

**EXECUTIVE COMMITTEE
MEETING MINUTES**

MEETING DATE: September 11, 2017 2:00 PM - 5:00 PM

LOCATION: Hawaii Hall 208

ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
Christine Sorensen Irvine, Chair	P	David Duffy, Vice Chair	P	Stacey Roberts, MFS Secretary	P		
Douglas Vincent, SEC Secretary	P	John Casken	E	Brian Powell	P		
George Wilkens	P			John Kinder - Staff	E		

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER		Meeting was called to order by Chair Sorensen at 2:00 PM.
APPROVE AGENDA		
REVIEW OF MINUTES	1. The minutes of the August 28, 2017 Senate Executive Committee had been circulated electronically and comments made.	1. Motion by Brian Powell to approve the August 28, 2017 minutes, seconded by David Duffy. Approved unanimously.
CHAIRS REPORT	1. Request for MCPP faculty -- have sent a request for more faculty participation. 2. Discussion on second SEC liaison to Graduate Council. We should appoint a Senator, from SEC or another SEC? 3. Discussion on (3) Graduate proposals. Three graduate proposals coming down; need to sort routing. 4. MFS priorities 5. CPM 5/10 motion withdrawn. 6. Update on All Student Fees Committee 7. Facilities report at BOR committees -- lack of consultation with MFS.	1. Refer to CFS. Christine Sorensen-Irvine to send MCPP report to SEC 2. Brian Powell will check with CAPP for volunteers 3. Invite K. Aune as soon as possible to SEC. 4. no action. 5. Follow up with CPM chair. 6. no action. 7. Invite Jan Gouveia to discuss master planning.

ACTION ITEMS	<p>1. ACTION #1: General Education Committee: CFS has recommended Michael Nassir (ORU) for a 1-year term to GEC as a faculty member with experience in Gen Ed / UG. CFS has recommended Garrett Clanin (AA) for a 3-year term to GEC as faculty Specialist Advisor.</p> <p>2. ACTION #2: Contemporary Ethical Issues Board (E-Board) CFS has recommended Melissa Jones (MTCC) for a 3-year term to the E-Board. CFS has recommended Kirsten Mawyer (ED) for a 3-year term to the E-Board.</p> <p>3. ACTION #3: Writing Intensive Focus Board (WI-Board) CFS has recommended Winnie Tang (MAC) for a 3-year term to the WI-board as the faculty Specialist Advisor. CFS has recommended Saundra Schwartz (AH) for a 3-year term to the WI-board as a faculty from AH.</p>	<p>1. SEC e-Vote. Approved unanimously.</p> <p>2. SEC e-Vote. Approved unanimously.</p> <p>3. SEC e-Vote. Approved unanimously.</p>
GUESTS	1. None	1. No action.
COMMITTEE REPORTS	<p>1. CAB (DV) – CAB - met and forwarded recommendation for rules of order revision to SEC</p> <p>2. CAPP (BP) – First meeting this week</p> <p>3. CFS (GW) – met and made recommendations on GEC and board appointments,</p> <p>4. COA (BP) – met, elected officers</p> <p>5. COR (DD) – Plans to meet this week</p> <p>6. CPM (JC) – met and voted to withdraw motion</p> <p>7. CSA (JC) – no report</p> <p>8. GEC (SR) – Meets this week.</p> <p>9. CEE (CSI) – Meet next week.</p> <p>10. UHPA (GW) – Legislature approved funding for contract.</p>	<p>1. No action taken</p> <p>2. No action taken.</p> <p>3. No action taken.</p> <p>4. No action taken.</p> <p>5. No action taken.</p> <p>6. No action taken.</p> <p>7. No action taken.</p> <p>8. No action taken.</p> <p>9. No action taken.</p> <p>10. No action taken.</p>
UNFINISHED BUSINESS	1. Second Reading of MFS ByLaws Amendments -- Doug Vincent will present	1. John Kinder to send out reminder to review amendments.
NEW BUSINESS	1. Discussion on CAB rules change. Robert Paull from CAB will present.	1. Changes were suggested and final presentation

MĀNOA FACULTY SENATE

	<ul style="list-style-type: none">2. Review MFS 5/10 meeting minutes.3. Discuss MFS 9/20 agenda	<p>approved. Doug Vincent moved and David Duffy seconded to put on September 20 agenda. Approved unanimously.</p> <ul style="list-style-type: none">2. Draft minutes were approved.3. Senate agenda was approved.
ADJOURNMENT	The next meeting of the Senate Executive Committee will be on September 18, 2017.	Motion to adjourn by David Duffy; seconded by Brian Powell. Passed unanimously. Meeting adjourned at 5:00 pm.

Respectfully submitted by Douglas Vincent, Secretary
Approved unanimously on September 18, 2017.