

COMMITTEE ON ADMINISTRATION AND BUDGET (CAB)
MANOA FACULTY SENATE
MEETING MINUTES

Meeting Date: Monday November 8th, 2010

Location: Hawaii Hall Room 309

Attendance (Members): Robert Cowie; David Ericson, (Chair); Elizabeth Fisher; Barry Lienert; Bonnyjean Manini; Weilin Qu; Douglas Vincent; Torben Nielsen; David Duffy, (SEC Liaison); John Casken (Secretary)

Attendance (Guests)

Subject	Discussion	Action/Strategy /Who
Call to order		Meeting called to order at 2:05 by Chair Ericson
Review of Agenda		Agenda approved as distributed
Review of Minutes	Draft minutes of Oct 11 and Oct 25 reviewed as distributed prior to meeting.	Minutes of October 11 and 25 approved for submission to Faculty Senate office for posting
Announcements on Membership	Dr. Krieger has resigned from the Faculty Senate. Noted that Drs Yates, Hallet, Burkett and Tan have been no shows for most of the meetings.	Chair Ericson will follow up with the SEC
Report to the Senate meeting for Nov 15, 2010	Chair Ericson reviewed the items that would be in his report to the full Manoa Senate meeting. Issues included: <ul style="list-style-type: none"> a) low attendance at Senate meetings leading to quorum problems. Some solutions included changing the Bylaws, getting out more information to senators ahead of time. Questions were also raised as to how the meetings themselves could be speeded up without loss of substance – eg not reading the Resolutions out aloud; use of clickers. b) Classroom policy. As there has been no further information from the VCAA's office on general 	Chair Ericson will prepare his report on the CAB's activities.

	<p>classrooms, there is uncertainty among faculty and so there has been no further action from the CAB.</p> <p>c) Tenure and Promotion revisions. Faculty are concerned about the new provision in the contract that has the dossier returning to the Dean after the TPRC. But this is now a contract issue.</p> <p>d) The VCAFO has been very helpful in getting information to faculty and attempting to streamline processes such as travel. CAB feels this needs recognition and thanks.</p>	
Resolution on reorganization of units dealing with international issues	There was brief discussion on the resolution dealing with the reorganization of units dealing with international issues. The motion had been circulated previously and discussed at a prior meeting.	Resolution was approved by all and Chair Ericson to hand deliver it to the SEC meeting concurrently with the CAB so that it could be presented at the full 11/15 Senate meeting.
Policy on Centers	There was discussion on centers and institutions. Though the BOR has clear policy on Center creation, it appears this is not always followed. Main question raised was whether centers were a drain on a unit and the whole UHM campus or if they added real value to the campus. The issue is tied in with the numbers of R and S faculty who tend to work in the centers. Question was as to whether we should care about a center if it was not using G funds .	Issue to be revisited.
Next meeting	Next meeting will be on Monday Nov 22 at 2:00 – 3:30pm in Hawaii Hall 309	
Adjournment	Meeting adjourned at 3:35 pm	

Approved at CAB Meeting held Nov 22, 2010

John Casken, CAB Secretary