

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 28, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present, excused at 2:57pm
Shana Brown	Member	Present
Michelle Tallquist	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

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Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 2/14/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Update on 2/17 BOR meeting. SEC testimony was well received. 2. Update on 2/28 Provost Council meeting. Notes are linked. 3. ACCFSC update - Joint statement UH Admin & UHPA workload agreement. 4. 3/23 Senate/Congress Chair's Report suggestion to announce 2022 Assessment Leadership Institute's call for faculty volunteers. 5. Alice Ball Celebration Feb 28 at 8:30am at the chaulmoogra tree by Bachman Hall CPM Resolution Creating Alice Augusta Ball Day and an Annual Award in Her Name Recognizing Excellence in Research by a Graduate Student 6. UH Athletic Director Matlin confirms invitation to speak at the March 23	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken.
Action Items	1. Reorganization Proposal for the College of Social Sciences/School of Communications, College of Arts, Languages & Letters/Department of Communicology, College of Natural Sciences/Library and Information Science Program, and College of Social Science/ Matsunaga Institute for Peace and Conflict Resolution Consultation letter from Dean Konan Reorganization Proposal	1. C. Sorensen Irvine made a motion to refer the reorganization proposal to CAB; seconded by K. Binsted. Approved by acclamation.

	<p>2. CFS recommendation for the 2022 General Election timeline: MFS General Election (Candidacy Period) 2/28 - 3/5/2022 at 12noon. MFS Election (Polls Open & Close) Election opens 3/7 12:01am and closes 3/11/2022 at 11:59pm.</p> <p>3. CAB Senate action for March MFS meeting MFS Rules of Order - Revision 3/23 draft Senate Agenda</p>	<p>2. K. Binsted made a motion to accept the recommendations of CFS; seconded by M. Tallquist. Approved by acclamation.</p> <p>3. C. Sorensen Irvine made a motion to add the matter of renaming the School of Nursing and Dental Hygiene to the 3/23 Senate agenda; seconded by P.V. Bovard. Approved by acclamation.</p>
Guests	1. None	
Committee Reports	<p>1. CAB (CSI) – Met 2/23 at 3:00PM. Liaison informed CAB of issue referral for Travel Advance policy. CAB requested additional information (I have provided). Discussed CEE governance document and requested copies of the 2018 minutes when the last changes were approved (I have provided). Discussed General Education redesign and prepared a brief summary to send to CAPP but will discuss more next week. Discussed GEO/GEC governing documents and subcommittee report and will continue discussions with the full committee at the next meeting. Voted to proceed with Bylaws amendment to change the nursing college name. Plan for first reading in March and vote in April. Closed CFS request issue. Discussed JABSOM reorg and will refer it back to SEC for discussion with the Provost regarding the review process. Next meeting March 2 at 3 PM.</p> <p>2. CAPP (KB) – Met February 25 at 9:30am. Discussion of BOR meeting, especially autonomy, PIG, SCR201, and bills. Discussion of travel policy. Suggestions for questions in Senate meetings. Recommendation to Grad Div that probation be removed from transcripts on</p>	<p>1. No action taken.</p> <p>2. K.B. will let CAPP know that it is time for a resolution.</p>

<p>graduation. GenEd discussion – decided no need for Manoa-specific CAPP-led townhall. Next meeting March 4 at 9:30am.</p> <p>3. CFS (KB) – Met February 25 at 11am. Accepted CAB's pushback on resolving ties. Adopted an election timeline. Question about whether or not to send out preliminary election results. Next meeting March 16 at 2pm.</p> <p>4. COA (CM) – Next meeting is scheduled for Friday, 3/4 at 1PM.</p> <p>5. COR (MT) – Next meeting is scheduled for February 28 at 4:15 PM.</p> <p>6. CPM (MT) – Met February 22 at 3:00 PM. Chair Busch agreed to present at the next MFS meeting. Emeritus faculty policy was discussed. Concerns were raised that requirements for obtaining emeritus status were increased and not applied uniformly in departments. They will poll departments regarding current internal policies and practices. Second discussion was regarding the need for faculty ombuds. Provost Bruno sent an email stating that there is no search for an ombuds. Sub-committee formed to investigate the history of UH Manoa faculty ombuds and identified the creation and dissolution of the position. Next meeting date and time TBD.</p> <p>7. CSA (PB) – Next Meeting is scheduled for Friday, March 4, 2022 at 10:30am-11:30am.</p> <p>8. GEC (SB) – Met on Feb 28 at 11:30 to 1:00 pm. Reviewed draft of GEC's responses to Gen Ed revision proposal. Discussed second-language requirements, FG courses, and diversification requirements. GEO Director shared a chart comparing the current Gen Ed system and proposed revisions. Discussion of how to collect data regarding how current diversification requirements shape student course selection.</p>	<p>3. The SEC anticipates certifying the election on March 21 and announcing the newly elected senators.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p>
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	<p>GEO chair noted the importance of filling upcoming vacancies on GEC and boards and requested SEC / CFS assistance.</p> <p>9. CEE (SB) – Met on Feb. 22, 1:30 pm. Presentation from Assessment office Dr. Yao Hill on graduate assessment. Discussed wording changes requested by CAB to CEE governance document.</p> <p>10. Campus Climate Committee (PB) – Next meeting is scheduled for Tuesday, March 1 at 1:00pm-2:30pm.</p> <p>11. Grad Council (CSI) – Met 2/15. 3 course proposals approved - MBBE 666, CEE 612, CEE 652. Discussion of timeline for PhD students and the issue of probation notation on transcripts.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business		
Business	<p>1. 2022 Summary Allocation</p> <p>2. Senator status inquiry on Library & Information Science merger to CSS</p> <p>3. Filming on campus: benefits and drawbacks</p> <p>4. ACCFSC is discussing a vote of No Confidence on Sen. Donna Mercado Kim</p> <p>5. ACCFSC is suggesting a Small Program resolution</p>	<p>1. action taken.</p> <p>2. C. Moore moved to refer to CFS; seconded by S. Brown. Approved by acclamation.</p> <p>3. The SEC will inquire about where the funds generated from filming are deposited.</p> <p>4. The SEC determined that this was not an appropriate question for the MFS to consider and does not recommend adding it to the MFS agenda.</p> <p>5. No action taken.</p>
New Business	<p>1. List of expected GEC and Gen Ed Board vacancies for AY22-23</p>	<p>1. C. Sorensen Irvine moved to refer the matter to CFS; seconded</p>

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	2. COIA report at March Senate Meeting	by M. Tallquist. Approved by acclamation. 2. Chair Sipes will invite K. Withy to present at the 3/23 MFS meeting.
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, March 7, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 3:55 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on March 7, 2022.