

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 16, 2024
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Via Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Laura Lyons	iVPAE	2:00 pm - 2:45 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	1. The draft minutes of the 12/9/2024 Senate Executive Committee were circulated electronically.	1. Minutes approved as corrected. 4 in favor; 1 opposed.
Chair's Report	<p>1. Next Provost Council meeting is Dec 23.</p> <p>2. MFS Committee actions will be due at 12 noon at the next SEC meeting, Jan 6, 2025.</p> <p>3. Reminder: Effective immediately, the MFS agenda shall be posted by close of business (COB) five (5) days before the meeting. COB is 4:30 pm for the UHMFS office.</p> <p>If the SEC approves a placeholder, the deadline for resolving placeholders is 12 noon, 5 business days prior to the MFS meeting. This provides SEC members sufficient time to review the resolution and to allow the MFS staff to format the resolution as needed.</p> <p>4. S. Rai, SEC Secretary will be excused for the upcoming SEC meetings on Jan 6 and Jan 13. M. Butler and B. Richardson will be excused on Jan 6.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. No action taken.</p> <p>Motion by B. Richardson, seconded by A. Sakaguchi. Deadline for resolving placeholders is 12 noon, 5 business days prior to the MFS meeting.</p> <p>Three in favor; 2 opposed. Motion passed.</p> <p>4. Motion by E. Biagioni, seconded by C. Stephenson that Jan 6 be a meeting via zoom and Jan 13 in-person.</p> <p>Three in favor, none opposed. Motion passed.</p> <p>4. A. Sakaguchi agreed to be acting secretary for Jan. 6 and B. Richardson for Jan 13.</p>

Action Items	1. None	
Guest(s)	<p>1. iVPAE Laura Lyons (2:00 PM - 2:45 PM)</p> <p>Request for Course Schedule will be at the end of January for Fall. Lisa Imai and Sara Okamura will be working on the schedule. It will only work if there are no changes. Department Chairs and faculty are requested to support the new deadline.</p> <p>Discussion about SEC approved GEN ED MOA (Nov. 4, 2024).</p> <p>Lyons has concerns about signing a new MOU before the five-year MOU signed in 2021 has expired. She would like to make sure that each time a new SEC is appointed, there will not be a new MOU to renegotiate.</p> <p>Lyons would like clarity on the workflow when it comes to curricular changes and the roles of GEC and CAPP.</p> <p>Concerning the GEO Director, discussions ensued about whether SEC and iVPAE should have joint or independent evaluations. Independent evaluations could be followed by a joint discussion. The permanent GEO Director's term of appointment is three years. Both parties should review the GEO director before the three-year term instead of annually.</p> <p>Regarding more collaboration, the iVPAE and SEC should consider joint meetings.</p> <p>iVPAE will consult on the hiring of the permanent GEO Director. The timeline is early to mid-January for position description and comments. Then it should be ready to form a search committee and the search itself.</p>	<p>1. J. Kinder to ask L. Lyons whether Jan. 13th or the 27th would be possible for meeting dates as the 20th is a holiday.</p> <p>M. Butler will provide Lyons the SEC approved draft MOU so she can edit and provide input.</p> <p>Targeting the completion of the MOU review by the end of Spring 2025.</p>

	Lyons would like to return on January 20th for discussion and to provide feedback concerning the MOU and GEO position description.	
MFS Committee Reports	<ol style="list-style-type: none"> CAB (SR) – The next CAB meeting is on Dec. 17 CAPP (CS) – Next meeting Dec 17. CFS (MB) – CFS met on Dec. 16th and discussed the upcoming EM searches, and several items for improving MFS participation and shared governance more generally. Discussions are continuing. COA (BR) – Next meeting January 9th, 2025 COR (CS) – Next meeting TBD January 2025. CPM (CM) – Next meeting TBD January 2025. CSA (CM) – Next meeting will be January 7, 2025. GEC (MB) – Next meeting Dec. 18th. CEE (AS) – Next CEE meeting will be held in January 2025. 	<ol style="list-style-type: none"> Information only. Information only. Information only. Information only. Information only. Information only. Information only. Information only. Information only.
Other Reports	<ol style="list-style-type: none"> Campus Climate Committee (BR) – Meeting was held on December 12, 2024. Jewish News Syndicate reported that UHM is #10 on anti-Zionist barometer https://amchainitiative.org/azf-barometer/#anti-zionist-faculty-barometer/ Worked on events and meeting schedule for the Spring, but nothing settled. Grad Council (CS) – Grad Council meeting on Dec. 10 approved a new Ph.D. in Hawaiian Knowledge. Discussed and approved new courses and program modifications. Next meeting January 28. 	<ol style="list-style-type: none"> Information only. Information only.
Unfinished Business	<ol style="list-style-type: none"> None 	

Business	<p>1. 12/18 Senate roles -12/18 Senate roster 63 senators, quorum is 32.</p> <p>2. Discussion regarding the 1/15 Faculty Senate topic(s) for incoming President H. Hensel</p> <ul style="list-style-type: none"> • What are your goals for Manoa for the first 6 months? • What is your timeline for hiring a chancellor for Manoa? • What are your thoughts on improving collaboration between faculty and administration and how can the President improve morale? How can we empower faculty and reduce bureaucracy? What has she learned from working with past faculty senates and unions? 	<p>1. A. Sakaguchi will help count attendees to establish a quorum.</p> <p>2. Senate office to forward questions to incoming Pres. Hensel's staff.</p>
New Business	1. None	
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, January 6, 2025 via Zoom.	Chair E. Biagioni adjourned the meeting at 4:18 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on January 6, 2025.