

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 18, 2024
 MEETING TIME 1:30 PM - 4:30 PM
 LOCATION Virtual meeting

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	President	2:00 pm - 2:30 pm
Michael Bruno	Provost	2:30 pm - 3:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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Call to Order	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:31 PM.
Review of Minutes	<ol style="list-style-type: none"> 1. Review of Draft Memorial Resolution Honoring Dr. John Casken Request to be discussed as the first item. 2. The draft minutes of the 11/4/2024 Senate Executive Committee were circulated electronically. 3. The draft minutes of the 11/12/2024 Senate Executive Committee were circulated electronically. 	<ol style="list-style-type: none"> 1. Motion to review the draft memorial resolution honoring Dr. John Casken as the first item was made by M. Butler and seconded by S. Rai. Vote: 3 opposed and 2 in favor. Motion failed. 2. Minutes delayed until they are ready for approval. 3. Minutes approved.
Chair's Report	<ol style="list-style-type: none"> 1. Update on 11/6 Student Fees Committee meeting There was no decision made by the Committee. Fee approval is done by the higher ups and may not be approved due to requests for high increases. 2. Reminder: the SEC meeting on November 25 has been canceled. 3. Boyd Ready has acknowledged an SEC guest invitation for December 9 at 2:45 pm. 4. W. Puette was contacted about parliamentary training for MFS. He has not responded to email. 5. ACCFSC meeting November 22nd. Gen Education discussion. Invited Brad Taylor, Patsy Fujimoto and Ashley Maynard. 6. Draft Memorandum of Agreement on General Education sent to VPAE L. Lyons. 	<ol style="list-style-type: none"> 1. Information only. 2. Information only. 3. Information only. 4. No action taken. 5. Information only. 6. Information only. Chair to invite VPAE L. Lyons to discuss MoA.

	7. The second round of graduation speaker auditions will be Friday November 22 at 2-4pm.	7. Chair Biagioni will attend on Nov 22 for the final auditions.
Action Items	<p>1. Review Draft Memorial Resolution Honoring Dr. John Casken</p> <p>A. On November 12 special meeting SEC approved posting the Memorial resolution on the MFS November 20th Meeting Agenda</p> <p>B. The resolution was drafted and reviewed by email on Thursday November 14, 2024.</p> <p>C. SEC Chair Edo Biagioni did not authorize the posting of the resolution completed on Thursday November 14. The SEC had not explicitly agreed at a regular SEC meeting to vote electronically, but the practice of voting via email has been done in the past.</p> <p>D. Nov. 18 SEC meeting: consideration of memorial resolution for John Casken.</p>	<p>1A. On Nov 12 the Motion was made to present the Memorial Resolution at the November 20th MFS meeting by M. Butler and seconded by S. Rai.</p> <p>B. Email vote was called by S. Rai on Thursday the 14th. Votes: 4 in favor 1 opposed to approve the resolution</p> <p>C. Nov 18th. Motion by M. Butler and seconded by S. Rai to add a link to the resolution on the published agenda. Votes: 3 in favor and 3 opposed. Chair voted in opposition to break the tie. Final vote: 3 in favor and 4 opposed. Motion failed.</p> <p>D. Camaron Miyamoto moved to postpone the resolution from the Nov 20th faculty senate meeting. Vote: 3 in favor and 2 opposed.</p> <p>Motion was made to present the Memorial resolution on December 18, 2024 by C. Miyamoto</p>

		and seconded by C. Stephenson. Vote: 5 in favor and 2 opposed. Motion passed.
Guest(s)	<p>1. CEO David Lassner (2:00 pm - 2:30 pm)</p> <p>President Lassener’s question to the SEC: what is it that is better to have a President and a separate Chancellor?</p> <p>Members of the SEC responses:</p> <ul style="list-style-type: none"> • The roles of the president and chancellor are different; • The importance of autonomy of Manoa; • Qualifications are different for a Chancellor of an R1 University and the President of the System; • The Chancellor of Mānoa would have a direct line to talk to BOR and represent our R1 university; • System administrator vs Campus-based administrators. For the constituents of the campus, advocacy is at the campus level; • Chancellor is necessary for the morale of the campus and to have appropriate level of budget authority. <p>President Lasser’s conversation with SEC</p> <ul style="list-style-type: none"> • His relationship with Provost Bruno is different than with other campus chancellors. Provost Bruno makes the Manoa campus budget decisions. • SEC meetings have been helpful. Good to have the lines of communication open. • Hopes to help the new president so that she may “hit the ground running.” She will have to deal with the legislature immediately; trying to acquaint her with the external community. • There are other campuses such as U. of Washington, etc. that have presidents of the system and the flagship campuses have provosts. • This campus is not broken. 	1. No action taken.

	<ul style="list-style-type: none"> ● Regarding I2s, there is a place for professional teachers even in an R1. Parts of departments are focused on teaching. ● The hiring of I2s vs I3s should be discussed with Provost Bruno. ● Regarding advice on working with the new president, his advice is that the SEC identify the priorities; give the new president credible advice - for the state and not just about faculty. The UH System will work and if Manoa faculty can find a way to be part of that would be helpful. <p>2. Provost Michael Bruno (2:30 - 3:15 pm)</p> <p>Provost Bruno mentioned that there are lots of events going on, the new president, Manoa's presentation on Thursday to the BOR.</p> <p>The NASPA (National Association of Student Professional Administrators) bestowed an Award for Student Success on Provost Bruno for the Mānoa Campus. It was meaningful recognition for our students' support efforts.</p> <p>The new president is meeting - Carrie Okinaga, Della Teraoka, Michael Bruno, Kalbert Young, Punihei Lipe, and Regent Laurie Tochiki as her transition team.</p> <p>Top issues are: legislative team; UHM athletics regarding conference alignment and Aloha Stadium, medical school and Cancer Center; budget request and budget reserve use; student housing;</p> <p>SEC requested campus-wide training for Federal appropriation requests training. In 2017 the federal appropriation process was centralized. This year input was requested without any guidance.</p> <p>Provost agrees that the General Education presentation is to be announced at the Provost's meeting with the Department Chairs(DC). Suggested that Edo write to Robyn about adding him to the Provost's/DC meeting on</p>	<p>2. No action taken.</p>
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	<p>January 30 at noon and talk about faculty governance and participation in the MFS.</p> <p>As to the approval of I-2's vs I-3s: the majority of I-2 hires have been off cycle and have not been a part of the annual request. They have been able to hire I-3, I-4, and I-5. There is absolutely no campus plan to replace I-3, I-4, & I-5s with I-2s. Approvals align with what the priorities are presented by the Dean.</p> <p>In reference to how to increase transparency in academic and financial areas he stated that there are differences across deans. The budget is released to the deans and it is up to them how they share the information such as the priority of the hires - etc. The deans all get their top priority hires.</p> <p>Suggestion to the Provost: have all the deans present their pitch about their needs to a joint meeting of the deans and department chairs so that everyone can understand the balancing priorities and feel that they are being treated fairly. This was a process used years ago.</p>	
MFS Committee Reports	<ol style="list-style-type: none"> CAB (SR) – No report as they have not met. CAPP (CS) – At the Nov. 12 meeting, a presentation from someone in the business community about tech skills employers seek in new employees, think about ILOs. Next meetings will go back to focus on GenEd. Next meeting Nov. 26. CFS (MB) – CFS held a meeting today at 9am and they approved the following nominations. <ul style="list-style-type: none"> - Jody Bill to the Academic Grievance Committee for a 1-year term. - Mark Nakamoto to the Student Conduct Appellate Board, for a 2-year term. - DoSoo Moon (ENG) to GEC WI-board to serve the remaining 1-year term vacated by Sen. Gary Glauberman. <p>CFS to discuss ways to improve MFS recruitment and retention, for example a proposal for minimum</p> 	<ol style="list-style-type: none"> Information only. Information only. Move to be approved by the SEC. Vote: 3 approved and 1 opposed. Motion passed.

	<p>workload equivalencies for MFS service. CFS requests SEC to conduct outreach to departments and chairs regarding what the senate does.</p> <p>4. COA (BR) – Met with Associate Athletics Director Roxanne Levenson to discuss issues including parking and food. The move to Mountain Conference will become a topic in the future. Next meeting is December 5th.</p> <p>5. COR (CS) – At Nov. 12 meeting, acknowledged receipt of EP 5.501 and .502 on care of vertebrate animals for consultation. To be considered at the next meeting Dec. 3.</p> <p>6. CPM (CM) – No report. Next meeting is December 2.</p> <p>7. CSA (CM) – No report. Next meeting is December 2</p> <p>8. GEC (MB) – Gen Ed revisions on 1/30 agenda for Provosts meeting of the department chairs. Continuing development of Gen Ed revisions proposals. Next meeting Nov. 20th.</p> <p>9. CEE (AS) – No report. The next CEE meeting is on 11/21.</p>	<p>4. Information only.</p> <p>5. Information only.</p> <p>6. Information only.</p> <p>7. Information only.</p> <p>8. Information only. M. Butler moved to reserve a date for GEC update on Feb Senate meeting; seconded by S. Rai. Vote: 3 in favor; 4 against. Motion failed.</p> <p>9. Information only.</p>
Other Reports	<p>1. Campus Climate Committee (BR) – reviewed Fall 2024 events and began planning for Spring 2025 events. Next meeting is December 12, 2024.</p> <p>2. Grad Council (CS) – At Nov. 12 meeting, approved MFA in Creative Writing in English and program modification and course 620. Approved BAM in Philippine language and culture. Enthusiasm for new Ph.D. in Hawaiian knowledge, but needed more data, so agreed to ask for revision and resubmit. Next meeting Dec. 10.</p>	<p>1. Information only.</p> <p>2. Information only.</p>

MĀNOA FACULTY SENATE

Unfinished Business	1. None	
Business	<p>1. Faculty Senate guest invitations to:</p> <ul style="list-style-type: none"> - Kalbert Young (Dec 18) - Wendy Hensel (move the Jan 15* Senate mtg to Jan 22* or Jan 29 possible Special Senate mtg. tentative hold on these dates) <p>2. APPROVED: JABSOM (BIOM) - Terminate Inactive Biomedical Sciences Banner Codes</p> <ul style="list-style-type: none"> - Memorandum <p>3. 11/20 Senate roles Quorum will be counted by John K</p> <p>4. APPROVED: OVPSS - Name change from Student Diversity & Inclusion (SDI) to Student Equity, Excellence & Diversity (SEED)</p> <ul style="list-style-type: none"> • Memorandum 	<p>1. action taken.</p> <ul style="list-style-type: none"> - Motion to approve by B. Richardson, seconded by A. Sakaguchi. All in favor. Approved. - Motion to move from Jan 15 to Jan 22 to meet with Wendy Hensel by C. Miyamoto, seconded by A. Sakaguchi. All in favor. Approved. <p>2. For information only.</p> <p>3. action taken.</p> <p>4. For information only.</p>
New Business	1. None	
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, December 2, 2024 in Hawaii Hall 208.	Chair E. Biagioni adjourned the meeting at 4:32 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on December 2, 2024.