

## EXECUTIVE COMMITTEE Minutes

MEETING DATE      October 25, 2021  
 MEETING TIME      1:30 PM - 4:30 PM  
 LOCATION            Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	Provost	3:30 pm - 4:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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# MĀNOA FACULTY SENATE

<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 1:30 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 10/18/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. Debrief 10/20 Senate & Congress meetings 2. Update 10/21 BOR meeting notes (CSI) 3. Update on 10/25 Provost Council meeting 4. Update on ACCFSC 5. Force Majeure changes to course and laboratory fees	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken.
<b>Action Items</b>	1. Gen Ed Place-Based Proposal	1. C. Moore made a motion to refer the matter to CAPP as the lead committee, GEC, and CAB; seconded by K. Binsted. Approved by acclamation. Chair Sipes will instruct GEC to focus on implementation issues and CAB to focus on issues related to budget, resources, and any effects on the MFS charter and bylaws. C. Moore made a motion to additionally refer the matter to CEE; seconded by K. Binsted. Approved by acclamation. Chair Sipes will instruct CEE to focus on the assessment implications of the Gen Ed proposal.
<b>Guests</b>	<b>Provost Michael Bruno (3:30 pm)</b> <b>Discussion topics:</b>	

	<ol style="list-style-type: none"> <li>1. Provost Bruno noted that he is pleased with the Spring 2022 schedule and the number of in-person courses being offered.</li> <li>2. Reorganizations processes and instructions (BSS): The Provost stated that there are formal documents and resources available to guide the reorganization.</li> <li>3. Follow up on Laulima publication date by CCAO: The Provost will speak to iVP AE Lyons about this issue.</li> <li>4. Dept chairs have workload spreadsheets to complete - can you speak to long term use and value. How will the data be used? (SB): The Provost noted that there are ongoing discussions with UHPA about work assignments. An issue two years ago prompted a grievance from UHPA that stopped all work on this policy. The Provost and UHPA have developed a joint document on work assignment policy, expectations, and teaching equivalencies that will be released in the coming weeks.</li> <li>5. Will workload be shared with faculty? (CM): The Provost will work with iVP AE Lyons to provide guidance on this issue.</li> <li>6. Fall commencement plans (BSS)</li> <li>7. BOR Tenure PIG: The Provost stated that the work on this issue will now move to the SCR taskforce on tenure. These discussions will be far more transparent than they could be under the PIG.</li> <li>8. UHM Tenure Process: The Provost does not believe that there is anything broken about the UHM tenure process. He believes the central challenge is related to faculty classifications, particularly with regard to expectations. He has heard complaints that a</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. No action taken.</li> </ol>
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	negative period review takes a very long time to produce a positive or negative result.	
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li><b>CAB (CSI)</b> – No report. Next meeting is October 26 at 10:30 am.</li> <li><b>CAPP (KB)</b> – CAPP has received a response from the College of Education regarding the proposed BEd in SPED. CAPP has also received responses from the GEC to questions posed by Profs Butler and Duffy regarding the shift to course-based designations. Next meeting is October 26 at 3pm.</li> <li><b>CFS (KB)</b> – Special elections opened today for SocSci and SHK. Election polls will close on Oct. 29. Next meeting is October 29 at 1pm.</li> <li><b>COA (CM)</b> – No report. Next meeting 11/5 at 11:30 pm.</li> <li><b>COR (MT)</b> – No report. Next meeting: November 5, 2021 at 4 pm.</li> <li><b>CPM (MT)</b> – Next meeting is scheduled on Oct 26 at 3 PM. Received extension deadline (Nov. 1) to submit comments to proposed revisions to the University of Hawaii’s Executive Policy EP 12.211, Policy for Responding to Allegations of Research and Scholarly Misconduct. Committee is prepared to vote tomorrow.</li> <li><b>CSA (PB)</b> – No report. Next meeting: November 5, 2021 from 1030am-1130am.</li> <li><b>GEC (SB)</b> – GEC met today (Oct. 25) and discussed language substitution list; also discussed release of system-wide General Education proposal.</li> <li><b>CEE (SB)</b> – No report. Next meeting is October 27 at 9 am.</li> <li><b>Campus Climate Committee (PB)</b> - No report.</li> </ol>	<ol style="list-style-type: none"> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> <li>No action taken.</li> </ol>

	<p>Next Meeting scheduled for Tuesday, November 2, 2021; 01:00-3:00 pm.</p> <p>11. <b>Grad Council (CSI)</b> - A meeting was held on October 19. Approved BAM pathway for HWST and DURP. Approved major modifications to masters in religion and masters in quantitative health and clinical research. Still awaiting information on the grad certificate in aina based leadership. Assessment workshop for advanced programs November 3 at 10:30 am. Fall graduate assembly November 18 at 2:30.</p>	11. No action taken.
<b>Unfinished Business</b>	1. None	
<b>Business</b>	<p>1. Communication to the MFS from State Senator &amp; Minority Leader Kurt Fevella</p> <p>2. New numbering on EP proposals</p> <p>3. Spring 2022 MFS and Congress meetings</p>	<p>1. Chair Sipes will acknowledge the letter from State Senator Fevella.</p> <p>2. Committee liaisons will inform Committee Chairs about this revision.</p> <p>3. K. Binsted made a motion to continue using Zoom for MFS and Congress meetings in Spring 2022; seconded by P. Bovard. Approved by acclamation. The SEC will revisit this decision for Fall 2022.</p>
<b>New Business</b>	<p>1. SCR Taskforce on Tenure</p> <p>2. MFS, ACCFSC and college senate proposal from Tom Pearson</p> <p>3. WASC Accreditation Faculty Meeting - limited to 75 participants</p>	<p>1. Chair Sipes will extend an invitation to the taskforce to meet with the SEC.</p> <p>2. Chair Sipes will acknowledge receipt.</p> <p>3. No action taken.</p>

## MĀNOA FACULTY SENATE

<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, November 1, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:12 PM.
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Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on November 1, 2021.