



UNIVERSITY
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GENERAL EDUCATION COMMITTEE
MEETING MINUTES

MEETING DATE: Thursday, November 12, 2020 1:30–3:00 PM
LOCATION: Zoom
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		MEMBERS	
Garrett Apuzen-Ito	P	Mike Nassir	P	Christine Beaulé	P	Lisa Fujikawa	P
Shana Brown	E	Jonathan Pettit	P	Ronald Cambra	A	Vicky Keough	E
Matt Eng	P	Mandy Westfall-Senda	P	Ryan Yamaguchi	A	Cari Gochenouer	P
Betsy Gilliland	P	Kaylie Keim (ASUH rep)	P	Christine Sorensen Irvine (SEC liaison)	P		
Kalikoaloha Martin	E						

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by Jon Pettit	Meeting was called to order at 1:31
REVIEW OF MINUTES	Minutes from the 10/29 meeting approved with 7 votes in favor, 0 against and 0 abstention.	
INFORMATION ITEMS	<ul style="list-style-type: none"> GEC Chair's Report <ul style="list-style-type: none"> MOA/PIG for Western Civilization policy was returned to the subcommittee <ul style="list-style-type: none"> We will likely return to the documents in summer 2021 Preparing for the 3-year report No 11/19 meeting The W-board is interested in finding faculty in the natural sciences to participate in a planned series of 2 workshops on team writing assignments. <ul style="list-style-type: none"> If we know of any faculty members, we can send their names/contact information to Shana 	



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Reports from Chair, GEO Director, and liaisons - Information items submitted electronically prior to meeting for review without requiring additional discussion.

GEC Chair (Jon Pettit)

This past week, I led the advisory board meeting to discuss MOU, made final revisions and sent the Western Civ MOA/PIG drafts, and started to ponder the 3-year plan we need to work on in the spring.

SEC Chair (Christine Sorensen Irvine)

SEC did not believe that eliminating the STAFF option for Focus designations needs to be considered by full MFS as it does not change the two options available for approving a course based proposal or an individual faculty proposal. It just clarifies that GEC needs the actual syllabus from the actual instructor. So up to GEC how you want to handle that. They did think adding a requirement for a second O Focus would need MFS approval. No concerns were expressed with the draft MOU but SEC awaits the final version for review.

E Board (Matt Eng)

E Board completed their proposal reviews for Spring 2021 applications (28 approvals and 3 applications withdrawn). The final meeting of the semester will take place on December 2.

W Board (Shana Brown)

W Board is continuing to discuss a planned team-writing workshop. As of this meeting, may include two parts, one on team-writing assignments, another on collaborative assignments of other types (oral presentations, videos, etc.). A meeting was suggested for W-Board and O-Board to compare and discuss approaches toward a minimum number / percentage of focus-related assignments that need to be completed to get hallmark credit for the course. Finally, a discussion about the need to streamline W-Focus applications to minimize redundant questions for faculty, while at the same time to make sure that students have full information about course requirements / assignments while choosing their course schedule.

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CWG (Betsy Gilliland)

CWG met Monday 11/9 and continued discussions of H/SL requirements. We have decided to include in our report some "out of the box" brainstorming about additional possibilities for revising the H/SL Gen Ed expectations in ways that might better fit with both professional schools' undergraduate programs and with students' individual language-learning needs and interests.

GWG (Jon Pettit)

The GWG made final revisions to the MOU based on the feedback we received from Board chairs.

GEO Director (Christine Beale)

The changes to the Assessment Plan schedule approved at the last GEC meeting have been noted in a revised version of the Assessment Plan and graphic of the assessment schedule posted at <https://manoa.hawaii.edu/gened/gov/assessment/>.

The MOU has been forwarded to iAVCAA Laura Lyons for review.

The GEO has a new server with greatly expanded storage capacity and secure remote access.

HAP Board (Kaliko Martin)

HAP worked on negotiations for the last proposals before them.

They also worked on continued preparations for their HAP State of Mind series of three teaching workshops. The first one is scheduled for November 18.

O Board (Garrett Apuzen-Ito)

The O board did not meet this week.

F Board (Mandy Westfall-Senda)

Met with April Goodwin regarding Western Civilization.

Div Board (Mike Nassir)

11/9/2020 Meeting: Usual discussion & decisions for UHM forms and TEC evaluations. Nothing notable.

AWG (Kaliko Martin)

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ACTION ITEMS		
DISCUSSION ITEMS	<ul style="list-style-type: none"> ● GWG update on MOU feedback from Advisory Board meeting on Monday, November 2 <ul style="list-style-type: none"> ○ GWG reordered the MOU and consolidated two items after feedback from the Advisory Board meeting. ○ We are still waiting on feedback from the OVCAA. ○ Motion to approve document and any minor changes suggested by the OVCAA <ul style="list-style-type: none"> ■ 7 in favor, 0 opposed, 0 abstained ● Course vs. experience for course-based Focus Exemption requests: Is the GEC reviewing the course, or the individual student's experience in taking the course when determining whether or not a Focus Exemption should be given? <ul style="list-style-type: none"> ○ Concern about whether or not this would open the door for requests for transfer courses from the mainland US. <ul style="list-style-type: none"> ■ This came about because two students in the same semester took the same course but there was a different quality of the student-submitted documents. ○ Under the current system, it is up to each student to detail how this is an extraordinary experience warranting an exemption. <ul style="list-style-type: none"> ■ What would we need to do to follow up if there were a "course approval" for a specific course taught at another institution by non-UH faculty? ○ What about letting students apply as a block if they had the same experience? <ul style="list-style-type: none"> ■ This would allow students to write the statement together. ○ Options: <ul style="list-style-type: none"> ■ No change (continue reviewing experience of individual students) ■ Add a clarifying statement on the form regarding individual status of the exemption. ■ Allow for collaboration/group submissions (preferred) 	



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- GEO will contact Study Abroad to let them know about this option.
- DP & DB → Diversification-Natural Sciences (DN): Create a DN requirement and require two courses from different departments instead of the current 1 DP, 1 DB requirement? (would be similar to Social Sciences) Rationale: Having a broader DN designation simplifies designating courses with DP/DB borderline content, making it easier for all students to satisfy, especially transfer students & some science majors.
 - Long history at UHM of having students take from different areas, rather than just one option. (Pre-2000 Gen Ed required 1 Physical Science, 1 Biological Science, and 1 Other Science course from pre-set lists.)
 - If we move to one bucket, propose that students must take two courses from different departments (similar to current DS requirement).
 - Enrollment in the lower-level DP/DB courses may be affected (likely slightly reduced, esp. in courses aimed at non-science majors)
 - Could be a student-friendly change, esp. for transfer students who come from universities that do not have separate DB and DP requirements
 - Would help Div Board designate courses that currently receive no designation because of their interdisciplinary nature (biochemistry, environmental science, sustainability, etc.)
 - For the Fall 2018 semester, 125 DB sections and 152 DP sections were offered.
 - Fundamental to our decision: What do we want our students to learn from a curricular standpoint?
 - Is there a significant difference between the DP and DB to warrant the different requirements, or do we want students to learn through the science requirement?
 - Interstate Passport has only one category of sciences
 - To support recommendation, we would need to compare peer/benchmarks
 - Survey?



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	<ul style="list-style-type: none"> ■ The Div Assessment project is coming up, and looking at high enrollment courses (DB, DP, DS) and what is the learning from those courses. <ul style="list-style-type: none"> ● Finalize Div SLOs first, then assess the quality of student learning. ● Postpone decisions about proposing/moving to DN until after assessing student learning. ● Interdisciplinary courses: How/where can these fit into our Gen Ed requirements? <ul style="list-style-type: none"> ○ While these courses have value, where and how can we incorporate them into Diversification/General Education. ○ Discussion postponed to future meeting <ul style="list-style-type: none"> ■ 7 approved, 0 opposed 	
NEW BUSINESS		
UPCOMING MEETINGS	FALL 2020 MEETING SCHEDULE: Thursdays from 1:30-3:00 p.m. via Zoom <ul style="list-style-type: none"> ● December 3 ● December 17 	
ADJOURNMENT		Meeting adjourned at 3:00

Respectfully submitted by Matt Eng, Secretary.

Approved on 12/03/2020 with 5 votes in favor of approval and 0 against and 2 abstentions.