

MANOA FACULTY SENATE

Executive Committee
Meeting Minutes

Meeting Date: September 09, 2013

Location: Hawaii Hall 208

Attendance:

Senators		Senators		Staff		Guests	Time
David Ericson - Chair	P	Ronald Bontekoe - Vice -Chair	P	Kristin Herrick	P	President David Lassner	3:00 pm - 4:25pm
Halina Zaleski -Secretary (MFS)	E	John Casken - Secretary (SEC)	P			Executive Assistant David Lonborg	3:00 pm 4:25pm
Stacey Roberts	P	Carolyn Stephenson	E				
Douglas Vincent	P						

Subject	Discussion	Action/Strategy/Responsible Person/s
CALL TO ORDER		Meeting was called to order at 1:35 pm by Chair Ericson.
APPROVAL OF MINUTES	Minutes of August 19, 2013 had been previously circulated electronically.	D. Vincent made a motion to approve the minutes as corrected. Motion passed unanimously.

CHAIR'S REPORT	<p>1. Reported that he and B. Manini will meet with the Director of UARC on Sept 10, 2013.</p> <p>2. Reported he met with Chancellor Apple and S. Hippensteele and the need to ensure that there are convenors for the individual workgroups of the Strategic Planning Initiative.</p> <p>3. Reported that the Business and Operations Practices WorkGroup was created by Chancellor Apple.</p> <p>4. Reported that he and UHM Institutional Management staff met with VP Johnsrud to review the number of undergraduate classes at UHM with <10 students. Latest data indicates that only about 4% of UHM undergraduate class have <10 students rather than the 19% claimed in the "Cost of Education Report" of March 2013.</p> <p>5. Reported that he will be acting as Secretary of the ACCFSC as this group meets with UH President monthly and Chair's presence on the Executive Committee of the ACCFSC will ensure a UHM input.</p> <p>6. Reported that he will be meeting with D. Duffy, UHPA President, to discuss potential positive advertising regarding UH and UHM.</p>	<p>4. Agreed that it was appropriate to ask to have the erroneous slide removed from the presentation and a report made to the Board of Regents.</p> <p>5. Members agreed that his presence on the ACCFSC Executive Committee was appropriate.</p> <p>6. Members agreed with his suggestion.</p>
COMMITTEE REPORTS	<p><u>CAB:</u> Noted that D. Chin has been voted Chair and R. Paull as Vice-Chair.</p>	<p>K. Herrick will follow up with E. Davidson as she has a class scheduled on Wednesday afternoons and so will be unable to attend either the CRGE meetings or the main MFS meeting.</p>

	<u>CRGE</u> : D. Sanders voted as Chair. A key question in the last meeting was how are colleges supporting the graduate assistant raises.	
OLD BUSINESS	<p>1. MFS Agenda of Sept 18, meeting</p> <p>2. Senate Committee Changes</p>	<p>1) Agreed that the Agenda for the MFS Sept 18 meeting should include:</p> <ul style="list-style-type: none"> ● report on actions taken during the summer ● report on meeting with VC Hernandez and the Leaver's Survey ● report on small class size meeting with VP Johnsrud. <p>Agreed that GSO and ASUH should be invited to send a representative to the meeting.</p> <p>2. a) R. Bontekoe made a motion that K. Ito should be appointed to CAPP. Motion passed unanimously.</p> <p>b) Agreed that K. Herrick should check on status of possible candidates for CRGE.</p>
VISITOR	UH President, David Lassner, spent almost 90 minutes in informal discussion on a variety of issues raised by the SEC and the President.	Committee members thanked the President for his time and input and expressed the hope of continuing cooperation.
NEW BUSINESS	<p>1. Issue of the GPA level when transferring from a community college to UHM. Question raised as to whether the minimum should be 2.5. Can be 2.0 when transferring with an AA.</p> <p>2. Hiring GA for MFS Office</p> <p>3. MFS Budget.</p> <p>4. Visit from VCAA on Sept 16.</p>	<p>1. K. Herrick will search for a Resolution that was passed in about 2004 on the subject.</p> <p>2. Questions raised as to whether the GA should be a classified student. Possibility of a term-limited appointment raised. Agreed to revisit the issue.</p> <p>3. To be discussed at next meeting.</p> <p>4. Topics agreed upon to raise with the VCAA.</p>

ADJOURNMENT	Adjournment.	Motion to adjourn made by J. Casken. All approved. Meeting adjourned at 4:55 pm
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