

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:** April 25th, 2023 3:00 - 4:15 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		GUESTS	TIME
Edo Biagioni	P	Siobhán Ní Dhonacha	P		
Kathy Ferguson	P	Brian Richardson	P		
Patsy Fujimoto	P	Ku‘ulei Salzer-Vitale	P		
Hannah Manshel	P	Dan Port	P		
Jon Matsuda	P				
Ashley Maynard	P	Raphael Raphael	P		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Chair called the meeting to order at 3:00 PM.	
<b>Review of Minutes</b>	Minutes of the April 4th, 2023 meeting were discussed as circulated. Motion Kathy; Second Edo.	6 yes, with 2 abstentions.
<b>Chair’s Report</b>	<p><b>General Education Redesign</b></p> <p>Chair gave an overall update regarding talking and meeting with the UHM GEC, current status, and potential UHMFS Resolution. All was discussed in a very collegial and preliminary way. The formative, deliberative process continues, pending confirmed concrete next steps.</p> <p>This effort may be best served by a more “bottom up” approach more directly involving the faculty in a concrete way in each step of the process.</p> <p>CAPP has a genuine openness to ideas and review, along with a sincere dedication to discourse.</p>	

	<p>Too compressed timeframes may not offer potential for long term grounded structural change that is resourced and can be effectively implemented.</p> <p>CAPP noted again that ensuring ample time and having a pilot Beta testing approach is not the same as entirely postponing needed change.</p>	
SEC Report	<p><b>Covered the last two SEC meetings - last was held on 2.27.23</b></p> <p><b>Report:</b></p> <ul style="list-style-type: none"> <li>• Guest President Lassner briefly discussed being UH CEO and President - CEO one of duties amongst other duties as President.</li> <li>• Guests Dean Osorio and colleagues met with SEC and discussed General Education Redesign, emphasizing that transparency is important.</li> <li>• Guests Interim Vice Provost for Academic Excellence Lyons and Interim Associate Vice Provost for Academic Excellence and colleagues met with SEC and discussed General Education Redesign, UHM, and potential next steps process.</li> <li>• Guest Provost Bruno discussed the list of peer comparison benchmark institutions. <b>SEC Liaison provided this list below:</b>  University of Nevada-Reno  Louisiana State University and Agricultural &amp; Mechanical College  Colorado State University-Fort Collins  University of Arkansas  Oregon State University  North Carolina State University at Raleigh  Virginia Polytechnic Institute and State University  Kansas State</li> </ul> <p>SEC was asked about the College of Engineering. No update beyond there will be an Associate Dean hired.</p> <ul style="list-style-type: none"> <li>• Discussion about UH System Conference Committee: General Education Redesign</li> </ul>	

<p><b>Graduate Council Report</b></p>	<p><b>Edo reported the below:</b></p> <p>Approved courses COM 658, ICS 639, OCN 636, PUBA 629, postponed</p> <p>Approval of COM 652 which had an incomplete proposal.</p> <p>Approved the Doctor of Nursing Practice track in Psychiatric/Mental Health Nurse Practitioner, along with the courses NURS 631, 683, 684, 684L, 685, 686, 686L, 687, and 688L (the proposal for NURS 688 was incomplete).</p> <p>Approved the PhD modifications for the PhD in public health, along with the reformulated PH 720 and PH 770-alpha.</p> <p>The major program modification was to replace 4 required courses for the PhD with two reformulated required courses and two electives.</p>	
<p><b>UHM AMC</b></p>	<p>CAPP members did background research, and will present a report May 2nd, 2023.</p>	
<p><b>SCR201</b></p>	<p><b><u>Topics from Chair</u></b></p> <p>6a. process undertaken by admin and the S-working group</p> <p>6b. classification, workload, review of faculty</p> <p>6c. MFS process going forward</p> <p>In addition to discussing elimination of an entire Faculty classification (Specialist), the original composition and composition of the Specialist Working Group, discussed in detail grave concerns about the potentially deleterious impact across all faculty lines, upon tenure, and UHMFS SEC next steps and response.</p>	
<p><b>Revised Gen Ed Proposal.</b></p> <p><b>Discussion of process to consider the</b></p>	<p>Rich discussion of next steps. CAPP, by unanimous vote, crafted and approved a Resolution to present at the next UHMFS meeting, affirming the role of CAPP as a standing UHMFS committee tasked with curricular policy, and per UHMFS SEC delegation, will both analyze existing data provided by various Faculty constituents, and gather</p>	

<b>Gen Ed Proposal</b>	further data in order to present a report to the UHMFS in Spring of 2024.	
<b>Other</b>	N/A	

The meeting was adjourned at 4:32 PM.

Respectfully submitted,  
Siobhán Ní Dhonacha