

**CAPP Committee  
Meeting Minutes**

**MEETING DATE:**           **October 1, 2024 1:30 PM**  
**LOCATION:**                via Zoom  
**ATTENDANCE:**       [P = Present; A = Absent; E = Excused]

<b>MEMBERS</b>		<b>MEMBERS</b>		<b>GUESTS</b>	<b>TIME</b>
Kaliko Baker	P	Spencer Remeelin	P	Ashley Maynard GEO Director	
Mario Cruz	P	Beatriz Rodriguez	E	Brad Taylor GEC Chair	
Patsy Fujimoto	P	Dan Port	P		
Thomas Pearson	P/E				
Foley Pfalzgraf	E				
Carolyn Stephenson	P				

<b>Subject</b>	<b>Discussion/Information</b>	<b>Action / Strategy / Responsible Person</b>
<b>Call to Order</b>	Chair Fujimoto called the meeting to order at 1:30 PM.	
<b>Review of Minutes</b>	The minutes of September 24, 2024 were approved as circulated. The minutes of September 12 were amended to show that member Foley Pfalzgraf was excused not absent.	
<b>Election of CAPP Officers</b>	Tom Pearson was elected as secretary.	
<b>Gen Ed Discussion Continued</b>	“Big Picture” issues were discussed. Review of the ILOs was referred to committee (Tom Pearson/Mario Cruz/Spencer Remeelin) Quality-what is it? Chair to look into the evaluation and assessment of Gen Ed. “Nitty Gritty” CAPP 2024 Gen Ed Proposal After a robust discussion the Committee will review the video to be circulated by the GEO, GEC and CAPP to	P. Fujimoto

	Manoa faculty. Future discussion will be regarding Gen Ed proposal by CAPP in segments. The Chair to release documents to the Committee for their review.	
<b>Chair's Report</b>	The GEO director, GEC chair and CAPP chair are in the process of creating an informational video for the Manoa faculty and Senate regarding the Gen Ed process. It is hoped that it can be circulated before the next MFS/Congress meeting. The GEO director, GEC chair and CAPP chair have been invited to an SEC meeting with VPAS Debbie Halbert and iVPCC Della Teraoka on Monday October 7 at 3:30. Chair Fujimoto will be attending.	Carolyn Stephenson
<b>SEC Report</b>	Jan Gouveia of Facilities Management attended the SEC meetin. There was discussion on the future of the SEC RP 5.213 resolution.	Carolyn Stephenson
<b>Graduate Council Report</b>	There is a move to accept the interim Dean's request to separate out the regular PhD from the professional PhD.	Kaliko Baker/Carolyn Stephenson

The meeting was adjourned at 2:49 PM  
Respectfully submitted by Patsy Fujimoto