



Senate Executive Committee Meeting of June 10, 2013
Minutes (Draft)

Present: Bonnyjean Manini, *Chair*; David Ericson, *Vice Chair*; Dick Chadwick, *Secretary*; Ron Bontekoe; Ian Pagano; Stacey Roberts; Carolyn Stephenson; Doug Vincent; Halina Zaleski

Excused: John Casken, *SEC Secretary*; Thomas Conway

- Chair called meeting to order at 1:45 PM.
- Minutes of June 3rd approved with amendments.
- Chair's report: VCR interviews progressing and will continue this week.
- Voting on Geoscience M.S. was discussed. Question on whether we can reconsider the vote. Motion made and seconded by those who approved the vote to reconsider the vote. There were no objections. Question arose as to what concerns there were about the procedure. The procedure was reviewed as follows: the issue was with CORGE but no evaluation was forthcoming; the VCAA wished to get the SEC to take action one way or another; CORGE was given a deadline which passed; at the last meeting the issue was how to move forward; thus the motion was made to approve the proposal, which passed narrowly, hence the desire to reconsider. A member was concerned that SLO 4 was a bit fuzzy, e.g., it's difficult to get information on where students would be prepared to work after they earn their degree. This was debated. Similarly, GG 750 internship has no formal syllabus. Question arose whether it was our responsibility to flag this type of issue. It was noted that this is not the first professional masters degree. Question arose about the status of the 700 thesis credit if incomplete. Motion made to re-approve made and seconded; 5 approved.
- Regarding the June 17th agenda, pretty thin, may be able to cancel. One member wished to discuss evaluation of program directors as well as for department chairs. Issue arose because the SEC asked for any evaluation when considering renewal of a program director and because of concerns within some programs. SEC members noted that evaluation of department chairs was not appropriate for SEC consideration. Because the SEC does joint appointments, evaluation of such appointments would seem appropriate. Chair: "Do we need evaluation of department chairs for June 17th?" No one recommended it.
- Standing Committees - continuing assignments to incomplete committees (those without the required nine members). It was necessary to populate some committees with volunteers who expressed no committee preference. Efforts were made to balance committees with members who have experience and those who are new, include diversity across departments and schools. It was suggested that CAPP could use more members because of workload; 12 were recommended.
- Dialog with VCAA Reed Dasenbrook, 1:32 p.m.
MFS/SEC appointed faculty directors - how did we get involved in joint appointments? Issue arose because of the urgency of making recommendations. Policy was inherited as a logical



concomitant of general education and shared governance policies. Joint nature reflects the dual purpose of such appointments. Noted that such positions do not have a surveillance component. Details in individual cases illustrated the general relationship. Question arose about why some appointments were for three years while others were for five, but there was no immediate recollection. Noted that there are no formal evaluation procedures for joint appointments; treated more as faculty members than as administrators who are evaluated annually. Whether more formal evaluation is needed, however, is worth thinking about. Question arose whether administration should be involved in such appointments inasmuch as the joint appointments are still primarily focused on faculty issues. On the other hand, administration supplies funding for such positions. One member suggested some statistical material on workloads may be useful. Formative evaluation can improve even good job performance. Consensus is to continue discussing this issue while reappointments are decided.

Faculty appointments to administrative positions impacts whether those faculty act as representatives of faculty. Examples discussed. Why aren't appointees moved from I to M positions? Unusual situation here at UHM, a crisp line drawn between faculty and administration by union representation. Discussion of Strategic Planning and General Education used to illustrate the need for joint appointments that are chiefly faculty; a "blurring" of the roles is often very functional. On the administrative side, professionalization is a reality.

- Dialog with Chancellor Tom Apple
 - Strategic Planning Committee - Chancellor to Chair? Wants to oversee because of issues. Faculty co-chair?
 - Effects of dollarization of tuition waivers - General discussion of need to support students because of high tuition and limited waiver funds. Several programs used to illustrate the problem. In several instances enrollments of new graduate students dropped by half to two thirds due to requirements such as full time enrollment while tuition rose and funding dropped.
 - School/College/Department Carry-over Funds - is the sweep happening? Chancellor agreed that he is not doing an across-the-board sweep. There is about \$60 million in unspent tuition money. Proposed: use some of these funds for needed services such as to maintain the Library hours and periodicals, tuition waivers and similar items.
 - Academic Rigor
 - Admission requirements - issues related to grade inflation (.4 per decade), 2.8 GPA required for admission from high school; too easy to transfer from community colleges where a 2.0 is adequate to get admitted to Manoa for upper division courses. May need to reconstitute the proposal earlier put forth at Manoa by CAPP. Noted that 40% of students leaving Manoa say they are leaving because they were inadequately challenged. CAPP noted that "articulation wars" were a problem in the past.
 - Resolution on admissions standards (2004)

Not discussed due to lack of time. May be added to future agenda.



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- *UH System Cost of Education Report* -
- TA/GA Teaching - new policy clarified that TA/GAs may teach but grading must be approved by faculty; this does not limit instruction by TA/GAs. The “new policy” was system-generated, not from the Chancellor's office.
- System and Manoa Relationship
 - Process for selection of new President
 - Budget process update
 - 50 new researcher initiative update
- Promotion of Manoa Successes
- Executive Evaluations
- Landscape Master Plan - Priorities
- Parking
- Question arose: since the GEC Vice Chair has been elected an SEC member, would it be too much work to continue on GEC as chair? Since GEC is not a Standing Committee, it is permitted. After considering that the GEC has no one else prepared to be Chair and that the current VP is willing and able, it was the consensus that this would be acceptable.
- June 24th discussion, July 1st - election of appointment.
- June 17th meeting canceled.

Adjourned at 4:43 p.m.

Respectfully submitted,

Richard Chadwick
MFS Secretary