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Committee on Academic Policy and Planning  
MEETING MINUTES

MEETING DATE: October 24, 2018 3:30 PM - 5:00 PM  
LOCATION: Hawaii Hall 208  
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Dennison	P	Truc Nguyen	E			Billy Meinke	3:32 PM
William Gosnell	P	Nicole Ziegler	P			Stephanie Kraft-Terry	4:25 PM
Kristi Govella	P						
Paul McKimmy	P						
Randall Minas	P	Carolyn Stephenson (SEC Liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by W. Gosnell at 3:32 PM.	
REVIEW OF MINUTES	1. No amendments	Motion by P. McKimmy to approve; seconded by R. Minas; unanimously approved.
CHAIR'S REPORT	1. None	
GUESTS	1. Billy Meinke, Outreach College 2. Stephanie Kraft-Terry, Council of Academic Advisors	
BUSINESS	1. <u>UHM Inclusive Access Practices</u> Summary of Issues per P. McKimmy [ <a href="#">DOC</a> ] Resolution on Learning Data Privacy and Principles [ <a href="#">DOC</a> ]	Motion by P. McKimmy to approve; seconded by R. Minas; unanimously approved.
	2. <u>Proposal for Undergraduate Certificate in Geospatial Information Science</u> [ <a href="#">Proposal</a> ]	Motion by P. McKimmy to approve; seconded by R. Minas; unanimously approved.



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	Resolution Supporting the Proposal for an Undergraduate Certificate in Geospatial Information Science <a href="#">[DOC]</a>	
	3. <u><i>Proposal for a Master of Science in Finance (MSF)</i></u> <a href="#">[Proposal]</a> Resolution Supporting the Proposal for a Master of Science in Finance <a href="#">[DOC]</a>	Motion to approve by P. McKimmy; seconded by N. Ziegler; unanimously approved.
	4. <u><i>Proposal for Master of Science in Information Systems (MSIS)</i></u> <a href="#">[Proposal]</a> 20181022 ITM Memo to CAPP <a href="#">[DOC]</a> Resolution Supporting the Proposal for a Master of Science in Information Systems <a href="#">[DOC]</a>	Motion to approve N. Ziegler; seconded by P. McKimmy; approved by 5 with 1 abstention.
	5. <u><i>Proposal for a Master of Science in Marketing Management</i></u> <a href="#">[Proposal]</a> Resolution Supporting the Proposal for a Master of Science in Marketing Management <a href="#">[DOC]</a>	Motion to approve by N. Ziegler, seconded by R. Minas; unanimously approved.
	6. <u><i>CAA Policy Proposal - Revision to Undergraduate Academic Actions Policy</i></u> <a href="#">[Proposal]</a>	K. Govella and R. Minas to review in consultation with S. Kraft-Terry.
	7. <u><i>Proposed Future CAPP Meeting Dates</i></u> Held in Hawaii Hall 208 unless otherwise noted: <ul style="list-style-type: none"> <li>a. October 24, 3:30-5:00 pm</li> <li>b. November 7, 3-4:30 pm</li> <li>c. November 21, 3-4:30 pm</li> <li>d. Dec 5, 3-4:30 pm (Hawaii Hall 209)</li> <li>e. January 9, 3:30-5 pm</li> <li>f. January 23, 3-5 pm</li> <li>g. February 6, 3-5 pm</li> <li>h. February 13, 3:30-5 pm</li> <li>i. February 27, 3-5 pm (Hawaii Hall 209)</li> <li>j. March 6, 3:30-5 pm</li> <li>k. April 3, 3-5 pm</li> <li>l. April 10, 3:30-5 pm</li> <li>m. April 24, 3-5 pm (Hawaii Hall 209)</li> <li>n. May 1, 3-5 pm (Hawaii Hall 209)</li> </ul>	Dates have been approved.



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	8. <u><i>Motion on the UH Manoa Grade Replacement Policy</i></u> [ <a href="#">DOC</a> ] CAPP resolution has not been implemented. Get a status report.	Assigned to R. Minas for review and follow-up.
	9. <u><i>“Back Credits” Prior Learning Assessment (PLA) issue</i></u> [ <a href="#">DOC</a> , VCAA referral] 20140924 PLA-UHPA Memo [ <a href="#">DOC</a> ] 4.15 Prior Learning Assessment Issue [ <a href="#">LINK</a> ] Summary of issues per P. McKimmy [ <a href="#">DOC</a> ] LLL addressed CAPP last year, opposing any changes to current back credit practice; either in fee or eliminating credits. Philosophy on University function determines stance on PLA.	Tabled for 11/7/2018 meeting. N. Zeigler & P. McKimmy will continue research on other institutions’ practices in preparation to invite input from larger Senate body and form a proposal for CAPP resolution along with summarized input.
	10. <u><i>Proposal for an Undergraduate Certificate in Sustainability from the College of Social Sciences and College of Tropical Agriculture &amp; Human Resources</i></u> [ <a href="#">Proposal</a> ] Pending assignment to sub-committee member(s).	Sustainability Certificate proposers asked to meet with CAPP. Sarah Wiebe, Laural Mei-Singh, Lisa Kelley, Melissa Price, Aya Kimura, and Makena Coffman will attend 11/7 at 3:30 PM. All CAPP members will review associated materials.
	11. <u><i>Proposal for a Bachelor of Science in Construction Engineering in the College of Engineering</i></u> [ <a href="#">Proposal</a> ] [ <a href="#">Resources</a> ] Authorization to Plan [ <a href="#">DOC</a> ]	R. Minas and C. Dennison to review and report.
<b>NEW BUSINESS</b>	1. None	
<b>ADJOURNMENT</b>	The next CAPP meeting will be on November 7, 2018 in Hawaii Hall 208 from 3:00 PM-4:30 PM.	Motion by P. McKimmy to adjourn; seconded by C. Dennison; unanimously approved. Meeting adjourned at 4:55 PM.

Respectfully submitted by K. Govella, Secretary.

Approved on November 7, 2018 with 6 votes in favor of approval and 0 against.