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COMMITTEE ON Academic Policy and Planning
MEETING MINUTES

MEETING DATE: February 10, 2016
LOCATION: 215 Edmondson Hall
ATTENDANCE: [P = Present; A = Absent; E = Excused]

MEMBERS		MEMBERS		MEMBERS		GUESTS	TIME
BHATTACHARYA, Torsha	P	JOHNSON, Shannon	P	BUTLER, Marguerite SEC liaison	P		
COFFMAN, Makena	P	MCKIMMY, Paul	P	JUN, Soojin	P		
		IRVINE (SORENSEN), Christine	P				
ERICSON, David	A	STEPHENSON, Carolyn	P				
GOSNELL, William	P	WARD, Cynthia	A				

SUBJECT	DISCUSSION / INFORMATION	ACTION / STRATEGY / RESPONSIBLE PERSON
CALL TO ORDER 2:00 p.m.		
MINUTES	Minutes for 1-13-16 approved with corrections. 8 aye, no nays or abstentions.	
Report from Liaison	SEC is concerned that proper faculty consultation may not be happening in a number of areas. Strategic plan provided 2/1/16 to SEC by OVCAA for the Strategic Planning Committee. Has not been reviewed through MFS process, just starting now. Has been sent out to all committee chairs for review and comment by committees. David Ericson is co-chair for the strategic planning committee. SERG report and SPARC pieces probably appropriate for CAPP review.	



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	<p>Last BOR meeting, President announced will be searching for new Chancellor for UHM. Potential for another interim Chancellor prior to a permanent hire.</p> <p>Lassner's reorg plan removes HR, budget, communications, research compliance and facilities away from UHM to System offices. This in response to BOR mandate to eliminate redundancy between UHM/system.</p> <p>UH Cancer Center Business Plan - part of plan to hire new faculty for Cancer Center was to hire as I faculty. If fail to bring in research funds, these Cancer Center faculty are proposed to go to Manoa to teach undergraduate courses in science and math.</p>	
Strategic Plan	Carolyn suggested, committee agreed we should review strategic plan and focus on areas related to undergraduate academics, especially SERG. We will discuss at March 2 meeting. Carolyn will draft memo to VCAA and SEC indicating we will need more time to review.	Carolyn will send memo
Issue 8.16 Doctor of Juridical Science (SJD) Degree	<p>Moved to Grad Council, but Grad Council does not deal with law and medical school issues. Carolyn noted issue and SEC reassigned to CAPP.</p> <p>Carolyn has briefly reviewed, asked one question on financing. Need 2 members to read more thoroughly, questions by March 2 and meet with Law on March 9. Gosnell and Coffman volunteered for thorough review. Other CAPP members should review as well.</p>	William and Makena will review
Issue 9.16 Modification to the 45 upper division credit requirement for BS Botany Degree	<p>Waives upper division 45 credit requirement. Carolyn: two issues - do we approve this request; second - raise larger issues that affect the prior approvals as well. Waivers in general are a problem.</p> <p>Discuss issue of BS and BA</p>	Torsha and Soojin to review and report.



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Issue 4.15 Prior Learning Assessment (PLA)	<p>Carolyn received more info on how existing policy came about, will forward to Chris and Paul. Are we concerned about this issue; specific to language and in general.</p> <p>Check legislative bills to see if there is anything related to PLA proposed. Carolyn requests update on implementation of last years' bills about high school PLA credits.</p>	<p>Carolyn has sent information to Christine</p> <p>Christine will check legislative bills proposed and implementation of bills passed last year</p>
Issue 5.16 Proposed Executive Policy on Programs with Low Numbers	<p>Resolution went to the MFS and passed, November 18,2015. Lassner publicly criticized MFS for passage of resolution. Bob and Marguerite defended CAPP position to Lassner in ACCFSC meeting. SEC chair Bob Cooney had opportunity to further explain MFS position to VPAA Risa Dickson in meeting with ACCFSC co-chairs.</p>	
Issue 13.14 Kuali Curriculum Management Issue 13.13 Streamlining procedures	<p>Streamlining of administrative proposals and Kuali. No word back from Wendy. Still does not work.</p>	<p>William and Torsha will follow up</p>
Issue 18.13 Quantitative Reasoning	<p>Resolution passed MFS January 2016.</p>	<p>Implementation moved to GEC</p>
Issue 21.13 Advising	<p>Student complaints of not being well advised. Automated advising process now an issue. Departments submitted pathways/degree maps, but were not aware that they would be used in this manner. Shannon gave a demonstration. Question of how this can inform Regents about where faculty resources are needed.</p> <p>Shannon gave a demonstration of website.</p> <p>CAPP would like Q&A with Gary Rodwell, determine if a demonstration for full senate is desirable.</p>	<p>Shannon will Invite Gary to present to CAPP in March</p>



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Issue 23.12 High D/F/I/W course follow-up	VCAA has new list of “high failure rate courses” and has discussed with some departments. Untenable. Question of unpacking differences between D/F/I/W and reasons from student perspective.	Carolyn will talk to Debbie
Issue 54.12 Plagiarism (grade replacement policy)	Lori Ideta coming to speak to CAPP on this issue in March. Standards for judging plagiarism. How many allegations result in findings of plagiarism? What are the outcomes generally for plagiarism findings? Notifications to departments? Repeat offenders? Trends? Request data.	Carolyn will relay requests for information
Issue 24.14 International admissions	Monitor. Need to get back to Ryan Yamaguchi or Roxie Shabazz to see where they are with language to put on web	Carolyn will check
Issue 45.12 Suspension of academic actions	Monitor	
ADJOURNMENT	Meeting adjourned 3:50 pm	

Respectfully submitted by Paul McKimmy.

Approved with corrections on **March 2, 2016** with **8** votes in favor of approval and **0** against.