Carmen Guan

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Education

University of Southern California - Los Angeles, CA
BA in Social Sciences with an Emphasis in Psychology, expected May 2016
- Minors in Spanish and Nonprofits, Philanthropy, and Volunteerism

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Experiences

Academic Year Mentor
December 2014 - Present
CollegeSpring - Los Angeles, CA
- Tutored students in SAT Writing, Critical Reading, and Math and analyze their test results.
- Guided students through the college choice, college admissions and financial aid processes.
- Acted as a college role model, helping students envision why college matters.

Philanthropy Co-Chair
December 2014 - Present
Alpha Phi Omega - Los Angeles, CA
- Planned and executed philanthropic events for diverse age and cultural groups.
- Monitored status of chapter members to ensure completion of philanthropy requirements.

Mentor
September 2013 - December 2013
SPARK - Los Angeles, CA
- Mentored an eighth grade student in an eight week program based on psychological research.
- Assisted the student through a research and data collection on familial communication.
- Taught student about the scientific research method.

Teaching Assistant
September 2012 - December 2013
Joint Educational Project - Los Angeles, CA
- Designed and taught ancient world history lessons to fifth graders.
- Tutored first and second graders in English and Math one on one and in small groups.
- Admired for initiative in the classroom.

US Programs Intern
June 2013 - August 2013
buildOn - San Francisco, CA
- Assisted Trek Manager, Program & Service Coordinator, and Regional Manager.
- Created student Trek Guides and flyers for a Trek Supply Drive.
- Entered data from program evaluation surveys.

Skills
- Mastery of Microsoft Office and Google Drive programs.
- Advanced knowledge of the Spanish Language.