

# J. Andrew Clark III

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## **Education**

*University of Southern California, Los Angeles, CA*

(Expected Grad., May 2015)

*Major (B.S.): Health Promotion and Disease Prevention*

## **Work Experience**

*Student Supervisor || USC Housing*

Los Angeles, CA

(Sept. 2011—Present)

- Commended for outstanding teamwork skills during all semester reviews and departmental awards to date
- Well-informed with essential campus details and functions in the immediate area
- Skilled with problem solving in emergency situations and accurately fulfilling the need of any customer

*Irvine Great Park Animal Hospital, Veterinary Technician*

Irvine, CA

(May 2012—August 2012)

- Maintained new clientele, performed physical examinations/ TPR, managed pharmaceutical needs, prepared surgical equipment, monitored anesthesia patients, and performed in-house diagnostics
- Tended the cleanliness of the hospital and sterilization of equipment with compliance of regulatory guidelines
- Proficient in animal handling including administering medication, restraint, and injections
- Educated clients about in-home patient care

*BlackBerry Campus Ambassador*

Los Angeles, CA

(Feb. 2012—May 2012)

- Created the highest amount of traffic to BlackBerry websites than any other ambassador in the nation
- Successfully planned and executed large and small scale event activations on campus
- Targeted and advertised key aspects of merchandise to attract college students
- Maintained confidentiality with all company information: statistical data, user information, and PR materials
- Created a positive team dynamic, propelling the team to become one of the top U.S. collegiate sales teams

## **Leadership Experience**

*Undergraduate Student Government*

- Program Board || Special Events Committee Assistant Director 2013—2014
  - Responsible for communicating with university administration, overseeing committee, and executing all events
- Advocacy || Diversity Affairs Committee Assistant Director 2013—2014
  - Responsible for representing the needs of underrepresented groups on campus and communicating these needs to university administration

*Chinese American Student Association (CASA)*

- Events Director 2012—2013
  - Responsible for planning vacations and cultural events for the organization

*Alpha Phi Omega—Alpha Kappa Chapter*

- Fall Fellowship Special Events Chair—Fall 2012
  - Responsible for planning and securing venues for meals and activities

## **Other Qualifications**

- Languages: English (native), Chinese (conversational), Spanish (conversational)
- Refined communication, interpersonal skills and an excellent understanding of team dynamics along with the ability to work well independently