

CAPP Meeting Minutes Wednesday, September 22, 2010

The meeting was held in HAW 202 from 3:15 to 4:40 p.m.

Present: Chizuko Allen, Edoardo Biagioni, James Cartwright, Rosanne Harrigan (SEC Liaison), Sarita Rai (chair), Jon Matsuda, Cindy Ward

Excused: Elton Daniel, Timothy Halliday, Ellen Hoffman, Katrina-Ann Oliveira, Stacey Roberts, Guangyi Wang

Absent: Cynthia Hew

1. Sub-committee Assignments

The first four committees must complete reports for SEC by Wednesday, November 10th and the last three committees by Wednesday, December 1st.

- Major Requirement Issue	Chizuko Allen, Katrina-Ann Oliveira
- 148 Credit Notice to Undergraduate Students	Cindy Ward, Stacey Roberts
- Repeated Course Grading Options	Jim Cartwright, Cindy Ward
- Classroom Use Policy (Joint with CAB)	Jon Matsuda, Timothy Halliday
- High Fail Courses (Joint with MAC and GEC)	Edoardo Biagioni, Cynthia Hew
- 60 Non-intro Course Credit Requirement	Sarita Rai, Rosanne Harrigan
- 124 Credit Graduation Requirement	Rosanne Harrigan, Elton Daniel*

2. Daniel Jenkins is on sabbatical and will be replaced.

3. Sarita will contact stake holders for the two proposals: BA in Second Language Studies and BA in Pacific Islands Studies. She will bring some of them to the October 13th CAPP meeting.

4. "2.0 GPA clause" was not included in the UHM catalog despite CAPP decisions last year. Sarita will draft a letter, circulate it among us, and send it to SEC.

5. After CAPP agreed on four enrollment management goals last semester, Hernandez added a fifth item, “international recruitment”. This issue must be clarified.
6. Rosanne will report to SEC the issue of “student learning outcomes on the syllabus”.
7. A draft will be circulated asking Ron Cambra concerning the Academic Action pilot project
8. Future meetings: October 6, 13
 November 3, 10, 24
 December 1

Note:

*Elton Daniel is excused from CAPP, per Sarita’s email of September 28th.