

## Committee on Administration & Budget Minutes

**Meeting Date** April 24, 2024  
**Meeting time** 10:00AM - 11:00AM  
**Location** Virtual meeting  
**Quorum** 5  
**\*** Cannot attend regular cab meeting but will attend subcommittee meetings

### Attendance

#### Members

Name	Role	Attendance
Dan Blackaby	Vice-Chair	<u>Excused</u>
Roy Gal	Member	<u>Present</u>
Albert Kim	Member	<u>Present</u>
Eugene Magnier	Member	<u>Present</u>
Laura O'Rourke*	Member	<u>Excused</u>
Robert Paull	Member	<u>Present (arr 10:36)</u>
Thomas Pearson	Member	<u>Present</u>
Sarita Rai	Chair	<u>Present</u>
Mark Thorne	Member	<u>Present</u>
Andrew Wertheimer	Member	<u>Excused</u>
Carolyn Stephenson	SEC Liaison	<u>Present</u>

#### Guests

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	By Sarita Rai at 10:02 am	
<b>Review of Minutes</b>	CAB Minutes 4-10-24	Approved
<b>SEC Liaison Report</b>	<p>Rules of order - Flynn's objection was not discussed.</p> <p>In-person meetings - votes are excessively low. John Kinder reviewed attendance for 10-15 years and confirmed that in-person meetings were lower than on-line meetings.</p> <p>SEC discussed whether the May meeting should be in-person or on-line.</p> <p>SEC approved CFS's recommendations of three Senators to GEC. Thus, requiring Chair &amp; Vice Chair to be senators.</p> <p>Three senators elected to SEC: Marguerite Butler, Sarita Rai, and Cameron Miyamoto.</p>	<p>Suggest - SEC poll the MFS as to what they want in terms of future meetings.</p> <p>Instant polling through I-phones instant web voting on smartphones   Poll Everywhere</p> <p>After discussion CAB made a motion to <b><i>hold meetings be made via zoom or hybrid - if technology supports it.</i></b></p> <p>Tom Pearson made the motion seconded by Roy Gal Motion passed by unanimous vote.</p> <p>SEC liaison to let SEC know about CAB's motion.</p>

<p><b>Ongoing Business</b></p>	<p>Update/Information Items:</p> <ol style="list-style-type: none"> <li>SubCommittee? <ul style="list-style-type: none"> <li>Article II, Section 4 constituency page 3 <ul style="list-style-type: none"> <li>Rules of Order</li> <li>Add new and/or separate Constituency</li> </ul> </li> <li>Pages from PauPrintMemberReport-4.pdf</li> </ul> </li> <li>MFS vs UHPA Pau List</li> </ol> <ol style="list-style-type: none"> <li>Article VII: Amendment to Bylaws, Section 2 Item B <ul style="list-style-type: none"> <li>Redlined Bylaws</li> </ul> </li> </ol> <p>Any changes and how we should categorize MFS?</p> <ol style="list-style-type: none"> <li>Gen Ed Red Lined and Summary <ul style="list-style-type: none"> <li>Gene, Laura, Sarita.</li> <li>No change</li> </ul> </li> <li>Micro Credentials Subcommittee Report Laura, Tom and Sarita</li> </ol> <p>Report approved by CAB. Waiting to hear back from CAPP. Chair of CAPP indicated that she will send it to us soon.</p> <ol style="list-style-type: none"> <li>Procedures for Assigning Program Names <ul style="list-style-type: none"> <li>Subcommittee Report: Committee: Andrew, Sarita</li> </ul> </li> </ol> <p>CAPP and CAB have now reviewed the policy and do not find issues with the policy. Report sent to SEC and Debbie Halbert with a statement of no opposition. Completed</p> <ol style="list-style-type: none"> <li>Graduate Assistants Subcommittee Report Albert, Roy and Gene. <ul style="list-style-type: none"> <li>Report sent to SEC and VP Halbert indicating “No objection.”</li> </ul> </li> </ol>	<p>Items 1 to be discussed on May 8 CAB meeting</p> <p>Item 2 will be reviewed and revised by Bob Paul and Sarita, in time for the SEC on Monday the 29th posting for the next meeting. On May 8</p>

	<p>7. CAB to draft a resolution to have senators from department levels instead of at the college levels. The aspiration is that this would increase faculty engagement and enhance shared governance.</p> <p>Pending: See above Item 1- Constituency</p>	
<b>New Business</b>		
<b>Guest(s)</b>		
<b>Committee Reports</b>		
<b>Other</b>		
<b>Remaining Meetings</b>	<p>10:00 AM Via zoom</p> <p>2024:</p> <p>May 8</p>	
<b>Adjournment</b>	10:50	

Minutes were approved by unanimous vote on 8 May  
2024