

**EXECUTIVE COMMITTEE**  
**MEETING MINUTES**

**MEETING DATE:** January 5, 2015      **2:00 pm**  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Ron Bontekoe - Chair	P	Bob Cooney – Vice Chair	P	Doug Vincent – Secretary	P	Reed Dasenbrock – Vice Chancellor for Academic Affairs	2:40 - 3:25 pm
Kelley Withy	P	Peter Garrod	P	Ashley Maynard	P	David Ericson – co-Chair Strategic Planning Committee	2:40 – 3:25 pm
Stacey Roberts	E						
Lorna Ramiscal - Staff	P	Rebecca Fraser - Staff	E				

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>		Meeting was called to order by Chair Bontekoe at 2:00 pm
<b>REVIEW OF MINUTES</b>	1. The minutes of December 15, 2014 SEC meeting had been circulated electronically before the meeting.	1. Motion by P. Garrod to approve the minutes as amended; second by A. Maynard. Passed unanimously.
<b>CHAIRS REPORT</b>	<p>Chair Bontekoe reported on two items.</p> <ol style="list-style-type: none"> <li>Chair Bontekoe updated the SEC on the progress toward resolution of the outstanding HLRB issue regarding which items the UH administration sends to UHPA or to the Faculty Senates for consultation. The UH administration (via John Morton) and UHPA are negotiating on bringing about a resolution to this issue.</li> <li>Chair Bontekoe briefed the SEC on the testimony given at the House Higher Education Committee Hearing on December 18, 2014 regarding additional representation on the Board of Regents.</li> </ol>	<ol style="list-style-type: none"> <li>SEC will monitor for progress and resolution as it affects Senate workload.</li> <li>No SEC action taken.</li> </ol>
<b>GUESTS</b>	<p>Vice Chancellor for Academic Affairs Reed Dasenbrock and Strategic Planning Committee (SPC) Co-Chair David Ericson.</p> <ol style="list-style-type: none"> <li>VCAA Dasenbrock and Ericson presented a revised matrix on the proposed 2015-2021 Strategic Plan.</li> </ol>	<ol style="list-style-type: none"> <li>Chair Bontekoe will draft a memo to VCAA Dasenbrock</li> </ol>

	<p>This was slightly revised from that presented to the SEC by David Ericson on December 15, 2014. The VCAA is seeking an expression of support by the Senate for the proposed plan. This would add strength to the March 15, 2015 report to WASC. The UHM plan will link with UH System Strategic Directions 2015-2021. The SEC expressed concerns about the matrix, especially, in its current form, how or whether faculty input will be sought or included. VCAA Dasenbrock would like the SEC or the Senate to help identify faculty members to participate on the various committees. VCAA Dasenbrock asked that the SEC respond in writing about our concerns. VCAA Dasenbrock was invited to present the matrix at the January 21, 2015 Manoa Faculty Senate Meeting. It was also agreed that David Ericson would report periodically to the SEC on the progress of the SPC.</p>	<p>outlining our concerns. The SEC will provide input and the SEC will send memo to Dasenbrock. Dasenbrock is invited to present the Strategic Planning Matrix to the January 21, Senate Meeting. The SEC will seek faculty senate members to serve on the committees. CFS will also participate.</p>
<b>COMMITTEE REPORTS</b>	<ol style="list-style-type: none"> <li>1. The Committee on Faculty Service has not met. Since there are several requests for faculty participation on work groups, the Senate Office will send out requests.</li> <li>2. CAB will have a motion for the proposed OVCAA reorganization for the January 21, 2015 Faculty Senate meeting.</li> <li>3. The Committee on Student Affairs will have a resolution on relocating the Alumni Office to the Manoa Chancellor's Office.</li> </ol>	<ol style="list-style-type: none"> <li>1. Senate office to send out a call for volunteers to serve on the Athletics Advisory Board and the Conflict of Interest Committee.</li> <li>2. No action taken.</li> <li>3. SEC liaison Withy to CSA to remind that someone from the committee will have to present the resolution at the Senate Meeting.</li> </ol>
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. No old business</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Welcome to Kelley Withy to SEC. The SEC welcomed Kelley Withy to the SEC as a replacement for Duane Stevens while Duane is on sabbatical.</li> </ol>	<ol style="list-style-type: none"> <li>1. Withy will continue to serve on the Committee on Athletics and will also serve as SEC Liaison for the Committee on Student Affairs.</li> </ol>

	2. Agenda for SEC Meeting on January 12, 2015	2. The SEC agenda for the January 12, 2015 was developed.
<b>ADJOURNMENT</b>	The SEC will meet next on Monday, January, 12, 2015 at 1:30 pm in HH 208.	Motion to adjourn made P. Garrod and seconded by A. Maynard. All approved the motion. Meeting adjourned at 4:40 pm.

Respectfully submitted by Doug Vincent, SEC Secretary.

Approved unanimously on January 12, 2015.