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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: November 6, 1:30-2:45 PM
LOCATION: Sakamaki A-201
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	E	Christine Beaule	E	Lisa Fujikawa	P
Shana Brown	P	Jonathan Pettit	P	Ronald Cambra	P	Vicky Keough	P
Garrett Clanin	P	Halina Zaleski	P	Ryan Yamaguchi	E	Cari Ryan	P
Betsy Gilliland	P	(ASUH rep)	A	Carolyn Stephenson (SEC liaison)	P	Sheela Sharma	P
Kalikoaloha Martin	P						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Garrett Apuzen-Ito at 1:36pm	
REVIEW OF MINUTES	Minutes from last meeting approved with 5 votes in favor of approval and 0 against, 1 abstained.	
INFORMATION ITEMS	Working Group reports — Assessment (Jon P) The Assessment working group (AWG) met last week and reflected on FG, students, and their learning at UHM. The conversation focused on considerations for the FG LO assessment: Ethics, empathy in global learning; being culturally fluent/having cultural fluidity as part of career readiness. In the coming weeks, members will review syllabi and hallmarks to see how these concepts are taught. The AWG also drafted some recommendations to FG Learning Community.	
ACTION ITEMS	Spring 2020 Focus proposals <ul style="list-style-type: none"> ATMO 412 - O and W (COURSE-Based) <ul style="list-style-type: none"> Ruth posted a response yesterday afternoon that they had resolved most of the concerns about the 	



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	<p>differences between the syllabus and course proposal. Ruth recommends approving it for the W.</p> <ul style="list-style-type: none"> ○ The GEC must vote on it through Google Sheets. ● BE 482 - E, O, and W (Ryan Kurasaki) <ul style="list-style-type: none"> ○ Betsy observes that the O and W description are minimal and fears that there is too little instruction on how to do effective communication and writing. ○ Garrett A notes that the percentage of grade is heavily weighted toward O, but Garrett C. notes that the percentages do not need to add up to 100% (some requirements can overlap). It was also pointed out that the number of pages of writing in the course meets that required by W. ○ 6 in favor, 1 opposed, no abstentions. ● ITE/SPED 391B - E, O, and W (Christopher Au) <ul style="list-style-type: none"> ○ This course already has the E and W through 2020, but the E Board had concerns because this proposal is different than the one that was originally submitted. The frameworks and amount of time spent on Ethics is deficient. They are applying for an O to be added. ● ME 481 - E and W (COURSE-Based) <ul style="list-style-type: none"> ○ Kaliko asks about double-dipping. Last year, there were questions raised about having both W and O in a single course, and he has concerns that the instructor may have difficulty providing sufficient feedback for both. Halina notes that it depends on the classroom environment, as in a capstone course where students are learning outside the classroom in a project-based environment. ○ Motion to approve passes 6 in favor, 1 opposed, and 0 abstentions. ○ PACE 310 - E, O, and W (Joy Lacanienta) <ul style="list-style-type: none"> ○ There is a discussion about why there is resistance against supporting courses with multiple designations. Kaliko remarks that is difficult to cover all the feedback that is needed. Halina says that the overlap of writing (technical terminology) 	
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and communicating it effectively is great to do in an integrative fashion.

- Betsy comments that we need more professional development on how to integrate the different elements. Garrett A. further adds that the GEO should keep the designation proposal intact for all Boards to see (rather than removing parts not directly relevant to a specific Board). Halina recommends that the department's curriculum map be submitted at the same time.
- Vote: 6 in favor, 1 opposed, and no abstentions.

Review, discuss, and finalize proposed GenEd governance document revisions

- Shana B. likes the insertion of the overview of the GEC and the positive language of the statement.
- Lisa F. comments that one major change made to the document was to remove the *ex officio* members from the Writing Board.
- Garrett A. asks if the “faculty specialist academic advisor” is needed for the GEC or if it should read that it needs experience
 - Garrett C. says that it is good to have a faculty specialist who can see the big picture of advising at UH. He further notes that not all of the Advisers Council members are faculty specialists
- There was a lengthy discussion about the second section of the document, which is about the GEO. Halina observes that the description of the GEO office would have the MFS overreach their authority in a governing document for a permanent committee. She wants to put the emphasis on the relationship between GEO and GEC, not defining the composition of the GEO. Shana advises the GEC to limit this section to a discussion of how to characterize the coordination between GEC and GEO.
- Move to approve document pending any minor grammatical issues; 7 approve, 0 abstentions and 0 opposing



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DISCUSSION ITEMS	<ul style="list-style-type: none">• Continue soliciting volunteers for the Div Board	
NEW BUSINESS		
UPCOMING MEETINGS	1:30-2:45 p.m. in Sakamaki A-201 on the following Wednesdays: <ul style="list-style-type: none">• November 20• December 4• December 18	
ADJOURNMENT		Meeting adjourned at 2:55pm

Respectfully submitted by Jonathan Pettit, Secretary.

Approved on 11/20/2019 with 6 votes in favor of approval and 0 against.