

DM-2026-004

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J. Smith  
Document Control Manager

**DATE:** January 20, 2026

**TO:** Project Constellation Document Recipients

**SUBJECT:** CUI Document Package Transmittal

**OFFICE OF PRIMARY RESPONSIBILITY:** Example Aerospace Corporation, Records Management

1. **Purpose**

This memorandum transmits Controlled Unclassified Information (CUI) cover sheets for documents associated with Project Constellation. Each cover sheet identifies the specific CUI category, dissemination controls, and handling requirements for the attached materials.

2. **Background**

Project Constellation requires multiple document types with varying CUI classifications. To ensure proper handling and compliance with 32 CFR Part 2002, standardized SF901-format cover sheets have been prepared for each document category.

3. **Document Contents**

The following CUI cover sheets are included in this package:

CUI Category	Document Type
CUI//SP-PROCURE	Source Selection Evaluation Report
CUI//BASIC	Internal Policy Document
CUI//SP-PRVCY	Personnel Security Investigation Report
CUI//SP-CTI	Payload Software Interface Control Document

4. **Handling Instructions**

All recipients must adhere to the following requirements:

- Review each cover sheet for specific dissemination controls before handling attached documents
- Store documents in accordance with 32 CFR Part 2002 and agency policy

- Contact the designated Point of Contact (POC) on each cover sheet with handling questions
- Destroy documents using agency-approved methods when no longer required

5. **Distribution**

This package is authorized for distribution to U.S. Government agencies and contractors with appropriate need-to-know and security clearances as specified on each individual cover sheet.

— *FOR DEMONSTRATION PURPOSES ONLY* —

This is a fictitious example document created to demonstrate the PDF merge functionality of the PdfTools utility.

No actual CUI is contained in this package.