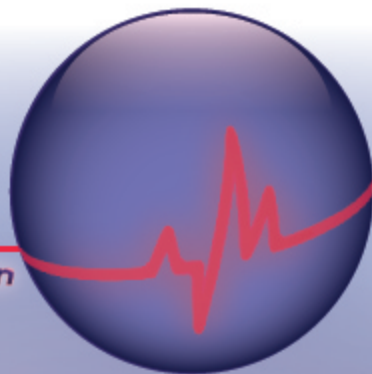


**Fast  
Response**

*School of Health Care Education*



**RISE ABOVE**

2075 ALLSTON WAY, BERKELEY, CA 94704  
510.849.4009 / 800.637.7387 • [www.fastresponse.org](http://www.fastresponse.org)

# POSTSECONDARY PROGRAM INFORMATION

## CLINICAL MEDICAL ASSISTANT

### CLINICAL MEDICAL ASSISTANT COURSE APPROVALS

**Fast Response's Clinical Medical Assistant Program is approved to operate by:**

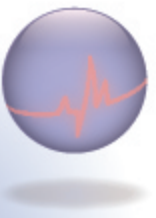
- California Bureau for Private Postsecondary Education (BPPE);
- National Center for Competency Testing (NCCT).

#### **Phlebotomy section approvals:**

- California Bureau for Private Postsecondary Education (BPPE);
- California Department of Public Health, Laboratory Field Services (CDPH/LFS).



# CLINICAL MEDICAL ASSISTANT COURSE HOURS AND SCHEDULE



## Course hour outline:

- 335 hours – In class didactic and laboratory instruction and practice
  - Clinical Medical Assistant Modules – 270 hours
  - Phlebotomy Basic Module – 32.5 hours
  - Phlebotomy Advanced Module – 32.5 hours
- 200 hours – Clinical externship
  - Clinical Medical Assistant Externship – 160 hours
  - Phlebotomy Externship – 40 hours



## Program schedules:

- Clinical Medical Assistant Section
  - The CMA section will meet 9:00 am – 12:00 pm, Monday through Friday.
  - Length – 22 weeks total
    - 18 weeks - classroom attendance
    - 4 week externship
- Phlebotomy Section
  - The Phlebotomy section will meet from 9:00 pm – 4:30 pm Monday through Friday.
  - Length – 3 weeks total
    - 2 weeks - classroom attendance
    - 1 week (two independent days) externship



### 2012 Start Dates

The Clinical Medical Assistant Certificate Program is designed so that students can enter the class during its normal rotation.

CMA start dates are generally on a weekly basis, so students may enter the CMA class weekly.

## CMA PROGRAM COST

### CMA Program Fees and Tuition:

- \$250.00 - Registration Fee
- \$200.00 - Background Check
- \$200.00 - Insurance
- \$403.65 - Textbooks
- \$30.00 - Uniform
- \$3803.85 - Tuition
- \$12.50 - Student Tuition Recovery Fund (STRF)
- **\$4900.00 – Total Program Cost**





## PAYMENT OPTIONS

Fast Response School of Health Care Education helps eligible students seek financial assistance. The School offers payment plans to accommodate the tuition and fees incurred by attending courses at the School.

### Payment Plan 1 (PP1):

- Due at enrollment: \$250.00 + STRF
- Due prior to course: Remaining fees and tuition

### Payment Plan 2 (PP2):

- Due at enrollment: \$250.00 + STRF
- Due prior to course: All remaining fees, less tuition
- Due in installments: Tuition – to be paid off before expected graduation date

### Payment Plan 3 (PP3):

- Due at enrollment: \$250.00 + STRF
- Due prior to course: All remaining fees, less tuition
- Due in installments: Tuition – to be paid off within three (3) months after expected graduation date
- **Note: Student will not receive a certificate of course completion until payment-in-full is complete.**

\*Payment options depend on qualifications and may include additional fees and interest

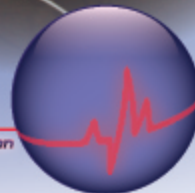
## CLINICAL MEDICAL ASSISTANT FACILITIES AND EQUIPMENT

### Didactic (Classroom) Training:

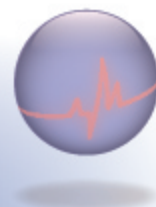
- Provided in a classroom outfitted with laptop and flat-screen LCD television.

### Psychomotor (Skills) Training:

- Provided in a mock clinic located in the classroom:
  - Two exam beds separated by drawn curtains.
  - Equipment specialized for each module.
  - Mock arm and hand for initial venipuncture practice.
  - Mock apartment setup
  - Sim Lab, Sim Man, and recording equipment



## MEDICAL ASSISTANT ADMISSIONS PROCEDURE



### Admission to postsecondary programs follows these steps:

- Provide evidence of meeting the program's minimum standards:
  - Proof of legal residency;
  - Minimum age of 18 on the first day of class. Minors – enrollment and financial agreement must be signed by parent or guardian;
  - High School Diploma or GED (Must furnish document or transcripts).
- Attestation of personal background information;
- Successful completion of an entrance examination (Wonderlic) with a score of 16 or greater;
- Completion of an enrollment agreement;
- Completion of a financial agreement;
- Financial plan for funding education;
- Payment either in full or of the first required installment of a payment plan.

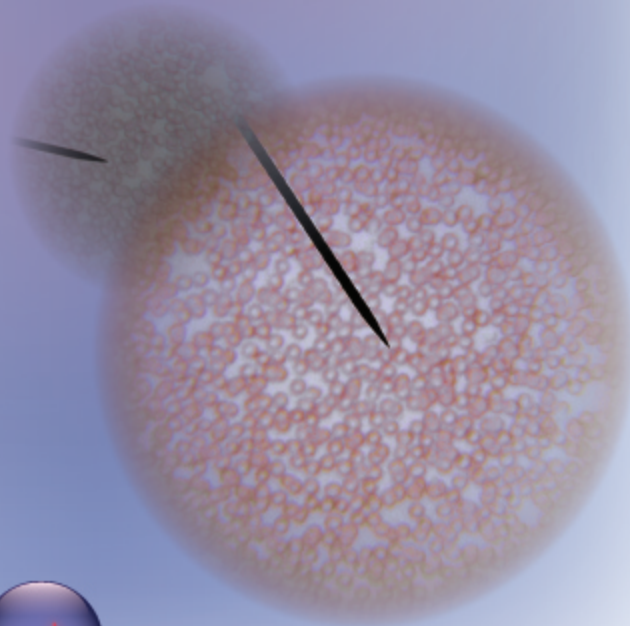
## CLINICAL MEDICAL ASSISTANT COORDINATOR:

**TONY MONTANO,** CMA EMT

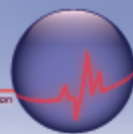
***Clinical Medical Assistant Coordinator;***



- 4 Years of Flight Medic/Medical Competency Evaluator, US Army
- 2 Years as a Medical Assistant and Medical Records Clerk, US Army
- Current California Certified Medical Assistant
- 8 years experience- Emergency Medical Technician
- Currently certified in ACLS, PALS, and BLS



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