

MEETING MINUTES		
Project Name	WorkFlow	
Meeting Name	Brainstorming and Research	
Meeting Facilitator	Seonyu Park	
Meeting Details	Date: September 9, 2023	
Meeting Invitees	Seonyu Park Sophia Pasha Ememobong Umoh	
Minutes:		
Topic	Summary of Discussion/Decision	
Brainstorm ideas for our web-based application	We discussed many different options for what application we could create, including a music or video game information database and a daily planner. We discussed the idea of an application that would help students organize their notes and study for exams. We also discussed an application that companies could use for their employees' schedules.	
Compare ideas and decide the best one for us to implement	We compared all of our ideas, and ranked them based on which one we liked best, and which one would be the most fitting for the scope of our project.	
Action Items:		
Description of Action	Assigned to	Date Required
Makes notes about the business need	Seonyu Park	September 14
Make notes about the implementation plan	Sophia Pasha	September 14
Make notes about the cost estimates	Ememobong Umoh	September 14