

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE**      April 25, 2022  
**MEETING TIME**     1:30 PM - 4:30 PM  
**LOCATION**             Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present, arrived at 1:38 pm
Kim Binsted	Member	Present, excused at 3:00 pm
Shana Brown	Member	Present, arrived at 1:32 pm
Michelle Tallquist	Member	Excused
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Michael Bruno	Provost	2:15 pm - 2:30 pm
David Lassner	UHM CEO	2:30 pm - 3:00 pm
Debora Halbert	AVPAA	3:45 pm - 4:15 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
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# MĀNOA FACULTY SENATE

<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 4/18/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
<b>Chair's Report</b>	1. Update on 4/22 ACCFS meeting (CSI) <ul style="list-style-type: none"> <li>a. Christine Beaulé provided an update on the Summer Gen Ed Institute. Discussed issues with the recruitment process which went out to all faculty directly rather than through the campus senates, resulting in lecturers and students applying. Discussed possibility of forwarding additional names from the campus senates.</li> <li>b. Discussion of open period for Laulima. A poll indicated ACCFSC favors Laulima course sites opening the first day of instruction.</li> <li>c. Revised policy on minors on campus sent back to campus senates for consultation on April 13. Note deadlines for response.</li> <li>d. UH Strategic Plan group met April 1 and 14. Truc Nguyen and Rich Halverson are participating. Town Hall meetings planned for Thurs, April 28, 8:00-9:30am, Tues, May 3, 1:00-2:30pm, Wed, May 4, 12noon-1:30pm, Tue, May 10, 8:30-10:00am, Wed, May 11, 12:00-1:30pm</li> <li>e. Request for CES to be open for two weeks rather than the current one week. ACCFSC members asked to check with their campus senates. Comments suggest the majority want the two week period.</li> <li>f. Hae Okimoto has a draft document on OER inclusion in dossiers. General feeling that this should be left to departments.</li> <li>g. RCUH working group formed by VPRI to look at hiring procedures. Truc Nguyen volunteered to serve.</li> <li>h. Discussed misinformation in Civil Beat article and importance of keeping discussions and votes confidential until minutes are approved.</li> </ul>	1. K. Binsted moved to refer the ACCFSC requests to change the Laulima open period and the CES dates to CAPP; seconded by P.B. Bovard. Approved by acclamation.

	<ul style="list-style-type: none"> <li>i. Regent Wilson identified three things from the BOR meeting. Importance of faculty professional development. The sustainability report and how to engage students in sustainability issues. Proposed Mauna Kea legislation.</li> <li>j. Spring F2F retreat May 27. Agenda items include: revising the purpose of ACCFSC, Worklife survey, faculty representation to the BOR, small programs subcommittee report, revisions to EP 2.210 (IT use). Next meeting May 27 (retreat).</li> </ul> <p>2. Update on 4/25 Provost Council mtg</p> <ul style="list-style-type: none"> <li>a. Budget Update - cautiously optimistic. Using a new google template for prioritization requests. Using the same prioritization goals as last year. Cluster hires encouraged. No central funding for spousal hiring.</li> <li>b. Non-COVID Telework Beyond May 31. Will approve through the end of August. Will discuss the future over the summer. Asked supervisors to do an assessment of the quality of work prior to approving renewals of telework.</li> <li>c. UH Foundation Campaign Preparations. Launching a \$1B capital campaign at the end of 2023. Currently raised \$408M about 41% of goal reached. Most of the funds are coming from Mānoa. This year raised \$152M.</li> <li>d. Fall Semester Summary of Course Modalities. Shared course modalities - about 77.6% in person only, about 2.6% hybrid, 14.9% online only, and 5% HOT. Variation across campus. Education (31%) and SHWK (38%) highest % online. Architecture (0%), engineering (2%), and nursing (3%) lowest % online. Effort underway now to look at student performance in the various modalities.</li> <li>e. Deans and directors will be joining Provost on a field trip. Kawaialoa.</li> </ul>	<p>2. No action taken.</p>
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	<p>3. Senator Lori Andersen (ED) resigned effective 4/20/2022. (JK)</p> <p>4. General Ed Curriculum Design Summer Institute begins July 6</p> <p>5. SEC Election poll is now open April 25 through April 29.</p>	<p>3. The Senate Office has alerted CFS to this resignation.</p> <p>4. No action taken.</p> <p>5. No action taken.</p>
<b>Action Items</b>	<p>1. COA votes to approve supporting of the COIA goal of the C.A.R.E. model of the Knight Commission on Intercollegiate Athletics</p> <p>2. CFS recommends the 7 nominees for (4) open faculty seats on the Search Advisory Committee (SAC) for the new Assistant Provost for Global Engagement. Nominees to be appointed by Provost Bruno</p> <ol style="list-style-type: none"> <li>1) <b>Joel Weaver</b>, Director Hawaii English Language Program (HELP) Second Language Studies</li> <li>2) <b>Gay Satsuma</b>, Associate Director Center for Japanese Studies, SPAS</li> <li>3) <b>Manfred Steger</b>, Professor of Sociology</li> <li>4) <b>Sai Bhatawadekar</b> Associate Professor East-West Philosophy, Theater &amp; Dance, Hindi-Urdu</li> <li>5) <b>Ned Bertz</b>, Associate Professor Department of History</li> <li>6) <b>Scott Schimmel</b> Assistant Professor, Academy for Creative Media</li> <li>7) <b>Peng Xu</b> Assistant Professor of Chinese Theater</li> </ol> <p>3. Request for <b>three recommendations of Specialist faculty</b> for Working Group - Deadline to Submit is May 15, 2022 to VP Halbert</p>	<p>1. C. Sorensen Irvine moved to forward the vote of COA supporting the Knight Commission C.A.R.E. model to COIA; seconded by S. Brown. Approved by acclamation.</p> <p>2. K Binsted moved to forward the names of nominees to SAC; seconded by C. Sorensen Irvine. Approved by acclamation.</p> <p>3. C. Sorensen Irving moved to forward the request to CFS; seconded by K. Binsted. Approved by acclamation.</p>

<p>4. Request for nominees to the Academic Grievance Committee and the Student Conduct Appellate Board for the upcoming 2022-2023 academic year</p> <p>5. After the 4/20 Senate meeting the SEC confirmed the official senate tallies on the following actions:</p> <p><u>Proposed Amendment to the MFS Rules of Order</u> Proposal passed. <b>41 votes in support; 4 votes opposed; and 7 abstentions.</b></p> <p><u>Resolution Supporting the Proposed Merger of Classics into a New Department of Religions and Ancient Civilizations</u> Resolution passed. <b>51 votes in support; 0 votes opposed; and 1 abstention.</b></p> <p><u>Resolution Opposing the 2021 Reorganization of the John A Burns School of Medicine (JABSOM)</u> Resolution passed. <b>24 votes in support; 14 votes opposed; and 16 abstentions.</b></p> <p><u>Resolution Supporting the Proposal for Provisional Status for the Master of Education (MEd) of Education in School Counseling</u> Resolution passed. <b>48 votes in support; 1 vote opposed; 4 abstentions.</b></p> <p><u>Resolution Requesting the Cancellation of the Summer 2022 General Education Redesign Institute</u> Resolution defeated. <b>21 votes in support; 26 votes opposed; 3 abstentions.</b></p> <p><u>Resolution Proposing that the Course Evaluation System (CES) Be Optional, and Not Be Used for Program Reviews or Personnel Decisions</u> Resolution passed.</p>	<p>4. C. Sorensen Irving moved to forward the request to CFS; seconded by K. Binsted. Approved by acclamation.</p> <p>5. Motion on 4/20/22 to approve the MFS votes by S. Brown: seconded by P.B. Bovard. Approved by acclamation.</p>
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	<p><b>36 votes in support; 9 votes opposed: and 2 abstentions.</b></p> <p><b>6. Follow-up consultation for revisions to new safety of minors policies.</b> Received April 13 and request for comments to the <a href="mailto:ovpas@hawaii.edu">ovpas@hawaii.edu</a> by Friday, April 29, 2022</p>	<p>6. C. Sorensen Irvine moved to forward the request to CPM; seconded by K. Binsted. Approved by acclamation.</p>
<b>Guests</b>	<p><b>Provost Micahael Bruno (2:15 pm - 2:30 pm)</b> <i>Discussion Topics:</i></p> <ol style="list-style-type: none"> <li>1. Specialist data. Committee asked to gather information about what S-faculty do. He regrets the way it was sent out, but the intentions were good.</li> <li>2. Postdoc hiring and coding change and RCUH hiring? Provost noted that many postdocs do not have official status on campus. They are looking to allow for as much flexibility as possible.</li> <li>3. CES and Laulima open dates (CKSI). Provost was informed that the ACCFSC is discussing this issue.</li> <li>4. Non-retention-based SSAs back under consideration? No, policy is still in place for the time being.</li> </ol> <p><b>UHM CEO David Lassner (2:30 pm - 3:00 pm)</b> <i>Discussion Topics:</i></p> <ol style="list-style-type: none"> <li>1. Specialist data and number of perspectives why not more UHM representation to reflect the diversity of S work at UHM. President Lassner noted that this was a simple survey to understand the range of activities of S-Faculty.</li> <li>2. Legislative and budget update. Lassner expects the Legislature to finish the UH Budget on Wednesday.</li> <li>3. UH Strategic planning. Committee has met twice; they are planning to meet over the summer. They will also do some information gathering from the community. They will try to do town halls before faculty leave for the summer.</li> <li>4. Gen Ed Summer Institute. President Lassner believes that UHM needs to be more welcoming of transfer students from the System Community Colleges. The purpose of the summer institute was to modernize our GenEd.</li> <li>5. CES and Laulima - options? Technological limitation or system design? President Lassner will</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> </ol>

	<p>investigate if this is technologically possible.</p> <p><b>AVPAA Debbie Halbert (3:45 pm - 4:15 pm)</b></p> <p><i>Discussion Topics:</i></p> <ol style="list-style-type: none"> <li>1. Mānoa resolution outcome and split. AVPAA Halbert noted that the plan was always to do revisions. The various faculty senates requested more time for review. They now have the report from UH-Hilo's faculty senate. The goal is to work on implementation during the second summer institute. She recognizes that it is difficult to ensure that the faculty involved in the process are those who have experience teaching in the GenEd curriculum.</li> <li>2. Goal of Summer Institute - what will be the charge to the team? The charge will be to work on implementation.</li> <li>3. Are there plans for recruitment of additional team members? AVPAA Halbert noted that nobody has yet been told if they were selected to serve on the summer institute. Some campuses have recruited new nominees.</li> <li>4. Summary of feedback received. Will feedback received by the system Gen Ed team be released to the public? AVPAA Halbert hopes to share the feedback with the faculty in the next month or so.</li> <li>5. What general themes are coming from the feedback? There was a lot of confusion about the conceptual shift to competencies/capacities. One major issue is the scope and number of the competencies.</li> </ol>	<p>3. No action taken.</p>
<b>Committee Reports</b>	<ol style="list-style-type: none"> <li>1. <b>CAB (CSI)</b> – The next CAB meeting will be April 27 at 3:00 pm.</li> <li>2. <b>CAPP (KB)</b> – Met April 22 at 9:30am. Agreed to consider the final exam requirement. Worked on GenEd Redesign reports, which will be addenda to two resolutions, currently being drafted by email. Next meeting is May 6 at 9:30am.</li> <li>3. <b>CFS (KB)</b> – Met April 21 at 11:30am. CFS approved 2022 SEC Candidacy submissions: Erin Centeio (ED); David Flynn (LIBSVCS); and</li> </ol>	<ol style="list-style-type: none"> <li>1. No action taken.</li> <li>2. No action taken.</li> <li>3. No action taken.</li> </ol>

<p>Raphael Raphael (ED). See action #2: 7 nominees for (4) open faculty seats on the Search Advisory Committee (SAC) for the new Assistant Provost for Global Engagement. Next meeting is May 5 at 12:00 noon.</p> <p>4. <b>COA (CM)</b> – No further meetings this semester. Next meeting will be in Fall 2022.</p> <p>5. <b>COR (MT)</b> – Met April 18, at 4:15 PM. Vice provost for research Dr. Sabine was the invited guest. He outlined a plan to address hiring of postdoctoral fellows as employees. The plan is based on SOEST’s hiring policy. If the postdoc has independent funding, they can still be hired as UH fellows on a stipend with no benefits. Otherwise, postdocs would be hired as employees through UH or RCUH. Due to requirements for UH hires, it is anticipated that most new postdoctoral hires would be through UH. Next meeting will be May 3, 2022 at 4:00 PM.</p> <p>6. <b>CPM (MT)</b> – Next meeting will be April 26 at 3:00 PM. Draft resolution regarding emeritus status being revised by committee.</p> <p>7. <b>CSA (PB)</b> – Next meeting is Friday, May 6, 2022 from 1030a-1130am</p> <p>8. <b>GEC (SB)</b> – Met on April 25, 11:30 am - 1 pm. Requests to SEC: Requested updates on status of CFS’s call for faculty to serve on GEC; how is recruitment proceeding? GEC also requested an update on the status of governance documents, under review by CAB. SEC liaison reported that end-of-year committee reports are due May 16; provided link to templates. The Liaison report noted that CAPP had received reports from GEC and its boards in February and was incorporating those into its report on the Gen Ed proposal. ASUH has been awarded \$4,000 to provide incentives to undergraduate students to read Gen Ed the redesign proposal and provide feedback. GEC finalized its survey for faculty on the Gen Ed redesign</p>	<p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p>
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	<p>proposal, largely modeled after a similar effort at UH-Hilo. Discussion of draft GEC report on Gen Ed redesign proposal.</p> <p>9. <b>CEE (SB)</b> – No report. Next meeting is Tuesday April 26 at 1:30 PM.</p> <p>10. <b>Campus Climate Committee (PB)</b> – Next meeting will be Tuesday, May 3, 2022 at 1:00 pm-2:30 pm.</p> <p>11. <b>Grad Council (CSI)</b> – Met 4/19. Frances Davis Award recipient Hoa Le (Second Language Studies) and Peter Garrod Award recipient Henrietta Dulai (Earth Sciences). Grad Assembly April 28 from 3-4:30. Approved the following courses: HWST 648, ORE 653, SLS 611, SPED 655 and 656, and ECON 605. Social Work course proposals were withdrawn. Program modification approved for a Professional MA track in the MA in Economics.</p> <p>12. <b>UHPA Update (CSI)</b> – Mānoa members on UHPA Board: New include Marguerite Butler, Kevin Nute, Manfred Steger. Meredith White, Jing Wu. Erik Guentner re-elected. Two issues for the future: TA/GA and adjunct pay and disconnect between UH and the community. Discussed financial position, legislative session, political endorsement committee changed to legislative action committee with year round attention rather than for 9 months, request for specialist information related, loss of membership over time, position sweep and hiring freeze relationship, and paid family leave.</p>	<p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p> <p>12. No action taken.</p>
<b>Unfinished Business</b>	1. None	

**MĀNOA FACULTY SENATE**

<b>Business</b>	<ol style="list-style-type: none"><li>1. Review the timeline &amp; status of the multi committee review / report of the Gen Ed proposal.</li><li>2. Scholarspace Policy Guidelines inquiry</li></ol>	<ol style="list-style-type: none"><li>1. CAPP will adopt their report incorporating all the feedback from Committees and Boards at their meeting this week. Two resolutions of transmission are anticipated for the May Senate meeting.</li><li>2. Request was forwarded to someone knowledgeable about this area. This person agreed to direct the person to the correct location.</li></ol>
<b>New Business</b>	<ol style="list-style-type: none"><li>1. Revision of 4/11/22 SEC minutes</li></ol>	<ol style="list-style-type: none"><li>1. C. Sorensen Irving made a motion to revise the 4/11/22 SEC minutes; seconded by P. Bovard. Approved by acclamation.</li></ol>
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, May 2, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:24 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on May 2, 2022.