University of Hawaii at Mānoa Faculty Senate
Committee on Academic Policy and Planning
Minutes
April 6, 2011
HAW 208

Present: Chizuko Allen, Edoardo Biagioni, Jim Cartwright, Robert Cooney (SEC Liaison),
Timothy Halliday, Cynthia Hew, Ken Kipnis, Jonathan Matsuda, Hamid Pourjajali, Sarita Rai
(Chair), Stacey Roberts, and Pavel Zinin
Excused:, Katrina-Ann Oliveira and Cynthia Ward
Absent: none
Visitors: Jim Caron

TOPIC	DISCUSSION	ACTION
1. Meeting Called to Order	Chair Sarita Rai called the meeting to order at 3: 06 pm	
2. Approval of March 9 Minutes	Ken Kipnis suggested to approve the minutes of the March 9, 2011 meeting.	Approved with 1 abstention
3. Doctoral Degree in Professional Nursing Practice Proposal Review	Sarita Rai distributed "Self-Study Report to the Commission on Collegiate" prepared by the Department of Nursing School of Nursing and Dental Hygiene University of Hawai'i at Mānoa. Short discussion included several issues: (a) Since UHM is a Research Intensive University with Ph.D degrees, then is it appropriate for UHM to also have a Practice Doctorates? (b)Should degrees such a Practice Doctorate be left to UH Hilo instead? It was suggested to approve a resolution supporting the establishment of the Doctorate in Nursing Practice Degree (DNP) Program at the UHM .	Motion was approved: All in favor.
4. Campus-wide Program Curriculum Committee discussion	Jim Caron from GEC, informed CAPP members about a current status of the campus-wide Program and Curriculum Committee (PCC). Initially Jim, Krystyna Aune, and Robert Bley-Vroman had approached CAPP to consider a campus-wide PCC – for a sub-committee of CAPP. It would be similar to Arts and Sciences PCC. Jim, however, informed CAPP that it was pre-mature to have the discussion.	No action needed

5. Classroom Policy Report	Sarita Rai described some problems addressed in the joint CAB and CAPP report and resolution on Classroom Policy. It was found recently, that each year approximately 150 classes and 60 lab sections do not have assigned class rooms before the beginning of the fall 2011 semester. This is the state of affairs each term. However, all the necessary classrooms are eventually found when the semester starts. This alerted the administration that there are indeed classes available but are under departmental control. Ken Kipnis described the mechanism of this phenomenon on the example from Department of Philosophy. Each semester, a classroom is reserved for PhD defenses because of convenience. After request from the administration, the reservation is dropped and PhD defenses are held in a conference room which is not suitable for such events. Sarita Rai emphasized that the proposal also addresses the issue concerning maintenance of the shared classrooms. In the current proposal, Departmental Chairs are also asked to cooperate in the scheduling classes. The recommendation is valid only for two years and will be evaluated in two years. Since the Classroom Policy report had been discussed in length during previous meetings the motion was proposed and seconded to approve the report.	Approved with 1 abstention
6. High Failure Course Report	After a short discussion only one recommendation was introduced in the High Failure Course Report. Ken Kipnis suggested to replace the sentence started as "Campus wide support for courses like Math 100, 140 that serve all students cross disciplines" with "Campus wide support for courses like Math 100, 140 that serve all students cross disciplines by providing administrative financial resources". Motion: Sarita Rai will report CAPP's recommendation with the above correction to GEC.	Motion was approved: All in favor
7. Final Grade Replacement Policy (information; attachment)	Sarita Rai informed members of CAPP that she called to ask Ruth Bingham, Chair of the Council of Advisors if there were any additional concerns regarding the grade replacement policy and any issue that she had that would impact students. Sarita also told Ruth that CAPP had addressed all of the Advisors' concerns.	Motion was approved: All in favor.

	Ruth told Sarita since they had not seen the new version that they could not comment that she would like to see it before anything. Sarita reported that she could not release committee's working document until they voted and finalized the document. However, would be able to do so after CAPP voted on it. It was mentioned that impact of the proposed resolution on student had been addressed. The questions of "grade inflation" and "fairness" of the evaluation with the new grade replacement policy was discussed by the CAPP's members. Since the proposed resolution was a result of multiple discussions and consultations with several committees it was recommended to present the resolution for Senate approval.	
8. Support of Removing Technical and Administrative Barriers to Collaborative, Freshman-Only, Academic Offerings	Sarita Rai distributed GEC's recommendations to CAPP members. Jonathan Matsuda explained that the current banner system allows collaborative offering, however, including additional information to the banner system makes it cumbersome for reading. After discussing GEC's recommendations, it was decided to remove the "banner" from the CAPP's resolution. An additional item was added to the preamble: "Whereas: Team taught courses may also serve the needs of non-freshman". Revised resolution reads now: "That the Manoa Faculty Senate urges the Administration to alter the course approval and course listing systems so as to facilitate interdepartmental and inter-collegial collaboration on team-taught courses. That the Departments and Deans work out formulas for collaboration that fairly recognize the contributions of faculty, departments, and colleges when such collaboration takes place". Motion: It was recommended to submit the revised version of the recommendation to GES before presentation at the Senate meeting.	Motion was approved: 7 in favor and 1 abstain.
VIII. Adjournment	Adjourned at 5:05 PM.	

Respectfully submitted
Pavel Zinin