

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: March 4, 2019 **2:00 PM - 5:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Ann Sakaguchi, SEC Secretary	P	iVCAA Michael Bruno	2:00 PM - 3:00 PM
Stacey Roberts, MFS Secretary	E	Jennifer Griswold	P			iChancellor David Lassner	2:00 PM - 2:38 PM
Carolyn Stephenson	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	<ol style="list-style-type: none"> The minutes of the 2/11/19 Senate Executive Committee meetings had been circulated electronically. The minutes of the 2/25/19 Senate Executive Committee meeting had been circulated electronically. 	<ol style="list-style-type: none"> Motion to approve the 2/11/19 minutes by C. Stephenson, seconded by J. Griswold. Minutes approved unanimously. Motion to approve the 2/25/19 minutes by C. Stephenson, seconded by D. Ross. Minutes approved unanimously.
CHAIR'S REPORT	<ol style="list-style-type: none"> Update on meeting with Rep. Amy Perruso to discuss university governance. Discussion on next guest speaker for the 3/13 Congress meeting. The Senate Committee on Higher Education has requested data from the VCAA on researchers, including rank, number of courses taught, number of grants, and total value of those grants. VCAA sent this data from both I and R faculty to the 	<ol style="list-style-type: none"> Action by B. Powell to invite Rep. Perruso to a future SEC meeting. SEC to invite Lassner, Bruno, and Cutshaw to the Congress meeting to discuss the reorganization proposal. Data were circulated to MFS committees and UHARI Listserv.

	<p>Legislature and informed the SEC.</p> <p>4. FAR position vacancy update (J. Kinder)</p>	<p>4. J. Kinder has forwarded five new FAR candidates and their respective cover letters and CVs to the FAR search committee.</p>
ACTION ITEMS	None.	
GUESTS	<p>1. iVCAA Michael Bruno & iChancellor David Lassner (2:00 PM - 3:00 PM)</p> <p>Discussion on recent BOR action to defer Manoa Reorganization discussion to the 3/28/19 BOR meeting.</p> <p>Discussion started with Bruno saying that it is not the UHM leadership but simply a single legislator that is not understanding the importance of a research intensive university.</p> <p>Lassner said he requested a deferral of the BOR decision because it made no sense to make the decision away from Oahu, that the “optics” did not look good to do it on Maui.</p> <p>According to Lassner, Functional statements were revised to reflect what iChancellor David Lassner had understood was said by CAB and/or SEC.</p> <p>Lassner asked whether the MFS resolution could be changed and he was advised that this was not possible because the agenda for the MFS was being set today, 3/4/19. He inquired if there was anything else productive to discuss.</p> <p>Discussion moved to the Reorg Functional Statements. Lassner articulated that he included the comments about the “end-runs” in the Policy Statements and had expressed to the BOR that these were included as concerns of the faculty. He admitted that this is normally not included in a policy document.</p> <p>Chair Powell expressed his view that the thought processes of the Design Team were not communicated to the campus over the period of time that they worked. Lassner’s argument was that, in his view, this was worked on for 4 years--in the view of the MFS, a position to “view with interest” was taken in February 2018 and therefore only a year had lapsed. In spite of periodic iterations (2-3) that</p>	

were glimpses of the Design Team’s developments, no written material was provided for 320 days until 1/7/19. Lassner noted that Christine Sorenson (former SEC Chair was on the committee) but the current SEC pointed out that in spite of the fact that Brian was the SEC Chair since August 2018, Lassner had insisted that C. Sorenson remain on the Design Team committee.

The potential benefits of having the SEC Chair on the Deans & Directors meetings to help with the consultancy process was raised by D. Ross, based on his experience as past SEC Chair. Lassner appeared somewhat receptive to the idea but was not definitive as to whether he would do so.

Lassner states that a difference exists between the Chief Business Officer (CBO) and the Budget Officer for Manoa. Both Lassner and Bruno asked that we speak to OVCAFO K. Cutshaw on this matter. Lassner left the SEC meeting at 2:38 pm to meet with Legislators regarding UH as a research enterprise. Bruno then remained and continued discussions on the model of the CBO and its relation to the Provost’s Financial or Budget Officer. D. Duffy noted on a paper the positions for clarity and Bruno filled out the reporting lines that reflected his understanding. See below schematics of that exercise:

CBO ---> President <-----Provost <---PFO

It was asked whether the Manoa FOs would report to the CBO as well as to the Deans. Bruno found of interest the notion of dual reporting lines but did not make a commitment to that.

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<p>COMMITTEE REPORTS</p>	<p>1. CAB (AS) – CAB met on 2/26/19 at HH 208 to discuss Outreach College’s reorganization proposal. Prior to the meeting, R. Paull had reached out to Outreach College Dean W. Chismar to request job descriptions for the 3 positions proposed in the reorganization. Three APT positions are being proposed since iVCAA Bruno rejected the requests for the hire of Specialist faculty. It was mentioned that this experience was shared by faculty of other campus units where Bruno is rejecting all position requests for Specialists and recommending APTs instead. Since the APT positions (Band C) with a MQs of a Bachelor’s degree would be supervising the specialist faculty (MQs of masters or higher), the CAB is awaiting response from UHPA and HGEA as to whether this is appropriate given the contract renewal, tenure/promotion processes of specialist faculty. According to Outreach, Bruno’s office stated that this was not an issue given that the DPC and T/P committees would be composed of faculty and the so-called supervisor of the specialists would not be involved in the review.</p> <p>In discussing the seemingly <i>informal</i> processes that were already under implementation, it was learned that the Specialists/Agents/I2 are targeted for changes in their job descriptions in the new Collective Bargaining Agreement(CBA) but aside from I2, the other classification changes have not undergone any consultation with the affected faculty, only with their Deans. The proposal is being prepared for review and approval by the BOR as early as the March 2019 BOR meeting. CAB will therefore be looking into the reclassifications of the S/A/I2 positions as a matter of faculty concern.</p> <p>Meantime, CAB will not recommend action in support or otherwise on the Outreach reorg proposal until it hears from HGEA and UHPA. As such, this proposal was taken off the March MFS meeting agenda and was tabled until the April meeting.</p>	<p>1. No action was taken.</p>
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	<p>2. CAPP (CS) – CAPP 2/27 meeting cancelled by chair due to illness and lack of quorum. Next meeting 3/6 at 3:30 p.m.</p> <p>3. CFS (DR) – (1) Met to discuss new election system, but as John was ill they did not finalize on whether to use it. UHMFS is still hopefully on track to have elections done by dates indicated in our governing documents; (2) Will take on job of recommending Ethics Committee members; first job is to get a list of current members, which apparently is not public information; (3) M. Cooney will be reassigned to another committee.</p> <p>4. COA (JG) – COA met with Academic Advisor Kari Ambrozich from Student Athlete Academic Services and three student athletes. Discussed issues student athletes are facing and what faculty (MFS) can do to support and advocate for them. Largest issues are mental health, wellness and time management. COA are requesting data on student athletes such as time to graduation and other metrics.</p> <p>5. COR (DD) – No report.</p> <p>6. CPM (SR) – No report.</p> <p>7. CSA (JG) – No Report. Next meeting on 3/4/19 from 2:30-3:30 pm.</p> <p>8. GEC (CS) - Next meeting on 3/8/19 will focus on development of a mission, vision, values statement.</p> <p>9. CEE (DR) – Meeting schedule has changed.</p> <p>10. UHPA (AS) – The Board of Directors met on 3/2/19 at the UHPA office to discuss various issues including the BOD nominations for the upcoming election. Legislative updates on specific bills affecting the faculty were provided.</p>	<p>2. No action was taken.</p> <p>3. No action is taken</p> <p>4. No action is taken.</p> <p>5. No action is taken.</p> <p>6. No action is taken.</p> <p>7. No action is taken.</p> <p>8. No action is taken.</p> <p>9. No action is taken.</p> <p>10. No action is taken.</p>
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UNFINISHED BUSINESS	<ol style="list-style-type: none"> 1) VPRI V. Syrmos stated the changes to the AP 12.304 were insignificant and therefore the policy will be placed on the web as he proposed. The decision to revisit will be made after waiting a week to see whether Syrmos can provide us the data that was requested. 2) Discussion on BOR Functional Statements 3) Proposal to merge Biology, Botany and Microbiology 	<ol style="list-style-type: none"> 1. No action. 2. SEC will jointly edit the documents. 3. Deferred action until response is received from ASFSEC. D. Ross to cc CAB Liaison (Sakaguchi) in his followup email.
BUSINESS	<ol style="list-style-type: none"> 1. Specialist/I2/Agent Proposed Changes to EP 5.221 2. Review draft 2/20 Senate meeting minutes 3. MFS Agenda Item - SEC reviewed <i>Motion to Assign Focus Designation to Courses Rather than Instructors</i>. Motion to include on next MFS agenda moved by J. Griswold and seconded by D. Duffy was passed with 4 in favor and 1 against. 	<ol style="list-style-type: none"> 1. CAB has decided to take up this issue. 2. SEC to review draft 3. Motion to be placed on the MFS meeting agenda of 3/13/19.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on 3/11/19, in Hawaii Hall 208.	Motion to adjourn by A. Sakaguchi; seconded by D. Duffy. Meeting adjourned at 4:40 PM

Respectfully submitted by Ann Sakaguchi, Secretary
 Approved unanimously on March 11, 2019.