OpenCircle Onboarding Playbook & Templates

What is This?

This page contains all OpenCircle's onboarding, transparency, and operational guides—**open and free to copy, adapt, or remix for any DAO, community, or project.** No permission needed—just credit OpenCircle if you find it useful!

1. Onboarding Guide for Web2 and Web3 Users

Step-by-step:

- OpenCircle Onboarding Guide
  (Copy/paste or duplicate this page for your own project)

2. Transparency Log / Distribution Template

Live example:

- Transparency Log & Litepaper

Quick Table Format:

Date	Type	From/To (wallet/name)	Amount & Token	Purpose/Use	Message/Thanks	Proof (Tx/Proposal)
Example	OCL Distribution	0xAdmin → 0xUser	10 OCL	New onboarding	Welcome!	0xTxHash

To duplicate:

- Use "Duplicate" in Notion, or copy this table to a new Notion/Google Sheet page.

3. Discord Server & Channel Structure

Recommended Channels:

- #welcome-and-rules *(read-only)*
- #litepaper *(read-only)*
- #announcements *(announcement channel)*
- #onboarding *(interactive – wallet claims & help)*
- #support *(questions, help, funding info)*
- #transparency *(live DAO/proposal/funding log)*
- #general *(community chat)*

Channel topic/pin for #onboarding:

> Post your Polygon wallet here for free OCL + instant voting. Zero experience? We help step-by-step!

4. FAQ & Claim Script

FAQ Answer (Getting OCL):

> DM your Polygon wallet or post in #onboarding to claim free OCL. Need help with setup? See our onboarding guide or just ask—admins and community will walk you through!

Message Script for Newcomers:

> Welcome to OpenCircle! Here's your OCL—add to MetaMask (token: 0x0aF0F1DBE4003B0f270105dc168f4A41E7968B3D, decimals: 18) and join voting at [Snapshot Link]. Our guides are here: [Onboarding Guide Link].

5. Open to All

- All of these resources/guides/logs are open source—please copy, improve, or remix for your own DAO/community.
- Feedback or ideas? Suggest changes directly!

Built by OpenCircle to help everyone—from web2 first-timers to web3 veterans—build better, more honest communities.