

**EXECUTIVE COMMITTEE  
MEETING MINUTES**

**MEETING DATE:** May 2, 2016 2:00 pm  
**LOCATION:** Hawai'i Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Bob Cooney - Chair excused from 2:30 pm to 3:00 pm	P	Bonnyjean Manini	P	Lilikala Kame'eleihiwa Via Polycom until 4:00 pm.	P	Kelly Zakimi -out going ASUH President	3:00 pm - 4:15 pm
Marguerite Butler -Vice Chair-excused from 3:40 pm to 4:15 pm	P	Ashley Maynard-excused at 2:30 pm	P				
Kelley Withy- Secretary-arrived 2:20 pm	P	Sarita Rai	P	John Kinder- Staff	P	Amy McKee-incoming GSO President; and Jonathan Dial out going GSO President	3:00 pm – 4:15 pm  5:15 pm – 6:00 pm

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Cooney at 2:04 pm.
REVIEW OF MINUTES	1. The minutes of April 25, 2016 SEC meeting had been circulated electronically before the meeting.	1. Motion by A. Maynard to approve the minutes;

		seconded by M. Butler. Passed unanimously.
<b>CHAIR'S REPORT</b>	<ol style="list-style-type: none"> <li>1. Update on MFS survey-44 responses out of 100 and open until Wednesday.</li> <li>2. Grad student SLOs discussion-expectation is that nothing will be implemented until policy comes through Senate.</li> </ol>	1. No action.
<b>ACTION ITEMS</b>	UHMFS-office equipment purchase. There is extra SEC funds and a computer, projector, telephone upgrade and software are needed.	Action: Motion by S. Rai to approve up to \$2,500 for computer replacement and software and up to \$3,678 total for all equipment including computer, telephone upgrade, projector and necessary software, seconded by M. Butler. Passed unanimously.
<b>GUESTS</b>	<ul style="list-style-type: none"> <li>• Kelly Zakimi - Opposition to tuition increase. Supports HB1703 to fund three additional psychologists at counseling center. Implementing more open educational resources. Athletic fee-opposition to athletic fee increase. Scholarship discussion-UHF scholarships not fully utilized. ASUH supporting resolution for \$7.5 million for Arts and Sciences.</li> <li>• Amy McKee-UHF foundation scholarships very hard to apply for. There is no save button! Going to talk with Gary Rodwell about UHF scholarship. Graduate student unionization bill died in conference. Holding a town hall meeting this Thursday to discuss next steps. Executive policy for 3% raises and sick leave in process. Maybe create a MOU between ASUH and GSO collaboration.</li> </ul>	<p>Discuss how faculty can improve treatment of GAs. Would students like to come to Senate meeting?</p> <p>Possible joint Strategic Planning session. Possible MOU.</p> <p>Request administration works to improve funding for departments to create GAs for all students who want them, and more jobs for undergraduate students.</p>

	<p>Supported Arts and Sciences resolution for additional funding. Memo not endorsing Strategic Planning committee and SERG plan. Graduate students were barely mentioned. GSO recommended that the increased staffing in SERG could be GAs. Want to rename Dole street to a Native Hawaiian name. Revisiting graduate student bill of rights.</p>	<p>Budget transparency resolution.</p> <p>Joint legislative committee or liaison with students</p>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. CAB-Reso for 5% RTRF return from surplus. CAB meeting with RBV regarding budget model. CAB was uninvited to the Dean's meeting. Campus architect plan opposed, white paper coming from CAB.</li> <li>2. CAPP-Reso on prior learning assessment and course evaluation system. Discussion occurred but no reso resulting on Strategic Planning and SERG.</li> <li>3. CFS- Working on election. Will review results and assignments by email. L. Kame'eleihiwa will be CFS liaison.</li> <li>4. COA- No report.</li> <li>5. COR- Didn't have a chance to review vacation credit issue and would like to review replacement policy.</li> <li>6. CPM- No report.</li> <li>7. CSA- No report.</li> <li>8. GEC- Continuing to review proposals.</li> <li>9. MAC- No report.</li> <li>10. UHPA-New President Lynn Wilkins. Will do a survey in the fall about collective bargaining. Discussion about tragic accident at Post and dire consequences. Prohibitive practices complaint against UHWO Academy for Creative Media because unclear of reporting lines and faculty responsibilities.</li> </ol>	<ol style="list-style-type: none"> <li>1. No action.</li> <li>2. No action.</li> <li>3. No action.</li> <li>4. No action.</li> <li>5. No action.</li> <li>6. No action.</li> <li>7. No action.</li> <li>8. No action.</li> <li>9. No action.</li> <li>10. No action.</li> </ol>
<b>OLD BUSINESS</b>		

<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Follow up to BoR meeting-consider response letter for information sharing.</li> <li>2. Customer Service Center</li> <li>3. Prepare SEC agenda for May 9, 2016</li> </ol>	<ol style="list-style-type: none"> <li>1. SEC members to review and discuss next meeting.</li> <li>2. Ask RBV about plan for ombudsman office.</li> <li>3. Agenda created.</li> </ol>
<b>ADJOURNMENT</b>	The next meeting of the Senate Executive Committee will be May 9, 2016.	Motion to adjourn by S. Rai; seconded by K. Withy. All approved the motion. Meeting adjourned at 6:09 pm.

Respectfully submitted by Kelley Withy, SEC Secretary.  
 Approved unanimously on May 9, 2016.