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**GENERAL EDUCATION COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** December, 7, 2018, 10:30 AM -12:00 PM  
**LOCATION:** Saunders 704  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	E	Christine Beaulé	P	Lisa Fujikawa	P
Halina Zaleski	P	Michael Cooney	P	Ronald Cambra	E	Vicky Keough	P
Shannon Johnson	P	Geoffrey LaFlair	E	Ryan Yamaguchi	A	Sheela Sharma	P
Kalikoaloha Martin	E	Garrett Clanin	P				
		Micah Leval (ASUH representative)	P	Stacey Roberts (SEC liaison)	E		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	Meeting was called to order by Shannon Johnson at 10:35am.	
<b>REVIEW OF MINUTES</b>	Minutes from Nov. 30. Approved as amended, 6-0-0.	
<b>DISCUSSION ITEMS</b>	<ol style="list-style-type: none"> <li>1. Discussion of governance-related recommendations from the External Review Report. The five remaining governance-related recommendations were discussed as a group as they were interrelated.               <ol style="list-style-type: none"> <li>a. Discussion on providing greater leadership. Examples of execution on this were listed as steps taken the past 1.5 years. Consequently, broad consensus this satisfied GEC moving in this direction.</li> <li>b. Discussion on GEO Director being de-facto chair of GEC. The GEO Director and staff were asked to leave during discussion. Need for maintaining a balance of involvement between faculty and administration, keeping in mind that GEC is an</li> </ol> </li> </ol>	



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	<p>MFS committee. A consensus was reached that the GEO Director should not become de-facto Chair.</p> <ul style="list-style-type: none"> <li>c. A consensus was reached to support (1) the GEC Chair receiving compensation for time equivalent to SEC members, and (2) the GEO Director to become a voting member of GEC. The exact terms were discussed but no consensus reached.</li> <li>d. A consensus was reached to explore (1) increasing terms of service (perhaps to 4 years) and (2) expand membership of voting members by including more faculty from campus. The terms were discussed but no consensus reached. One key point was made, however, to not specify exact membership (i.e., one from each school or college) so as to avoid not being able to fill positions. GEO Director and staff were then brought back in.</li> <li>e. Discussion on the recommendation to establish a staff level Associate Director of GEO. GEO Director voiced her opposition to this and explained her reasoning including a lack of work to justify two positions (at this time). GEC discussed this in context of recommendations to provide continuity given that the GEO Director is technically a rotating position. Acknowledged that this recommendation was part of multiple recommendations that would add greater responsibility to the GEO Director. The GEC decided to table this discussion for further discussion without reaching a consensus.</li> </ul> <p>2. Discussion of governance-related recommendations from the Internal Steering Committee Report.</p> <ul style="list-style-type: none"> <li>a. On lack of clarity on roles and responsibilities, it was agreed that the GEC responded to the SEC's draft MOU and sent to the SEC, OVCAA, and GEO for final reconciliation. The GEC also recognized the need to update governance documents. Discussion on eligibility of GEC Vice Chair and Chair. For example, should they be members of MFS when elected and can they</li> </ul>	
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	<p>remain Chair or Vice Chair after their MFS terms are up? According to MFS by-laws, the situation is addressed for SEC members by extending their term on the Senate. No consensus was reached.</p> <p>b. On the issue relating to model of leadership, it was agreed upon that the points previously discussed had addressed this issue.</p> <p>3. Straw poll votes (Strongly Agree--Somewhat Agree--Somewhat Disagree--Strongly Disagree):</p> <p>a. GEC Chair should get some support (equivalent to SEC members) – 6-0-0-0</p> <p>b. Make GEO Director a voting member of GEC – 4-2-0-0.</p> <p>c. Explore together adding more members (ensure odd number) and increasing terms of service to possibly 4 years – 4-2-0-0</p> <p>d. GEC revised MOU and sent to SEC, OVCAA, and GEO; need to finalize MOU and update governing documents – 6-0-0-0</p> <p>e. Establish Associate Director of GEO – 0-0-3-3</p>	
INFORMATION ITEMS	<p>1. SJ announced that Micah Leval is stepping down as ASUH representative because he will be doing an internship in Washington, DC, for the Spring semester. Replacement unknown as yet.</p> <p>2. SJ announced that Kimo Cashman will be replacing Geoffrey LaFlair on the GEC.</p>	
ADJOURNMENT	The next meeting of the General Education Committee will be on Dec 14, 2018, at 10:30am.	Meeting adjourned at 12:02pm.

Respectfully submitted by Michael Cooney and Shannon Johnson.

Approved on 12/14/2018 with 4 votes in favor of approval, 0 against, and 2 abstentions.