

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: January 4, 2016 2:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair	P	Bonnyjean Manini	P	Jeff Kuhn	P	Mike Angelo L. Kame'eleihiwa via Polycom	2:30 – 3:40 pm
Marguerite Butler -Vice Chair	P	Ashley Maynard	P				
Kelley Withy- Secretary	P	Sarita Rai	P	John Kinder- Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:08 pm.
REVIEW OF MINUTES	1. The minutes of December 21, 2015 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes as amended; seconded by S. Rai. Passed unanimously.
CHAIR'S REPORT	1. Budget process-CAB coming to discuss, key issues are process by which funding pool is distributed. 2. Update on Snyder Prime-seems to be dead. 3. Update on Chancellor search-no update. 4. Update on Assessment/WASC- possible invitation to Wendy Pearson. 5. CFS communication - SEC response	1. No action required. 2. No action required. 3. R. Cooney to contact D. Lassner regarding Chancellor search. 4. J. Kinder to invite Wendy Pearson to the next SEC meeting.

		5. Chair Cooney to invite Krystyna Aune to January SEC meeting.
ADDITIONS TO THE AGENDA	N/A	
GUEST	<p>Update and discussion on UHM budget process: Mike Angelo reports that Interim Chancellor and Bill Chismar who requested additional faculty input on budget. They want increased incentives built in. Additional work going on with Deans and Directors. CAB formed a subcommittee and wants to create communication strategy for input from faculty and engaging with Deans and Directors.</p> <p>Goal: Maximize faculty input and obtain objectives. CAB created five objectives that they would like SEC input on. Not yet vetted by CAB but draft objectives are:</p> <ol style="list-style-type: none"> 1. Determine best overall budget model for UHM; 2. Increase transparency of budget; 3. Develop process for G-Fund allocation; 4. Develop process for allocation from funding pool; 5. Develop process for allocation for RTRF from S/C/O to PI. <p>Also a question regarding where scholarships are applied in the model. What is actual cash flow?</p> <p>We need more information on \$122 million for Infrastructure, Services & Common Good.</p> <p>CAB will be focusing on defining the funding pool and what goes into the boxes, as well as</p>	<ol style="list-style-type: none"> 1. CAB and CAPP to look at RTRF distribution. 2. SEC recommended a process by which any changes in G-funded positions between units or departments should have faculty review and be considered a reorganization plan. SEC recommends incentives to support scholarship for teaching similar to RTRF allocation. 3. SEC feels the job of CAB is to design the budget model for

	increasing transparency. Faculty should be making decisions about strategic distribution of funds and make sure the basics are covered. Ask faculty what is needed in each department/ask Council of Chairs. Consider using the position request form (Form A) and asking about last five years and next five years.	UHM. SEC will support CAB as needed. CAB will consider it as a regular topic at MFS meetings. Consider finding out what CCs do to use as a transparent process for dividing budget funds.
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB- See above discussion. 2. CAPP- No report. 3. CFS- No report. 4. COA- No report. 5. COR- No report. 6. CPM- No report. 7. CSA- No report. 8. GEC- Has been invited to be a part of the CAPP meeting to discuss QR hallmarks. 9. MAC- No report. 10. UHPA- No report. 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. Chair Cooney to invite Kristeen Hanselman UHPA Executive Director to future SEC meeting.
OLD BUSINESS	1. Lack of confidence Resolution – VCAA	1. SEC revised LOC resolution.
NEW BUSINESS	<ol style="list-style-type: none"> 1. Discussion of STARS and discussion with R. Moore. 2. Discussion on Cancer Center conflicts of interest being investigated by the administration - R. Cooney. No progress made. 3. Restructuring committee charges in respect to WASC- S. Rai. All WASC needs is institutional learning outcomes. 4. Prepare senate agenda for January 20, 2016. 5. Prepare SEC agenda for January 11, 2016. 	<ol style="list-style-type: none"> 1. M. Butler to draft response for input. 2. R. Cooney to compose letter to BOR inquiring about oversight of COI policy. 3. Chair Cooney to invite Wendy Pearson to SEC to discuss. 4. J. Kinder to prepare draft agenda. 5. J. Kinder to prepare draft agenda.

ADJOURNMENT	The next meeting of the Senate Executive Committee will be January 11, 2015 in Hawaii Hall 208.	Motion to adjourn by B. Manini; seconded by S. Rai. All approved the motion. Meeting adjourned at 5:11 pm.
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Respectfully submitted by Kelley Withy, Senate Secretary.
 Approved unanimously on January 11, 2016.