

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** August 8, 2022  
**MEETING TIME** 1:30 PM - 4:30 PM  
**LOCATION** Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Excused

#### Guests

Name	Role	Time
Laura Lyons	iVPAE	2:00 pm - 2:30 pm
Debora Halbert	VPAS	2:00 pm - 2:30 pm
David Lassner	Manoa CEO	2:30 pm - 3:00 pm

Michael Bruno	Provost	3:00 pm - 3:30 pm
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<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 7/25/2022 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstention, Chair Sipes declared the minutes accepted by acclamation as revised.
<b>Chair's Report</b>	1. Postdoc Policy Revision extension: iVPRS Sabine was requested to extend the comment period for proposed policy revisions. iVPRS Sabine informed the Senate that he was withdrawing the request as the discussion moved to the System level. 2. Faculty Seat on iAVPAE Search Committee: S. Brown was unable to serve therefore, the alternate representative, Raphael Raphael, will serve. 3. Request for Move-In volunteers: The request was to the Senate Office to share with the Senate. The SEC decided it would be inappropriate 4. Ad Hoc Reorganization Committee: the group met on 5 August 2022 and will meet again in August.	1. No action taken.  2. No action taken.  3. No action taken.  4. No action taken.
<b>Action Items</b>	1. 2022-23 Senate and SEC Officer elections (if a vote is required, voting members can send the Chair a confidential direct message (DM) with their vote): <ol style="list-style-type: none"> <li>1. Senate and SEC Chair</li> <li>2. Senate and SEC Vice Chair</li> <li>3. SEC Secretary</li> <li>4. MFS Secretary</li> </ol> 2. 2022-23 Liaison Assignments: <ol style="list-style-type: none"> <li>1. CAB</li> <li>2. CAPP</li> <li>3. CFS</li> </ol>	1. Chair Sipes opened the nominations. SEC Officers elected by acclamation <ol style="list-style-type: none"> <li>1. Chair: Kim Binsted</li> <li>2. Vice Chair: Michelle Tallquist</li> <li>3. SEC Secretary: Colin Moore</li> <li>4. Senate Secretary: Shana Brown</li> </ol> 2. 2022-23 Committee Liaisons <ol style="list-style-type: none"> <li>1. CAB: Colin Moore</li> </ol>

# MĀNOA FACULTY SENATE

	<ol style="list-style-type: none"> <li>4. COA</li> <li>5. COR</li> <li>6. CPM</li> <li>7. CSA</li> <li>8. GEC</li> <li>9. CEE</li> </ol> <p>3. Other SEC assignments:</p> <ol style="list-style-type: none"> <li>1. Campus Climate Committee - representative</li> <li>2. Graduate Council - representative</li> </ol> <p>4. The newly elected 2022-23 SEC Officers will preside over the Senate effective August 9, 2022.</p> <p>5. MFS Representation at New Faculty Orientation.</p>	<ol style="list-style-type: none"> <li>2. CAPP Raphael Raphael</li> <li>3. CFS David Flynn</li> <li>4. COA Erin Centeio</li> <li>5. COR Michelle Tallquist</li> <li>6. CPM David Flynn</li> <li>7. CSA Erin Centeio</li> <li>8. GEC Shana Brown</li> <li>9. CEE Raphael Raphael</li> </ol> <p>3. Other assignments</p> <ol style="list-style-type: none"> <li>1. Campus Climate Committee: Erin Centeio (Fall)</li> <li>2. Graduate Council: Shana Brown</li> <li>3. Ad Hoc Committee: Colin Moore</li> </ol> <p>4. No action taken.</p> <p>5. E. Centeio will represent the MFS.</p>
<b>Guests</b>	<p><b>1. Debbie Halbert 2:00 pm - 2:30 pm</b></p> <p>Discussion Topics:</p> <p>1. Update on General Education Redesign Summer II. It is likely that a formal proposal will be ready by the beginning of the academic year for submission to the faculty senates. The Redesign team has reviewed the feedback provided during AY 21-22. The hope is to come to an agreement about foundational courses. The new proposal includes some diversification requirements, but fewer than in the current general education curriculum. Town Halls will be conducted during the fall and Halbert hopes to have approval by the spring.</p> <p><b>David Lassner (2:30 pm - 3:00 pm)</b></p> <p>Discussion Topics:</p>	<p>1. No action taken.</p> <p>2. No action taken</p>

UNIVERSITY OF HAWAII AT MĀNOA FACULTY SENATE

2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: [uhmfs@hawaii.edu](mailto:uhmfs@hawaii.edu) • Website: <http://www.hawaii.edu/uhmfs/>

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1. President Lassner noted that Manoa has the most in-person courses across the system, but there are some students who are taking online courses but are not in online programs. According to USDOE, an academic program is considered distance learning if at least 50% of the requirements can be completed online. Online programs must go through a separate WASC accreditation process.
2. Update on Specialist Working Group (BSS). The Committee has met once and are meeting again. The focus has primarily been on tenure and promotion issues.
3. Thoughts on the VEMBA program., its history and decision to terminate the program. VEMBA was losing money for multiple years. It was not subsidizing the basic operations of the College.
4. Any comments about the results of the task force review of RCUH accounts? This was about a number of RCUH revolving funds that were small or had no relationship to research.
5. Any comments on athletics and the third party assessment that was done? The BOR is hiring someone to look into allegations from various parents and students. Someone will be hired soon.

**Provost Michael Bruno (3:00 pm - 3:30 pm)**

Discussion Topics:

1. Masks in classrooms will be required for the first month of classes. COVID telework will be replaced by “wellness” telework. Non-COVID telework will be extended and units will be able to approve telework for a full year as of 9/1. The policy requires a review every 3 months and allows the supervisor to recall the employee back to the office at any time. If the employee request is for more than 2 days per week, then only a university officer can approve it.
2. Update status of Executive searches (BSS). The searches are moving forward: Nursing, Public Health, Social Work, Global Engagement, Cancer Center Director, SOEST, CARES office is working on 2 job descriptions. Hope to advertise soon. Assistant Vice Provost (Dean of Students), Associate Vice Provost for

3. No action taken.

	<p>Academic Affairs positions approved. Pending Assistant Vice Provost for Research approval.</p> <p>3. Interim Appointments at Associate/Assistant Vice Provost and Dean levels. Any timeframe for a permanent Assistant Vice Provost for Student Academic Success (AVPSAS)? (BSS). In some cases, interim appointments are made because the College (as is the case in SOEST) is awaiting a new Dean. Provost will follow-up with the Deans on the status of several interim appointments.</p> <p>4. Status of faculty hiring approvals (CM). The Provost hopes the final meeting will be next week. The enrollment looks strong and the Legislature restored the funding cuts. One potential problem is SB397. In 2004, the legislature cut the G-fund allocation, which left the university without enough funds to cover salaries. A deal was struck to allow the university to cover some salaries with tuition and special funds, but the state would continue to pay the fringe benefits. There is a fear that the state will no longer support that deal. This has created some uncertainty as UHM plans its budget.</p> <p>5. Discussion of Specialist Faculty Working Group. Provost is not involved in this process. He hopes there is a category for people who do work that is very similar to the work of faculty.</p>	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (CSI)</b> – Will reconvene in Fall ‘22.</li> <li>2. <b>CAPP (KB)</b> – Will reconvene in Fall ‘22.</li> <li>3. <b>CFS (KB)</b> – Will reconvene in Fall ‘22.</li> <li>4. <b>COA (CM)</b> – Will reconvene in Fall ‘22.</li> <li>5. <b>COR (MT)</b> – Will reconvene in Fall ‘22.</li> <li>6. <b>CPM (MT)</b> – Will reconvene in Fall ‘22.</li> <li>7. <b>CSA (PB)</b> – Will reconvene in Fall ‘22.</li> <li>8. <b>GEC (SB)</b> – Will reconvene in Fall ‘22.</li> <li>9. <b>CEE (SB)</b> – Will reconvene in Fall ‘22.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> <li>9. No action taken.</li> </ol>

	<p>10. <b>Campus Climate Committee (PB)</b> – Meeting will be held on Tuesday, August 9.</p> <p>11. <b>Grad Council (CSI)</b> – Will reconvene in Fall ‘22.</p> <p>12. <b>Ad Hoc Reorg Committee (BSS)</b> - Meeting as held on Friday, August 5.</p>	<p>10. No action taken.</p> <p>11. No action taken.</p> <p>12. No action taken.</p>
<b>Unfinished Business</b>		
<b>Business</b>	<p>1. SEC and Senate meeting format (online vs in-person) for 2022-2023 academic year.</p> <p>2. Senators impacted by the recent Reorganization creating the School of Communication and Information (SCI) within the College of Social Sciences (CSS) (J. Kinder note to be removed: past CFS liaison Binsted can confirm this understanding: CFS had discussed this issue during the 2021-22 AY, and shared the consensus that special elections will be discussed to fill these vacated seats (CALL &amp; NATSCI) as well as other empty senate seats at the beginning of the 2022-23 AY.)</p> <p>3. Discussion to invite GEO Director Christine Beale for an update on the GenEd Redesign Summer II.</p> <p>4. 2022 Faculty Worklife Survey - Draft as of 7/26/2022 Attachment 1</p>	<p>1. With current masking directives, on-line for the Fall semester is prudent. An optional social in-person gathering is an option. The spring Senate/Congress meeting could be in-person. K. Binsted moved to convene Senate and Congress meetings online during the Fall; seconded by S. Brown. Approved by acclamation.</p> <p>2. K. Binsted moved that Senators Wertheimer and Hubbard continue serving as Senators pending the resolution of this issue by CFS; seconded by C. Sorensen Irvine. 8 in favor, one abstention. C. Sorensen Irvine moved to refer the matter to CFS; seconded by M. Tallquist. Approved by acclamation.</p> <p>3. Postponed to 8/15 meeting.</p> <p>4. Postponed to 8/15 meeting.</p>

**MĀNOA FACULTY SENATE**

<b>New Business</b>		
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, August 15, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:33 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on August 15, 2022.