

**Minutes**  
**Committee on Academic Policy and Planning**  
**November 10, 2010**  
**3:00-5:00 PM**  
**Hawaii Hall Room 208**

1. Meeting called to order 3:07 pm
2. Attendance:
  - a. Present: Chizuko Allen, Edoardo Biagioni, James Cartwright, Timothy Halliday, Cynthia Hew, Jon Matsuda, Sarita Rai, Stacey Roberts, and Jennifer Schultz
  - b. Excused: Katrina-Ann Oliveira, Cindy Ward, Hamid Pourjalali, Rosanne Harrigan (Sec Liaison)
3. Doctoral Degree in Professional Educational Practice (EdD)
  - a. Program focuses on developing professional educators/future leaders
  - b. 1<sup>st</sup> year of program to be a true cohort. Subsequent years to admit students with prior graduate coursework
  - c. College of Education to have some of current PhD students transfer into the EdD Program
  - d. Matsuda motion, seconded by Halliday, unanimously approved with corrections to resolution.
4. Course/Alpha number articulation among all system campuses
  - a. SEC requesting feedback by December Senate meeting
  - b. CAPP is not willing to support this articulation at this time but is willing to work on procedures for its implementation at a later date as there is insufficient time to research the issue
5. Sub-Committee Reports
  - a. Classroom use policy
    - i. CAPP will not support new policy without seeing list of rooms to be returned to general classroom pool.
    - ii. At a minimum, each department should be allowed to maintain 1 room to be used as a conference room/seminar room.
    - iii. Motioned by Cartwright, seconded by Halliday, unanimously approved.
  - b. Major Requirement Issue
    - i. The University of Hawai'i prides itself on academic rigor and freedom. In recognition of the uniqueness of individual programs throughout the campus and our commitment to academic rigor, CAPP recommends that individual academic programs continue to exert autonomy over their major course requirements including credit hours and GPAs. Concurrently, CAPP recommends that departments and programs mention reasons for high credit and GPA requirements in the UHM catalog to better communicate with

students. CAPP also recommends a more uniform approach to the catalog compilation especially in degree requirement descriptions. The current inconsistency in catalog presentations of course requirements across departments and majors can inflate the perception of disparity.

- ii. Motioned by Roberts, seconded by Biagioni, unanimously approved.

c. 148 Credit Notice to Undergraduate Students

- i. Review postponed to next meeting
- ii. General feeling from committee is that this is not the right solution to a legitimate problem and that it does not benefit the students.

d. 60 Non-intro Course Credit Requirement

- i. Recommendation made to change the language from non-introductory (defined as 200 level courses with a 100 level course pre-requisite and 300/400 level courses) to upper division (300 level and above).
- ii. Recommendation made to require 45 upper division credit hours rather than 60 non-introductory credit hours.
- iii. Motioned by Cartwright, seconded by Allen, unanimously approved (Matsuda abstained).

e. High Fail courses

- i. Biagioni to attend an informational session on issues and report back to CAPP.
- ii. CAPP questioning whether we should be involved in this issue and will discuss at next meeting.

6. New/Old Business

- a. Rai to follow up with SEC to get update on:
  - i. Chancellor's 2.0 GPA policy
  - ii. Risk Management Policy
  - iii. Enrollment Management

7. Meeting adjourned at 5:06 pm

Respectfully submitted by Jon Matsuda