

**Committee on Administration & Budget  
Minutes**

**Meeting Date**            October 15, 2024  
**Meeting time**        10 AM - 11 AM  
**Location**              Virtual meeting


**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Present
Oceana Francis	Member	Present
Albert Kim	Member	Present
Theresa Kreif	Member	Excused
Jim Potemra	Secretary	Present
Mark Thorne	Chair	Excused
Sarita Rai	SEC Liaison	Present

**Guests**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Vice-chair DeBaryshe called the meeting to order at 10:04	10.04
<b>Review of Minutes</b>	CAB Minutes 20241001	Minutes approved with 5 in favor and 0 against
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>1. GEC liaison reported that the GEC committee is considering changing the governance and structure/membership of the Gen Ed. Committee. Chair of GEC Brad Taylor has requested that CAB table the General Education review of their governance document. He will send an e-mail response to Chair Mark Thorne with cc to Chair of SEC.</li> <li>2. The SEC Bylaws dated November 2023 Current MFS Bylaws is outdated. CAB presented the change and UHMFS approved and will be presented to the Congress for final vote. The provision of having non senators bring a motion from the floor has been eliminated. - See charter below</li> <li>3. MFS meeting on October 16 at 3:00 PM. The Congress meeting is at 4:00 PM. Via zoom.</li> <li>4. SEC is presenting a shared governance resolution 20241016 SEC Resolution on Presidential Search and Shared Governance</li> <li>5. Congress: Presentation by CAB</li> </ol> <p>2024 May 8 Senate Approved Amendments to MFS Bylaws Redline 2024.05.08.1</p> <p> Proposed Amendment to MFS Cha...</p> <ol style="list-style-type: none"> <li>6. BOR will make the decision regarding</li> </ol>	<ol style="list-style-type: none"> <li>1. Wait for Chair's return to discuss motion to table GE review (?); see item in unfinished business</li> <li>2. Chair Thorne cannot make the UHMFS meeting; S. Rai will present on behalf of CAB</li> </ol>

	the President on October 16-17.	
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>1. GenEd - Summary of proposed revisions to governance doc 2024, Faculty Governance of GenEd reline version FINAL, CAB recommendation and request to GEC</li> <li>2. November 5, 2024 Meeting reschedule if needed.</li> </ol>	<ol style="list-style-type: none"> <li>1. Vice-chair DeBaryshe made a motion to table this until CAB hears back from GEC; motion 5 in favor an 0 against</li> </ol>
<b>Business</b>		
<b>Guest(s)</b>	None	
<b>Committee Reports</b>	N/A	
<b>Other</b>	Remaining meetings: November 5, 21024 (to be rescheduled if needed) November 19, 2024 December 3, 2024 December 17, 2024	<ol style="list-style-type: none"> <li>1. It was moved to cancel the Nov 5th meeting due to State holiday; motion passed 5 for 0 against</li> </ol>
<b>Adjournment</b>	The meeting was adjourned at 10:47	10:47 meeting adjourned

Respectfully submitted by CAB Secretary James Potemra.  
 Approved on December 3, 2024.