

## EXECUTIVE COMMITTEE MEETING MINUTES

**MEETING DATE:** April 7, 2014  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	John Casken - SEC Secretary	P	Vice-Chancellor for Research, Brian Taylor	2:30pm – 3:15pm
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	E		
Doug Vincent	E						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order at 1:32 pm by Chair Ericson.
<b>REVIEW OF MINUTES</b>	Minutes of March 31, 2014 had been circulated electronically prior to the meeting.	R. Bontekoe made a motion to approve the minutes of March 31, 2014 as amended. Motion passed unanimously.
<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>Hawaii Labor Relations Board (HLRB) Case.</li> <li>Faculty Athletics Representative (FAR).</li> <li>Agenda for discussion with Vice-chancellor Taylor was reviewed.</li> </ol>	<ol style="list-style-type: none"> <li>Chair Ericson reported that he had discussed the issue informally with President Lassner.</li> <li>Reported that to date there has been only one application filed with K. Herrick. Agreed that a reminder should be sent out to all faculty by K. Herrick and the date should be extended to April 11, 2014.</li> <li>Agenda was modified to place most critical items first on the list.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>Manoa Faculty Senate vacancies for 2014-2015.</li> <li>Issues 2013-2014.</li> </ol>	<ol style="list-style-type: none"> <li>K. Herrick reported that there were still not volunteers for faculty senate slots from Engineering, Library Services, Natural Sciences and School of Hawaiian Knowledge. Follow request will be sent to these units.</li> </ol>

		<p>2. a. Issue #10.13 Course Credits for Cross listed Courses. Suggested this could also be reviewed by CAB as it is a critical component of collaborative teaching.</p> <p>b. Issue #33-13 Tenure of Administrators. Noted that CPM will be working this issue.</p> <p>c. Issue #36-12: Faculty Engaged Scholarship. Agreed that this issue is redundant.</p> <p>d. Agreed that SEC liaisons to the Standing Committees should follow up on the following issues with their committees and report back to the SEC after the next committee meeting to see if the issue is still relevant: Issue #1 - 13L Faculty input on budget and transparency, Issue # 3-13: Disproportional increase in Staff/Admin Salaries; Issue # 4-13 Faculty Voice in Administrative Search; Issue 7-13 Balance of System/Manoa Responsibilities; Issue #14-13 Value of assessment; Issue #56-12 WASC communication Report.</p>
<b>VISITOR</b>	Vice-chancellor for Research Brian Taylor discussed the following topics: HI-2 Initiative; Office of Research Services reorganization; the Cancer Center; Research Compliance	The Vice-chancellor noted that the Hawaii Innovation Initiative still has some traction but not in the original configuration. He also noted that the Vice-President for Research is the official who could answer members questions on how the new ORS staffing at UHH, UCM and UHWO will be funded. He suggested that the SEC might like to invite the Assistant Vice Chancellor for Research Compliance to discuss Manoa compliance issues. Committee members thanked the Vice-chancellor for his comments.
<b>NEW BUSINESS</b>	<p>1. SEC liaison to UHPA Board. At the March 24, 2104 meeting of SEC and UHPA it had been suggested that there be permanent links between the two board to improve communications.</p> <p>2. SEC 04/14/2014 meeting - to include Chancellor Apple</p> <p>3. MFS 04/16/2014 meeting agenda.</p>	<p>1. P. Garrod made the motion that in the absence of a volunteer to take the position of liaison from the SEC to the UHPA Board, the Vice Chair of the SEC should assume the role. Motion passed unanimously.</p> <p>2. Agenda was draft and will be finalized ahead of meeting.</p> <p>3. MFS agenda will include a presentation by Chancellor Apple, a Resolution on Parking from CAB and a Resolution on Five year Review of Faculty from CPM. Other items will be finalized on 04/14/2014 Senate meeting.</p>

	4. New senator orientation	4. This will be in Room 309 on 04/17/2014. Everything is in place.
	5. Review of Resolutions	5. The parking Resolution was reviewed and approved for presentation. The Resolution for Five year review of faculty was reviewed and Chair Ericson was asked to take the Resolution back to the Chair of CPM to explain the changes suggested by the SEC.
<b>ADJOURNMENT</b>		Motion to adjourn made by R.Bontekoe. All approved motion. Meeting adjourned at 4:21 pm.

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously on 4/14/2014.