



UNIVERSITY
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MĀNOA

COMMITTEE ON FACULTY SERVICE
MEETING MINUTES

MEETING DATE: November 8, 2017 **1:00 PM - 2:00 PM**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Mark Branner	E	Marek Kirs	P			None	
Meda Chesney-Lind	P	Brad Taylor	P				
James Foster	A						
Brian Huffman	P			John Kinder - Staff	P		
				George Wilkens - liaison	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by acting Chair G. Wilkens, at 1:05 PM.
REVIEW OF MINUTES	1. The minutes of the October 11, 2017 CFS meeting had been circulated electronically.	1. Motion by Marek Kirs to approve the October 11, 2017 minutes; seconded by Meda Chesney-Lind. Approved unanimously.
CHAIRS REPORT	1. None	
UNFINISHED BUSINESS	1. None	
BUSINESS	1. CFS Chair election	1. Motion by M. Chesney-Lind to nominate Brian Huffman as Chair; seconded by M. Kirs.

	<p>2. CFS Secretary election</p> <p>3. E-Vote by listserv 10/23/2017</p> <p>Action #1 Faculty recommendations to the Manoa Campus Physical Plan (MCPP) Committee: Michelle Bisbee (AH) and Peiling Kao (AH)</p> <p>Action #2 Faculty recommendation to the Undergraduate Research Office Sandra von Doetinchem (Outreach)</p> <p>Action #3 Faculty recommendation to the WASC Steering Committee for a 4-year term. Ruth Hsu (AH)</p> <p>4. E-Vote by listserv 10/16/2017</p> <p>Action #1 Faculty recommendations to the WASC Steering Committee Jessica Miranda, COE Alice Tse, SONDH</p> <p>5. URO Committee Faculty recommendation to the URO Committee Brian Powell, SOEST</p> <p>6. Commencement Committee</p>	<p>Approved unanimously.</p> <p>2. Motion by B. Huffman to nominate Marek Kirs as Secretary; seconded by M. Chesney-Lind Approved unanimously.</p> <p>3. Motion to approve all faculty nominations by E-Vote for Actions 1 through 3. Approved unanimously.</p> <p>4. Motion to approve all faculty nominations by E-Vote to the WASC Steering Committee. Approved unanimously.</p> <p>5. Motion to recommend approval of Brian Powell by Brad Taylor. Seconded by Marek Kirs. Approved unanimously.</p> <p>6. Committee recommended that SEC Chair, Christine Sorensen, solicit</p>
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	<p>7. Student Conduct Appellate Board</p> <p>8. Recommendation from the JABSOM Faculty Senate to replace resigning senator William Haning remaining 2-year term.</p>	<p>volunteers at the next faculty senate meeting.</p> <p>7. Chair Huffman and M. Chesney-Lind will follow up with possible volunteers</p> <p>8. Motion by B. Taylor to recommend Michelle Tallquist to the SEC to complete the JABSOM MFS vacant seat; seconded by M. Kirs. Unanimously approved.</p>
ADJOURNMENT	<p>1. The next meeting of the Committee on Faculty Service will be on December 6, 2017.</p>	<p>Motion to adjourn by M. Chesney Lind; seconded by B. Taylor. Passed unanimously. Meeting adjourned at 2:01 PM.</p>

Respectfully submitted by Meda Chesney-Lind, Secretary.

Approved on December 6th, 2017 with all votes in favor of approval and 0 against.