

Committee on Educational Effectiveness Meeting Minutes

MEETING DATE April 6, 2020
 MEETING TIME 3:00 PM - 4:00 PM
 LOCATION via Google Meet

Attendance

Members

Name	Role	Attendance
	<u>9 Voting members</u> (4) Non-A&S and (3) A&S	
Sen. Maile Speetjens	Chair - voting member	Present
Sen. Sandra von Doetinchem	Vice-Chair - voting member	Present
Sen. Vanessa Wong (JABSOM)	Secretary - voting member (Non-A&S)	Present
Alice Tse (SONDH)	Faculty - voting member (Non-A&S)	Present
Robert Lipske (Outreach)	Faculty - voting member (Non-A&S)	Present
(VACANT)	Faculty - voting member (Non-A&S)	NA
Stephanie Kraft-Terry (NATSCI)	Faculty - voting member (A&S)	Present
Jessica Gasioerek (SOCSCI)	Faculty - voting member (A&S)	Present
(VACANT)	Faculty - voting member (A&S)	NA
	<u>4 Non-voting members</u>	
Katherine Burke	GSO Rep	Present
Eugene Lao	ASUH Rep	Present
Monica Stitt-Bergh	Assessment & Curriculum Support Center, Specialist	Present
Paul McKimmy	SEC Liaison	Excused

Guests

Name	Role	Time

Subject	Discussion/Information	Action / Strategy / Responsible Person
Call to Order	1.	The meeting was called to order by Chair Speetjens at 3.07pm .
Review of Minutes	1. The minutes of the 03/05/20 meeting were unanimously approved	1.
Chair's Report		1.
Action Items	1. Memo to programs with missing assessment information 2. WASC Accreditation timeline - Monica doesn't anticipate any changes to the timeline	1. Sandra, Monica and Paul met with Laura Lyons via Zoom and made some edits to the memo 2. Notes are available in the shared drive 3. Customized memos will be sent by email between May 18-30, 2020
Guest(s)	1.	1.
Committee Reports	1. None	
Unfinished Business	1. None.	
Business	1. Discuss other programs that were missing info on program-level learning assessments at next meeting. 2. Annual report due to MFS in May	1. Maile to discuss with Paul as SEC liaison if would consider bringing this issue up to SEC. If appropriate, consider memo to both SEC and Laura Lyons to contact programs missing outcomes assessment 2. Maile will review requirements for annual report

MĀNOA FACULTY SENATE

Adjournment	The next meeting of the CEE will be on Monday, May 4, 2020, from 3:00 - 4:00pm.	V.Wong made a motion to adjourn; seconded by S.Kraft-Terry Meeting adjourned @ 3:35 pm.
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Respectfully submitted by Vanessa Wong on 04/06/20

Approved unanimously on May 4, 2020.