

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** April 11, 2016 2:00 pm  
**LOCATION:** Hawai'i Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn	E	R. Bley-Vroman	3:00 pm – 5:15 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	E			K. Cutshaw	3:00 pm – 3:45pm
Kelley Withy-Secretary	P	Sarita Rai	P	John Kinder-Staff	P	M. Bruno	4:10 pm – 5:05 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:10 pm.
REVIEW OF MINUTES	1. The minutes of April 11, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by S. Rai to approve the minutes; seconded by M. Butler. Passed unanimously.
CHAIR'S REPORT	1. Chancellor search committee- no meeting yet. Faculty expect to be consulted about interim chancellor situation. 2. UHCC/JABSOM Reorg- response sent to J. Hedges and RBV on April 8. 3. Task force on Mānoa/System reorg-No update.	1. No action at this time. 2. No action at this time. 3. No action at this time.

	<p>4. Meeting request with Governor Ige-meeting requested.</p> <p>5. COI committee and Investigations-Elizabeth Tam willing to replace Manfred Steger's COIC appointment, awaiting her CV.</p> <p>6. MFS Election update (J. Kinder) Currently the overall voter turnout is 36.7%. Election closes April 13th at 12 noon.</p>	<p>4. Chair Cooney made an online appointment request.</p> <p>5. Chair Cooney submitted Liz Tam's nomination &amp; CV to CFS.</p> <p>6. J. Kinder to present the administrator election dashboard for CFS to review the Senate election tally.</p>
<b>ACTION ITEMS</b>	Office Furniture update (J. Kinder)	Motion by K. Withy to approve the purchase of a racetrack conference table; seconded by S. Rai. Passed unanimously.
<b>ADDITIONS TO THE AGENDA</b>	None	
<b>GUESTS</b>	<p>1. R. Bley-Vroman (3:00 pm) Biennium budget process- can be bottom up or top down. He would like to work with CAB to create a true needs based ask for BoR and legislature.</p> <p>2. K. Cutshaw (3:00 pm)</p> <p>a. Budget process update-System requesting quarterly budget projections for next year. Will be presented at 6/2 board meeting. Will roll out pilot budget changes July 1: 40% of delta tuition returned to school, rebaselining G funds, testing scholarship model with professional schools (give tuition back and they pay their own scholarships).</p> <p>b. Request for 2015 Financial Data Management report-working on it. For FY 2017 going to have additional detail for the report, but not for FY15</p>	<p>1. S. Rai to inform CAB of RBV's desire to work with CAB to figure out how to create a bottom-up budget for the biennium.</p> <p>2. SEC will continue to monitor UHM budget progress and follow-up with K. Cutshaw to provide the SEC with the 2015 Financial Data Management report.</p>

	<p>or 16.</p> <ul style="list-style-type: none"> <li>c. Update to populate figures in the Mānoa budget spaghetti model-will provide populated model in July.</li> <li>d. Discussion of college by college assessment of need. It is a goal of SEC to create a picture of the needs of all colleges and units.</li> </ul> <p>3. M. Bruno (3:30 pm)</p> <ul style="list-style-type: none"> <li>a. Chancellor trying to decrease number of Level 5 units directly reporting to VCR, but researchers can still go to the VCR with special requests, thus not clear what new structure will be. M. Bruno has desire to increase collaboration between researchers and instructional faculty to make an expanded research network. His hope is that in a year, the research landscape looks different because it is much more integrated with education. Discussion of UHCC applicants for Director. Discussion of required indirects going to PIs. He is happy to share data with us. Research Advisory Council is working to promote research across the campus.</li> </ul>	
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<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB-Met last week to review budget model but there was no model supplied. Dean Konan said deans will have meaningful budget hearings with the faculty.</li> <li>2. CAPP- Discussing SERG and course evaluation issues.</li> <li>3. CFS- No report.</li> <li>4. COA- No report.</li> <li>5. COR- No report.</li> <li>6. CPM- No report.</li> <li>7. CSA- No report.</li> <li>8. GEC- No report.</li> <li>9. MAC- No report.</li> <li>10. UHPA- No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. See above under Guests.</li> <li>2. M. Butler to alert UHPA to course evaluation issues.</li> <li>3. CFS special election meeting is schedule for April 15<sup>th</sup>.</li> <li>4. No action.</li> <li>5. No action.</li> <li>6. No action.</li> <li>7. No action.</li> <li>8. No action.</li> <li>9. No action.</li> <li>10. No action.</li> </ol>
<b>OLD BUSINESS</b>	None	None
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Finalize SEN agenda for April 20, 2016</li> <li>2. Prepare SEC agenda for April 18, 2016</li> </ol>	<ol style="list-style-type: none"> <li>1. Agendas finalized.</li> </ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be April 18, 2016.	Motion to adjourn by M. Butler; seconded by K. Withy. All approved the motion. Meeting adjourned at 5:55 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.

Approved unanimously on April 18, 2016.