

Jackie Jameson

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PROFESSIONAL SUMMARY

Determined Accountant with three years of experience in personal and tax accounting. Excellent skills in mathematics, communication and organization with great proficiency in various accounting software.

EXPERIENCE

Certified Public Accountant

Oct. 2021 - Current

Gilmore Financial, New Orleans, LA

- Meet with clients to discuss their accounting needs
- Compute taxes for clients during tax season
- Monitoring and recording activity for accounts payable and accounts receivable
- Prepare balance sheets for corporate clients
- Create budget forecasts for clients to help with financial planning

Accountant

Aug. 2020 - Oct. 2021

Company Name, Location

- Prepared tax returns for clients during tax season
- Helped the internal audit team complete annual audits
- Updated monthly reports to reflect the financial standings of each client

Junior Accountant

May 2019 - Aug. 2020

Harrison Money Management, New Orleans, LA

- Maintained accounts receivable and accounts payable for the department
- Reviewed monthly payroll to ensure it's accurate before distribution
- Prepared financial reports to share with clients

SKILLS

Proficiency in accounting software | Basic mathematics | Attention to detail | WEBWEEK{payattention} | Communication skills

EDUCATION

Cloverfield College

Bachelor of Business Administration in accounting

CERTIFICATIONS

- Certified Public Accountant (CPA)
- Certified Financial Analyst (CFA)