

EXECUTIVE COMMITTEE

MEETING MINUTES

MEETING DATE: **January 14, 2019** **2:00 PM - 5:00 PM**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Brian Powell, Chair	P	David Duffy, Vice-Chair	P	Ann Sakaguchi, SEC Secretary	E	iChancellor David Lassner	3:00 PM - 4:00 PM
Stacey Roberts, MFS Secretary	P	Jennifer Griswold	P			CPM Chair Amy Brown	2:22 PM - 2:26 PM
Carolyn Stephenson, arrived at 2:09 PM	P	David Ross	P	John Kinder - Staff	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		The meeting was called to order by Chair B. Powell at 2:00 PM.
REVIEW OF MINUTES	1. The minutes of the January 7, 2018, Senate Executive Committee had been circulated electronically.	1. Motion to approve the January 7, 2018 minutes by Stacey Roberts, seconded by David Duffy. 5 votes in support of approval and 1 abstention.
CHAIR'S REPORT	1. No SEC meeting on 1/21 - MLK Holiday 2. Re-Org Proposal CAB is working on the proposal and has been in contact with D. Lassner. 3. Strategic Planning Town Halls. Two meetings are upcoming to discuss the UHM strategic plan.	1. No action is taken. 2. No action is taken. 3. No action is taken.
ACTION ITEMS	1. None	
GUEST	1. iChancellor David Lassner (3:00 PM) Discussion on Manoa Reorg - Phase 1 is with CAB and they will bring it to the Faculty Senate. Deans are concerned that the support positions report to the Chancellor's Office. Phase II will deal with where employees will report in the future. It will be a big endeavor and various parts will be more or less complex. There is discussion of creating mini	1. No action is taken.

working groups to focus on the Vice-provost offices. It will be best to have members on these groups who don't have a vested interest in where their positions will be placed. SEC and CAB will probably participate in this. D. Lassner has created a Staff Council to discuss where various staff (non-faculty) members will go. Untenured tenure track faculty also have expressed concerns about how they will be affected by the reorg. People from the Design Team will participate in the mini working groups to facilitate and maintain continuity. The BOR chair is anxious to move forward on the reorg., but B. Powell pointed out that this can't be rushed if faculty are to see the process as transparent and inclusive. CAB will bring their input to the MFS, hopefully by February, but given the length of the report, it will be a tall order to complete it that quickly. He also asked about the level of involvement of the BOR in approving the Reorg. D. Lassner said they are not involved at the transactional level. They are only awaiting the plan to come forth for a vote. Three BOR members' terms will expire in Summer 2019 and potential replacements are being vetted for names to be sent to the Governor.

D. Lassner is in the process of appointing a Parking Task Force to explore issues related to the BOR parking rate increase. D. Lassner clarified that the Task Force will not have as part of its charge to rescind the rate increase, but rather to look at the impact on various stakeholders. UHM has a Commuter Services Advisory Committee that the MFS is not represented on.. There is an Ethics Commission request to look into potential conflict of interest in providing free parking to Emeritus Regents.

Regarding General Education D. Lassner thinks it should be simpler for students to participate in and understand. General Education was created over 20 years ago and the field has evolved since then. Various faculty members in the past have expressed to the administration dissatisfaction with how courses are approved by the different Gen Ed Boards. D. Lassner doesn't have a specific agenda

	<p>for Gen Ed except that it should serve students well. The WICHE Passport looks attractive and might be worth looking into.</p> <p>Discussed UHM as a model indigenous university and/or a Native Hawaiian “place of learning”. The official strategic plan still uses “Hawaiian place of learning”.</p>	
COMMITTEE REPORTS	<ol style="list-style-type: none"> 1. CAB (AS) – No report. The next CAB meeting is scheduled on Tuesday, 1/22/19 in Hawaii Hall 208 at 9:00 AM. Meeting with D. Lassner about reorg proposal on 1/29/19. 2. CAPP (CS) –CAPP met January 9, 2019, and confirmed new spring chair Paul McKimmy. CAPP examined the Request for Review and Comment on Revisions to Policy on Academic Actions from the Council of Academic Advisors and agreed to ask them whether a request for a Senate Resolution would be forthcoming from them on this. CAPP continued discussion on the relationship of the Grad Council to the Faculty Senate. CAPP approved sending the Resolution supporting the Proposal for a Bachelor of Science in Construction Engineering to the Senate. Following our resolution on digital textbooks, McKimmy has been working with members of the System administration, and CAPP noted that MyUH has posted a “Warning for students purchasing digital textbooks,” but that the warning still puts the burden on students. 3. CFS (DR) – No report. CFS has scheduled its Spring 2019 meetings, however the last meeting was cancelled as there was no business to conduct. 4. COA (JG) – No report. The next meeting is scheduled on 1/30/19 in Hawaii Hall 208 at 3:00 PM. 5. COR (DD) – No report. The COR Spring meeting remains to be determined. The Spring Chair will be James Potemra. 6. CPM (SR) – CPM met on 1/9/19 in Hawaii Hall 209 at 4:00 PM. The meeting dates and time for Spring 2019 were approved: February 6, March 	<ol style="list-style-type: none"> 1. No action is taken. 2. No action is taken. 3. No action is taken. 4. No action is taken. 5. No action is taken. 6. No action is taken.

	<p>27, April 3, May 1 from 4:00 - 5:00 p.m. The committee also voted unanimously not to have meetings audio-recorded. Chair A. Brown asked me point blank when I sat down after entering the meeting whether or not I was recording it. Linda Krieger from Richardson School of Law was a guest to speak on the topic of Principle Investigator (PI) changes on grants. There was a discussion of how many changes occurred in Fiscal Years 2016-2019. The committee voted to approve Chair A. Brown's writing a letter to the Office of Research Compliance asking for the following information during that time frame: PI change specifics, including year of change, name and rank of originating PI and receiving PI; sponsoring agency; chair or administrator; department/school; reason for change.</p> <p>Next CPM meeting: February 6, 2019 at 4:00 p.m.</p> <p>7. CSA (JG) – No report. The next CSA meeting will be on 2/13/19 in Hawaii Hall 208 at 2:30 PM.</p> <p>8. GEC (CS) - GEC met January 14, 2019. The committee rejected a proposal from its chair to move meetings to once a month and to have a half-day retreat. Instead they agreed to meet every other week on Fridays 10:30-12, and to establish proposed subcommittees on assessment, curriculum, and governance that would meet in between. The committee voted unanimously to send a motion to the Senate to award focus designations to courses rather than instructors. GEC did not get to action items on course-based or instructor-based proposals.</p> <p>9. CEE (DR) – CEE met on 1/9/19 in Hawaii Hall 208 at 1:00 PM. CEE discussed their brainstorming session results and assessments.</p> <p>10. UHPA (AS) – No report. The UHPA Board will be meeting next on 2/2/19.</p>	<p>7. No action is taken.</p> <p>8. No action is taken.</p> <p>9. No action is taken.</p> <p>10. No action is taken.</p>
UNFINISHED BUSINESS	<p>1. ACCFSC Meeting with Regents-Regent Chair L. Putnam wants to meet with ACCFSC to discuss the faculty survey they administered. The ACCFSC is revising its bylaws, and D. Duffy attended the last ACCFSC meeting and in light of</p>	<p>1. No action is taken.</p>

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	the bylaw revision, there was a discussion about what the purpose of the committee should be. C. Stephenson suggested that the ACCFSC should be consulting with their various Faculty Senates before moving forward with bylaw changes.	
BUSINESS	1. Review CAPP Resolution Supporting a BS in Construction Engineering for the 2/20 Senate meeting.	1. D.Duffy moved to add this to the February MFS agenda, seconded by D. Ross. Six votes in favor. CAPP Chair P. McKimmy to be notified of minor modification to Resolution making the title of the degree in the resolution consistent with the resolution title.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on 1/28/19, in Hawaii Hall 208.	Motion to adjourn D. Duffy; seconded by S. Roberts. Meeting adjourned at 4:40 PM

Respectfully submitted by Stacey Roberts, acting Secretary

Approved 5 in favor and 1 abstention on January 28, 2019.

UNIVERSITY OF HAWAII 'I AT MĀNOA FACULTY SENATE

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