

## EXECUTIVE COMMITTEE Special Minutes

MEETING DATE July 18, 2022  
 MEETING TIME 3:30 PM - 4:30 PM  
 LOCATION Virtual meeting via Zoom

### Attendance

#### Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Excused
Penny-Bee Bovard	MFS Sec	Present, arrived at 3:34 pm
Kim Binsted	Member	Excused
Shana Brown	Member	Excused
Michelle Tallquist	Member	Present
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Excused
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Laura Lyons	iVPAE	3:30 pm - 4:30 pm
Wendy Pearson	Sr. Advisor to Provost	3:30 pm - 4:30 pm
Monica Stitt-Bergh	Co-Dir Assessment & Curriculum Support Center	3:30 pm - 4:30 pm

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>		The video conference meeting was called to order by Chair Sipes at 3:34 PM.
<b>Review of Minutes</b>	1. None	
<b>Chair's Report</b>	1. None	
<b>Action Items</b>	1. None	

<p><b>Guests</b></p>	<p><b>Laura Lyons, Wendy Pearson, &amp; Monica Stitt-Bergh</b>  <b>3:30 pm - 4:30 pm</b>  Discussion Topic: Development of Student Survey regarding Course Modality Preferences  1. Presented to department chairs earlier about conducting a survey regarding post-COVID course modality. Some departments are considering online or hybrid delivery. Developed a survey that departments can use. Online delivery can create issues for international and veteran students. Monica Stitt-Bergh, developed a slide deck to respond to questions asked by the department chairs. Are still developing the survey and will pilot test items but not conduct a validation study. It will be up to the departments to distribute the survey if they desire. Assessment office can assist with things like analysis. Each department would only get their own data. Can work with MIRO to get disaggregated results. Departments can also change the survey parameters if they wish. Survey is not anonymous, although departments can decide to make it so. Demographics might help figure out trends. Need to ensure that students are defining the terms the same as intended on the survey.</p> <p>If a department decides to go fully online or hybrid more than 50% online, then they have to go through a substantive change process with the accreditors. Have to discuss assessment, delivery, etc. First program needs approval from WASC before offering it online. Also must be offered via Outreach and should be self-supporting. Need to consider impact on student learning.</p> <p>If a department is offering both online and in person, do they still need WASC approval? If a student can complete a program fully online or more than 50% then need WASC approval.</p> <p>Discussion of support services needed, need for student self-regulation, instructional design differences from in-person instructions, and need for market analysis.</p> <p>Administration has a draft of a paper looking at what might be seen in the future. Need to be sure that faculty</p>	<p>1. action taken.</p>
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	<p>are ready for quality online education. Need to be sure those who get results can use them effectively. Also have to let students know even if 100% want online, it will not happen overnight. Need to manage expectations.</p> <p>Have been working with certain departments to provide a range of modalities. Need to consider the needs of students today.</p>	
<b>Committee Reports</b>	1. None	
<b>Unfinished Business</b>	1. None	
<b>Business</b>	1. None	
<b>New Business</b>	1. None	
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, July 25, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 4:18 PM.

Respectfully submitted by Christine Sorensen Irvine, acting SEC Secretary.

Approved unanimously on July 25, 2022.