

**GoHere App Development Project - Sprint 1 Kick-off Meeting** *Date: February 16, 2024*  
*Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Introduction to Sprint 1 Goals
2. Feature Breakdown and Assignment Clarification
3. Discussion of Potential Obstacles and Initial Solutions
4. Confirmation of Daily Meeting Structure and Communication Channels
5. Q&A

**Notes:**

**1. Introduction to Sprint 1 Goals:**

- The goal for Sprint 1 is to lay down the foundational work for new features as specified in the feature outline document. The main focus is on frontend development for CCC01, CCC04 and CCC02.

**2. Feature Breakdown and Assignment Clarification:**

- Ismail will start the frontend development for CCC01, focusing on the form for submitting information about publicly accessible washrooms.
- Mark will assist Ismail with frontend tasks for CCC01 and begin the frontend for CCC04, which is about enabling businesses to contact us via the app.
- Yibai Wang is tasked with supporting both CCC01 and CCC04 frontend tasks.
- Jason will work on the backend for CCC02, which includes real-time updates and changes to public washroom information, and later start the frontend and backend integration.
- Liang Ma will create prototypes for the frontend, providing a visual guide for the development team.
- Jun Kai will develop the backend for CCC01 to support the submission information feature.
- Ankhjargal will be in charge of testing the features as they are developed.

**3. Discussion of Potential Obstacles and Initial Solutions:**

- The team discussed potential technical challenges, such as real-time data handling and integration of the frontend with the backend services.

- Strategies for efficient collaboration and version control were also discussed, with an emphasis on using Git for version control.
  - The team agreed to document their code extensively to help prevent blockers due to misunderstandings.
4. **Confirmation of Daily Meeting Structure and Communication Channels:**
- Daily meetings are confirmed to be held at 9 PM to ensure that the team remains aligned on the project's progress.
  - Communication channels such as discord will be used for day-to-day communication outside of the meetings.
5. **Q&A:**
- The team raised questions about the scope of the sprint and the expectations for the completion of tasks.
  - Clarifications were made regarding the roles and the necessity of keeping the team updated on individual progress.

**Action Items:**

- **Ismail, Mark, and Yibai Wang:** Begin frontend tasks for CCC01 and CCC04.
- **Jason:** Set up the database schema for CCC02 and establish backend logic for real-time updates.
- **Liang Ma:** Deliver initial frontend prototypes by next meeting.
- **Jun Kai:** Work with Jason to ensure backend compatibility for CCC01/CCC04.
- **Ankhjargal:** Prepare testing environment and tools for upcoming feature tests.

**Next Meeting:** February 17, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 17, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Progress Updates on Assigned Tasks
2. Addressing Blockers and Challenges
3. Review of Prototypes and Initial Designs
4. Planning for Upcoming Tasks
5. Q&A

**Notes:**

**1. Progress Updates on Assigned Tasks:**

- Ismail presented an initial draft of the form interface for CCC01, gathering input on the layout and fields.
- Mark reported on the progress of front-end work for CCC04 and assisted Ismail in refining the form for CCC01.
- Yibai Wang has set up the development environment for working on both CCC01 and CCC04 tasks.
- Jason outlined the database schema for CCC02 and has begun coding the logic for real-time updates.
- Jun Kai outlined the database schema for CCC01/CC04 and has begun coding their logic.
- Liang Ma shared figma prototypes for feedback, which the team will review and suggest improvements on.

**2. Addressing Blockers and Challenges:**

- The team discussed an issue with the integration of real-time updates, considering different approaches to handle concurrent data submissions.
- A concern was raised about ensuring accessibility in the frontend design, which will be addressed by reviewing accessibility guidelines and best practices.

**3. Review of Prototypes and Initial Designs:**

- The team reviewed the Prototypes provided by Liang Ma and made suggestions
- An emphasis on mobile responsiveness was discussed, with the team agreeing to prioritize mobile-first design.

4. **Planning for Upcoming Tasks:**

- The team planned the next steps for each feature, setting mini-deadlines to ensure steady progress.
- Ankhjargal was tasked with preparing an initial test plan based on the features being developed.

5. **Q&A:**

- There were questions about the protocols for version control and merging changes, which were clarified with a brief Git workflow presentation by Jason.
- The team also inquired about the availability of resources and whether there were any anticipated needs for additional support, which will be monitored as the sprint progresses.

**Action Items:**

- **Ismail, Mark, and Yibai Wang:** Continue refining the frontend components and initiate the integration process.
- **Jason:** Finish the database schema for CCC02 and start implementing the backend logic for real-time updates.
- **Liang Ma:** Incorporate feedback into the figma prototypes and prepare for the development of high-fidelity prototypes.
- **Jun Kai:** Align with Jason on backend requirements for CCC01 and CCC04 and start coding the necessary services.
- **Ankhjargal:** Develop a preliminary test plan and set up testing tools.

**Next Meeting:** February 18, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 18, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Review of Previous Day's Progress
2. Current Blockers and Immediate Concerns

3. Prototyping Feedback and Iterations
4. Backend Development Updates
5. Testing Strategies and Early Feedback
6. Q&A

#### **Notes:**

1. **Review of Previous Day's Progress:**
  - Ismail showcased the revised form interface for CCC01, which now includes validation checks for input fields.
  - Mark reported successful collaboration with Ismail and Yibai Wang, resulting in a consistent design language across CCC01 and CCC04.
  - Yibai Wang has completed the environment setup and is now actively working on the frontend code.
2. **Current Blockers and Immediate Concerns:**
  - Mark raised a concern about the user experience flow, suggesting a need for a session to align on UX best practices.
3. **Prototyping Feedback and Iterations:**
  - Liang Ma's prototypes were discussed, with the team appreciating the intuitive navigation and layout. A few minor tweaks were suggested to improve usability.
  - The team agreed on a revision cycle for the prototypes to refine the designs before moving on to high-fidelity mockups.
4. **Backend Development Updates:**
  - Jun Kai briefed the team on the backend development for CCC01 and CCC04, highlighting the progress on the server-side logic to handle form submissions.
  - Jason described the database schema updates for CCC02.
5. **Testing Strategies and Early Feedback:**
  - Ankhjargal laid out the initial testing strategy, focusing on unit testing for newly developed features and preparing for integration testing.
6. **Q&A:**
  - There were inquiries about the integration of front-end and back-end work, which prompted a brief explanation of the proposed integration pipeline.
  - A question was raised about the project's adherence to the timeline, with the team expressing confidence in the current pace.

#### **Action Items:**

- **Ismail, Mark, and Yibai Wang:** Continue development on frontend tasks and start preliminary integration testing.
- **Liang Ma:** Implement the suggested changes to the prototypes and prepare for the next iteration review.
- **Jun Kai:** Ensure backend services for CCC01 and CCC04 are ready for initial testing.
- **Ankhjargal:** Start setting up unit tests for CCC01 and CCC04 features and document any issues found.

**Next Meeting:** February 19, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 19, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Recap of Prior Day's Progress
2. Resolving Open Issues and Blockers
3. Frontend Integration Testing Plans
4. Backend Development Progress
5. Initial Testing Approaches
6. Q&A

**Notes:**

1. **Recap of Prior Day's Progress:**
  - Ismail has implemented the input validation feedback on the form for CCC01.
  - Yibai Wang reported no significant updates, continuing work on the existing frontend tasks.
2. **Resolving Open Issues and Blockers:**
  - Jun Kai noted a delay due to dependencies on the resolution of the API issue.
3. **Frontend Integration Testing Plans:**
  - Ismail and Yibai Wang discussed the preliminary integration testing plan to ensure that frontend components interact smoothly with the backend API.
4. **Backend Development Progress:**
  - Jun Kai has prepared a mock server for testing the form submission features to continue progress despite the API rate limit challenge.
5. **Initial Testing Approaches:**
  - Ankhjargal has completed the setup for unit testing and has begun writing tests for the features that are ready.
  - No new testing updates were reported, as Ankhjargal is waiting for more feature completions to expand the test coverage.
6. **Q&A:**

- The team asked about potential impacts on the project timeline due to current blockers, leading to a discussion on mitigation strategies.
- Questions about the integration process were addressed, with a focus on ensuring that the team has a common understanding of the endpoints to be used.

**Action Items:**

- **Ismail:** Refine the frontend form and prepare for integration with backend endpoints.
- **Mark:** Continue developing the user flow diagrams and share with the team for feedback.
- **Yibai Wang:** No new action items; continue with the assigned tasks.
- **Jason:**
- **Jun Kai:** Continue with the mock server setup and support Jason with backend integration.
- **Ankhjargal:** Focus on unit testing for available features and document outcomes.

**Next Meeting:** February 20, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 21, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Update on Task Progress
2. Addressing Current Blockers
3. Backend and Frontend Integration Update
4. Detailed Testing Plan Discussion
5. Q&A

**Notes:**

1. **Update on Task Progress:**
  - Ismail reported the completion of the frontend form for CCC01 and is now ready for integration testing with the backend.
  - Mark has finalized the frontend for CCC04 and is now ready for integration testing with backend.
  - Jason has started working on integrating the frontend components with the backend services for CCC01 and CCC04.
2. **Addressing Current Blockers:**
  - Jun Kai reported no new progress as his work is currently blocked by the completion of the backend caching system.
3. **Backend and Frontend Integration Update:**
  - With the caching strategy in place, Jason and Jun Kai are coordinating to prepare the backend for integration with the frontend.
  - Yibai Wang is working closely with Jason to ensure that the frontend components correctly interact with the new caching system.
4. **Detailed Testing Plan Discussion:**
  - Ankhjargal has drafted a comprehensive testing plan that includes unit, integration, and system testing stages. The plan is under review by the team.
  - Liang Ma provided design assets and requirements to Ankhjargal to assist with the preparation of test cases, especially for UI components.
5. **Q&A:**
  - The team asked about contingency plans should the caching strategy not meet performance expectations.
  - There were questions regarding the timeline for the integration tests and when they would be ready to initiate.

#### **Action Items:**

- **Ismail:** Start working on integration tests in collaboration with Yibai Wang and Jason.
- **Mark:** No new action items; proceed with frontend development based on user flow diagrams.
- **Yibai Wang:** Focus on resolving any issues that arise during the integration of the frontend with the backend caching system.
- **Jason:** Monitor the performance of the caching strategy and be prepared to iterate if necessary.
- **Jun Kai:** Await the completion of the caching system to resume backend development.
- **Ankhjargal:** Finalize the testing plan and begin executing unit tests where possible.

**Next Meeting:** February 22, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 22, 2024 Time: 9:00 PM*



**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Status Update on Integration Efforts
2. Review of Caching Strategy Performance
3. Testing Plan Approval and Implementation
4. Preparation for Mid-Sprint Review
5. Q&A

**Notes:**

1. **Status Update on Integration Efforts:**
  - Ismail and Yibai Wang have encountered some challenges with the integration, specifically data synchronization between the frontend and backend. They are actively working on a resolution.
  - Mark is integrating the user flow diagrams into the frontend design to ensure a seamless user experience.
2. **Review of Caching Strategy Performance:**
  - Jason reports that the caching strategy is holding up well under initial tests, with performance metrics meeting the current requirements. However, he remains vigilant for any signs of stress under higher loads.
3. **Testing Plan Approval and Implementation:**
  - Ankhjargal's detailed testing plan has been reviewed and approved by the team. Unit testing is underway, and preparations for integration testing have started.
  - Liang Ma provided additional design specifications to assist Ankhjargal in creating more accurate test cases for the user interface.
4. **Preparation for Mid-Sprint Review:**
  - The team discussed the upcoming mid-sprint review, planning to assess the progress against the sprint goals and to re-prioritize tasks if necessary.
  - Each team member is to prepare a brief progress report and an outline of remaining tasks for their respective areas.
5. **Q&A:**
  - Clarifications were requested on the scope of the mid-sprint review, with an emphasis on understanding how to adjust plans based on the sprint's halfway point.

- Concerns were raised about the potential need for additional resources to address the integration challenges, which will be evaluated during the mid-sprint review.

#### **Action Items:**

- **Ismail and Yibai Wang:** Address the data synchronization issues and report back on progress or further challenges.
- **Mark:** Continue with frontend integration, ensuring the user flows are accurately represented.
- **Jason:** Keep monitoring the caching strategy and prepare to discuss its scalability during the mid-sprint review.
- **Jun Kai:** Support Jason in backend preparations for upcoming integration tests.
- **Ankhjargal:** Execute unit tests as per the testing plan and start documenting results for the mid-sprint review.
- **All:** Prepare progress reports and task outlines for the mid-sprint review.

**Next Meeting:** February 23, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 23, 2024 Time: 9:00 PM*

#### **Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

#### **Agenda:**

1. Progress Reports for Mid-Sprint Review
2. Discussion on Integration Challenges
3. Testing Results and Adjustments
4. Planning for the Second Half of the Sprint
5. Q&A

#### **Notes:**

1. **Progress Reports for Mid-Sprint Review:**
  - Ismail and Yibai Wang shared a progress update on resolving data synchronization issues, with some success in implementing a queue system to manage data flow.

- Mark has completed the integration of user flow diagrams into the frontend, now focusing on polishing the UI for consistency.
  - Jason provided a positive report on the caching strategy, with current tests showing that it is robust under simulated load conditions.
2. **Discussion on Integration Challenges:**
- The team engaged in a deep dive into the data synchronization challenges, brainstorming potential solutions and contingency plans if the current approach doesn't scale.
  - Concerns about the integration timeline were discussed, with a focus on ensuring that backend and frontend components align properly for the user testing phase.
3. **Testing Results and Adjustments:**
- Ankhjargal presented initial unit testing results, highlighting areas of the code that needed refinement for better performance and stability.
  - Liang Ma has begun preparing for user interface testing, ensuring that all design elements are test-ready.
4. **Planning for the Second Half of the Sprint:**
- With the mid-sprint review complete, the team discussed re-prioritizing tasks based on the current progress and the remaining sprint goals.
  - There was a consensus to increase focus on the integration and testing phases, ensuring these critical steps are not rushed at the end of the sprint.
5. **Q&A:**
- The team sought clarity on the revised priorities and how they should adjust their workflows accordingly.
  - Questions were raised about additional support for integration efforts, and a decision was made to discuss potential resource allocation with the project supervisor.

**Action Items:**

- **Ismail and Yibai Wang:** Finalize the data synchronization solution and start preparing for integration testing.
- **Mark:** Begin polishing the UI and ensuring adherence to design standards.
- **Jason:** Continue to monitor backend performance and start planning for scalability beyond the sprint.
- **Jun Kai:** Coordinate with Jason on backend integration points for upcoming tests.
- **Ankhjargal:** Prioritize testing areas based on the results and feedback from the mid-sprint review.

**Next Meeting:** February 24, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 24, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Review of Actions Post Mid-Sprint Review
2. Integration Testing Readiness
3. Backend Performance and Scalability Planning
4. UI Consistency and Design Standards
5. Q&A

**Notes:**

1. **Review of Actions Post Mid-Sprint Review:**
  - Mark has initiated the UI consistency checks and is addressing discrepancies between the design prototypes and the developed frontend.
2. **Integration Testing Readiness:**
  - Jun Kai is working in tandem with Jason to ensure the backend is robust and ready for the upcoming integration tests.
3. **Backend Performance and Scalability Planning:**
  - Jason reports that the backend, including the new caching strategy, is performing well.
  - Jun Kai is assisting in identifying potential errors in the backend
4. **UI Consistency and Design Standards:**
  - Mark continues to work closely with Liang Ma to ensure the UI is not only consistent but also adheres to accessibility and usability standards.
  - Liang Ma has provided a checklist for design standards that Mark is using to verify the frontend work.
5. **Q&A:**
  - There were questions about the specific protocols to be followed during integration testing, leading to a brief recap by Ankhjargal on the procedures.
  - The team sought guidance on documenting any issues that arise during integration testing to ensure they are addressed promptly and effectively.

**Action Items:**

- **Ismail and Yibai Wang:** Complete the setup for integration testing and begin testing as scheduled.
- **Mark:** Finalize UI consistency checks and make necessary adjustments based on Liang Ma's design standards checklist.
- **Ankhjargal:** Oversee the start of integration testing, ensuring test protocols are followed and documentation is thorough.

**Next Meeting:** February 25, 2024, at 9:00 PM

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**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 25, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Commencement of Integration Testing
2. Addressing UI Consistency Updates
3. Backend Discussions
4. Monitoring and Documenting Testing Processes
5. Q&A

**Notes:**

1. **Commencement of Integration Testing:**
  - Ismail and Yibai Wang announced the start of integration testing. Initial tests have begun, focusing on the interaction between the frontend form submissions and the backend queuing system.
  - A few minor issues with data handling were identified and are being addressed.
2. **Addressing UI Consistency Updates:**
  - Mark reported that UI consistency updates are nearly complete. He has addressed most of the discrepancies and is now fine-tuning the responsive design aspects.

- Liang Ma provided support by reviewing the changes and confirming adherence to design standards.
- 3. **Backend Scalability Discussions:**
  - Jason led a discussion on backend scalability, presenting his documented plan and seeking input from the team for further improvements.
  - Jun Kai has completed stress tests and identified a couple of areas for optimization to handle future load increases.
- 4. **Monitoring and Documenting Testing Processes:**
  - Ankhjargal has established a system for monitoring the integration tests and documenting the results. He shared the first set of findings with the team and outlined the next steps for testing.
  - The team agreed on a process for logging and tracking bugs, using a shared platform to ensure visibility and accountability for issue resolution.
- 5. **Q&A:**
  - The team asked for clarification on the procedures for logging issues discovered during integration testing.
  - There were questions about the expected timeline for resolving the identified issues and how they might affect the sprint schedule.

**Action Items:**

- **Ismail and Yibai Wang:** Continue with integration testing and work on resolving identified data handling issues.
- **Mark:** Complete the final touches on the UI, ensuring responsiveness across devices.
- **Jason:** Finalize the scalability plan and begin implementing optimizations identified during stress testing.
- **Jun Kai:** Assist Jason with optimizations and prepare for any necessary backend adjustments post-integration testing.
- **Ankhjargal:** Maintain the documentation of test results and manage the bug-tracking process.

**Next Meeting:** February 26, 2024, at 9:00 PM

**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 26, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

## Agenda:

1. Integration Testing Progress
2. Addressing UI Consistency Issues
3. Backend Scalability Discussions
4. Preparation for Upcoming User Interface Testing
5. Q&A

## Notes:

1. **Integration Testing Progress:**
  - Ismail and Yibai Wang reported that integration testing commenced as planned. Several minor issues were encountered, but they have been documented and are currently being addressed.
  - Ankhjargal is reviewing the integration test reports to prioritize bug fixes and is communicating these priorities to the development team.
2. **Addressing UI Consistency Issues:**
  - Mark has made significant progress on the UI consistency checks, with most of the identified discrepancies now resolved. A few complex issues remain and are being worked on with input from Liang Ma.
3. **Preparation for Upcoming User Interface Testing:**
  - Liang Ma is finalizing the high-fidelity prototypes and ensuring that all UI elements are in line with the latest design revisions for user interface testing.
  - Mark is collaborating with Liang Ma to ensure that the developed UI matches the high-fidelity prototypes and is ready for user testing.
4. **Q&A:**
  - The team asked about the timeline for resolving the current integration test issues and how it might affect the remaining sprint schedule.
  - There were questions about the resources needed for the backend scalability improvements and whether additional support would be required.

## Action Items:

- **Ismail and Yibai Wang:** Continue to troubleshoot and resolve issues found during integration testing.
- **Mark:** Resolve remaining UI discrepancies and prepare for user interface testing.
- **Ankhjargal:** Prioritize bug fixes post-integration testing and manage the bug tracking process.

**Next Meeting:** February 27, 2024, at 9:00 PM

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**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 27, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Review of Integration Testing and Bug Fixes
2. Final Preparations for User Interface Testing
3. Backend Scalability Proposal Update
4. Planning for End of Sprint Activities
5. Q&A

**Notes:****1. Review of Integration Testing and Bug Fixes:**

- Ismail and Yibai Wang have made considerable progress in resolving the issues identified during integration testing. Most critical bugs have been fixed, and they are now focusing on minor bugs and enhancements.
- Ankhjargal has updated the bug tracking document to reflect the current status and is coordinating with the team on the remaining fixes.

**2. Final Preparations for User Interface Testing:**

- Mark and Liang Ma reported that the UI is now fully aligned with the prototypes, and all known consistency issues have been addressed. The UI is deemed ready for user testing.
- A schedule for user interface testing has been finalized, with sessions planned to gather user feedback on the usability and aesthetics of the interface.

**3. Planning for End of Sprint Activities:**

- The team discussed the remaining sprint activities, including finalizing all development work, completing all testing phases, and preparing for the sprint review meeting.
- A checklist



**GoHere App Development Project - Sprint 1 Daily Stand-up** *Date: February 28, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Final Bug Fixes and Integration Testing Wrap-up
2. User Interface Testing Readiness
3. Backend Finalization
4. Sprint Review Preparation
5. Q&A

**Notes:**

1. **Final Bug Fixes and Integration Testing Wrap-up:**
  - Ismail and Yibai Wang reported that all critical bugs have been addressed, and integration testing is officially complete. Remaining minor enhancements will be scheduled for the next sprint.
2. **User Interface Testing Readiness:**
  - Mark and Liang Ma confirmed that the UI is prepared for user testing, with all elements reviewed and approved for final evaluation.
3. **Backend Scalability Plan Finalization:**
  - Jason and Jun Kai have finalized the scalability proposal, incorporating team feedback. The plan is ready for implementation in upcoming sprints.
4. **Sprint Review Preparation:**
  - The team is preparing their contributions for the sprint review meeting, focusing on documenting accomplishments, lessons learned, and areas for improvement.
5. **Q&A:**
  - Brief questions were raised about the logistics of the sprint review meeting.

**Action Items:**

- **All:** Finalize all documentation and prepare for the sprint review meeting.

- **Mark and Liang Ma:** Conduct interface testing and gather feedback.
- **Jason and Jun Kai:** Begin initial steps for backend enhancements based on the finalized plan.

**Next Meeting:** Sprint Review Meeting on March 3, 2024

**GoHere App Development Project - Sprint 1 Review Meeting** *Date: March 3, 2024 Time: 9:00 PM*

**Attendees:**

- Ismail
- Mark
- Yibai Wang
- Jason
- Liang Ma
- Jun Kai
- Ankhjargal

**Agenda:**

1. Overview of Sprint Goals and Achievements
2. Presentation of Completed Work
3. Review of User Interface Testing Feedback
4. Discussion on Backend Scalability Plan
5. Lessons Learned and Process Improvements
6. Planning for Sprint 2
7. Q&A

**Meeting Highlights:**

1. **Overview of Sprint Goals and Achievements:**
  - The team successfully met the main objectives of Sprint 1, completing the foundational work for new features on the GoHere app, notably in development for CCC01, CCC04, and CCC02.
2. **Presentation of Completed Work:**
  - Ismail and Yibai Wang showcased the integrated frontend and backend for CCC01, highlighting the resolution of integration challenges.

- Mark presented the UI consistency improvements and the outcome of user interface testing, noting positive feedback and areas for refinement.
- Jason and Jun Kai discussed the backend improvements and success in API improvements
- 3. **Review of User Interface Testing Feedback:**
  - The feedback from user interface testing was overwhelmingly positive, with valuable insights gathered for enhancing usability and accessibility in future sprints.
- 4. **Discussion on Backend Scalability Plan:**
  - Jason outlined the scalability plan, emphasizing the importance of preparing for increased user loads and data management.
- 5. **Lessons Learned and Process Improvements:**
  - The team reflected on the challenges faced during the sprint, particularly around integration testing, and agreed on strategies for improving communication and testing processes in future sprints.
- 6. **Planning for Sprint 2:**
  - Priorities for Sprint 2 were set.
  - The team discussed reallocating resources to ensure a balanced workload and efficient progress on upcoming tasks.
- 7. **Q&A:**
  - The team engaged in a constructive Q&A session, clarifying next steps and setting expectations for the transition into Sprint 2.

#### **Action Items for Sprint 2:**

- **All:** Review and incorporate user feedback into development plans.
- **Ismail, Mark, Yibai Wang:** Continue frontend development, focusing on enhancements identified during user testing.
- **Ankhjargal:** Plan for more comprehensive testing strategies based on lessons learned.

#### **Next Steps:**

- Begin Sprint 2 on March 4, 2024, with an initial planning meeting to define specific tasks and goals.