

User Manual - Lost & Found

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1. How to Register an Account

To use this application, you need to have an account. When you launch the application, you will land on the login page. From here, click the register button. To register, you will need to enter a username, an email address, and a password. Please enter the same password twice to make sure it is correct. Your email will be used to verify you. You will need to be verified before being allowed to place a listing on the site. Once you have signed up, you will be redirected to the login screen.

2. How to Log In

To log in to the application, you will need to have a valid email. When you first start the app, you will see a login screen. If you are a new user, you will need to register for an account before you use the app. You will need to enter in your username and your password. If you forgot your password, you can click the “forgot password” button. This will send an email in which you can reset your password. If your login details are verified, you will be logged in and allowed use the app.

3. How to Create a Listing

To create a listing, you can click the “plus” button the search page. This is the first page you come to on the application. This will bring you to the create listing page where you enter the information about the listing. In this form, you will be asked to enter a title, a category, a status, a description. You can also optionally upload an image of the item and place a pin on a map to show the location of where you lost/found the listing. Once you have completed your listing, click done in the top right corner. If your account is not verified, you will not be able to post a listing.

4. How to Search the Map

If you want to search the map for listings, you can go the map page in the application. The map page is the middle button of the tab bar at the bottom of the screen. Once there, you can search the map and click on map annotations to view a listing. You can also search an area with the search bar.

5. How to Search for a Listing

If you don't want to use the map, you can use the search bar in the search page. When you search you can choose to either search all listings, lost listings or found listings using the bar underneath.

You can also search a listing by category. Just click on the category you would like to search, and you will receive all the listings for that category.

6. How to Remove a Listing

If you want to remove a listing, you can go to the listing that you have created and there will be a button to press to remove a listing. This button will prompt that you actually want to remove the listing and if confirmed the listing will be removed.

This function should be used where a listing has been resolved i.e you have been in contact with another user about the listing and the item in question has either been returned to the owner or you have retrieved your lost item.

7. How to Contact User about a Listing

On the listing you are interested in, there will be an email address. To contact the user, click this email address and you will be brought to the mail application. From here, you can contact the user about the listing.

8. How to Report a Listing

If you wish to report a listing there will be a button on the listing view to report the listing. You will be redirected to your mail application where you must supply the title and user of the listing and a reason to report that listing. This information is required for the support team to be able to successfully moderate listings.

If the information supplied is not sufficient the report will not be evaluated by the support team.

9. Technical Support

Email: helplostfound@gmail.com