

**Committee on Administration & Budget  
Draft Minutes**

**Meeting Date**            Sept 17, 2024  
**Meeting time**         10 AM - 11 AM  
**Location**                Virtual meeting

**Attendance**

**Members**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
Kathleen Connolly	co-Vice Chair	Present
Barbara DeBaryshe	co-Vice Chair	Excused
Oceana Francis	Member	Present
Albert Kim	Member	Present
Theresa Kreif	Member	Excused
Jim Potemra	Secretary	Present
Mark Thorne	Chair	Present
Sarita Rai	SEC Liaison	Pesent

**Guests**

<b>Name</b>	<b>Role</b>	<b>Attendance</b>
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
<b>Call to Order</b>	Chair Thorne called the meeting to order at 10:01	
<b>Review of Minutes</b>	Meeting Minutes 09032024	Minutes approved, 5 for and 0 against
<b>SEC Liaison Report</b>	<ol style="list-style-type: none"> <li>1. 9th of September two Regents Laurie Tochiki and Ernie Wilson were guests at SEC meeting. They discussed general education policy revisions and changes and asked whether Manoa was working on completing its General Education. That the candidates for the President will be announced on Wednesday. That President's first task is to hire a Chancellor for Manoa.</li> <li>2. Official Referral has been made to CAB, CAPP and GEC regarding the 2nd version of the revised RP 5.213 General Education BOR policy by System. CAPP is the lead.</li> <li>3. SEC has passed a resolution which will be under new business for the MFS meeting on September 18 MFS. Will require <math>\frac{2}{3}</math> of the MFS senators to vote so that final votes for or against the resolution can be completed.</li> <li>4. September 25th, 3pm for SEC presentation to committee chairs and vice-chairs.</li> <li>5. Micro-credential policy has been finalized and ready to launch. Unsure whether feedback from CAB and CAPP were taken into consideration.</li> </ol>	
<b>Unfinished Business</b>	<p>MĀNOA FACULTY SENATE AND CONGRESS TO UPDATE CHARTER (Second Reading)</p> <p><i>Presenter: Mark Thorne, CAB Chair</i></p> <p>Supporting documents:</p> <ul style="list-style-type: none"> <li>■ Charter (Redline)</li> </ul>	Chair Thorne will present the UHMFS on 9/18

<b>Business</b>	<ol style="list-style-type: none"> <li>1. GenEd - Summary of proposed revisions to governance doc 2024, Faculty Governance of GenEd reline version FINAL, CAB recommendation and request to GEC</li> <li>2. Reschedule November 5 meeting</li> <li>3. SEC Resolution Opposing Proposed Changes to RP5.213 Regarding General Education, second version.</li> <li>4. RP 5.213 GenEd Revisions, GenEd Consultation Memorandum, RP 5.213 GenEd Revisions (Redline); RP 5.213 GenEd Revisions (clean)</li> </ol>	<ol style="list-style-type: none"> <li>1. Review SEC resolution (see item 3); this might supercede the GenEd revs; S. Rai will work with SEC to contact the GEC chair for feedback by 11/1 on changes as submitted; if none CAB will move forward with first reading at Nov UHMFS meeting</li> </ol>
<b>Guest(s)</b>	None	
<b>Committee Reports</b>	None	
<b>Other</b>	Remaining meetings: October 1, 2024 (Kreif, excused) October 15, 2024 (Kreif, excused) November 19, 2024 December 3, 2024 December 17, 2024	
<b>Adjournment</b>		Meeting ended at 11:10

Respectfully submitted by CAB Secretary J. Potemra.  
 Approved on October 1, 2024.