
J. Smith
Document Control Manager

DATE: January 20, 2026

TO: Project Constellation Document Recipients

SUBJECT: CUI Document Package Transmittal

OFFICE OF PRIMARY RESPONSIBILITY: Example Aerospace Corporation, Records Management

1. Purpose

This memorandum transmits Controlled Unclassified Information (CUI) cover sheets for documents associated with Project Constellation. Each cover sheet identifies the specific CUI category, dissemination controls, and handling requirements for the attached materials.

2. Background

Project Constellation requires multiple document types with varying CUI classifications. To ensure proper handling and compliance with 32 CFR Part 2002, standardized SF901-format cover sheets have been prepared for each document category.

3. Document Contents

The following CUI cover sheets are included in this package:

CUI Category	Document Type
CUI//SP-PROCURE	Source Selection Evaluation Report
CUI//BASIC	Internal Policy Document
CUI//SP-PRVCY	Personnel Security Investigation Report
CUI//SP-CTI	Payload Software Interface Control Document

4. Handling Instructions

All recipients must adhere to the following requirements:

- Review each cover sheet for specific dissemination controls before handling attached documents
- Store documents in accordance with 32 CFR Part 2002 and agency policy

- Contact the designated Point of Contact (POC) on each cover sheet with handling questions
- Destroy documents using agency-approved methods when no longer required

5. Distribution

This package is authorized for distribution to U.S. Government agencies and contractors with appropriate need-to-know and security clearances as specified on each individual cover sheet.

— *FOR DEMONSTRATION PURPOSES ONLY* —

This is a fictitious example document created to demonstrate
the PDF merge functionality of the PdfTools utility.
No actual CUI is contained in this package.