

EXECUTIVE COMMITTEE Meeting Minutes

MEETING DATE August 10, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Tom Conway	Chair	Excused
Paul McKimmy	Vice Chair	Present
Jim Potemra	SEC Secretary	Present
Ann Sakaguchi	MFS Secretary	Present
Penny-Bee Bovard	Member	Excused
Jennifer Griswold	Member	Present
Truc Nguyen	Member	Present
Brent Sipes	Member	Present
Christine Sorensen Irvine	Member	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Excused

Guests

Name	Role	Time
Michael Bruno	Provost	2:30 pm - 3:30 pm
David Lassner	President & UHM CEO	cancelled to attend press release

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Acting Chair P. McKimmy at 1:35 PM.
Review of Minutes	1. The draft minutes of the 8/3/20 Senate Executive Committee were circulated electronically.	1. C. Sorenson Irvine made a motion to approve the 8/3/20 meeting minutes; seconded by J. Griswold. The minutes were approved with 7 votes in favor; 0 abstentions.
Chair's Report	1. Tom submitted response to SEC Response to EP 7.208 addendum, Systemwide Student Conduct Code via on-line form and email	1. No action taken.
Action Items	1. Data on Course Evaluation Numbers - Spring 2020 semester. J. Potemra sent an email on Aug 4 on behalf of the SEC to Hae Okimoto and Laura Lyons. No response yet. 2. 2020-21 SEC Officer Elections: <ul style="list-style-type: none"> a. Chair - Paul McKimmy b. Vice Chair - Christine Irvine c. MFS Secretary - Truc Nguyen d. SEC Secretary - Brent Sipes 	1. Provost Bruno will be asked this. 2. Elections held.
Guest(s)	1. Provost Michael Bruno (2:30 pm - 3:30 pm) Discussion topics included the directions that the Provost is giving Deans to ensure faculty are engaged in budgetary conversations; the deans' contribution for suggestions for what to cut; the new program proposals; anticipated changes in Fall plans given rise in Hawaii COVID cases; and the response rates for course evaluations. On the last point, Provost Bruno asked that he be copied on the SEC's next request to Okimoto/Lyons.	1. No action taken.

Committee Reports	<ol style="list-style-type: none"> 1. CAB (AS) – No report. 2. CAPP (CS) – No report. 3. CFS (TN) – Received notification of P. Brandes resignation from O board effective Aug 7, 2020. 4. COA (JG) – No report. 5. COR (JP) – No report. 6. CPM (TN) - No report. 7. CSA (JG) – No report. 8. GEC (CS) – No report. 9. CEE (PM) – No report. 10. UHPA (AS) – No report. 11. WASC (CS) – No report. 12. Mānoa Design Team Committee (CSI) – Met August 4. Meetings to be scheduled with impacted individuals. Manoa reorg P2 also needs to be looked at with a budget lens. Additional factor to the original goals stated in 2017/2018. STAR to ITS. Climate and compliance: convening a small working group. Next meeting August 18. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. The vacancy has been added to the list of positions needed to fill. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken. 12. No action taken.
Unfinished Business	<ol style="list-style-type: none"> 1. Suggestions to Lassner regarding fiscal crisis: general principles and criteria: Various levels of understanding among faculty. Some thoughts - temporary waiver of post sabbatical service to motivate early retirement or other early retirement incentives. Avoid pitting faculty against faculty. Avoid making things personal. Do not focus on cuts. Look to hybrid lateral and vertical cuts. Engage faculty in deciding what is working and not working and explaining rationale to cuts. 	<ol style="list-style-type: none"> 1. No action taken.

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Business	1. BOR Actions: Typically SEC has at least one person in attendance, monitor and influence fiscal matters at committee level. What is the plan for the coming academic year?	1. No action taken.
New Business	1. Web site 2. BOR Resolution response	1. Feedback on send specific suggestions to John Kinder to compile. 2. Unanimously adopted for transmission through the BOR testimony submission site and directly to Regent Wilson.
Adjournment	The next regular meeting of the Senate Executive Committee will be on August 17, 2020.	J. Potemra moved to adjourn; seconded by C. Stephenson. Meeting adjourned at 4:35 PM.

Respectfully submitted by Jim Potemra, SEC Secretary.

Approved unanimously on August 17, 2020.