

PERSONAL INFORMATION

EDUCATION

Oct 2013–Present	Product Research Analyst, INVESCO CANADA
Summary	Researching and analysing market and fund information to support sales and ensure product integrity.
Accomplishments	<ul style="list-style-type: none">· Assisted and supported product research team and product managers· Updated fund comparisons and sales decks· Generated ad-hoc analytical reports· Created model portfolios and alternative fund comparisons and provided qualitative data to support them
July–Sept 2013	Marketing Coordinator - Intern, INVESCO CANADA
Summary	Coordinated with multiple partners to promote and sustain our product brands. Clearly and effectively communicated to ensure successful execution and timely delivery of projects.
Accomplishments	<ul style="list-style-type: none">· Managed delivery of marketing collateral· Demonstrated attention to detail - noticed and corrected document oversights· Provided input and generated ideas to position product brand
Sept 2010–Feb 2012	Associate, Client Relations INVESCO CANADA
Mar 2012–June 2013	Representative, Client Relations INVESCO CANADA
Summary	Responded to inbound inquiries from financial advisors, their assistants, and clients on a broad range of topics. Provided financial advisors with additional tools and product ideas to help them build their businesses.

OTHER SKILLS

<i>Cognitive</i>	Analytical, verbal, research, numeracy, and critical thinking skills
<i>Software</i>	Excel, Word, PowerPoint, Morningstar Direct, Style Research, Zephyr StyleADVISOR, Factset, Linux, Python, Matlab, Bloomberg Terminal
<i>Languages</i>	English, Conversational French

June 25, 2015