

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: **June 17, 2019** **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Ann Sakaguchi, SEC Secretary	P	None	
Stacey Roberts, MFS Secretary	E	Jennifer Griswold	P	Carolyn Stephensen	P		
David Ross	P	Jim Potemra	P	Tom Conway	E		
Truc Nguyen arrived 2:14 PM.	P	Paul McKimmy	E	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	<ol style="list-style-type: none"> The minutes of the May 20, 2019 Senate Executive Committee were circulated electronically. The minutes of the June 3, 2019 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> C. Stephenson made a motion to approve the May 20, 2019 meeting minutes; this was seconded by D. Duffy. The minutes were approved unanimously. C. Stephenson made a motion to approve the June 3, 2019 meeting minutes; seconded by D. Duffy. The minutes were approved unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> TIM/Shidler- As a followup to the 6/3/19 SEC meeting with Dean Roley (polycom) and Provost Bruno, Bruno inquired on 6/10/19 whether the MFS will hold a special meeting on the TIM/Shidler merger during the duty period in August. An email vote was taken and 7 were in favor of support, 0 were against and 2 had abstained. Special MFS meeting will thus be held on 8/21/19. 	<ol style="list-style-type: none"> J. Kinder to check into the availability of ARCH 205 on 8/21/19.
ACTION ITEMS	<ol style="list-style-type: none"> None. 	

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GUESTS	1. None.	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (AS) – No report. 2. CAPP (CS) – No report. 3. CFS (DR) – No report. 4. COA (JG) – No report. 5. COR (DD) – No report. 6. CPM (SR) – No report. 7. CSA (JG) – No report. 8. GEC (CS) - No report. 9. CEE (DR) – No report. 10. UHPA (AS) – No report. 11. WASC (CS) – No report. 12. Educational Excellence Committee (CS/AS) - met 6/3/19 and 6/10/19. Chair proposed that the committee break into working groups. Instead, the committee decided to meet as a whole with personnel from affected units over the summer. Nine members attended on 6/10/19. Next meeting is 7/1/19. 13. Equity, Climate and Conflict Resolution Committee (JG) - Met on 5/30/19. The goal of the committee is to create a Mission and Vision Statement of Equity, Climate and Conflict Resolution for the Manoa and/or System offices. 14. Enrollment Management Committee (TC/BP/SR)- No report. 15. Student Success Committee (PM) - No report. 16. Research, Scholarship and Graduate Studies Committee (JP/TN/DD) - No report. 	<ol style="list-style-type: none"> 1. No action was taken. 2. No action was taken. 3. No action was taken. 4. No action was taken. 5. No action was taken. 6. No action was taken. 7. No action was taken. 8. No action was taken. 9. No action was taken. 10. No action was taken. 11. No action was taken. 12. No action was taken. 13. No action was taken. 14. No action was taken. 15. No action was taken. 16. No action was taken.

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UNFINISHED BUSINESS	<p>ACTION ITEM:</p> <p>The Committee on Faculty Service is recommending approval of the 2019-20 Senate Committees.</p>	<p>D. Duffy moved to approve the 2019-2020 Senate Committees appointments; seconded by J. Potemra. The motion was unanimously approved.</p>
BUSINESS	<ol style="list-style-type: none"> 1. Review of the 3/13/19 Congress Meeting Minutes 2. Gen Ed Discussion -GEC has requested that the Focus Boards be fully appointed before its first meeting in August. Discussion ensued with regards to the rationale in support of this request and the possible recruitment of volunteers during duty periods such as Fall/Spring. Volunteer solicitation during the summer has been non-responsive. 3. Summer Schedule for SEC meetings -- The SEC will meet only on the 29th of July unless a matter requiring immediate attention arises. The SEC election for the new officers will take place on 8/5/19 and the positions are effective, 9/1/19. Chair B. Powell will preside over the special MFS meeting of 8/21/19 on the TIM/Shidler merger. However, the new SEC Chair will begin attending the ACCFSC from 8/19/19. 4. J. Kinder to invite VCAFO Cutshaw to the 6/24/19 SEC meeting for updates on campus operations. 	<ol style="list-style-type: none"> 1. Minutes will be presented at the Fall Congress meeting. 2. SEC will continue to monitor this issue. 3. No action was taken
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be held on June 24, 2019.</p>	<p>C. Stephenson made a motion to adjourn; seconded by D. Ross. Meeting adjourned at 4:40 PM.</p>

Respectfully submitted by Ann Sakaguchi, Secretary
Approved unanimously on June 24, 2019.