

Committee on Administration & Budget

Meeting Minutes

Meeting Date 2 Feb. 2022
Meeting time 3:00 PM - 4:30 PM
Location Zoom

Attendance

Members

Name	Role	Attendance
Healani Chang	Member	Present
Roy Gal	Member	Present
Erik Guentner	Chair	Present
Lilikala Kame'eleihiwa	Member	Present
Robert Paull	Vice-Chair	Present
Ann Sakaguchi	Member	Present
Carolyn Stephenson	Member	Present
Alex Stokes	Member	Present
Mark Thorne	Member	Present
Andrew Wertheimer	Secretary	Present
Christine Sorensen Irvine	SEC Liaison	Present

Guests

Name	Role	Time
None		

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order		Call to Order at 3:10 p.m..
Review of Minutes	1. Review of 2022/ 1 / 26 Minutes	Approved by acclamation.
SEC Liaison Report	<p>Due date is Monday for resolutions or actions for the February MFS meeting.</p> <p>SEC is asking for an update on the GEO/GEC governing document and a potential timeline for addressing this issue.</p> <p>Update 3/23 Congress guest speakers will be Professor Daniel Friedman and Brian Strawn, UHCDC Project Director Discussion topic: UHM campus signage and way-finding system. Chair Sipes will invite AD Matlin to speak at the March Congress meeting and S. French to speak at the 2/16 MFS meeting.</p> <p>Update on International Student recruitment and hiring. Provost noted that UHM is contracting for legal services to investigate how international students can be recruited and remain compliant with various laws and regulations. At the moment, bringing an international student into an online program from their country of origin is very complicated.</p>	There was some discussion of the Telework policies and how faculty are being encouraged to teach online while being told that Faculty do not need to follow the Telework Policy.

	<p>Update on College of Engineering - No Confidence Resolution. Provost will be meeting with the COE executive committee next week Monday.</p> <p>Discussed with Provost Reorg proposal routing and dates and votes and reorg flowchart. Requested a change to the flowchart to have the proposals come to MFS through the Provost's office and not as currently worded. The Provost will consult with the Deans on reorg procedures.</p> <p>Current legislative bills (such as SB 3269) and university response and final SCR 201 report. Provost opposes the bill.</p> <p>Telework policies and faculty confusion. Telework policies are not applicable to traditional 9-month faculty.</p> <p>Told the Provost that links regarding budget management reports do not work and asked for that to be resolved. Also discussed asking Sandy French to make a budget presentation to MFS.</p> <p>Asked that the automatic Laulima publishing date be the first date of instruction, noting that faculty who wish to provide earlier access can do that if they choose.</p> <p>The Graduate Council approved three architecture courses, three BAM Pathways (Anthropology, Sociology, Interdisciplinary Sustainability/ Geography). Reviewed School Counseling proposal and requested changes.</p> <p>Finally - just learned today (Wednesday): "The University updated its travel policies as of January 27, 2022 which now</p>	
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	disallows employees from obtaining a travel advance for meals, lodging, transportation, etc.. " Will discuss with Lassner on Monday.	
ONGOING BUSINESS	<ol style="list-style-type: none"> 1. E/M recruitment resolution 2. CEE governing documents 3. JABSOM reorganization 4. GenEd redesign 5. GEO/GEC governing documents 6. CALL Reorg Proposal 7. CFS Request 8. Name change for Nursing 	<ol style="list-style-type: none"> 1. The E/M Recruitment Resolution was approved unanimously with one abstention. 2. Erik sent out a letter regarding the CEE governing documents. CEE responded today. This will need to be raised in the Senate by CAB. 3. Erik sent out a draft letter regarding the JABSOM reorganization. It was approved to send the letter to JABSOM. 4. No Action 5. The GEO/GEC governing documents subcommittee is meeting again next week. 6. Erik also wrote to CALL. We will wait for their reply. 7. Regarding the CFS Request, Robert's Rules of Order already addresses this, so we did not support this revision (with one abstention). 8. We started discussing the name change for Nursing at our last meeting. We will ask the SEC for advice on the resolution and proper

		<p>procedure, and how it should be accompanied by documentation. Informal discussion related to the concern of a lack of clear policy for name changes. There was some concern about how the change in Dental Hygiene was not included in the name, but the BOR already approved this.</p>
New Business	1.	None.
Guest(s)		None.
Committee Reports		None.
Other		None.
Adjournment	The next meeting of the Committee on Administration & Budget Wednesday, 2/23/2022 at 3:00 p.m.	Meeting adjourned at 4.31 p.m.

*Respectfully submitted by Andrew Wertheimer Secretary
Approved unanimously on 23 Feb. 2022.*