

EXECUTIVE COMMITTEE Minutes

MEETING DATE November 16, 2020
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Paul McKimmy	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Brent Sipes	SEC Secretary	Present
Truc Nguyen	MFS Secretary	Present
Penny-Bee Bovard	Member	Present
Tom Conway	Member	Present, arrived 1:36 PM
Jim Potemra	Member	Present
John Kinder	Staff	Present

Guests

Name	Role	Time
Laura Lyons	iAVCAA	2:00 - 2:42 PM
David Lassner	President & CEO	3:30 - 3:46 PM

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair P. McKimmy promptly at 1:31 PM.
Review of Minutes	1. The draft minutes of the 11/9/20 Senate Executive Committee were circulated electronically.	1. Hearing no objections, Chair McKimmy declared the minutes approved by acclamation.
Chair's Report	1. MFS Chair Report Topics: Important for the were reviewed and included budget status, Phase II reorganization, and a reminder on proxy voting. 2. Written MFS Chair Report: A suggestion for a written report to be circulated in advance of the senate meeting was discussed. The short oral reports do not warrant a written version for early circulation. 3. UHH Senate and BOR B&F meeting: UHH Senate shared a summary of their survey. UHH Senate requested UHM Senate jointly meet with BOR B&F. Since UHM does not have much to share, the idea was not strongly supported.	1. Chair McKimmy will incorporate into his report. 2. No action taken. 3. No action taken.
Action Items	1. None.	
Guests	iAVCAA Laura Lyons The GEO Director review Senate input process is undefined. Feedback from SEC, GEC Boards, and GEO office is desirable. A core survey could be used with other questions tailored to the specific group. Past Board and SEC members would be appropriate. iAVCAA Lyons will draft questions based on position description and share with SEC for input. iAVCAA Lyons will review the latest draft, formally respond to GEC but alert SEC to any major concerns directly. Interdisciplinary studies provides a method to incubate programs. Pre-determined tracks are problematic and look much like a curriculum. Pre-determined tracks do not appear subject to program review type evaluations. iAVCAA Lyons will respond to concerns by December.	1. No action taken.

	<p>President David Lassner Retirement incentive remains at Governor Ige’s office. The Athletics Blue Ribbon Committee has not reported back as there are still unknowns and relatively few options. There may be a report by December. Regarding system-wide PPPH, everyone has targets. Savings may be possible across units with consolidation at the system.</p>	2. No action taken.
Committee Reports	<ol style="list-style-type: none"> 1. CAB (BS) – A letter was sent to the SEC regarding transparency and following RRoO. Next meeting not yet called. 2. CAPP (JP) – Members have discussed synchronous vs asynchronous remote classes. Next meeting 11/25. 3. CFS (TN) – No report. Next meeting 11/20. 4. COA (PB) – Next meeting 12/01. ASUH and GSO representatives were invited to speak. No report. 5. COR (JP) – No report; next meeting 12/3. 6. CPM (TC) – No report. next meeting 11/16. 7. CSA (PB) – Next meeting on 12/08. No report. 8. GEC (CSI) – Approved and forwarded the MOU to VCAA. W Board looking for 2 Natural Science faculty to participate in workshops on group writing assignments. Discussion of focus exemptions and of creating one DN designation (Natural Science) with two required courses rather than 1 DP and 1 DB. Discussion of interdisciplinary courses and Gen Ed. Next meeting 12/03. 9. CEE (TC) – No report. 10. UHPA (TC) – No report. 11. Mānoa Design Team Committee (CSI) – Final organization charts and descriptions being reviewed. Expect distribution next week. Multiple meetings have occurred with sub-groups and individuals impacted by proposed changes. Formal consultation expected on 	<ol style="list-style-type: none"> 1. B. Sipes will send a reminder about bylaw revisions. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken.

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	11/18.	
Unfinished Business	<ol style="list-style-type: none"> 1. SEC-GEC-GEO MOU: iVCAA currently reviewing the document. 2. MFS website: The website needs to reflect adopted resolutions as final. Adopted resolutions should appear first. 	<ol style="list-style-type: none"> 1. No action taken. 2. J. Kinder will update the site.
Business	<ol style="list-style-type: none"> 1. SEC reviewed a CAB letter to SEC. SEC noted that The body secretary often serves as the parliamentary advisor for a body. Discussion continued on rules for virtual senate meetings. 2. Chair McKimmy will share the SEC response using the Congress listserv. 3. MFS Rules of Order: The rules to be used, such as calling the question and recognition from the chair, will be incorporated into the SEC response to the CAB letter. 	<ol style="list-style-type: none"> 1. Chair McKimmy will post the message to the listserv. 2. The rules will be incorporated into the message posted to the Congress listserv. 3. Chair McKimmy will review at the beginning of the meeting..
New Business	<ol style="list-style-type: none"> 1. Provost's Budget Prioritization Framework Committee: A discussion will be held over email. We may want to nominate some people who served on the 2009 committee. We may want to send forward more than 6 names. 2. Message on EM searches: Sending the letter can be delayed. The documents being developed for the proposal include language that says “to be recruited” for the EM positions. CAB can be asked to draft a resolution supporting the commitment to recruit the positions. 3. CNS faculty senate: SEC was sent a query on the necessity for Dean’s approval of a faculty senate. ACCFSC says to recognize a UHM college senate, the senate charter must be approved by the dean. We will continue to discuss. 	<ol style="list-style-type: none"> 1. Postpone to the next meeting. 2. No action taken. 3. No action taken.
Adjournment	The next regular meeting of the Senate Executive Committee will be on November 23, 2020.	Chair P. McKimmy adjourned the meeting at 4:33 PM.

Respectfully submitted by Brent Sipes, SEC Secretary.

Approved unanimously on November 23, 2020.