

**FACULTY SENATE
EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: June 6, 2011

ATTENDANCE:

Susan Hippensteele (Chair)	X	Bonnyjean Manini	X	Kristin Herrick, Staff	X	Chancellor Hinshaw	Elmer Ka'ai
David Duffy (Vice Chair)	X	Thomas Conway	X			VCRGE Ostrander	
Shirley Daniel	E	Ian Pagano	X			VCAA Dasenbrock	
Halina Zaleski	X	Richard Nettell	X			VCSA Hernandez	
Lilikala Kame'eiehiwa	X					VCAFO Cutshaw	
Martin Rayner	X						
Bob Cooney	X						
Rosanne Harrigan	L						

SUBJECT	DISCUSSION	ACTION
CALL TO ORDER	Chair Hippensteele called the meeting to order at 3:00 in Hawaii Hall 208.	
ANNOUNCEMENTS	<p>The SEC will not meet next Monday.</p> <p><u>Marine Centers</u> There was extensive feedback on the marine centers report from CAB and COR. A number of units were not included or had issues with the report. HIMB sent in a rebuttal (attached). Speculation regarding future programs should be removed from the report. It was suggested that the report not be taken forward, but that the issue would be best addressed by working with the VCRGE through a series of collaborative meetings regarding the future of marine research at UHM, considering three scenarios of declining, stable or increasing budgets. An ad hoc committee with appropriate expertise, rather than a standing committee, is needed but has to formed with consultation from the groups involved. The extent of and potential for collaboration with facilities beyond Manoa, such as the Oceanic Institute and the Natural Energy Lab, should be considered. Capabilities in the area of aquaculture should also be considered.</p>	<p><i>Hippensteele/ Duffy will communicate with the VCRGE.</i></p>

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	<p>Kewalo and PBRC</p> <p>Any proposal from the administration regarding Kewalo would involve a reorganization because Kewalo is part of PBRC, and the proposal to abolish PBRC failed at the BOR. The proposal would need to be fact-based and well documented. An informed opinion by the Senate on any future Kewalo proposal should be based on adequate data.</p> <p>There is no information on what President Greenwood plans to do regarding the PBRC proposal, or whether a new proposal will be developed. The SEC should monitor the status of PBRC, especially any changes to their budget.</p> <p>Major Facilities Changes</p> <p>Administration agrees that major facility changes that impact faculty work should include faculty consultation when possible. In emergency situations such as Gartley, administration communicated with the SEC, although there were some inconsistencies. The SEC might want to develop a checklist for major facility changes, with particular attention to very specialized facilities, such as running salt water and sprung dance floors.. Earlier discussions in SEC had decided that major facilities changes should be consistent with Manoa's long-term facilities plan and the strategic plan.</p> <p>In the emergency Gartley situation, Outreach ended up with satisfactory accommodations. Dance is looking at Dole Cannery as an option after being unilaterally displaced by Athletics with no consultation.</p>	
CHAIR'S REPORT	<p><u>Law School Admissions</u></p> <p>The SEC had no objections, and this was communicated to the Law School.</p> <p><u>UHPA</u></p> <p>UHPA is concerned that there may not always be adequate consultation by the UH System with the Manoa Senate on items affecting Manoa, so UPHA will forward any items affecting us directly to the chair to ensure appropriate consultation.</p>	
ADMIN REPORT	<p>SEC members were provided with updated committees and remaining open slots. Communication with faculty is difficult during the summer. We still need a Arch/Eng rep for CORGE. Kristen will get help to set up a secure login web area to list committee openings. Senate equipment and supplies have been ordered. The Chancellor is trying to standardize UHM web sites because WASC requested this. Issues involving standardization include the template lacking a border and provision of adequate time/funding.</p> <p>Charter and bylaws and rules of order werelast updated in 2007, except for small recent changes. Need to add MAC and change CORGE. The Chancellor needs to sign off on updated docs. Communication is now better so it is a good time to update bylaws, and it is easiest to do this all at once. The responsible committee must consult, get input and send out drafts while developing amendments, address changes that can better apply technology, and consider what should be in policies rather than bylaws.</p>	
MINUTES	The SEC voted to approve the 5/23/2011 minutes as amended.	<i>KH will post the minutes to the web.</i>

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OLD BUSINESS ➤ COMMITTEE COMPOSITION	<p><u>CORGE</u> CORGE still needs representation from Architecture or Engineering.</p> <p><u>Graduate Council</u> Pat Cooper would like the CORGE representatives on the Graduate Council to stay for 3 year terms to provide continuity.</p> <p><u>Other Committees</u> Other committees, including vice-chairs for GenEd and MAC, have been populated. We now know which faculty represent the Senate on committees are and can ask them for reports.</p>	<i>Since many faculty are not responding, Duffy will contact appointees in the fall.</i>
OLD BUSINESS ➤ COMMITTEE CHARGES	No further committee charges have been suggested. The role of the liaisons should be to communicate priorities and to make sure that the work of the senate gets done, but not to affect the outcome. Including information on the web and clear charges to committees have helped to organize Senate work to make sure it gets done. Administrators read the Senate web site for information on faculty deliberations.	
NEW BUSINESS ➤ SENATE BUDGET ➤ PARLIAMENTARIAN	<p>A spreadsheet of approved and actual expenditures for recent years and a budget for the upcoming year were provided. The budget was accepted.</p> <p>The Senate Parliamentarian has resigned. Halina Zaleski was appointed as Parliamentarian.</p>	<i>SH will follow up.</i>
NEW BUSINESS ➤ HALF APPOINTMENTS	<p><i><u>Half appointments.</u></i> There is a request to UHPA from the system administration to change tenure to allow 50% appointments in the med school. Nursing is also looking into this. Appointments with 50% tenure have been used elsewhere to spread funds to recruit more new faculty, but this presents the need to find funding, such as research grants or clinical practice, for the other 50% of any appointment.</p> <p>How far should this practice be allowed to spread? Is it better than hiring people on soft money and expecting them to fund their salaries entirely from grants? Having tenure even at 50% provides some security. Tenure at 50% seems most likely to work when faculty are able to get funds from clinical practice and research, as in JABSOM, and might also work for faculty in areas such as business, law and SOEST. There could be a very negative impact in areas with more limited external funding opportunities.</p> <p>This is one response to the depletion of G funds.. Tenure at 50% can be compared to 9- month (75%) and 11-month (100%) appointments.</p> <p><i><u>Joint appointments.</u></i> The effects on faculty of joint appointments are not clear, and data is needed. Potential concerns are potential difficulty in getting tenure and unrealistic expectations for service across two units. Joint appointments must be reviewed for promotion and tenure by both units. A review of effects has become important, because the recent cluster hires are all joint appointments. One of the proposals had clear arguments for joint appointments to give faculty with varying areas of expertise a home where they can work together. The reasons for making the other hires as joint appointments are not clear. It is possible to have an appointment in one unit and a job description that</p>	<i>Refer to CPM</i>
NEW BUSINESS ➤ OTHER CONCERNS		

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	<p>overlaps two units. One cluster hire appointment is split across two campuses. The purpose and benefits of this are unclear.</p> <p><u>UH budget.</u> The impact of legislative decisions on next year's UH budget should be monitored.</p> <p><u>IACUC.</u> The VCRGE has suggested policy and committee membership changes. The SEC will await a fuller proposal involving several compliance committees at the end of the summer.</p> <p><u>March Senate Meeting.</u> The March Senate meeting date will be moved back a week to avoid meeting during spring break.</p>	
ADJOURNMENT	Meeting adjourned at 5:10 pm.	