



SACRED HEART
INTERNATIONAL COLLEGE
RTO N°: 45168 CRICOS N°: 03606A

Warning Letter for Unsatisfactory Attendance

1 September 2025

Mr Chawakorn KAMNUANSIL
1803, 243 Franklin Street
Melbourne Vic

Dear **Chawakorn**,

Student ID SHD3001090 SHIC006139

Re: WARNING LETTER FOR UNSATISFACTORY ATTENDANCE

Your enrolment in **ICT60220 Advanced Diploma of Information Technology** at SHIC began on **25/08/2025**.

As an international student holding a student visa, you are required to adhere to a number of conditions associated with your visa. Prior to enrolment and during the orientation program, you were informed that one of the requirements of your visa is that you must maintain satisfactory attendance in all your scheduled classes.

Over the last week your attendance has not been satisfactory and as a result you are in breach of your visa conditions and are at risk of having your visa cancelled by the Department of Home Affairs (DHA).

Your poor attendance will also mean that it is likely that you will be assessed as not competent in your studies. If you are assessed as not competent in 50% or more of the units in which you are enrolled for two consecutive terms, SHIC is obliged to report you to the Department of Home Affairs.

I strongly urge you to attend all your classes. This will ensure that you have the best chance of satisfactorily completing your studies and so avoid issues with the status of your visa.

If there are personal issues affecting your attendance, please contact Student Support Officer at 03 9453 8330 or email reception@shic.vic.edu.au for advice on where to seek assistance.

Yours sincerely,

Howard Silva

Student Support Manager

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