



UNIVERSITY
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MĀNOA

COMMITTEE ON EDUCATIONAL EFFECTIVENESS
MEETING MINUTES

MEETING DATE: September 18, 2017 **11:00 AM to 12:00 Noon**

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Jackie Ng-Osorio	E	Mandy Westfall-Senda	E	Leticia Pagkalinawan	P	None	
William Chapman	E	Hui-Ya Chuang	P	Christine Sorensen Irvine -SEC liaison	P		
Amy Brown	P			Yao Hill	E		
Konia Freitas	E			Monica Stitt-Bergh	P		
Thomas Conway	P		P	John Kinder, Staff	P		

SUBJECT	DISCUSSION / INFORMATION		ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER			Meeting was called to order by Chair Sorensen Irvine at 11:00 AM
REVIEW OF MINUTES	1. None		
CHAIRS REPORT	1. Aloha and Welcome		1. Introductions
UNFINISHED BUSINESS	1. None		1. None
BUSINESS	1. Committee on Educational Effectiveness (CEE) Kick-off presentation 2. Election of CEE Officers a. Chair		1. Reviewed and discussed. 2. a. Motion by A. Brown to nominate Thomas Conway as Chair; seconded by H. Chuang. Approved unanimously.



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	<p>b. Vice Chair</p> <p>c. Secretary</p> <p>3. Approving CEE meeting schedule for the 2017-18 AY</p>	<p>2. b. Motion by T. Conway to nominate Amy Brown as Vice Chair; seconded by H. Chuang Approved unanimously.</p> <p>2. c. Motion by T. Conway; seconded by A. Brown to rotate CEE members as Secretary. Approved unanimously.</p> <p>3. Action deferred. Chair Conway to prepare meeting doodle poll.</p>
ADJOURNMENT	Our next CEE meeting will be on October 4, 2017 in Hawaii Hall 208 from 2:00 PM - 3:00 AM.	Motion to adjourn by T. Conway; seconded by A. Brown. Passed unanimously. Meeting adjourned at 12:01 Noon.

Respectfully submitted by John Kinder, Secretary.
Approved on October 4, 2017 with all votes in favor of approval.