolution 03/08/2021.</p> <p>8. No action taken</p> |
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|                            | <p>9. <b>CEE (TC)</b> – No report. Next meeting 03/11/2021.</p> <p>10. <b>UHPA (TC)</b> – No report.</p> <p>11. <b>Budget Prioritization Metrics</b> (aka Prioritization Indicators Committee, or PIC) (<b>BS, CSI</b>) – No meeting; Awaiting instructions on how to Deans are to use the indicators and priorities.</p> <p>12. <b>Manoa Design Team (CSI)</b> - Reviewing responses to consulted groups; Only the faculty senate response has not been received; Student Housing will not be part of this reorganization.</p> <p>13. <b>Campus Climate Committee (TN)</b> - No report.</p>     | <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p> <p>12. No action taken.</p> <p>13. No action taken.</p>   |
| <b>Unfinished Business</b> | <p>1. GEC-SEC MOU: Signatures are needed.</p>  | <p>1. Routing will commence with only those parties involved signing.</p>  |
| <b>Business</b>            | <p>1. Charter, Bylaws, and Rules of Order Process: The process for efficient review and voting was discussed. A line by line approach is the standard for the body. Senate Secretary Nguyen asks for assistance in reposting voting link. Amendments to the proposed amendments language are allowed as part of the motion. Introduction of amendments not actively being proposed must follow the outlined procedure and with petition of 25 members of Congress and review by CAB.</p> <p>2. Committee chair roles (Executive Session)</p> <p>3. Professional behavior (Executive Session)</p> | <p>1. A review of the process will be sent to Senators at the time the Senate agenda is sent.</p> <p>2. A motion was made, seconded, and passed unanimously to move into executive session at 3:12 PM. A letter and motion will be prepared.</p> <p>3. Individuals will be invited to discuss issues. The committee voted to move out of executive session at 4:07 PM.</p> |

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|                     | 4. Thematic Pathways Meeting: The GEC requested a meeting to discuss the issue.   | 4. J. Kinder will extend an invitation to the GEO Director and GEC Chair after the March Senate meeting.   |
| <b>New Business</b> | <p>1. Bachelor of Arts in Marine Biology Provisional Program Proposal.</p> <p>2. Resolution to Increase Student Mental Health and Well-Being Support at UHM: The CSA passed the resolution and recommendations placement on the March Senate agenda.</p> <p>3. Resolution on Phase II Reorganization: The CAB resolution was recommended for inclusion on the March Senate agenda.</p> <p>4. Congress Meeting Date: A date change for the March Congress meeting was discussed. The second reading and voting on amendments, along with the other resolutions present is likely to make the preceding Senate meeting long.</p> <p>5. GEC Governance Document: A summary of proposed revisions to governance and the proposed Faculty Governance of University of Hawai'i at Manoa General Education were received. These will be placed in the shared drive for review.</p> <p>6. "About Committees": New Senators are invited to sessions hosted by CFS to field questions about the different committees. The sessions will be held 04/12-16/2021 from noon to 12:30. Current committee chairs and vice chairs can stop by or submit a short note about their committees.</p> <p>7. Draft 20201021 Congress Minutes</p> | <p>1. J. Potemra moved and B. Sipes seconded to refer the proposal to CAPP for review. Motion carried unanimously.</p> <p>2. The committee moved to add the resolution to the March Senate agenda by acclamation.</p> <p>3. By acclamation, the resolution will be placed on the March Senate agenda pending its approval by CAB before the Senate meeting.</p> <p>4. T. Conway moved and J. Potemra seconded to move the Congress meeting to 05/12/2021. The motion passed unanimously with no abstentions.</p> <p>5. SEC will provide feedback to GEC to allow revisions before sending to other committees for review prior to submission and Senate vote.</p> <p>6. Liaisons will inform the committees.</p> <p>7. Deferred to the next meeting.</p> |

## MĀNOA FACULTY SENATE

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| <b>Adjournment</b> | The next regular meeting of the Senate Executive Committee will be on March 15, 2021. | T. Conway moved to adjourn.<br>Vice Chair C. Sorensen Irvine seconded. Hearing no objections, Chair McKimmy adjourned the meeting at 4:28 PM. |
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Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on March 15, 2021.

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