

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: Aug 9, 2010

Attendance:

Susan Hippensteele	X	Lilikala Kame`eleihiwa	David Ross	X	Chancellor Hinshaw	Greg Takayama	Others:
Martin Rayner	X	Rosanne Harrigan	X	Tom Hilgers	X	VCGRE Ostrander	VCAFO Cutshaw
Shirley Daniel		Halina Zaleski	X	Martha Crosby	X	VCAA Dasenbrock	
		David Duffy				VCSA Hernandez	

Subject	Discussion	Action/Strategy
Call to order	Meeting was called to order at 2:00 pm	
Approval of Minutes	Minutes of August 2, 2010 were approved as amended.	
Chairs Report	MET: The Obama Library proposal was favorably received.	.
Meeting with Robert Perkinson	Robert Perkinson of American Studies presented a proposal for having Hawaii be the home of the Obama presidential library and archives. This should be linked to UH Manoa and include a policy center and an inter-disciplinary PhD. An effective proposal will require wide support among organizations. The primary Hawaii obligation will be to provide a site.	.A resolution will be brought before the Senate in September, and the support of the Congress will be requested in October.
Committee reports	No committees reports	
Other business	<p>GE board assignments were discussed and potential members identified for GEC, H Board, and W Board. Gen Ed director candidate interview was scheduled.</p> <p>List of "things to do" before Fall semester begins generated. Charges to committees were reviewed; need by dates will be added. The importance of Senator participation was discussed. A letter will be sent to faculty regarding the importance of committee work. A shuttle from Kakaako for Senate meetings was proposed.</p> <p>The Senate needs a parliamentarian.</p>	<p>Hilgers, Hippensteele and Kame`eleihiwa to ctc</p> <p>Rayner to finalize and submit Senate budget request, initiate admin-SEC retreat, Senate and Congress visitor invitations; Daniels to ctc VC's for Fall meeting schedule; Hippensteele to finalize charges to standing committees, ctc WGGE prospective members</p>
	The proposed revisions to the promotion and tenure process are available on the VCAA web page. Post-tenure review and management issues of unproductive faculty should also be considered.	Refer to CPM

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	Classroom use policy was discussed. All classrooms, including departmental classrooms will be included. The Deans have agreed to this. The list of classrooms on the web needs to be improved. Clarification is needed on the definition of excluded specialized rooms such as labs and conference rooms.	Refer to CAB and CAPP.
	SEC needs to work with administration on a matrix of committees to be populated. A general request for faculty willing to serve on committees will be sent out.	Refer to CFS
	Department workload policy was discussed and the involvement of deans or administrators was questioned.	Need more information from VCAA
SEC Staffing	Need for resolution of Senate office staffing issues is acute.	Hippensteele and Rayner will follow-up on possibilities with KC and HR
	The meeting adjourned at 5 p.m.	