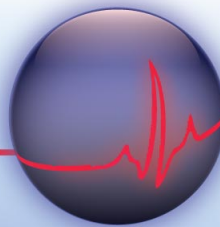


# **Fast Response**

**School of Health Care Education**



**RISE ABOVE**

2075 ALLSTON WAY, BERKELEY, CA 94704  
510.849.4009 / 800.637.7387 • [www.fastresponse.org](http://www.fastresponse.org)

## **CLINICAL MEDICAL ASSISTANT**

### **POSTSECONDARY PROGRAM INFORMATION**

#### **FAST RESPONSE'S MA PROGRAM IS APPROVED TO OPERATE BY:**

- California Bureau for Private Postsecondary Education (BPPE)
- National Center for Competency Testing (NCCT)

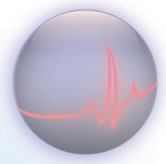
#### **PHLEBOTOMY SECTION APPROVALS:**

- California Bureau for Private Postsecondary Education (BPPE)
- California Department of Public Health, Laboratory Field Services (CDPH/LFS)





# CLINICAL MEDICAL ASSISTANT COURSE HOURS AND SCHEDULE



## Course hour outline:

- 335 hours – In class didactic and laboratory instruction and practice
  - Clinical Medical Assistant Modules – 270 hours
  - Phlebotomy Basic Module – 32.5 hours
  - Phlebotomy Advanced Module – 32.5 hours
- 240 hours – Clinical externship
  - Clinical Medical Assistant Externship – 160 hours
  - Phlebotomy Externship – 80 hours



## Program schedules:

### CLINICAL MEDICAL ASSISTANT STUDENTS BEGIN THEIR COURSE OF STUDY WITH PHLEBOTOMY

- Phlebotomy Section
  - The Phlebotomy section will meet from 9:00 am – 4:30 pm Monday through Friday.
  - Length – 4 weeks total
    - 2 weeks - classroom attendance
    - 2 week/80-hour - externship
- Clinical Medical Assistant Section
  - The CMA section will meet Monday - Friday
    - Day Schedule: 9:00 AM - 12:00 PM
    - Night Schedule: 6:00 PM - 9:00 PM
  - Length – 22 weeks total
    - 18 weeks - classroom attendance
    - 4 week/160-hour - externship



#### MA PROGRAM SCHEDULE

DAY: M-F 9:00 AM - 12 PM. EVENING: M-F 6:00 PM - 9 PM

2014 PHLEBOTOMY START DATES for MA		
Full-Time 2-Weeks		Part-Time 4-Weeks
October	6 <sup>th</sup>	November 10 <sup>th</sup>
October	20 <sup>th</sup>	
November	3 <sup>rd</sup>	
December	8 <sup>th</sup>	

## CMA PROGRAM COST

### CMA Program Fees and Tuition:

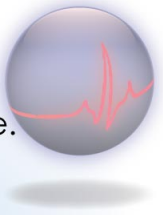
- \$250.00 - Registration Fee
- \$200.00 - Background Check
- \$200.00 - Insurance
- \$549.50 - Textbooks & Equipment
- \$30.00 - Uniform
- \$3.50 - Student Tuition Recovery Fund (STRF)
- \$4,717.00 - Tuition
- \$350.00 - MA Externship Fee
- \$200.00 - CPT Externship Fee
- **\$6,500.00 – Total Program Cost**





## PAYMENT OPTIONS

Fast Response School of Health Care Education helps eligible students seek financial assistance. The School offers payment plans to make the tuition and fees more affordable.



### Payment Plan 1 (PP1):

- Due at enrollment: \$253.50
- Due prior to course: Remaining fees and tuition

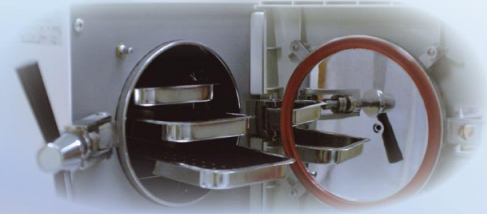
### Payment Plan 2 (PP2):

- Due at enrollment: \$253.50
- Due prior to course: All remaining fees, less tuition & externship fees
- Due in installments: Tuition – to be paid off before expected graduation date

### Payment Plan 3 (PP3):

- Due at enrollment: \$253.50
- Due prior to course: All remaining fees, less tuition & externship fees
- Due in installments: Tuition – to be paid off within three (3) months after expected graduation date
- **Note: Students will not receive a certificate of course completion until all tuition and fees have been paid.**

\*Payment options depend on qualifications and may include additional fees and interest. All payment plans subject to CREDIT CHECK.



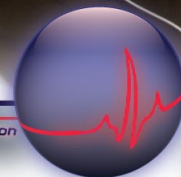
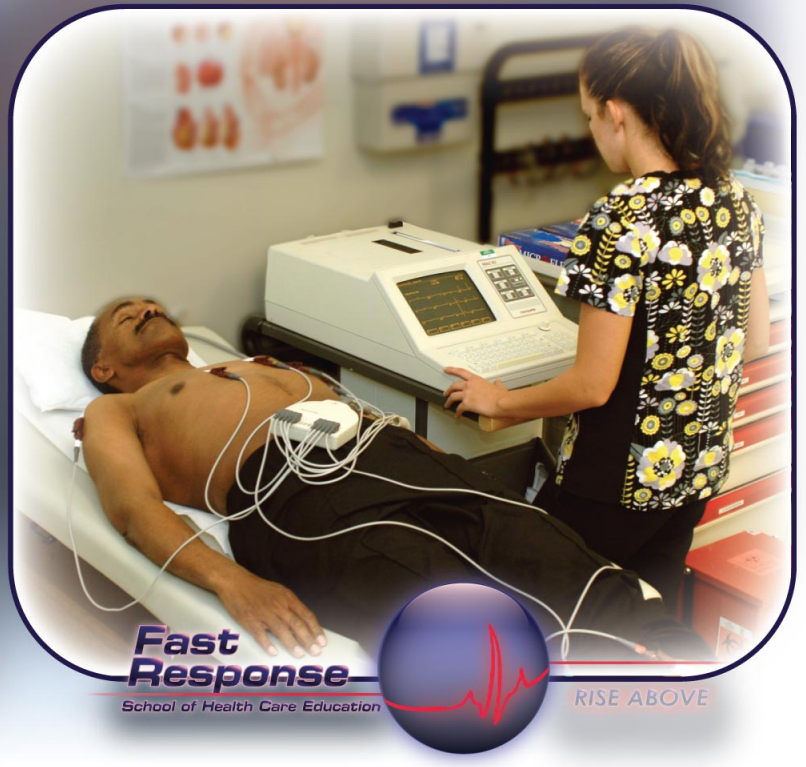
## CLINICAL MEDICAL ASSISTANT FACILITIES AND EQUIPMENT

### Didactic (Classroom) Training:

- Provided in a classroom outfitted with laptop and flat-screen LCD television.

### Psychomotor (Skills) Training:

- Provided in a mock clinic located in the classroom:
  - Two exam beds separated by drawn curtains
  - Equipment specialized for each module
  - Mock arm and hand for initial venipuncture practice
  - Mock apartment setup
  - Sim Lab, Sim Man, and recording equipment





# MEDICAL ASSISTANT ADMISSIONS PROCEDURE

## Admission to postsecondary programs follows these steps:



- Provide evidence of meeting the program's minimum standards -
  - Proof of legal residency
  - Minimum age of 18 on the first day of class. Minors – enrollment and financial agreement must be signed by parent or guardian
  - High School Diploma or GED (Must furnish document or transcripts).
- Attestation of personal background information
- Successful completion of an entrance examination (Wonderlic) with a score of 16 or greater
- Completion of an enrollment agreement
- Completion of a financial agreement
- Financial plan for funding education
- Payment either in full or of the first required installment of a payment plan

## CLINICAL MEDICAL ASSISTANT COORDINATOR:

**TONY MONTANO,** CMA EMT

*Clinical Medical Assistant Coordinator;*



- 10 years experience as an Emergency Medical Technician
- 4 years as a Flight Medic/Medical Competency Evaluator, US Army
- 3 1/2 years experience as a Medical Assistant Instructor/Program Coordinator
- 2 years as a Medical Assistant and Medical Records Clerk, US Army
- Current California Certified Medical Assistant
- Certified in ACLS, PALS, and BLS

