



UNIVERSITY
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MĀNOA

COMMITTEE ON ADMINISTRATION AND BUDGET

MEETING MINUTES

MEETING DATE: November 11, 2015
LOCATION: Kamakakuokalani Bldg, Room 210
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Michael Angelo - Chair	P	Brian Glazer - Vice Chair	E	John Casken - Secretary	P		
David Chin	P	Rosanne Harrigan	P	Vilsoni Hereniko	E		
Lilikala Kame'eleihiwa	P	Lauren Mitchell	E	Stephen O'Harrow	P		
Robert Paull	E	Ann Sakaguchi	P				
Sarita Rai SEC Liaison	P						

SUBJECT	DISCUSSION/INFORMATION	ACTION/STRATEGY/RESPONSIBLE PERSON
CALL TO ORDER		Meeting called to order at 10:05 a.m by Chair Angelo
APPROVAL OF AGENDA	Agenda circulated by Chair Angelo	Motion to approve the agenda moved by J. Casken. Approved unanimously.
MINUTES	Draft minutes of November 04, 2015 had been circulated earlier on line.	Agreed that review of minutes of November 04, 2015 should be reviewed at next regular meeting of the CAB.
ANNOUNCEMENTS	Chair Angelo circulated the Revised Budget Model of 11/01/2015 alongside a new Revised Budget Model which simplified the 11/01/model.	Members noted that the new simplified model was perhaps too simple and included no data. The 11/01/2105 though a little more complicated and also lacking actual data was more useful.
OLD/NEW BUSINESS	There was a very full and vigorous discussion of fiscal issues centered around the push to move to a transparent budgetary system that actively supports the mission of the campus.	<u>Decisions:</u> The decisions noted below were made by general assent and not by formal vote. 1. The key values of the campus are teaching, research and service.



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		<p>2. Need to determine the measurable objectives that would help to achieve those values.</p> <p>3. Need to determine how to reach facilitate those objectives.</p> <p>4. Clarity is needed in showing how G-funds are distributed.</p> <p>5. Forensic accounting should be used to see what has been happening in the past. Appropriate faculty in the College of Business Administration to be approached informally to assist.</p> <p>6. Faculty should be asked for their input into what is needed in their department to achieve quality in the areas of teaching, research and service.</p> <p>7. L. Kame`eleihiwa will forward the Ku`alii template to chair Angelo. Members will review to see how this could be used to solicit input from faculty campus wide via their senators..</p> <p>8. SEC members R. Cooney and M. Butler will be invited to CAB meeting on November 25 - given their budgetary involvement.</p> <p>9. The whole faculty Manoa Senate should be brought up-to-date on the budgetary discussion at each Faculty Senate meeting.</p> <p>10. Chair Angelo to check and see if Interim Chancellor Bley-Vroman and VCAFO Cutshaw could make the December 02, 2015 meeting in addition to the meeting with VCAFO Cutshaw on November 25, 2015.</p>
NEXT MEETING	Next meeting will be on Wednesday November 25 from 3:00pm - 4:30pm in Kamakakuokalani Bldg, Room 210.	



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ADJOURNMENT		Motion to adjourn made by A Sakaguchi Passed unanimously. Meeting adjourned at 11:57 a.m..
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Respectfully submitted by John Casken, CAB Secretary

Approved on November 25, 2015 unanimously.