

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 24, 2025
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Via Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Excused
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The meeting was called to order by Chair Biagioni at 1:33 PM.
Review of Minutes	1. The draft minutes of the 2/10/2025 Senate Executive Committee were deferred.	<p>1. The 2/10 draft minutes were deferred to the next meeting.</p> <p>Move to invite the parliamentarian by M. Butler and seconded by S. Rai. Vote: 4 yes Motion passed</p> <p>Boyd Ready to attend the SEC meeting on March 3 for clarification on proper recording of minutes.</p> <p>Motion by B. Richardson to attend the SEC March 3 meeting via zoom and seconded by M. Butler Vote: 4 yes Motion passed.</p> <p>Motion by B. Richardson, to meet in person, if the President is available to meet on March 10; otherwise SEC will meet via zoom; seconded by M. Butler. Vote: 3 yes and 1 no. Motion passed.</p>

Chair's Report	<p>1. Update on 2/21 ACCFSC meeting - President Hensel attended the ACCFSC meeting, and campuses stressed to her the importance of shared governance. She expressed strong support for shared governance, but noted that timelines are needed to assure that no group has an effective veto on decisions being made. Discussion ensued on the changing federal landscape. When asked how faculty senates can help, W. Hensel requested support from the senates (rather than fights) even if there is disagreement on some issues, particularly ones that the administration decides not to take up. The ACCFSC will request two members for a new President's Advisory Group/Council, i.e., one from the 4-year universities and the other from the community colleges. Other groups such as Pūko'a Council will also be represented.</p>	<p>1. Information only.</p>
	<p>2. Update on the 2/20 BOR meeting: President Hensel spoke on the impact on UH of federal decisions. After the executive session, VPRI V. Syrmos also spoke on the same topic. Due to time constraints, there was no legislative update.</p>	<p>2. Information only.</p>
	<p>3. Update on the Provost's Council meeting</p>	<p>3. Information only.</p>
	<p>4. Update on the 2025 vacant Senate Candidacy seats (J. Kinder). Chair Biagioni will encourage candidacy at the JABSOM faculty senate immediately after this meeting.</p>	<p>4. Information only.</p>
	<p>5. Special SEC meeting via Zoom on Wed. Feb 26 from 4 pm - 5 pm with President Hensel. (Subject to cancellation if the Legislature requests the President to attend their meeting) (Members attending: E. Biagioni, A. Sakaguchi, M. Butler, S. Rai, C. Stephenson and C. Miyamoto)</p>	<p>5. Information only.</p>
	<p>6. Future deadlines for SAC requests: CARES Director, March 1 (March 10 is fine for the extension) VPRI, April 7 Shidler Dean, September 1</p>	<p>6. Motion to refer to CFS M. Butler and seconded by S. Rai Vote: unanimous Motion passed</p>

	<p>7. The Senate website is affected under the recent Executive orders. References on senate letterhead indicate “an affirmative action institution”. (J. Kinder)</p> <p>8. Upcoming Provost visits with the SEC (J. Kinder) March 24 & 31 April 7 & 21 May 5 & 19</p>	<p>SEC agreed that M. Butler reach out to Linda Voong and request an extension concerning the March 1 deadline.</p> <p>M. Butler also to ask Linda Voong what could be made public in SEC’s minutes in reference to the SAC requests.</p> <p>7. Motion to delete the full statement “affirmative ...equal opportunity” effective today. Motion made by B. Richardson and seconded by M. Butler. Vote: 4 yes and 1 opposed. Motion passed</p> <p>8. Information only.</p>
Action Items	<p>1. SP25 Student Speaker Audition Judge Auditions will take place on Friday, April 4 in Crawford Hall 115 from 4:00 PM until about 7:00 PM.</p>	<p>1. Edo Biagioni volunteered.</p>
Guest(s)	<p>None</p>	

MFS Committee Reports	<ol style="list-style-type: none"> 1. CAB (SR) – Working on Reorganization of COE; CAB would like to have some guidance as to what happens when NSF grants have been stopped - what do you do with the RCUH employee - will they be laid off or will RCUH pay for them? Parliamentary Boyd Ready is scheduled to come to CAB’s meeting on March 4. 2. CAPP (CS) – CAPP met Feb. 20 with Linguistics Chair Amy Shafer on BA in Linguistics proposal. Discussion on proposed JABSOM Post-Baccalaureate Certificate in Premedical Sciences, microcredentials, and GenEd. Next meeting date still to be determined. 3. CFS (MB) – CFS met today. Extended the MFS candidacy period to Feb. 28th at 5pm; Passed a resolution for the March MFS meeting “Resolution in Opposition to the Tuition Rate Increase of up to 97% at the University of Hawai’i Manoa Child Care Center”; Initiated call for volunteers for CARES director SAC and VPRS SAC; Noted that SEC recently overstepped in appointing the nominee for the CNS SAC without consulting with the CFS. 4. COA (BR) – Next meeting is March 6th, 2025 5. COR (CS) – COR attempted to meet Feb. 4, but no quorum. Next meeting TBD. 6. CPM (CM) – Next meeting March 3, 2025. 7. CSA (CM) – Next meeting March 4, 2025. 8. GEC (MB) – Meeting will be held Wed. Feb 26. 9. CEE (AS)—The next CEE meeting, on February 28th, will be to train the new external evaluators. The UHM Assessment and Curriculum Support Center (ACSC) will also sponsor an Assessment Forum on 2/28 from 12-1 pm. The theme is: “<i>Using Student Driven Rubrics to Advance Student Learning: Processes Illustrated.</i>” 	<ol style="list-style-type: none"> 1. Information only. 2. Information only. 3. Information only. 4. Information only. 5. Information only. 6. Information only. 7. Information only. 8. Information only. 9. Information only.
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Other Reports	<p>1. Pilina Support Team (BR) – Meeting was held on February 13th. Worked on Spring scheduling.. Next meeting is March 13, 2025.</p> <p>2. Grad Council (CS) – Grad Council met Jan. 28. Approved program modification for EDUC-SPED-Med SPED ABA with changes. Approved courses: SPED 672, CMB 695, BUS 618, ICS 644, MATH 616. Discussed UHM-1 form #13 Schedule Type restriction to just 1 type. Discussed equity issues in Grad Teaching Assistant Workload. Next meeting is on Feb. 25.</p> <p>3. Textbook Strategy Committee: informal report.</p>	<p>1. Information only.</p> <p>2. Information only.</p> <p>3. Chair to request Ashley Maynard to report to the MFS and also to invite other faculty members serving on the committee.</p>
Unfinished Business	<p>1. Update on MFS Budget (J. Kinder)</p>	<p>1. Information only.</p>
Business	<p>1. Meeting Request re Development Feasibility Study for UH Manoa Ewa Property</p> <p>2. Faculty Preparations for LMS Transition</p> <ul style="list-style-type: none"> - Mānoa LMS memo 1-2025 - LMS memo 12-2024 <p>3. Discussion on Future Steps Regarding 2/19 Senate topic: UHM Children's Center - Increase in Fees and Establishment of Toddler Fees</p>	<p>1. Invite Lori Lum to attend the SEC meeting on March 3 (if not March 10) and then the Congress meeting on March 12. Prior to the meeting request Lori Lum to provide presentation slides to the Provost's Council, Rendering Plan, etc.</p> <p>2. Invitation to address the Congress - and have room for Q&A.</p> <p>3. No action taken</p>

	<p>4. APPROVED: SONDH (NURS) - End Stop-Out and Modification to PhD in Nursing</p> <ul style="list-style-type: none"> - End to the Stop-Out of Admission to the PhD in Nursing Program - SUBMISSION OF ADDITIONAL SUPPORTING INFORMATION RELATED TO REINSTATEMENT OF THE UHM – PHD IN NURSING PROGRAM <p>5. APPROVED: CNS (ICS) - Provisional Status for Graduate Certificate in Applied Computing</p> <ul style="list-style-type: none"> - APPROVAL OF THE NEW GRADUATE CERTIFICATE IN APPLIED COMPUTING 	<p>4. For information only.</p> <p>5. For information only.</p>
New Business	1. None	
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, March 3, 2025 via zoom.	Chair Biagioni adjourned the meeting at 3:44 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on March 10, 2025.