

Sprint 1 Planning Flow

Team Maverickians - "Saoda HUT: A Smart Shop Management System for Your Excellence"

Editor

Md. Mahfuz Molla

Decisions for Sprint-1 Planning

- **Sprint Backlog:** A list has been created in a Trello board named **Products Backlog** for tracking tasks.
 - **Link:** Sprint Backlog
- **SCRUM Meeting Time:** Scheduled at **9 PM** every day.
- **Git Commit Message Format:** <Action> by <name>
- **Branch Naming Convention:** Each member will create a branch named `memberName`.

Time Tracking Project

To enhance our project management and effectively track our time, we have created a project in Toggl. This will allow us to monitor our work hours, analyze productivity, and optimize our workflow.

- **Link:** Toggl Project Link

Sprint 1 Backlog and General Actions

1. Customer Profile Access and Information Management

- **Task:**
 - Allow customers to access and update their profile information.
 - Enable management of user-specific data, such as contact info, preferences, and purchase history.
 - Ensure data privacy and protection in compliance with standards.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Mamunur Roshid (MR)
- **Deadline:** November 01, 2024

2. Supervision the Store

- **Task:**
 - Monitor inventory levels and stock updates.
 - Track sales and customer activity within the store.
 - Implement tools for real-time insights into store performance.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Md. Mahfuzur Rahman (MMR)
- **Deadline:** November 01, 2024

3. Returning Defective Goods to Vendor

- **Task:**
 - Facilitate returns process for defective goods.
 - Maintain logs for returned items, including reason and vendor details.
 - Ensure efficient handling of returns in line with vendor policies.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Md. Mahfuz Molla (MMM)
- **Deadline:** November 01, 2024

4. Transaction Notifications and Text Receipts

- **Task:**
 - Send transaction notifications to customers for purchase confirmation.
 - Implement text receipt functionality for purchases.
 - Maintain a transaction log for record-keeping and customer service.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Mohammad Rokibul Hasan Shanto (RHS)
- **Deadline:** November 01, 2024

5. Purchasing and Redeeming Gift Cards

- **Task:**
 - Enable customers to purchase digital and physical gift cards.
 - Allow redemption of gift cards at checkout.
 - Track gift card balance and manage expiration dates.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Md. Shakhawat Hosen (MSH)
- **Deadline:** November 01, 2024

6. Review and Feedback

- **Task:**
 - Provide customers with a platform to leave reviews and feedback.
 - Implement feedback collection tools to gather insights on customer satisfaction.
 - Analyze reviews to improve store offerings and service quality.
 - Conduct unit testing, follow coding standards, maintain selected architecture, and add documentation.
- **Assigned to:** Ali Jakey Shariar (AJS)
- **Deadline:** November 01, 2024

Sprint Review/Retrospective

- **Date:** November 02, 2024
- **Agenda:**
 - Review sprint performance.
 - Identify successes and improvement areas.
 - Discuss potential adjustments for the next sprint with the supervisor.

Communication and Collaboration

- Daily **SCRUM** meetings and **Discord** discussions for regular team updates and collaboration.