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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Thursday, October 29, 2020 1:30–3:00 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaulé	P	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Ronald Cambra	P	Vicky Keough	E
Matt Eng	P	Mandy Westfall-Senda	E	Ryan Yamaguchi	E	Cari Gochenouer	P
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	P	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Jon Pettit	Meeting was called to order at 1:31 PM
REVIEW OF MINUTES	Minutes from the 10/15 meeting approved with 7 votes in favor, 0 against and 1 abstention.	
INFORMATION ITEMS	<ul style="list-style-type: none"> ● GEO Director: efforts underway to collect data and input about impact of decrease in UHM proposals, and possible “consolidation” of Gen Ed courses in community colleges, on the future availability of seats in Gen Ed courses systemwide <ul style="list-style-type: none"> ○ Why do we think the proposal numbers might be down? <ul style="list-style-type: none"> ■ Lots of uncertainty about staffing. <ul style="list-style-type: none"> ● Retirements and Hiring Freeze ● Lecturer budget ■ How/Can we push course-based designations instead of instructor-based proposals to help with some of the 	



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uncertainty of who will be teaching the sections?

- At the UH community colleges, there is a vigorous conversation of course/program consolidation. In the future, it is possible that only one campus would offer specific sets of courses. GEO director is in conversations with the VP of UH CCs.
 - GEO will continue to follow the conversion and see whether or not program course consolidation will occur.
 - GEO is watching the data regarding GenEd available seats at all campuses, especially keeping an eye out for any bottlenecks.
 - The biggest concern is with freshmen being able to fulfill Foundations and with those who are finishing their degree (AA and BA/BS)

Reports from Chair, GEO Director, and liaisons -

Information items submitted electronically prior to meeting for review without requiring additional discussion.

GEC Chair (Jon Pettit)

I spent the week helping to coordinate next week's advisory Board meeting and working on the SEC MOU.

GEO Director (Christine Beaulé)

We are taking steps to watch for potential problems in the availability of seats in Gen Ed courses in the future, stemming from two separate trends. First, proposal submissions for new and renewed designations were noticeably lower this semester. Second, there is talk of course and program consolidation at the CCs. Other announcements: new

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[Resources for Gen Ed Boards page](#) on GEO website; [new webpage on FG Assessment project](#); UH Systemwide Foundations Committee, and UH Systemwide HAP Committees both met; FG Faculty Learning Community book discussion of "Making Global Learning Universal" on 10/22.

SEC Chair (Christine Sorensen Irvine)

SEC reviewed the latest proposed changes to the MOA. No major issues identified. They also are aware that you will be sending the final document to the VCAA office and Board chairs for review before forwarding to the SEC for review of the final recommendations from GEC.

E Board (Matt Eng)

The E Board is continuing their review of proposals for Spring 2021 and holding additional meetings to ensure review of all proposals occurs before the deadline. To date, the board has approved 25 proposals, with 6 additional proposals under review and/or additional communication with instructors.

HAP Board (Kaliko Martin)

HAP board has not met since the previous GEC meeting.

O Board (Lisa Fujikawa for Garrett Apuzen-Ito)

The Board met on 10/27/20 and discussed remaining proposals and the Gen Ed MOU revisions.

Comments/questions on the MOU will be collected by the Chair and Vice Chair for presentation at next week's Advisory Board meeting. The remainder of the meeting was spent working on a memo to the GEC regarding proposed changes to the O Hallmarks/Explanatory Notes to clarify when students are required to complete all O activities to pass the course with a D or better, and also when that needs to be explicitly stated on the syllabus.

W Board (Shana Brown)



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	<p>W-board discussed: current proposals; how to proceed with certain incomplete proposals; looking to recruit faculty to participate in team-writing assignment workshops; discussed the "required to pass" statement for W-focus classes.</p> <p><u>F Board (Mandy Westfall-Senda)</u></p> <p><u>Div Board (Mike Nassir)</u> 10/26/2020 Meeting summary: Entire meeting -- Discussion & decisions for large number of UHM forms and TEC evaluations. No other notable topics.</p> <p><u>AWG</u> Assessment working group met last week to discuss the FG FLC reading group and the progress of the FG and HAP assessment projects.</p> <p><u>CWG (Betsy Gilliland)</u> CWG met Monday 10/26. We continued discussing H/SL requirements, looking especially at what H/SL requirements were in the past. Reviewing UHM catalog from 1997 revealed that students admitted prior to 1989 were only required to complete one year (through 102 level) H/SL courses, but post-1989 the 2-year (202-level) requirement was in place. Going forward we intend to talk more with advisors about the culture-substitution list and get a better sense of pros and cons of one year vs. two years of language study.</p> <p><u>GWG (Jon Pettit)</u> We worked overtime to finish up editing the MOU. We will present it to the Boards next week.</p>	
ACTION ITEMS	<p>Update 7-year Gen Ed Assessment Plan to move Div assessment earlier? See assessment schedule and Assessment Plan</p>	



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	<ul style="list-style-type: none"> With consultation from Monica Stitt-Bergh (Assessment & Curriculum Support Center), GEO Director is requesting to change the assessment schedule so that assessment of student learning in Diversification courses can be included in the self-study for WASC reaccreditation (due September 1, 2021). <ul style="list-style-type: none"> Critical Thinking and all following assessment plan items will follow the same order, but delayed a year to accommodate Diversification. Cari will be working closely with Monica Stitt-Bergh and GEO Director. Look at data from 2012, build off of data. Vote for the change approved with 8 in favor and 0 against. <ul style="list-style-type: none"> 	
DISCUSSION ITEMS	<ul style="list-style-type: none"> Governance Working Group: Update on MOU discussions, including consultations via email with six Gen Ed Boards, and Advisory Board meeting on Monday, November 2 from 12:00-1:00 pm Western Civ MOA and Policy Implementation Guidelines (PIG) <ul style="list-style-type: none"> Feedback was provided on the document during the meeting. <ul style="list-style-type: none"> Ensure “World Civilization” and “College/School” was included throughout the document. Discussion of “WC A/B/C” and implementation via STAR and academic advisors needs to be clear and consistent. Priorities for 2020-21 GEC discussions: Sometime in the next few months, the Chair and Vice Chair would like to begin exploratory talks about what General Education might look like at UHM. Before we start this discussion, however, we request that committee members identify any pressing issues that we should tackle first. Please refer to this list and be prepared to propose which one(s) the GEC should address in November and/or December. 	



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	<ul style="list-style-type: none"> ○ Reviewing goals and purpose of the elements of General Education, both at UH Mānoa and as a whole. <ul style="list-style-type: none"> ■ Resource link on different models of general education ○ GEC will continue to discuss over the next few meetings. Items listed in the document may be obsolete and may be resolved after planned assessment. <ul style="list-style-type: none"> ■ Request for GEO Director to provide additional information on Peer/Benchmark Institutions and Indigenous Serving Institutions (to be emailed to GEC members after the meeting). ■ What additional topics would be helpful to ensure are addressed in the General Education Curriculum <ul style="list-style-type: none"> ● Information Literacy (Transliteracy) ● O Board is preparing an MOU for updating Hallmark 1 <ul style="list-style-type: none"> ○ Since this is a proposed change to a Hallmark, we will require a motion from GEC to present to MFS <ul style="list-style-type: none"> ■ Garrett will be composing the proposal/motion for a future GEC meeting ■ Aiming for December 16 MFS meeting 	
NEW BUSINESS		
UPCOMING MEETINGS	FALL 2020 MEETING SCHEDULE: Thursdays from 1:30-3:00 p.m. via Zoom <ul style="list-style-type: none"> ● November 12 ● November 19 (if needed) ● December 3 ● December 10 (if needed) 	



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	• December 17	
ADJOURNMENT		Meeting adjourned at 2:55 PM

Respectfully submitted by Matt Eng, Secretary.

Approved on 11/12/2020 with 7 votes in favor of approval and 0 against.