

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: March 6, 2017 4:00 pm
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler -- Chair	P	Ann Sakaguchi	P	Peter Mougini-Mark	P	None	
John Casken - Vice Chair	E	Christine Sorensen-Irvine	P				
Kelley Withy -- SEC Secretary	P	Sarita Rai -- MFS Secretary- Excused at 4:15pm	P	John Kinder -- Staff excused at 5:40 pm	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Butler at 3:55 PM
REVIEW OF MINUTES	1. The minutes of the February 27, 2017 meetings had been circulated electronically before the meeting.	1. Motion to approve the 2/27/2017 minutes as amended by S. Rai; seconded by A. Sakaguchi. Passed unanimously.
CHAIRS REPORT	1. Deans Retreat update-data dissemination (small class size and updated budget model) but minimal dialog. 2. Update on open faculty discussion	1. Run budget models with actual numbers and document how different it is from other institutions. Seeking additional expertise to propose alternative methods for implementation of any new plan. 2. Develop roadshow to explain impact of chancellor and budget situations to faculty.

	3. Update on UHM faculty survey	3. 407 responses to date, closes tomorrow. C. Sorensen will organize for presentation on road show and to BoR.
ACTION ITEMS	1. NA	1. No action.
GUESTS	None	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (AS) – Has not met but are developing 2 resolutions (VPRI and student housing). Meeting this Thursday. 2. CAPP (CSI) – Two resolutions- supporting undergraduate research and economics combined Bachelor’s/Master’s program proposal. Grad Council has been reviewing combined grad and undergrad programs. These should also be referred to CAPP. Unfortunately a policy was sent out prematurely to all faculty about guidelines for developing combined programs without approval. 3. CFS (PMM) – No meeting, but recommendations received. 4. COA (KW) – COIA report-COA discussing 3 year term for COIA rep; faculty mentoring plan request for input. Expect resolution for next month. 5. COR (MB) – Discussed COI policy, but is written with too much jargon for a PI to easily understand. Recommend rewritten with less jargon. Reviewed and 	<ol style="list-style-type: none"> 1. No action taken. 2. Invited Grad Council representatives to SEC to discuss. Review admission criteria assigned to CAPP (are they too low, are they equitable for transfer students, clarify if colleges can set higher admissions standards). 3. Andrew Wertheimer and Wendy Kawabata nominated for CFS. Passed unanimously. Consider subcommittee to work with J. Kinder on elections. 4. No action taken. 5. No action taken.

	<p>revised resolution on undergraduate research from CAPP. Brainstorming what COR can do to be more proactive to promote faculty research.</p> <p>6. CPM (JC) – Discussed five year post-tenure review. Lack of consistency (dept chair vs. DPC). Recommend consistency and chair review. In the past there has been a chair’s manual and there is a national chair’s training group. COI policy-changes are not delineated (red-lined). Requested an extension. Many concerns expressed about policy and potential coercion on COI committee.</p> <p>7. CSA (PMM) – Meeting tomorrow. Expect resolution for next month.</p> <p>8. GEC (SR) – Subcommittees working on governance and surveys for faculty and students regarding Gen Ed program. Reviewing proposals for Gen Ed.</p> <p>9. MAC (SR) – No report.</p> <p>10. UHPA (CSI) – Mandatory mediation ongoing.</p>	<p>6. M. Butler to discuss with chair next action on COI policy.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
OLD BUSINESS	<p>1. Update on MFS 2017-18 Pre-election (J. Kinder)</p> <p>2. Update on MFS Office budget (J. Kinder)</p>	<p>1. Deferred.</p> <p>2. Deferred.</p>
NEW BUSINESS	<p>1. Prepare MFS agenda</p> <p>2. Prepare Congress agenda</p> <p>3. Prepare 3/13/17 SEC agenda</p> <p>4. Many student fellowships are left unused at UH Foundation.</p>	<p>1. Agenda reviewed. Four or five resolutions expected.</p> <p>2. Congress-results of campus survey to be presented.</p> <p>3. Reviewed.</p> <p>4. P.M.M. to investigate.</p>
ADJOURNMENT	<p>The next meeting of the Senate Executive Committee will be on March 13, 2017.</p>	<p>Motion to adjourn by K. Withy, seconded by A. Sakaguchi. All approved the motion. Meeting adjourned at 6:18 pm.</p>

Respectfully submitted by Kelley Withy

Approved with one abstention on March 13, 2017.