

## EXECUTIVE COMMITTEE Minutes

**MEETING DATE** December 5, 2022  
**MEETING TIME** 1:45 PM - 4:30 PM  
**LOCATION** Zoom

### Attendance

#### Members

Name	Role	Attendance
Kim Binsted	Chair	Excused
Michelle Tallquist	Vice Chair	Present
Shana Brown	MFS Sec	Present, arrived 1:48 pm
Colin Moore	SEC Sec	Present, arrived 1:52 pm
Erin Centeio	Member	Present
David Flynn	Member	Present
Raphael Raphael	Member	Present
John Kinder	Staff	Present

#### Guests

Name	Role	Time
Sandy French	CBO	2:30 pm - 3:00 pm
David Lassner	CEO	3:00 pm - 3:30 pm

# MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Meeting was called to order.	The video conference meeting was called to order by acting Chair Tallquist at 1:46 PM.
<b>Review of Minutes</b>	1. The draft minutes of the 11/28/2022 Senate Executive Committee were circulated electronically.	1. Hearing no objections and no abstentions, acting Chair Tallquist accepted the minutes.
<b>Chair's Report</b>	1. 12 Noon today was the deadline to submit MFS committee business to the SEC for the upcoming 12/14 Senate meeting.  2. 12/14 Senate meeting announcement is due 12/7.  3. Michelle Tallquist will be acting chair at the next SEC meeting on 12/12.	1. No action taken.  2. No action taken.  3. No action taken.
<b>Action Items</b>	1. Appointment to a system-wide LMS Review Team. CFS recommends: Ariana Eichelberger, Mike Menchaca, Naiyi Fincham.  2. Appointments to a system-wide General Education Revisions Conference Committee. CFS is discussing possible recommendations with CAPP and GEC.	1. D. Flynn moved to recommend Ariana Eichelberger for appointment to the system-wide LMS Review Team; seconded by E. Centeio. 4 in favor with one abstention; motion adopted.  2. No action taken.
<b>Guests</b>	<b>CBO Sandy French (2:30 pm - 3:00 pm)</b> Discussions: There was a reset of carryforward. There has been concern that the balance could be subject to sweeping from the Legislature. Summer and Extension funds are open for expenditure without restriction. <ol style="list-style-type: none"> <li>What are the top changes to the CFO process since Covid (or in the past 5 years)? The changes were the result of the cut and restrictions from the Governor. The prioritization process for faculty requests is working smoothly.</li> </ol>	1. No action taken.

	<p>2. What are the top challenges you see for UHM? What are the opportunities? In Fall 2020, there was a 3% increase in enrollment; in Fall 2021 it went up 6%. Fall 2022 is flat. Unfortunately, the revenue has gone down; enrollment management is working to target financial aid to where it will have the greatest effect. In 2025/2026, enrollment may decline due to fewer graduating high school students across the county and in Hawai‘i. S. French will begin to work more closely with N. Chun on enrollment management.</p> <p>3. Given these changes &amp; challenges, what would she want faculty to know or understand better at present, about her office and its current / emerging role(s)? S. French is trying to communicate better with faculty. She is exploring ways to share budget information directly with faculty.</p> <p>4. S. French explained the complexity of installing PV panels on campus.</p> <p><b>CEO David Lassner (3:00 pm - 3:30 pm)</b> Discussions: President Lassner thinks the Governor and LG will be supportive of UH.</p> <p>1. Gen Ed review? More representation of different fields (i.e. humanities, social sciences)? He is upbeat for now, but understands that there are concerns, particularly from the community colleges.</p> <p>2. Any updates on the College of Engineering? President Lassner met with the CoE faculty last week. Provost Bruno is closer to the day-to-day management of these challenges than he is.</p> <p>3. Location of Stadium. Three possibilities: (1) It goes to Halawa; (2) money goes to UH and it could possibly go on land owned by UH outside of Manoa; (3) nothing happens.</p> <p>4. Ching Field: The stadium will be ready for football by August 2023.</p>	<p>2. No action taken.</p>
<b>Committee Reports</b>	<p>1. <b>CAB (CM)</b> – Meeting was held on December 2 at 10:30 a.m. CAB approved the revised CAB reorganization checklist; discussed its meeting with the Postdoc committee; approved the Bylaws revisions for</p>	<p>1. No action taken.</p>

	<p>submission to full MFS. The next CAB meeting will be held on December 16 at 10:30 a.m.</p> <p>2. <b>CAPP (RR)</b> – No report. Meeting was held on December 2nd. Liaison unable to attend as in unit assembly. CAPP minutes not yet posted.</p> <p>3. <b>CFS (DF)</b> – Meeting was held on December 1, 2022. CFS worked on recommendations for 1) the system-wide LMS Review Team, and 2) the system-wide General Education Revision Conference Committee.</p> <p>4. <b>COA (EC)</b> – No report. Meeting was canceled for December 2 at 12 pm. Next meeting is January 6th at 12pm.</p> <p>5. <b>COR (MT)</b> – Suggested revisions to EP 12.227 were submitted to the OVPRI on Dec 2, 2023. Next meeting is scheduled on December 6, 2022 at 3PM.</p> <p>6. <b>CPM (DF)</b> – No report. Next meeting is scheduled for December 7 at 3:00 pm.</p> <p>7. <b>CSA (EC)</b> – No Report. Next meeting is December 13th, at 10:30am.</p> <p>8. <b>GEC (SB)</b> – Meeting was held on December 1, 2022. Discussion of summer 2022 Gen Ed proposal with committee straw polls of different sections &amp; areas of the proposal. Next meeting is December 15, 2022, 10:30 am.</p> <p>9. <b>CEE (RR)</b> – No report. Next meeting will be scheduled in January 2023 via a survey.</p> <p>10. <b>Campus Climate Committee (EC)</b> – No report. Next Meeting is December 6th, 1pm.</p> <p>11. <b>Grad Council (SB)</b> – No report. Final meeting of Fall 2022 will be December 13, 3:00 – 4:30 p.m. via Zoom.</p>	<p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
<b>Unfinished Business</b>		

**MĀNOA FACULTY SENATE**

<b>Business</b>	1. Review 12/14 Senate agenda  2. Review CAPP Resolution Supporting the Proposal for the One Health Undergraduate Certificate	1. C. Moore moved to cancel the December meeting; seconded by E. Centeio. Approved by acclamation.  C. Moore moved to add the resolution to the January 18 MFS meeting; seconded by R. Raphael. Approved by acclamation.
<b>New Business</b>	1. Possibility of report to the SEC from the Chairs' meeting with the Provost. SEC will inquire with the Provost about including a seat for an SEC member.	1. SEC will inquire at the next meeting with the Provost.
<b>Adjournment</b>	The next regular meeting of the Senate Executive Committee will be convened on Monday, December 12, 2022 at 1:45 PM.	Having completed business and hearing no objections, acting Chair Tallquist adjourned the meeting at 3:25 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on December 12, 2022.