

EXECUTIVE COMMITTEE MEETING MINUTES

MEETING DATE: May 05, 2014
LOCATION: Hawaii Hall 208
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
David Ericson - Chair	P	Ron Bontekoe -Vice-chair	P	John Casken - SEC Secretary	P	Vice-chancellor for Students Francisco Hernandez	1:45 pm – 2:10 pm
Peter Garrod	P	Stacey Roberts	P	Carolyn Stephenson	P		
Doug Vincent	P						
Kristin Herrick – Staff	P						

SUBJECT	CONTEXT	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order at 1:32 pm by Chair Ericson.
REVIEW OF MINUTES	Minutes of April 28, 2014 had been circulated electronically prior to the meeting.	P. Garrod made a motion to approve the minutes of April 28, 2014.
CHAIR'S REPORT	<ol style="list-style-type: none"> Chair met with Chancellor Apple and S. Hippensteele regarding the Strategic Planning Committee. Hawaii Labor Relations Board Case Faculty Athletic Representative UH System President Search. 	<ol style="list-style-type: none"> Noted that there is still a vacancy for a SEC nomination to the SPC as C. Ornelles has one more year to serve. J. Casken moved that R. Harrigan, next ranked by the Committee on Faculty Service, should be appointed to that vacancy. Motion passed with 5 in favor and 2 abstentions. Chair met with Interim President Lassner and VP, J. Morton on the issue. SEC members agreed that the position should re-advertise to broaden the pool of candidates. Noted that a number of presentations by the two finalists have been announced. Members encouraged to attend both presentations.

VISITOR	Vice-chancellor Francisco Hernandez	The key item was a discussion on the Leaver's Survey. The Vice-chancellor noted that before he retires he will work with Vice-chancellor Dasenbrock to see how the survey can be strengthened. He noted that after he resigns he will be staying on in that office working on other research.
COMMITTEE REPORTS	<p>1. Manoa Assessment Committee. The issue of finding a Chair for MAC has proved difficult. Noted that according to the Bylaws of the Manoa Faculty Senate only one senator is needed on the MAC (Art IV, Sect 3) though the Senate has to approve the Chair of MAC. MAC will discuss viable solutions for reconfiguring its membership. The SEC began brainstorming on possible solutions.</p> <p>2. Committee on Professional Matters</p> <p>3. General Education and Board Appointment Certification</p>	<p>1.</p> <p>2. Noted that the CPM had not voted as a committee on the motion regarding policy of periodic faculty review that they had forwarded to the SEC to be presented on May 07 at the MFS meeting. The SEC agreed that the similar motion approved by the SEC on May 02, 2014 should be presented at the MFS instead. D. Ericson to follow up with A. Maynard CPM Chair.</p> <p>3. S. Roberts made a motion that the list of possible appointments to the General Education Committee and Boards as presented by the Committee on Faculty Service should be accepted as presented by CFS. Motion passed unanimously.</p>
OLD BUSINESS	1. Manoa Faculty Senate vacancies for 2014-2015. Still vacant are Engineering, Library Services.	1.
NEW BUSINESS	1. Memo on Classroom attendance	1. M. Saffrey has sent on a memo from the Committee on Academic Policy and Planning on the topic of classroom attendance - rejecting the

	<p>4. Seating of new SEC members</p> <p>Noted that the terms for three new SEC members, R Cooney, A. Maynard and D. Stevens will begin on 06/01/2014. An agenda item will be the initial determination of Senate Committee memberships.</p>	4.
ADJOURNMENT		Motion to adjourn made by P. Garrod. All approved motion. Meeting adjourned at 4:25 pm.

Respectfully submitted by John Casken, SEC Secretary.

Approved unanimously by the SEC on June 2, 2014.