

MEETING MINUTES		
<b>Project Name</b>	WorkFlow	
<b>Meeting Name</b>	Delivering front-end prototype	
<b>Meeting Facilitator</b>	Yogesh Sharma	
<b>Meeting Details</b>	Date: November 16, 2023	
<b>Meeting Invitees</b>	Seonyu Park Sophia Pasha Ememobong Umoh Yogesh Sharma	
<b>Minutes:</b>		
<b>Topic</b>	<b>Summary of Discussion/Decision</b>	
Discussing the front-end prototype.	We demonstrated our project to the customer. We showed the customer two different versions of the schedule page and asked which one was better.	
Customer feedback and documentation review.	We were told that the second schedule page that we showed was better than the first and that we should add more functionality for the manager. We also went over some documentation. We discussed the list of design constraints and how we considered them in our product.	
<b>Action Items:</b>		
<b>Description of Action</b>	<b>Assigned to</b>	<b>Date Required</b>
[Description of the action to be taken following the meeting]	[Name of the person assigned to this action item]	[The date that this action should be completed]