

MEETING MINUTES		
Project Name	WorkFlow	
Meeting Name	Design Constraints and Requirements	
Meeting Facilitator	Sophia Pasha	
Meeting Details	Date: October 5, 2023	
Meeting Invitees	Seonyu Park Sophia Pasha Ememobong Umoh	
Minutes:		
Topic	Summary of Discussion/Decision	
Discuss the stakeholder requirements	We discussed the list of requirements given to us by the stakeholder and ensured that our product would meet all of them. We made sure that our product will follow the Model-View-Controller architectural pattern and that it will use a database in which the users' data will be stored.	
Discuss the functional, technical and performance requirements of our application	We discussed what functionality our product will provide, which includes registration of employees and managers, employees being able to choose from available time slots, and managers being able to create, delete and modify time slots. We also discussed some technical requirements, which includes compatibility with all browsers and maintainability of the system.	
Discuss the design constraints and how we will consider them in our application	The list of design constraints we were given was considered. The economic factors were considered by our product being free to use and helping companies save money on supplies. The regulatory compliance constraint was considered by ensuring that user information would be protected and secure.	
Action Items:		
Description of Action	Assigned to	Date Required

Make a rough draft of what we will need to do in the rest of the sprints.

Seonyu Park
Sophia Pasha
Ememobong Umoh

October 12

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