

## Committee on Student Affairs Meeting Minutes

MEETING DATE      FEBRUARY 10, 2023  
 MEETING TIME      9:00-10:00am  
 LOCATION            Zoom

### Attendance

#### Members

Name	Role	Attendance
Lara Hackney	Co-Chair	Present
Jennifer Ninci	Co-Chair	Present
Cliff Bersamira	Co-Secretary	Present
Alexander Khaddouma	Co-Secretary	Present
Sarah Cook	Member	Absent - Excused
Dolan Eversole	Member	Absent - Excused
Brad Taylor	Member	Absent - Unexcused
Rosemarie V Woodruff	Member	Present
Erin Centeio	SEC liaison	Present
Rudy Ramirez	ASUH (Association of Students of UHM) Liaison	Present
Ben Wiseman	GSO (Graduate Student Organization) Liaison	Present

#### Guests

Name	Role	Time
Jodie Kuba	Director, Financial Aid Services	9am-947am

	Discussion/Information	Action / Strategy / Responsible Person
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<b>Call to Order</b>		The meeting was called to order by Lara Hackney, Co-Chair, at 9:00am.
<b>Review of Minutes</b>	January 2023 minutes were reviewed and approved.	A motion was made by Cliff Bersamira and seconded by Lara Hackney to approve January 2023 minutes (approved unanimously).
<b>Business</b>	<p>1. Guest speaker Jodie Kuba, Director of Financial Aid Services discussed a few items including: A) credits needed to be considered a partial-/full-time student and concern about graduate students/Graduate Assistants needing full-/three-quarter status for financial aid; B) updates on federal policy related student loan financial aid forgiveness (still uncertain at federal level); C) use of STAR to track credits in/out of plan for undergrads; D) and participation verification process for financial aid purposes.</p> <p>2. Additional standing topics for the semester were not discussed at this meeting.</p>	<p>1. Jodie Kuba will share an equivalency class memo with Jennifer Ninci specific to their department.</p> <p>2. No follow-up actions identified.</p>

<b>New Business</b>	1. Artificial Intelligence (e.g., ChatGPT chatbot) in educational contexts was discussed, including potential concerns with student use in assignments as well as opportunities in research/knowledge development for the technology. Provost Bruno and Vice Provost Lyons are considering policy development to address the issue.	1. Lara Hackney follow-up with the individual who requested CSA discuss the issue with add follow-up information about Provost-level efforts.
<b>Adjournment</b>	The next meeting of the Committee will be scheduled for TBD.	<p>A motion was made by Jennifer Ninci and seconded by Lara Hackney to end the meeting at 10:00am.</p> <p>Meeting adjourned at 10:00.</p>

Respectfully submitted by Cliff Bersamira, Co-Secretary  
 Approved unanimously on March 10, 2023.