

**Committee on Administration & Budget
Minutes**

Meeting Date February 18, 2025
Meeting time 10 AM - 11 AM
Location Virtual meeting




Attendance

Members

Name	Role	Attendance
Kathleen Connolly	co-Vice Chair	present
Barbara DeBaryshe	co-Vice Chair	present
Oceana Francis	Member	present
Albert Kim	Member	present
Theresa Kreif	Member	present
Jim Potemra	Secretary	present
Yola Monakhov Stockton	Member	present
Mark Thorne	Chair	present
Sarita Rai	SEC Liaison	present

Guests

Name	Role	Attendance
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		10:00 am
Review of Minutes	CAB Minutes 20250204	Minutes approved with 8 in favor and 0 against
SEC Liaison Report	<ol style="list-style-type: none"> 1. No statement yet from Committee on Research regarding situation with Executive Orders and impacts to the University 2. Sarita Rai will try get copy of Bylaws to CAB 	
Unfinished Business	<ol style="list-style-type: none"> 1. Updating Bylaws and/or Rules of Order for name changes of units; Parliamentary (Boyd Ready) will meet with CAB to advise - Scheduled March 4, 2025. 2. SEC requests CAB to consider the College of Education reorganization proposal and whether the motivation for the reorganization is sufficiently clearly stated.  reorg_proposal.pdf ,  reorg_consultation_request.pdf ,  reorg_cover_letter.pdf 	<ol style="list-style-type: none"> 1. Boyd needs bylaws, rules of order, minutes, and CAB questions; CAB will ask Boyd what the pros and cons are of having an “automatic” update of docs without more formal process; Chair Thorne will follow up with Boyd via email 2. Chair Thorne will email COE Dean with additional questions; Committee will look at remaining sections
Business		
Guest(s)	None	

Committee Reports	N/A	
Other	Remaining meetings: Mar 4, 18 Apr 1, 15 May 6	
Adjournment		Meeting called at 11:14

Respectfully submitted by CAB Secretary James Potemra.
 Approved on March 4, 2025.