

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 6, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Arrived at 1:39 p.m.
Kim Binsted	Member	Present
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
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MĀNOA FACULTY SENATE

Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 11/29/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. ACCFSC Special Meeting: SCR 201 Task Force 2. Gen Ed Redesign faculty meetings 3. Update on BOR research request	1. No action taken. 2. Chair Sipes will invite AVPAP Halbert to a future SEC meeting. 3. No action taken.
Action Items	1. CFS recommends Sen. Jian Zhou (SCB) to be assigned to the Committee on Research (COR) 2. CFS recommends U'ilani Chow-Rule (SONDH) to replace Marie Brown (CALL) on the HAP board for the remaining term ending June 2024 3. Kuokoa Graduate Certificate proposal resolution	1. K. Binsted made a motion to appoint Jian Zhou to be assigned to the Committee on Research; seconded by M. Tallquist. Approved by acclamation. 2. K. Binsted made a motion to appoint U'ilani Chow-Rule to the HAP board; seconded by P. B. Bovard. Approved by acclamation. 3. CSI will draft a resolution.
Guests	None.	
Committee Reports	1. CAB (CSI) – Next meeting will be December 7 at 10:30 am. I will inform them next week that the GEO and GEC are asking about the status of their governance document and a potential timeframe as well as feedback timelines for the Gen Ed redesign proposal. 2. CAPP (KB) – The next meeting is December 7 at 3pm.	1. No action taken. 2. No action taken.

<p>3. CFS (KB) – Met December 3 at 12:30 pm. Voted to recommend Sen. Jian Zhou (SCB) to be assigned to the Committee on Research (COR) and U'ilani Chow-Rule (SONDH) for the HAP board. Began work on a recommendation for a future election tie breaker procedure.</p>	<p>3. No action taken.</p>
<p>4. COA (CM) – Met on December 3 at 11:30 a.m. Discussed the current state of the athletics program with Director of Athletics David Matlin.</p>	<p>4. C. Moore will contact COA Chair Agrusa about potential problems in the UHM football program.</p>
<p>5. COR (MT) – COR discussed EP 12.211. Members polled relevant faculty and deans/directors. Most thought that the policy was benign but unclear. Chair Lenz will send comments back for further definitions and revisions to OVPRi this week. Next meeting will tentatively be January 31 at 4:15 pm.</p>	<p>5. No action taken.</p>
<p>6. CPM (MT) – Next meeting will be determined in Jan 2022.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – Response from CSA (Ku'uilei Salzar Co-Chair CSA) via email to SEC and John Kinder Friday 12/03/2021: "On September 14, 2021, the SEC requested the CSA to review the RP 6.208 Proposed Revisions to Board Exemptions to Non-Resident Tuition. EP 6.205 Proposed Revisions to Reimbursement of Tuition. The CSA had a meeting on 10/01/2021 to review and discuss the SEC's request. From our meeting, the CSA created a formal response that was shared with our SEC representative. There was an email that was sent on 11/26/21, Follow-up consultation on revisions to RP 6.208 Exemptions to Non-Resident Tuition. The CSA noticed that our response was not added to the RP 6.208 NRTD waivers consultation comments. Attached is SAC's [CSA's] formal response to SEC's original request in regards to RP 6.208 Proposed Revisions to Board Exemptions to Non-Resident Tuition. EP 6.205 Proposed Revisions to Reimbursement of</p>	<p>7. No action taken.</p>

	<p>Tuition. Please let me know if there is any additional information that is needed from the CSA.” CSA.RP 6.208/EP 6.205</p> <p>Next meeting will be on Friday, 1/07/22 at 10:30 am. Meetings in Spring 2022 will be the first Friday of every month at 1030a-1130a.</p> <p>8. GEC (SB) – GEC met on December 6 at 12:00 noon. Visit from W-Board chair and vice-chair to discuss policies regarding WI courses taught with TA’s. Draft assessment report of FG classes was shared.</p> <p>9. CEE (SB) – Next meeting will be in January ‘22.</p> <p>10. Campus Climate Committee (PB) – Next meeting will be on Tuesday, December 7 at 1:00 pm-3:00pm.</p> <p>11. Grad Council (CSI) – Received Kuakoa grad certificate proposal from HWST via email. Next meeting will be on December 15 at 3 pm. Reviewing request for provision program proposal for a masters in architecture.</p>	<p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. Review 11/17 draft Senate Minutes</p>	<p>1. No action taken.</p>
Business	<p>1. Draft 12/15 MFS agenda (deadline for committee actions 12/6)</p> <p>2. Discussion on issues affecting faculty (Tenure, faculty classification, Gen Ed, class modality in scheduling, distance education going forward, campus clearance for students)</p>	<p>1. K. Binsted made a motion to cancel the 12/15 MFS meeting due to lack of business; seconded by P. B. Bovard. Approved by acclamation.</p> <p>2. No action taken.</p>
New Business		

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Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, December 13, 2021 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:18 PM.
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Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on December 13, 2021.