

EXECUTIVE COMMITTEE Minutes

MEETING DATE December 13, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

| Name | Role | Attendance |
|---------------------------|------------|------------|
| Brent Sipes | Chair | Present |
| Christine Sorensen Irvine | Vice Chair | Present |
| Colin Moore | SEC Sec | Present |
| Penny-Bee Bovard | MFS Sec | Excused |
| Kim Binsted | Member | Present |
| Shana Brown | Member | Present |
| Michelle Tallquist | Member | Present |
| John Kinder | Staff | Excused |

Guests

| Name | Role | Time |
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| Debbie Halbert | AVPAA | 2:30 pm - 3:00 pm |
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MĀNOA FACULTY SENATE

| Subject | Discussion/Information | Action / Strategy / Responsible Person |
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| Call to Order | | The video conference meeting was called to order by Chair Sipes at 1:30 PM. |
| Review of Minutes | 1. The draft minutes of the 12/6/2021 Senate Executive Committee were circulated electronically. | 1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation. |
| Chair's Report | 1. BOR research request update 2. December Senate meeting cancelled 3. eDossier committee | 1. Chair Sipes will ask J. Kinder to notify the BOR Secretary that the SEC has been unable to locate these documents. 2. No action taken. 3. No action taken. |
| Action Items | 1. None presented. | 1. No action needed. |
| Guests | AVPAA Debbie Halbert (2:30 pm - 3:00 pm) Discussion topic: Gen Ed Redesign faculty meetings <ul style="list-style-type: none"> • Timeline: AVPAA Halbert stated that at this point the committee is trying to get general feedback so adjustments can be made. The original plan was to reconvene the design team at the end of this academic year, but it was determined that it was overly ambitious. There needs to be time to understand how the revisions are to be incorporated into a formal proposal. She hopes to have the recommendations from the faculty senates by May. • Updates on Town Hall Meetings: It is clear that there is a lot of confusion about the proposal. There is a disconnect between what the committee proposed and how people are reading that proposal. At this point, they are seeking informal feedback. | 1. No action taken. |

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| | <p>This is not intended to be part of the formal consultation process. There were a lot of questions and confusion about core courses and the Hawaiian studies component. There have been fewer questions about the “pathways” component.</p> <ul style="list-style-type: none"> • Documentation of town hall discussions: They are documenting with notes and are capturing the chat questions. • Campus Senate feedback expectations: Both “feedback” and “revision recommendations” were used. • Summer 2 Selection: Halbert would like to form a smaller committee with some participants from the previous committee and some new participants recommended by the system faculty senates. She is open to suggestions about how to select new members. • Summer 2 tasks: The goal of Summer Session 2 will be to incorporate feedback and to develop a formal proposal for the review of the system faculty senates. • Compensation and expectations: There are limited resources to provide compensation to design team members. • Terminology (consultation vs. information sharing vs. seeking feedback): The proposal is not in the formal consultation stage. They are seeking feedback. | |
| Committee Reports | <p>1. CAB (CSI) – Meeting was held on December 7. Waiting to receive revised JABSOM proposal from SEC. Discussed Gen Ed proposal. C. Stephenson, L. Kame’eleihiwa and R. Gal volunteered for a GenEd redesign subcommittee. C. Stephenson will contact CAPP to use a similar process to obtain committee member feedback. C. Stephenson requested copies of any documents the SEC might have showing a problem with general education. Mark Thorne volunteered to serve on a CEE sub committee. 1-2 more members will</p> | <p>1. No action taken.</p> |

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| <p>be recruited via email from Chair. Next meeting in January. CAB meeting scheduled for spring TBD following doodle poll.</p> | |
| <p>2. CAPP (KB) – Meeting was held on December 7 at 3 pm. There was an initial discussion of the Gen Ed Redesign proposal and CAPP process. CAPP requested feedback from other committees by end of day February 15, 2022, and provided a Google Form to help structure comments. CAPP decided to take up the issue of the Provost reviewing/approving individual course modalities. The next meeting will be announced once the day/time is finalized for the spring semester.</p> | <p>2. No action taken.</p> |
| <p>3. CFS (KB) – Next meeting is at 9 am on December 17.</p> | <p>3. No action taken.</p> |
| <p>4. COA (CM) – C. Moore shared the SEC’s concerns about the UH Football Program with COA Chair J. Agrusa and FAR S. Sinnett. Next meeting will be determined in January 2022.</p> | <p>4. No action taken.</p> |
| <p>5. COR (MT) – Next meeting will tentatively be January 31 at 4:15 pm.</p> | <p>5. No action taken.</p> |
| <p>6. CPM (MT) – Next meeting will be determined in January 2022.</p> | <p>6. No action taken.</p> |
| <p>7. CSA (PB) – Meetings in Spring 2022 will be the first Friday of every month at 10:30 am - 11:30 am.</p> | <p>7. No action taken.</p> |
| <p>8. GEC (SB) – No report. Next meeting will be January 10, 2022.</p> | <p>8. No action taken.</p> |
| <p>9. CEE (SB) – Next meeting will be in January 2022.</p> | <p>9. No action taken.</p> |
| <p>10. Campus Climate Committee (PB) – Met 12/07 from 1:00 pm - 3:00 pm. Discussed having more open spaces in the spring semester for students</p> | <p>10. No action taken.</p> |

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| | <p>to attend online classes as well as study areas. Tents have been discussed, however, because of the weight, size, tents would have serious negative effects on green lawns. Other non-green spaces are being considered. Questions regarding Telework Policy for spring semester posed by the Committee. When will the policy be available for all to view and to request for spring 2022 semester? What are the conditions for policy and who will approve? Additionally, issues with football Coach(es) and football student-athletes transferring (entering the NCAA Transfer Portal, (in particular, Chevan Cordeiro) was also brought up by Committee. Next meeting in January 2022.</p> <p>11. Grad Council (CSI) – Next meeting will be on December 14 at 3 pm.</p> | <p>11. No action taken.</p> |
| Unfinished Business | <p>1. None.</p> | <p>1. No action required.</p> |
| Business | <p>1. None</p> | <p>1. No action required.</p> |
| New Business | <p>1. Flooding and impact on faculty</p> <p>2. Workload template</p> | <p>1. Response is not well coordinated. Conflicting messaging. Bring this up with Provost Burno</p> <p>2. Many hours put into collecting and analyzing data. Few faculty below expectations. Administration by exception.</p> |
| Adjournment | <p>The next regular meeting of the Senate Executive Committee will be convened on Monday, December 20, 2021 at 1:30 PM.</p> | <p>Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:51 PM.</p> |

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on December 20, 2021.