

# MANOA FACULTY SENATE

## Executive Committee Meeting Minutes

Meeting Date: January 10, 2013

Location: Hawaii Hall, 208

Attendance:

				Staff		Administration	Time	Guests	Time	Guests	Time
Bonnyjean Manini - Chair	P	David Ericson Vice -Chair	P	Kristin Herrick (Staff)	P	Chancellor Tom Apple					
John Casken Secretary (SEC)	P	Richard Chadwick Secretary (MFS)	P	Ka'iluani Kauhai		VCAA Reed Dasenbrock	2:30 – 3:00				
Tom Conway	P	Ian Pagano	P			VCAFO Kathy Cutshaw					
Carolyn Stephenson	P										

Subject	Discussion	Action/Strategy/Responsible Person/s
<b>CALL TO ORDER</b>		Meeting was called to order at 2:00 by Chair Manini.
<b>APPROVAL OF MINUTES</b>		D. Ericson moved to approve the minutes of 12/10/12 as circulated. Motion passed unanimously.
<b>CHAIR'S REPORT</b>	Chair referenced e-mail that discussed the Manoa Town Hall meeting. Chancellor had addressed plans to centralize decision-making and to align authority and responsibility to allow Deans or their equivalents to operate as CEOs of their respective divisions.  Chancellor reminded group that the faculty-to-	<ol style="list-style-type: none"> <li>1. Sought data on the ratio of faculty-to-students and staff-to-students at UHM.</li> <li>2. Sought input for discussion with the VCAA. Agreed that the key item would be the Graduate Education Reorganization.</li> <li>3. Sought input for discussion for joint meeting on 01/14/13 with the Chancellor and the President jointly. Key items will be a) how Manoa can be a part of the budget preparatory discussions, b) duplication of roles for positions such as VP for Students, c)</li> </ol>

Subject	Discussion	Action/Strategy/Responsible Person/s
	student ratio is very good as compared to other institutions, while the ratio of staff to students is not as good – though he did not provide actual data. Chair noted that this is different than the faculty’s perspective. Chancellor had removed the specialist category and ran the number without specialists, as well.	the HII (50 researchers initiative).
<b>VISIT OF VICE-CHANCELLOR DASENBROCK</b>	The Vice-Chancellor discussed items including the Graduate Education Reorganization, the Wait list and how it was functioning, the new BA in Public Health and the MS in Geoscience, and executive appointments given a tenure track position in addition to their executive appointment.	The Vice-Chancellor asked if there could be feedback from CPM on partner hire as he would like to take care of that item. After the VC left the track of this policy was reviewed. Appears that the 2011-2012 CPM thought they had completed the work. Chair Manini and K. Herrick will follow up with CPM.
<b>OLD BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Committee Meetings on Graduate Education Reorganization.</li> <li>2. Administrator Evaluations/</li> </ol>	<ol style="list-style-type: none"> <li>1. D. Chadwick will report back to SEC after the CORGE meeting on 01/08/13. J. Casken will report back to the SEC after the CAB meeting on 01/10/2013.</li> <li>2. Representatives of CPM who have been working on this issue will be meeting with CAB members on 01/10/2013</li> </ol>
<b>NEW BUSINESS</b>	<ol style="list-style-type: none"> <li>1. Law School senator</li> <li>2. Dental Hygiene/Nursing senator</li> <li>3. School of Ocean and Earth Sciences senator</li> <li>4. Arts and Humanities senator</li> <li>5. Agenda for January MFS meeting.</li> </ol>	<ol style="list-style-type: none"> <li>1. D. Ericson moved that the SEC should accept the choice of the Law School in replacing the senator who resigned. Motion passed unanimously.</li> <li>2. J. Casken moved that the DH senator who had previously been elected and was re-nominated by DH faculty, after he was dropped from the MFS rolls, should be re-instated. Motion passed unanimously.</li> <li>3. Agreed to hold further searches for a SOEST senator.</li> <li>4. Appointment of Ian Belton to CAPP. Passed with 2 abstentions</li> <li>5. K. Herrick will send to the Senate the Graduate Division Reorganization Proposal, after prepared, the Landscape Master Plan, and the VCAFO’s Financial Overview with a note encouraging a review of the documents. Additional items will be finalized at the 01/14/13 meeting</li> </ol>
<b>ADJOURNMENT</b>		Motion to adjourn made by C. Stephenson. All approved. Meeting adjourned at 4:14 pm.