OBJECTIVE
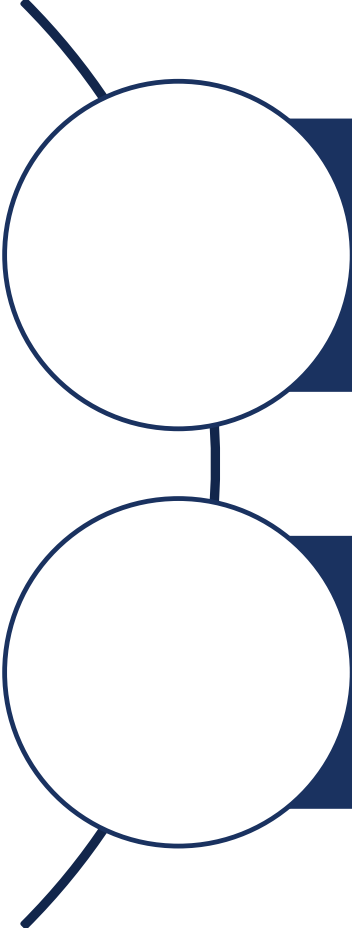
INCREASE THE LEARNING LEVEL IN BASIC ARITHMETIC AND

ENGLISH READING OF STUDENTS IN

CLASS 4, 5, 6 AND 7

C2T
- 5 Steps is all it Takes!

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OUTREACH

5 STEPS IS ALL IT TAKES

1
NOMINATE

2
ASSESS

3
TEACH

4
EVALUATE

5
REWARD

8-JUL-19

15-JUL-19

31-AUG-19

9-SEP-19

OCT 2019

C2T
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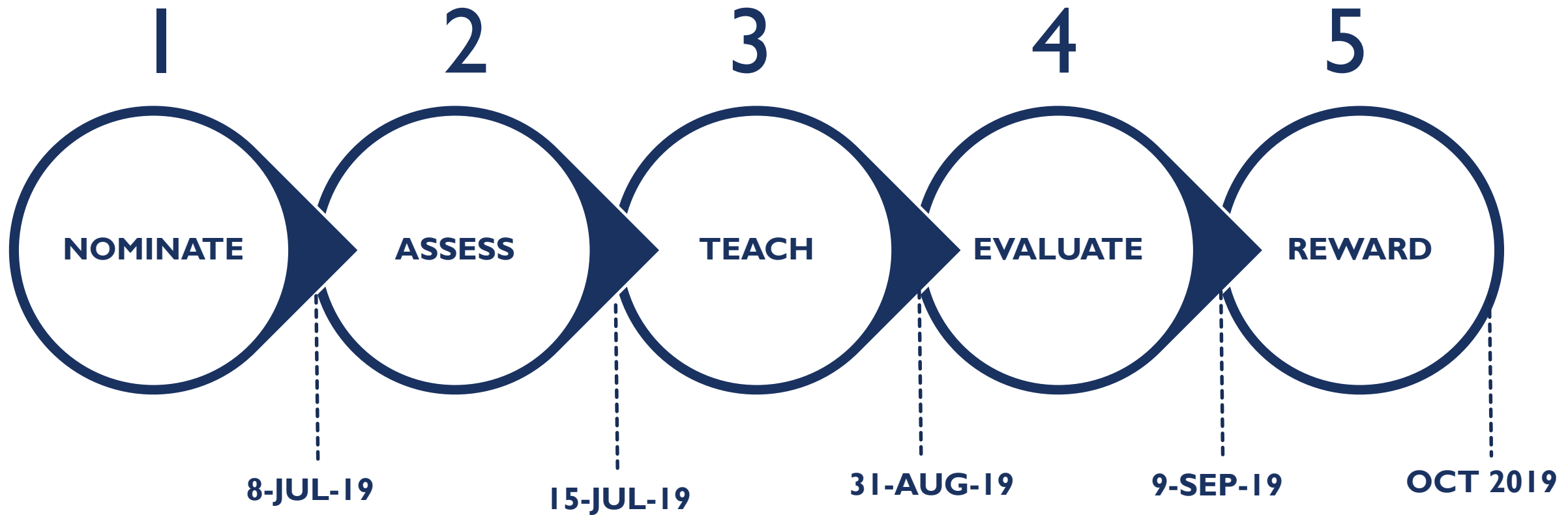
WHAT IS NEW IN SEASON 3

Introducing "**Buddy-Teacher**" – to encourage students to help their peers by teaching and sharing their knowledge

Guidance to School PoCs to help all students Read English and Perform Division through "Buddy Teacher Club" beyond 6 weeks of C2T

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WHO IS A BUDDY TEACHER / BUDDY MENTOR ?

	Buddy Teacher	**Buddy Teacher Mentor**
Who ?	A student of higher grade	An experienced Outreach volunteer
Selection Criteria ?	Cleared C2T Pre-assessment Must be a good performer in academics Nominated by Class teacher Willingness and skilled to teach	Completed Super Teacher training (not mandatory)
What is expected ?	Must spend a minimum of 30 minutes per day for 3 days in a week in teaching the students mapped to him / her	Mentor once in a week to understand the progress of teaching
How many required ?	3 – 5 per school	1 per school
Benefits	Improves peer-peer learning and Leadership skills in students	Lesser time investment in teaching

Though it is highly encouraged, It is not mandatory to have buddy teachers in all schools. Buddy teachers will be individually rewarded.

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IDENTIFYING BUDDY TEACHERS

Orientation
- Group discussion (Interactive session) about the importance of C2T, process and their role
- Encourage teacher to be part of the session if possible
- Duration: 30 Minutes

One – One
- Let the student do a mock teaching on a concept of his / her choice in the same subject
- Ask questions about C2T process
- Duration: 5 minutes / Buddy Teacher

Selection
- Note your remarks and score for each Student (buddy teacher) in the evaluation sheet (will be shared). If a Student gets more than 7 out of 10, consider him / her to be "Buddy Teacher"

Things to observe in orientation:	Things to observe in one –one discussion:
Curiosity to learn and share knowledge Skill to teach the concepts (mock teaching) Understanding of C2T process	Understanding of concepts (mock teaching) Ability and interest to teach Way of teaching (Attitude) Ability to Listen and Understand

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5 STEPS IN BRIEF

NOMINATE **1**

- ▪ NOMINATE SCHOOL FOR "CHALLENGE TO TEACH" CAMPAIGN WITH STUDENT STRENGTH FOR CLASS 4 TO 7

ASSESS **2**

- ▪ DECIDE ENGLISH / MATH, RECEIVE PRE-ASSESSMENT SHEETS AND MOBILIZE VOLUNTEERS
- ▪ CONDUCT PRE-ASSESSMENT, IDENTIFY LEARNING LEVEL OF SCHOOL AND SHARE RESULT WITH CORE TEAM

TEACH **3**

- ▪ USE GOAL GUIDANCE AND STUDENT SHEETS TO SHORTLIST STUDENTS NEEDING ATTENTION
- ▪ SHARE RESULTS TO TEACHERS AND IDENTIFY "BUDDY TEACHERS" AMONG STUDENTS AND A VOLUNTEER AS MENTOR TO THE BUDDY TEACHERS
- ▪ SHORTLIST C2T STUDENTS BASED ON AVAILABILITY OF VOLUNTEERS AND BUDDY TEACHERS
- ▪ TEACH STUDENTS FOR 6 WEEKS USING GOAL SPECIFIC CONTENT SHARED BY OUTREACH
- ▪ CONDUCT MIDLINE ASSESSMENT TO GAUGE IMPROVEMENT, SHARE PROGRESS WITH TEACHERS REGULARLY

EVALUATE **4**

- ▪ CONDUCT POST-ASSESSMENT AND SHARE POST-ASSESSMENT RESULT WITH CORE TEAM

REWARD **5**

- ▪ WIN REWARDS FOR STUDENTS, TEACHERS AND SCHOOL
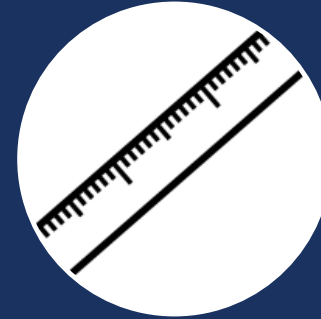
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HOW DOES THIS HELP BAT VOLUNTEERS?

SMART Goal

Structured Program

Content & Training

Measurement Tools

Rewards

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1. NOMINATE

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NOMINATING A SCHOOL

- **School Poc Reads This Handbook Fully And Discusses With School Head**

- **School Poc Nominates The School For The Campaign With The Student Strength In Class 4, 5, 6 And 7. The Registration Link Is Available Below**

- https://onecognizant.cognizant.com?GlobalAppId=1992&SurveyId=4D00410056005700 2D0031003100360039003800350 0

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2. ASSESS

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Finalize One Subject (Eng / Math) and Assessment Date

Identify **Volunteers** for assessment (A volunteer can assess about **8** students / hour)

Attend **Webinar** On Conducting Pre-assessment

Print out for each volunteer - **Assessment Sheet & Volunteer Guide**

Orient Each Volunteer Orally using Guide

Reach out to OutreachC2TChampion@cognizant.com for any support or exceptions.

	CLASS 4	CLASS 7
ENGLISH	Level1 - Small Letters Level2 - Capital Letters Level3 - Words Level4 - Sentence	Level1 - Small Letters Level2 - Capital Letters Level3 - Words Level4 – Sentence
MATH	Level1 - Numbers 1 to 99 Level2 - Addition Level3 - Subtraction without Borrowing Level4 - Subtraction with Borrowing	Level1 - Numbers 1 to 99 Level2 - Subtraction Level3 - Multiplication Level4 - Division

C2T
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- POC Has To Ensure Students Who Complete Assessment **Do Not Interact** With Students Waiting For Their Turn. Other Students Should Not Be Around When Each Student Is Assessed.

- A Volunteer Will Assess Only **One Student At A Time** For About 5 Minutes (Not Like Writing An Exam)

- Before The Next Student Comes, Volunteer Will Note The **Highest Learning Level** Of The Assessed Student And Fill Comments In The Evaluation Sheet.

- After Assessing All Students, POC Will **Collect Evaluation Sheets** From Volunteers And Type The **Result** In The **Pre-assessment Report**. The Result Of All Classes Can Be Entered In The Same Report.

- POC Will Share The **Pre-assessment Report** With Campaign Core Team On The Day After Assessment

3. TEACH

C2T
- 5 Steps is all it Takes!

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- **Present Results To Teachers** And **Identify Buddy Teachers** <u>If Any</u> Based On Conditions Below

- **Finalize Cognizant Volunteers** To Be Part Of C2T Teaching

- **Volunteer : Student Ratio:** Cognizant Volunteer – 1:5, Teacher – 1:10, Student 1:3 **To Be Adhered**

- Decide The Total Number Of Students To Be Covered In Teaching Using Student Selection Guide based on availability of Cognizant volunteers and Buddy Teachers

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STUDENT NAMES
- Finalize names of students to be taught
- Prefer those at more basic levels if there are many students

GOAL STATEMENT
- Confirm your GOAL STATEMENT with core team (format will be shared)
- This will decide reward and post assessment

STUDENT GROUPING
- Group students for Cognizant volunteer(s)
- Map specific students to teach and students volunteers if available
- Recommended to have students with similar assessment score and level in each group.

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- 5 Steps is all it Takes!

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PRE-ASSESSMENT OUTCOME	GOAL
Majority of Students Assessed are at "Beginner" Level (cant recognize letters)	Students Will "Read Letters in English Alphabet" At The End Of The Program
Majority of Students Assessed are at "Capital Letters" or "Small Letters" Level	Students Will "Read Simple English words " At The End Of The Program
Majority of Students Assessed are at "Words" Level	Students Will "Read Simple English sentences" At The End Of The Program

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DECIDING THE GOAL - MATH

CLASS 4

PRE-ASSESSMENT OUTCOME	GOAL
Majority of Students Assessed are at "Beginner" Level (cant recognize numbers)	Students Will "Recognize Numbers 1 To 99 And Counting" At The End Of The Program
Majority of Students Assessed are at "Numbers" or "Addition" Level	Students Will "Perform 2-digit Subtraction" At The End Of The Program

CLASS 7

PRE-ASSESSMENT OUTCOME	GOAL
Majority of Students Assessed are at "Numbers" or "Addition" Level	Students Will "Perform 2-digit Subtraction" At The End Of The Program
Majority of Students Assessed are at "Subtraction" Level	Students Will "Perform 3-digit by 1-digit multiplication" At The End Of The Program
Majority of Students Assessed are at "Multiplication" Level	Students Will "Perform 3-digit by 1-digit division" At The End Of The Program

C2T
- 5 Steps is all it Takes!

- The **Planning Template** Helps Poc To **Plan The** Date -Time And Volunteers For Each Session In Advance

- Outreach's **Structured Content** For Each Goal Helps In Teaching Students Systematically

- **Teach Students For 6 Weeks** Using Content Available For Each Goal.

- A **Mid Line Assessment** Sheet Will Be Shared To Help Track The Progress Of Each Student.

- Volunteers Shall Update **Class Teacher** Regularly. Some Ideas To Engage Teachers Include

  - 1. Share The Lesson Plan Print Out Copy In Advance With Teacher And Seek Ideas

  - 2. Seek Teacher's Help In Homework Completion

  - 3. Teacher To Do A Recap Of Recently Covered Topic During School Hours

SUPPORT TO VOLUNTEERS

CITY CHAMPION

- Guide School PoCs in each city throughout the campaign

SUPER TEACHER WORKSHOP

- To be more effective in teaching

WHATSAPP GROUP

- For PoCs to Share Learning, Information and experience

PRINTED COPIES

- Assessment tools
- Content
- Worksheets

C2T
- 5 Steps is all it Takes!

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4. EVALUATE

C2T
- 5 Steps is all it Takes!

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- Volunteers Have To Conduct A **Post Assessment** At The End Of The Challenge Using The **Post Assessment Sheet That** Will Be Shared For Each Goal.

- Poc Has To Share The Post Assessment Result With Campaign Core Team

- When **75% Of The Children Identified For Teaching** Clear The Post Assessment, The School Becomes Eligible For A Prize For **Completion Of Challenge**

5. REWARD

REWARDS AND RECOGNITION

- **Students taught in C2T:** Each Student Attending The Program Shall Receive A **Certification Of Participation.**

- **Volunteers who teach students in C2T**

  - Cognizant Volunteers – Those volunteering for a minimum of 4 sessions and 15 Hours shall Receive Certificates

  - Teachers supporting C2T – Shall Receive Certificates

- **Buddy Teachers** - Shall Receive Printed Custom Certificates and a reward

- **School:** Schools That Meet The Criteria For "**Completion Of Challenge**" Shall Receive Prizes. Further Detail On The Prize Money Shall Be Communicated Later.

- **City Champions** – Shall Receive Printed Custom Certificates

C2T
- 5 Steps is all it Takes!

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FOR SUPPORT / QUESTIONS

Reach out to OutreachC2TChampion@cognizant.com

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THANK YOU

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CHALLENGE TO TEACH

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