

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE September 23, 2019
MEETING TIME 9:30 AM - 10:30 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Maile Speetjens	Chair	Present
Sandra Von Doetinchem	Vice-Chair	Present
Vanessa Wong	Secretary	Present
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
faculty, vacant		
Katherine Burke	GSO (non-voting)	Present
Landon Li	ASUH (non-voting)	
Monica Stitt-Bergh	Assessment (non-voting)	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by SEC Liaison P. McKimmy at 9:32 AM.

MĀNOA FACULTY SENATE

Review of Minutes	1. None.	1. no action
Chair's Report	<p>1. In lieu of a chairs report, SEC Liaison P. McKimmy provided an overview of the CEE (CEE Bylaws, 2017 Resolution on CEE name and purpose), liaison role, last CEE Minutes, and discussed the first priority of officer elections.</p> <p>No annual report last year. Excerpt from 5/19 draft MFS minutes:</p> <p>“Committee on Educational Effectiveness (CEE) Vice Chair Cory Lenz recognized and thanked the CEE members. The committee held six meetings over the year. The focus of the CEE was to align its purposes with the Manoa Assessment Office and worked with the office to better understand the role of the MAO. The annual MAO program assessment reports were examined and various units who requested feedback were given it. The committee also looked at what criteria are most effective in program assessment, and how reports can be crafted in preparation for the WASC visit in 2021. The committee would like to make assessment information more accessible across campus, and to provide departments support in this area.”</p>	1. Liaison P. McKimmy reviewed CEE Bylaws and previous minutes.
Action Items	1. Election of Officers	1. Officers were elected. J. Speetjens: Chair, Sandra von Doetinchem Vice Chair; Vanessa Wong Secretary
Guest(s)	1. None	1.
Committee Reports	1. None	1.
Unfinished Business	1.	1.
New Business	1. Setting next meetings	1. The next meeting of the CEE will be on November 12, 9:30AM, 2019.
Adjournment	The next meeting of the CEE will be on November 12, 9:30AM, 2019.	V. Wong made a motion to adjourn; seconded by S. VonDoetinchem. Meeting adjourned at 10:25 AM.

Respectfully submitted by XXX, Secretary

Approved unanimously on November xx, 2019.