



My MVP shortcuts:

Group	+ + G
Un-group	+ + Shift + G
Duplicate objects	+ D
Copy Item	+ C
Paste Item	+ V
Add new slide	+ Shift + N
Undo last action	+ Z
Redo last action	+ Y
Select all objects	+ A

Text & alignment (once you select it):

Center	+ E
Justify	+ J
Left align	+ L
Right align	+ R
Insert hyperlink	+ K
Bold , <i>Italic</i> , <u>Underline</u>	+ B / I / U
Make text smaller/larger	+ Shift + < / >
Copy/paste formatting	+ Shift + C / V
Copy/paste animations	+ Shift + C / V

Workflow Ninja: Drag Click Hold

+ Add to existing selection

Bring an object forward / backward:

+ Shift + F / B

Send an object to front / to back:

+ Shift + + F / B

When creating shapes:

Create from center point

Keep original proportions

De-activate Smart Guides
(release option key before releasing the click so it doesn't duplicate)

When clicking down and moving an object:

Duplicate

Move in straight line

During presentation:

Start presentation	+ Shift + Return
Start from current slide	+ Return
Next slide	
Previous slide	
Zoom In	+ +
Zoom Out	+ -
End slide show	Esc