

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: October 21, 2013
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	Halina Zaleski - MFS Secretary	P	Chancellor Tom Apple	2:00 - 2:55pm
John Casken - SEC Secretary	P	Stacey Roberts	P	Doug Vincent	P		
Carolyn Stephenson	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:31pm by Chair Ericson.
MINUTES	Draft minutes had been circulated electronically prior to the meeting,	D. Vincent moved that the minutes of October 14 be accepted as corrected. Motion approved unanimously.
CHAIR'S REPORT	<p>1. Statement of UHPA Executive Director to Board of Regents on October 17 on an apparent misquote of a statement by Vice Chancellor Dasenbrock regarding UHPA at an SEC/Administration meeting Oct 14.</p> <p>2. Report on the Kualii Curriculum Plan as discussed at the ACCFSC's meeting Oct 18.</p> <p>3. Budget for image building for UH.</p>	<p>1. Agreed that Chair Ericson should draft a letter to the Interim President and Board of Regents on the SEC's concern about an apparent misquotation. Agreed also that Chair Ericson should draft a letter to Vice-Chancellor Dasenbrock expressing the concern that the Vice Chancellor appears to have been misquoted.. Agreed that both letters will be reviewed by all members before signatures are appended.</p> <p>2. Agreed that it would be appropriate to review the RFP for the program. K. Herrick to obtain a copy of the RFP and circulate to members.</p> <p>3. ACFSC has budgeted \$15K to assist in the endeavor. SEC is putting together a working group to create content and work on the technology of distribution. Vice-Chair Bontekoe will work with K. Herrick create a letter inviting other senators to join this endeavor and to subsequently convene the working</p>

	4. Probationary status for graduate students.	group. D. Vincent will also serve on this committee. Content will be reviewed by SEC before distribution. 4. Chair Ericson will follow up with Graduate Dean Cooper and report back at the Oct. 28 meeting
VISITOR	Chancellor Tom Apple had a frank discussion with members concentration on three topics - faculty professionalism, evaluation of executives and Graduate Division concerns.	Committee members thanked the Chancellor for his comments and agreed to follow up on his request to re-examine evaluation of executives.
COMMITTEE REPORTS	<p>1. Committee on Administration and Budget.</p> <p>2. Committee on Athletics.</p> <p>3. Committee on Professional Matters.</p> <p>4. Committee on Research & Graduate Education.</p> <p>5. Committee on Faculty Service and Manoa Assessment Committee,</p> <p>6. Committee on Student Affairs.</p>	<p>1. D. Vincent reported that CAB is working on the Bylaws. CAB is also working on trying to have Executive Policy M3.101 revised to include a faculty involvement in the discussion of facilities closures.</p> <p>2. COA has created a number of new issues for consideration including that of inequalities among admissions and the role played by the Faculty Athletics Representative (FAR).</p> <p>3. CPM will be meeting with UHPA Assoc. Exec Director K. Hanselman on the topic of post tenure review.</p> <p>4. A new Bill of Graduate Student Rights may be presented that is excessively detailed and encroaches on the role of the Graduate Dean. Vice-chair Bontekoe is working with the document's creator.</p> <p>5. No Reports.</p> <p>6. Vice-Chancellor of Student Affairs Hernandez met with the CSA to review approaches to make UH Manoa a more student friendly campus and also to make UH Manoa a more desirable higher education destination for local high school students.</p>

NEW BUSINESS	<p>1. Graduate Student Assistant.</p> <p>2. SEC/Committee Chairs Retreat</p>	<p>1. Agreed that Chair Ericson, Vice-chair Bontekoe and Kristin Herrick should make the final selection from the three candidates. Decision expected by Oct 23.</p> <p>2. Determined that Thursday Oct 31 from 2:00 - 3:30pm would be the best time for the Retreat. Agenda will include three main topics: Professionalism, Promotion of UH Manoa and Chairs' Concerns & Issues</p>
ADJOURNMENT		<p>Motion to adjourn made by J. Casken. All approved motion. Meeting adjourned at 4:52 pm.</p>