

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: August 1, 2016 **2:00 pm**
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Marguerite Butler - Chair	P	Vilsoni Hereniko	E	Rosanne Harrigan	E		BB
John Casken- Vice Chair	P	Ashley Maynard	P				
Kelley Withy - SEC Secretary	P	Sarita Rai	E				
Christine Sorensen-Irvine	P	Lilikalā Kame'eleihiwa	E	John Kinder – Staff	P		

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Butler at 2:05 pm.
REVIEW OF MINUTES	The minutes of July 18, 2016 meeting had been circulated electronically before the meeting.	1. Motion to approve the minutes by J. Casken; seconded by C. Sorensen-Irvine. Passed unanimously.
CHAIRS REPORT	1. None	1. No action at this time
ACTION ITEMS	1. CFS Committee recommendations	1. Motion to approve specific CFS nominees by A. Maynard, seconded by C. Sorensen-Irvine. Passed unanimously as listed below. Academic Grievance Committee: Christine Beaule and Joseph Campos; Student Appellate Board: Shana Brown. Further clarification sought on Grad Council and Gen Ed Committee and Boards.

GUESTS	1. None	1. None
COMMITTEE REPORTS	1. CAB – No report 2. CAPP – No report 3. CFS – No report. 4. COA – No report. 5. COR – No report. 6. CPM – No report. 7. CSA – No report. 8. GEC – No report. 9. MAC – No report. 10. UHPA – No report.	1. No action taken. 2. No action taken. 3. No action taken. 4. No action taken. 5. No action taken. 6. No action taken. 7. No action taken. 8. No action taken. 9. No action taken. 10. No action taken. 11. No action taken.
OLD BUSINESS	1. Follow up on UHM Academic Advising 2. Follow up on LOC on the VCAA 3. Follow up on JABSOM Reorg - Phase 1	1. Waiting Interim Chancellor – SEC will discuss Academic Advising recommendations with new Interim Chancellor. 2. LOC on VCAA deferred to discuss with new interim chancellor. 3. Chair Butler to email questions returned to JABSOM Dean for more information.
NEW BUSINESS	1. Discussion of the Role, Mission, and Culture of the SEC <ol style="list-style-type: none"> Operational culture Goals and aspirations for the coming year. 2. Changing the Budget Model - status update and plans 3. Review and potential redesign of UH governance structure. 4. Discussion on the need to change GEC, MAC, or both	1. SEC will consider Committee Chair retreat and training session. 2. Discussion deferred to an upcoming SEC meeting. 3. SEC to review bylaws and other resources such as: https://www.aaup.org/article/how-evaluate-faculty-governance-structure#.V5_tqpMrLos 4. Upon review of structure, bylaws and guidelines for GEC and MAC, it is clear that updating of policies are necessary. MB and JC will meet with Hoku Aikau this week and discuss the GEC nomination situation.

	5. Discussion on the interim VCAA 6. Prepare SEC agenda for August 15, 2016	5. Deferred to discuss with incoming interim Chancellor. 6. SEC agenda developed.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on August 15, 2016.	Motion to adjourn by A. Maynard, seconded by V. Hereniko. All approved the motion. Meeting adjourned at 4:47 pm.

Respectfully submitted by Kelley Withy, SEC Secretary
Approved unanimously on August 15, 2016.