

James Liu Tang

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EDUCATION

University of Southern California

Expected Graduation: December 2021

EXPERIENCE

USC Residential Education

Los Angeles, CA

Residential Assistant

August 2018 – May 2019

- Enforced university policies with all residents while creating an accepting, respectful, and friendly atmosphere
- Hosted 5 to 7-floor events and 2 larger neighborhood events to promote community bonding

Victory Tae Kwon Do USA

Hacienda Heights, CA

Instructor

August 2012 – August 2017

- Mentored students from ages as young as 3 to adults as old as 65 the fundamentals of Tae Kwon Do
- Participated in managerial work from keeping an inventory, customer relations, to leading the promotion of the business online using the company website and social media (5+ video advertisement campaigns)

LEADERSHIP & INVOLVEMENT

Alpha Phi Omega - Alpha Kappa Chapter

Los Angeles, CA

President

November 2020 – Present

- Serve as the presiding officer at all chapter meetings and meetings of the Executive Committee and as the Chapter spokesperson
- Oversee and coordinate the functions of all 23+ chapter officers and 8+ committees

Special Events Coordinator

January 2020 – December 2020

- Planned large events for the chapter with an average of 50 to 100 participants including retreat and banquet
- Worked together and coordinated with 10 other officers regarding their respective events hosted

Regional Service Chair

October 2019 – February 2020

- Managed 20+ service workshops at a regional level convention
- Planned social and volunteering events among 30 chapters on the West Coast including 150+ participants

Interchapter Chair

April 2018 – May 2019

- Managed to host and communicating of chapter events to home members in Alpha Kappa
- Planned social and volunteering events among 15 chapters in Southern California and 350 chapters nationally

USC USG – University of Southern California Undergraduate Student Government

Performing Arts Committee Talent Director

August 2020 - Present

- Responsible for being the direct line of communication between talent and the board
- Communicate with the directors and the Communications Director when there are updates about events

Performing Arts Committee External Outreach Coordinator

May 2019 – May 2020

- Coordinated communication among 10+ Undergraduate Student Government organizations at the University of Southern California
- Involved with 4 large scale events promoting art topics such as music and dance (3 on and 1 off-campus); each with 100 to 500 attendees

Zeta Phi Rho - Gamma Chapter

Los Angeles, CA

Recruitment Chair

May 2020 – December 2020

- Plan a one-week recruitment process consisting of 3+ social events for 20+ participants
- Manage a \$500 budget

Philanthropy Chair

May 2019 – December 2020

- Managed a sandwich-making event (1000+) for people on Skid Rho, with over 100 participants
- Planning volunteer events among 10 chapters in Southern California

Social Chair

May 2019 – May 2020

- Helped manage 2 fraternity rushes with over 20 recruits each while coordinating with 9 other chapters and 11 different sororities and planning over 20 other social events and 5 football tailgates,

Fundraising Chair

August 2018 – May 2019

- Raised over \$1000 in one semester through 2 events, one fundraiser, and one social media competition
- Performed bookkeeping and recordkeeping for the entire fraternity