

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Monday March 28, 2011

Location: Hawaii Hall Room 309

Attendance (Members): Bonnyjean Manini; David Ericson (Chair); Chin Lee; Torben Nielsen; Barry Lienert; David Duffy (SEC Liaison- through 2:55 pm); Weilin Qu; Doug Vincent; Robert Cowie; John Casken (Secretary).

Excused: Betsy Fisher

Guest: (2:25 – 2:35 pm) Kathy Cutshaw, Vice Chancellor for Administration, Finance and Operations

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:04 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of March 14, 2011 reviewed as distributed prior to meeting.	Minutes of March 14, 2011 reviewed , After corrections and clarifications were approved for submission to Faculty Senate office for posting
Discussion on 3/14/'11 minutes item on ensuring supply of Native Hawaiian faculty	This item was revisited. Members clearly felt that solid fiscal support for a selected number of Native Hawaiian students to help them obtain their PhDs at universities other than UHM was a critical item to help ensure the Chancellor's vision of increasing the number of Native Hawaiian faculty.	The concept should be costed out.
Strategic Plan Matrix Development	There was wide ranging discussion on this issue including 1) issues of definition for concepts such as "sustainability" 2) timing of the report 3) feedback 4) penalties for non-compliance. D. Duffy stressed that the role for the CAB was to create a process for the reporting of the inputs. D. Duffy left at	Doug Vincent and CN Lee agreed to create a draft logic model matrix for circulation to CAB members. Agreed that definitions of sustainability and similar items should be done by those creating the concept.

	2:55 before the discussion was concluded	
Review of Marine Facilities at UHM		Lienert and Cowie will continue to refine and circulate to members
Report from VC Cutshaw (2:25- 2:35)	The Vice Chancellor noted that she had been at the WAM meeting . With the Governor’s budget off by \$150-200Millions the outlook for the UH was clearly poor. Further bad news is expected when the Council on Revenue reports its revenue forecast. On a positive note the VC reported that some personnel restrictions had been lifted and mission critical requests can now be forwarded.	Members thanked the VC for her report.
Other items	<ol style="list-style-type: none"> 1) Noted that as UH is clearly not being run as a business it seems inappropriate to hire E&M positions at a high salary and then often include tenure as a faculty member. In this time of budget tightness it would improve perception both internally and externally if E&M salaries were capped at a multiplier of an appropriate faculty salary. 2) A member reported on the apparent use of a “coach” to improve a dean’s performance. 3) With budget issues at the fore, members raised the issue of having a separate chancellor for UHM 	<ol style="list-style-type: none"> 1) Agreed that , though such a move would not directly improve the budget position, it would improve perceptions and so should be investigated further. 2) Members felt that if a “coach” was necessary perhaps the cost should come from the salary. 3) Issue should continue to be investigated.
Next meeting		Meeting to be held 04/11/2011 in Hawaii Hall 309 beginning at 2:00 pm
Adjournment	Meeting adjourned at 3:35 pm	

Minutes approved on April 11th CAB Meeting

John Casken, Secretary.