

Minutes of Committee on Academic Policy and Planning
Manoa Faculty Senate
August 31, 2011

The Committee was called to order at 3 p.m. in Hawaii Hall 208 by Senate Executive Committee Liaison Carolyn Stephenson.

Present were: Chizuko Allen, Cynthia Hew, Ingrid Lin, Todd Sammons, Ekaterina Sherstyuk, Annette Wong, and Pavel Zinn.

Absent: Stacey Roberts, Jane Uyehara-Lock, Kate Zhou

The committee agreed that Chizuko Allen would chair the committee, but would first check to see if any of the absentees were willing to do so, that Todd Sammons would serve as Vice Chair, and that the position of Secretary would rotate to each member of the committee according to alphabetical order.

Issues that are currently before the committee were discussed (see Aug. 25 MFS memo for listing) and tasks distributed as follows:

Issue ID#23: High DFIW course follow-up:
Todd Sammons, Ingrid Lin

Issue ID#24: Critical Thinking Working Group:
Ekaterina Sherstyuk, Pavel Zinn

Issue ID#25: Institutional Learning Objectives:
vacant: available for 2 members who were absent

Issue ID#26: Undergraduate degree plan implementation:
Chizuko Allen, Annette Wong

Issue ID#27: Undergraduate degree proposals
can be left vacant until we have actual proposals before us

Issue ID#41: Excess Credit Motion of 2/16/2011
Cynthia Hew. available for 1 member who was absent.

The Committee agreed tentatively to meet normally at 3 p.m. on the first Wednesday of each month, after checking with schedules of absent members. Additional meetings will be scheduled as needed. The next meeting is scheduled for October 5.

The Chair will send out a tentative agenda a week ahead of each meeting and a reminder a day ahead.