

Responsible AI Policy – Lexie

System: Lexie – Compliance Copilot **Version:** 1.0 – July 2025 **Next review:** July 2026 **Responsible:** Virginia Levy Abulafia

Purpose

Lexie is a micro-agent designed to assist SMEs and professionals by analyzing documents (e.g., GDPR, AI Act compliance). It generates structured findings in JSON and PDF format. The system is assistive only and requires human validation.

Principles

1. Transparency – All outputs are traceable and limitations are declared.
2. Mandatory human oversight – No automated decisions; users must review before external use.
3. Data minimization – No storage of personal data; documents processed transiently.
4. Content appropriateness – Neutral outputs, not suited for medical/legal binding use.
5. Proportional responsibility – Technical accuracy within scope; misuse is excluded.
6. Continuous improvement – Feedback and audits guide updates.

Commitments

- Operate in line with ISO/IEC 42001:2023, EU AI Act, and GDPR.
- Maintain risk/impact assessment.
- Release only documented/tested versions.
- Provide users with clear documentation and disclaimers.

Approval

Date: July 2025
Responsible: Virginia Levy Abulafia