

**Committee on Administration & Budget
Minutes**

Meeting Date February 4, 2025
Meeting time 10 AM - 11 AM
Location Virtual meeting

Attendance

Members

Name	Role	Attendance
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Present
Oceana Francis	Member	Present
Albert Kim	Member	Present
Theresa Kreif	Member	Present
Jim Potemra	Secretary	Present
Yola Monakhov Stockton	Member	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Present

Guests

Name	Role	Attendance
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	Chair Thorne called the meeting to order at 10:02	
Review of Minutes	CAB Minutes 20240121	Minutes were approved with in 8 favor and 0 against
SEC Liaison Report	<p>Rules of Order - no changes in the bylaws</p> <p>Resolution - due SEC on Feb 10</p> <p>Boyd Ready has been contacted per CAB's request</p> <p>Amendments to Rules of Order - 2</p> <p>Amendments to Bylaws - 3</p>	<p>Note that Bylaw changes go to Congress, while Rules of Order just have a first reading and UHMFS vote at second; noted that posted Bylaws are not the current ones; S. Rai will get CAB a copy of the current version. Also ask SEC to work with COR with guidelines for Grants/Research</p>
Unfinished Business	<ol style="list-style-type: none"> 1. Updating Bylaws and/or Rules of Order for name changes of units; Parliamentary (Boyd Ready) will meet with CAB to advise 2. SEC requests CAB to consider the College of Education reorganization proposal and whether the motivation for the reorganization is sufficiently clearly stated. <div data-bbox="570 1507 602 1535">PDF</div> reorg_proposal.pdf , <div data-bbox="570 1549 602 1577">PDF</div> reorg_consultation_request.pdf , <div data-bbox="570 1591 602 1619">PDF</div> reorg_cover_letter.pdf 	<ol style="list-style-type: none"> 1. CAB will ask Boyd what the pros and cons are of having an "automatic" update of docs without more formal process 2. CAB will look through checklist for outstanding questions that can be posed to Dean. Chair Thorne will contact CoE Faculty Senate to see if there are any faculty concerns and maybe the impacted faculty members; JP/BD/YMS will email Chair Thorne with concerns

Business		
Guest(s)	None	
Committee Reports	N/A	
Other	Remaining meetings: Feb 18 Mar 4, 18 Apr 1, 15 May 6	
Adjournment		Meeting adjourned at 11:00

Respectfully submitted by CAB Secretary James Potemra.
Approved on February 18, 2025.