

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE August 30, 2023

MEETING TIME 2:00 PM – 3:00 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Rosemarie Woodruff	Senator	Present
Jessica Gasiorek	Member	Present
Justin Walguarnery	Member	Present
Lorenzo Perillo	Member	Present
Alice Tse	Member	Present
Aimee Chung	Member	Present
Monica Stitt-Bergh	Non-voting ACSC	Present
VACANT	Non-voting GSO Rep	
Raphael Raphael	Non-voting SEC liaison	Present
VACANT	Non-voting ASUH Rep	

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Introduction of members	The meeting was called to order by Raphael at 2:20pm.
Review of Minutes	1. NA (Kick-off meeting)	1. NA
Chair's Report	NA	1.
Action Items	NA	

Guest(s)	NA	
Committee Reports	NA	
Unfinished Business	NA	
New Business	<ol style="list-style-type: none"> 1. SEC liaison presentation: notes role of SEC liaison (to connect MFS to CEE); reminds members that 3 unexcused absences constitute resignation; quorum to hold a meeting is 50% + 1; notes schedule of MFS meetings for Fall 2023. SEC can refer issues to CEE; CEE may also bring their own issues forward for discussion and approval 2. Elections: Justin self-nominates and is elected as Chair by acclamation; Justin nominates all returning members to consider being Vice Chair. Vote for Vice Chair ends in tie; discussion; Jessica accepts nomination. Aimee nominated and elected secretary by acclamation. 3. Justin (as new Chair) to look at items for MFS agenda (for their next meeting), which are due September 11. Justin reports all business finished from last year; no carryover items. 4. Monica asks about membership on the committee, and asks about moving forward to fill vacancies. We are missing 1 senator as well as two faculty representatives, and student reps (ASUH, graduate) 5. Justin will send out a poll to determine future meeting dates & times. 	Justin will reach out to John Kinder to ask about procedures to fill vacancies
Adjournment	<p>Meeting adjourned at 2:54 pm.</p> <p>The next meeting will be scheduled via email.</p>	Raphael moved to adjourn, Justin second.

Respectfully submitted by Jessica Gasiorek

Approved unanimously on 09/26/2023