

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE January 26, 2024

MEETING TIME 3:00 PM – 4:00 PM

LOCATION Zoom

Attendance

Members

Name	Role	Attendance
Rosemarie Woodruff	Senator	Present
Justin Walguarnery	Chair	Present
Jessica Gasiorek	Vice Chair	Present
Aimee Chung	Secretary	Present
Lorenzo Perillo	Member	Present
Alice Tse	Member	Present
VACANT non-A&S	Member	
VACANT non-A&S	Member	
Yao Hill	Non-voting ACSC	Present
Arby Barone	Non-voting GSO Rep	Excused
Raphael Raphael	Non-voting SEC liaison	Present
VACANT	Non-voting ASUH Rep	

Guests

Name	Role	Time
NA		

Subject	Discussion/Information	Action / Strategy / Responsible Person
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Call to Order		The meeting was called to order by Justin Walguarnery at
Review of Minutes	1. CEE Minutes Nov. 28 2023	1. CEE Minutes Nov. 28 2023 reviewed and approved
Chair's Report	NA	
Action Items	NA	
Guest(s)	NA	
Committee Reports	NA	
Unfinished Business	<p>1. Assessment flyer distribution</p> <p>2. Programs that have not reported on assessment to receive direct assistance: List of programs has been converted to table categorized by reason for not reporting (e.g. new program) Table of Programs</p> <ul style="list-style-type: none"> - Currently non-degree granting programs are not required to submit reports. Should they be considered to send in reports? Not at this time, possibly in the future. - Discussed reasons for not submitting reports. They may have done assessment but they did not submit reports. Even if they did not do assessment they should submit reports. 	<p>2. Offer support to these programs to encourage them to do their reports.</p> <ul style="list-style-type: none"> - CEE members follow up with assigned programs in regard to assessment

<p>New Business</p>	<p>1. Introductions and welcoming Yao Hill as new Assessment and Curriculum Support Center (ACSC) representative.</p> <ul style="list-style-type: none"> - MB Ogawa working 0.5 FTE in Monica's place/Assessment Coordinator Working on Assessment Fundamentals course. - Need evaluators for poster session April 5th, 12:00 - 1:30 PM - Project: Innovation and Impact Showcase. CEE can help disseminate. - Program Assessment reports due Nov. 8th. Consider revising the Program Assessment review process - so that reviewers review less reports. CEE could help train other faculty to do the reviews. - New Learning Management System (LMS). Much work is needed on the back end. e.g. align Course Learning Outcomes. CEE could help with training sessions on how to set up program assessment at the program level in the new LMS. Some programs may pilot the new LMS before it is used systemwide. - Assessment Learning Institute (ALI) deadline to apply: April 10th - Yao and MB are looking at packaging some of the materials from the ALI into smaller trainings/asynchronous modules. Reach out to assessment coordinators and departments to offer trainings or presentations on assessment. - ACSC e-signing programs on how to integrate equity (AEDI). Assessment needs to be equity minded, equity centered, and culturally responsive. 	<ul style="list-style-type: none"> - Project: Innovation and Impact Showcase. CEE can help disseminate. - Consider revising the Program Assessment review process - so that reviewers review less reports. e.g. CEE could help train other faculty to do the reviews. - Questions for new LMS <ul style="list-style-type: none"> - Will Laulima continue to be accessible? - Will faculty be allowed to import Laulima data into new LMS? - Encourage colleagues and those programs who did not submit reports to apply to ALI.
<p>Adjournment</p>	<p>Meeting adjourned at 3:59 PM</p> <p>The next meeting will be February 23, 2024, 3:00 - 4:00 PM</p>	<p>Justin moved to adjourn at 3:58 PM</p> <p>Seconded by Aimee</p>

Respectfully submitted by Aimee Chung

Approved unanimously on 02/23/2024.