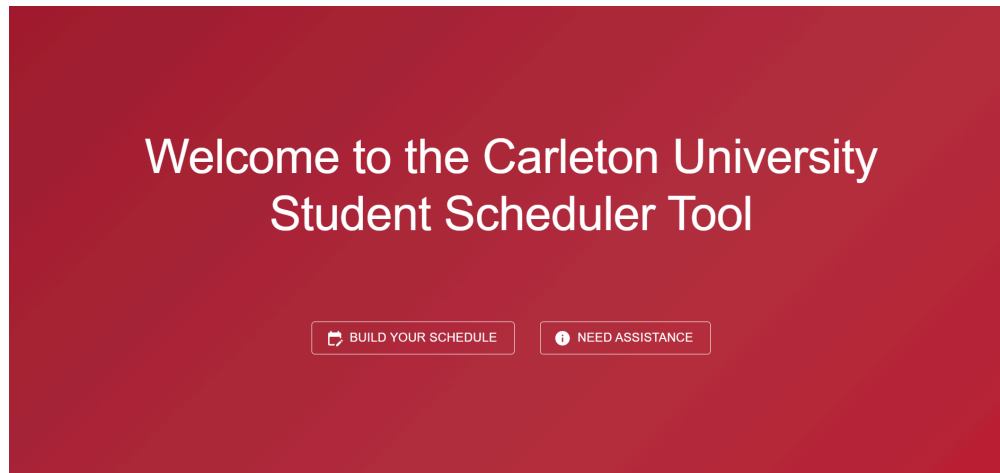# Carleton University Student Scheduler Tool - User Guide

Upon navigating to the Carleton University Student Scheduler Tool webpage, you will be greeted with the landing page as shown below.

Click the "Build Your Schedule" button to get started with using the tool. You should first select what term you would like to build a schedule for. Then, select all the course codes for the courses you would like to take in this term. For instance, in the example below we are building a schedule for SYSC 2006, SYSC 2310, and ECOR 2050 in the Fall 2023 term. It is important to note that while our tool supports up to 9 courses for a schedule, Carleton University limits the number of credits you can take without an "overload request". Also, note that any required lab or tutorial sections will automatically be added for the courses you enter.

When selecting your courses you will notice that there are multiple instances of the same course code appearing in the dropdowns; one without a section and others specifying a section. For example, as can be seen below when searching for SYSC 2006, the dropdown contains "SYSC 2006", "SYSC 2006 A", "SYSC 2006 B", "SYSC 2006 C". You should choose the first option if you would like schedules to be generated using any section of the course, and choose any of the other options if you want schedules to be generated using only that specific section. It can be useful to choose a specific section in cases where certain sections of a course are restricted to certain programs.

Next, you can optionally specify filters for the schedules that are generated. The first set of filters are "Weekly" filters. These filters allow you to find schedules where you have a day off, no classes before a specific time, or no classes after a specific time. For instance, in the example below the tool will attempt to find schedules such that no classes are on Friday and no classes occur after 6:00PM. The other set of filters are "Daily" filters. These filters allow you to block off certain periods of days where you would not like classes. In the example below, schedules will be generated such that no courses occur on Wednesday from 2:00PM to 6:00PM. Our tool currently supports up to 5 of these "Daily" filters. It should also be noted that if no schedules can be generated with your entered courses and filters the tool will notify you of this.

Filters *(opt.)*

Weekly

Preferred Day Off	No Class Before	No Class After
Friday	--:-- --	06:00 PM

Daily

Day	No Class Between	And
Wednesday	02:00 PM	05:00 PM

+ ADD   — REMOVE

✓ BUILD   ✕ CLEAR ALL

Finally, you can click the "Build" button to generate your list of schedules. This will display a calendar with schedules that match your criteria. You can click the "Next" and "Prev" buttons to cycle through the schedules and find one which you like. It is important to note that the calendar's date will initially be set to the earliest start date of the courses you selected. This means that all the courses for a schedule may not appear in a given week (e.g. a biweekly lab); however, you can scroll through the weeks using the right and left arrow buttons at the top left corner of the calendar. Note that any course sections without an assigned meeting time will be displayed at the bottom of the calendar.

Schedules for Fall 2023

‹ PREV   1 of 24   NEXT ›

Sep 11 – 15, 2023

‹ ›

	Monday	Tuesday	Wednesday	Thursday	Friday
8am					
9am		8:35 - 9:55 SYSC 2310 A		8:35 - 9:55 SYSC 2310 A	

If you would like to see more information about any of the events on the calendar, you can simply click on the event. For example, in the calendar below the following is displayed after clicking on the "SYSC 2006 A" event:

Sep 11 – 15, 2023

	Monday	Tuesday		Thursday	Friday
8am					
9am		8:35 - 9:55 SYSC 2310 A		9:55 2310 A	
10am	10:05 - 11:25 ECOR 2050 A	10:05 - 11:25 SYSC 2006 A		- 11:25 2006 A	
11am					
12pm		11:35 - 2:25 ECOR 2050 L03			
1pm					

SYSC 2006 A

Foundations of Imperative Programming

Time: 10:05 - 11:25
Instructor: Rami Sabouni
CRN: 35539
Section Type: In person
Status: Registration Closed
Prerequisites: Second-year status in Engineering.

After you have found a schedule that you would like to use, you can scroll to the bottom of the calendar and click the "Export CRNs" button. This will copy all of the course reference numbers (CRNs) to your clipboard. You can then paste these CRNs in Carleton Central when building a timetable to register with your selected schedule.

5pm					
6pm					
7pm					
8pm					

EXPORT CRNS

ⓘ CRNs copied to clipboard ✕   rved.   VIEW ON GITHUB