

EXECUTIVE COMMITTEE Minutes

MEETING DATE July 13, 2021
MEETING TIME 9:00 AM - 12:00 Noon
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Excused
Christine Sorensen Irvine	Vice Chair	Present, arrived at 1:40 PM
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Excused
Penny-Bee Bovard	Member	Excused
Tom Conway	Member	Present
Jim Potemra	Member	Present
Kim Binsted	Member	Present
Shana Brown	Member	Arrived at 9:48 AM, excused at 10:57 AM
Colin Moore	Member	Present
Michelle Tallquist	Member	Present, arrived at 9:50 AM
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Provost	10:00 AM - 10:45 AM

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by acting Chair Sorensen Irvine at 9:00 AM.
Review of Minutes	1. The draft minutes of the 06/21/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with one abstention, Chair Sorensen Irvine declared the minutes accepted by acclamation.
Chair's Report	1. Campus Budget Strategies: Colleges have been submitting requested information for staffing for FY 2022. 2. GenEd Summer Institute: System senate members were invited to provide ideas on how to engage faculty and how approval worked on different campuses. 3. BOR meeting: The agenda was posted and includes multiple appointments both permanent and interim. A presentation on OneUH will be made.	1. No action taken. 2. No action taken. 3. Vice Chair Sorensen Irvine will attend. No testimony will be offered.
Action Items	1. 2021-22 Senate Committee Assignments: Some Senators may have been inadvertently or mistakenly not assigned to a committee.	1. Senator K. Ruttenberg is appointed to CSA by acclamation with no abstentions.
Guest(s)	Provost Michael Bruno 1. EM appointments: Vice Provost for Enrollment Management was from a national search. Vice Provost for Student Success was an anticipated appointment. Interim Dean appointments were internal appointments made via a nomination and faculty engagement process. Interim Cancer Center Director was named following an articulated NIH success process. The CBO appointment was by the CEO. 2. Tenure and Promotion Applications: J. Goodyear-Kaopua was appointed Interim Assistant Vice Chancellor for Academic	1. No action taken. 2. No action taken.

	<p>Personnel and will handle personnel actions this coming year.</p> <p>3. Graduate Division Dean: Dean Aune requested and was granted a sabbatical leave. An Acting Dean has been appointed.</p> <p>4. Vice Chancellor to Vice Provost titles: Human Resources concluded that if there is no change in person nor change in salary, no BOR notification is required for a change in title.</p> <p>5. Budget and Budget Strategies: Allocation to Mānoa. Allocations to colleges separate from hiring approvals. “Strategies” have been received from all units although some needed revision. Budget Team (composed of CEO, Provost, VPAAE, VPRS, VPSS, CBO, and Senior Advisor to the Provost) reviewing the 21 proposals for new hires. Student registration is up for the fall. We are entering the second year of not hiring faculty and there are consequences to this. Different opinions on how many faculty positions can be filled.</p> <p>6. OneUH: This was driven by BOR members who are looking for major change.</p> <p>7. COVID Planning Fall 2021: Survey shows most students and faculty are or plan to be vaccinated. Our campus is in a good place.</p> <p>8. Telework Policy: A draft is ready for union consultation. The COVID interim policy ends in August.</p>	<p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p>
Committee Reports	<p>1. CAB (BS) – No report.</p> <p>2. CAPP (JP) – No report.</p> <p>3. CFS (TN) – No report.</p> <p>4. COA (PB) – No report.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>

MĀNOA FACULTY SENATE

	5. COR (JP) – No report. 6. CPM (TC) – No report. 7. CSA (PB) – No report. 8. GEC (CSI) – No report. 9. CEE (TC) – No report. 10. UHPA (TC) – No report. 11. Campus Climate Committee (TN) - seeking feedback on returning to campus supports needed; what is the Senate perspective?	5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. Postponed to next meeting.
Unfinished Business	None	
Business	1. Communication to Administration: An official notification regarding the new 2021-21 Senate officers and liaison assignments will be made. The communication should be sent to the CEO, Provost, Vice Provosts, and hybrid Vice Presidents. The message notifying Senators will suffice.	1. J. Kinder will prepare a list of administrators for review and distribution after 09/01/2021.
New Business	1. UH Mānoa Guidelines For Establishing Campus Policies and Procedures: An update has been proposed by CBO French. 2. GenEd Summer Institute: S. Brown shared the charge President/CEO Lassner gave the group. The institute is discussing means to have more consistencies across system campuses. Discussions have focused on important competencies in general education. Results of the ranking of competencies from the spring survey were summarized. Students ranked items differently than faculty.	1. B. Sipes will draft a response memo and circulate for comments. 2. No action taken.
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, July 26, 2021 at 9:00 AM	Having completed business and hearing no objections, Chair Sorensen Irvine adjourned the meeting at 11:03 AM.

Respectfully submitted by Brent Sipes, SEC Secretary.
Approved unanimously on August 9, 2021.