

General Education Committee  
May 4, 2005  
Hawai'i Hall 208  
Minutes

CALL TO ORDER

The meeting was called to order at 1:50 p.m. by vice chair Patricia Fryer.

Present: Richard Chadwick, Patricia Fryer, Jon Goss, Emily Hawkins, Jeannie Lum, Megumi Taniguchi; Jan Heu (A&R), Thomas Ramsey (SEC).  
Absent: Kelly Aune (IAVCAA), Linda Cox, Myrtle Yamada (OVCAA)  
Guests: Robert Bley-Vroman (SEC chair), Tom Hilgers (GEO), Jeanne Oka (O Board chair), Helene Sokugawa (OVCAA).

MINUTES: The minutes and liaison reports of April 20, 2005, were approved as submitted.

OLD BUSINESS:

1. Possible nominees for boards: liaisons presented board suggestions.  
Hilgers will give the list to the Committee on Faculty Service (CFS).

E Board: Karen Kosasa, AMST; S. Charusheela (WS); John Zuern (ENG); Jon Okamura (ES); Ming-Bao Yue (EALL).

H Board: Carlos Andrade (HWST); Naomi Losch (HIPLL); Dean Alegado, (ES). They have been contacted and are willing to serve.

O Board: Joan Dodgson (NURS)–served 1 semester, S05; Ruth Mabanglo (HIPLL); Ruth Dawson (WS); Duane Stevens (MET), Dick Chadwick (POLs).

-To serve on a board, faculty must be more than a .5 hire and a member of UHPA.

CORRECTION: Deleted and added

~~-According to Faculty Senate by laws, 12 months of service counts as a full term.~~

-The *Faculty Governance of University of Hawai'i at Mānoa General Education* document states that, "No [Focus or Foundations Board] member may serve more than four consecutive years."

-The GEC agreed that Hawkins (E Board liaison) will contact Armajit Singh about remaining a board member.

NEW BUSINESS

1. Wild Card application (Hilgers)  
GEC reviewed and voted unanimously to grant Michael Wodskow's Wild Card request for W waiver.
2. O Focus Hallmark revisions (Oka)  
O Board adopted changes to make the meaning of the hallmarks more transparent to faculty.

Hilgers reviewed GEC's role in hallmark changes: Boards determine hallmarks; hallmark changes become effective if the GEC raises no questions or objections.

**MOTION:** It was moved, seconded, and passed unanimously to accept the O Board's changes to its hallmarks.

3. Diversification recommendation: Kaua'i CC, PHIL 250, Ethics & Health Care (Heu)  
The course is recommended for DH, but not for course equivalency. (UHM's PHIL 310 has the same title and is DH.)

GEC unanimously approved DH recommendation for Kaua'i CC's PHIL 250.  
Heu checking on effective dates. [5/5/05 email: effective Spring 2006-Fall 2010]

4. Decision making during summer (Fryer)  
Email will be sent to all GEC members; those available will respond. Fryer, Goss, Hawkins, Taniguchi, Chadwick indicated that they would be available.  
Senate Executive Committee can also act for the GEC.
5. Fall 2005 Gen Ed Orientation and workshops (Hilgers)  
GEC agreed that there should be an orientation in August:
  - schedule 60 minutes for a broad overview of Gen Ed; 60 minutes for boards to meet.
  - wait until board replacements have been selected to choose date; possibly Wednesday, 8/17, or Thursday, 8/18.
  - invite VCAA and SEC chair.

Focus area forum: information session for faculty in September.

6. Renewal process for Diversification courses that sunset in 2007 (Hilgers)  
GEC is responsible for Diversification; c. 1,800 courses have designations expiring in Summer 2007.  
In the fall, GEC needs to consider renewal requirements and their systemwide implications.  
When current courses were assigned designations, departments were consulted

Suggestions:

- Have rolling renewal, rather than all expiring at once, and focus on a particular Diversification area, e.g., DH.
- Have departments review their courses against the hallmarks and assess their own courses.

7. Multi-campus Foundations Board (Sokugawa)  
OVCAA is still seeking clarification on the decision-notification process from Todd Sammons, UHM F Board chair.
8. Mentoring (Chadwick): Discussion of mentoring should continue in the fall.

#### WRAP UP

1. Hilgers will forward list of possible board replacements to CFS.
2. Monica Stitt-Bergh, GEO, will be asked to compile and email to GEC a list of departments with no E and O Focus offerings and the number of majors in each.
3. GEC orientation session will be firmed up during the summer.
4. Discussion will be resumed in the fall: renewal process for Diversification courses; mentoring.

The meeting adjourned at 2:50 p.m.

Submitted by Barbara Mueller-Ali, Recorder