

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: **December 3, 2018** **2:30 PM - 5:00 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Douglas Vincent, SEC Secretary	P		
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	E			iVCAA Michael Bruno	3:00 PM - 4:00 PM
Carolyn Stephenson	E	Ann Sakaguchi	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the November 26, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the November 26, 2018 minutes by D. Duffy, seconded by S. Roberts. 4 votes in support of approval and 0 abstentions.
CHAIR'S REPORT	1. Discussion of MFS agenda for the December Senate meeting. B. Powell recommended that we cancel the December Senate Meeting because we only have one item for the agenda.	1. Motion to move COR issue to the January Senate Meeting. D. Duffy, moved and A. Sakaguchi, seconded. Unanimous approval..
ACTION ITEMS	1. Stacey Roberts is resigning as the GEC liaison.	1. Decisions about the replacement is deferred to next week.
GUEST	1. iVCAA Michael Bruno (3:00 PM) Discussion topics: TPRCs -- iVCAA thinks the administration can do this regarding revising the TPRC process. Revamping the TPRC process, do more with fewer committees, give them release time. A person on the candidate's college on the TPRC. Concerns about bias. Having fewer committees with greater release time; amazing non-uniformity. Because the administration would be picking fewer committees, the administration would have greater control. iVCAA wants to have fewer committees; to have uniformity. Inconsistencies and	1. The SEC thanked Michael Bruno for his comments and time.

UNIVERSITY OF HAWAI'I AT MĀNOA FACULTY SENATE

2500 Campus Road • Hawai'i Hall 208 • Honolulu, Hawai'i 96822

Phone: (808) 956-7725 • Polycom: (808) 956-9813

E-Mail: uhmfs@hawaii.edu • Website: <http://www.hawaii.edu/uhmfs/>

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	<p>variability among TPRCs. The “concentration of the power” is a straw man. Outgoing members choose? Vetting members. Need consistency in the way they judge their peers. Hurtful to the faculty. Have the Deans do it? Have the Senate vetted them? Unwieldy, too many faculty, too many committees. Cut TPRCs in half and give one course release time. Need consistency of reviews. Last couple rounds have been inconsistent. Will allow someone from the same college to serve on the TPRCs. Specialist faculty continues to be a problem -- other faculty classifications often don’t understand the Specialist faculty. The Senate Executive Committee will provide suggestions to the iVCAA.</p>	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (DV) – No report. The next CAB meeting will be scheduled in January 2019. Ann Sakaguchi will become the CAB Liaison after D. Vincent retires in December. Sakaguchi will convene the first meeting of the CAB in January. 2. CAPP (CS) – No report. The next CAPP meeting is scheduled for December 5, 2018, in Hawaii Hall 209. 3. CFS (AS) – No report. The next CFS meeting is scheduled for December 5, 2018, in Hawaii Hall 208 at 11:00 AM. 4. COA (AS) – COA held a meeting on Wednesday, November 28, 2018. Chair summarized the Chair’s retreat and expectations of the committees. The \$1.8 M Athletics Department deficit was briefly discussed in the context of will this affect athletes. The importance of a sports psychologist position was discussed to address potential issues of student-athletes. COA will explore what other universities are doing in updating the guidelines for concussion management and to find out more on the status of the Gender Equity Report. COA canceled the 12/5/18 meeting. The next meeting is scheduled for January 30, 2019, in Hawaii Hall 208 at 3:00 PM. 5. COR (DD) – COR held a meeting on Wednesday, November 28th at 1:00 PM in Hawaii Hall 208. COR has submitted a resolution for consideration on the Dec 12th MFS agenda. The COR Spring 	<ol style="list-style-type: none"> 1. No action is taken. 2. No action is taken. 3. No action is taken. 4. No action is taken. 5. The COR resolution will be on the January 16th Senate meeting.

	<p>meeting schedule will be determined in January. The Spring Chair will be James Potemra.</p> <p>6. CPM (CS) – CPM held a meeting on Wednesday, November 28, 2018, at 4:00 PM in HH 208 with VPR Vassilis Syrmos, Executive Office Kris Hanselman of UHPA, and Professor Ashley Maynard of the Ethics Committee concerning various ethical concerns on campus. The next CPM meeting will be held on January 9th in Hawaii Hall 208 at 4:00 PM.</p> <p>7. CSA (JG) – No report. The next meeting will be on Wednesday, December 5, 2018, in Hawaii Hall 208 at 1:30 PM.</p> <p>8. GEC (SR) - GEC held a meeting on November 30, 2018, in ITC 105 B. The next GEC meeting will be held on December 7th in Saunders Hall Rm 704 at 10:30 AM.</p> <p>9. CEE (JG) – No report. The next CEE meeting is scheduled for December 5, 2018.</p> <p>10. UHPA (AS) – No report.</p>	<p>6. No action is taken.</p> <p>7. No action is taken.</p> <p>8. No action is taken.</p> <p>9. No action is taken.</p> <p>10. No action is taken.</p>
UNFINISHED BUSINESS	<p>1. None</p>	
BUSINESS	<p>1. Discussion on the Committee on Research resolution for the December 12th MFS meeting. James Potemra, Vice Chair to present the resolution.</p> <p>2. Discussion on General Education Committee (GEC)</p> <p>3. Discussion on GEC's request to obtain Senate feedback on the Dec. 12th MFS meeting.</p>	<p>1. The Senate Meeting for December has been postponed until January 16, 2019.</p> <p>2. The SEC will discuss at the next meeting.</p> <p>3. The GEC request will be deferred until the January 16th MFS meeting.</p>

MĀNOA FACULTY SENATE

ADJOURNMENT	The next meeting of the Senate Executive Committee will be on December 10, 2018, in Hawaii Hall 208.	Motion to adjourn D. Vincent; seconded by A. Sakaguchi. Passed unanimously. Meeting adjourned at 4:20 PM
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Respectfully submitted by Douglas Vincent, Secretary

Approved unanimously on December 10, 2018.