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**GENERAL EDUCATION COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** Thursday, March 4, 2021 3:00 – 4:30 PM  
**LOCATION:** Zoom  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaulé	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Laura Lyons (VCAA/AVCUE Rep)	P	Vicky Keough	P
Matt Eng	P	Mandy Westfall-Senda	P	Ryan Yamaguchi (Admissions Rep)	A	Cari Gochenouer	P
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	P	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	Meeting was called to order by Jon Pettit	Meeting was called to order at 3:00
<b>REVIEW OF MINUTES</b>	Minutes from 02/18 meeting approved with 9 votes in favor, 0 against and 0 in abstention.	
<b>SPECIAL GUEST</b>	<ul style="list-style-type: none"> <li>Makena Coffman, Director of the Institute for Sustainability and Resilience - Sustainability &amp; Resilience TPGE consultation (<a href="#">proposal</a>, including <a href="#">spreadsheet of courses</a>) <ul style="list-style-type: none"> <li>Some of the faculty expressed concern about capacity; being overrun with student interest.</li> <li>With more courses being added to the catalog after the proposal, can the list of courses be revised and updated after the proposal has been accepted? <ul style="list-style-type: none"> <li>Amend the pathway over time (Should be a living document). <ul style="list-style-type: none"> <li>At least once a semester, have an open meeting (like the S-designation meetings at KCC) with</li> </ul> </li> </ul> </li> </ul> </li> </ul>	



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	<p>existing faculty and those who are interested in adding their courses to the pathway.</p> <ul style="list-style-type: none"> <li>● Coordinator can email the GenEd Office with changes, who will coordinate with STAR to update the back-end.</li> <li>○ Time consuming to contact instructors and departments to get permission to list their courses within the TPGE <ul style="list-style-type: none"> <li>■ It will take a while to identify the minimum 40 courses, especially with the Gen Ed inclusion</li> <li>■ Sustainability had the aid of a research assistant who helped assist with the initial contact of instructors.</li> <li>■ Did have one department who requested to not be included. <ul style="list-style-type: none"> <li>● Discussed using opt-out model for future pathways</li> </ul> </li> </ul> </li> <li>○ Discussion with the frequency of course offering. <ul style="list-style-type: none"> <li>■ Schedule of Classes is determined by the departments, so we cannot guarantee the availability of courses.</li> </ul> </li> <li>○ Connects well with the proposed Sustainability certificate program, but is still seen as different. <ul style="list-style-type: none"> <li>■ Most of the courses required for the certificate are Upper-Division courses, which helps differentiate.</li> </ul> </li> </ul>	
INFORMATION ITEMS	<ul style="list-style-type: none"> <li>● SEC Liaison's Report <ul style="list-style-type: none"> <li>○ Circulation of the MOU has been delayed as MFS staff have been busy with the MFS elections. The document should begin to be circulated for signatures next week. <ul style="list-style-type: none"> <li>■ Gen Ed office is willing to assist if need be.</li> </ul> </li> </ul> </li> <li>● GEO Director's Report <ul style="list-style-type: none"> <li>○ The UH Systemwide Gen Ed redesign initiative, including the summer institute, were announced on March 3 by President Lassner at the BOR's Academic and Student Affairs meeting. The Regents had no questions, but were very supportive of a competencies-based approach to a new, shared system-wide curriculum. President Lassner also noted how pleased he was that faculty senate leadership across the system was supportive.</li> <li>○ Thematic Pathways in Gen Ed is one item noted in our WASC re-accreditation institutional report (due September 1), so we should work to get the initiative approved and up and running ASAP for fall 2021 rollout.</li> </ul> </li> </ul>	



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**Reports from Chair, GEO Director, and liaisons** - Information items submitted electronically prior to meeting for review without requiring additional discussion.

E Board (Matt Eng)

The E Board continues to meet and review proposals.

HAP Board (Kaliko Martin)

HAP board are in the process of reviewing and providing feedback for course proposals. The board is also organizing the third PD workshop in the series, "A HAP state of mind"

F Board (Mandy Westfall-Senda)

Final Western Civilization MOA will be circulating soon. Group also discussed their next workshop. Planning on collaborating with CTE for April. This workshop is intended to focus on Oceania.

Assessment WG (Kaliko Martin)

AWG met last week to gear up for Cari's maternal leave. Everything is going as scheduled.

O Board (Garrett Apuzen-Ito)

The O-board has completed review for 10 proposals and is currently reviewing 20 more.

W Board (Shana Brown)

W-Board meeting 2/23: Board is beginning to read Spring '21 proposals. Updates on team writing workshop this week. Discussed ongoing work with O-board and idea to hold a workshop on writing feedback strategies, to be led by Betsy Gilliland (thank you!).

Blue Sky WG (Betsy Gilliland)

Blue Sky WG met 2/22 and discussed community and civic engagement as a GenEd area. We brainstormed ideas and divided up the task of writing.

GEC Chair (Jon Pettit)



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	<p>I have been working with Betsy and GEO to make final changes to governance doc.</p> <p><u>Tinkering WG (Jon Pettit)</u> The TWG discussed information and digital literacy this past meeting and will present the main points of their discussion at the GEC meeting.</p> <p><u>SEC (Christine Sorensen Irvine)</u> Circulation of the MOU has been delayed as MFS staff have been busy with the MFS elections. The document should begin to be circulated for signatures next week.</p> <p><u>Div Board (Mike Nassir)</u> 2/25/2021 meeting summary: Discussion &amp; decisions for TEC evaluations. 5-year review of existing Div designations (using Catalog course descriptions) progressing. Some discussion about how to proceed with certain questionable course designations.</p>	
<b>ACTION ITEMS</b>	<ul style="list-style-type: none"> <li>• <a href="#">Further proposed changes to the governance document</a> (Summary of all proposed changes can be found <a href="#">here</a>.) <ul style="list-style-type: none"> <li>○ Change name of Writing Intensive (W) Focus Board to Writing (W) Board</li> <li>○ Move W Board from under Focus Boards to its own Roman numeral (V)</li> <li>○ Minor edits to the wording to improve clarity and consistency</li> </ul> </li> <li>• Motion to approve changes <ul style="list-style-type: none"> <li>○ Approved with 9 votes in favor, 0 against and 0 in abstention.</li> </ul> </li> </ul>	
<b>DISCUSSION ITEMS</b>	<ul style="list-style-type: none"> <li>• MFS Bylaws proposed amendments <ul style="list-style-type: none"> <li>○ Proposed changes will need to be brought to the next MFS meeting as an amendment from the floor.</li> <li>○ A number of concerns were raised including <ul style="list-style-type: none"> <li>■ senator appointments to GEC - When can appointment to the GEC be considered MFS committee service?</li> <li>■ appointment terms - All faculty GEC members should be appointed for three years, regardless of whether or not they are senators.</li> </ul> </li> </ul> </li> </ul>	



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	<ul style="list-style-type: none"> <li>■ “subcommittee” term - Does this refer to the Gen Ed Boards?</li> <li>■ Board staffing - Needs more clarity.</li> <li>○ GEC members will meet with the Committee on Faculty Service (CFS) to discuss common concerns.</li> </ul>	
<b>NEW BUSINESS</b>		
<b>UPCOMING MEETINGS</b>	<b>SPRING 2021 MEETING SCHEDULE: Thursdays from 3:00 - 4:30 p.m. via Zoom</b> <ul style="list-style-type: none"> <li>● March 25</li> <li>● April 1 (if needed)</li> <li>● April 15</li> <li>● April 29</li> <li>● May 6 (if needed)</li> <li>● Finals Week (TBD)</li> </ul>	
<b>ADJOURNMENT</b>		Meeting adjourned at 4:32

Respectfully submitted by Matt Eng, Secretary.

Approved on 03/25/2021 with 7 votes in favor of approval and 0 against.