

**EXECUTIVE COMMITTEE**

**MEETING MINUTES**

**MEETING DATE:**        **June 25, 2018**                      **2:00 PM - 4:30 PM**  
**LOCATION:**                Hawaii Hall 208  
**ATTENDANCE:**        [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine	P	David Duffy, Vice-Chair	P	Carolyn Stephenson	P	VCAFO Kathy Cutshaw	2:30 PM - 3:30 PM
Douglas Vincent, SEC Secretary	P	John Casken	E	Ann Sakaguchi	P		
George Wilkens	E	Stacey Roberts, MFS Secretary	P	Jennifer Griswold	P		
Brian Powell	E			John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Sorensen Irvine at 2:02 PM.
<b>REVIEW OF MINUTES</b>	<ol style="list-style-type: none"> <li>The minutes of the June 4, 2018 Senate Executive Committee had been circulated electronically.</li> </ol>	<ol style="list-style-type: none"> <li>Motion by D. Duffy to approve the June 4, 2018 minutes; seconded by A. Sakaguchi. 7 votes in support of approval and 1 abstention.</li> </ol>
<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>ACCFSC Survey results. C. Irvine reported on the preliminary results of the survey. Hope the survey is out before the ACCFSC Retreat.</li> <li>ACCFSC Retreat August 31, the topic is on shared governance. The new Senate Chair and C. Irvine are asked to attend.</li> <li>Campus Climate retreat. Campus Climate Retreat, that was last week. All day event, on issues of free speech, bullying, focus groups with students, discussed challenges on the climate, multiple groups working on issues but groups don't communicate with another. How do things fit together. Ideas for next year. Five new sub-groups. Doing more focus groups with</li> </ol>	<ol style="list-style-type: none"> <li>No action needed at this time. SEC will await the full report.</li> <li>No action.</li> <li>No action.</li> </ol>

	<p>faculty, on campus, film series with panel discussions; New subgroups are based upon goals 1) creating a sense of place; 2) supporting student engagement; 3) community engagement; 4) cross community engagement; 5) strategic communications;</p> <p>4. Facilities meeting -- C. Irvine attended a half day meeting on facilities -- creating “zones” MK Think is creating this master plan. 1) Strengthening the pedestrian and gathering 2) streamline getting around campus, parking, and bike corridors; 3) aggregating activities in “zones” -- moving from Department driven buildings to live-work spaces; administrations; Generalized classrooms vs lab spaces; 4) Right sizing facilities; 5) Land Use; 6) Connections with off-campus facilities. Planning Assumptions are on the MK Think web site.</p> <p>5. Chair travel -- After July 9, 2018 meeting and not back until July 28, 2018.</p>	<p>4. No action needed.</p> <p>5. No action needed.</p>
<b>ACTION ITEM</b>	1. None.	
<b>GUESTS</b>	<p>1. Vice Chancellor Kathy Cutshaw (2:45 PM) Discussion on budget process. AY FY18-19 budgeting. Kathy distributed a hand-out. The delta model was based upon 50% SSH, 25% Majors, and 25% degrees awarded; will be used for FY19 for tuition dollars, with no more than +/- 3% cap on changes. This shouldn't seriously affect budgets; G funds based upon 83% of funded positions. Others funds must cover the balance. Centralized position control. Deans want to ask for the positions back based upon strategic directions, but that is not possible yet. After allocations of G funds, the remaining funding pool must pay for everything else, e.g. remaining unit needs, administration, library services, etc. Not enough to cover all needs. Kathy's projections are conservative and some think more tuition will come in higher than projected. If that does not happen, shortfall will be covered by cuts in administration budgets.</p>	<p>1. The SEC thanked VCAFO Cutshaw for her insights and discussion on the current Manoa budget process.</p>

	Governor did restrict budget by 5% for this fiscal year. There is an underlying concern in the state budget for the costs of the impact of Kilauea eruption. It seems that UH System is making decisions without discussing the impact on Manoa. A new plan for parking will be developed in the Fall, 2018; an anticipated increase in parking fees resulting in doubling of fees by 2024.	
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB (DV) – CAB voted 6-0 to endorse the A&amp;H Department of History reorganization.</li> <li>2. CAPP (BP) – No report.</li> <li>3. CFS (GW) – No report.</li> <li>4. COA (BP) – No report.</li> <li>5. COR (DD) – No report.</li> <li>6. CPM (JC) – No report.</li> <li>7. CSA (JC) – No report.</li> <li>8. GEC (SR) - No report.</li> <li>9. CEE (CSI) – No report.</li> <li>10. UHPA (GW) – No report.</li> </ol>	<ol style="list-style-type: none"> <li>1. See unfinished business item below.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> <li>4. No action taken.</li> <li>5. No action taken.</li> <li>6. No action taken.</li> <li>7. No action taken.</li> <li>8. No action taken</li> <li>9. No action taken.</li> <li>10. No action taken.</li> </ol>

**MĀNOA FACULTY SENATE**

<b>UNFINISHED BUSINESS</b>	<ol style="list-style-type: none"><li>1. Discussion on Election reporting. (G. Wilkens)</li><li>2. Feedback on GEO/GEC/MFS MOU; updated MOU version was received in May 25, 2018 and from Christine Beaulieu and forwarded to SEC by Christine. We need to provide feedback to the SEC and GEC.</li><li>3. Call for volunteers plan. Committee descriptions for GEC; CFS needs to get busy with this; need to August and have committee appointments by Sept 1, 2018. There are other committees that need volunteers.</li><li>4. History reorg proposal - CAB has reviewed and completed checklist.</li></ol>	<ol style="list-style-type: none"><li>1. Action deferred to July 9th.</li><li>2. We will review and provide comments.</li><li>3. SEC will forward to CFS the list of the volunteers needed to be filled in September for the various committees.</li><li>4. C. Irvine will draft a memo for the July 9, 2018 Meeting.</li></ol>
<b>BUSINESS</b>	<ol style="list-style-type: none"><li>1. JABSOM parking (A. Sakaguchi). We discussed this with K. Cutshaw. There are issues with payroll deductions and the contractor.</li></ol>	<ol style="list-style-type: none"><li>1. The SEC will await more information.</li></ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be on July 9, 2018.	Motion to adjourn by D. Duffy; seconded by A. Sakaguchi. Passed unanimously. Meeting adjourned at 3:56 PM.

Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on July 9, 2018.