

EXECUTIVE COMMITTEE Minutes

MEETING DATE May 9, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Excused
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 5/2/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Senate representative on graduation stage party 2. Ad hoc Reorganization Committee 3. Draft response to A. Quinn 4. Request for additional nominee to Summer Gen Ed II (See #3 Action item) UH General Education Revisions Team application form UH Manoa spreadsheet 5. Chair Sipes traveling 5/11-16. Vice Chair Irvine will chair Senate meeting on 5/11 and SEC meeting on 5/16. 6. Fall New Faculty Orientation (NFO) is August 17-18.	1. No action taken. 2. First meeting scheduled May 11. 3. Chair Sipes will send the response to A. Quinn. 4. C. Sorensen Irvine made a motion to refer the matter to CFS; seconded P.B. Bovard. Approved by acclamation. 5. No action taken. 6. No action taken.
Action Items	1. CFS recommendations for the 2022-23 MFS Committees Assignments 2. CFS recommendation to approve the 2022 SEC Election report	1. No action taken. 2. C. Sorensen Irvine moved to approve the 2022 SEC Election report; seconded by M. Tallquist. Approved by acclamation.
Guests	1. None	
Committee Reports	1. CAB (CSI) – Met May 4 at 3:00 PM. A Resolution to Support with Reservations the Reorganization that would create the School of Communication	1. No action taken.

<p>and Information (SCI) within the College of Social Sciences (CSS) was approved unanimously. Met with GEC Vice Chair Scott Rowland to discuss the GEC governing document. The issues discussed included: difference in service years from MFS; differentiating between MFS and other committee members; GEO director role in GEC; election of officers rather than MFS appointment; the organizational chart; inclusion of Board chairs in MOU; delegation of authority to the Boards. CAB discussed the reorganization ad hoc committee and members contributed ideas or suggestions in the minutes. Chair Guentner and Vice-chair Paull will serve on the ad hoc committee. This was the final meeting of the year. Chair Guentner will send a draft of the end-of-the-year committee report to committee members for review.</p>	
<p>2. CAPP (KB) – Met May 6 at 9:30am.</p>	<p>2. No action taken.</p>
<p>3. CFS (KB) – Met May 5 at 12:00 noon. Spent two hours discussing committee assignments, attempting to balance senator preferences, committee needs, etc. Recommendations under “Action Items”. Also approved the SEC election results by email. Next meeting TBD.</p>	<p>3. No action taken.</p>
<p>4. COA (CM) – No further meetings this semester. Next meeting will be in Fall 2022.</p>	<p>4. No action taken.</p>
<p>5. COR (MT) – Meeting was May 3, 2022 at 4:00 PM. COR discussed and suggested one change to the new postdoctoral hiring policy proposed by the Vice Provost for Research. The change request was to add a recommendation to include a waiver to permit exceptions. Guest was Chad Walton from the Office of Research and Scholarship. Updated COR on new positions that were added and discussed distribution of RTRF funds. https://manoa.hawaii.edu/ovcr/reports/</p>	<p>5. No action taken.</p>
<p>6. CPM (MT) – No meetings scheduled until Fall ‘22.</p>	<p>6. No action taken.</p>

<p>7. CSA (PB) – Committee discussed and made revisions to the end of year report to MFS. Will include issues under review for next year's CSA. Issues included the need for counseling services and student organizations' concerns. See link for Chairs' Report DRAFT Committee to review report and provide approval to Chairs by 4pm on Monday, May 9.</p>	<p>7. No action taken.</p>
<p>8. GEC (SB) – Met on May 9th at 11:30 am. Discussed GEC's final / full report on Gen Ed revision proposal, which will be submitted with GEC's end-of-year report next week. Recommended that GEC survey on Gen Ed revisions be taken up again when GEC convenes in Fall '22. Discussed meeting with CAB on May 5 about GEC governance document, feedback from CAB, and next steps for governance document. Discussed course-based approval / implementation process and the responsibilities of the course coordinator role.</p>	<p>8. No action taken.</p>
<p>9. CEE (SB) – Will reconvene in Fall '22.</p>	<p>9. No action taken.</p>
<p>10. Campus Climate Committee (PB) – GSO: Lots of chair seats opening up for elections of officers to GSO. Graduate student sick leave. ALU protest on Wednesday, the 11th, 11:00-2:00, Varney Circle. ALU is not affiliated with UH but does have some UHM graduate students and faculty members. They are pushing for graduate student unionization. Trauma-informed campus updates, Tia Roberts. Statewide task force: https://www.capitol.hawaii.gov/session2021/bills/HB1322_SD2_.htm</p> <ul style="list-style-type: none"> a. Trauma-informed courses in Social Work b. Future: trauma informed trainers across the state <p>Summer Meetings? Next meeting will be Tuesday, June 7, 2022 at 1:00 pm-2:30 pm.</p>	<p>10. No action taken.</p>
<p>11. Grad Council (CSI) – Next meeting May 10 at</p>	<p>11. No action taken.</p>

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	3:00 PM. On agenda - modification to master's in Nursing, International graduate students and online courses. I plan to bring up issue again about academic probation notations on transcripts only for time to degree.	
Unfinished Business	1. None	
Business	<p>1. Follow-up consultation on revisions to EP 6.204 Student Financial Assistance</p> <p>2. 5/11 Senate Officer roles Acting Chair - Christine Sorensen Irvine Acting Vice Chair - TBD Secretary - Penny-Bee Bovard Senate Voting - Colin Moore</p> <p>3. Manoa Faculty Senate ad hoc committee - First discussion on 5/11.</p> <p>4. Review Fall/Spring MFS Committee reports: - CAPP Report</p>	<p>1. No action taken.</p> <p>2. M. Tallquist has agreed to be acting vice chair.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>
New Business	<p>1. Discussion of continuing online meetings for next Fall vs. face-to-face. John Kinder reported that attendance is up about one-third with the online meetings compared to historical data on face-to-face meetings.</p> <p>2. UHM colleges without college-level Senates</p> <p>3. 2015-2021 Fiscal reports being finalized on the web. This is a follow up to the request from CAB for that data.</p>	<p>1. The SEC will discuss this issue over the summer. May need CAB to address in bylaws. The SEC will investigate ways to create a more robust voting system for electronic meetings.</p> <p>2. Suggestion to reach out to UHM colleges/schools that have charters and bylaws and collect them and perhaps share with those colleges/schools that do not currently have senates.</p> <p>3. No action taken.</p>

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Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, May 16, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:09 PM.
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Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on May 16, 2022.