

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: February 03, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice Chair	P	Halina Zaleski - MFS Secretary	P	K. Cutshaw, Vice chancellor for Administration, Finance and Operations	1:40 pm- 2:10 pm
John Casken - SEC Secretary	P	Stacey Roberts	P	Carolyn Stephenson	P	B. Taylor, Interim Vice chancellor for Research	2.30 pm - 3:20 pm
Doug Vincent	P						
Kristin Herrick - Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:30 pm by Chair Ericson.
REVIEW OF MINUTES	Minutes of January 27, 2014 had been circulated electronically prior to the meeting.	H. Zaleski made a motion to approve the minutes of January 27, 2014. Motion passed unanimously.
CHAIR'S REPORT	1. UH Cancer Center Issues 2. Collaborative Teaching 3. UHPA lawsuit with the Hawaii Labor Relations Board (HLRB)	1. Agreed that the planned Resolution calling for a fiscal and managerial review of the Cancer Center should be discussed in 'Old Business'. 2. Chair noted that the issue of collaborative teaching had been raised in Strategic Planning Committee. Members suggested that as soon as Administration found a way to allot time/fiscal elements to individual faculty and students hours to appropriate departments that the issue would be solved. 3. Chair Ericson noted that a hearing to dismiss the suit will be held at the HLRB on FEB 07, 2014

	4. Meeting with Interim President Lassner.	4. Chair Ericson reported that at a meeting with AACFSC, and also one-on-one, it appears that no new initiatives will be undertaken at this time. The Hawaii Graduation Initiative, Renovate to Innovate and cluster hires are still being supported.
VISITOR	<p>1. Vice chancellor Cutshaw presented informally on the "austerity" budget, gave members a legislative update from her perspective, responded to questions regarding the emails that had been circulating regarding tuition allocations to Manoa Schools and College and noted that the housing policy has still not cleared the Board of Regents.</p> <p>2) Interim Vice chancellor Taylor presented an informal update on the UH Cancer Center, distributing a memorandum on the topic just written by the Chancellor and noted the problem created by lack of policy on how to handle and share scarce material in the biological, geophysical and similar areas.</p>	<p>1. Members thanked the Vice chancellor for her presentation and comments on the issues raised by the SEC.</p> <p>2) Members thanked the Vice chancellor for his presentation and also for his invitation to discuss involvement in creating a policy to deal with handling and sharing of scarce materiel.</p>
OLD BUSINESS	<p>1. Proposed UH Cancer Center Resolution.</p> <p>2. Tobacco-Free Manoa Campus Policy.</p> <p>3. Manoa Public Relations Campaign.</p>	<p>1. H. Zaleski made a motion that the SEC should not present the proposed Resolution seeking a financial and managerial review of the UH Cancer Center. Motion passed unanimously. Agreed that Chair Ericson should explain the approach of the SEC during the Chair's Report at the February MFS meeting. Chair Ericson will call B. Manini to see if the information in the January 27, 2014 <i>Ka Leo</i> on smoking policy can be corrected.</p> <p>2. Noted that the Vice chancellor for Students will be present for the first 15 minutes of the Chancellor's meeting with the SEC on February 10, 2014. We will then have a clearer idea of what the latest changes are to the policy.</p>

	<p>4. Committee Assignments.</p> <p>5. Graduate Council Vacancies</p> <p>6. COIA Travel Status</p>	<p>3. Chair Ericson reported no feedback from the first candidate for spokesperson. Members alerted to a meeting on February 05 with Karen Lee to discuss P.R. matters for Manoa.</p> <p>a) J. Casken made a motion that W. Kawabata should be appointed to the CAB. Motion passed unanimously. K. Herrick will follow up.</p> <p>b) H. Zaleski made a motion that M. Watts should be appointed to the COA. Motion passed unanimously.</p> <p>5. No nominees from SCB nor TIM</p> <p>6. Expected that the outcome of the vote will be available on Wednesday February 05.</p>
NEW BUSINESS	<p>1. Agenda for MFS meeting on February 19, 2014</p> <p>2. Collaborative Teaching Work Group</p> <p>3. Visits from Legislators</p> <p>4. Manoa International Education Committee motion to drop the SAT requirement for international undergraduate students</p>	<p>1. a) Chair's Report will include an update on the UHPA suit at HLRB.</p> <p>b) Update on the approach to the UH Cancer Center</p> <p>c) Guests: i) Athletic Director Ben Jay. ii) Chancellor Apple</p> <p>d) Amending the By-Laws of the UHM Congress and Senate</p> <p>e) Amending the Rules of Order of the UHM Congress and Senate</p> <p>Agreed that the proposed being discussed by CAPP should include two members from CAPP, one from CORGE. Two from Engaged Learning and two from the Sustainability group – the latter four will be selected by the VCAA.</p> <p>3. Reported that Senator B. Taniguchi and Rep I. Choi will be able to meet with the SEC on March 10, 2014.</p> <p>4. Agreed that this issue should be sent to CSA as primary and CAPP as secondary – given the heavy workload of CAPP.</p>

ADJOURNMENT		Motion to adjourn made by D. Vincent. All approved motion. Meeting adjourned at 4:22 pm.
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Approved unanimously on February 10, 2014.