



College of Law

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**TO:** Members of the Class of 2011

**FROM:** Cheryl DelVecchio

**DATE:** April 28, 2011

**RE:** Order of Proceedings, **Hooding Ceremony, 1:00pm, Saturday, May 14, 2011, Aronoff Center, Procter & Gamble Hall**

**If you have questions about the arrangements for the Ceremony, call Cheryl DelVecchio at 513.556.0063 during business hours.**

The Hooding Ceremony for the Class of 2011 will take place at the Aronoff Center, Procter & Gamble Hall on Saturday, May 14, 2011, from 1:00pm to approximately 2:45pm.

Hooding is a very special occasion for everyone at the College, and we all look forward to a successful event. The Ceremony will be conducted without rehearsal. **Therefore, it is important that you read the following pages, giving instructions and diagrams for the Ceremony.** This memo is somewhat lengthy, but please do take the time between now and Hooding to review it with care.

#### **CAPS AND GOWNS**

CAPS AND GOWNS WILL BE AVAILABLE AT THE BOOKSTORE ON TUESDAY, MAY 3rd. An email was sent yesterday with all the information you need. **Students are reminded to pick up their caps and gowns at the UC Bookstore BEFORE 6:00pm on Friday, May 13, 2011.** Your hood will be delivered to the Aronoff for the Ceremony. Those of you who have "borrowed" regalia, please be sure to bring your hood to me as soon as possible.

#### **ARONOFF LOCATION & PARKING**

The Aronoff is located at Seventh and Walnut Streets downtown. Parking will be available at a variety of garages and lots in the vicinity. You may visit: [www.downtowncincinnati.com/PlanYourVisit.aspx](http://www.downtowncincinnati.com/PlanYourVisit.aspx) for more downtown Cincinnati parking information.

#### **CLASS PHOTO**

The photo of the Class of 2011 will be taken on the interior steps of the Aronoff Center at 11:30am. **PLEASE ARRIVE PROMPTLY AT 11:00am, and enter the Aronoff through the Weston Art Gallery Door on Seventh Street.** College Staff will direct you to the photo location. Wear your cap (tassel on the right) and gown for the photo.

**—Please note that the Aronoff will not be open for admission of your families and friends until 12:00 pm—**

## LINE-UP

Following the photo on the steps of the Aronoff, proceed to the Green Room on the fourth floor, where staff will assist you in lining up for the Ceremony. You will be forming lines with **Marie Alao** leading the left side and **Jacob Dean** leading the right. Your order of march is listed on **pages five (5) and six (6)**. The order of march is designed to result in correct alphabetical order for your approach to the stage to be hooded.

## SET UP OF THE STAGE AND AUDIENCE

Graduates will be seated in eight rows in the front of the audience and facing the stage. Immediately behind the graduates will be two rows of reserved seats for adjunct faculty and the spouses and guests of members of the Platform Party. The Platform Party and Faculty will be on the stage.

## PROCESSIONAL

Professor Chris Bryant, already on stage, goes to the lectern and stands while Cincinnati Brassworks concludes the musical prelude. Then he says, "The 2011 Hooding Ceremony of the University of Cincinnati College of Law is now convened. The audience may remain seated for the processional." The music begins, and Professor Bryant returns to his designated chair on the stage, remaining standing.

The Platform Party, which includes the Dean, the faculty, and various distinguished guests, will lead the processional down the two aisles of the auditorium. When the Platform Party is about halfway down the aisle, the seniors march in.

**Line One**, led by **Marie Alao**, will march down the left aisle of the auditorium. At Row DD (the first row), **Marie** will turn right and walk along to the seat with her name on it. Members of Line One will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the right arm of his/her chair, and there will be a few empty, roped off seats at each end of this row.*

**Line Two**, led by **Jacob Dean**, will march down the right aisle of the auditorium. At Row EE (the second row), **Jacob** will turn left and walk along to the seat with his name on it. Members of Line Two will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the left arm of his/her chair, and there will be a few empty, roped off seats at each end of this row.*

**Line Three**, led by **Chris DeVore**, will follow Line One down the left aisle of the auditorium. At Row FF (the third row), **Chris** will turn right and walk along to the seat with his name on it. Members of Line Three will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the right arm of his/her chair, and there will be a few empty, roped off seats at each end of this row.*

**Line Four**, led by **Tara King**, will follow Line Two down the right aisle of the auditorium. At Row GG (the fourth row), **Tara** will turn left and walk along to the seat with her name on it. Members of Line Four will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the left arm of his/her chair.*

**Line Five**, led by **Justin Knappick**, will follow Line Three down the left aisle of the auditorium. At Row A (the fifth row), **Justin** will turn right and walk along to the seat with his name on it. Members of Line Five will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the right arm of his/her chair, and there will be one empty, roped off seat at each end of this row.*

**Line Six**, led by **Jacqueline Pham**, will follow Line Four down the right aisle of the auditorium. At Row B (the sixth row), **Jacqueline** will turn left and walk along to the seat with her name on it. Members of Line Six will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the left arm of his/her chair, and there will be one empty, roped off seat at each end of this row.*

**Line Seven**, led by **Kyle Phipps**, will follow Line Five down the left aisle of the auditorium. At Row C (the seventh row), **Kyle** will turn right and walk along to the seat with his name on it. Members of Line Seven will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the right arm of his/her chair, and there will be one empty, roped off seat at each end of this row.*

**Line Eight**, led by **Jing Zhang**, will follow Line Six down the right aisle of the auditorium. At Row D (the eighth row), **Jing** will turn left and walk along to the seat with her name on it. Members of Line Eight will follow, each student stopping at the appropriate chair. *Each graduate's name will be on the left arm of his/her chair, and there will be one empty, roped off seat at the end of this row.*

See page seven (7) of this memo for seating arrangement of graduates. Graduates remain standing in front of their chairs. After all graduates are in their places, the music stops, and Dean Bilonis asks everyone to be seated. **Graduates leave their caps on during the ceremony.**

### **HOODING PROCEDURE**

After remarks of welcome, the announcement of certain awards, and remarks by various dignitaries, Barbara Howard delivers the featured address. Then we're ready for the hooding. Professor Miller and Professor Smith go to the table containing the hoods. Dean Bilonis stands in front of the lectern. Professor Bryant steps to the microphone behind the lectern. The professional photographers take their positions.

I will signal the students in the entire first row (DD) (**Marie Alao - Jared Brandyberry**) to stand and enter the right aisle. **Marie** walks to the bottom of the stairs on the right side of the stage, followed by the rest of Row One.

Professor Bryant reads: "**Marie J. Alao**" and **Marie** walks up the stairs on the right side of the stage and walks to point A, in front of Professor Miller; she turns to face the audience, her back to Professor Miller, and removes her cap. Professor Smith hands a hood to Professor Miller, who drapes the hood over Marie's head and taps her on the shoulder when the hood is in place. Holding her cap in her left hand, **Marie** turns to her right and walks to Dean Bilonis (point B). Dean Bilonis and **Marie** shake hands. **Marie** smiles, because at that moment, the photographer is taking her picture. **Marie** continues across the stage, and shakes hands with Senior Vice President and Provost, Dr. Ono (point C) of the University. Then **Marie** descends the steps on the left, and returns to Row DD. When she reaches her original chair, she sits down and puts her cap back on. *See diagram on page seven (7).*

In the meantime, just about when **Marie Alao** begins walking toward the Dean for the handshake, Professor Bryant has read the next name. When most of the students in row DD have been hooded, I will signal the students in row EE to stand, and the hooding procedure is repeated through **Jing Zhang**. Names of graduates unable to be present are announced “in absentia.”

## **RECESSIONAL**

After brief concluding remarks, Dean Billionis asks the audience to remain seated for the recessional, and adjourns the Ceremony. Cincinnati Brassworks starts to play. **STUDENTS STAND AND REMAIN IN PLACE** while the Platform Party and faculty exit off the stage and down the left and right aisles.

**STUDENTS WILL MARCH OUT IN THE SAME ORDER THEY MARCHED IN, BUT WILL EXIT USING THE OPPOSITE AISLE.** When the last faculty member passes Line/Row One (DD) of graduates, students in Line/Row One (DD) **turn right** and exit following **Marie Alao** up the right aisle, followed by Line/Row Three (FF), Line/Row Five (A) and Line/Row Seven (C) in order. At the same time, students in Line/Row Two (EE) **turn left** and exit following **Jacob Dean** up the left aisle, followed by Line/Row Four (GG), Line/Row Six (B), and Line/Row Eight (D) — each row will be led out by the same graduate who led that row in. **Please keep moving when you reach the entry hall or the line bunches up and the rest of the graduates and guests are unable to exit.**

**WE HOPE YOU ALL ENJOY THE CEREMONY AND THIS IMPORTANT DAY!  
GOOD LUCK...SEE YOU THERE!**

*Please note — There is a reception in the lobby following the ceremony for graduates and guests.*

UNIVERSITY OF CINCINNATI COLLEGE OF LAW  
2011 HOODING CEREMONY — MAY 14, 2011  
ORDER OF MARCH

**LINE ONE – ROW DD**

Marie Alao – *line leader*  
Luke Anderson  
Abbes Awada  
Emily Barth  
Ross Bextermueller  
Anthony Bickel  
Kari Bloom  
Samantha Brandenburg  
Jared Brandyberry

**LINE TWO – ROW EE**

Jacob Dean – *line leader*  
Rochelle Dalley  
Jennifer Cunningham-Minnick  
Scott Crowley  
Sara Cowles  
T.J. Corcoran  
Kaushiki Chowdhury  
James Chaney  
Christopher R. Brown  
Christopher L. Brown

**LINE THREE – ROW FF**

Chris DeVore  
Sapphire Diamant-Rink  
Matthew DiBartola  
Jennifer Downing  
Taryn Filo  
Charles Fischer  
K.C. Fischer  
Zach Fithian  
Christina Flanagan  
Kevin Gilles  
Andrew Goering  
Sean Graves  
James Grendell  
Zach Gubser  
Kara Hardy

**LINE FOUR – ROW GG**

Tara King  
Aaron Kemper  
Matthew Katz  
Tim Jones  
Joelle Johnson  
Jesse Jenike-Godshalk  
Lindsay Jackson  
Annah Ica  
Jeremy Hudia  
Ryan Houston  
Kit Houston  
Gregory Horn  
John Holley  
Scott Hoberg  
Michael Hickey  
Larissa Helmer

**LINE FIVE – ROW A**

Justin Knappick  
Nicholas Kowalski  
Justin Kremer  
Sachika Kurihara  
Chris Laake  
Joshua LeFevre  
Sarah Leibel  
Megan Lorenz  
Elise Lucas  
Mariana Madrid  
Matthew Malm  
Teresa Martinez-Molwane  
Lindsay Mather  
Nicholas Maull  
Rebecca Mayer

**LINE SIX – ROW B**

Jacqueline Pham  
James Patrick  
Victoria Ashbrock Otis  
Daryl Osuch  
Maggie Nestheide  
Bill Naber  
Gabriel Moyer  
Kristin Morris  
J. Michael Morgalis  
Jenifer Moore  
Destiny Moore  
Aisha Monem  
Mohammed Misbah  
Maribeth Mincey  
Kimberly McManus  
Daivd McIlwain

**LINE SEVEN – ROW C**

Kyle Phipps  
Jillian Pizza  
Candise Powell  
Nancy Presley  
Julie Restifo  
Erin Rosenberg  
Colleen Rosshirt  
Molly Russell  
Sarah Sanderson  
Emma Scharfenberger  
Stephen Shaffer  
Stacey Skuza  
Ericka Spears  
John Stalter  
Elaine Stoll  
Beverly Stull  
Vaughn Stupart

**LINE EIGHT – ROW D**

Jing Zhang  
Lauren Yanovsky  
James Wilcox  
Scott Wessler  
Sarah Welcome  
Samuel Warden  
Kate Brueggeman Ward  
Doug Vonderhaar  
Stacey Vollman  
Siavash Vaseghi  
Emily Vance  
Charles Underwood  
Jamie Trusty  
Andrew Trice  
Chad Thompson  
Colleen Tersmette  
Amanda Szuch

**IN ABSENTIA**

Michael Hurley  
Ken LeCroix  
Jonathan Norman

**ON STAGE**

Jim Sproat

Faculty, Board of Trustees, Speakers

Hood  
Table

Podium

C

B

A

Stage

Stairs  
DOWN

Stairs  
UP

Brandyberry

Row DD

Alao

→ from hooding

to hooding →

Dean

Row EE

Chris L. Brown

→ from hooding

to hooding →

Hardy

Row FF

DeVore

→ from hooding

to hooding →

King

Row GG

Helmer

Mayer

Row A

Knappick

Pham

Row B

McIlwain

Stupart

Row C

Phipps

Zhang

Row D

Szuch

Rows E & F reserved for adjunct faculty, guests of platform party

AUDIENCE

Not to Scale

Left Aisle

Right Aisle

Audience

Processional (Rows DD, FF, A, C)

Processional (Rows EE, GG, B, D)

Audience