



COMMITTEE ON ACADEMIC POLICY AND PLANNING

MEETING MINUTES

**MEETING DATE:** September 11, 2013  
**LOCATION:** Hawaii Hall 208  
**ATTENDANCE:** [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
CHESNEY-LIND, Meda	P	RAI, Sarita	P	SORENSEN, Trevor	E		
ERTEKIN, R Cengiz	P	RODRIGUEZ, Julio	P	VALENZUELA, Hector	E		
ITO, Ken	E	SAFFERY, Maya	P	WERTHEIMER, Andrew	E		
QURESHI, Kristine	A	SIMANU-KLUTZ, Manumaua	P	WOODRUFF, Rosemarie	A		
				STEPHENSON, Carolyn (SEC Liaison)	P		

SUBJECT	DISCUSSION / INFORMATION	ACTION/STRATEGY / RESPONSIBLE PERSON
<b>CALL TO ORDER</b>	<ul style="list-style-type: none"> <li>The meeting was called to order by Stephenson who is the SEC Liaison at 10:00am. Stephenson and the six members of CAPP present introduced themselves, followed by a roll call to determine excused and absent members.</li> </ul>	
<b>MINUTES</b>	<ul style="list-style-type: none"> <li>The first item was the election of the CAPP Chair. Saffery was nominated and elected as the Chair of CAPP by a unanimous vote of 6-0. Chesney-Lind was then nominated and elected as Vice-Chair by a unanimous vote of 6-0. It was also decided to rotate the taking of minutes, rather than to have a CAPP secretary. The rotation will be in alphabetical order by last name. Ertekin took minutes for this first meeting. (Given that we did not have quorum at the time of these votes, the elections could not be confirmed.)</li> <li>There are 12 members of CAPP this year and therefore CAPP will have more time to spend on each issue compared to last year.</li> <li>The issues that we will deal with are introduced briefly. Although some members indicated their preferences for dealing with certain issues, it was decided to postpone the discussion until more CAPP members are present in the next meeting.</li> <li>There was a proposal to eliminate tuition waivers of graduate research assistantships through including the tuition in proposals submitted to federal and private agencies to bring in more money to the university in these difficult financial times. This will be conveyed to SEC as an issue to be discussed by the senate.</li> <li>CAPP must select a member to represent us on the ad hoc Academic Procedures Committee established by Chancellor's office.</li> <li>It was decided that CAPP will meet the second and fourth Wednesdays of each month at 1:00-2:15p.m.</li> </ul>	



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COMMITTEE ON ACADEMIC POLICY AND PLANNING (CAPP)

ADJOURNMENT

The meeting is adjourned at 11:10a.m.  
The next CAPP meeting is on September 25, 2013 at 1:00-2:15p.m.

Respectfully submitted by Cengiz Ertekin

Approved on 9/25/13 unanimously by all those who were present (5).