

Robert S. Marx Law Library University of Cincinnati College of Law

Research Assistant Faculty Borrower Authorization Form

Faculty Member's Name:

Research Assistant's Name:

Authorized Borrowing Dates: From: To:

Research Assistant's Name:

Authorized Borrowing Dates: From: To:

Research Assistant's Name:

Authorized Borrowing Dates: From: To:

The faculty member is ultimately responsible for all materials charged to his or her account for the dates specified. If no time period is specified on the authorization form, the authorized borrowing privileges will be issued for one semester only. The maximum authorization period is one year at a time. All of the authorizing faculty member's privileges and restrictions will apply to books borrowed on their behalf. Authorized borrowers should present materials at the checkout desk and specify that they are to be charged out to the appropriate authorizing faculty member. **Any notices of overdue or recalled materials will be sent to the faculty member.**

Please submit to the Head of Access Services.