

**Committee on Administration & Budget  
Minutes**

**Meeting Date**                December 03, 2024

**Meeting time**             10 AM - 11 AM

**Location**                    Virtual meeting



**Attendance**

**Members**

Name	Role	Attendance
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Present
Oceana Francis	Member	Present
Albert Kim	Member	absent
Theresa Kreif	Member	excused
Jim Potemra	Secretary	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Present

**Guests**

Name	Role	Attendance
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>		Chair Thorne called the meeting to order at 10:05
<b>Review of Minutes</b>	CAB Minutes 20241015 CAB Minutes 20241119	Minutes from 10/15 approved 4 for and 0 against, 1 abstain; Minutes from 11/19 approved 5 for and 0 against
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>Request for the bylaw changes: School of Social Work - change to Thompson School of Social Work AA/Advising - change to Academic Affairs or something else Student Affairs/Division of Student Success - change to Div Student Success CTAHR - change “resources” to “resilience”</li> <li>In the future can these be approved without a resolution</li> </ol>	<ul style="list-style-type: none"> <li>CAB will need to red-line rules of order to reflect these name changes and present for first reading at the Dec 18 MFS</li> </ul>
<b>Unfinished Business</b>	<ol style="list-style-type: none"> <li>GenEd - Summary of proposed revisions to governance doc 2024, Faculty Governance of GenEd reline version FINAL, CAB recommendation and request to GEC</li> </ol>	<ul style="list-style-type: none"> <li>This has been tabled pending GEC re-organization</li> </ul>
<b>Business</b>	<ol style="list-style-type: none"> <li>  Approved_CTAHR - Name Change from ...         </li> <li>CAB will need to edit the constituency list to update for new school names; this will need to then submit for first reading, then second and vote; this will be new business for next meeting; S. Rai will sent the new names   Copy of Rules_of_Order_2024_April ...         </li> <li>Rules of order change for Name changes</li> </ol>	<ul style="list-style-type: none"> <li>Sent as an FYI</li> <li>CAB went through the Rules of Order and decided on new names; the “red-lined” version will be forwarded to the SEC Chair so as to be included in the Dec UHMFS meeting for a first reading. Vote was 4 in favor and 0 against.</li> </ul>

<b>Guest(s)</b>	None	
<b>Committee Reports</b>	N/A	
<b>Other</b>	Remaining meetings: December 17, 2024; will try set schedule for Spring semester at	<ul style="list-style-type: none"> <li>Will set Spring schedule of CAB meetings</li> </ul>
<b>Adjournment</b>		Meeting adjourned at 11:09

Respectfully submitted by CAB Secretary James Potemra.  
Approved on December 17, 2024.