



UNIVERSITY
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COMMITTEE ON PROFESSIONAL MATTERS Minutes

MEETING DATE March 10, 2020
MEETING TIME 1:30 PM - 3:00 PM
LOCATION Hawaii Hall 208

Attendance

Members

Name	Role	Attendance
Jinan Banna	Member	
Katherine Davis	Member	
Derrick Higginbotham	Chair	
Kathryn Hoffmann	Secretary	
Vanessa Irvin	Member	
Camaron Miyamoto	Vice Chair	
Truc Nguyen	SEC liaison	

Guests

Name	Role	Time



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SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	1. Call to Order	1. The meeting was called to order by D. Higginbotham, Chair at 1:31 P.M.
REVIEW OF MINUTES	1. Review January 21 st , 2020 and February 18 th , 2020 minutes for approval	1. C. Miyamoto made a motion to approve; K. Hoffmann seconded. The minutes were approved all in favor; 0 abstention.
CHAIR'S REPORT		1.
UNFINISHED BUSINESS	<ol style="list-style-type: none"> Determine this meeting's Secretary Review C. Miyamoto's draft resolution regarding Mentoring Programs/CTE. Report on PhD Waiver (Truc). Update on General Education Designations (Derrick) Conflict of Interest (COI) <ol style="list-style-type: none"> <i>Resolution to Make Recommendations for the Revised UH Procedures for Disclosing and Addressing Conflicts of Interest (AP 12.304).</i> 	<ol style="list-style-type: none"> K. Hoffmann Discussion of draft by C. Miyamoto, with history presented by T. Nguyen. T. Nguyen can put this on the SEC agenda as a discussion item. C. Miyamoto was thanked for the draft. T. Nguyen presented the research on the PhD waiver. CAB is interested in this. D. Higginbotham can share the data with CAB. T. Nguyen will share with SEC. Approved unanimously. D. Higginbotham and K. Hoffmann will ask to meet with GEC, with T. Nguyen attending as the CPM/SEC liaison. The 2018-2019 CPM had asked for clarification of AP 12.304 and the listing of the UH Foundation as an external financial institution in my grant.



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		C. Miyamoto reported no further complaints have been forwarded. It was decided that this is not a matter of academic freedom.
NEW BUSINESS		
ADJOURNMENT		Motion to adjourn by C. Miyamoto; seconded by K. Davis. The meeting adjourned at 2:21 p.m.

Respectfully submitted by Kathryn Hoffmann, Secretary.

Approved on April 21, 2020 with 6 votes in favor of approval and 0 against.