



COMMITTEE ON RESEARCH AND GRADUATE EDUCATION

MEETING MINUTES

MEETING DATE: 25 September, 2013
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
BONTEKOE, Ron	P	KAWABATA, Wendy	P	PARK, Hyoungh-June	P	GARROD, Peter	11:00
CHAIN, William	P	KIM, Albert	P	RAYNER, Martin	P	CHAN-HALBRENDT, Catherine	11:00
DAVIDSON, Elizabeth	P	LENZ, Petra	P	SANDERS, David	P		
DEBARYSHE, Barbara	P	MATTER, Michelle	P	THOMAS, Florence	P		
DYE, Timothy	P	MELZER, Michael	P	PAKELE, Ho'omano	P		
HONG, Seunghye	P	NGUYEN, Hannah	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	D. Sanders called the meeting to order at 11am and asked those present to sign in. It was noted that all members of CoRGE were present (4 for the first time), and that 2 visitors were in attendance.	
ELECTION OF OFFICERS	The full committee re-confirmed the appointments of D. Sanders as Chair and M. Rayner as VChair, and noted that R. Bontekoe is the SEC liaison to CoRGE. It was also agreed that the Chair (and VChair in the Chair's absence) would take minutes of the meetings.	
APPROVAL OF MINUTES	Minutes of the 18 Sept, 2013 meeting were displayed. Following correction of the spelling of 3 member names, the minutes were unanimously approved.	
REVIEW OF MFS ISSUES ASSIGNED TO CoRGE	D. Sanders asked SEC liaison, R. Bontekoe to quickly review the history of COR -> CoRGE, and to highlight the most pressing issues assigned to CoRGE for the 2013-14 academic year. R. Bontekoe reviewed good practices for writing MFS Resolutions.	D. Sanders stressed the need for CoRGE to act on assigned issues in a timely manner.
PROFESSIONAL MASTERS IN ENVIRONMENTAL MANAGEMENT	P. Garrod and C. Chan-Halbrendt presented the rationale behind the request to change the name of the current <u>MS in Natural Resources and Environmental Management</u> to a <u>Professional Masters in Environmental Management</u> . CoRGE expressed concern that this was more than a name change, and was should be more properly be handled as a New Program Approval. The	D. Sanders agreed to contact M. Yamada and P. Cooper to get their input, and report back to CoRGE asap.



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	VCAA office and the Graduate Dean should be consulted since their offices will be involved in the final decision. CoRGE thanked our guests for agreeing to attend on such short notice, and for their clarifying remarks concerning the proposal.	
REMOVAL OF FACULTY PI FROM GRANTS	CoRGE has been asked to comment on ORS proposed changes to Administrative Procedure No. A8.926 (see pp. 8-10), regarding reasons for initiating removal of project PIs from grants. Reason 5B1d. on p.9 was cited as being unreasonably vague and problematic. A decision was made to seek further information in order to better understand why Administrative Procedure No. A8.926 needs to be revised.	D. Sanders agreed to contact Yaa-Yin Fong, Director ORS, to ask that someone from her office address CoRGE to explain the need for the proposed revisions.
GSO STUDENT BILL OF RIGHTS	H. Pakele provided CoRGE with 2 documents currently in GSO's possession: (1) GSO's latest draft of their proposed Bill of Rights, and (2) CoRGE's edited response. There was discussion about when these 2 documents were written, and whether anything has changed since the arrival of the new UHM Chancellor.	K. Herrick will post both documents on the CoRGE web site. R. Bontekoe will attend the upcoming GSO meeting on 26 Sept, 5:30pm in the Campus Center, to learn more about the current GSO view of the need for a Student Bill of Rights.
COMMITTEE ON HUMAN SUBJECTS	CoRGE has been asked to "review requirements on research that may appear to involve human subject but do not", but the reasons leading up to the assignment of this charge to CoRGE were not well understood.	R. Bontekoe will obtain additional information from the SEC as to why this issue was assigned to CoRGE.
UNIVERSITY AFFILIATED RESEARCH CENTERS	CoRGE noted that this issue has been on our committee agenda for nearly 8 years ! The SEC recently met with Mike Vitale, the Executive Director of the UH Applied Research Laboratory to better understand the current status of this ARC. K. Herrick then informed us that she had posted a document prepared by Mike Vitale which summarizes the current status of the UH ARL..	CoRGE to decide if a subcommittee is needed to review issues such as "faculty oversight of classified research" that may (or might) be conducted in the future within the ARL.
QUALITY OF GRADUATE PROGRAMS	CoRGE has been asked in the past by the Dean of Grad Division to assist Grad Council in assessing the quality of graduate programs at UHM. It is not clear if this relationship will continue following the eventual appointment of a new Graduate Dean.	W. Chain and D. Sanders appointed to serve as CoRGE representatives on Grad Council.
CoRGE RESOURCES	R. Bontekoe informed CoRGE about the availability of the Senate admin staff, especially Kristin Herrick, and the CoRGE web site http://www.hawaii.edu/uhmfs/committee/standing/corge.html	D. Sanders agreed to use the CoRGE MS-word



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		template for future minutes.
ADJOURNMENT	D. Sanders adjourned the meeting at 12:30pm	

Respectfully submitted by **Dave Sanders.**

Approved on 02 October, 2013 with 11 votes in favor of approval and 0 against.