BUSINESS INFOTECH SOLUTIONS, INC.

INFORMATION THAT WORKS

QUALITY DATA ENTRY SUPPORT

Key Benefits

- When you partner with Business Infotech Solutions, you enjoy a rapid turnaround, total confidentiality and security, customized and scalable solutions, three-tier quality checks and cost-effective rates

Too many businesses waste time and effort on non-core activities like data entry, which can divert attention from more important and profitable activities like sales, customer service, business expansion and development. But Business Infotech Solutions' data entry services can help.

We can quickly process your raw data into high value information for your business, with supplementary expertise in business Intranet management for accurate web information maintenance at all times. Our strict three-tier quality control policy guarantees minimal errors.

SIMPLIFIED DATA PROCESSING

- Data download from any source
- Internet data harvesting
- Data capture from Microsoft Word, Excel and other software applications
- Data entry into Microsoft Word, Excel and other software applications
- Large-volume data processing
- Data conversion: PDF or image to Word, Excel or other software application
- Paper and PDF forms processing
- Image resizing

SKILLED INTRANET MANAGEMENT

- Sales inquiry updates
- Leads follow-ups details
- Partner information update
- Internal email management
- Document upload and download
- Section comparison analysis
- Document tagging
- Database reporting

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