

## Admission Form - Content Update

*Sequence : Child Details, Apply for Admission, Foreign National Only, Home, Father, Mother, Siblings, Previously Attended, Parent Questionnaire, Others,*

### Child Details

- Change Enter Student/Child Details to "Basic Details"
- Gender dropdown list-- change the other option
- Guardian Email to 'Parent/Guardian Email
- Remove Guardian relation with child

**Apply for Admission** *(This should be the section right after collecting details of child)*

1. **Grade Applying For:** (Drop Down menu)

### **RR Campus - Kotturpuram (1 - 7 Yrs)**

U&Me (with Parent) - 1 Yr  
U&Me Chutties (without Parent) - 1Yr  
Toddler – 2 Yrs  
Tireless Tadpoles – 3 Yrs  
Flighty Frogs – 4 Yrs  
Bright Bunnies – 5 Yrs  
Cool Cats – 6 Yrs  
Leaping Lions – 7 Yrs

### **OP Campus - Navalur (2 - 16 Yrs)**

Toddler – 2 Yrs  
Tireless Tadpoles – 3 Yrs  
Flighty Frogs – 4 Yrs  
Bright Bunnies – 5 Yrs  
Cool Cats – 6 Yrs  
Leaping Lions – 7 Yrs  
Dynamic Dolphins – 8 Yrs  
Gallopig Gazelles – 9 Yrs  
Soaring Seagulls – 10 Yrs  
6th Grade - 11 Yrs  
7th Grade - 12 Yrs  
8th Grade - 13 Yrs

9th Grade - 14 Yrs  
10th Grade - 15 Yrs  
11th Grade - 16 Yrs

**2. Academic Year** (Drop Down menu)

2024 - 2025

2025 - 2026 (*default*)

**3. Campus** (Drop Down menu)

OP Campus - Navalur (2 - 16 Yrs)

RR Campus - Kotturpuram (1 - 7 Yrs)

**4. Choice of Second Language** - will be a part of this section.

- add a line or padding or some space

**Section on Home:**

- Remove the phone validations and note
- Add a complete list of states in the state dropdown.
- City should be text field

**Section on Siblings:**

1. Do you have a sibling who is currently studying or has studied at KC? Yes/No
2. Sibling's Name
3. Sibling's Grade Level
4. Are you applying for more than one child? Yes/No
5. Remove Phone, Pincode, City and State from this section

**Section on Father/Mother/Guardian:**

1. Office address (*instead of address*)
2. Company Name (*add this*)
3. *Remove mandatory fill for all fields except Name, Occupation and Contact Number*

**Section on Others**

1. How did you learn about KC High?
2. Emergency contacts

**Parent Questionnaire**

**Grade 1 - 11 :** (*sent as PDF*)

**Pre Primary :** (*sent as PDF*)

*Questionnaires-- U&Me to Bright Bunnies and Cools Cats to Grade 11 text should be highlighted*

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## Home Page

1. Link to 25th Anniversary (*to be given by Kaviya*)
2. Menu > About Us > Hide Leadership Team
3. Proportion Control for New and Events / Related Stories

## News and Events

1. Add a tab for mentioning dates.
2. Maintain Proportion, the red tab overlapping etc. Design needs refinement.

## Admission Page

1. Admission Process :
  - Step 1 : Can the Get in Touch button direct to the contact info below?
  - Step 2 : Link button to admission form
3. Need different contact details for this page - where can we do it?  
Detail : Ms.Aparna Menon  
[admissions@kchigh.com](mailto:admissions@kchigh.com)  
9840489236

## Academics

1. Page is not visible
2. Middle - Grade error, I have entered it as 6, yet it is showing 1. Spacing etc to be checked.

## Careers

1. Remove mandatory fill in for all headings other than Job Title and Content.
2. Campus - Tags are OP Campus - Navalur and RR Campus - Kotturpuram