

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 2, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Excused

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:32 PM.
Review of Minutes	1. The minutes of the 10/26/20 Senate Executive Committee were circulated electronically.	1. The minutes were approved by acclamation.

MĀNOA FACULTY SENATE

Chair's Report	1. Senatorial reports: Five have been received.	1. Chair P. McKimmy will send a reminder noting which reports have been received.
Action Items	1. CFS recommended H. Shen be appointed to the Diversification Board representing the Biological/Physical Sciences, 01/2021-06/2022 to serve the remainder of P. Doetinchem's term.	1. Hearing no objections, Chair P. McKimmy declared the appointment by acclamation.
Guest(s)	None.	
Committee Reports	<p>1. CAB (BS) – Phase 2 EM positions should be filled after searches with an internal search preferred over no search at all; University Librarian will discuss reorganization; requests the reorganization checklist be placed MFS website with a link from the VCAFO.</p> <p>2. CAPP (JP) – Discuss the proposed undergraduate certificates in Sexuality Studies and Creative Computational Media; discussed the Course Evaluation System; will meet with the Chair and Vice-Chair of the ICS to discuss proposed move to Engineering.</p> <p>3. CFS (TN) – Recommends applying an excused absence to Senator F. Simanu-Klutz's and invite her to continue service as a Senator; recommends appointment of alternates for non-senator seats on CEE, GEC, and Gen Ed Boards; may recommend a Bylaws and Rules of Order change for appointment of alternates; reviewing the 2015 Graduate Council motion.</p> <p>4. COA (PB) – No report.</p> <p>5. COR (JP) – No report.</p> <p>6. CPM (TC) – No report.</p> <p>7. CSA (PB) – No report.</p> <p>8. GEC (CSI) – Assessment plan changed to evaluate Diversification outcomes to meet</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. SEC supports action of one-year alternate appointments as long as candidates are also vetted by CFS for AY 2020-21</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p>

	<p>WASC requirements; SEC-GEC-GEO MOU being reviewed; developing an MOA to allow 1 Western Civilization course from non-UH System institutions to transfer in and count for 3 credits Global and Multicultural Perspectives; STAFF-based proposal elimination, with course-based or instructor-based remaining, was discussed.</p> <p>9. CEE (TC) – No report.</p> <p>10. UHPA (TC) – No report.</p> <p>11. Mānoa Design Team Committee (CSI) – Progress on resolving some issues but more work is needed; consultation may be requested in mid November.</p>	<p>8. MFS does not need to act on the proposed Global and Multicultural Perspectives transfer MOA.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. None</p>	

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Business	<ol style="list-style-type: none"> 1. ICS Correspondence: Letter received 10/29/2020. Limited number of faculty appear to support a move. 2. CAPP Chair inquires: The template for who is sent approved resolutions exists and was followed. The transmittal of the resolution passed 10/28 was completed within 1 week after vote was validated. 3. Senator absenteeism: CFS recommended excusing one absence and encouraging Senator F. Simanu-Klutz to continue her service. 4. MFS Survey: Participation is at N=348. In general, faculty agreed that they were involved in recommendation input and disagreed that they were involved in budget. For planning input, response was more evenly divided. 5. Graduate Certificate: The Graduate Council MFS representative is drafting a resolution for presentation to the Senate. 6. SEC-GEC-GEO MOU review: One senator outside of the SEC and GEC has requested permission to review the document. 7. Status of relief funds: Last year, funds arrived around 10/28. 	<ol style="list-style-type: none"> 1. SEC will monitor until a proposal is developed. 2. Any MFS staff concerns should be directed to supervisor, Chair P. McKimmy. 3. The CFS recommendation was accepted by acclamation. 4. T. Nguyen will develop a summary document to share. 5. No action taken. 6. While the SEC may seek input as needed, no senator has privileges beyond other senators. 7. J. Kinder will check on the status.
New Business	<ol style="list-style-type: none"> 1. Senatorial reports: Levels of input vary across campus, within a college, and within units it seems. Post on the MFS website and ask Provost to link the PPH site to these documents. 2. EP 5.XXX Small Undergraduate and Graduate Course Sections: SEC received that document with a request for comments. 	<ol style="list-style-type: none"> 1. Chair P. McKimmy will share with Provost Bruno. 2. C. Irvine moved and J. Potemra seconded to transmit the document to CAPP with a recommendation to act. With no objections, the motion passed by acclamation.

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Adjournment	The next regular meeting of the Senate Executive Committee will be on November 9, 2020.	With no further business and hearing no objections, Chair P. McKimmy adjourned the meeting at 3:55 PM.
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Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on November 9, 2020.