

Committee on Faculty Service Meeting Agenda

Date: November 18, 2024

Time: 9:00 am - 10:00 am

Attendance

Members

Name	Role	Attendance
Birendra Mishra	Co-Chair	Present
Wes Palmer	Co-Chair	Present
Eric Peterson	Secretary	Present
Lori Fulton	Member	Present
Mike Rappe	Member	Present
Duncan Farrah	Member	Present
U'ilani Lum	Member	Excused
Marguerite Butler	SEC liaison	Present
John Kinder	UHMFS Office	Present

Guests

Name	Role	Time

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Meeting was called to order by B. Mishra at 9:02 AM.
Review of Minutes	1. The November 4, 2024 minutes draft was sent to members electronically.	1. Approved
Chair's Report	1. Jody Bill and Mark Nakamoto responded to our volunteer request for SC/AGC. 2. Linda Voong will join the CFS meeting on 12/2/24 at 9:15 am. 3. Plan for the CFS meeting during the Spring 2025 semester.	
Action Items	1. Jody Bill for the SC/AGC: CV and Statement 2. Mark Nakamoto for SC: CV and Statement 2-years 3. DoSoo Moon (ENGR) CV and Statement 1-year term	1. W. Palmer made a motion: a) Nominate Jody Bill to AGC. b) Nominate Mark Nakamoto to SC for a 2-year term. c) Nominate DoSoo Moon to WI-board. L. Fulton, Seconded the motion. Approved by Acclamation.
SEC Report	1. Suggestion to discuss and if agreed recommend to CAB 1a. a change in the MFS senator terms from 2 years to 3 years. Benefits to continuity, retention of institutional memory, less disruptive to committee function especially for leadership roles and efforts that extend beyond an academic year, less work in seeking candidates, running elections, and staffing committees. 1b. CVs should be requested for SEC candidates for more informed voting by senators. 1c. Discuss a minimum vote threshold for SEC appointment (beyond 2 votes). 2. Suggest co-Chairs to provide an informal update to the MFS on Nov 20? 2a. It would be beneficial for senators (including SEC) to understand the CFS process. It was the significant accomplishment of a past chair that established that administrators cannot simply cherry pick their favorite faculty for committees. To be	Chairs agreed to add an agenda item to next meeting: Discuss a possible resolution regarding standardized workload equivalency for MFS service.

	<p>representative they should be vetted by an independent body of faculty (CFS within the MFS), the same principle applies generally to reduce bias.</p> <p>2b. Senate elections coming up next semester. Several constituencies are chronically low on candidates - please start beating the bushes: SOEST, CALL, ORU (Cancer Center, IFA, and Water Resources), SOCSCI, ? Last year we sent out an email to all senators to "beat the bushes" especially for persistent vacancies. It may help to plant the seed early.</p> <p>2c. Many executive search committee volunteer opportunities are coming up - please watch out for those from Birendra and Wesley.</p>	
Unfinished Business	<p>1. Xx</p> <ul style="list-style-type: none"> • Xx 	<p>1. Xxx made a motion: Xxx, Seconded the motion. Approved by.</p>
Business		<p>1. action.</p>
Adjournment	<p>The next meeting of the Committee on Faculty Service will be on Monday, December 02, 2024 from 9:00 am to 10:00 am.</p>	<p>Meeting adjourned at 10:02.</p>

Respectfully submitted by Eric Peterson, Secretary
Approved unanimously on December 02, 2024.