

GUJARAT TECHNOLOGICAL UNIVERSITY

M.SC(IT)- INTEGRATED – SEMESTER I- EXAMINATION –WINTER-2024

Subject Code: 1310501

Date: 19/12/2024

Subject Name: Communication Skills

Time:10:30 AM TO 01:00 PM

Total Marks: 70

Instructions:

1. Attempt all questions.
2. Make Suitable assumptions wherever necessary.
3. Figures to the right indicate full marks.
4. Use of simple calculators and non-programmable scientific calculators are permitted.

- Q.1 (a)** Fill in the blanks using the correct articles (a, an, the) **03**
1. Vasant planted ____orchid in his backyard.
 2. I have____same bracelet as you are wearing.
 3. Manju is writing ____ letter to her grandparents.
- (b)** Fill in the blanks using the correct prepositions. **04**
1. Rakesh found the snake hiding ____ the table. (at, under, after)
 2. Where were you ____ 7th July? (at, on, in)
 3. I am going on holiday ____ the end of this June. (at, on, in)
 4. My father met my friend Rohan ____ the way home. (at, on, in)
- (c)** Develop a conversation between two classmates about a recent hike in college fees. **07**
- Q.2 (a)** Fill in the blanks with the correct modal auxiliary. **03**
1. Maya ____ play violin. (can, either, should)
 2. You____ complete your subject assignment before its deadline. (may, must)
 3. When _____ I invite him to our farewell function? (may, should)
- (b)** Fill in the blanks with suitable conjunction (and, but, or, so, because). **04**
1. Anita bought a samosa ____ she did not eat it.
 2. My brother is married ____ he lives in Ahmedabad.
 3. I opened the window _____ it was very hot.
 4. My grandmother walks every morning ____ she is very healthy and fit.
- (c)** Identify whether the following sentences are active or passive voice. **07**
1. People never invite me to parties.
 2. My car was stolen last week.
 3. Butter is made from milk.
 4. You should wash this sweater by hand.
 5. They have painted the wall.
 6. Varsha is planning the wedding event.
 7. The zebra is chased by the leopard.
- OR**
- (c)** Change the voice for the following sentences **07**
1. Mr Mehra can't repair my watch.
 2. The sweater was worn by them.
 3. I bought a BMW car.
 4. A song was sung by my brother.
 5. The contractor is building new houses near the river.
 6. My teacher helps the weak students.
 7. Professor Vijay teaches us sociology.

- Q.3 (a)** Fill in the blanks with a suitable verb **03**
1. My younger brother ____ scared of dogs. (is, are)
 2. Our manager, along with his team, ____ coming now. (is, are)
 3. Today the weather____pleasant, but yesterday it____very hot.
(was, will, is, are)
- (b)** Convert the following sentences into reported speech **04**
1. Mahesh said, "I am enjoying this cricket match".
 2. Bhavna said, "My sister is going to Canada".
 3. Jitu said, "I will buy a house near my office".
 4. Maya said to her friend, "My daughter doesn't like to cook".
- (c)** Translate the following paragraph into Gujarati/Hindi. **07**
- Education is an important part and foundation of human life. Education gives meaning to our lives by enabling our minds and intellect to grow and develop. Education must be given top priority by every country. All children and youth of a country must have access to quality education. Without a good education, one will lose out on the opportunity to earn well. One who is educated possesses the knowledge and awareness to live life meaningfully in harmony with other humans and the world around. Education also protects us from being exploited and cheated by others. In the absence of education, society remains backward. Through universal access to education, society can make progress swiftly and peacefully.

OR

- Q.3 (a)** Write the meaning of the following confusing pairs **03**
1. Principal, principle
 2. Ensure, insure
 3. It's, its
- (b)** Convert the following sentences into reported speech **04**
1. The doctor said to me, "Stop smoking".
 2. The teacher said, "Please keep quiet".
 3. He said to my mother, " Why don't you go to the doctor?".
 4. Sarita said, "I don't have time to finish this assignment".
- (c)** Translate the following paragraph into Gujarati/Hindi. **07**
- We have always considered time to be one of the most essential and precious things of our life. Our parents and grandparents always told us that time once gone will never come back. It is said that the first step towards success is efficient time management. One who cannot manage his time properly is likely to fail at almost everything he does. Time management is all about planning. You evaluate all the pros and cons as you plan your work and this helps you make better decisions. There is a difference between a topper and an average student. That difference is proper time management. A topper student schedules his time. While an average student does not do that. In a world where everyone is running behind money, one should understand that time is priceless. Time is superior, and instead of chasing money, one should use their time strategically with a definite future goal.

- Q.4 (a)** Fill in the blanks with suitable pronouns (him, me, her, his, they, them) **03**
1. I don't know those students, do you know ____?
 2. Our prime minister is a very hard-working man. I like ____.
 3. I am going to watch a movie. You can come with ____.
- (b)** Write the full form of the following abbreviations **04**
1. SOS
 2. IMO
 3. ASAP
 4. i.e.

- (c) Write a letter (as a librarian) to place an order for 300 copies of textbooks of standard 6 and standard 7 of your school from Ganesh publishers. **07**
- OR**
- Q.4** (a) Convert the following sentence into a negative sentence. **03**
1. The captain of our team is very confident.
 2. I have a car.
 3. You may find the book interesting.
- (b) Write the full form of the following abbreviations **04**
1. Q & A
 2. DOB
 3. ETA
 4. VIP
- (c) Write a complaint letter to the manager of Newbiz Retail Private Limited Company, Mumbai stating that you have received 15 out of 20 products of your order in damaged condition. Request them to replace the damaged product at the earliest. **07**
- Q.5** (a) Change the following statement into questions **03**
1. Mehul can fly a helicopter.
 2. Mr Shrikant has finished his project.
 3. Renuka is coming to the annual program.
- (b) Fill in the blanks using a suitable form of the verb **04**
1. Romil ____ back to his grandfather. (ran/run)
 2. They ____ to a picnic together in the forest. (went/go)
 3. Have you ____ the baby with the blue jacket? (see/seen)
 4. Lata Mangeshkar ____ so well. (sing/sung)
- (c) Write a resignation letter (you are resigning from the post of chief marketing officer) to the Human Resource Manager Mr. Tarang Bhimani of Kevalam Digiworld Private Limited. (Assume a suitable reason for your resignation) **07**
- OR**
- Q.5** (a) Change the following statement into negatives **03**
1. Kirti can cook.
 2. Our football team prepared well for the upcoming world championship.
 3. Chandan will be attending my marriage function.
- (b) Fill in the blank with the correct form of the verb mentioned **04**
1. I _____ my hands because they were dirty. (wash)
 2. Please be quiet. I am _____ on an important task. (work)
 3. Hemant _____ to drive a car when he was 19. (learn)
 4. What ____you going to ____tonight for the birthday party? (is/are +wear)
- (c) Assume that you are the owner of Apratech Electronics Private Limited. You have received 400 orders from various customers in the last 10 days. Write a letter to Mr. Kapil Shroff (your customer) informing him about the delay in delivering his order because of the flood in your area. **07**
