



Supplemental File Specifications

Follow these guidelines to create your **two- to four-page** supplemental file. This information is **for review purposes only** and will not be published.

NOTE: You will be prompted to upload this file during the online submission process. Failure to follow these guidelines may result in your submission being rejected for presentation.

- Prepare file as MS Word or PostScript file--
For full consideration this file must include the
 - paper title
 - authors
 - 250-word abstract text
 - and the following supplemental information:
 - Description of purpose
 - Method(s)
 - Results
 - New or breakthrough work to be presented
 - Conclusions
 - Whether the work is being, or has been, submitted for publication or presentation elsewhere, and, if so, indicate how the submissions differ.
 - This file may contain supporting images/ tables /figures
 - Failure to follow these guidelines may disqualify your submission.
- No specific format is required since this is for review purposes only. It is best to use the Times Roman or equivalent font for all text as it is most likely to convert well. Use boldface or italic for emphasis only. Single-space all text in one column, allowing extra space between paragraphs.

Topics List

Each conference has a distinct list of topical categories to assist with the review process. During the submission process you will be asked to choose up to three categories from a preset list and/or provide a distinct category. Conference review categories can be found in the individual conference Call for Papers.