

MEETING MINUTES		
Project Name	WorkFlow	
Meeting Name	Design Process	
Meeting Facilitator	Seonyu Park	
Meeting Details	Date: October 12, 2023	
Meeting Invitees	Seonyu Park Sophia Pasha Ememobong Umoh	
Minutes:		
Topic	Summary of Discussion/Decision	
Discuss the design process and what we need to do for the rest of the sprints.	In this meeting, we discussed how many prototypes we will need to create and what types of prototypes. We decided that we will each create some low fidelity prototypes, and combine the best design ideas to create a high fidelity prototype. The final product will then be based off of the high fidelity prototype. We also discussed the plan for the rest of the sprints. We decided that we will have the next meeting with the customer after the finalization of the high fidelity prototype. The other meetings with the customer will be after we have completed the coding for most of our products.	
Action Items:		
Description of Action	Assigned to	Date Required
Create low fidelity prototypes with a few different styles and decide which one is the best.	Seonyu Park Sophia Pasha Ememobong Umoh	October 20