

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      February 6, 2023  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Zoom

### Attendance

#### Members

Name	Role	Attendance
Kim Binsted	Chair	Present
Michelle Tallquist	Vice Chair	Present
Shana Brown	MFS Sec	Present
Colin Moore	SEC Sec	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
David Lassner	CEO	3:00 pm - 3:30 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting was called to order.	The video conference meeting was called to order by Chair Binsted at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 1/30/2023 Senate Executive Committee were circulated electronically.	1. Hearing no objections and no abstentions, Chair Binsted accepted the minutes by acclamation.
<b>Chair's Report</b>	1. Today at 12 Noon was the deadline for MFS committees to submit business to the SEC for posting to the 2/15 Senate agenda.	1. No action taken.
<b>Action Items</b>	1. None	
<b>Guest(s)</b>	<p>1. <b>CEO David Lassner (3:00 pm - 3:30 pm)</b></p> <p><b>Discussion Topics:</b></p> <ol style="list-style-type: none"> <li>1. Is UHM still in an emergency? President Lassner believes the state emergency ended under Gov. Ige. UHM had its own restrictions regarding hiring and procurement. Filling of permanent positions still goes through a process, but it is under UHM control.</li> <li>2. Would it be helpful for MFS to submit testimony on selected bills at the Legislature? President Lassner will inquire with K. Young.</li> <li>3. More car charging stations? Unknown. President Lassner will inquire.</li> <li>4. Reminder that finding faculty to serve on search committees, doing consultation etc. takes time. Please pass on the reminder. President Lassner will remind the relevant administrators.</li> <li>5. Context on request from Legislature regarding GTAs. President Lassner will forward the official request from the Legislature.</li> </ol>	1. No action taken.
<b>Committee Reports</b>	1. <b>CAB (CM)</b> – CAB discussed the potential change to the Rules of Order from CFS. CAB discussed the status of the MBT. The next CAB meeting will be held at 10AM on February 27. CAB had two questions for the SEC: Is UHM still in an emergency? Would it be appropriate for the MFS to offer legislative testimony?	1. No action taken.

2. <b>CAPP (RR)</b> – No report. Next meeting is scheduled on Feb 7.	2. No action taken.
3. <b>CFS (DF)</b> – No report. Next meeting is scheduled for February 8.	3. No action taken.
4. <b>COA (EC)</b> – No Report. Next meeting is scheduled for February 16th, 9am.	4. No action taken.
5. <b>COR (MT)</b> – No report. Next meeting will be determined by poll to include new members.	5. No action taken.
6. <b>CPM (DF)</b> – Meeting was held on February 1. CPM elected Richard Wallsgrove as its new chair and Lang Wu as its new secretary. Also discussed proposed EP12.226, Faculty Course Buyout Policy and the Electronic Dossier Platform.	6. No action taken.
7. <b>CSA (EC)</b> – No Report. Next meeting is February 10, 2023.	7. No action taken.
8. <b>GEC (SB)</b> – Meeting was held on Tuesday, Jan. 31, 10:30. Presentation by CEO Director on attendance at AAC&U conference and latest trends in Gen Ed nationwide. Discussion of 2022 Gen Ed revision proposal. Next meeting is Tuesday, Feb. 14, 10:30.	8. No action taken.
9. <b>CEE (RR)</b> – Meeting was held January 31st. Discussion re review of process for providing feedback on submitted assessment reports.	9. No action taken.
10. <b>Campus Climate Committee (MT)</b> –No report. February 7 meeting canceled. Next meeting will be March 7 at 1 PM.	10. No action taken.
11. <b>Grad Council (SB)</b> – No report. Next meeting February 28, 3:00 pm.	11. No action taken.
12. <b>Gen Ed Conference Committee (SB)</b> - Meeting was held on Friday, Feb. 3. Discussion of the Foundations portion of Gen Ed. Next meeting is Friday, Feb. 10.	12. No action taken.

Current operating timeline for conference committee process, per committee chair (Peter Quigley):  
 Consecutive Friday meetings starting on Jan. 27th at 12:00  
 Jan. 27, Meeting One: 1.5-2.0 hours  
 -General Overview of Proposal and Process and Outcomes  
 -Summary of 1st proposal effort  
 -Summary of 2nd proposal  
 -Discuss how we will structure our time together: voting procedures etc.  
 Feb. 3rd, Meeting Two: Foundations  
 Feb. 10, Meeting Three: Diversification  
 Feb 17, Meeting Four: Reinforcement  
 Feb 24th Meeting Five: Implementation considerations (section VI an Appendix A), integration, scaffolding, and final discussions  
 .....

Constraints and Charge: In recognition of the work that has brought us to this point, the goal of this committee is not to develop an entirely new proposal but to assess and amend (where needed), the chart on p. 18-19 of the current proposal. Discussion should be focused on an outcome that has a good chance of passing all senates. In making any alterations, it is also strongly recommended to stay within the 28 credit hour boundaries for foundation and diversification and certainly no more than current credit hours at 31.

\*Additional advisories

- A revised draft of the baseline GenEd curriculum should be provided to the Faculty Senates no later than March 31, 2023.
- The revised draft curriculum will be presented to the individual campus Senates for a final vote.
- Each campus will vote on the proposal by May 2023.
- If no consensus is reached, the report to the BOR will include the revised baseline recommended by the conference committee, as well as the results of the vote on each campus.
- See Appendix D for next steps in 2023-2030.

Summer 2023: Implementation

Following Gen Ed Curriculum consultation, approval, and the creation of implementation teams, faculty will begin to participate in course redesign during summer 2023 to

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	modify existing courses and personnel, logistical, and technical, support and develop BANNER and STAR infrastructure (80).	
<b>Unfinished Business</b>	1. Continued discussion on possible guest speakers for the upcoming Congress meeting on March 22.	1. action taken.
<b>Business</b>	1. Request to use the Senate listserv to announce the UH Mānoa--the Dr. Amefil "Amy" Agbayani Diversity Enhancement Award  2. Review 2/15 Senate agenda  3. Review the draft 1/18 SEN minutes  4. Discussion on possible SEC Memorial Resolution Honoring Dr. Christine Sorensen Irvine	1. No action taken.  2. S. Brown moved to approve the MFS agenda; seconded by M. Tallquist. Approved by acclamation.  3. No action taken.  4. No action taken.
<b>New Business</b>	1. None	
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 13, 2023 at 1:30 PM.	Having completed business and hearing no objections, Chair Binsted adjourned the meeting at 3:17 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on February 13, 2023.