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## **Guidelines for Participation in 2025 First Biannual Healthcare Common Procedure Coding System (HCPCS) Public Meeting**

The purpose of the Centers for Medicare & Medicaid Services' (CMS') HCPCS public meeting is to provide a forum for the public to present information regarding specific HCPCS Level II coding requests for items, supplies and services, Medicare benefit category, and Medicare payment determinations, if applicable. The final rule outlining this process (86 FR 73902) is available at <https://www.cms.gov/medicare/medicare-fee-for-service-payment/dmeposfeesched>.

### **Public Meeting Dates**

- Primary date: Monday, June 2, 2025; 9 a.m. to 5 p.m. Eastern Time (ET)
- Overflow date: Tuesday, June 3, 2025; 9 a.m. to 5 p.m. ET (virtual only)

### **Public Meeting Location**

The HCPCS Level II public meeting will be a hybrid event held:

- **In-person:** CMS, 7500 Security Boulevard, Baltimore, MD 21244
- **Virtual:** Zoom:  
<https://cms.zoomgov.com/j/1616543000?pwd=EjbcSEeWVs2neTC119CaTf5aUR2J7k.1>  
Passcode: 390172      Webinar ID: 161 654 3000      Dial: 833-568-8864 US Toll Free

### **Background**

The public meeting is open to the public. The meeting typically has been attended by representatives of medical equipment manufacturers and suppliers; government relations, regulatory and compliance specialist personnel from various provider organizations; industry consultants; and CMS and other federal government staff. Applicants who submitted a HCPCS Level II code request for a product that appears on the public meeting agenda are welcome to attend; however, their attendance is not mandatory. The public meeting is designed for applicants and others to present additional information, clarify issues, and offer supporting or opposing perspectives regarding CMS' preliminary determinations. Final coding, Medicare benefit category, and Medicare payment determinations are not made at the public meeting. CMS reserves the right to change its preliminary determination following the public meeting. Final determinations may or may not model the preliminary determination. CMS maintains the HCPCS Level II code set and is the final decision-making authority concerning requests for HCPCS Level II codes. Medicare benefit category and Medicare payment determinations are not binding on non-Medicare payers. Please be aware that the assignment of a HCPCS Level II code, Medicare benefit category, or Medicare payment amount does not guarantee or imply that a product or service is covered by any insurer.

When CMS refers to a HCPCS code or HCPCS Level II coding application, CMS may also

be referring to circumstances when a HCPCS Level II code has already been issued but a Medicare benefit category and/or payment determination has not been specified.

### **Public Meeting Agenda**

Items are placed on the public meeting agenda for new requests if the application for the item was complete and submitted timely through CMS' HCPCS Level II application process in the current coding cycle or as identified by CMS for public consideration. Prior to registering to attend the public meeting, all potential participants and other stakeholders are advised to review the list of topics for discussion at <https://www.cms.gov/Medicare/Coding/MedHCPCSGenInfo/HCPCSPublicMeetings>, which identify CMS' preliminary coding, Medicare benefit category, and Medicare payment determinations. In establishing the public meeting agendas, CMS may group multiple, related code applications under the same agenda item. While both days will have virtual access via Zoom, the public meeting agenda order will be based on prioritizing speakers who attend in-person first, followed by agenda items whose speakers are all attending virtually. While the list of topics will already be made available, the public meeting agenda order will become available on the CMS website sometime shortly after the speaker registration deadline. CMS will only be discussing those topics listed on the CMS website.

### **Overflow Procedures**

If all of the agenda items are not addressed on June 2, 2025, CMS will hold a virtual-only session on June 3, 2025 at 9 a.m. ET using the same Zoom link information previously stated. We will proceed in the order of the HCPCS public meeting agenda, only discussing those that were not addressed on June 2, 2025, until complete. We will not go back and discuss any prior agenda items. Original registration will apply to the overflow date.

### **Participation Categories**

Every speaker must declare at the beginning of their presentation during the meeting, as well as in their written summary, whether they have any financial involvement with the applicant and manufacturer, if different, of the item that is the subject of the HCPCS Level II application, or with any competitors of that manufacturer with respect to the item. This includes any payment, salary, remuneration, or benefit provided to the speaker by the applicant, manufacturer, or any such competitors.

CMS requests that any speakers or written comments react specifically to the individual coding, Medicare benefit category, and Medicare payment determinations and state whether you support or disagree with it. If you disagree with the preliminary determination(s), please provide substantiating information and explanation, and offer a recommendation for CMS to consider in the final determination.

#### **A. Primary Speakers**

Each applicant that submitted a HCPCS Level II code application that will be discussed at the public meeting is permitted to designate a primary speaker. Only one primary speaker is allowed per agenda item. The total time interval for a primary speaker, per agenda item, is fifteen minutes. A primary speaker is not allowed to designate any unused time to another speaker; unused time will be forfeited. Primary speakers must register and submit any

supporting PowerPoint presentation by the stated deadline. CMS will accept PowerPoint presentations (maximum of 10 slides in PowerPoint presentation format, not PDF) that are emailed to [HCPCS@cms.hhs.gov](mailto:HCPCS@cms.hhs.gov) by the stated deadline below. We will not play videos, transitions, or animations during the public meeting session and request the speakers exclude these materials from their PowerPoint presentation and instead submit any relevant video or animation materials along with the written comments. We request that speakers ensure the presentation does not include any inappropriate or confidential content before submission. Due to the timeframe needed for the planning and coordination of the HCPCS public meeting, materials that are not submitted appropriately and in accordance with this deadline cannot be accommodated.

#### B. 5-Minute Speakers

Any individual related to the public meeting agenda item, including but not limited to an employee, competitor, insurer, public consumer, or other interested party, may register as a 5-minute speaker by the stated deadline. Depending on the availability of time, CMS may limit the number of 5-minute speakers; however, we will ensure an array of interested parties are represented if registered by the stated deadline. We will not accept any other written materials, outside of the written comments, from a 5-minute speaker (e.g., 5-minutes speakers are not allowed to present a PowerPoint presentation).

#### C. All Other Attendees

All individuals who plan to attend the public meeting to listen and do not plan to speak, may access the public meeting using the Zoom link above. Alternatively, attendees can register online by the stated deadline and attend the public meeting in-person at CMS.

Individuals who require special accommodations must register by the stated deadline.

#### D. Written Comments

The primary and 5-minute speaker(s) must email a brief, written summary (one paragraph) of their comments and conclusions. Written comments from anyone, including the primary and 5-minute speaker(s), will only be accepted when emailed to [HCPCS@cms.hhs.gov](mailto:HCPCS@cms.hhs.gov) before 5 p.m. ET, on June 4, 2025.

### **Registration Requirements**

All individuals who plan to speak (15 or 5 minutes) at the public meeting or attend the meeting in-person must email the following information to [HCPCS@cms.hhs.gov](mailto:HCPCS@cms.hhs.gov) by 5 p.m. ET on May 14, 2025 to register:

- Name;
- Company name (if applicable);
- Email address;
- Topic item and application number (for speakers only);
- Whether the registrant will be attending in person or virtually;
- Whether the registrant is a foreign national (for in-person attendees only);
- Any special assistance requests;
- Whether the registrant is a primary speaker or a 5-minute speaker for an agenda

- item; and
- Whether the primary speaker will use a PowerPoint presentation.

### **In-Person Information**

All in-person attendees should monitor the website at <https://www.cms.gov/Medicare/Coding/MedHCPCSGenInfo/HCPCSPublicMeetings> for additional information about accessing the building, as information is subject to change. Only registered attendees with a valid government-issued photo ID that meets the Real ID standards may enter the building.<sup>1</sup> All foreign national attendees must identify themselves at the time of registration, as additional documentation may be required.

Vehicle screening is conducted on vehicles and all persons in the vehicle must present a valid ID. Visitors may only enter from Security Boulevard, using the far-right entrance lane to the campus. Parking on campus is increasingly limited, and visitors are not guaranteed a parking space with registration. Visitors are encouraged to consider alternate means of arrival, such as public transportation, taxi, or other ride-share arrangements. Visitors will be required to go through X-ray screening similar to screening at a U.S. airport, or alternate arrangements as instructed and permitted by security. A cafeteria is available at CMS.

### **Public Meeting Recording:**

Please note that this Zoom Meeting service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session. CMS will publish the recorded public meeting online at <https://www.cms.gov/medicare/coding/medhpcsgeninfo/hcpcspublicmeetings>.

### **For Further Information:**

All participants should regularly check the CMS website for updates and final agenda information at <https://www.cms.gov/Medicare/Coding/MedHCPCSGenInfo/HCPCSPublicMeetings>.

This hybrid format ensures maximum accessibility while maintaining the integrity of the HCPCS public meeting process. However, we are exploring the possibility of moving towards in-person only public meetings in the future.

For any technical assistance, please contact Marvelyn Davis at: [Marvelyn.Davis1@cms.hhs.gov](mailto:Marvelyn.Davis1@cms.hhs.gov).

For further information, contact the HCPCS team at [HCPCS@cms.hhs.gov](mailto:HCPCS@cms.hhs.gov).

To ensure that the public has access to the most current and accurate information related to HCPCS Level II codes and updates, CMS has created a ListServ that will deliver all HCPCS Level II updates directly to your inbox.

✉ Sign up here: [HCPCS Updates ListServ](#)

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<sup>1</sup> For reference, visit <https://www.dhs.gov/real-id>.