

EXECUTIVE COMMITTEE Minutes

MEETING DATE August 14, 2023
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Zoom

Members

Name	Role	Attendance
Kim Binsted	Member	Excused
Michelle Tallquist	Member	Present
Shana Brown	Member	Present, arrived at 2:22 pm
Colin Moore	Member	Present
Edo Biagioni	Member	Present
Gerry Busch	Member	Present, arrived at 2:58 pm
Erin Centeio	Chair	Present
David Flynn	Vice Chair	Present
Raphael Raphael	MFS Sec.	Present
Brian Richardson	SEC Sec.	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	Rescheduled

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Meeting was called to order.	The video conference meeting was called to order by Chair Centeio at 1:31 PM.
Review of Minutes	1. The draft minutes of the 8/7/2023 Senate Executive Committee were circulated electronically.	1. Chair Centeio accepted the minutes by acclamation.
Chair's Report	1. Newly elected SEC officers will lead the SEC meetings going forward into the Fall semester. 2. BOR meeting 8/17 agenda - meeting at UHM 3. MFS committee updates: Appointment letters - completed Committee pages on website - updated Committee shared drives - updated Committee listserv addresses - updated 4. The last meeting for the outgoing SEC members (2021-23) will be on Monday, August 28, 2023. Exiting SEC members will be removed from the confidential SEC listserv on September 1, 2023 5. Senate office to begin schedule Fall SEC guest invitations to the CEO Lassner (30 minutes) and Provost Bruno (45 minutes)	1. No action taken. 2. David Flynn will attend and report back to SEC 3. CFS still to be updated, which will occur when the overlapping committees are no longer meeting. SEC liaisons can begin setting up first meetings: https://www.hawaii.edu/uhmfs/committees/ 4. No action taken. 5. No action taken.
Action Items	1. None	
Guest(s)	1. None	

Committee Reports	<ol style="list-style-type: none"> 1. CAB (CS) – No report. Committee adjourned for the semester. 2. CAPP (EB) – No report. Committee adjourned for the semester. 3. CFS (CS) – No report. Committee has adjourned for the semester. 4. COA (DF) – No Report. Committee has adjourned for the semester. 5. COR (EB) – No report. Committee adjourned for the semester. 6. CPM (GB) – No report. Committee has adjourned for the semester. 7. CSA (BR) – No report. Committee has adjourned for the semester. 8. GEC (GB) – No report. Committee has adjourned for the summer. 9. CEE (RR) – No report. Committee has adjourned for the semester. 10. Campus Climate Committee (BR) – No report. Committee has adjourned for the semester. 11. Grad Council (CS) – No report. Committee has adjourned for the semester. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. 20230510 Draft Senate minutes 2. Discuss possible suggestions for improving the relationship between CAPP and GEC, and also what can 	<ol style="list-style-type: none"> 1. Postponed until revised. John will also produce minutes from the May 11 2022 meeting which are still to be approved. 2. No action taken. Topic is postponed and will be

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	<p>be done regarding Gen Ed at this point.</p> <p>GenEd Program Review: https://manoa.hawaii.edu/gened/gov/pr/</p> <p>External Review Team Report: https://manoa.hawaii.edu/ovpae/wp-content/uploads/2020/03/external_reviewers_report_gened.pdf</p>	discussed again August 21, 2023.
Business	<p>1. Liaison Kickoff Presentation Sample drafts</p> <p>2. GEC faculty constituency change</p>	<p>1. No action taken.</p> <p>2. No action taken.</p>
New Business	<p>1. Senate voting assistance</p> <p>Concern for problematic votes, but it is rare.</p>	<p>1. Brian will talk to Colin.</p>
	<p>The next regular meeting of the Senate Executive Committee will be convened on Monday, August 21, 2023 at 2:00 PM.</p> <p>Motion to move the meeting to 2:00 (Flynn, Stephenson) passed unanimously.</p>	<p>1. Start time changed.</p> <p>SEC will invite guests for the first part of the meeting.</p>
Adjournment	<p>Having completed business and hearing no objections, Chair Centeio adjourned the meeting at 3.56 PM.</p>	

Respectfully submitted by Brian Richardson, SEC Secretary.

Approved unanimously on August 21, 2023.