

EXECUTIVE COMMITTEE Minutes

MEETING DATE September 16, 2024
 MEETING TIME 1:30 PM - 4:30 PM
 LOCATION Zoom

Members

Name	Role	Attendance
Edo Biagioni	Chair	Present
Marguerite Butler	Member	Present
Camaron Miyamoto	Member	Present, arrived 1:37 pm
Sarita Rai	SEC Sec.	Present
Brian Richardson	MFS Sec.	Present
Ann Sakaguchi	Vice Chair	Present
Carolyn Stephenson	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	2:00 pm - 2:30 pm

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	The meeting was called to order.	The Zoom meeting was called to order by Chair Biagioni at 1:30 PM.
Review of Minutes	<p>1. The draft minutes of the 9/9/2024 Senate Executive Committee were circulated electronically.</p> <p>2. Suggested the SEC minutes be edited using suggestion mode. The Secretary will accept or reject prior to the next SEC.</p>	<p>1. Minutes Approved by acclamation.</p> <p>2. Moved by E. Biagioni, seconded by A. Sakaguchi. Approved Unanimously.</p>
Chair's Report	<p>1. The UH Administration has approved a policy on micro-credentials, EP 5.231.</p> <p>2. Provost's Fall meeting schedule with the SEC: Sept. (no available dates) Oct 7 & 21 Nov 4 & 18 Dec 23 & 30</p> <p>3. President's Fall meeting schedule with the SEC: Sept 16 & 23 Oct 7 & 21 Nov 18 & 25 Dec 9 & 23</p> <p>4. MFS Special elections Open Candidacy results (JK) As of September 13 at 5:01 pm. (7 candidates) CALL - 3 open seats; 2 candidates ORU - 3 open seats; 1 candidate SCB - 2 open seats; 2 candidates HSHK - 1 open seat; 1 candidate SOCSCI - 1 open seat; 0 candidates SOEST - 4 open seats; 1 candidate</p> <p>Senate count after special elections will be 64 senators.</p> <p>MFS Special elections polls are now open (JK) September 16 - 20.</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p>

	5. Please review the 2023-24 General Education Committee Annual Report and the Committee on Professional Matters Annual Report prior to the September 16 meeting.	5. No action taken.
Action Items	<p>1. SEC roles for the 9/18 Senate meeting</p> <p>Co-hosts Chair Edo, Vice Chair Ann and Secretary Brian.</p> <p>Senate Voting - will be via google doc. The SEC needs to stay behind to certify the votes. Discussion of Abstention will be later.</p> <p>Speakers in the MFS - if one speaker has spoken twice, the Chair can make the decision to skip the speaker and move to another. Edo will announce the process.</p> <p>Quorum attendance - Quorum count is 29 senators - John Kinder, with the help of Ann, will count quorum.</p> <p>2. Referral of VEMBA request to end stop-out to MFS committees.</p> <p>This is an FYI item to the SEC.</p> <p>3. Sen. Anastasia Kostetskaya has requested to be reassigned from GEC due to the time commitment.</p> <p>4. Amendment to the draft 5/8 Faculty Senate Minutes (Note below to be removed:)</p> <p>"Senator David Flynn requests changes to the minutes, particularly striking the letter "M" from a motion about faculty classifications and clarifying that Chair Centeio didn't make a motion but asked for one", since minutes do not include details of motions about minutes but only that the minutes were approved as corrected.)</p>	<p>1. Roles reviewed.</p> <p>2. No action taken</p> <p>3. Ann S made a motion to refer to CFS and seconded by Marguerite B. Motion passed</p> <p>4. action taken. Motion to remove note made by Marguerite B, Seconded by Brian.</p> <p>Will state Faculty senate minutes were revised.</p> <p>Motion passed by majority with one "No" vote.</p>

Guest(s)	<p>1. President Lassner (2:00 pm - 2:30 pm)</p> <p>President Lassner stated that there were no updates.</p> <ol style="list-style-type: none"> 1. Scott Sinnet was reappointed to a new four year term as the Faculty Athletics Representative. 2. President Lassner suggested that the CAPP's feedback should be communicated and be considered for changes to the micro-credential policy. 3. President Lassner to look into the pay equity study and see who would be able to conduct the study. 4. RP 5.213: New consultation is underway. BOR approves General Education for all the campuses, however, this policy has not been followed. Consider, whose role is it to describe what Gen Ed is and what does it mean for the U of Hawai'i? Does BOR have a role as to what students would learn in General Education throughout the system? 5. In terms of replacement of faculty or staff - it takes a long time for approval, he would like to have the list of staff positions and will check into it. 6. In response to the UPASS: Conflict over the room reservation. This is Provost Bruno's question. The scheduling issue has been resolved now. 	
Committee Reports	<ol style="list-style-type: none"> 1. CAB (SR) – Meeting tomorrow 9/17 at 10:00 am 2. CAPP (CS) – CAPP held their kickoff meeting September 12 and elected Patsy Fujimoto Chair and Paulette Yamada Secretary. Vice Chair TBD at the next meeting. No final meeting dates. 3. CFS (MB) – Co-chairs elected: Birendra Mishra and Wesley Palmer Secretary elected: Eric Peterson Next meeting: September 23, 2024 9-10am Members are from different colleges, Law, etc. would like to see MFS address research and graduate education 	<ol style="list-style-type: none"> 1. No action taken. 2. No action taken. 3. No action taken.

	<p>4. COA (BR) – Met on September 5, 2024 Chair is David Rowntree Vice-Chair is Nate Gronewold Secretary is Gary Glauberman Next meeting is October 3rd.</p> <p>5. COR (CS) – COR held their kickoff meeting September 12 and elected Jason Higa as Chair for Fall Semester and Vice Chair for Spring Semester. Meeting dates are not set.</p> <p>6. CPM (CM) – No report. There is no meeting yet.</p> <p>7. CSA (CM) – No report. There is no meeting yet.</p> <p>8. GEC (MB) – Acting Chair elected: Brad Taylor Acting Secretary elected: Mahealani Kaneshiro</p> <p>GEC had questions regarding eligibility of non-senators to serve as secretary</p> <p>Next Meeting: September 25, 2024 8:30-9:30 am Need senior faculty as members</p> <p>9. CEE (AS) – No report.</p> <p>10. Campus Climate Committee (BR) – ASUH upset with relationship with administration and BOR - conflict over Art Auditorium. Division of Student Success has created a "Student Advisory Council" - https://manoa.hawaii.edu/studentsuccess/student-advisory-council/</p> <p>11. Grad Council (CS) – First meeting Sept. 17.</p>	<p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. Action taken.</p> <p>Secretary does not need to be a senator per the GEC governing document.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>
Unfinished Business	<p>1. 2023-24 MFS Committee Annual Reports: Draft (not yet approved by committee) CPM and GEC reports submitted.</p> <p>2. Scheduling in-person SEC meetings. Perhaps once a month, and if so perhaps on the first meeting of each month? Meetings to be in Hawaii Hall 208.</p>	<p>1. No action taken.</p> <p>2. Motion “1 in-person SEC meeting per month. First Monday of each month. Until the office gets set up</p>

		<p>for hybrid meetings.” Motion made by Edo B, 2nd by Ann S.</p> <p>Motion passes. With 2 No votes.</p>
3. SEC: report on and discussion of SEC members' goals and plans for the academic year 2024-2025.		3. Edo B will ask the MFS on September 18 and through the committees to provide a list of priorities.
4. Consideration of whether non-MFS committee reports should be regularly included in the SEC agenda (or only when needed). Should the category be "Committee Reports" and "MFS Committee Reports"? How often, if any, should written reports be required? e.g. once a year, or twice a year? List of faculty appointment to non-MFS Committees (2021-2024)		<p>4. Carolyn S made the motion to have Committee Reports and MFS Committee Reports as separate sections of the agenda and minutes. 2nd by Marguerite.</p> <p>Motion passed.</p> <p>Note: Committee reports to be presented as and when needed.</p>
5. Draft Gen Ed MOU between SEC and IVP AE Suggested Revisions: Draft GenED MOU (v2); Draft GenEd MOU v2 (CLEAN)		<p>5. Brian R made the motion to send the Gen Ed MOU back to the sub-committee. 2nd by Marguerite.</p> <p>Motion passed.</p> <p>Note: MOU is returned to the subcommittee due to procedural matters and not because of its content.</p> <p>Everyone interested is invited to work on the MOU and to present at the next</p>

	<p>6. Consider discussing with the SEC the questions we need to ask our guests before inviting them, and providing the questions and topics to the guests ahead of time.</p> <p>7. Senate consideration of second MFS listserv.</p> <p>8. Improving communication between the committees and SEC - perhaps sending them the SEC minutes.</p> <p>9. Communication to the faculty Congress w/r to MFS activities. Consider at the end of semester having an SEC/MFS report to the Congress.</p> <p>10. Consider inviting the provost together with the IVP AE</p> <p>11. Possible SEC meeting with NCHEMS</p> <p>12. Discuss VPAS Policy Briefing</p> <p>13. Review March 13, 2024 draft Senate minutes</p>	<p>SEC meeting.</p> <p>6. Action deferred</p> <p>7. Action deferred</p> <p>8. Action deferred</p> <p>9. Action deferred.</p> <p>10. Action deferred</p> <p>11. Action deferred</p> <p>12. Action deferred</p> <p>13. Action deferred</p>
Business	<p>1. Discussion of proposed resolution on the newly proposed changes to RP 5.213</p> <p>2. Discussion on MFS Leadership meeting on September 25, 2024 via Zoom. Draft 2024-25 presentation (2023-24 Leadership meeting was held on Oct 30, 2023)</p> <p>3. Discuss Parliamentary interviews and action.</p>	<p>1. Motion by Marguerite B, move, 2nd Sarita R. "Bring resolution to the floor in new business at the MFS meeting; $\frac{2}{3}$ approval needed to have a vote on the same day."</p> <p>Motion passed with 1 abstentions, 2 opposed, and 4 yes votes.</p> <p>2. Action deferred.</p> <p>3. Action deferred</p>

MĀNOA FACULTY SENATE

	4. Update photos and quotes for MFS website (under "Get Involved"), e.g. photos and quotes of current committee chairs	4. Action deferred
New Business	1. None.	
	The next regular meeting of the Senate Executive Committee will be convened on Monday, September 23, 2024 at 1:30 pm.	
Adjournment	Chair E. Biagioni adjourned the meeting.	at 4:30 PM.

Respectfully submitted by Sarita Rai, SEC Secretary.

Approved unanimously on September 23, 2024.