



FACULTY SENATE MEETING MINUTES

December 16, 2020

Online via Zoom

3:00 PM - 5:00 PM

Present:

AGRUSA, Jerry; BANNA, Jinan; BATENI, Sayed; BEAULE, Christine; BERGSTROM, Kelly; BIAGIONI, Edoardo; BINSTED, Kim; BOVARD, Penny-Bee; BUSCH, Gerald; BUSINGER, Steven; CHANDRA, Nandini; CHEN, Roger; CLAPP, Justin; CONWAY, Thomas; COONEY, Michael; DAVIS, Katherine; DE SILVA, Kahikina; EICHELBERGER, Ariana; FARRAH, Duncan; GAL, Roy; GILLILAND, Elizabeth; GUENTNER, Erik; HARRIS, Chessa; HIGA, Jason Kenji; HOFFMANN, Kathryn; IRVIN, Vanessa; JHA, Rajesh; JOHANSEN, Morgen; JULIEN-CHINN, Francie; KAME'ELEIHIWA, Lilikala; KAO, Peiling; KIRS, Marek; LAWSON, Kenneth; LENTZ, Rachel; LENZ, Cory; MAYNARD, Ashley; MCKIMMY, Paul; MEDINA, Richard; MESSINGER, Thane; MIYAMOTO, Camaron; MOORE, Colin; NGUYEN, Truc; NÍ DHONACHA, Siobhán; NUTE, Kevin; O'BRIEN, Maureen; PAULL, Robert; PETTIT, Jonathan; POTEMRA, James; RAY, Stacy; RUTTENBERG, Kathleen; SAKAGUCHI, Ann; SALZER, Ku'uilei; SAND, Shannon; SANDERS, David; SIMANU-KLUTZ, Fata; SINCLAIR, Gwen; SIPES, Brent; SORENSEN IRVINE, Christine; SPEETJENS, Maile; STEPHENSON, Carolyn; STIRR, Anna; STOKES, Alexander; TALLQUIST, Michelle; THOULAG, Jean; USPAL, William; UYEHARA, Lisa; VARGO, Stephen; VON DOETINCHEM, Sandra; WANG, George; WERTHEIMER, Andrew; WITHY, Kelley; WONG, Vanessa; YAGI, Seanyelle; YOSHIOKA-MAXWELL, Amanda; and YUAN, Sarah.

Excused:

None

Absent:

FARRAR, Christine.

Guests:

ANDERSON, Lori; BRUNO, Michael; DOUGHERTY, Barb; FLYNN, David; FRENCH, Sandy; HOFFMAN, Daniel; JOYCE, Margaret; KANEMARU, Sheila; KATAOKA-YAHIRO, Merle; LEONG, Jaret; LYONS, Laura; MENCHACA, Michael; PEARSON, Wendy; RAI, Sarita; SACK, Nancy; SINNETT, Scott; TAIRA, Derek; TAKAHASHI, Kiriko; VENENCiano, Linda; and YOUNG, Jonathan.



1. CALL TO ORDER:

Called to order by Chair P. McKimmy at 3:01 p.m.

2. MINUTES:

- [October 21, 2020 Senate Minutes](#) approved by acclamation.
- [November 18, 2020 Senate Minutes](#) approved by acclamation.

3. CHAIR'S REPORT

- Chair McKimmy (ED) shared that Provost formed a budget prioritization framework committee, and made a request to the SEC for nominations. SEC made six nominations; those nominated represented I, R, and S faculty types. Two of those nominees were from the 2009 prioritization project. The committee has met several times looking at the rubrics and methods that were used in the 2009 prioritization process and will perhaps update those. Chair McKimmy has not yet received a report on the committee work and expects to hear more information soon.
- The MFS has received a consultation request and full documentation on the phase two reorganization on the 19th of November, the day after the last Senate meeting. The SEC has advised President Lassner and Provost Bruno that the best estimate of being able to provide an official response from the faculty senate is February. The SEC received no objection to that. Chair McKimmy thanked members of CAB who are working on the review.
- Chair McKimmy reported that the SEC has advocated, both to the President and to the Provost, that all executive appointments, including new vice provost positions should be open recruitments, whether those are internal searches or national searches. Executive appointments should be the results of searches. Chair McKimmy shared that he believed there was concurrence from administration.
- Chair McKimmy invited questions from the floor about the Chair's report. No questions were raised.
- Chair McKimmy reminded everyone that everyone's microphones were enabled and to use them judiciously. He also indicated he would be watching for raised hands in the participants panel.

4. BUSINESS

- Senate Committee Fall Reports (3 to 5 minutes)
 - Chair McKimmy invited each MFS Committee Chair to share a 3–5 minute summary of their committee activities for the fall 2020 semester. Please see UHMFS website for fall 2020 committee reports.
 - CAB Committee Chair Clapp (AA) thanked the committee members. He shared that CAB has met 11 times. He reported on two resolutions concerning the censure of the Mānoa CEO and the Provost over lack of meaningful consultation and the reorganization process, particularly as it relates to the planning



for post-pandemic Hawai'i materials. Both were passed by the faculty senate. Other issues that CAB has engaged with include the reorganization of library services, phase two materials, executive managerial hiring strategies procedures and policies relating to that, the faculty senate Bylaws, Charter, and Rules of Order to update accordingly.

- CAPP Committee Chair Stephenson (SOCSCI) said that CAPP has met 10 times during the fall semester, nine times for regular meetings and one additional time with a department that requested CAPP's help on what they considered unreasonable administrative suggestions in connection with the COVID suggestions. CAPP continues to be happy to offer its assistance to any other departments or programs that are having trouble with the COVID suggestions that impact their curriculum. Officers elected were herself as Chair, Michael Cooney (SOEST) as Vice Chair, Siobhán Ní Dhonacha (AA) as fall Secretary, and Jean Thoulag (LIBSVCS) as spring Secretary. Stephenson thanked CAPP members for their energetic, hard work. CAPP sent a recommendation to the SEC to appoint Senator Stephenson as one of the two MFS representatives to the Grad Council. A report was made to CAPP about the July 31 agreement that was brokered by CAPP between the representatives of CAPP, the SEC, the OVCAA, Provost's Office, and the Grad Division on the relationships between those units, and the process of bringing resolutions on graduate program proposals for faculty senate consideration; this was the result of two years of work on CAPP's part. CAPP sent testimony to the Board of Regents meeting of September 16 on its concerns about academic governance over curricular issues in the face of the post pandemic website. CAPP presented to the faculty senate on October 21 a resolution reasserting MFS oversight of all academic programs. CAPP thanks the Senate for its support of that resolution, which was by 76.27%. CAPP met with Interim VCAA Laura Lyons about whether to add questions about the experience of online learning to the Fall Course Evaluation System, and also over the memo that she had drafted for the Provost on asynchronous classes. CAPP and the Interim VC agreed to add two questions to the Fall CES, and CAPP requested data from the Interim VC about complaints received over asynchronous classes. CAPP responded to the request from the Provost for advice on a student petition that asked for providing for a CR/NC option for fall 2020, and recommended that it not be provided in fall semester. CAPP took into account data from the registrar that showed that in spring 2020 only 22% of students opted for the credit/no credit option, and that this was only in 10% of classes. CAPP met with a representative of Women's Studies over their proposed Undergraduate Certificate in Sexuality Studies. CAPP drafted a letter to Information and Computer Sciences about their proposed Undergraduate Certificate in Creative Computational Media, and another letter to the Institute for Sustainability and Resilience on their proposed Undergraduate Certificate in Sustainability. Among the other issues that CAPP has been working on are prior learning assessment/back credits policy, grade replacement policy, outreach and online courses, student data policies relative to online learning or "inclusive access," EP 12.205 Administration of Patent and Copyright about the issue of faculty assigning their works for purchase in their classes, the issue of small undergraduate and grad classes, and CAPP's relationship to Interdisciplinary Studies. Spring semester meetings are being scheduled with a number of groups on these subjects, as well as on a review of M5.114 credit hour policy. CAPP works in subcommittees on all of these issues.



UNIVERSITY
of HAWAII®
MĀNOA

- CEE Committee Chair Kraft-Terry (NATSCI) shared that Justin Walguarnery (NATSCI) is Vice Chair and Jessica Gasiorsek (CALL) is Secretary. CEE has met four times this semester, and did not have any specific assigned tasks from the SEC. CEE co-authored a letter of encouragement to complete the fall 2020 assessment reports for programs who have performed assessment activities in the past but have not shown evidence of using their data to actually improve their programs; CEE provided a number of mechanisms for support. CEE is encouraging 100% participation by all units and assessment activities for the upcoming accreditation site visit that will now be happening in the fall. CEE also coordinated a meeting with the associate Dean's in collaboration with Associate Vice Chancellor Laura Lyons, about resources that are available to support the various programs and reminding that regular assessment activities should be occurring. CEE anticipates further meetings like this to continue to offer additional support. Next semester, CEE will be participating in providing feedback for the annual assessment reports submitted during the fall semester and use that information to determine if there are additional supports, programs, or other resources that the committee can work on. CEE will also be revising CEE bylaws to reflect the dissolution of the College of Arts and Sciences.
- CFS Committee Chair Beaulieu reported that CFS met seven times this semester and in addition to regular committee duties, worked on three separate issues. The first was filling senate and committee vacancies, particularly leftover from spring 2020. CFS reviewed vacancies, crafted recruitment emails, and communicated with candidates via email. CFS oversaw a special election to fill vacant seats in the senate. Actions taken between scheduled meetings were reported in the report. Secondly, CFS has worked with the SEC via our liaison to resolve long standing issues regarding appointments to Grad Council. And thirdly, sometimes CFS has more qualified faculty volunteers for committees, and last year and this year have been appointing qualified candidates not selected for committee as alternates for one academic year. These are committees, whose operations and membership are laid out in separate governing docs from the MFS bylaws; it includes CEE, GEC, and the six Gen Ed boards. In the case of a vacancy, that alternate is then appointed to serve the remainder of the vacated term, without having to undergo again the vetting and appointment process since they've been pre vetted. The SEC appreciated the efficiency of the practice and encouraged CFS to submit draft language to CAB in order to add this practice to the MFS bylaws.
- COA Committee Chair Lawson shared that Jerry Agrusa (SCB) is Vice Chair and Katherine Finn Davis (SONDH) is secretary. Focus on the committee of athletics for fall semester was almost a carryover from spring 2020, which was affected by the COVID pandemic. COA's focus was to make sure that our student athletes are getting the care and the mental health care especially that they need in this trying time. COA met with student athletes to discuss some of their fears and concerns regarding practices, games, and safety standards that are set up by the university, and how those may be enforced. COA also heard from the ASUH President and the GSO Vice President their plans to do a survey to UH students with respect to the COVID pandemic and how it is affecting students. COA requested that they ask certain questions that specifically are directed towards student athletes, so that COA can make comparisons. One of COR's and a student athlete's concerns is for the most part, the pandemic requirements and restrictions are set for the everyday college student. But, for the student athlete, additional mental health issues arise not knowing if practice, games and matches are going to be cancelled. COA has a lot of former athletes, and members are

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: uhmfs@hawaii.edu • Website: <http://www.hawaii.edu/uhmfs/>

An Equal Opportunity/Affirmative Action Institution



aware of the stigma that goes along with being afraid to share that you might be suffering from depression or not feeling right mentally. One of COA's goals going into the next semester is to use this survey and other tools to make sure that our student athletes are seeking mental health counseling, which is free up to this point, provided by University and other sources in the community, the same way they would seek regular medical treatment. And, assuring student athletes that seeking mental health counseling stays confidential, stays anonymous.

- COR Committee Chair Bateni (ENGR) shared that COR met four times this semester. Kevin Nute (ARCH) is Vice Chair and Jason Higa (JABSOM) is Secretary. COR invited Interim Vice Chancellor for Research Velma Kameoka with her assistant Chad Walton, who presented the proposed UH reorganization as it relates to the research. They also demonstrated and discussed the academic analytics search engine and proposal to use it to inform faculty about possible awards and grants to actually enhance their research in our campus. COR discussed the proposal by the Board of Regents regarding changes to tuition waivers for graduate students, and discussed how grant funding is used and allocated for salaries and tuition waivers. Discussion continued about how changes in tuition waivers could affect grad students. COR started drafting a letter to the Board of Regents to show opposition to this change that imposed on faculty members to pay for the tuition graduate students and how that could negatively affect faculty research. The BOR proposal regarding the graduate tuition waivers was withdrawn, so COR did not finalize the letter. COR also invited the Vice President for Research and Innovation Vassilis Syrmos who gave an update on the research enterprise of Mānoa, that UH Mānoa is doing well and experienced research enterprise growth over the past years, despite the pandemic. COR discussed with VPRI about how RTRF can and cannot be used. VCR Kameoka visited again with COR and updated members on the current phase for current plans for the phase two reorganization and the potential impacts to research including scholarship, classifications, and hiring post docs. Finally, COR recommends that any decision that affects researchers should consider any potential hardship it will have on researchers who actually increased their research enterprise growth over the past years.
- CPM Committee Chair Miyamoto thanked Vice Chair Gerald Busch (JABSOM) and Secretary Morgan Johansen (SOCSCI) and all members of the CPM. CPM has held regular monthly meetings and additional weekly workgroup meetings to discuss the UH Mānoa reorganization and planning for a post-pandemic UH Mānoa. Accomplishments for this past semesters included drafting language on concerns, which calls for need for increased consultation with faculty, and more complete information and departmental data, and the planning for a post-pandemic UH Mānoa report. CPM also contributed to the Mānoa Faculty Senate survey for faculty input which was distributed in October 2020, and CPM received a request to allow faculty to assign work they have authored. In process for the upcoming semester, CPM is currently working on a project guided by three questions. These questions are 1) what are faculty rights and responsibilities in relation to harassment, bullying, and intimidation at Mānoa; 2) what are faculty resources if they feel that their rights have been violated in relation to harassment, bullying, or intimidation; and 3) is there a need for additional resources, such as an ombuds office for faculty to ensure there is a fair process for dealing with harassment, bullying, and intimidation. The second project CPM is working on is researching how to best honor the legacy of Alice Ball, UH Mānoa chemistry faculty.

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: uhmfs@hawaii.edu • Website: <http://www.hawaii.edu/uhmfs/>

An Equal Opportunity/Affirmative Action Institution



UNIVERSITY
of HAWAII®
MĀNOA

- CSA Committee Chair Uyehara (ED) thanked Vice Chair Maile Speetjens (CALL) and Secretary Andrew Wertheimer (NATSCI) and all members of the CSA. CSA met five times in the fall semester. Mental health and well being are the CSA's main issues, which started last year, under the leadership of former committee chair Corey Lenz. Due to the pandemic, CSA considers it is even more important at this time. CSA met with the President of ASUH Donovan Albano and GSO Vice President Maya Ward. They both expressed serious concerns about the mental health and well being of students, and also the lack of resources. We have some resources on campus, but there doesn't seem to be enough to take care of students properly. The students also informed us that they are doing a survey, and we offered our assistance for next semester if they need us to help with drafting, advising, or disseminating this survey. GSO Vice President Ward also informed our committee that oftentimes students do not know how to find the right resources on career and mental health, etc. CSA also asked the ASUH President and GSO Vice President for possible liaisons to CSA because we recognize that they are overwhelmed as well, and they have many issues on their plate. We discussed the possibility of drafting a resolution on allocating resources for mental health issues for students, noting that the resolution could be brought to the MFS for vote, and possibly finding an avenue to bring it to the state legislature.
- GEC Committee Chair Pettit (CALL) explained that GEC is a committee with nine voting members, and about eight ex-officio members. Betsy Gilliland is the Vice Chair. Matt Eng is the Secretary. The ASUH representative is Kaylie Keim. Chair Pettit expressed happiness at having the ASUH representative that GEC has been missing for some time. GEC met eight times in the fall semester as an entire committee, but GEC has three working groups--the assessment working group, curriculum working group, and governance working group. Those working groups met biweekly, so those groups have met an additional six or seven times during the semester. GEC received a new MOU in August from the SEC, about the relationship between the SEC, the GEC, the Gen Ed Office, all the boards, and the Provost office. The edits and feedback process with comments from the GEO advisory board, and all chairs and vice chairs of boards has been a major undertaking and are at the final stages. Beginning last year and into the next six years is a multistage assessments process. The Foundation, especially the Global Learning faculty from Mānoa, and the community colleges have been meeting regularly for the past year. They had a series of focused discussions over what we're doing well at UH and what we can improve. The Office of Admissions submitted a memorandum of agreement and policy implementation over the transfers. GEC tries to help make the process much more transparent of how students can bring in classes from other universities that don't match our own work. Things under review include revising GEC governing documents, which are nearly 20 years old. The governance working group has been working on that for about a year and a half, and their last meeting is this fall semester and they might be able to wrap that up and submit it to the SEC. GEC is also considering the possibility of adding an oral communications course, either at the foundation or the focus level; they have been consulting the writing board and the oral communications board.
- Chair McKimmy opened the floor to questions for committee chairs. No questions were raised.

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: uhmfs@hawaii.edu • Website: <http://www.hawaii.edu/uhmfs/>

An Equal Opportunity/Affirmative Action Institution



UNIVERSITY
of HAWAI'I®
MĀNOA

- **Guest Speaker: UHM Provost Michael Bruno**

[Planning for the Expected and the Unexpected \(slides\)](#)

- Chair McKimmy introduced Provost Bruno as a guest speaker who would be speaking for 30 minutes followed by 30 minutes of question and answer.
- [Transcript is available.](#)

5. NEW BUSINESS

- Chair McKimmy called for New Business from the floor. No new business was raised.

6. ADJOURNMENT

- Senator Nguyen (ED) moved to adjourn. Seconded by Senator Sorensen Irvine (ED).
- Meeting was adjourned at 4:45pm

Respectfully submitted by Truc Nguyen, MFS Secretary
Approved on February 17, 2021