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COMMITTEE ON Academic Policy and Planning

MEETING MINUTES

MEETING DATE: April 20, 2016
LOCATION: Hawaii Hall
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
BHATTACHARYA, Torsha	P	JOHNSON, Shannon	P	BUTLER, Marguerite SEC liaison	P	Debora Halbert	2PM to 2:50PM
COFFMAN, Makena	P	MCKIMMY, Paul	P	JUN, Soojin	A		
		IRVINE (SORENSEN), Christine	P				
ERICSON, David	P	STEPHENSON, Carolyn	P				
GOSNELL, William	P	WARD, Cynthia	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER 1:30 p.m.	Carolyn called meeting to order	
MINUTES	April 13 minutes approved. 7 yes, 0 no, 2 abstain due to absence.	April 13 minutes approved
Report from Liaison	none	
Student Engagement, Retention and Graduation Action Plan	David relayed committee comments on SERG (Student Engagement, Retention and Graduation) report to Reed Dasenbrock, who stated they would be voiced at meeting. Marguerite reports Bob Cooney went to meeting on SERG. Noted faculty there, but not many instructional faculty and not representative of shared governance structure. SEC requests a clear statement of opinion on SERG from CAPP. One area discussed is definition of “problem” courses - High D/F/W/I. Differences between D/F and W/I.	



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Strategic Plan	https://manoa.hawaii.edu/strategicplan/ https://manoa.hawaii.edu/strategicplan/ Very work-preparation oriented. Not enough emphasis on quality. Nothing regarding support for faculty. More focus on international areas in previous strategic plans. Marguerite mentioned need for delineating core programs and areas of excellence. Marguerite: major issue that UH System forcing campus strategic plan adherence to System “strategic directions”.	
Issue 54.12 Plagiarism (grade replacement policy)	Not addressed	
Issue 4.15 Prior Learning Assessment (PLA)	Need to meet with AVCAA Debora Halbert	
Course Evaluation from System (CES)	Meeting with AVCAA Debora Halbert. Paul and Christine’s draft resolution on CES was reviewed. Perhaps need to send letter to MIRO asking for information on response rates for course evaluations Need for faculty input on content of any course evaluation Deborah indicated implementation in Fall 2016 is not possible, at best a pilot, earliest would be Spring 2017 and more likely Fall 2017. SALG - an open access course evaluation form with tiered structure aimed at learning outcomes (assessment of student learning). <ul style="list-style-type: none"> • Lack of clarity on purpose in memo • Lack of consultation with senate • UHPA originally said it was a faculty matter, now states it’s a joint matter • All policies make program and faculty review a campus matter, inappropriate from president’s office • Combining evaluation of learning outcomes and teaching effectiveness are not the same and don’t belong in the same tool Discussion of need for consultation with CAPP/MFS and of confusion over evaluation’s purpose.	Carolyn to write letter to VCAA, AVCAA; requesting notice to President stating deadline is impossible



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Not addressed	Not addressed	
Issue 21.13 Advising	Not addressed	
Issue 23.12 High D/F/I/W course follow-up	Not addressed	
Issue 24.14 International admissions	Not addressed	
Issue 5.16 Proposed Executive Policy on Programs with Low Numbers	Not addressed	
Achievement Scholarships	Not addressed	
	Meeting adjourned 2:50 p.m.	

Respectfully submitted by Paul McKimmy.

Approved on 4/27/16 with 8 votes in favor of approval and 0 against.