



EXECUTIVE COMMITTEE
MEETING MINUTES

MEETING DATE: November 13, 2017 2:00 PM - 5:00 PM

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, Chair	P	David Duffy, Vice-Chair	E			BOR Chair Jan Sullivan & Regent Michelle Tagorda	4:00 PM - 5:10 PM
Douglas Vincent, SEC Secretary via polycom, excused at 4:25 PM	P	John Casken, excused at 4:12 PM	P				
George Wilkens	P	Stacey Roberts, MFS Secretary	P				
Brian Powell	P			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER APPROVE AGENDA		Meeting was called to order by Chair C. Sorensen Irvine at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the November 6, 2017 Senate Executive Committee had been circulated electronically.	1. Action deferred until next week.
CHAIR'S REPORT	1. Engineering reorg proposal coming 2. Campus Climate Committee -- meetings are continuing; students will be included. 3. ACCFSC-- discussion about whether the campus executive has to sign off on changes to Charters and Bylaws of college level senates. It seems to us that only changes to the campus level senates	1. CAB will be alerted. 2. Christine will send out resources provided to SEC. 3. No action.



	<p>would require executive signature. Some college level senates may not have Charters. Will be discussed at the 11/17 meeting.</p> <ol style="list-style-type: none">4. International Education Week -- reminder that there is lots going on.5. GE assessment report & GEO Director search -- one GE assessment report is completed. Results from student surveys that looked at student products collected from General Education classes. The report compared student produces with rubrics developed nationally. Some areas UHM appears to be doing well, others need improvement. GEO director search is nearly finished. Faculty are encouraged to view presentations and provide feedback. Committee will make recommendations to Debbie Halbert.6. Prior Learning Assessment (PLA) -- SEC received request to reconsider the MFS motion that UHM is not doing PLA. In a previous MFS, CAPP reviewed proposal for PLA and developed a motion that UHM does not approve the use of PLA. The facts appear to be that across the Manoa campus, PLA is being used in different disciplines. OVCAA requested that we reconsider the motion and revise it, given the current reality.7. COIA representative ratification -- The Coalition on Intercollegiate Athletics (COIA) is asking for ratification of our COIA representative, Kelley Withy, to serve on the Steering Committee. COIA Member Senate Presidents have been asked to vote on a ballot.	<ol style="list-style-type: none">4. Christine will announce at the MFS meeting on 11/155. Christine will remind faculty at the MFS meeting to view finalists presentations and provide feedback by 11/17.6. SEC deferred action on it pending discussion with CAPP.7. Chair Sorensen will vote to ratify Kelley Withy to serve on the COIA Steering Committee.
--	---	--



UNIVERSITY
of HAWAII®
MĀNOA

MĀNOA FACULTY SENATE

ACTION ITEMS	<ol style="list-style-type: none">1. CFS faculty recommendation to appoint to the URO Committee Brian Powell, SOEST.2. JABSOM Faculty Senate and the CFS jointly recommending the replacement of resigning senator William Hanning for the remaining 2-year senate term with Michelle Tallquist.3. CFS requests that the Senate Chair solicit faculty members for the Commencement Committee during the November 15th Senate meeting.	<ol style="list-style-type: none">1. Motion by J. Casken to appoint Brian Powell to the UROFAB; seconded by G. Wilkens. Approved unanimously.2. Motion by J. Casken to appoint Michelle Tallquist as the substitute MFS senator representing the JABSOM constituency. B. Powell seconded. Approved unanimously.3. Chair Sorensen will announce at the 11/15 MFS Meeting.
GUESTS	<p>BOR Chair Jan Sullivan and Regent Michelle Tagorda (4:00 PM) --</p> <p>General discussion: Vision for Manoa's future: The Board requested UH to develop an Integrated Academic and Facilities Plan (IAFP), approved 4/20/17. The Board agrees with the plan and implementation is the responsibility of the administration. The plan was developed for the 10 campuses given the financial challenges and in an effort to differentiate missions..</p> <p>If state support is declining, what do we need to do? We cannot do everything everywhere. The plan is at a high level. We're better off with a logical framework.</p> <p>What are Manoa's strengths? Strong research emphasis for Manoa. Do not want to lose that.</p> <p>For Manoa, there are concerns about losing excellence in research. Under pressure to support the poorer students at</p>	<ol style="list-style-type: none">1. The SEC thanked Chair Sullivan and Regent Tagorda for their time and willingness to meet with SEC.



the expense of the better students. Some say that the students are not challenged enough. Concerns that students upon enrollment, don't intend to stay. It's important to have access to research experiences that enable them to go on to graduate programs.

Vision for Chancellor role at Manoa? Lassner is starting to have discussions. He does not want to continue wearing two hats.

Manoa areas for improvement (challenges) -
Students don't see Manoa being destination of choice. Why?
Enrollment management is important. We need media/marketing.

There is pressure to enroll more and to do that there is pressure to reduce admission standards. Also with tuition raises over last few years and gap between Manoa and rest of system is greater and students are not as apt to attend. We have also priced out the international market.

Another need to build UH Foundation endowments. Need better strategies. Improve connections between alumni and colleges/units. Need stronger outreach efforts. It was noted that there is unequal access to resources. For example more development officers at the Cancer Center versus resources available to the College of Natural Sciences.

What about the relationship with legislature? The relationships have stabilized now. We're doing OK. The challenge is that we have to compete with other needs for state resources (e.g. homelessness, etc.).

What about low enrollment/small programs? Is there a Board concern? The BOR is paying attention to the issue but did not issue a directive. They get reports. These programs need to now provide a rationale for existence. But the concern is that there are low enrollment programs that are not core programs. Decisions need to be made.



UNIVERSITY
of HAWAII®
MĀNOA

MĀNOA FACULTY SENATE

	What about program duplication? What's the role of BOR? For example, resources shifted from UHM to newly approved, yet duplicated programs at community colleges.	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (DV) – No report. Next meeting is scheduled for Dec. 6th. Kathy Cutshaw is scheduled for the 12/6/2017 meeting. 2. CAPP (BP) – Meeting was held on Nov. 8th. Working on the CES questions. One CAPP member resigning. 3. CFS (GW) – Meeting was held on Nov. 8th. Elected a new Chair, Brian Huffman and Brad Taylor is the new member. Reviewing recommendations for various openings. 4. COA (BP) – No report. Next meeting is scheduled for Dec 7th. 5. COR (DD) – No report. Next meeting is scheduled for Dec 7th. 6. CPM (JC) – No report. Next meeting is scheduled for Nov. 17th. 7. CSA (JC) – Meeting was held on Nov. 8th. Good meeting with Roxie Shabazz. We are lower than our peers in retention. Retention materials will be shared with us. Our current application process and financial aid is hard to understand. Strategic Planning Committee on Enrollment is operating but has limited membership. Is willing to meet with CSA in January. Is working to have UHM included in common application process. 8. GEC (SR) – Meeting was held on Nov. 9th. Next meeting is scheduled for Nov. 16th. Multiple designation courses (e.g. W, E, O) is this fair for faculty and students? This will come up down the road. Make 	<ol style="list-style-type: none"> 1. No action taken 2. Refer to CFS for a replacement. 3. No action taken. J. Kinder will notify CFS on the resignation from CAPP. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken.



UNIVERSITY
of HAWAI'I®
MĀNOA

MĀNOA FACULTY SENATE

	<p>sure the hallmarks are being met. Voted on a motion to allow the Boards to approve or deny non-course based designations. All three motions have been delegated to the Boards. GEC is doing more policy issues.</p> <p>9. CEE (CSI) – Met Nov. 13th reviewed general education assessment data (report provided) and discussed strategies found effective in faculty professional development effort -experts/resources provided, sustained over time, end product required, reward.</p> <p>10. UHPA (GW) – No report. Next Board meeting is scheduled for January 6, 2017. There are on campus meetings for Tuesday, November 14, 2017 for 12-1:30 pm at Kuykendall 101 and 3:30 - 5 pm at UH Campus Center.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p>
UNFINISHED BUSINESS	<p>1. None.</p>	
BUSINESS	<p>1. Discussion on the SEC Chair testimony for next BoR meeting</p> <p>2. Discussion on the MFS Chair's Report for the Nov. 15th meeting -- Commencement Committee volunteer, BOR testimony, GEO director search, Administrative Reorg and anticipated spring proposal, electronic ballot for bylaws</p>	<p>1. The SEC reviewed Christine's testimony to the BOR.</p> <p>2. The SEC provided ideas to the Chair.</p>
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be on November 13, 2017.</p>	<p>Motion to adjourn by G. Wilkens; seconded by B. Powell. Passed unanimously. Meeting adjourned at 5:15 PM.</p>

Respectfully submitted by Douglas Vincent, Secretary
Approved unanimously on November 20, 2017.