

EXECUTIVE COMMITTEE Minutes

MEETING DATE February 14, 2022
MEETING TIME 1:30 PM - 4:30 PM
LOCATION Virtual meeting via Zoom

Attendance

Members

Name	Role	Attendance
Brent Sipes	Chair	Present
Christine Sorensen Irvine	Vice Chair	Present
Colin Moore	SEC Sec	Present
Penny-Bee Bovard	MFS Sec	Present
Kim Binsted	Member	Present, excused 2:54 pm
Shana Brown	Member	Present
Michelle Tallquist	Member	Excused
John Kinder	Staff	Present

Guests

Name	Role	Time
Michael Bruno	Mānoa Provost	2:00 pm - 2:45 pm

MĀNOA FACULTY SENATE

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		The video conference meeting was called to order by Chair Sipes at 1:31 PM.
Review of Minutes	1. The draft minutes of the 2/7/2021 Senate Executive Committee were circulated electronically.	1. Hearing no objections and with no abstentions, Chair Sipes declared the minutes accepted by acclamation.
Chair's Report	1. Director Stephanie Kim of UH Govt Relations accepts guest speaker invite along with VP Kalbert Young 2. UH Athletics Director Matlin invitation is still pending for the March 23 Congress meeting 3. Sen. Michael Cooney (SOEST) 2020-22 resigned from the Senate & CAPP. 4. No SEC meeting on February 21 - Presidents' Day - State holiday 5. Next BOR meeting is Feb 17 - SEC testimony?	1. No action taken. 2. J. Kinder will remind Director Matlin's Executive Secretary of the invitation. 3. The SEC accepted Sen. Cooney's resignation. 4. No action taken. 5. Chair Sipes will draft testimony and circulate among the SEC.
Action Items	1. Travel Advance Policy: Discussion and committee referral	1. C. Sorensen Irvine made a motion to refer the matter to COR and CAB; seconded by S. Brown. Approved by acclamation. Chair Sipes will ask COR and CAB to coordinate work on any resolution.
Guests	1. Michael Bruno Provost (2:00 pm - 2:45 pm) Discussion topics: 1. Travel policy status. Provost Bruno has tried to offer alternatives to the change in policy. President Lassner may decide not to support the policy change. At this point, the policy will not be changed until July. UHM	1. No action taken.

	<p>VP for Budget and Finance K. Young would like to form a committee to investigate the policy change. Provost Bruno believes the new policy will not be adopted or a new policy will be developed so faculty will not need to front money for travel.</p> <ol style="list-style-type: none"> 2. Space committee does not have a website or guiding documents right now. Four years ago, the committee was convened during Life Sciences building design. Members include Provost Bruno, VP Jan Guivia, Sheri Mau (VP Jan G office), Chad Walton, and Laura Lyons. Committee meets every two weeks to discuss a variety of space needs across the university. The committee was created to address the lack of general use classrooms. 3. Legislative bills and Leadership testimony at legislative hearings. Provost Bruno believes the current BOR Chair has been more supportive of faculty and faculty tenure than some past BOR Chairs. Provost Bruno noted that the administration has pushed back on proposed legislation at the Senate Higher Ed Committee. 4. College of Engineering update. Provost Bruno met with the COE SEC. The COE SEC believes that the Dean made some dramatic steps two weeks ago; changes have been made to the business office. He shared with faculty the draft of an action plan about potential changes. He thinks this plan should include an apology and acknowledgement that the situation was very bad for too long. 5. Comments on UHPA evaluations. No comment as it was rather vague and Provost is open to direct communication from faculty. 6. Workload report to BOR and future of such reports. Provost believes the report shows that faculty are engaged and fulfilling their contractual obligations. 	
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Committee Reports	<ol style="list-style-type: none"> CAB (CSI) – No report. Next meeting is 2/23 at 3:00PM. CAPP (KB) – No report. Next meeting is February 25 at 9:30am. CFS (KB) – No report. The next meeting time is TBD. COA (CM) – No report. Next meeting is being scheduled for the last week of February. COR (MT) – No report. Next meeting is scheduled for February 28 at 4:15 PM. CPM (MT) – No report. Next meeting is scheduled for February 22 at 3:00 PM. CSA (PB) – No report. Next Meeting is scheduled for Friday, March 4, 2022 at 10:30am-11:30am. GEC (SB) – GEC met Monday, Feb. 14, 2022. Discussed Place-Based Capacities Gen Ed Proposal and GEC’s draft response. GEC is planning to co-host a town hall with CAPP in March. Discussed course-based proposals in light of cross-listed course considerations. Discussed multi-focus proposals. CEE (SB) – No report. Next meeting is Feb. 22, 1:30 pm. Campus Climate Committee (PB) – No report. Next meeting is scheduled for Tuesday, March 1 at 1:00pm-2:30pm. Grad Council (CSI) – No report. Next meeting 2/15. Only 3 course proposals for action. 	<ol style="list-style-type: none"> No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken. No action taken.
Unfinished Business		
Business	<ol style="list-style-type: none"> Review SEC roles for 2/16 MFS meeting <ul style="list-style-type: none"> Co-hosts (BS & CSI) 	<ol style="list-style-type: none"> action taken.

MĀNOA FACULTY SENATE

	<ul style="list-style-type: none">• Confirm guest speaker start times• Attendance for quorum (BS & SB)• Senate vote administration (CM)• Debriefing: All members please remain on zoom to certify the MFS vote	
New Business	1. GenEd Redesign II	1. No action taken.
Adjournment	The next regular meeting of the Senate Executive Committee will be convened on Monday, February 28, 2022 at 1:30 PM.	Having completed business and hearing no objections, Chair Sipes adjourned the meeting at 2:56 PM.

Respectfully submitted by Colin Moore, SEC Secretary.

Approved unanimously on February 28, 2022.