

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 1, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Jan Gouveia	VP Administration	2:00 pm - 2:20 pm
David Lassner	President & CEO	2:30 pm - 3:00 pm

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:30 PM.
Review of Minutes	The draft minutes of the 1/25/20 Senate Executive Committee were circulated electronically and small corrections made.	Hearing no objections, Chair McKimmy declared the minutes by acclamation with the 3 excused absences abstaining.
Chair's Report	<ol style="list-style-type: none"> Next meeting of the Consultative Bodies regarding the Long Range Planning for Post Pandemic Hawaii will be 02/03/2021 from 4:00-5:00 PM. Phase II Reorganization resolution was discussed with CAB Chair Clapp and possibility of conditional support raised. The BOR presentation was shared for comment. 	<ol style="list-style-type: none"> No action taken. No action taken. No action taken.
Action Items	1. CFS Proposed 2021 Senate election timeline. The Call for Senator candidacy interest will be on 2/22. Elections will open on 3/03 and close on 3/10. The list will be published on 3/19. Senators will be asked for committee interest on 4/08. The call for SEC vacancies will be on 4/08 with the election opening 4/14 and closing 4/21.	1. Hearing no objection, the timeline was approved by acclamation.
Guest(s)	<p>VPA Jan Gouveia (Also in attendance were A. Los Banos, Associate VP Administration; T. Ejima-Zane, Director, University Bookstore; S. Yoshihara, Assistant Director, University Bookstore; K. Urunaka-Yamashiro, Policy Analyst for VPA) About 60% of courses use the bookstore with greatest demand for used books (24%); Would like Bookstore as “single authority” and present to Congress, an ad hoc committee to investigate campus needs for the bookstore.</p> <p>President David Lassner Point of Delivery (PODs) are being used to provide vaccinations. Mapping UH community into DoH priorities to utilize existing PODs. DoH perceives UH as managing distance learning well, so sees little rush to vaccinate us.</p>	1. Chair McKimmy will draft an ad hoc committee charge with recommended stakeholder representation.

	<p>In regards to tenure question, not clear whether legislature can legislate something that is part of collective bargaining. UH will stay aligned with UHPA. In discussion with UHPA on reducing the number of TPRCs but increasing service on TPRC to multiple years. Also reviewing models from other places. Want to reduce procedural errors. Also consider post-tenure review process.</p> <p>General Education Summer Institute probably cannot be done with an open application, may request nominees from the Senate. Financing the institute is important.</p> <p>Not much progress on deferred maintenance. BOR is convinced UHM does not need as much space especially from the response to the pandemic. Space utilization is the issue. We do not need more space but rather better space.</p>	
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – Received feedback on Phase II reorganization resolution from Provost and will discuss a constructive approach; Charter, Bylaws, and Rules of order likely to be approved for reading at February Senate meeting; Study Abroad has asked to meet with the committee. Next meeting 2/03/2021. 2. CAPP (JP) – Finalized resolutions recommending approval of the certificate on sexuality studies and recommending approval of the certificate on creative media; Discussed draft SEC motion on Graduate Division; Generated a draft statement for the BOR regarding proposed changes to departments when there is no demonstrated cost-savings; Contacted by CAB (via 1/29 email) regarding input to the Phase II Reorganization. 3. CFS (TN) – Election timeline discussed, approved, and forwarded to SEC; UHMFS office creating the 2020-2021 faculty representation and confirming constituency of 1855 faculty of which 71 have duo or triple appointments; Discussed duty to consider amendments related to faculty service; SEC liaison asked to send a note to Chair 	<ol style="list-style-type: none"> 1. Chair McKimmy will suggest a Bylaws change regarding communications. 2. No action taken. 3. No action taken.

<p>McKimmy to inform CAB of the possible need to review amendments; Liaison received email from CAB Bylaws subcommittee convener. Next meeting 2/12/2021.</p>	
<p>4. COA (PB) – No report. Next meeting 2/18/2021.</p>	<p>4. Recommendation of COIA representative referred to COA by acclamation.</p>
<p>5. COR (JP) – Contacted by CAB (via 1/29 email) regarding input to the Phase II Reorganization. Next meeting 2/18/2021.</p>	<p>5. No action taken.</p>
<p>6. CPM (TC) – No report.</p>	<p>6. No action taken.</p>
<p>7. CSA (PB) – Next meeting 2/08/2021. Special Guest is Allyson Tanouye, Director and Chief Psychologist; Interim Coordinator of Training, Coordinator of Counselor-in-Residence Program, and Coordinator of Post-Doctoral Training to discuss increasing resources for mental health resources at UHM.</p>	<p>7. No action taken.</p>
<p>8. GEC (CSI) – Next meeting 2/04/2021.</p>	<p>8. No action taken.</p>
<p>9. CEE (TC) – Met 1/28/2021 and began reviewing program assessment reports.</p>	<p>9. No action taken.</p>
<p>10. UHPA (TC) – Impasse on new contract.</p>	<p>10. No action taken.</p>
<p>11. Budget Prioritization Metrics (aka Prioritization Indicators Committee, or PIC) (BS, CSI) – Have agreed upon 8 key indicators. Draft of potential evidence that could be used to address each indicator being reviewed. Continued discussion of need for a rubric for assessment. Next meeting 2/09/2021.</p>	<p>11. No action taken.</p>
<p>12. Manoa Design Team (CSI) - Comments have been received from GSO and ASUH; in general ok with reorganization but did raise several points of concern.</p>	<p>12. No action taken.</p>

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Unfinished Business	<ol style="list-style-type: none"> 1. Guidance on Shared Governance: Senate endorsement of the guidance will provide long term direction and reference for future faculty and administrators. 2. UHM Faculty Representative to COIA: K. Withy is our current COIA representative. She has completed the survey and voted. Her term may be expiring. 3. Better Tomorrow Series Faculty representative: John Matsuda has been representing faculty, the committee handles commencement speakers and vetting candidates for honorary degrees. We should communicate nominee to Robert Perkinson. 4. Graduate Council motion: Dean Aune made comments on the draft; appears to be some fundamental misunderstanding of who is authorized to approve curriculum. 	<ol style="list-style-type: none"> 1. B. Sipes will draft a motion. 2. J. Kinder will research COIA Representative term expiration and inform the SEC. 3. The SEC moved unanimously to refer to CFS for recommendation of a faculty name. 4. Chair McKimmy and Vice Chair Irvine will discuss with Provost Bruno.
Business	<ol style="list-style-type: none"> 1. None 	
New Business	<ol style="list-style-type: none"> 1. Council on Study Abroad: CSA is not a committee of the Senate; The specific nature and activity of CSA would suggest that it would not be appropriate to be a committee of the Senate. 2. CAPP Resolution Supporting Undergraduate Certificate in Creative Computational Media 3. CAPP Resolution Supporting the Proposal for an Undergraduate Certificate in Sexuality Studies 	<ol style="list-style-type: none"> 1. No action taken. 2. Approved for February 2021 Senate agenda. 3. Approved for February 2021 Senate agenda.
Adjournment	The next regular meeting of the Senate Executive Committee will be on February 8, 2021.	Having no further business and hearing no objections, Chair McKimmy adjourned the meeting at 4:22 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on February 8, 2021.