

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: April 24, 2017 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
John Casken -- Chair	P	Christine Sorensen-Irvine	P			VCAFO Kathy Cutshaw	3:00 pm - 4:00 pm
Marguerite Butler	P	Sarita Rai -- MFS Secretary	P				
Kelley Withy -- SEC Secretary	P	George Wilkens	P	John Kinder -- Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Casken at 2:07 PM
REVIEW OF MINUTES	1. The minutes of the April 17, 2017 Senate had been circulated electronically and comments made.	1. Motion by C. Sorensen Irvine to approve the April 17, 2017 minutes, seconded by M. Butler. Approved.
CHAIRS REPORT	1. Update on Senate & MFS Chairs meeting with IVCAA M. Bruno. M. Butler presented retention data. Attendees to contact M. Butler if want data. 2. Update on BoR 4/20 meeting. Testimony on IAFP and survey results presented. Discussion on JABSOM water chiller project. Some regents had concerns about lack of committee review and no time for review. Was not able to stay and hear IAFP presentation, but was approved. 3. Update on 4/18 Legislative meeting. Legislators asked Lassner tough questions. 4. Update on Conflict of Interest investigation. Still incomplete per V. Symos.	1. No action. 2. No action. 3. Send survey results to higher education chairs in legislature.. 4. No action. J. Casken will follow up with V. Symos.

	5. Update on ACCFSC. Retreat August 14th to use the IAFP as a framework for discussion with legislators and executives.	5. No action.
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ACTION ITEMS	<ol style="list-style-type: none"> 1. Review SEC liaison assignments 2. CFS certification of the MFS elections and recommendation for approval 3. CFS recommendation of SEC candidacy period and SEC election timeline 4. CFS recommendation of Senator Committee Preferences timeline. 5. CFS recommendations for faculty appointments to the Graduate Council 	<ol style="list-style-type: none"> 1. No action 2. Motion by K. Withy, seconded by S. Rai to certify election. Passed unanimously. 3. Motion to approve timeline for SEC candidacy period April 26th - May 5th and SEC election timeline May 8th - May 17th. C. Sorensen Irvine moved, seconded by J. Casken. Passed 4. S. Rai moved and K. Withy seconded. Approved timeline for Senator Committee preferences timeline April 25th - May 5th. 5. C. Sorensen-Irvine moved to approve, seconded by S. Rai. Approved appointments to the Graduate Council: 5.1 SocSci: Katharina Heyer (PolSci); and 1st alternate-Wei Zheng (Sociology). 5.2 Nursing: Maureen Shannon. 5.3 A&H order candidates: 1) Elizabeth Colwill; 2) 1st alternate-James Kraft; and 3) 2nd alternate-Karen Jolly. 5.4 Education: Julie Kaomea.
GUESTS		

	<p>VCAFO Kathy Cutshaw (3:00 pm)</p> <ol style="list-style-type: none"> 1. General discussion on the UHM budget-waiting for info from state legislature. Has a group from IT pulling data to determine which areas enrollment is decreasing. 2. Partner hire policy-no central funding available for the policy, but if funding can be found at the department level, policy can be enacted. 3. Looking at reorganization within VCA office with focus on shared services. Program reorganizations being discussed. Considering Service Center staff reporting to VCA rather than Deans. Discussions in Fall. 4. Discussion of TA pay. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (SR) – No report. 2. CAPP (CSI) – Meeting Wednesday. 3. CFS (KW) – discussed GEC composition. 4. COA (KW) – No report. 5. COR (MB) – No report. 6. CPM (JC) – Action anticipated on civility and collegiality, proper procedure for making motions from the floor, adherence to Robert’s Rules of Order. 7. CSA (MB) – No report. 8. GEC (CSI) – Meets this week. 9. MAC (SR) – No report. 10. UHPA (CSI) – No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. Email clarification provided. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken.
OLD BUSINESS	<ol style="list-style-type: none"> 1. UHM Faculty Athletic Mentoring Program (K. Withy) 	<ol style="list-style-type: none"> 1. COA can review next year

NEW BUSINESS	<ol style="list-style-type: none"> 1. Review CPM resolution 2. Review CAB Bylaws revision 3. Review MAC resolution #1: ILOs 4. Review MAC resolution #2 5. Review CSA resolution 6. Prepare 5/10 Senate agenda 7. Prepare 5/1 SEC agenda 	<ol style="list-style-type: none"> 1. Request for additional clarification. 2. Clarify Article IV, Section 3. Other Permanent Committees: is “a document” the same as “the governing document”? Please name the documents consistently. Also please clarify what Article IV Section 3 is referring to as it seems to refer to itself. Please consider adding not in conflict with any other standing or permanent committees <u>or MFS bylaws</u>. 3. Approved for agenda. 4. Action: Referred to CAB and CAPP. 5. Recommend change “handicapped” to “students with disabilities” in first sentence or refer to the historic meaning. Second to last WHEREAS, remove “all” before “different backgrounds”. 6. Agenda created. 7. Agenda created.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on May 1, 2017.	Motion to adjourn by K. Withy, seconded by S. Rai. All approved the motion. Meeting adjourned at 6:30 pm.

Respectfully submitted by Kelley Withy.
Approved unanimously on April 24, 2017.