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Distinguished Professor

University of Colorado Boulder

Security Level: Email, Account Authentication

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- Registration Documents: including but not limited to FERPA Release Requests, Graduation Applications, Ordering Official Transcripts, Release of Information to Third Parties and Student Verification Request Forms.
- Admission Documents: including but not limited to Applications for Admission and Admissions Offer and Acceptance.
- Financial Aid Documents: including but not limited to Accepting/Declining Financial Aid Awards and Authorizations to Hold, Release, or Return Funds, including Title IV funds.
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- Faculty/Staff Documents: including but not limited to Offer Letters, Appointment to Graduate Faculty, Purchasing Requests, Additional Pay Requests, New Hire Forms, Counseling Intake Forms and Travel Reimbursements.
- Miscellaneous Documents: including but not limited to receipt of consumer information about the University and any disclosure, consent, waiver, release, notice or payment reminder that would normally be delivered in writing that may be required by law or regulation.
- 1. In order to conduct business electronically with the University of Colorado, you must use a computer with a supported operating system and internet browser, sufficient electronic storage capacity on the computer's hard drive or other data storage unit, a printer that is capable of printing from the browser and email software. Follow this link for more details: Hardware and Software Requirements.
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- 4. The University of Colorado reserves the right to provide records in paper format at any time. By consenting to electronically conduct business, however, you agree that the University of Colorado is not required to provide you with records in paper format. If you want to retain a paper copy of any records provided electronically, you should print a copy from the computer within 30 days after such documents are sent to you.
- 5. You may withdraw your consent to electronically conduct business at any time. However, if you withdraw consent, any Agreements or Transactions between you and the University

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- 6. Withdrawing consent to electronically conduct business applies only to the DocuSign agreement or transaction under review and does not automatically withdraw consent for other agreements or transactions requiring electronic signature between you and the University of Colorado.
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- 9. To comply with the federal Higher Education Act, the University of Colorado must provide certain information about the university to enrolled students. Follow this link to review the university's consumer information: Consumer Information about the University

BY CLICKING ON THE I AGREE CHECKBOX AND CONTINUE BUTTON, YOU ACKNOWLEDGE THAT YOU HAVE READ THE INFORMATION ABOUT CONDUCTING BUSINESS WITH THE UNIVERSITY USING ELECTRONIC METHODS, YOU CAN ACCESS, READ AND PRINT THIS CONSENT TO CONDUCT BUSINESS ELECTRONICALLY AND YOU HAVE EITHER CONSULTED WITH OR HAD SUFFICIENT OPPORTUNITY TO CONSULT WITH ADVISORS OF YOUR CHOICE ON THE MEANING AND IMPLICATIONS OF THIS CONSENT. YOU AGREE THAT THE UNIVERSITY MAY PROVIDE YOU WITH THE ABOVE-LISTED CATEGORIES OF RECORDS IN ELECTRONIC FORMAT AND YOU CONSENT TO ELECTRONICALLY ENTER INTO TRANSACTIONS RELATED TO THOSE RECORDS.