

Faculty Senate
Executive Committee
Meeting Minutes

Meeting Date: September 13, 2010

Attendance:

Susan Hippensteele	X	Lilikala Kame`eleihiwa	X	Chancellor Hinshaw	Greg Takayama	Others:
Martin Rayner	X	Rosanne Harrigan	X	VCGRE Ostrander	VCAFO Cutshaw	
Shirley Daniel	X	Halina Zaleski	X	VCAA Dasenbrock		
		David Duffy	X	VCSA Hernandez		

Subject	Discussion	Action/Strategy
Call to order	Meeting commenced at 2 p.m.	
Organizational issues	<p>Martin Rayner previously communicated to the SEC that his departmental obligations and the health of his wife have made it difficult for him to serve as chair. The SEC accepted with regret the resignation of Martin Rayner as chair.</p> <p>The committee discussed the election of a new President and it was agreed that Susan Hippensteele would serve as President for AY 2010-11.</p> <p>Martin Rayner will take over as liaison to COA, Rosanne Harrigan will take over as liaison to CAPP, and David Duffy will be liaison to WGGE.</p>	
Approval of Minutes		
Chairs Report	<p>One of the SEC members has been alerted that the administration is considering forming a new Global Health School. No formal paperwork has been received on this.</p> <p>Gary Ostrander has two items to discuss at our next meeting with him, a tech transfer pilot test and multi-million dollar funding to update connectivity.</p>	Hippensteele will fact check to see whether there is a pending proposal that the Senate should review.
Senate Budget	Items to be added to the Senate Budget are a parking pass and the cost of holding a budget workshop with two specialists from the mainland.	Duffy will contact UHPA regarding support for a budget workshop.
Strategic Planning Update	SPWG has received 1200 responses, 27% of faculty have responded. A couple of people have indicated they were unable to get in to complete the survey and this is being addressed. The timeline is tight. Next step is formation of 10 facilitated focus groups so there will be continuing opportunity to provide input in various forms. The strategic plan should include consideration of sources of funding.	Hippensteele will check whether the survey deadline can be extended to Friday.

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Task force on Budget	A draft report was circulated to the task force and the SEC. The task force has not had a chance to meet since the members were off duty for the summer.	The final report is anticipated to be presented at the October Senate meeting
Senate meeting Agenda Sept 15	<p>The SEC discussed the agenda for the meeting on Wednesday. A few changes were made and the SEC will send out the agenda today.</p> <p>The SEC agreed that motions, as opposed to resolutions, should be adequate to convey the Senate's consultation on most issues.</p> <p>With regard to the VCAA's presentation at the upcoming Senate meeting, we anticipate that he may present a powerpoint to address the WASC and enrollment planning issues.</p> <p>We will look into the possibility of having polycom or Skype available for off-campus faculty to participate in Senate meetings.</p>	The meeting announcement must be sent ASAP.
Workload	<p>The SEC discussed some of the issues relating to workload. There are different needs and teaching expectations for various departments and programs.</p> <p>There was also a discussion of partially tenured faculty in the med school. Bridge funding in case of a gap in grant funding is not available. The impact of these changes on recruitment and retention are unknown, but are expected to be detrimental.</p>	
Committee reports	<p>Committee on Athletics met. Kelly Withy was elected chair. They discussed the UH policy on concussions for student athletes, which is consistent with the NCAA policy. This is a contentious issue.</p> <p>CPM met again, and reviewed their charges. Truc Nguyen is the chair. There were questions about whether other committees such as CAB were addressing some of the issues (e.g. evaluation of administrators, and the issue of I&R faculty appointments). The CAB liaison noted that CAB was in fact addressing evaluation of administrators and might be better suited to take the lead. The charge regarding I&R faculty is too vague/ broad and CPM requests a clearer charge to be able to address this issue. The partial tenure issue relates to this. CPM is reviewing the proposed T&P policy and will conduct a faculty survey and meet with the VCAA before preparing a report. They are also still reviewing additional funding for humanities faculty fellowships, etc. There are a number of issues, and more details to iron out. With regard to spousal hires, the AAUP has issued a policy which will be used when considering this policy. The faculty handbook wiki is not widely used, and is onerous to keep up, therefore it might be abandoned in this form.</p>	

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	<p>MAC met. MAC discussed Institutional Learning Outcomes. They had previously drafted a proposal (last spring) to require SLOs on syllabi, which was tabled or withdrawn last year. They are still considering what course of action to take. They also discussed combining OFDAS and AO. They divided into work groups to proceed.</p> <p>CAPP met, Sarita Rai was elected chair. There are many charges for this committee. They also divided into workgroups to address the issues. There are some items/documents that they need from the VCAA and he has been alerted to this. They have 2 new UG proposals to consider, and will continue to discuss them at the next meeting.</p> <p>CAB met and the OVCAFO and grad division reorganizations were considered and were uncontroversial. Motions will be discussed at the Senate. Various strategies to increase attendance at Senate and committee meetings were discussed.</p> <p>COR will meet on the 22nd. They may need to address the issue of RTRF policies, they may need to meet with VCGRE about this. They may also need to address the issue of classified research reporting.</p> <p>Both Athletics and MAC have Laulima websites to share information. MAC charge needs to be corrected on the Senate web page.</p> <p>CFS has yet to meet.</p>	
Other business	One member noted that the Chancellor has convened a committee to address conflicts of interest for outside employment/compensation. It seems that the Senate has not been asked to populate this committee and is not aware of it.	The Senate will work with the administration to revisit appropriate appointment protocols
Senate staffing	Duffy met with Cutshaw and it appears we will be able to hire an APT to assist the Senate.	Duffy will follow up to make sure the ad goes out.
	The meeting adjourned at 5 p.m.	