

## MEMORANDUM

**TO:** Class of 2013, Sections 4 and 6  
**FROM:** Michele Bradley  
**DATE:** January 10, 2011  
**RE:** **ADVOCACY: FIRST DAY ASSIGNMENT**

Dear Students,

Hello! I look forward to meeting you in just a few days. I hope your winter break has been restful and satisfying.

**Please do the following before our first class on Tuesday, January 18.**

**1. Reading**

- a. Read the Syllabus and Class Policies posted on TWEN.
- b. Read Chapter 14 of *Legal Writing and Analysis*.
- c. Skim the sample brief in Appendix B of *Legal Writing and Analysis*.
- d. Read Chapter 1 of *Plain English for Lawyers*.

**2. Other Assignments**

- a. Register for my TWEN site.
- b. If you do not already own Microsoft Word, please get it. As a UC law student, you can buy a copy from the UC Bookstore for around \$10.