
Higher Education General Information Survey
(HEGIS), 1981–1982: Salaries, Tenure, and Fringe
Benefits of Full-Time Faculty

United States Department of Education
National Center for Education Statistics

HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS),
1981-1982: SALARIES, TENURE, AND FRINGE BENEFITS
OF FULL-TIME FACULTY

(ICPSR 2202)

Principal Investigator

United States Department of Education
National Center for Education Statistics

First ICPSR Version
January 1999

Inter-university Consortium for
Political and Social Research
P.O. Box 1248
Ann Arbor, Michigan 48106

BIBLIOGRAPHIC CITATION

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To provide funding agencies with essential information about use of archival resources and to facilitate the exchange of information about ICPSR participants' research activities, users of ICPSR data are requested to send to ICPSR bibliographic citations for each completed manuscript or thesis abstract. Please indicate in a cover letter which data were used.

DATA DISCLAIMER

The original collector of the data, ICPSR, and the relevant funding agency bear no responsibility for uses of this collection or for interpretations or inferences based upon such uses.

DATA COLLECTION DESCRIPTION

United States Department of Education. National Center for Education Statistics

HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS), 1981-1982: SALARIES, TENURE, AND FRINGE BENEFITS OF FULL-TIME FACULTY (ICPSR 2202)

SUMMARY: The Higher Education General Information Survey (HEGIS) series was designed to provide comprehensive information on various aspects of postsecondary education in the United States and its territories (American Samoa, Guam, Puerto Rico, the Virgin Islands, and the Marshall Islands) and Department of Defense schools outside the United States. Data are available for both public and private two-year and four-year institutions. The HEGIS Salaries component for 1981-1982 sought data from 3,294 institutions of higher education. Key data elements, presented for up to ten record types for each institution (corresponding to length of contract and sex), include academic rank, number of faculty, salaries, tenure status, and fringe benefits.

UNIVERSE: All postsecondary institutions in operation during 1981-1982 in the United States and its territories (American Samoa, Guam, Puerto Rico, the Virgin Islands, and the Marshall Islands) and Department of Defense schools outside the United States.

NOTE: (1) This study only has two parts and does not include "Salaries of Continuing Faculty," which can be found in HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS), 1980-1981: SALARIES, TENURE, AND FRINGE BENEFITS OF FULL-TIME FACULTY (ICPSR 2199). (2) The HEGIS Record Layout file (Part 2) is an Excel worksheet of record layouts for all components of the HEGIS survey, including the 1981-1982 Salaries component (see the "emp" folder in the worksheet). (3) The titles "Employees in Institutions of Higher Education" and "Salaries and Tenure of Full-Time Instructional Faculty" are used interchangeably to refer to the Salaries component of HEGIS. (4) This collection has not been processed by ICPSR staff. ICPSR is distributing the data and documentation for this collection in essentially the same form in which they were received. When appropriate, hardcopy documentation has been converted to machine-readable form and variables have been recoded to ensure respondents' anonymity. (5) The codebook and data collection instrument are provided as a Portable Document Format (PDF) file. The PDF file format was developed by Adobe Systems Incorporated and can be accessed using PDF reader software, such as the Adobe Acrobat Reader. Information on how to obtain a copy of the Acrobat Reader is provided through the ICPSR Website on the Internet.

EXTENT OF COLLECTION: 2 data files + machine-readable documentation
(PDF)

EXTENT OF PROCESSING: SCAN/ REFORM.DOC

DATA FORMAT: Logical Record Length

Part 1: Main Data File

Part 2: HEGIS Record Layout

File Structure: hierarchical

Variables: approx. 54

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
EDUCATION DIVISION
NATIONAL CENTER FOR EDUCATION STATISTICS
WASHINGTON, D.C. 20202

(Reserve)

DATA BASE DOCUMENTATION

(Authority: Public Law 93-502, Section 552)

PART I - SURVEY SUMMARY

A. TITLE

Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty, 1981-82
(Sal. Survey, HEGIS XVI) (Unpacked, with suppressed data)

B. DESCRIPTION

The Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty 1981-82 Survey is part of the HEGIS XVI package which is distributed to nearly 3,300 institutions of higher education and their branches located in the United States and its outlying areas.

C. SURVEY METHODOLOGY

1. UNIVERSE OR SAMPLE

Universe of 3,294 institutions

2. RESPONDENTS

Each institution, branch, campus, or other entity separately listed in the Education Directory - Higher Education.

3. DATE OF COVERAGE

Academic Year 1981-82

4. FREQUENCY OF SURVEY

Annually

5. RESPONSE RATE

2972 (90.2%)

6. HIGHLIGHTS

The confidentiality of individuals' salaries is preserved in accordance with Title V, Section 501(a) of the Education Amendments of 1974. Salary and fringe benefit data for fewer than three faculty members have been suppressed. All imputed data may be identified by a "1" entered in record position 078, and more specifically in positions 201-212.

D. RELATED STUDIES

1. SURVEYS

Similar surveys were conducted on HEGIS I through VII and IX through XV.
(See pages 001-002 of Common Tables.)

2. PUBLICATIONS

The most recent publication available is the May 1982 NCES "Early Release" entitled, "Salaries of Faculty Up 9.2 Percent for Academic Year 1981-82."

IF SPONSORING AGENCY IS NOT NCES Specify:

ATTACHMENT A

List of institutional units not responding to survey, by State:
The 50 States and the District of Columbia, 1981-82^{1/}

ALABAMA

Auburn U at Montgomery
Booker T Washington Bus C
Internatl Bible C
Lomax - Hannon JC
Oakwood College
Samford University
Southern JC of Business
U.S. Sports Acad

ARIZONA

Devry Inst of Technology
Navajo Community College
Prescott College

ARKANSAS

American JC
Shorter College

CALIFORNIA

American Consv Theatre
Bay-Valley Tech
Brooks Institute
Cleveland Chiropractic C
Columbia College
Condie C. Bus & Tech
Fash Inst Design & Merch
Franciscan Sch Theology
Golden Gate Bapt Seminary
Grantham C. of Engr
Heald Inst Tech
Holy Family College
Los Angeles Metro C
Melodyland Sch Theology
Rand Grad Inst Pol Studies
San Francisco Theol Sem
US International U
University of Judaism
U of West Los Angeles
Yeshiva U of Los Angeles

COLORADO

Bapt Bible C of Denver
Colorado Northwestern CC
Colorado Women's College
Naropa Institute
Parks College
Rockmont College
Yesh Toras Chaim Talmud

CONNECTICUT

Bais Binyomin Academy
Briarwood College
Charter Oak C Bd St Acad

DISTRICT OF COLUMBIA

Beacon College
Corcoran School of Art
Oblate College
Wash Intrnatl College

FLORIDA

Art Inst Ft Lauderdale
Baptist Bible Inst
Bauder Fashion College
Flagler College
Florida Memorial College
Florida Southern College
Fort Lauderdale College
Horeb Seminary
International Fine Arts C
Jones College Jacksonvl
Jones College Orlando
Lakeland C Bus and Fash
Palm Bch Atlantic College
Talmudic C of Florida
Tampa College
University of Sarasota
Webber College

GEORGIA

Art Institute Atlanta
Bauder Finishing Car C
Brenau College
Devry Inst Technology
Emmanuel Sch Ministries
Georgia Military College
Life Chiropractic College
Meadows C Bus
Phillips College
Savannah C Art & Design

IDAHO

Ricks College

ILLINOIS

Brisk Rabbinical College
Central YMCA Cmty College

^{1/} See footnote at end of listing.

ATTACHMENT A (cont)

List of institutional units not responding to survey, by State:
The 50 States and the District of Columbia, 1981-82--Continued^{1/}

ILLINOIS--Continued

Chicago School Prof Psyc
Chicago Theological Sem
Devry Institute of Technology
East-West University
Forest Inst Prof Psych
Greenville College
Harrington Institute
Hebrew Theol College
Lake Forest School Mgmt
MacCormac College
Midwest College of Engr
Moody Bible Institute
Natl College Ed Main Cam
Natl College Ed Urban Cam
Prairie State College
Shimer College
Telshe Yeshiva - Chicago
Vandercook C of Music

INDIANA

Hanover College
Indiana Inst Technology
International Business C
Itt Educ Services
Itt Tech - Bus Inst
Itt Tech Inst
Lockyear College
Mid-Amer C Funeral Serv

IOWA

American Institute Bus
Hamilton Technical Col
United Elec Institute

KENTUCKY

Kentucky C Technology
Louisville Tech Institute
Southern Bapt Theol Sem
Sue Bennett College

LOUISIANA

Loyola U in New Orleans
New Orls Bapt Theol Sem
Phillips C Greater Orls

MARYLAND

Md Inst College of Art
Ner Israel Rab College
Washington Theol Union

MASSACHUSETTS

Boston University
Cen New Eng College Techn
Clark U Sch Art Museum
Katharine Gibbs School
Nichols College
Radcliffe College
Snt Hyacinth College-Sem
Sch of Museum Fine Arts

MICHIGAN

Andrews University
General Motors Institute

MINNESOTA

Med Inst Minnesota
Northwest Tech Inst
Northwstn Elecs Institute

MISSISSIPPI

Clarke College
Mary Holmes College
Mississippi College
Phillips College Jackson
Southeastern Bapt College
Tougaloo College

MISSOURI

Baptist Bible College
Basic Inst Technology
Cleveland Chiropractic C
Cottey College
Eden Theological Seminary
Midwestern Bapt Theol Sem
Missouri Inst Technology
Rutledge C
Snt Louis Consv of Music
Saint Louis Rab College
Snt Paul Sch of Theology
Kansas City C Osteo Med
Wentworth Military Acad

^{1/} See footnote at end of listing.

ATTACHMENT A (cont)

List of institutional units not responding to survey, by State:
The 50 States and the District of Columbia, 1981-82--Continued^{1/}

MONTANA

Blackfeet Cmty College

NEBRASKA

Union College

NEVADA

Sierra Nevada College

NEW HAMPSHIRE

Colby-Sawyer College

NEW JERSEY

Beth Medrash Gevoha
New Brunswick Theol Sem
Rab College of America
Rutgers U Camden Campus
Rutgers U Newark Campus
Rutgers U New Brunswick
Talmud Inst of Cen Jersey
Thomas A Edison College

NEW MEXICO

Eastern NMU Roswell
Inst American Indian Arts

NEW YORK

Assocd Beth Rivkah Schs
Bank Street College of Ed
Be'er Shmuel Talmud Acad
Belzer Yesh-Machzikei Sem
Beth Hmdrsh Shaarei Yosh
Beth Hatalmud Rab C
Beth Jacob Hebrew Tchrs C
Beth Medrash Emek Halacha
Beth Mdrash Eyun Hatalmud
Beth Rochel Seminary
Cen Yesh Tom Tmimim Lubvz
Colg Roch-Bexley-Crozer
College for Human Service
Darkei No'Am Rabbinical C
Gruss Girls Seminary
Hadar Hatorah Rab Sem
Holy Trinity Orthodox Sem
Inst for Adv Studies Hum
Jewish Theol Sem America
Kehilath Yakov Rab Sem

NEW YORK--Continued

Long Is Sem Jewish Studies
Machzikei Hadath Rab C
Mesivta Estn Pkwy Rab Sem
Mes Torah Vodaath Sem
Mesivtha Tifereth Jer Amr
Mirrer Yeshiva Cen Inst
NY College Podiatric Med
Ohel Shmuel Yeshiva
Ohr Hameir Theol Sem
Rab Ac Mes Rab Chaim Brln
Rab College Beth Shraga
Rab C Bobover B'nei Zion
Rab C Ch'san Sofer NY
Rab C Kamenitz Yeshiva
Rab College Long Island
Rab College of Sanz
Rab Seminary Adas Yereim
Rabbinical Sem of America
Rab Sem Beth Yit D' Spinka
Rab Seminary M'Kor Chaim
Rabbinical Sem of Munkacs
Rika Breuer Teachers Sem
Saint Bernard's Seminary
Snt Vladmr Orth Theol Sem
Sara Schenirer Tchrs Sem
Sh'or Yoshuv Rab College
Talmudical Inst Upst NY
Talmud Sem Oholei Torah
Taylor Business Institute
United Talmudical Academy
U St NY Regents Extnl Deg
Westchester Bus Inst
Yesh Beth Hillel Krasna
Yeshiva Bnei Torah
Yesh Chafetz Chaim Radun
Yesh Karlin Stolin Inst
Yesh of Nitra Rab College
Yeshiva Shaar Hatorah
Yesh Mikdash Melech
Yeshivath Vizhitz
Yeshivath Zichron Moshe

NORTH CAROLINA

Asheboro College
Blantons Junior College
Campbell University

^{1/} See footnote at end of listing.

ATTACHMENT A (cont)

List of institutional units not responding to survey, by State:
The 50 States and the District of Columbia, 1981-82--Continued^{1/}

NORTH CAROLINA--Continued

Duke University
Hardbarger JC Business
Kings College-Raleigh
Piedmont Aerospace Inst
Rutledge College Durham
Rutledge C Winston-Salem

NORTH DAKOTA

Mary College

OHIO

A.T.E.S. Tech Inst
Central State University
Chatfield College
Cincinnati Tech College
Cleveland C Jewish Studies
Cleveland Inst of Music
Davis Junior College
Elec Techn Institute
Itt Technical Institute
Lake Erie College
Methodist Theol Sch Ohio
Nthwstn Bus C-Tech Center
Ohio Inst of Technology
Ohio Visual Art Inst
Rabbinical College Telshe
Urbana College
West Side Inst Technology
Youngstown C Bus-Drafting

OKLAHOMA

Flaming Rainbow U
Okla Sch Bus Acct Law Fin
Oral Roberts University
Spartan Sch Aeronautics

OREGON

Marylhurst C Learning
Oregon Graduate Center

PENNSYLVANIA

Adio Inst Straight Chiro
Grove City College
Lyons Technical Inst
Pa Institute Technology
Pittsburgh Theol Seminary

PENNSYLVANIA--Continued

Talmud Yeshiva of Phila
Delaware Law Sch of Widener U
Yeshivath Beth Moshe

RHODE ISLAND

Johnson & Wales College

SOUTH CAROLINA

Allen University
Friendship College
Nielsen Elecs Institute
Rutledge College

TENNESSEE

Bristol College
Draughon's Jr College
Draughon's JC Bussiness
Edmondson Jr College
Fisk University
Knoxville Business C
Knoxville College
Lee College
Mid America Bapt Seminary
Milligan College

TEXAS

Austin Presb Theol Sem
Bauder Fashion College
Dallas Christian College
Dallas Theol Seminary
Devry Inst of Technology
East Texas Bapt College
Laredo Junior College
Sthwstn Bapt Theol Sem
Tex Tech U Hlth Sci Ctr
Wayland Baptist College

UTAH

Brigham Young U Main Cam
Brigham Young U Hawa Cam
Latter-Day Saints Bus C

VERMONT

Goddard College
Cmty College of Vermont

^{1/} See footnote at end of listing.

ATTACHMENT A (cont)

List of institutional units not responding to survey, by State:
The 50 States and the District of Columbia, 1981-82--Continued^{1/}

VIRGINIA

Hampton Institute
National Business College
Saint Paul's College
Virginia Union University

WASHINGTON

Griffin College
Lummi C Fisheries
Spokane Community College
Spokane Fls Cmty College

WEST VIRGINIA

West Va C Technology

WISCONSIN

Fox Valley Tech Inst
Lakeshore Technical Inst
Mid-State Technical Inst
Milwaukee Stratton C
Snt Francis De Sales C
Snt Fram Sem Pstl Ministry
Sthwst Wis Voc Tech Inst
Wisconsin Conserv of Music
Wisconsin Lutheran C
Wisconsin School Elecs

WYOMING

Wyo Sch Animal Techn

U.S. SERVICE SCHOOLS

CC of the Air Force
US Army Cmd-Gen Staff C
US Coast Guard Academy

^{1/} Alaska, Delaware, Hawaii, Kansas, Maine, and South Dakota each had a response rate of 100 percent.

List of institutional units not responding to survey:
Outlying areas, 1981-82^{1/}

GUAM

Guam Cmty College

PUERTO RICO

Ctr Adv Studies Carribean

Univ Cen Caribe Med Cayey

Univ Politecnica De PR

^{1/} American Samoa, Trust Territory, and Virgin Islands each had a response rate of 100 percent. Northern Marianas has no reporting units.

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PART IV -- DATA ELEMENT DESCRIPTION

**LEGEND
DATA ELEMENT TYPE STANDARDS**

AN - Alphanumeric, left justified, space filled
N - Numeric display, right justified, leading zeros

Reserve:

TITLE
Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty, 1981-82 (HEGIS XVI)
(Unpacked Version)

FILE NAME

DATA FIELD NAME (a)	DATA ELEMENT TYPE (b)	RECORD POSITION (from-to) (c)	NUMBER OF POSITIONS (d)	SOURCE LOCATION (e)	DESCRIPTION (f)
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The survey record is a composite from several sources. Positions 001-070 are obtained from the Institutional Characteristics File and are provided to give each record attributes of the institution which can be used for sorting or selection of data by attribute. Positions 071-148 and 153-170 are essentially the input transactions from the particular survey itself. Positions 149-152 are utilized to record various processing controls during the update cycles.

The data tape has had all data which would reveal salaries or fringe benefits of individuals removed.

All imputed/adjusted data may be identified in record position 078, and more specifically in positions 153-164.

FICE Code	N	001-006	6	Institutional Characteristics (IC) File	Federal Interagency Committee on Education (FICE) code. Unique for each institution or other entity that has been identified. The range is 001000-029999.
Publication Sequence	N	007-012	6	IC File	Combination of Office of Education (OE) state code and sequence number to sort file into desired sequence for publication.
OE State Code	N	007-008	2	IC File	OE state code of parent institution. (See Common Table 1.)
Sequence Number	N	009-012	4	IC File	Numeric sequence code to alphabetize, within each state, each institution. These numbers are usually assigned with breaks of 10 to permit insertions. Initialized and reassigned each survey year.

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Sub Code	AN	013-016	4	IC File	Identifies either a multicampus institution encompassing two or more campuses, or a system of institutions encompassing two or more institutions, any of which may have its own branch campus(es).
System Code	AN	013-013	1	IC File	As a system or multicampus institution is identified within a state, it is given a common alpha identification (A to Z; A = First, B = Second, etc.) for all institutions within the group.
Sequence Code	N	014-015	2	IC File	Identifying and sequencing code within a system or multicampus institution. (See Common Table 2.)
Status Code	AN	016-016	1	IC File	Identifies type of entity, i.e., Main or Branch Campus. (See Common Table 2.)
New NCES Classification Codes	AN	017-019	3	—	See Common Table 23.
City Size Code	N	020-020	1	IC File	Indicates Standard Metropolitan Statistical Area (SMSA) in which an institution is located. (See Common Table 14.)
Table Controls	AN	021-034	14	IC File	Institutional characteristics used to sort and select data.
Geographic State Code	N	021-022	2	IC File	OE state code of actual location, if other than parent institution. (See Common Table 1.)

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OE Region Code	N	023-023	1	IC File	Academic regional groups. (See Common Table 7.)
OBE Region Code	N	024-024	1	IC File	Department of Commerce, Office of Business Economics Regions. (See Common Table 6.)
Race Code	AN	025-025	1	IC File	Predominant race of student body. (See Common Table 16.)
Control Code	N	026-026	1	IC File	Type of control. (See Common Table 19.)
Institution Type Code	AN	027-027	1	IC File	Indicates whether institution is a 2-year or 4-year institution. (See Common Table 9.)
Sex Code	N	028-028	1	IC File	Sex of student body. (See Common Table 10.)
Land Grant	N	029-029	1	IC File	Indicates whether institution is land grant or not. (See Common Table 17.)
Accreditation	N	030-030	1	IC File	Indicator denoting type of accreditation. (See Common Table 3.)
Filler	AN	031-031	1	—	Position not used.

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Offering Level	N	032-033	2	IC File	Indicates highest level of offering. (See Common Table 8.)
Calendar System	N	034-034	1	IC File	Indicates calendar system for institution. (See Common Table 18.)
Expanded Control Code	N	035-035	1	Generated	Based on positions 37-38 of this record, the institutions control/affiliation is further defined. (See Common Table 20.)
Filler	AN	036-036	1	—	Position not used.
Affiliation/Control	N	037-038	2	IC File	Indicates control of institution. (See Common Table 4.)
Current Enrollment	N	039-045	7	IC File	Institution enrollment obtained from prior Fall Enrollment Survey and enrollment range codes.
Range Code	N	039-039	1	IC File	Range code for enrollment. (See Common Table 12.)
Enrollment Number	N	040-045	6	IC File	Total number of students enrolled for current survey year.
Institution Name	AN	046-070	25	IC File	Abbreviated name of reporting institution or branch.

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Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty, 1981-82 (HEGIS XVII)
(Unpacked Version)

FILE NAME

DATA FIELD NAME (a)	DATA ELEMENT TYPE (b)	RECORD POSITION (from-to) (c)	NUMBER OF POSITIONS (d)	SOURCE LOCATION (e)	DESCRIPTION (f)
FICE Code	N	071-076	6	Survey Form	For internal tapes used in edit/update processing, this field contains a unique code for each institution or other entity that has been identified. The range of 001000-029999. (Identical to positions 001-006 and is also part of the input transaction record.)
or HEGIS Internal Accounting Information	AN	071-076	6	Generated	For tapes forwarded to NCES, this field contains internal accounting information including the survey year, survey code, and machine edit cycle, e.g., "H16E02".
Survey Code	AN	077-077	1	Input Transaction Record	Unique code assigned by NCES for each survey. For Salaries, 'E'.
Imputation Code	AN	078-078	1	Input Transaction Record	Indicates imputed data (data entered on form by editing staff without concurrence of the institution or state coordinator and which is based on the data reported by the respondent) and/or adjusted data (data changed on form by editing staff without concurrence of the institution or state coordinator and which is based on the data reported by the respondent) has been entered in one or more of the columns for that line. or 0 = No imputed or adjusted data 1 = Imputed data 3 = Adjusted data 5 = Both imputed and adjusted data (if both 1 and 3 are entered for the same line, the machine generates a 5 in this position)

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Restriction Code	AN	079-079	1	Input Trans- action Record	Indicates restricted data whose dissemination outside NCES, in raw form, has been so identified by the surveyed institution. The data may be used in aggregates, etc. when its individual identification will be lost. 0 = Not restricted 1 = Restricted
Transaction Code	AN	080-080	1	Input Trans- action Record	Not maintained on Salaries Master File; possible values are listed in Common Table 15.
Record Identification	AN	081-085	5	Survey Form	Identifies the part/section and line numbers of the survey form.
Part/Section Code	AN	081-083	3	Survey Form	Designates part and section number of survey form. Assigned by NCES. Acceptable codes are: 100 = Line 15, Survey Not Applicable 1A0 = Part 1, 9-Month 1B0 = Part 1, 12-Month 1A1 = Part 1, 9-Month, continued 1B1 = Part 1, 12-Month, continued 2A0 = Part 2, 9-Month 2B0 = Part 2, 12-Month 300 = Retirement Standard (Submitted by NCES Survey Director) 3A0 = Part 3, 9-Month 3B0 = Part 3, 12-Month NOTE: The third position entered is dropped after editing and is not maintained on the master file.

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Line Number	N	084-085	2	Survey Form	Designates line number contained on the survey form for that line of data. Line number 00 is used for part/section 366.
Filler	AN	086-088	3	—	Positions not used.
Data Cell 1	N	089-097	9	Survey Form	Contains data from appropriate line of column 1.
Data Cell 2	N	098-106	9	Survey Form	Contains data from appropriate line of column 2.
Data Cell 3	N	107-115	9	Survey Form	Contains data from appropriate line of column 3.
Data Cell 4	N	116-124	9	Survey Form	Contains data from appropriate line of column 4.
Data Cell 5	N	125-133	9	Survey Form	Contains data from appropriate line of column 5.
Data Cell 6	N	134-142	9	Survey Form	Contains data from appropriate line of column 6.
Data Cell 7	N	143-151	9	Survey Form	Contains data from appropriate line of column 7.
Data Cell 8	N	152-160	9	Survey Form	Contains data from appropriate line of column 8.
Data Cell 9	N	161-169	9	Survey Form	Contains data from appropriate line of column 9.
Data Cell 10	N	170-178	9	Survey Form	Contains data from appropriate line of column 10.
Data Cell 11	N	179-187	9	Survey Form	Contains data from appropriate line of column 11.
Data Cell 12	N	188-196	9	Survey Form	Contains data from appropriate line of column 12.

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
EDUCATION DIVISION
NATIONAL CENTER FOR EDUCATION STATISTICS
WASHINGTON, D.C. 20202

PART IV -- DATA ELEMENT DESCRIPTION

LEGEND
DATA ELEMENT TYPE STANDARDS

AN - Alphanumeric, left justified, space filled
N - Numeric display, right justified, leading zeros

Reserve:

TITLE Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty, 1981-82 (HEGIS XVI) (Unpacked Version)					FILE NAME
DATA FIELD NAME (a)	DATA ELEMENT TYPE (b)	RECORD POSITION (from-to) (c)	NUMBER OF POSITIONS (d)	SOURCE LOCATION (e)	DESCRIPTION (f)
Cycle	N	197-200	4	Generated	Identifies the update cycle in which the record was processed, both initially and at any point in which the record may have been updated.
Entry	N	197-198	2	Generated	The update cycle in which the institution was initially established in the file.
Update	N	199-200	2	Generated	The latest update cycle in which action was taken on the record. In the event of multiple updates, the latest cycle only is reported.
Imputation Cell Identifier	AN	201-212	12	Input Transaction Record	These 12 fields relate to the data fields in record positions 089-148 and indicate the data that may be imputed and/or adjusted. 0 or 0 = Neither imputed nor adjusted data 1 = Imputed data 3 = Adjusted data
Special Information	AN	213-216	3	Survey Form	Indicates special information reported in different parts/sections of survey form. (No entry for Parts 1A and 1B, lines 1-14.)
For Part 1B, Line 15:					
Reason 1	AN	213-213	1	Survey Form	Blank = Reason does not apply
Reason 2	AN	214-214	1	Survey Form	1 = Reason does apply
Reason 3	AN	215-215	1	Survey Form	
Reason 4	AN	216-216	1	Survey Form	

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
EDUCATION DIVISION
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WASHINGTON, D.C. 20202

PART IV -- DATA ELEMENT DESCRIPTION

**LEGEND
DATA ELEMENT TYPE STANDARDS**

AN - Alphanumeric, left justified, space filled
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Reserve:

TITLE Salaries, Tenure, and Fringe Benefits of Full-Time Instructional Faculty, 1981-82 (HEGIS XVI) (Unpacked Version)					FILE NAME
DATA FIELD NAME (a)	DATA ELEMENT TYPE (b)	RECORD POSITION (from-to) (c)	NUMBER OF POSITIONS (d)	SOURCE LOCATION (e)	DESCRIPTION (f)
For Parts 1A and 1B: No. Men with Tenure	AN	213-213	1	Survey Form	Blank = Line reports tenure for people and salary 1 = Line reports people and/or salary but no associated tenure. Positions not used.
No. Women with Tenure	AN	214-214	1	Survey Form	
Filler	AN	215-216	2	—	
For Part 3A, Line 00: Retirement	N	213-213	1	Survey Form	0 = Value is permissible, but not used 1 = Vested within 5 years 2 = Value is permissible, but not used Positions not used.
Filler	AN	214-216	3	—	
For Part 3A and 3B: Tuition/Housing	N	213-213	1	Survey Form	
Filler	AN	214-216	3	—	Line 5 reports tuition, line 6 reports housing: 1 = yes 2 = no Other than 1 or 2 = Other response Positions not used.

HIGHER EDUCATION GENERAL INFORMATION SURVEY (HEGIS XVII)

**SALARIES, TENURE, AND FRINGE BENEFITS OF FULL-TIME
INSTRUCTIONAL FACULTY, 1981-82**

PLEASE
READ
INSTRUCTIONS
BEFORE
COMPLETING
THIS FORM.

FORM APPROVED
OMB NO. 1850-0003
EXPIRATION DATE: 7/31/82

1. FICE CODE NUMBER

2. DUE DATE

Not later than November 30, 1981

This report is authorized by law (20 U.S.C. 1221e-1). While you are not required to respond, your cooperation is needed to make the results of this survey comprehensive, accurate and timely.

Please supply all the identifying information requested on this page. When the survey form has been completed, please return it either directly to the U.S. Department of Education, National Center for Education Statistics, 400 Maryland Avenue, S.W., (Presidential Building, Suite 205, Attention: HEGIS), Washington, D.C. 20202, or to the HEGIS COORDINATOR, if there is a HEGIS coordinator in your State.

3. NAME AND MAILING ADDRESS OF INSTITUTION OR CAMPUS COVERED
BY THIS REPORT (include city, State, and ZIP code)

4. NAME AND TITLE OF RESPONDENT

5. TELEPHONE NUMBER OF RESPONDENT (area code,
local number, and extension)

6. **PLEASE NOTE** THAT EACH INSTITUTION, BRANCH, CAMPUS OR OTHER ENTITY SEPARATELY CERTIFIED BY THE DIVISION OF ELIGIBILITY AND AGENCY EVALUATION OF THE U.S. DEPARTMENT OF EDUCATION, WITH ITS OWN FICE CODE, AND LISTED SEPARATELY IN THE **EDUCATION DIRECTORY - COLLEGES AND UNIVERSITIES**, SHOULD BE REPORTED ON A SEPARATE SURVEY FORM AND NOT INCLUDED OR COMBINED WITH ANY OTHER SUCH CERTIFIED UNIT. BRANCHES, CAMPUSES, AND OTHER ORGANIZATIONAL ENTITIES NOT SEPARATELY CERTIFIED SHOULD BE INCLUDED WITH THE APPROPRIATE INSTITUTION OR BRANCH REPORT. IF SUCH ARE INCLUDED IN THIS REPORT, PLEASE LIST THEM BELOW.

ARE DATA FOR THIS UNIT INCLUDED IN THIS REPORT?	NAME OF BRANCH AND/OR OTHER CAMPUS	ADDRESS (city, State, and ZIP code)
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		
<input type="checkbox"/> YES <input type="checkbox"/> NO		

7. IF THE EDUCATIONAL ORGANIZATION OR ENTITY COVERED BY THIS SURVEY REPORT IS PART OF A MULTI-CAMPUS INSTITUTION, OR PART OF A SYSTEM OF INSTITUTIONS, PLEASE ENTER THE NAME OF THE INSTITUTION OR SYSTEM BELOW. IF NOT APPLICABLE, CHECK HERE → ☐

DEFINITIONS

INSTITUTIONAL SYSTEM. A complex of two or more institutions of higher education, each separately organized or independently administered, under the control of a single administrative body.

MULTI-CAMPUS INSTITUTION. An organization resembling an institutional system, but clearly designated as a single institution with either of two organizational structures: (1) an institution having two or more campuses responsible to a central administration (which central administration may or may not be located on one of the administratively equal campuses) or (2) an institution having a main campus with one or more branch campuses.

MAIN CAMPUS. In those institutions comprised of a main campus and one or more branch campuses, the main campus (sometimes called the

parent institution) is usually the location of the core, primary, or most comprehensive program. (Unless the institution-wide or central administrative office for such institutions is reported to be at a different location, the main campus is understood to be the location of the central administrative office.)

BRANCH CAMPUS. A campus of an institution of higher education which is located in a community different from that of its parent institution, that is, beyond a reasonable commuting distance from the main campus of the parent institution. To be considered a branch campus, rather than an extension center, the educational activities at the location must be organized on a relatively permanent basis (i.e., have a relatively permanent administration) and include course offerings for one or more complete college-level programs of at least one full year.

Please prepare this report on the basis of the faculty members employed (including those under contract but not yet in the payroll system) by your institution as of October 1, 1981, and send one copy of this form, by November 30, 1981, to:

U.S. Department of Education
National Center for Education Statistics
400 Maryland Avenue, S.W.
(Presidential Building, Suite 205,
Attention: HEGIS)
Washington, D.C. 20202

If annual salary increases or the total number of faculty cannot be reported by November 30, 1981, or if additional clarification is needed, please call Carolyn R. Smith, (301) 436-6425 in Washington, D.C.

This survey consists of two parts, as follows:

Part 1 – Salaries and Tenure of Full-Time Instructional Faculty, 1981-82

Part 2 – Fringe Benefits for Full-Time Instructional Faculty, 1981-82

Please read pages 6 and 7 before completing the survey.

The confidentiality of individuals' salaries will be preserved in accordance with Title V, Section 501(a) of the Education Amendments of 1974 (Public Law 93-380, 93rd Congress, August 21, 1974) which amends Part A of the General Education Provisions Act by adding at the end thereof a new Section 406 specifically referring to NCES. Section (d) (2) of the Act is cited below:

"The Center shall develop and enforce standards designed to protect the confidentiality of persons in the collection, reporting, and publication of data under this section. This subparagraph shall not be construed to protect the confidentiality of information about institutions, organizations, and agencies receiving grants from or having contracts with the Federal Government."

The Freedom of Information Act requires that data retained by the Federal government must be made available to the public so long as the rights to privacy of individuals are not violated. When requested, data collected in this survey will be made available to the public in the form of computer tapes or through EDSTAT (direct access program of the National Center for Education Statistics). Data cells containing salary outlays or fringe benefit expenditures for fewer than three individuals will be removed. The tapes will contain all of the data items on the survey forms (except those which might identify individuals), as well as the names of institutions submitting the reports.

PART 1 – SALARIES, AND TENURE OF FULL-TIME INSTRUCTIONAL FACULTY, 1981-82

A. FACULTY ON 9-MONTH SALARY CONTRACTS

ACADEMIC RANK	MEN			WOMEN		
	NUMBER OF PERSONS (1)	TOTAL SALARY OUTLAY (OMIT CENTS) (2)	NO. IN COL. 1 WITH TENURE (3)	NUMBER OF PERSONS (4)	TOTAL SALARY OUTLAY (OMIT CENTS) (5)	NO. IN COL. 5 WITH TENURE (6)
1. PROFESSORS						
2. ASSOCIATE PROFESSORS						
3. ASSISTANT PROFESSORS						
4. INSTRUCTORS						
5. LECTURERS						
6. NO ACADEMIC RANK*						
7. TOTAL (sum of lines 1-6)						

B. FACULTY ON 12-MONTH SALARY CONTRACTS

ACADEMIC RANK	MEN			WOMEN		
	NUMBER OF PERSONS (1)	TOTAL SALARY OUTLAY (OMIT CENTS) (2)	NO. IN COL. 1 WITH TENURE (3)	NUMBER OF PERSONS (4)	TOTAL SALARY OUTLAY (OMIT CENTS) (5)	NO. IN COL. 5 WITH TENURE (6)
8. PROFESSORS						
9. ASSOCIATE PROFESSORS						
10. ASSISTANT PROFESSORS						
11. INSTRUCTORS						
12. LECTURERS						
13. NO ACADEMIC RANK*						
14. TOTAL (sum of lines 8-13)						

15. IF THIS SURVEY IS NOT APPLICABLE TO YOUR INSTITUTION BECAUSE THE EXCLUSIONS CITED IN THE DEFINITIONS EMBRACE ALL OF YOUR INSTRUCTIONAL FACULTY, PLEASE MARK THE APPROPRIATE ITEM BELOW AND RETURN THIS PAGE WITH PAGE 1.

- ☐ (1) ALL OF THE INSTRUCTIONAL FACULTY AT THIS INSTITUTION ARE PAID UNDER CONTRACTS OTHER THAN 9 OR 11/12 MONTH DURATION.
- ☐ (2) ALL INSTRUCTIONAL FACULTY AT THIS INSTITUTION TEACH PRECLINICAL OR CLINICAL MEDICINE.

- ☐ (3) ALL OF THE INSTRUCTIONAL FACULTY AT THIS INSTITUTION ARE EMPLOYED ON A PART-TIME BASIS.
- ☐ (4) ALL OF THE INSTRUCTIONAL FACULTY AT THIS INSTITUTION ARE MEMBERS OF A RELIGIOUS ORDER AND CONTRIBUTE SERVICES OR ARE MILITARY PERSONNEL

**Institutions without standard academic ranks should report all full-time faculty here.*

NAME OF INSTITUTION

1. FICE CODE NUMBER

PART 2A – FRINGE BENEFITS FOR FULL-TIME INSTRUCTIONAL FACULTY ON 9-MONTH SALARY CONTRACTS, 1981-82, MEN AND WOMEN

FRINGE BENEFITS	LINE NO.	(In "Expenditure" columns, report only whole dollar amounts; omit cents)											
		PROFESSORS		ASSOCIATE PROFESSORS		ASSISTANT PROFESSORS		INSTRUCTORS		LECTURERS		NO ACADEMIC RANK	
		EXPENDITURE (1)	NO. COV. (2)	EXPENDITURE (3)	NO. COV. (4)	EXPENDITURE (5)	NO. COV. (6)	EXPENDITURE (7)	NO. COV. (8)	EXPENDITURE (9)	NO. COV. (10)	EXPENDITURE (11)	NO. COV. (12)
RETIREMENT PLANS (Other than Social Security)													
A. Vested within 5 years	1												
B. Vested after 5 years	2												
MEDICAL/DENTAL PLANS	3												
GUARANTEED DISABILITY INCOME PROTECTION	4												
TUITION PLAN RESTRICTED <input type="checkbox"/> YES <input type="checkbox"/> NO (see instruction for line 5)	5												
HOUSING PLAN RESTRICTED <input type="checkbox"/> YES <input type="checkbox"/> NO (see instruction for line 6)	6												
SOCIAL SECURITY TAXES	7												
UNEMPLOYMENT COMPENSATION TAXES	8												
GROUP LIFE INSURANCE	9												
WORKMEN'S COMPENSATION	10												
OTHER BENEFITS IN KIND WITH CASH OPTIONS (specify)	11												
TOTALS (see instructions for line 12)	12												
REMARKS													

NAME OF INSTITUTION	1. FICE CODE NUMBER
---------------------	---------------------

PART 2B – FRINGE BENEFITS FOR FULL-TIME INSTRUCTIONAL FACULTY ON 12-MONTH SALARY CONTRACTS, 1981-82, MEN AND WOMEN

FRINGE BENEFITS	LINE NO.	(In "Expenditure" columns, report only whole dollar amounts; omit cents)											
		PROFESSORS		ASSOCIATE PROFESSORS		ASSISTANT PROFESSORS		INSTRUCTORS		LECTURERS		NO ACADEMIC RANK	
		EXPENDITURE (1)	NO. COV. (2)	EXPENDITURE (3)	NO. COV. (4)	EXPENDITURE (5)	NO. COV. (6)	EXPENDITURE (7)	NO. COV. (8)	EXPENDITURE (9)	NO. COV. (10)	EXPENDITURE (11)	NO. COV. (12)
RETIREMENT PLANS <i>(Other than Social Security)</i>													
A. Vested within 5 years	1												
B. Vested after 5 years	2												
MEDICAL/DENTAL PLANS	3												
GUARANTEED DISABILITY INCOME PROTECTION	4												
TUITION PLAN RESTRICTED <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(see instruction for line 5)</i>	5												
HOUSING PLAN RESTRICTED <input type="checkbox"/> YES <input type="checkbox"/> NO <i>(see instruction for line 6)</i>	6												
SOCIAL SECURITY TAXES	7												
UNEMPLOYMENT COMPENSATION TAXES	8												
GROUP LIFE INSURANCE	9												
WORKMEN'S COMPENSATION	10												
OTHER BENEFITS IN KIND WITH CASH OPTIONS <i>(specify)</i>	11												
TOTALS <i>(see instructions for line 12)</i>	12												

REMARKS

**INSTRUCTIONS FOR COMPLETING
SALARIES, TENURE, AND FRINGE BENEFITS OF
FULL-TIME INSTRUCTIONAL FACULTY, 1981-82**

OMB NO. 1850-0003
EXPIRATION DATE: 7/31/82

DEFINITIONS

Instructional Faculty. For purposes of this part of the survey, the instructional faculty is defined as those members of the Instruction/Research staff who are employed full-time as defined by the institution and whose major regular assignment is instruction, including those with released time for research. Instructional faculty on sabbatical leave should be reported at their regular salaries even though the faculty member may be receiving a reduced annuity while on leave. Replacements for those on sabbatical leave should not be reported. Faculty on leave without pay should not be reported. Full-time replacements for those on leave without pay should be reported. Chairmen of departments should be reported (if they have no other administrative title and hold a faculty rank) at their contracted faculty salary.

Salary Contracts. Report the salaries of faculty on either 9-month or 12-month bases. For purposes of this survey, the term 9-month salary applies to faculty who teach for two semesters, three quarters, two trimesters, two four-month sessions or the equivalent. Those faculty members teaching on any of these bases should be reported in the section of this part of the survey entitled 9-month salaries. Faculty employed for the entire year should be reported in the section of the form entitled 12-month salaries. These faculty members are usually employed for 11 months of teaching with one month of vacation. Faculty should be reported as having 9-month or 12-month salaries on the basis of the contract period, not on the basis of the number of installments in which salaries are paid. If the conditions of employment of all of the faculty at your institution are other than those defined here, or your institution is a medical school, see the exclusions below.

Tenure. Of the number of instructional faculty being reported at each rank, also report the number who have tenure at each of those ranks. If a position is tenured, but the person holding it has not yet earned the tenure privilege, the person should not be counted as having tenure. Furthermore, do not count tenured persons as having tenure if their salaries were not included in the total salary outlay for that academic rank. If none of the instructional faculty at a particular rank are tenured, please enter a zero in that space.

Exclusions. Do not report the number of faculty, their salaries, or the number tenured, for any of the groups of employees listed below:

- (1) Instructional faculty who are employed to teach less than two semesters, three quarters, two trimesters, or two 4-month

sessions. If this statement applies to all instructional faculty at your institution, please indicate at the bottom of page 3.

- (2) Instructional faculty for preclinical and clinical medicine. If this statement applies to all instructional faculty at your institution, please indicate at the bottom of page 3. (NOTE: Instructional faculty in all other health fields, such as dentistry, veterinary medicine, nursing, dental hygiene, etc., should be reported.)

- (3) Instructional faculty who are employed on a part-time basis. If this statement applies to all instructional faculty at your institution, please indicate at the bottom of page 3.

- (4) Instructional faculty (such as members of religious orders) whose services are valued by bookkeeping entries rather than by full cash transactions.

- (5) Instructional faculty who, as members of military organizations, are paid on a different salary scale from civilian employees.

- (6) Administrative officers with titles such as Dean of Instruction, Academic Dean, Dean of Faculty, Dean of Students, Librarian, Registrar, Coach, etc., even though they may devote part of their time to classroom instruction.

- (7) Undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching associate, teaching fellow, etc.

INSTRUCTIONS

**PART 1 – SALARIES AND TENURE OF FULL-TIME
INSTRUCTIONAL FACULTY, 1981-82**

In Part 1A, page 3, column 1, report the number of male faculty members on 9-month salaries according to their academic ranks. In column 2, report to the nearest whole dollar, the total salary outlay for those faculty members reported in column 1. Report in column 3 the number of faculty members reported in column 1 who currently have tenure privileges. Similarly, report the data for female faculty members on 9-month salaries in columns 4-6.

In Part 1B, page 3, report data for faculty on 12-month salaries.

**PART 2 - FRINGE BENEFITS FOR FULL-TIME
INSTRUCTIONAL FACULTY, 1981-82, MEN AND WOMEN**

Report the projected fringe-benefits expenditures which will be paid by your institution, or State, to the full-time instructional faculty during the 1981-82 academic year. Fringe benefits should be reported only for those salaried instructional faculty reported in Part 1 of this survey. The fringe benefits for male and female faculty on 9-month contracts, as reported in columns 1 and 4, lines 1-6 of Part 1A (page 3), should be reported in Part 2A. Similarly, the fringe benefits for male and female faculty on 12-month contracts reported in columns 1 and 4, lines 8-13 of Part 1B (page 3), should be reported in Part 2B. The exclusions cited in the instructions for Part 1 also apply to Parts 2A and 2B.

Fringe benefits are defined as cash contributions in the form of supplementary or deferred compensation other than salary. The employee's contribution should be excluded when determining the dollar value of fringe benefits. Expenditures should be reported to the nearest whole dollar. When an expenditure is reported for a fringe benefit, the number of persons receiving the benefit should also be reported.

Lines 1 and 2. Retirement Plans (other than Social Security). Report contributions by your institution, State and local government toward retirement on line 1 or 2 according to the vesting provisions of the institution's retirement plan. A vested retirement plan is defined as one in which the full amount of the contribution by the institution, State and local government, with accumulations thereon, will be made available as a benefit in case of death while in service and with no forfeiture in case of resignation or dismissal from the institution.

On line 1, report contributions toward retirement if they become vested in the faculty member not later than the end of his 5th year of full-time service at the institution and are not lost to him if he leaves the institution or moves to another State. If the institution's retirement vesting provision meets the 5-year criterion, report all contributions to the retirement plan on line 1 even though some faculty members may have been employed less than 5 years.

On line 2, report expenditure for retirement plans in which the employer's contribution becomes vested in the faculty member after 5 years or only upon retirement.

Line 3. Medical/Dental Plans. Report contributions to insurance plans which provide for hospital, medical, surgical, or dental care.

Line 4. Guaranteed Disability Income Protection Plan. Report expenditures, through insurance or otherwise, for long-term disability income payments (defined as salary in excess of 6 months) and not covered in other retirement or insurance plans listed on this form. These payments are not to consist of the accumulation of unused sick-leave benefits.

Line 5. Tuition Plan. Report cash payments and the dollar value of tuition waivers and exchanges for dependents of faculty members to attend another institution or your own institution. If the tuition plan is available to dependents of faculty members to attend any institution of their choice, please check "No" on line 5. If either of these conditions does not apply, please check "YES" on line 5. The number covered by this benefit should be

the number of faculty dependents receiving tuition, rather than the number of faculty members covered by the benefits. If the number of faculty dependents who will receive this benefit in 1981-82 is unknown when this report is being prepared, apply the current rate for the benefit to the number receiving tuition in 1980-81 to derive an estimate.

Line 6. Housing Plan. Report the expenditures in the form of cash payments or subsidies to faculty members for off-campus or institution-owned housing. If faculty members have the option of choosing off-campus housing, please check "NO" on line 6. If the housing plan only applies to institution-owned housing, please check "YES" on line 6. If the number of faculty members who will receive the housing benefit in 1981-82 is unknown when this report is being prepared, apply the current rate for this benefit to the number receiving the housing benefit in 1980-81 to derive an estimate.

Line 7. Social Security Taxes. If covered by Social Security, report the F.I.C.A. taxes calculated at the rate effective January 1, 1982 (6.7% of the first \$32,400 or \$2,171 maximum earned per employee).

Line 8. Unemployment Compensation Taxes. Report the taxes (not benefits) to be paid under this law. If the institution is self-insured, report the estimated amount which would otherwise be paid to the State.

Line 9. Group Life Insurance. Report expenditures by the institution to support the group life insurance program.

Line 10. Workmen's Compensation. Report the taxes (not benefits) to be paid under this law. If the institution is self-insured, report the estimated amount which would otherwise be paid to the State.

Line 11. Other Benefits In Kind With Cash Options. Personal benefits in kind are reported only if the faculty member has, without the imposition of conditions, the option of taking a cash payment if the person prefers to use the money in some other way. Since the objective is the measurement of income available for personal consumption, as distinct from professional purposes, benefits of a professional nature (such as convention travel, membership fees, grading assistance, faculty clubs, etc.) should not be included.

Line 12. Totals. Sum the figures reported in each of the "Expenditure" columns.

The total "Number Covered" is an unduplicated count of persons participating in one or more benefit plans; not the sum of all figures reported in each of the "Number Covered" columns.

In the interest of consistent reporting, please verify that the number covered on each line of Part 2 does not exceed the corresponding number of men plus women reported in Part 1. For example, the "number covered" in Part 2A, line 1, column 2 should not exceed the number of persons reported in Part 1A (page 3, line 1, column 1 plus column 4). However, the number covered by the tuition plan, line 5, Part 2, may exceed the corresponding number of persons reported in Part 1 when faculty members have more than one dependent receiving tuition.

HEGIS XX COMMON TABLES

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TIME PERIODS FOR HEGIS SURVEYS. TIMES GIVEN REFER TO THE DATA AND NOT THE TIME PERIOD IN WHICH THE DATA WERE COLLECTED.

SURVEY	ABBR	I	II	III	IV	V	VI	VII	VIII	IX	X
INSTITUTIONAL CHARACTERISTICS	IC	66-67	67-68	68-69	69-70	70-71	71-72	72-73	73-74	74-75	75-76
EARNED DEGREES	ED (NOTE 1)	JUL 65 JUN 66	JUL 66 JUN 67	JUL 67 JUN 68	JUL 68 JUN 69	JUL 69 JUN 70	JUL 70 JUN 71	JUL 71 JUN 72	JUL 72 JUN 73	JUL 73 JUN 74	JUL 74 JUN 75
SALARIES (NOTE 2)	SAL	66-67	67-68	FALL 68*	69-70	70-71	71-72	72-73	NONE	74-75	75-76
FINANCE - FOR FISCAL YEAR ENDING	FIN	66	67	68	69	70	71	72	73	74	75
LIBRARIES (NOTE 3) (ACADEMIC)	LIB	NONE	NONE	FALL 68	NONE	NONE	FALL 71	NONE	FALL 73	NONE	FALL 75
FALL ENROLLMENT	FE (NOTE 1)	FALL 66	FALL 67	FALL 68	FALL 69 (NOTE 4)	FALL 70 (NOTE 4)	FALL 71	FALL 72	FALL 73	FALL 74	FALL 75
PHYSICAL FACILITIES AS OF 9/30	FAC	66	NONE	68	69	70	71	NONE	NONE	74	NONE
RESIDENCE AND MIGRATION	R&M	NONE	NONE	FALL 68	NONE	NONE	NONE	FALL 72	NONE	NONE	FALL 75
STUDENTS ENROLLED FOR ADVANCED DEGREES	SEAD/ AD	FALL 66	FALL 67	FALL 68	FALL 69	FALL 70	FALL 71	FALL 72	FALL 73	FALL 74	NOTE 5
UPPER DIVISION POST BACCALAUREATE ENROLLMENT	UDPBE	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	FALL 75
ADULT/CONTINUING EDUCATION	ADED	NONE	NONE	67-68*	NONE	69-70*	NONE	NONE	NONE	NONE	NONE

*SAMPLE SURVEY

NOTE 1 - IN HEGIS XI, XIII, XV, XVII AND XIX DATA FOR THE OFFICE FOR CIVIL RIGHTS (OCR) WAS ALSO COLLECTED FOR FE SURVEY; IN HEGIS XII, XIV, XVI, XVIII AND XX. THE ED SURVEY COLLECTED OCR DATA.

NOTE 2 - KNOWN AS EMPLOYEES FOR HEGIS I - XIII (ABBREVIATED EMP).

NOTE 3 - ALSO INCLUDES DATA FOR PREVIOUS ACADEMIC YEAR.

NOTE 4 - 2 SURVEYS TAKEN: BASIC AND SUPPLEMENTAL.

NOTE 5 - STARTING WITH HEGIS X. THE DATA IN THE SEAD SURVEY ARE INCLUDED IN THE UDPBE SURVEY.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TIME PERIODS FOR HEGIS SURVEYS (CONTINUED)

SURVEY	ABBR	XI	XII	XIII	XIV	XV	XVI	XVII	XVIII	XIX	XX
INSTITUTIONAL CHARACTERISTICS	IC	76-77	77-78	78-79	79-80	80-81	81-82	82-83 (NOTE 6)	83-84	84-85	85-86 (NOTE 6)
EARNED DEGREES	ED	JUL 75 JUN 76	JUL 76 JUN 77	JUL 77 JUN 78	JUL 78 JUN 79	JUL 79 JUN 80	JUL 80 JUN 81	JUL 81 JUN 82	JUL 82 JUN 83	JUL 83 JUN 84	JUL 84 JUN 85
SALARIES (NOTE 2)	SAL	76-77	77-78	78-79	79-80	80-81	81-82	82-83	83-84	84-85	85-86
FINANCE - FOR FISCAL YEAR ENDING	FIN	76	77	78	79	80	81	82	83	84	85
LIBRARIES (NOTE 3) (ACADEMIC)	LIB	FALL 76	FALL 77	NONE	FALL 79	FALL 80	NONE	FALL 82	NONE	NONE	FALL 85
FALL ENROLLMENT	FE	FALL 76	FALL 77	FALL 78	FALL 79	FALL 80	FALL 81	FALL 82	FALL 83	FALL 84	FALL 85
PHYSICAL FACILITIES AS OF 9/30	FAC	NONE	NONE	78	NONE	NONE	NONE	NONE	NONE	NONE	NONE
RESIDENCE AND MIGRATION	R&M	NONE	NONE	NONE	FALL 79	NONE	FALL 81	NONE	NONE	FALL 84	NONE
STUDENTS ENROLLED FOR ADVANCED DEGREES	SEAD/ AD	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5	NOTE 5
UPPER DIVISION POST BACCALAUREATE ENROLLMENT	UDPBE	FALL 76	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE
ADULT/CONTINUING EDUCATION	ADED	75-76*	NONE	77-78*	NONE	78-79	NONE	NONE	NONE	NONE	NONE
BASIC STUDENT CHARGES	BSC (NOTE 7)	-	-	-	-	-	-	82-83	-	-	-

*SAMPLE SURVEY

NOTE 2 - KNOWN AS EMPLOYEES FOR HEGIS I - XIII (ABBREVIATED EMP).

NOTE 3 - ALSO INCLUDES DATA FOR PREVIOUS ACADEMIC YEAR.

NOTE 5 - STARTING WITH HEGIS X. THE DATA IN THE SEAD SURVEY ARE INCLUDED IN THE UDPBE SURVEY.

NOTE 6 - IC SURVEY FORM WAS NOT DISTRIBUTED. CHANGES TO MASTER FILE WERE INCORPORATED WHEN RECEIVED FROM OTHER SOURCES.

NOTE 7 - HEGIS XVII ONLY; FOR ALL OTHER YEARS BASIC STUDENT CHARGES DATA WAS COLLECTED THROUGH THE IC SURVEY.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 1 - STATE AND REGIONAL CODES

*****STATE CODES***** *****REGIONS*****									*****STATE CODES***** *****REGIONS*****								
STATE OR TERRITORY	OE V-	OE VI+	OE XVIII+	FIPS	POST OFC	OBE	OE	ACCRED AGENCY	STATE OR TERRITORY	OE V-	OE VI+	OE XVIII+	FIPS	POST OFC	OBE	OE	ACCRED AGENCY
ALABAMA	10	10	10	01	AL	5	3	SC,SV	NEW JERSEY	40	40	40	34	NJ	2	1	M
ALASKA	11	11	11	02	AK	8	4	NW	NEW MEXICO	41	41	41	35	NM	6	4	NH
ARIZONA	12	12	12	04	AZ	6	4	NH	NEW YORK	42	42	42	36	NY	2	1	M
ARKANSAS	13	13	13	05	AR	5	3	NH	NORTH CAROLINA	43	43	43	37	NC	5	3	SC
CALIFORNIA	14	14	14	06	CA	8	4	WC,WJ	NORTH DAKOTA	44	44	44	38	ND	4	2	NH
COLORADO	15	15	15	08	CO	7	4	NH	OHIO	45	45	45	39	OH	3	2	NH
CONNECTICUT	16	16	16	09	CT	1	1	EH,EV	OKLAHOMA	46	46	46	40	OK	6	4	NH
DELAWARE	17	17	17	10	DE	2	1	M	OREGON	47	47	47	41	OR	8	4	NW
DISTRICT OF COLUMBIA	18	18	18	11	DC	2	1	M	PENNSYLVANIA	48	48	48	42	PA	2	1	M
FLORIDA	19	19	19	12	FL	5	3	SC	RHODE ISLAND	49	49	49	44	RI	1	1	EH,EV
GEORGIA	20	20	20	13	GA	5	3	SC	SOUTH CAROLINA	50	50	50	45	SC	5	3	SC
HAWAII	21	21	21	15	HI	8	4	WC,WJ	SOUTH DAKOTA	51	51	51	46	SD	4	2	NH
IDAHO	22	22	22	16	ID	7	4	NW	TENNESSEE	52	52	52	47	TN	5	3	SC
ILLINOIS	23	23	23	17	IL	3	2	NH	TEXAS	53	53	53	48	TX	6	4	SC
INDIANA	24	24	24	18	IN	3	2	NH	UTAH	54	54	54	49	UT	7	4	NW
IOWA	25	25	25	19	IA	4	2	NH	VERMONT	55	55	55	50	VT	1	1	EH,EV
KANSAS	26	26	26	20	KS	4	2	NH	VIRGINIA	56	56	56	51	VA	5	3	SC
KENTUCKY	27	27	27	21	KY	5	3	SC	WASHINGTON	57	57	57	53	WA	8	4	NW
LOUISIANA	28	28	28	22	LA	5	3	SC	WEST VIRGINIA	58	58	58	54	WV	5	3	NH
MAINE	29	29	29	23	ME	1	1	EH,EV	WISCONSIN	59	59	59	55	WI	3	2	NH
MARYLAND	30	30	30	24	MD	2	1	M	WYOMING	60	60	60	56	WY	7	4	NH
MASSACHUSETTS	31	31	31	25	MA	1	1	E	US SERVICE SCHOOLS*	61	61	61			0	5	-
MICHIGAN	32	32	32	26	MI	3	2	NH	AMERICAN SAMOA***		62	62		AQ	9	7	WC,WJ
MINNESOTA	33	33	33	27	MN	4	2	NH	FORMER CANAL ZONE***	62	63	-		CZ	9	7	M
MISSISSIPPI	34	34	34	28	MS	5	3	SC	GUAM	63	64	64		GU	9	7	WC,WJ
MISSOURI	35	35	35	29	MO	4	2	NH	NORTHERN MARIANAS****-	-	-	65		CM	-	-	-
MONTANA	36	36	36	30	MT	7	4	NW	PUERTO RICO	64	65	66		PR	9	7	M
NEBRASKA	37	37	37	31	NE	4	2	NH	TRUST TERR PAC IS*		66	67		TQ	9	7	WC,WJ
NEVADA	38	38	38	32	NV	8	4	NW	VIRGIN ISLANDS	66	67	68		VI	9	7	M
NEW HAMPSHIRE	39	39	39	33	NH	1	1	EH,EV									

*PUBLICATION SEQUENCE ONLY, 2-DIGIT GEOGRAPHIC STATE CODE REFLECTS ACTUAL GEOGRAPHIC AREA.

**ADDED IN HEGIS VI

***AS OF HEGIS XV, CANAL ZONE WILL BE REFERRED TO AS FORMER CANAL ZONE.

***AS OF HEGIS XVII, CANAL ZONE WILL NO LONGER BE A PART OF THE HEGIS UNIVERSE.

****ADDED IN HEGIS XVIII

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 2 - INSTITUTIONAL STATUS AND SYSTEM CODES

INSTITUTIONAL COMPONENT	STATUS CODE	COUNTED AS INSTITUTION	SUB CODE	NOTES
INDIVIDUAL INSTITUTION	5	YES	NONE	
MULTICAMPUS INSTITUTION:				
ALL CAMPUS	2	NO	00	FIRST RECORD SET FOR THE INSTITUTION - SUMMARY RECORD SET. SHOULD NOT HAVE INCOMING DATA.
CENTRAL OFFICE	4	NO	99	SECOND RECORD SET FOR THE INSTITUTION. USED ONLY IN THE DIRECTORY UNLESS THE CENTRAL OFFICE HAS ITS OWN EMPLOYEES AND/OR PHYSICAL FACILITIES.
HAVING A MAIN CAMPUS:				
MAIN CAMPUS	6	YES	01	
BRANCH CAMPUS	7	YES	02-79	
NOT HAVING A MAIN CAMPUS:				
DESIGNATED MAIN CAMPUS	8	YES	02-79	WHEN THE INSTITUTION INDICATES THAT ALL BRANCH CAMPUSES ARE EQUAL, ONE CAMPUS, USUALLY THE LARGEST, WAS DESIGNATED AS THE MAIN ONE STRICTLY FOR PURPOSES OF COUNTING CHARACTERISTICS.
OTHER CAMPUS	9	YES	02-79	
SYSTEM:				
ALL INSTITUTION	A	NO	00	FIRST RECORD SET FOR THE INSTITUTION - SUMMARY RECORD SET. SHOULD NOT HAVE INCOMING DATA.
SYSTEM OFFICE	C	NO	98	SECOND RECORD SET IN THE SYSTEM. USED ONLY IN THE DIRECTORY UNLESS THE SYSTEM OFFICE HAS ITS OWN EMPLOYEES AND/OR PHYSICAL FACILITIES.
INSTITUTION	E	YES	02-79	
ALL CAMPUS	B	NO	90-97	SUMMARY OF MAIN & BRANCH CAMPUS RECORDS.
MAIN CAMPUS	F	YES	02-79	
BRANCH CAMPUS	G	YES	02-79	
JOINT LIBRARY	0	NO	NONE	REPRESENTED INSTITUTIONS ARE COUNTED INSTEAD
NON-CURRENT:				
DECLARED INELIGIBLE THIS YEAR	X	NO	NONE	WILL ONLY BE LISTED IN APPENDIX A OF THE EDUCATION DIRECTORY AS INSTITUTIONS AND BRANCHES THAT HAVE LOST ELIGIBILITY WITH THE REASON INDICATED.
PREVIOUSLY INELIGIBLE	Y	NO	NONE	WILL NOT APPEAR ANYWHERE IN THE EDUCATION DIRECTORY.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES

NORMALLY POSITIVE. IF NEGATIVE, THE CATEGORY WILL BE FURTHER EXPLAINED IN A 900 FOOTNOTE RECORD IN THE INSTITUTIONAL CHARACTERISTICS FILE.

ROMAN NUMERAL IN () AFTER TEXT INDICATES FIRST SURVEY YEAR IN WHICH THE ACCREDITATION APPEARS. ALL OTHERS HAVE BEEN INCLUDED SINCE HEGIS I.

HEGIS I THROUGH X CODED ON FILE AS 2-BYTE PACKED/SIGNED NUMERIC. ALWAYS POSITIVE. NULL ENTRIES ALWAYS CARRY ZERO VALUE.

HEGIS XI FORWARD CODED ON FILE AS THE 5-CHARACTER MNEMONIC. LEFT JUSTIFIED WITH TRAILING SPACES. NULL ENTRIES ALWAYS SPACE FILLED.

CODE	CATEGORY	
A,J	FULL	
B,K	CORRESPONDENCE STATUS - REGIONAL ONLY (OBSOLETE)	
C,L	CANDIDATE (USED TO INSERT @ IN FRONT OF ACCREDITATION IN DIRECTORY PRINT)	
D,M	4-YEAR INSTITUTION ACCREDITED AT JUNIOR COLLEGE LEVEL (USED TO INSERT J IN FRONT OF REGIONAL ACCREDITATION IN DIRECTORY PRINT, E.G., JE)	
E,N	PROVISIONAL (USED TO INSERT # IN CONJUNCTION WITH MNEMONIC IN DIRECTORY PRINT, E.G., #LAW)	
F,O	COVERED BY REGIONAL ACCREDITATION OF PARENT INSTITUTION (USED TO INSERT & IN DIRECTORY PRINT, E.G., &SC.)	

HEGIS	HEGIS	
I-X	XI+	
CODE	MNEMONIC	REGIONAL ACCREDITATIONS
001	E	NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, COMMISSION ON INSTITUTIONS OF HIGHER EDUCATION (ACCEPTABLE I-XII; CONVERTED TO EH AND EV XI)
---	EH	NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, COMMISSION ON INSTITUTIONS OF HIGHER EDUCATION (SEE E) (XI)
---	EV	NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES, COMMISSION ON VOCATIONAL, TECHNICAL, CAREER INSTITUTIONS (SEE E) (XI)
002	M	MIDDLE STATES ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS, COMMISSION ON HIGHER EDUCATION.
003	N	NORTH CENTRAL ASSOCIATION OF COLLEGES AND SECONDARY SCHOOLS: COMMISSION ON INSTITUTIONS OF HIGHER EDUCATION (ACCEPTABLE I-XII; CONVERTED TO NH XIII)
---	NH	NORTH CENTRAL ASSOCIATION OF COLLEGES AND SCHOOLS, COMMISSION ON INSTITUTIONS OF HIGHER ED. (SEE N) (XIII)
---	NW	NORTHWEST ASSOCIATION OF SCHOOLS AND COLLEGES, COMMISSION ON COLLEGES (XIII)
004	NW	NORTHWEST ASSOCIATION OF SECONDARY AND HIGHER SCHOOLS, COMMISSION ON HIGHER SCHOOLS (ACCEPTABLE I-XII; ACCREDITATION NAME CHANGE IN XIII)
005	S	SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS, COMMISSION ON COLLEGES (ACCEPTABLE I-XII, CONVERTED TO SC XIII)
---	SC	SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS, COMMISSION ON COLLEGES (SEE S) (XIII)
---	SV	SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS, COMMISSION ON OCCUPATIONAL EDUCATION INSTITUTIONS (XIX)
006	W	WESTERN ASSN OF SCHOOLS AND COLLEGES, ACCREDITING COMMISSION FOR SENIOR COLLEGES AND UNIVERSITIES AND ACCREDITING COMMISSION FOR JUNIOR COLLEGES. (ACCEPTABLE I-XII; CONVERTED TO WC AND WJ XIII)
---	WC	WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES, ACCREDITING COMMISSION FOR SENIOR COLLEGES AND UNIVERSITIES (SEE W) (XIII)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES (CONTINUED)

HEGIS 1-X CODE	HEGIS XI+ MNEMONIC	REGIONAL ACCREDITATIONS
---	WJ	WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES, ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES (SEE W) (XIII)
007	STATE	STATE ACCREDITATION LISTED WHEN NO OTHER ACCREDITATION IS REPORTED (ACCEPTABLE ONLY IN XIV, DROPPED IN XV)
---	3IC	DERIVATIVE: A MINIMUM OF THREE ACCREDITED INSTITUTIONS ACCEPT STUDENTS FROM THIS INSTITUTION FOR CREDIT (XI)
---	NY	NEW YORK STATE BOARD OF REGENTS (XI)
ACCREDITING AGENCY		
ACCREDITING BOARD FOR ENGINEERING AND TECHNOLOGY, INC.		
026	ENG	ENGINEERING (FIRST PROFESSIONAL DEGREE AND GRADUATE PROGRAMS)
---	ENGT	ENGINEERING TECHNOLOGY (ASSOCIATE AND BACCALAUREATE DEGREE PROGRAMS) (SEE TECH) (XIII)
067	TECH	ENGINEERING TECHNOLOGY (2-YEAR PROGRAM) (ACCEPTABLE I-XII; CONVERTED TO ENGT XIII)
ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS		
---	AHE	APPLIED HEALTH EDUCATION (XIX)
---	MAAB	MEDICAL ASSISTANT (SEE MAE) (XIII)
040	MLT	MEDICAL LABORATORY TECHNICIAN EDUCATION (ACCEPTABLE V-XII; CONVERTED TO MLTAB XIII)
---	MLTAB	MEDICAL LABORATORY TECHNICIAN (SEE MLT) (XIII)
037	MAE	MEDICAL ASSISTANT EDUCATION (ACCEPTABLE IX-XII; CONVERTED TO MAAB IN XIII)
AMERICAN ACADEMY OF MICROBIOLOGY		
---	MICB	MICROBIOLOGY (XV)
ACCREDITING COMMISSION ON EDUCATION FOR HEALTH SERVICES ADMINISTRATION		
---	HSA	HEALTH SERVICES ADMINISTRATION (GRADUATE DEGREE PROGRAMS) (SEE HA) (XIII)
029	HA	HOSPITAL ADMINISTRATION (ACCEPTABLE VI-XII; CONVERTED TO HSA XIII)
AMERICAN ASSEMBLY OF COLLEGIATE SCHOOLS OF BUSINESS		
015	BUS	BUSINESS (BACCALAUREATE AND GRADUATE PROGRAMS IN BUSINESS AND ADMINISTRATION)
---	BUSA	BUSINESS (BACCALAUREATE AND MASTERS PROGRAMS IN ACCOUNTANCY) (XX)
AMERICAN ASSOCIATION OF BIBLE COLLEGES		
014	BI	BIBLE COLLEGE EDUCATION (BIBLE COLLEGES AND INSTITUTES)
AMERICAN ASSOCIATION FOR MARRIAGE AND FAMILY THERAPY, COMMISSION ON ACCREDITATION FOR		
MARRIAGE AND FAMILY THERAPY		
---	MFCC	MARRIAGE AND FAMILY THERAPY (CLINICAL TRAINING PROGRAMS) (XIV)
---	MPCD	MARRIAGE AND FAMILY THERAPY (GRADUATE DEGREE PROGRAMS) (XIV)
AMERICAN ASSOCIATION OF NURSE ANESTHETISTS		
009	ANEST	NURSE ANESTHESIA (PROFESSIONAL SCHOOLS) (V)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES (CONTINUED)

HEGIS I-X CODE	HEGIS XI+ MNEMONIC	ACCREDITING AGENCY
028	FUSER	AMERICAN BOARD OF FUNERAL SERVICE EDUCATION FUNERAL SERVICE EDUCATION (INDEPENDENT SCHOOLS AND COLLEGIATE DEPARTMENTS) (VIII)
---	CHEM	AMERICAN CHEMICAL SOCIETY (LAST INCLUDED IN HEGIS VIII)
---	MIDWF	AMERICAN COLLEGE OF NURSE - MIDWIVES NURSING MIDWIFERY (XIX)
031	JOUR	AMERICAN COUNCIL ON EDUCATION IN JOURNALISM AND MASS COMMUNICATION JOURNALISM AND MASS COMMUNICATION (FIRST PROFESSIONAL DEGREE PROGRAMS)
053	PHAR	AMERICAN COUNCIL ON PHARMACEUTICAL EDUCATION PHARMACY (PROFESSIONAL DEGREE PROGRAMS)
021	DA	AMERICAN DENTAL ASSOCIATION DENTAL ASSISTING (V)
022	DH	DENTAL HYGIENE
025	DT	DENTAL TECHNOLOGY (V)
023	DENT	DENTISTRY (PROGRAMS LEADING TO D.D.S. OR D.M.D. DEGREES AND ADVANCED DENTAL SPECIALIST)
024	DIET	AMERICAN DIETETIC ASSOCIATION DIETETICS (UNDERGRADUATE PROGRAMS) (X)
---	DIETI	DIETETICS (POST BACCALUAREATE INTERNSHIP PROGRAMS) (XIII)
035	LIB	AMERICAN LIBRARY ASSOCIATION LIBRARIANSHIP (FIRST PROFESSIONAL DEGREE PROGRAM)
010	APCP	AMERICAN MEDICAL ASSOCIATION, COMMITTEE ON ALLIED HEALTH EDUCATION AND ACCREDITATION ASSISTANT TO THE PRIMARY CARE PHYSICIAN EDUCATION (IX)
---	BBT	SPECIALIST IN BLOOD BANK TECHNOLOGY (SEE SBBT) (XIV)
017	CLA	CERTIFIED LABORATORY TECHNICIAN EDUCATION (ACCEPTABLE IX-XII, CONVERTED TO MLTC XIII)
020	CYTO	CYTOTECHNOLOGY (IX)
---	DMS	DIAGNOSTIC MEDICAL SONOGRAPHER (XIX)
---	EEG	ELECTROENCEPHALOGRAPHIC TECHNOLOGIST (XIX)
---	EMT	EMERGENCY MEDICAL TECHNICIAN - PARAMEDIC (XIX)
030	HT	HISTOLOGIC TECHNICIAN (IX)
036	MA	MEDICAL ASSISTANT EDUCATION (ACCEPTABLE IX-XII; CONVERTED TO MAC XIII)
---	MAC	MEDICAL ASSISTANT (SEE MA) (XIII)
---	MLTAD	MEDICAL LABORATORY TECHNICIAN (ASSOCIATE DEGREE) (SEE MLTE) (XIII)
---	MLTC	MEDICAL LABORATORY TECHNICIAN (CERTIFICATE) (SEE CLA) (XIII)
041	MLTE	MEDICAL LABORATORY TECHNICIAN EDUCATION (ACCEPTABLE IX-XII; CONVERTED TO MLTAD XIII)
042	MRA	MEDICAL RECORD ADMINISTRATOR (VIII)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES (CONTINUED)

HEGIS I-X CODE	HEGIS XI+ MNEMONIC	ACCREDITING AGENCY
043	MRT	MEDICAL RECORD TECHNICIAN
044	MT	MEDICAL TECHNOLOGIST
046	NMT	NUCLEAR MEDICINE TECHNOLOGY (IX)
---	OMA	OPHTHALMIC MEDICAL ASSISTANT (XIX)
---	ORT	OPERATING ROOM TECHNICIAN (ACCEPTABLE XIII; CONVERTED TO SURGT XIV)
051	OT	OCCUPATIONAL THERAPIST
---	PERF	PERFUSIONIST (XIX)
057	PT	PHYSICAL THERAPIST (ACCEPTABLE I-XII; CONVERTED TO PTC XIII)
---	PTC	PHYSICAL THERAPY (SEE PT) (ACCEPTABLE XIII AND XIV)
060	RT	RADIOLOGIC TECHNOLOGIST (ACCEPTABLE VIII-XIII; CONVERTED TO RAD XIV)
061	RTT	RADIATION THERAPY TECHNOLOGIST (IX)
---	RAD	RADIOGRAPHER (SEE RT) (XIV)
059	RESTH	RESPIRATORY (INHALATION) THERAPY (ACCEPTABLE VIII-XII; CONVERTED TO RSTH XIII)
---	RSTH	RESPIRATORY THERAPIST (SEE RESTH) (XIII)
---	RSTHT	RESPIRATORY THERAPY TECHNICIAN (XIII)
062	SBBT	SPECIALIST IN BLOOD BANK TECHNOLOGY (ACCEPTABLE IX-XIII; CONVERTED TO BBT XIV)
---	SURGA	SURGERY TECHNOLOGY (ACCEPTABLE XIII AND XIV; CONVERTED TO SURGEON'S ASSISTANT XVIII)
---	SURGT	SURGICAL TECHNOLOGIST (SEE ORT) (XIV)
AMERICAN OPTOMETRIC ASSOCIATION		
049	OPT	OPTOMETRY (PROFESSIONAL PROGRAMS)
---	OPTR	OPTOMETRY (RESIDENCY PROGRAMS) (XIX)
---	OPTT	OPTOMETRY (TECHNICIAN PROGRAMS) (XIX)
AMERICAN OSTEOPATHIC ASSOCIATION		
050	OSTEO	OSTEOPATHIC MEDICINE (PROGRAMS LEADING TO D.O. DEGREE)
AMERICAN PHYSICAL THERAPY ASSOCIATION		
---	PTA	PHYSICAL THERAPIST (PROFESSIONAL PROGRAMS) (XIII)
---	PTAA	PHYSICAL THERAPIST (PROGRAMS FOR THE PHYSICAL THERAPIST ASSISTANT) (XIII)
AMERICAN PODIATRY ASSOCIATION		
056	POD	PODIATRY (PROFESSIONAL AND GRADUATE DEGREE PROGRAMS)
---	PODA	PODIATRY ASSISTANT (ACCEPTABLE XIII)
AMERICAN PSYCHOLOGICAL ASSOCIATION		
018	CLPSY	PSYCHOLOGY, CLINICAL (DOCTORAL PROGRAMS) (VI)
019	COPSY	PSYCHOLOGY, COUNSELING (DOCTORAL PROGRAMS) (VI)
---	IPSY	PSYCHOLOGY (INTERNSHIP PROGRAMS, CLINICAL AND COUNSELING) (XIII)
---	PSPSY	PSYCHOLOGY, PROFESSIONAL/SCIENTIFIC (DOCTORAL PROGRAMS) (XIX)
063	SCPSY	PSYCHOLOGY, SCHOOL (DOCTORAL PROGRAMS) (X)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES (CONTINUED)

HEGIS I-X CODE	HEGIS XI+ MNEMONIC	ACCREDITING AGENCY
---		AMERICAN SOCIETY OF LANDSCAPE ARCHITECTS
034	LSAR	LANDSCAPE ARCHITECTURE (FIRST PROFESSIONAL DEGREE) (SEE LDAR) (XIII)
	LDAR	LANDSCAPE ARCHITECTURE (ACCEPTABLE VII-XII; CONVERTED TO LSAR XIII)
013	AUD	AMERICAN SPEECH - LANGUAGE - HEARING ASSOCIATION
064	SP	AUDIOLOGY (MASTER'S DEGREE PROGRAMS)
		SPEECH - LANGUAGE PATHOLOGY (MASTER'S DEGREE PROGRAMS)
---		AMERICAN VETERINARY MEDICAL ASSOCIATION
070	ADVET	VETERINARY MEDICINE (PROGRAM IN ANIMAL TECHNOLOGY) (XIII)
	VET	VETERINARY MEDICINE (PROFESSIONAL PROGRAMS LEADING TO D.V.M. OR V.M.D. DEGREES)
---		ASSOCIATION FOR CLINICAL PASTORAL EDUCATION
	PAST	CLINICAL PASTORAL EDUCATION (BASIC, ADVANCED AND SUPERVISORY CLINICAL PASTORAL EDUCATION PROGRAMS) (XX)
058	RABN	ASSOCIATION OF ADVANCED RABBINICAL AND TALMUDIC SCHOOLS
		RABBINICAL AND TALMUDIC EDUCATION (RABBINICAL AND TALMUDIC SCHOOLS) (X)
032	JRCB	ASSOCIATION OF INDEPENDENT COLLEGES AND SCHOOLS, ACCREDITING COMMISSION
065	SRCB	BUSINESS (PRIVATE JUNIOR COLLEGES AND BUSINESS SCHOOLS)
		BUSINESS (PRIVATE SENIOR COLLEGES AND BUSINESS SCHOOLS)
069	THEOL	ASSOCIATION OF THEOLOGICAL SCHOOLS IN THE UNITED STATES AND CANADA
		THEOLOGY (GRADUATE DEGREE PROGRAMS IN SCHOOLS IN THEOLOGY)
016	CHIRO	COUNCIL ON CHIROPRACTIC EDUCATION
		CHIROPRACTIC (PROGRAMS LEADING TO THE D.C. DEGREE) (IX)
---		COUNCIL ON EDUCATION FOR PUBLIC HEALTH
---	CHE	GRADUATE PROGRAMS IN COMMUNITY HEALTH EDUCATION (GRADUATE PROGRAMS) (XIV)
---	CHPM	GRADUATE PROGRAMS IN COMMUNITY HEALTH/PREVENTIVE MEDICINE (GRADUATE PROGRAMS) (XIV)
052	PH	PUBLIC HEALTH (SCHOOLS OF PUBLIC HEALTH)
066	SW	COUNCIL ON SOCIAL WORK EDUCATION
		SOCIAL WORK (BACCALAUREATE AND MASTER'S DEGREE PROGRAMS)
---		FOUNDATION FOR INTERIOR DESIGN EDUCATION RESEARCH
---	FIDER	INTERIOR DESIGN (PROFESSIONAL AND TECHNICAL PROGRAMS) (SEE ID) (XIII)
---	ID	INTERIOR DESIGN (ACCEPTABLE XII; CONVERTED TO FIDER XIII)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 3 - ACCREDITATION CATEGORIES (CONTINUED)

HEGIS I-X CODE	HEGIS XI+ MNEMONIC	ACCREDITING AGENCY
---	MEDB	LIAISON COMMITTEE ON MEDICAL EDUCATION
038	MED	MEDICAL SCIENCES, BASIC (PROGRAMS LEADING TO M.D. DEGREE) (SEE MED-B) (XIII)
039	MED-B	MEDICINE (PROGRAMS LEADING TO M.D. DEGREE)
		BASIC MEDICAL SCIENCES (ACCEPTABLE I-XII; CONVERTED TO MEDB XIII)
011	ARCH	NATIONAL ARCHITECTURAL ACCREDITING BOARD, INC. ARCHITECTURE (FIRST PROFESSIONAL DEGREE PROGRAMS)
055	PNE	NATIONAL ASSOCIATION FOR PRACTICAL NURSE EDUCATION AND SERVICE, INC. NURSING (PRACTICAL NURSE PROGRAMS) (V)
012	ART	NATIONAL ASSOCIATION OF SCHOOLS OF ART AND DESIGN ART AND DESIGN (PROFESSIONAL SCHOOLS AND PROGRAMS)
---	DANCE	NATIONAL ASSOCIATION OF SCHOOLS OF DANCE DANCE (XIX)
045	MUS	NATIONAL ASSOCIATION OF SCHOOLS OF MUSIC MUSIC (BACCALAUREATE AND GRADUATE DEGREE PROGRAMS)
---	THEA	NATIONAL ASSOCIATION OF SCHOOLS OF THEATRE THEATRE (XIX)
---	NATTS	NATIONAL ASSOCIATION OF TRADE AND TECHNICAL SCHOOLS PRIVATE TRADE AND TECHNICAL SCHOOLS (ASSOCIATE AND BACCALAUREATE DEGREE PROGRAMS) (XV)
---	NHSC	NATIONAL HOME STUDY COUNCIL (XVI) HOME STUDY EDUCATION (ASSOCIATE DEGREE PROGRAM) (XVI)
068	TED	NATIONAL COUNCIL FOR ACCREDITATION OF TEACHER EDUCATION TEACHER EDUCATION (BACCALAUREATE AND GRADUATE DEGREE PROGRAMS)
008	ADNUR	NATIONAL LEAGUE FOR NURSING, INC. NURSING (ASSOCIATE DEGREE PROGRAM)
---	DNUR	NURSING (DIPLOMA PROGRAMS) (ACCEPTABLE ONLY IN XIII, XIV, XIX, AND XX)
047	NUR	NURSING (BACCALAUREATE AND MASTER'S DEGREE PROGRAMS)
054	PN	NURSING (PRACTICAL NURSE PROGRAMS) (ACCEPTABLE V-XII; CONVERTED TO PNUR XIII)
---	PNUR	NURSING (PRACTICAL NURSE PROGRAMS) (SEE PN) (XIII)
048	NURS	NURSING SYSTEM-WIDE (UNIVERSITY OF TEXAS SYSTEM ONLY) (ACCEPTABLE VI-X)
027	FOR	SOCIETY OF AMERICAN FORESTERS FORESTRY (BACCALAUREATE AND HIGHER FIRST PROFESSIONAL DEGREE PROGRAMS)

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 4 - CONTROL OR AFFILIATION CODES

CODE	CONTROL OR AFFILIATION - IN ALPHABETIC ORDER	CODE	CONTROL OR AFFILIATION - IN ALPHABETIC ORDER
11	FEDERAL	42	INTERDENOMINATIONAL
12	STATE	80	JEWISH
13	LOCAL	94	LATTER-DAY SAINTS
14	STATE/LOCAL	67	LUTHERAN CHURCH IN AMERICA
15	STATE RELATED	68	LUTHERAN CHURCH - MISSOURI SYNOD
21	INDEPENDENT NON-PROFIT	43	MENNONITE BRETHREN CHURCH
25	ORGANIZED AS PROFIT MAKING	69	MENNONITE CHURCH
26	ADVENT CHRISTIAN CHURCH	87	MISSIONARY CHURCH INC (FORMERLY UNITED MISS CHURCH)
51	AFRICAN METHODIST EPISCOPAL	44	MORAVIAN CHURCH
24	AFRICAN METHODIST EPISCOPAL ZION CHURCH	78	MULTIPLE PROTESTANT DENOMINATIONS
52	AMERICAN BAPTIST	45	NORTH AMERICAN BAPTIST
22	AMERICAN EVANGELICAL LUTHERAN CHURCH	79	OTHER PROTESTANT
53	AMERICAN LUTHERAN	47	PENTECOSTAL HOLINESS CHURCH
46	AMERICAN LUTHERAN AND LUTHERAN CHURCH IN AMERICA	66	PRESBYTERIAN CHURCH (USA)
23	AMERICAN MISSIONARY ASSOCIATION	73	PROTESTANT EPISCOPAL
27	ASSEMBLIES OF GOD CHURCH	49	REFORMED CHURCH IN AMERICA
54	BAPTIST	50	REFORMED EPISCOPAL CHURCH
28	BRETHREN CHURCH	81	REFORMED PRESBYTERIAN CHURCH
29	BRETHREN IN CHRIST CHURCH	82	REORGANIZED LATTER-DAY SAINTS CHURCH
34	CHRISTIAN AND MISSIONARY ALLIANCE CHURCH	30	ROMAN CATHOLIC
61	CHRISTIAN CHURCH (DISCIPLES OF CHRIST)	92	RUSSIAN ORTHODOX
48	CHRISTIAN CHURCHES AND CHURCHES OF CHRIST	95	SEVENTH-DAY ADVENTISTS
55	CHRISTIAN METHODIST EPISCOPAL	83	SEVENTH-DAY BAPTIST CHURCH
35	CHRISTIAN REFORMED CHURCH	75	SOUTHERN BAPTIST
56	CHURCH OF CHRIST (SCIENTIST)	97	THE PRESBYTERIAN CHURCH IN AMERICA
57	CHURCH OF GOD	88	UNDENOMINATIONAL
31	CHURCH OF GOD IN CHRIST	93	UNITARIAN UNIVERSALIST
96	CHURCH OF GOD OF PROPHECY	84	UNITED BRETHREN CHURCH
32	CHURCH OF NEW JERUSALEM	76	UNITED CHURCH OF CHRIST
58	CHURCH OF THE BRETHREN	71	UNITED METHODIST
59	CHURCH OF THE NAZARENE	89	WESLEYAN CHURCH
74	CHURCHES OF CHRIST	33	WISCONSIN EVANGELICAL LUTHERAN SYNOD
60	CUMBERLAND PRESBYTERIAN	90	YOUNG MEN'S CHRISTIAN ASSOCIATION
36	EVANGELICAL CONGREGATIONAL CHURCH	99	OTHER
37	EVANGELICAL COVENANT CHURCH OF AMERICA		
38	EVANGELICAL FREE CHURCH OF AMERICA		
39	EVANGELICAL LUTHERAN CHURCH		
64	FREE METHODIST		
41	FREE WILL BAPTIST CHURCH		
65	FRIENDS		
63	FRIENDS UNITED MEETING		
70	GENERAL CONFERENCE MENNONITE CHURCH		
91	GREEK ORTHODOX		

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 4 - CONTROL OR AFFILIATION CODES (CONTINUED)

CODE	CONTROL OR AFFILIATION - IN NUMERIC ORDER BY CODE
11	FEDERAL
12	STATE
13	LOCAL
14	STATE/LOCAL
15	STATE RELATED
21	INDEPENDENT NON-PROFIT
22	AMERICAN EVANGELICAL LUTHERAN CHURCH
23	AMERICAN MISSIONARY ASSOCIATION
24	AFRICAN METHODIST EPISCOPAL ZION CHURCH
25	ORGANIZED AS PROFIT MAKING
26	ADVENT CHRISTIAN CHURCH
27	ASSEMBLIES OF GOD CHURCH
28	BRETHREN CHURCH
29	BRETHREN IN CHRIST CHURCH
30	ROMAN CATHOLIC
31	CHURCH OF GOD IN CHRIST
32	CHURCH OF NEW JERUSALEM
33	WISCONSIN EVANGELICAL LUTHERAN SYNOD
34	CHRISTIAN AND MISSIONARY ALLIANCE CHURCH
35	CHRISTIAN REFORMED CHURCH
36	EVANGELICAL CONGREGATIONAL CHURCH
37	EVANGELICAL COVENANT CHURCH OF AMERICA
38	EVANGELICAL FREE CHURCH OF AMERICA
39	EVANGELICAL LUTHERAN CHURCH
41	FREE WILL BAPTIST CHURCH
42	INTERDENOMINATIONAL
43	MENNONITE BRETHREN CHURCH
44	MORAVIAN CHURCH
45	NORTH AMERICAN BAPTIST
46	AMERICAN LUTHERAN AND LUTHERAN CHURCH IN AMERICA
47	PENTECOSTAL HOLINESS CHURCH
48	CHRISTIAN CHURCHES AND CHURCHES OF CHRIST
49	REFORMED CHURCH IN AMERICA
50	REFORMED EPISCOPAL CHURCH
51	AFRICAN METHODIST EPISCOPAL
52	AMERICAN BAPTIST
53	AMERICAN LUTHERAN
54	BAPTIST
55	CHRISTIAN METHODIST EPISCOPAL
56	CHURCH OF CHRIST (SCIENTIST)
57	CHURCH OF GOD
58	CHURCH OF THE BRETHREN

CODE	CONTROL OR AFFILIATION - IN NUMERIC ORDER BY CODE
59	CHURCH OF THE NAZARENE
60	CUMBERLAND PRESBYTERIAN
61	CHRISTIAN CHURCH (DISCIPLES OF CHRIST)
63	FRIENDS UNITED MEETING
64	FREE METHODIST
65	FRIENDS
66	PRESBYTERIAN CHURCH (USA)
67	LUTHERAN CHURCH IN AMERICA
68	LUTHERAN CHURCH - MISSOURI SYNOD
69	MENNONITE CHURCH
70	GENERAL CONFERENCE MENNONITE CHURCH
71	UNITED METHODIST
73	PROTESTANT EPISCOPAL
74	CHURCHES OF CHRIST
75	SOUTHERN BAPTIST
76	UNITED CHURCH OF CHRIST
78	MULTIPLE PROTESTANT DENOMINATIONS
79	OTHER PROTESTANT
80	JEWISH
81	REFORMED PRESBYTERIAN CHURCH
82	REORGANIZED LATTER-DAY SAINTS CHURCH
83	SEVENTH DAY BAPTIST CHURCH
84	UNITED BRETHREN CHURCH
87	MISSIONARY CHURCH INC (FORMERLY UNITED MISS CHURCH
88	UNDENOMINATIONAL
89	WESLEYAN CHURCH
90	YOUNG MEN'S CHRISTIAN ASSOCIATION
91	GREEK ORTHODOX
92	RUSSIAN ORTHODOX
93	UNITARIAN UNIVERSALIST
94	LATTER DAY SAINTS
95	SEVENTH-DAY ADVENTISTS
96	CHURCH OF GOD OF PROPHECY
97	THE PRESBYTERIAN CHURCH IN AMERICA
98	
99	OTHER

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 5 - MANPOWER MANUAL DEFINITION CODES USED IN HEGIS I THROUGH HEGIS XI (SEE TABLE 5-1 FOR CODES USED IN HEGIS XII THROUGH XV)

CODE	TITLE	CODE	TITLE
01	PRESIDENT (CHIEF EXECUTIVE OFFICER)	26	DEAN/DIR LIBRARY SCIENCE
02	CHIEF ACADEMIC OFFICER	27	DEAN/DIR MEDICINE
03	CHIEF BUSINESS OFFICER	28	DEAN/DIR MUSIC
04	CHIEF DEVELOPMENT OFFICER	29	DEAN/DIR NATURAL RESOURCES
05	CHIEF LIBRARIAN	30	DEAN/DIR NURSING
06	CHIEF PLANNING OFFICER	31	DEAN/DIR PHARMACY
07	CHIEF PUBLIC RELATIONS OFFICER	32	DEAN/DIR PHYSICAL EDUCATION
08	CHIEF STUDENT LIFE OFFICER	33	DEAN/DIR PUBLIC HEALTH
09	DEAN OF MEN	34	DEAN/DIR SOCIAL WORK
10	DEAN OF WOMEN	35	DEAN/DIR SPECIAL SESSION
11	DEAN/DIR AGRICULTURE	36	DEAN/DIR TECHNOLOGY
12	DEAN/DIR ARCHITECTURE	37	DEAN/DIR VETERINARY MEDICINE
13	DEAN/DIR ARTS AND SCIENCES	38	DEAN/DIR VOCATIONAL EDUCATION
14	DEAN/DIR BUSINESS	39	DIRECTOR ADMISSIONS
15	DEAN/DIR CONTINUING EDUCATION	40	DIRECTOR ALUMNI ASSOCIATIONS
16	DEAN/DIR DENTISTRY	44	DIRECTOR COMPUTER CENTER
17	DEAN/DIR EDUCATION	46	DIRECTOR INFORMATION OFFICE
18	DEAN/DIR ENGINEERING	47	DIRECTOR INSTITUTIONAL STUDIES
19	DEAN/DIR EVENING DIVISION	49	DIRECTOR PERSONNEL SERVICES
20	DEAN/DIR EXTENSION		
21	DEAN/DIR FINE ARTS	51	DIRECTOR SPONSORED RESEARCH ADMINISTRATION
22	DEAN/DIR GRADUATE PROGRAMS	52	DIRECTOR STUDENT COUNSELING
23	DEAN/DIR HOME ECONOMICS	53	DIRECTOR STUDENT FINANCIAL AID
24	DEAN/DIR JOURNALISM	56	DIRECTOR STUDENT PLACEMENT
25	DEAN/DIR LAW	58	ASSISTANT TO THE PRESIDENT
		64	REGISTRAR
		70	DEAN/DIR THEOLOGY
		00	MISCELLANEOUS (NOT TABULATED IN DIRECTORY TABLES)

SOURCE - A MANUAL FOR MANPOWER ACCOUNTING IN HIGHER EDUCATION, CHAPTER 4

NOTE: ADMINISTRATIVE OFFICER DATA HAS NOT BEEN COLLECTED SINCE HEGIS XV.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 5 - MANPOWER MANUAL DEFINITION CODES USED IN HEGIS I THROUGH HEGIS XI (SEE TABLE 5-1 FOR CODES USED IN HEGIS XII THROUGH XV) (CONTINUED)

THE FOLLOWING MANPOWER MANUAL DEFINITIONS WILL NOT BE USED IN THE HIGHER EDUCATION DIRECTORY.

CODE	TITLE
41	DIRECTOR OF ATHLETICS
42	DIRECTOR BUDGET
43	DIRECTOR COMMUNITY SERVICES
45	DIRECTOR FOOD SERVICES
48	DIRECTOR/PRINCIPAL LABORATORY SCHOOL
50	DIRECTOR PHYSICAL PLANT
54	DIRECTOR STUDENT HEALTH
55	DIRECTOR OF STUDENT HOUSING
57	DIRECTOR STUDENT UNION
59	BOOKSTORE MANAGER
60	COMPTROLLER
61	HEAD BASKETBALL COACH
62	HEAD FOOTBALL COACH
63	PURCHASING AGENT
65	STAFF LEGAL COUNSEL

SOURCE - A MANUAL FOR MANPOWER ACCOUNTING IN HIGHER EDUCATION, CHAPTER 4

NOTE: ADMINISTRATIVE OFFICER DATA HAS NOT BEEN COLLECTED SINCE HEGIS XV.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 5-1 - MANPOWER MANUAL DEFINITION CODES USED IN HEGIS XII THROUGH XV

CODE XII+	TITLE	CODE XII+	TITLE
01	CHIEF EXECUTIVE OFFICER (PRESIDENT/CHANCELLOR)	*31	DIRECTOR - COMMUNITY SERVICES
02	CHIEF EXECUTIVE OFFICER WITHIN A SYSTEM	32	CHIEF STUDENT LIFE OFFICER
03	EXECUTIVE VICE PRESIDENT	33	DEAN OF MEN
04	ASSISTANT TO THE PRESIDENT	34	DEAN OF WOMEN
05	CHIEF ACADEMIC OFFICER	*35	DIRECTOR - STUDENT UNION
06	REGISTRAR	36	DIRECTOR - STUDENT PLACEMENT
07	DIRECTOR, ADMISSIONS	37	DIRECTOR - STUDENT FINANCIAL AID
08	HEAD LIBRARIAN	38	DIRECTOR - STUDENT COUNSELING
09	DIRECTOR - INSTITUTIONAL RESEARCH	*39	RELIGIOUS COUNSELLOR
10	CHIEF BUSINESS OFFICER	*40	DIRECTOR - STUDENT HOUSING
*11	COMPTROLLER	*41	DIRECTOR ATHLETICS
*12	BURSAR	*42	HEAD BASKETBALL COACH
13	DIRECTOR - INFORMATION SYSTEMS	*43	HEAD FOOTBALL COACH
14	DIRECTOR - COMPUTER CENTER	*44	DIRECTOR - MEDICAL SERVICES
15	DIRECTOR - PERSONNEL SERVICES	45	CHIEF PLANNING OFFICER
*16	DIRECTOR - LABOR RELATIONS	*46	STAFF LEGAL COUNSEL
*17	AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OFFICER	47	DEAN/DIR AGRICULTURE
*18	DIRECTOR - PHYSICAL PLANT	48	DEAN/DIR ARCHITECTURE
19	DIRECTOR OF SECURITY	49	DEAN/DIR ARTS AND SCIENCES
*20	DIRECTOR OF SAFETY	50	DEAN/DIR BUSINESS
*21	PURCHASING AGENT	51	DEAN/DIR CONTINUING EDUCATION
*22	DIRECTOR - FOOD SERVICES	52	DEAN/DIR DENTISTRY
*23	MANAGER - BOOKSTORE	53	DEAN/DIR EDUCATION
*24	CHIEF BUDGETING OFFICER	54	DEAN/DIR ENGINEERING
25	CONTRACT ADMINISTRATOR	55	DEAN/DIR EVENING DIVISION
26	CHIEF PUBLIC RELATIONS OFFICER	56	DEAN/DIR EXTENSION
27	DIRECTOR - INFORMATION OFFICE	57	DEAN/DIR FINE ARTS
*28	DIRECTOR - PUBLICATIONS	58	DEAN/DIR GRADUATE PROGRAMS
29	DIRECTOR - ALUMNI RELATIONS	59	DEAN/DIR HOME ECONOMICS
30	CHIEF DEVELOPMENT OFFICER	60	DEAN/DIR JOURNALISM

SOURCE - A MANUAL FOR BUDGETING AND ACCOUNTING FOR MANPOWER RESOURCES IN POSTSECONDARY EDUCATION (TECHNICAL REPORT NO. 84) BY DENNIS P. JONES. NCHEMS/WICHE AND THEODORE H. DREWS. NCES.

CODES PRECEDED BY AN ASTERISK (*) WILL NOT BE USED IN THE DIRECTORY OF COLLEGES AND UNIVERSITIES.

NOTE: ADMINISTRATIVE OFFICER DATA HAS NOT BEEN COLLECTED SINCE HEGIS XV.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 5-1 - MANPOWER MANUAL DEFINITION CODES USED IN HEGIS XII THROUGH XV (CONTINUED)

CODE XII+	TITLE
61	DEAN/DIR LAW
62	DEAN/DIR LIBRARY SCIENCE
63	DEAN/DIR MEDICINE
64	DEAN/DIR MUSIC
65	DEAN/DIR NATURAL RESOURCES
66	DEAN/DIR NURSING
67	DEAN/DIR PHARMACY
68	DEAN/DIR PHYSICAL EDUCATION
69	DEAN/DIR PUBLIC HEALTH
70	DEAN/DIR SOCIAL WORK
71	DEAN/DIR SPECIAL SESSION
72	DEAN/DIR TECHNOLOGY
73	DEAN/DIR THEOLOGY
74	DEAN/DIR VETERINARY MEDICINE
75	DEAN/DIR VOCATIONAL EDUCATION

SOURCE - A MANUAL FOR BUDGETING AND ACCOUNTING FOR MANPOWER RESOURCES IN POSTSECONDARY EDUCATION
(TECHNICAL REPORT NO. 84) BY DENNIS P. JONES. NCHEMS/WICHE AND THEODORE H. DREWS. NCES.

NOTE: ADMINISTRATIVE OFFICER DATA HAS NOT BEEN COLLECTED SINCE HEGIS XV.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 6 - CHE REGIONS SEE TABLE 1 FOR INDIVIDUAL STATES

- 1 - NEW ENGLAND: CT ME MA NH RI VT
- 2 - MID EAST: DE DC MD NJ NY PA
- 3 - GREAT LAKES: IL IN MI OH WI
- 4 - PLAINS: IA KS MN MO NE ND SD
- 5 - SOUTHEAST: AL AR FL GA KY LA MS NC SC TN VA WV
- 6 - SOUTHWEST: AZ NM OK TX
- 7 - ROCKY MOUNTAINS: CO ID MT UT WY
- 8 - FAR WEST: AK CA HI NV OR WA
- 9 - OUTLYING AREAS: AQ GU CM PR TO VI
- 0 - US SERVICE SCHOOLS

TABLE 7 - OE REGIONS SEE TABLE 1 FOR INDIVIDUAL STATES

- 1 - NORTH ATLANTIC: CT DE DC ME MD MA NH NJ NY PA RI VT
- 2 - GREAT LAKES & PLAINS: IL IN IA KS MI MN MO NE ND OH SD WI
- 3 - SOUTHEAST: AL AR FL GA KY LA MS NC SC TN VA WV
- 4 - WEST & SOUTHWEST: AK AZ CA CO HI ID MT NV NM OK OR TX UT WA WY
- 5 - US SERVICE SCHOOLS
- 6 - NOT IN USE
- 7 - OUTLYING AREAS: AQ GU CM PR TO VI

TABLE 8 - HIGHEST LEVEL OF OFFERING

- 02 - LESS THAN 1 YEAR
- 03 - ONE BUT LESS THAN FOUR YEARS
- 04 - FOUR OR FIVE YEAR BACCALAUREATE
- 05 - FIRST-PROFESSIONAL DEGREE
- 06 - MASTER'S
- 07 - BEYOND MASTER'S BUT LESS THAN DOCTORATE
- 08 - DOCTORATE
- 09 - UNDERGRADUATE NON-DEGREE GRANTING
- 10 - GRADUATE NON-DEGREE GRANTING
- 11 - POSTDOCTORAL RESEARCH ONLY

TABLE 9 - INSTITUTION TYPE

- 1 - UNIVERSITY (U) (MUST OFFER AT LEAST TWO FIRST PROFESSIONAL PROGRAMS)
- 2 - OTHER FOUR YEAR (F)
- 3 - TWO YEAR (T)
- 4 - OTHER 4-YEAR BRANCH CAMPUS OF A MULTI-CAMPUS UNIVERSITY
- 5 - 2-YEAR BRANCH CAMPUS OF A MULTI-CAMPUS UNIVERSITY
- 6 - 2-YEAR BRANCH CAMPUS OF OTHER 4-YEAR MULTI-CAMPUS INST
- 7 - NONE OF THE ABOVE. VALID FOR HEGIS X FORWARD & USED ON SUMMARY & OFFICE RECORDS ONLY.

METHODS OF SUMMARIZING INSTITUTIONS WITHIN NCES REPORTS.

	STANDARD
U	= 1
F	= 2 + 4
T	= 3 + 5 + 6

TABLE 10 - SEX OF STUDENT BODY

- 1 - MALE
- 2 - FEMALE
- 3 - COED
- 4 - COORDINATE

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 11 - CLASSIFICATION CODES - VALID FOR HEGIS XI ONLY
SEQ CODE DESCRIPTION OF INSTITUTION

4-YEAR

1	DE	COMPLEX PROGRAM, DOCTORAL EMPHASIS
2	RG	COMPLEX PROGRAM, A RANGE OF POST BACCALAUREATE EMPHASIS
3	CP	COMPLEX AND PROFESSIONAL PROGRAM
4	PO	CHIEFLY POST-BACCALAUREATE PROGRAM
5	VS	VARIED PROGRAM, SOME POST-BACCALAUREATE
6	UB	UNDERGRADUATE BACCALAUREATE PROGRAM

2-YEAR

7	TA	2-YEAR PROGRAM, ACADEMIC EMPHASIS
8	TV	2-YEAR PROGRAM, VOCATIONAL EMPHASIS
9	TM	2-YEAR PROGRAM, MIXED EMPHASIS
0	NONE	NONE ASSIGNED

TABLE 11-A METHOD OF DETERMINING CLASSIFICATION CODES. BASED ON AVAILABILITY OF EARNED DEGREES DATA.
THIS CODING STRUCTURE WAS USED FOR HEGIS XII THROUGH HEGIS XV ONLY.

- F - FINAL, MECHANICAL, SUFFICIENT DATA AVAILABLE TO MAKE MECHANICAL DETERMINATION. CHANGEABLE MECHANICALLY WHEN CONDITIONS WARRANT.
- M - FINAL, MANUAL, DETERMINED MANUALLY & CONSIDERED FINAL. CHANGEABLE TO 'F' WHEN SUFFICIENT DATA ARE AVAILABLE.
- P - PROVISIONAL, MANUAL, TOTALLY CHANGEABLE. DETERMINED MANUALLY ON A PROVISIONAL BASIS PENDING ACCUMULATION OF SUFFICIENT DATA TO MAKE A MECHANICAL DETERMINATION.
- C - PROVISIONAL, MANUAL CONDITIONALLY CHANGEABLE, DETERMINED MANUALLY ON A PROVISIONAL BASIS. PENDING ACCUMULATION OF SUFFICIENT DATA TO MAKE MECHANICAL DETERMINATION, BUT ONLY IF MECHANICAL DETERMINATION IS = OR > THAT DETERMINED MANUALLY (SEQUENCE CODE). DESIGNED FOR INSTITUTIONS WHICH HAVE 'UPGRADED', I.E., 2 YEAR TO 4 YEAR, AND FOR WHICH SUFFICIENT HIGHER DEGREE DATA WILL NOT ACCUMULATE FOR SEVERAL YEARS.

TABLE 12 - ENROLLMENT CODE RANGES

0	- 00000 - 00000 (NO ENROLLMENT)
1	- 00001 - 00199
2	- 00200 - 00499
3	- 00500 - 00999
4	- 01000 - 02499
5	- 02500 - 04999
6	- 05000 - 09999
7	- 10000 - 19999
8	- 20000 - AND OVER

TABLE 13 - ADMISSION REQUIREMENTS

1	- ONLY THE ABILITY TO PROFIT FROM ATTENDANCE
2	- HIGH SCHOOL GRADUATION OR RECOGNIZED EQUIVALENT
3	- HIGH SCHOOL GRADUATION PLUS AN INDICATION OF SUPERIOR ACADEMIC APTITUDE (CLASS STANDING, GRADES, CURRICULUM, PARTICULAR SCHOOL, TEST SCORES, ETC.)
4	- TWO YEAR COLLEGE COMPLETION
5	- FOUR YEAR COLLEGE COMPLETION
6	- OTHER: ANY ADMISSION LESS THAN 2 YEAR COLLEGE COMPLETION
7	- OTHER: REQUIRES 2 YEARS COLLEGE COMPLETION BUT LESS THAN 4 YEARS
8	- OTHER: REQUIRES 4 YEARS OR MORE

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 14 - CITY SIZE

(REFER TO THE "STATISTICAL ABSTRACT OF THE UNITED STATES, 1982 EDITION")

- 0 - NOT IDENTIFIED
- 1 - OUTSIDE ANY SMA¹
- 2 - ANYWHERE WITHIN AN SMA OF LESS THAN 250,000
- 3 - ANYWHERE WITHIN AN SMA OF 250,000 - 499,999
- 4 - ANYWHERE WITHIN AN SMA OF 500,000 - 999,999
- 5 - IN SMA OF 1,000,000 - 1,999,999 OUTSIDE CENTER CITY
- 6 - IN SMA OF 1,000,000 - 1,999,999 WITHIN CENTER CITY
- 7 - IN SMA OR SCSA¹ OF 2,000,000 OR MORE OUTSIDE CENTER CITY
- 8 - IN SMA OR SCSA OF 2,000,000 OR MORE WITHIN CENTER CITY

¹SMA: STANDARD METROPOLITAN AREAS

SCSA: STANDARD CONSOLIDATED STATISTICAL AREAS

TABLE 15 - UPDATING TRANSACTION CODES

- BLANK OR I - INSERT NEW RECORD INTO THE FILE, AN ERROR CONDITION WILL BE FLAGGED IF THE FILE ALREADY HAS AN IDENTICALLY KEYED RECORD. FOR THE INITIAL RECORD FOR AN INSTITUTION IN THE INST CHAR FILE IT MUST BE A 100 TYPE RECORD WITH TRANS I.
- L OR D - DELETE AN ENTIRE RECORD FROM THE FILE (NOT AN ENTIRE INSTITUTION) AN ERROR CONDITION WILL BE FLAGGED IF THE RECORD IS NOT ON THE FILE.
- F - DELETE ALL THE RECORDS FOR AN ENTIRE INSTITUTION. FOR THE INST CHAR FILE THIS WILL BE ACCEPTED ONLY FOR A RECORD TYPE 100. FOR THE SURVEY FILES, THE RECORD ID IS IMMATERIAL.
- P - DELETE A PART OR ENTIRE SECTION OF A SURVEY FILE AS DETERMINED BY THE PART CODE (NOT APPLICABLE TO INST CHAR). THE REMAINDER OF THE RECORD ID IS IMMATERIAL.
- M OR C - DATA UPDATE TO EXISTING RECORD. ONLY DATA FIELDS CONTAINING SIGNIFICANT DATA WILL BE UPDATED ONTO THE FILE. BLANK FIELDS ON THE INPUT TRANSACTION WILL BE BYPASSED.
- NOTE - MULTIPLE UPDATE CODES FOR IDENTICAL ACTIONS PERMIT A SEQUENCING OF TRANSACTIONS IN THOSE INSTANCES WHERE MULTIPLE UPDATES TO A RECORD MAY BE PRESENT, I.E., WITH MULTIPLE INPUT CYCLES BEING PROCESSED IN THE SAME RUN AND SUCCESSFUL PROCESSING IS DEPENDENT UPON TAKING CERTAIN ACTIONS IN REQUIRED SEQUENCE. FOR EXAMPLE, IF AN EXISTING C TYPE UPDATE TRANSACTION HAS BEEN DETERMINED TO BE IN ERROR PRIOR TO PROCESSING, A CORRECTED M TYPE TRANSACTION CAN BE PROCESSED IN THE SAME RUN AND WILL BE THE LATER PROCESSED TRANSACTION.

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 16 - RACIAL/ETHNIC CODES

BASED ON DATA REPORTED IN OFE XI SURVEY, THIS CODE WILL BE RECALCULATED AND UPDATED WITH RECEIPT OF EACH BI-ANNUAL SURVEY CONTAINING RACIAL/ETHNIC DATA.

CODE DESCRIPTION

PREDOMINANT GROUP IS 50% OR GREATER OF TOTAL ENROLLMENT

- 1 BLACK NON-HISPANIC
- 2 AMERICAN INDIAN OR ALASKAN NATIVE
- 3 ASIAN OR PACIFIC ISLANDER
- 4 HISPANIC
- 5 WHITE NON-HISPANIC (OTHER)
- 6 NON-RESIDENT ALIEN
- 7 SYSTEM AND CENTRAL OFFICES

PREDOMINANT GROUP IS LARGEST SINGLE GROUP BUT LESS THAN 50% OF TOTAL ENROLLMENT

- A BLACK NON-HISPANIC
- B AMERICAN INDIAN OR ALASKAN NATIVE
- C ASIAN OR PACIFIC ISLANDER
- D HISPANIC
- E WHITE NON-HISPANIC (OTHER)
- F NON-RESIDENT ALIEN

9 NOT CLASSIFIED - NEW INSTITUTION FOR WHICH DATA IS NOT YET AVAILABLE

2 NOT CLASSIFIED - INSTITUTION DID NOT FURNISH DATA

TABLE 20 - EXPANDED CONTROL CODES

- 0 - NOT SPECIFIED
- 1 - PUBLICLY CONTROLLED
- 2 - PRIVATELY CONTROLLED
- 3 - RELIGIOUS AFFILIATION

TABLE 21 - COORDINATOR CODES

- 1 - COORDINATOR RECEIVES 4 COPIES OF EACH FORM
- 2 - COORDINATOR RECEIVES 5 COPIES OF EACH FORM
- 3 - SECOND COORDINATOR IN THIS STATE
- 4 - FOR HEGIS XVI AND AFTER: NEW YORK, NEW JER FORMS WITHOUT LABELS ATTACHED
- 8 - NO DIRECT COORDINATION, BUT FORM REQUIRES STATE-PROVIDED STAMP
- 9 - NO COORDINATOR

TABLE 22 - SURVEY CODES

- | | |
|-----------------|-----------------|
| A - IC SURVEY | F - PIN. SURVEY |
| B - ED SURVEY | G - R&M SURVEY |
| C - FE SURVEY | H - ADED SURVEY |
| D - LIB. SURVEY | I - BSC SURVEY |
| E - SAL. SURVEY | |

TABLE 17 - LAND GRANT

- 0 - NON-LAND GRANT INSTITUTION
- 1 - LAND GRANT INSTITUTION
- 2 - MEMBER OF NASULGC (NATIONAL ASSOCIATION OF STATE UNIVERSITIES AND LAND GRANT COLLEGES)

TABLE 18 - CALENDAR SYSTEM

- 1 - SEMESTER
- 2 - QUARTER
- 3 - TRIMESTER
- 4 - 4/1/4
- 5 - OTHER

TABLE 19 - INSTITUTION CONTROL CODES

- 0 - COMBINATION PUBLIC AND PRIVATE
- 1 - PUBLIC ONLY
- 2 - PRIVATE ONLY

COMMON TABLES FOR VALUES & RANGES OF DATA ELEMENTS IN HEGIS DATA FILES. DATA NAMES & MNEMONICS CORRESPOND TO LIKE NAMES ON INDIVIDUAL DATA SET DESCRIPTIONS.

TABLE 23 - NCES CODES

A01 - DOCTORAL-LEVEL INSTITUTIONS WITHOUT MEDICAL SCHOOL
A02 - DOCTORAL-LEVEL INSTITUTIONS WITH MEDICAL SCHOOL
B01 - COMPREHENSIVE INSTITUTIONS WITHOUT MEDICAL SCHOOL
B02 - COMPREHENSIVE INSTITUTIONS WITH MEDICAL SCHOOL
C01 - GENERAL BACCALAUREATE INSTITUTIONS
D01 - SPECIALIZED/SCHOOL OF PHILOSOPHY, RELIGION AND THEOLOGY
D02 - SPECIALIZED/MEDICAL SCHOOLS
D03 - SPECIALIZED/OTHER HEALTH INSTITUTIONS
D04 - SPECIALIZED/ENGINEERING SCHOOLS
D05 - SPECIALIZED/BUSINESS SCHOOLS
D06 - SPECIALIZED/VISUAL AND PERFORMING ARTS SCHOOLS
D07 - SPECIALIZED/LAW SCHOOLS
D08 - SPECIALIZED/EDUCATION SCHOOLS
D09 - U.S. SERVICE SCHOOLS
D10 - OTHER SPECIALIZED SCHOOLS
D11 - BACHELOR'S OR HIGHER INSTITUTIONS NEWLY ADMITTED TO HEGIS
D12 - SPECIALIZED/NON-DEGREE GRANTING INSTITUTIONS
E01 - MULTIPROGRAM TWO-YEAR INSTITUTIONS
E04 - SINGLE PROGRAM TWO-YEAR INSTITUTIONS
E05 - TWO-YEAR INSTITUTIONS NEWLY ADMITTED TO HEGIS

ALTERNATIVE

DOC = A01 + A02
COMP = B01 + B02
GEN = C01
SPEC = D01 through D10 + D12
TWO = E01 and E04
NEW = D11 and E05