

**Committee on Administration & Budget
Minutes**

Meeting Date November 19, 2024
Meeting time 10 AM - 11 AM
Location Virtual meeting

Attendance


Members

Name	Role	Attendance
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Excused
Oceana Francis	Member	Present
Albert Kim	Member	Absent
Theresa Kreif	Member	Excused
Jim Potemra	Secretary	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Present

Guests

Name	Role	Attendance
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Chair Thorne called the meeting to order at 10:06 am; noted we did not have quorum.
Review of Minutes	CAB Minutes 20241015	The approval of minutes from 10/15 were tabled to the next meeting due to lack of quorum.
SEC Liaison Report	<ul style="list-style-type: none"> Any update for the MFS Meeting? It might be time for CAB to visit the Constituencies of the Senate and reflect the grouping accurately. Academic Affair - has split and all the personnel were moved to Student Success - aka student affairs. Because of the new reorganization. Academic Affairs now has the following groups - Honors, International Student Services, Office of Global Engagement, Interdisciplinary Studies - fewer faculty members. Student Affairs/Student Success has now more than 60 faculty - which means they will be entitled to more senators. https://drive.google.com/drive/folders/1zGVkHMzoqpmhYdYGinPjGq1NEpzPcua0 (Myron B., CTAHR, Academic Affairs and Student Affairs/Student Success Honoring Dr. John Casken Memorial will be introduced as new business for the floor. Will need $\frac{2}{3}$ majority vote to discuss. Then we will need a majority vote to pass the resolution. 	<ul style="list-style-type: none"> No updates CAB will need to edit constituency list to update for new school names; this will need to then submit for first reading, then second and vote; this will be new business for next meeting; S. Rai will sent the new names
Unfinished Business	1. GenEd - Summary of proposed revisions to governance doc 2024, Faculty Governance of GenEd reline version FINAL, CAB recommendation and request to GEC	<ul style="list-style-type: none"> This has been tabled pending GEC re-organization

Business	1.  Approved_CTAHR - Name Change from ...	<ul style="list-style-type: none"> • Sent as an FYI; SEC will check whether this should have been vetted through CAB (note name change only, not re-org)
Guest(s)	None	
Committee Reports	N/A	
Other	Remaining meetings: December 3, 2024 December 17, 2024	
Adjournment		Meeting adjourned at 10:34

Respectfully submitted by CAB Secretary James Potemra.
Approved on December 3, 2024.