



UNIVERSITY
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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: April 26, 2019 10:30 AM -12:00 PM
LOCATION: ITC 105B
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Shana Brown	P	Christine Beaule	P	Lisa Fujikawa	P
Halina Zaleski	P	Garrett Clanin	P	Ronald Cambra	E	Vicky Keough	P
Shannon Johnson	P	Kimo Cashman	E	Ryan Yamaguchi	A	Sheela Sharma	E
Kalikoaloha Martin	E	Carolyn Stephenson (SEC liaison)	P			Cari Ryan	P
Raiyan Rafid (ASUH representative)	E						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Shannon Johnson at 10:35 am	
REVIEW OF MINUTES	Minutes from April 12 approved 4-0-1.	
ACTION ITEMS	Election of new GEC Vice Chair. Voting online resulted in majority (7-2) for Garrett Apuzen-Ito.	

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DISCUSSION
ITEMS

1. Working Group updates and discussion.

Assessment group has made progress on the assessment plan.

Curriculum. Creating mission-vision-values statement. Also working on the thematic pathways project. Will explain to the campus community why thematic pathways are going to be implemented / helpful. Over the summer, GEO director will do further research on these programs / best practices and then propose specific structure.

Governance. Will have a document on GEC faculty governance to bring back to GEC to vote on & approve on May 10. Includes the boards, makeup of GEC itself. Talks about GEC being permanent (not standing) committee. Wants to include language in regards to a Div board. If approved will be sent to MFS.

2. Double-dip motion. Gen Ed won't prevent students from double-counting Gen Ed courses towards majors, minors, and certificates. Majors and minor programs themselves still determine how they allow students to count courses.
3. Diversification Board proposal and motion. Creates similar requirements and procedures for faculty membership as with all other Gen Ed boards. Specifies different faculty units / areas that have to be represented. Clarifies responsibilities of board and its officers. Ensures consistent language with other boards. Goal is to include this in the GEC governance document.
4. Question about when MFS will send out new call for faculty volunteers. MFS has not yet issued call, is working through technical problems.

No discussion at meeting regarding:

- GenEd assessment plan
- GenEd Guiding Principles
- Amending the course-based Focus motion

Double-dip motion approved
5-0-0. Will be sent to MFS.

Div Board motion approved
5-0-0. Will be sent to MFS.



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INFORMATION
ITEMS

Liaison reports:

HAP working on the explanatory notes for its application materials as well as the Focus Exemption form language.

W reviewing/tweaking questions on Focus forms.

Div reviewing UHM-1, -2 forms and TCEs.

SEC working on WASC business, not too much relevant to GEC.

Q finalized end-of-year report.

GEO Director's report

- There will be a meeting of the GEC advisory group (consists of all leadership from Boards and GEC).
- GEC Chair & GEO Director met with OVCAA to include language about next program review in assessment report.
- Action memo to approve WICHE passport language is heading to OVCAA. Moving forward with implementation planning.
- Four system-wide committees (HAP, Foundations, W, Comp Directors) meeting in next few weeks.
- GEO Director now in Faculty Senate and will request to be assigned to GEC so she will be a voting member. External review suggested GEO Director be ex-officio chair of GEC – GEC suggested GEO Director be voting member. This is a way to implement a trial run of process suggested by GEC.
- Online proposal system update: GEO is working with a tech person to build the first iteration of that system, which will be an FG proposal system (does not get a lot of applications but easier to implement because FG area has always been course-based). If successful, the system will be replicated for FW, FQ etc. This should all go live in the Fall.

GEC Chair's report

- WICHE passport on VCAA's desk. Next step: submit proposal to WICHE itself. Other campuses making progress in regards to their blocks (all 10 campuses working on the project).
- Survey sent out to CAA to get information on challenges due to instructor-based rather than course-based Focus designations. Open until May 10. Please encourage advisors to respond.
- Another issue: FG and Western Civ. Currently one Western Civ class *can* be given transfer credit for FG. Up to now had to



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	be manually adjusted in STAR. CAA addressed the issue and is working with Admissions / STAR to make substitution automatic.	
ADJOURNMENT	Meeting adjourned at 12:05 pm. Next GEC meeting is Friday, May 3, 2:30-4 pm, Saunders 704. <i>Note: Deadline is April 29 for motions to SEC for May MFS meeting.</i>	

Respectfully submitted by Shana Brown, Secretary.

Approved on 0X/XX/2019 with X votes in favor of approval and X against.