

Sprint planning meeting (week 2)

Date: 24/9

Time: 15.15 - 17.00

Location: 6215

Facilitators: Jesper Persson & John Barbero Unenge

Participants: Jesper Persson, Jonathan Rapp, John Barbero Unenge, Sebastian Odbjer, Alexander Hederstaf

Meeting agenda: Update the Product backlog. Decide what is to be done during the upcoming sprint.

1. Discuss the current product backlog. (20min)

Current Product backlog is in need of some work. Might need to have a meeting concerning various documentation.

2. Talk about future daily scrums (10min)

Plan for daily scrums, try to decide on a time available for every member of the development team.

3. Form a sprint backlog (30min)

Using the product backlog, the development team creates a scrum backlog for the upcoming week. Estimate times for different tasks, and try to estimate how much time each member can contribute during the sprint.

4. Wrap-up (5min)

Next sprint planning meeting: 1/10, 15.15-17.00