

Date/Location: 05-09-2024, LOCATION: Discord Formal\_Meeting Channel

Attendees: Md. Shakhawat Hosen (MSH), Mamunur Roshid (MR), Md Rakibul Hasan Shanto (RHS), Md. Mahfuz Molla (MMM), Md. Mahfuzur Rahman(MMR), Ali Jakey Shahriar(AJH).

Start Time: 22:00

End Time: 23:00

### Decisions

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- **javadoc** is decided as a documentation tool.
- The Coding Standard chosen is Camel Casing and also a document is prepared for our custom standard.

### Actions

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- Assign members for research on which **Android framework** will be used.
- Assign members for research on which **SW Architecture** will be used.

Action	Allocated team member(s)	Deadline
Android framework	MR ,RHS, MMM	14/09/2024
SW Architecture	AJH, MSH, MMR	14/09/2024