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COMMITTEE ON Academic Policy and Planning
MEETING MINUTES

MEETING DATE: October 28, 2015
LOCATION: Hawaii Hall
ATTENDANCE: [P = Present; A = Absent; E = Excused]

| MEMBERS | | MEMBERS | | MEMBERS | | GUESTS | TIME |
|----------------------|---|---------------------------------|---|-----------------------------------|---|--------|------|
| BHATTACHARYA, Torsha | P | JOHNSON, Shannon | P | BUTLER, Marguerite SEC liaison | P | | |
| COFFMAN, Makena | P | MCKIMMY, Paul | P | JUN, Soojin | E | | |
| DANIEL, Marcus | P | IRVINE (SORENSEN), Christine | P | | | | |
| ERICSON, David | A | STEPHENSON, Carolyn | P | | | | |
| GOSNELL, William | E | WARD, Cynthia | E | | | | |

| SUBJECT | DISCUSSION / INFORMATION | ACTION / STRATEGY / RESPONSIBLE PERSON |
|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| CALL TO ORDER 3:08 p.m. | YAN, Tao resigned from CAPP December 9 meeting invited Laurie Ideta (Plagiarism) and Deborah Halbert (PLA). Laurie bringing Director Judicial Affairs and Dean of Students. Christine will re-contact Deborah Halbert and reaffirm January meeting attendance. | Christine will follow-up with Deborah Halbert |
| MINUTES | 10-14-15 minutes approved | |
| Issue 3.16 Honors Program changes | Minor changes were made to original Honors Program MOA. In the proposal, students who enter the honors program late or transfer in from other institutions are not allowed to have the portfolio option. Some CAPP members prefer to soften the language to “generally” would not be allowed to have the portfolio option. CAPP members strongly suggest modifying the language, however, they understand | Marcus will follow up with the Honors program to convey recommended change and ask for rationale. |



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|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| | <p>there may be a good reason for the exclusion. Marcus will follow up to determine rationale and whether change can be made.</p> <p>Whereas the UH Manoa Honors program has reviewed problems in their program and examined models in peer and benchmark institutions and recommended changes in the UH Manoa Honors Program, Therefore be it resolved that CAPP endorses the proposal for Honor's Program changes.</p> <p>Straw vote: 7 in favor, 0 abstentions</p> | |
| Issue 5.16 Small programs resolution | Discussion and modification of proposed resolution. 7 in favor, 0 opposed, 0 abstentions. | Shannon will send to the MFS Office and copy to CAPP members |
| Issue 18.13 Quantitative Reasoning | <p>Quantitative Reasoning Group requesting CAPP meet in November to review proposal. Carolyn passed around copy of comments committee is reviewing. CAPP is waiting for proposed final hallmarks.</p> <p>We will need to assign others to review, as Tau Yan resigned CAPP</p> <p>Some concern over whether criteria/hallmarks represent college level skills</p> | |
| | Next meeting will be November 4 at 3:00 p.m. assuming Quantitative Reasoning group forwards a proposal. | Carolyn will check for location |
| | | |
| ADJOURNMENT | | |

Respectfully submitted by **Name.**

Approved on **December 2, 2015** with **7** votes in favor of approval and **0** against.



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