



Committee on Administration and Budget (CAB)

MEETING MINUTES

MEETING DATE: SEPTEMBER 26, 2018

LOCATION: AGRICULTURAL SCIENCES 219 3:00 PM - 4:30 PM

ATTENDANCE: [P = PRESENT; A = ABSENT; E = EXCUSED]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Chin	P	Robert Paul, Vice-Chair	P	David Ross, Secretary	P		
Graham Crookes	P	Anna Feuerstein	P	David Ericson	P		
Youping Deng	E	Justin Clapp	P				
Kwanglim Seo	P	Douglas Vincent - liaison	P				
Christopher Measures, Chair	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by SEC Chair, Chris Measures at 3:03 PM.
REVIEW OF MINUTES	The minutes of the September 12, 2018 meeting of CAB were distributed electronically.	Motion to approve by A. Feuerstein, seconded by R. Paull Unanimous approved.
CHAIR'S REPORT	NA	
GUESTS	None	



UNIVERSITY
of HAWAI'I®
MĀNOA

MĀNOA FACULTY SENATE

UNFINISHED BUSINESS	<ol style="list-style-type: none">1. OHR Reorganization -- the draft checklist was distributed electronically. Wonder what we are losing from Manoa; invite Jan again to update the changes. D. Ross spoke to NatSci AO's PO's and they were guardedly OK with it. D. Erickson incumbent to continue to touch bases with AO's and PO's in our units as this goes forward. Need to protect their interests.2. Fire Safety Office Reorganization -- the draft checklist was distributed at the meeting.	<p>Motion to endorse with reservations as that key performance indicators were not part of the proposal and a timeline for evaluation of the reorganization. The CAB will follow up with the administration.</p> <p>R. Paull motion, G. Crookes, second, unanimous approval.</p> <p>Motion to endorse D. Erickson, Second. A. Feuerstein, passed unanimously</p>
BUSINESS	<ol style="list-style-type: none">1. Parking Rate Increase. The SEC has asked the CAB to review the proposed parking rate increase and to respond on behalf of the Senate. <p>CAB will meet again on October 3, 2018, and invite Cate Matsushima from the parking office to discuss these concerns to the October 3, 2018 CAB meeting.</p>	<p>Invite Cate Matsushima to visit with the CAB.</p>
ADJOURNMENT	<p>The meeting adjourned at 4:26 pm.</p>	<p>Motion to Adjourn. R. Paull, Second D. Ross. Unanimous approval.</p>

Respectfully submitted by Doug Vincent.

Approved on October 10, 2018, with 7 votes in favor of approval and 0 against.