

EXECUTIVE COMMITTEE Minutes

MEETING DATE April 26, 2021
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
David Lassner	CEO	3:15 pm - 3:45 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy at 1:31 PM.
Review of Minutes	1. The draft minutes of the 04/19/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections, Chair McKimmy declared the minutes accepted by acclamation.
Chair's Report	1. April Senate meeting: The meeting went well; it is preferable to work issues out in committee rather than on the Senate floor. 2. Undergraduate Certificate in One Health: An Approval To Plan has been submitted. 3. Senator listserv: New senators will be added to the list. 4. Improving the Navigability of Campus - Wayfinding and Signage: An apology was made by D. Friedman for missing the Senate's invitation to speak at the Congress. For a September 2021 presentation, Dr. Friedman recommends contacting UHCDC Project Director Brian Strawn and/or Project Designer Kuha'o Zane.	1. Final versions of the resolutions are needed from the committee to be transmitted to the Senate Office. 2. No action taken. 3. No action taken. 4. No action taken.
Action Items	1. University of Hawai'i Ethics Committee: A nomination letter was received. 2. Fall 2021 Leave Request: A Senator representing Social Sciences will be on sabbatical in the fall and requested to be excused from Senate committee work and Senate meetings. 3. CFS Recommendations to Office of Judicial	1. C. Sorensen Irvine moved and P-B. Bovard seconded to refer the item to CFS. The motion passed without objection. 2. C. Sorensen Irvine moved and J. Potemra seconded to approve the Senators request. The motion carried with 4 in favor, 1 opposed, and 1 abstention. 3. C. Sorensen Irvine moved and P-B. Bovard seconded

	<p>Affairs: Five Mānoa faculty were recommended for 3 to serve as members and 2 to serve as alternates on the Academic Grievance Committee for 2021–2022. An additional two Mānoa faculty were recommended, 1 as a member and 1 as an alternate, for service on the Student Conduct Appellate Board for 2021–2023.</p> <p>4. CFS Recommendation to GEC: D. Harris-McCoy was recommended for a 3-year term running from 2021 to 2024.</p> <p>5. SEC Election Certification: CFS presented the results of the 2021 election and recommended certification.</p>	<p>to approve CFS recommendations to the Academic Grievance Committee and the Student Conduct appellate Board. The motion carried unanimously.</p> <p>4. T. Nguyen moved and J. Potemra seconded to approve the appointment to GEC. The motion was approved by acclamation.</p> <p>5. J. Potemra moved and B. Sipes seconded a motion to certify the election of Kim Binsted, Shana Brown, Colin Moore, and Michelle Tallquist, along with three alternates to the SEC as presented by CFS. The motion carried unanimously. J. Kinder will post the results. An invitation will be made to newly elected members to SEC meetings commencing with the end of the duty period.</p>
Guest	<p>CEO David Lassner</p> <p>1. Lumisight and Vaccines: The program simply encourages people to think; Changes will come as other aspects of response are updated in the fall.</p> <p>2. Campus Climate Committee statement: A backlash occurred; seek to improve messaging going forward.</p> <p>3. Legislature: Mānoa was treated very differently than other campuses; Sunset provisions were extended but not eliminated; Limitations of using tuition funds for salaries with state covering fringe; Language about JABSOM and Cancer Center combining administration.</p>	<p>1. No actions taken.</p>

	4. Efforts to inform Legislators: There has not been a lack of effort but not clear what approach will work.	
Committee Reports	<p>1. CAB (BS) – No meeting; drafting JABSOM resolution; working on consultation on amendments; next meeting 04/28/2021.</p> <p>2. CAPP (JP) – No report; next meeting 4/28/2021.</p> <p>3. CFS (TN) – Recommendations for SEC Elections certification, Academic Grievance Committee, Student Conduct Appellate Board, and GEC appointments forwarded to SEC; Seeking volunteers for alternate on the Academic Grievance Committee; Reviewed Senator vs. Non-Senator seats on the GEC; Continuing to review Senator committee preferences; Noted CAB’s request for the Bylaws Article IV amendment language; Discussed who develops the process for SEC elections related to Bylaws changes; next meeting 05/07/2021.</p> <p>4. COA (PB) – No report; next meeting 05/04/2021.</p> <p>5. COR (JP) – Discussed Phase-2 reorganization, graduate students and research, and the prioritization metric document.</p> <p>6. CPM (TC) – No report.</p> <p>7. CSA (PB) – No report; next meeting 05/10/2021.</p> <p>8. GEC (CSI) – No report; next meeting 04/29/2021.</p> <p>9. CEE (TC) – Governance document changes are being drafted; next meeting 05/06/2021.</p> <p>10. UHPA (TC) – Contract ratified.</p> <p>11. Campus Climate Committee (TN) - Letter sent to</p>	<p>1. No action taken.</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p> <p>11. No action taken.</p>

	campus community related to conversations around Chauvin trial. Concerns expressed from community about the email. Committee is reflecting on the importance of a UH leadership statement.	
Unfinished Business	None.	
Business	<ol style="list-style-type: none"> 1. May Congress Agenda: Placement and format of Charter, Bylaws, and Rules of Order was discussed. The minutes of the October 2020 Congress were 2. Spring Committee Reports: Best practice is for the report to be reviewed and approved by the committee. 3. University Librarian Communication: The communication was to the Provost Council and not specifically to the Senate. It appears the Librarian heeded the Senate request to solicit faculty input. 4. SEC Motion on Graduate Council: The motion was reviewed and modified to reflect language amendments in the Bylaws. 	<ol style="list-style-type: none"> 1. Senate approved amendments from the April meeting to be on the agenda for Congress. 2. Written reports will be requested by 05/14/2021 and if received by 5:00 PM on 05/11/2021 will be linked to the May Senate agenda. 3. J. Potemra will inform COR for discussion and possible action. 4. The language change was accepted without objection.
New Business	<ol style="list-style-type: none"> 1. Provost Council Meeting: Not clear what items were eliminated by the Legislature; Campus will begin Re-awakening in the fall; Marketing is not recruitment and enrollment management markets more than recruits. 2. Graduate Council: Dean Aune spoke about the reorganization. 	<ol style="list-style-type: none"> 1. No action taken. 2. Senator appointments to Graduate Council should monitor the effects and impact on the Graduate Division.

Adjournment	The next regular meeting of the Senate Executive Committee will be on May 3, 2021.	With no further business to conduct, C. Sorensen Irvine moved to adjourn. The motion was seconded by t. Nguyen and hearing no objections, Chair P. McKimmy adjourned the meeting at 4:15 PM.
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Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on May 3, 2021.