



Khushi Mishra

CONTACT DETAILS

📍 Mumbai, Maharashtra
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📅 25 Jul '02
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SKILLS

Microsoft Word

Intermediate

Microsoft Powerpoint

Intermediate

Microsoft Excel

Intermediate

Tally

Intermediate

HTML

Intermediate

CSS

Intermediate

JavaScript

Intermediate

LANGUAGES

English

Intermediate

Hindi

Advanced

HOBBIES

Reading

Writing

Badminton

Dancing

Traveling

Baking

Theatre

OBJECTIVE

Actively contributes to group projects and motivates members to achieve common targets. An inquisitive individual who is keen to continue learning and expanding their horizons of knowledge. Seeks a nurturing environment that provides active mentorship and supports individual and collective growth and perseverance. Determined to work at a small or medium-sized enterprise where value additions by candidates are openly recognized allowing more significant exposure to refine individualistic skills.

EDUCATION

Smt.PD Hinduja Trust's Institute of Management Studies- BCA

Jul 2020 – Jun 2023

Shankar Narayan College of Science , Arts and Commerce- HSC

2020

St.Apollonias Convent English School- SSC

2018

CERTIFICATIONS

CEIT

13 May 2017

ceit computer education

from this certificate I am able to use Tally ERP 9 software to manage accounting operations, such as creating and managing ledgers, generating invoices, recording payments and receipts, and reconciling bank statements.

HTML,CSS,JS, Bootstrap and Python

4 Aug 2021

Asterix Solution

Advance JS and Node JS

10 Aug 2022

Asterix Solution

PERSONAL SKILLS

- Outside the box thinker, can come up with creative solutions that can be a real asset in any role.
- Has the capability to guide teams and steer the team members toward the achievement of goals.
- Have an ability to focus and pursue a goal or activity with ruthless drive.
- Adaptable to any situation. Can work in a dynamic and flexible environment.
- Attentive listener and effective oral communication skills.