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Committee on Academic Policy and Planning  
MEETING MINUTES

MEETING DATE: January 9, 2019 3:30 PM - 5:00 PM  
LOCATION: Hawaii Hall 208  
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Carolyn Dennison	P	Truc Nguyen	E				
William Gosnell	P	Nicole Ziegler	P				
Kristi Govella	P	Lori Fulton	P				
Paul McKimmy	P						
Randall Minas	E	Carolyn Stephenson (SEC Liaison)	P				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER	Meeting was called to order by W. Gosnell at 3:29PM.	
REVIEW OF MINUTES	1. No amendments	Motion by W. Gosnell; seconded by N. Ziegler; unanimously approved.
CHAIR'S REPORT	1. None	
GUESTS	1. None	
BUSINESS	1. <u>Course Evaluation System</u> There were some issues with the timing of the message sent to undergraduate students about the availability of the survey.	C. Stephenson will follow up with H. Okimoto on notifications to faculty about completed evaluations.
	2. <u>Graduate Council</u> CAPP will consider issues of coordination with Graduate Council. CAPP asked why the Graduate Council approvals of programs do not come to the Faculty Senate for approval as do the	C. Stephenson reported on recent developments in the Graduate Council. P. McKimmy will report back on Senate bylaws Graduate Council.



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	recommendations of other Senate committees. Should both graduate and undergraduate academic matters come to subcommittees of CAPP?	
	3. <u><i>Proposal for an Undergraduate Certificate in Sustainability from the College of Social Sciences and College of Tropical Agriculture &amp; Human Resources</i></u> [ <a href="#">Proposal</a> ]	W. Gosnell sent letter to proposers. CAPP will await reply.
	4. <u><i>Motion on the UH Manoa Grade Replacement Policy</i></u> [ <a href="#">DOC</a> ] CAPP resolution has not been implemented. Get a status report.	Assigned to R. Minas for review and follow-up.
	5. <u><i>“Back Credits” Prior Learning Assessment (PLA) issue</i></u> [ <a href="#">DOC</a> , VCAA referral] 20140924 PLA-UHPA Memo [ <a href="#">DOC</a> ] 4.15 Prior Learning Assessment Issue [ <a href="#">LINK</a> ] Summary of issues per P. McKimmy [ <a href="#">DOC</a> ] LLL addressed CAPP last year, opposing any changes to current back credit practice; either in fee or eliminating credits. Philosophy on University function determines stance on PLA.	Tabled. N. Zeigler & P. McKimmy will continue research on other institutions’ practices in preparation to invite input from larger Senate body and form a proposal for CAPP resolution along with summarized input.
	6. <u><i>Proposal for a Bachelor of Science in Construction Engineering in the College of Engineering</i></u> [ <a href="#">Proposal</a> ] [ <a href="#">Resources</a> ] Authorization to Plan [ <a href="#">DOC</a> ]	R. Minas drafted a resolution. W. Gosnell motioned to approve; C. Dennison seconded; unanimously approved.
	7. <u><i>Proposal for an Undergraduate Certificate in Earth and Planetary Exploration</i></u> [ <a href="#">Proposal</a> ]	K. Govella and T. Nguyen to review.
NEW BUSINESS	1. <u><i>Revision to Undergraduate Academic Actions Policy</i></u> [ <a href="#">Memo</a> ]	P. McKimmy will follow up.



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ADJOURNMENT	The next CAPP meeting will be on January 23, 2019 in Hawaii Hall 208 from 3:00 PM-5:00 PM.	Motion by W. Gosnell to adjourn; seconded by N. Ziegler; unanimously approved. Meeting adjourned at 4:33 PM.
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Respectfully submitted by K. Govella, Secretary.

Approved on January 23, 2018 with 8 votes in favor of approval and 0 against.