



INFORMATION THAT WORKS

**BUSINESS
INFOTECH**
SOLUTIONS, INC.

COMPREHENSIVE FINANCIAL PORTAL

Key Benefits

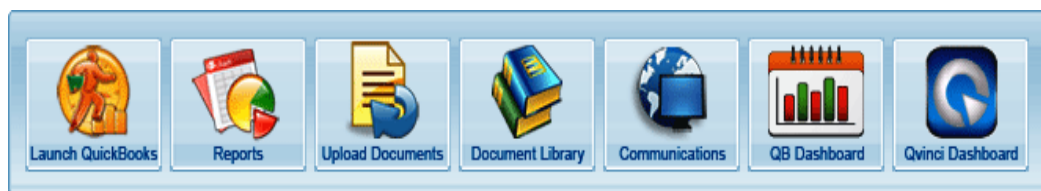
- Access financial data when and where you need it
- Monthly, quarterly, annual financial reports
- Access everything through our unique customized dashboard
- Deliver documents safely and securely
- Contact Business Infotech Solutions staff at any time of the day
- Easily respond to open queries
- Protect your business with electronic document storage, back-up and retrieval

The powerful Business Infotech Solutions Client Portal gives you the freedom to access your financial transactions, financial reports, customized dashboard and electronic documents around-the-clock. It's your financials, unified.

Our Client Portal makes it easy for you to send and manage documents online. Simply upload your scanned documents, and your Account Executive receives them immediately. There's no need to maintain separate records of important documents because our Document Library safely and securely stores them for you once uploaded. It's that easy.

The Business Infotech Solutions Client Portal saves you time and energy, helping you manage complex bookkeeping and accounting functions.

HOW OUR CLIENT PORTAL WORKS



- ▶ **Access QuickBooks:** Get immediate access to your company's QuickBooks files
- ▶ **Reports:** View monthly, quarterly, P&L and other critical reports in just a few mouse clicks
- ▶ **Upload Documents:** Send documents to Business Infotech Solutions using our easy-upload facility
- ▶ **Document Library:** Use the Document Library to access any invoices you send us
- ▶ **Communication:** Contact staff easily – online
- ▶ **Dashboard:** View your financial data using easy-to-understand charts and graphs
- ▶ **QuickBooks Training:** Receive free QuickBooks training from Business Infotech Solutions
- ▶ **Access Other Web Applications:** Access web applications like bank accounts directly from our portal

The sophisticated Client Portal is just one way we strive to simplify your business.

ASK FOR
**FREE DEMO
& TRAINING**



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COMPREHENSIVE FINANCIAL PORTAL

- Upload Documents -



Upload Documents

- Click 'Select' button to pick file.
- Click 'Add' button to add more files.
- To remove selected file(s) click the respective 'Remove' button.
- Click 'Upload' button to upload file(s).
- Allowed file extensions are: .pdf, .doc, .xls, .docx, .xlsx, .zip, .jpg, .jpeg, .tif, .tiff, .csv, .txt

View Uploaded Documents

Select

✗ Remove

Add

Upload

- QuickBooks Training -



QuickBooks Training

1. Overview and adding

2. General tutorials

3. Sales

4. Account receivable

5. Account payable

- What QuickBooks can do for you
- Overview of QuickBooks accounts
- Adding and using QuickBooks accounts
- Adding units of measure to items

- Document Library -



Document Library

- Document Library
 - 401K Plan
 - abc
 - Bank Statements
 - Company
 - Contracts
 - Credit Card Statements
 - Customers
 - Insurance
 - CNA
 - MBA
 - Management Reports
 - NEW FOLDER (3)
 - Payroll
 - Vendors
 - Electricity.pdf
 - MK.PDF
 - Telephone.pdf
 - TRIAL.PDF
 - ZIPPEDWARNING.PDF

- Reports -



Reports

- Reports
 - 2008
 - 2009
 - Audit Work Papers
 - Financial Analysis Statement
 - New Item- Please edit
 - Test Documents
 - 13_NOV_2009 Test Documents .pdf
 - 30_JAN_2009 Test Documents .pdf
 - 24_JUL_2009 Test Documents .pdf
 - JUL 2009 Audit Work Papers.pdf
 - JUN 2009 Document Check List.xls
 - Q3 2009 Financial Analysis Statement.xls
 - 2010
 - Financial Reports
 - 2005
 - 2006
 - 2007
 - Tax Return
 - 2006
 - 2007 Tax Return
 - 2008 Estimated Tax Return
 - 2007 NH.PDF
 - 2007-MAINE.PDF
 - 2007.PDF

- Dashboard -

