



## Fall 2014 Nominated Officer Questionnaire

### INSTRUCTIONS

---

Please attach your **current résumé** and **Fall 2014 schedule** (class, work, other extracurricular activities).

This questionnaire is due **no later than THURSDAY, April 24<sup>TH</sup> at 5:00PM**. Please send this document and all supplemental materials to [webmaster.apousc@gmail.com](mailto:webmaster.apousc@gmail.com) . PDF is preferred.

***Election Day:*** Candidates for President and Pledgemaster will have three minutes to give their speeches. Candidates for all other positions will have two minutes.

You may present one slide per position you run for at the time of your speech. Slides are due by **SUNDAY, April 27<sup>st</sup> at 11:59AM** to [communications.apousc@gmail.com](mailto:communications.apousc@gmail.com) . You will not be allowed to pass out additional materials or papers during your speech.

### PART I: GENERAL INFORMATION

---

Name: Katherine (Katie) Hamm  
Year: Freshman  
Major: Business Administration  
Pledge Class (Year): Alpha Gamma / Fall 2013

**Please mark which elected position(s) you are running for with an X:**

- |   |   |
|---|---|
| <input type="checkbox"/> President        | <input checked="" type="checkbox"/> VP of Finance |
| <input type="checkbox"/> Pledgemaster     | <input type="checkbox"/> VP of Communications     |
| <input type="checkbox"/> VP of Service    | <input type="checkbox"/> Fundraising Chair        |
| <input type="checkbox"/> VP of Membership | <input type="checkbox"/> IC Chair                 |
| <input type="checkbox"/> VP of Fellowship |   |

### PART II: SHORT ANSWER QUESTIONS

---

1. What is your vision for APO and what are your goals for the position? What new ideas can you bring?

It is so amazing and wonderful that Alpha Phi Omega won the Tommy award for the best community service organization on campus. It is APO's vision to be recognized as the premier service-based leadership development organization, and we have achieved just that. Now it is

important that the organization stays strong. One way to do so is to keep the fraternity well oiled and running smoothly. I believe that Jeremy's new insurance system is a new and innovative enough idea, and the chapter still needs to get used to it. For this position, I don't believe it is necessary to introduce new ideas every semester, what is important is that dues are collected, drivers are reimbursed, and the chapter's money is properly budgeted.

2. What are two positive qualities that you lack and how do you compensate for these shortcomings?

Not going to lie, my time management skills could use some work. However, although I mildly procrastinate on some tasks at hand, I always make sure I get them done by the deadline, and I'm not against sacrificing sleep to do so. Another weakness I have is that it is often difficult for me to say no to people. Sometimes I take on too much responsibilities, but I am good at prioritizing and am always able to get everything done.

3. What relevant experience, if any, have you had working in committees or other organizations for the position(s) you are running for? Please be specific.

I was briefly a member of the USC Formula SAE Racing Club. I was on the finance committee for this club. I was in charge of keeping track of every purchase the club had to make to put the car together, and consolidating all the records into a massive document.

4. What other time commitments will you have next semester (i.e. other student organizations, work, research, etc.)? How do you plan to balance APO executive board duties with those commitments?

I am hopefully getting a job with ITS next semester, which has a minimum of nine hours of work a week. I am also involved in two other clubs at the moment, one which meets only once a week, and one that meets twice a week. Although I am looking to join other clubs, APO is my highest priority.

5. Why are you the best candidate for this position?

Being a business major, I am familiar with handling money. I am responsible and I am organized. I dearly want to become more involved in APO, and this is the position I can most clearly see myself doing.

***Don't forget to attach your résumé and schedule.***

Thank you for taking the time to complete the Elected Board Questionnaire. Please be sure to send in your election slide(s) no later than Sunday, April 27th at 11:59AM. If you have any questions or concerns, feel free to contact [president.apouse@gmail.com](mailto:president.apouse@gmail.com).

Good luck! ☺

## Katherine Hamm

614 Hellman Way, Pardee #412 • Los Angeles, California 90007 • (808) 954-5145 • khamm@usc.edu

### EDUCATION

---

<b>University of Southern California</b>	Los Angeles, CA
Marshall School of Business	May, 2017
Bachelor of Science, Business Administration	
Riady Foundation Scholar (USC)	
Directors Scholarship Recipient (USC)	
 <b>Punahou School</b>	 Honolulu, HI
National Honor Society	June, 2013

### WORK EXPERIENCE

---

<b>ThinkTech Hawaii</b>	Honolulu, HI
<b>Executive Assistant</b>	2012-2013
ThinkTech Hawaii is a multimedia nonprofit organization focused on international topics and current events.	
<i>Achievements:</i>	
<ul style="list-style-type: none"><li>• Increased content creation and enhanced community relations</li><li>• Successfully directed and coordinated staff operations</li><li>• Improved communications with guest interviewees</li><li>• Developed new policies and procedures to streamline organization operations</li></ul>	
<i>Responsibilities:</i>	
<ul style="list-style-type: none"><li>• Planned and organized radio and TV interviews.</li><li>• Scheduled staffing</li><li>• Facilitation of company calendar</li><li>• Provided pre- and post-communications with interviewees</li></ul>	
<i>Skills Acquired:</i>	
<ul style="list-style-type: none"><li>• Organizational and people skills</li><li>• Collaborator and team player</li><li>• Problem Solving</li><li>• Professional business etiquette</li></ul>	<ul style="list-style-type: none"><li>• Anticipation of potential issues to circumvent problems</li><li>• Work well under time pressure and deadlines</li><li>• Camera and lighting operations</li><li>• Computer skills</li></ul>

### EXTRACURRICULAR & LEADERSHIP

---

<b>Alpha Phi Omega</b>	Los Angeles, CA
National fraternity based on the pillars of service, leadership, and friendship	2013-Present
<ul style="list-style-type: none"><li>• Committed to providing service to the fraternity, campus, and community</li><li>• Perform over 40 hours of service per semester in various events such as tutoring young students, feeding the homeless on Skid Row, and various events on USC's campus</li><li>• Currently serve as a "big" to a new pledge member, to provide advice, guidance, and support</li></ul>	
<b>Moneythink: USC Chapter</b>	Los Angeles, CA
Organization focused on providing low-income and urban teens with financial skills	2013-Present
<ul style="list-style-type: none"><li>• Deliver weekly seminars, teaching local high school students applicable financial literacy and entrepreneurial skills</li><li>• Mentor local high school students, enabling them to chart their educational, career, and financial goals</li></ul>	
<b>Marshall Business Network</b>	Los Angeles, CA
Student-run organization committed to developing skills for the corporate world	2014-Present
<ul style="list-style-type: none"><li>• Enhance knowledge of career opportunities, develop skills to meaningfully contribute to corporate goals</li><li>• Increase personal network through speaker events, become exposed to various industries</li></ul>	
<b>Sailing</b>	2007-Present
<ul style="list-style-type: none"><li>• Team Captain (2011, 2013)</li><li>• Most Inspirational Player (2011)</li><li>• ILH Champion (2010, 2011, 2012, 2013)</li></ul>	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6:00							
7:00							
8:00			☒ BUAD-285A 14512		☒ BUAD-285A 14512		
9:00							
10:00				☒ IR-210 37726			
11:00			☒ IR-210 37720		☒ IR-210 37720		
12:00							
1:00							
2:00		☒ ARLT-100 35245	☒ BUAD-304 14742	☒ ARLT-100 35245			
3:00					☒ PHED-160 49975		
4:00							
5:00							
6:00							
7:00							
8:00					☒ BUAD-304 14741		
9:00							
10:00							
11:00							