

Candy Lim

Staten Island, NY - Email me on Indeed: [indeed.com/r/Candy-Lim/340b4ad2060920e4](https://www.indeed.com/r/Candy-Lim/340b4ad2060920e4)

Authorized to work in the US for any employer

WORK EXPERIENCE

After School Counselor

St. Francis Xavier Youth Program - Brooklyn, NY -

July 2013 to June 2016

AFTER SCHOOL COUNSELOR

- Helped elementary and middle school students with homework
- Tutored in math and reading
- Organized, prepared, and supervised recreational activities

Summer School Student Teacher

John J. Pershing -

July 2011 to August 2011

- Supervised second grade students during recreational activities as well as trips
- Assisted during class lessons

EDUCATION

Math and Science

CUNY LaGuardia Community College

March 2016 to Present

John Dewey High School

June 2014

SKILLS

EXCEL (Less than 1 year), MICROSOFT OFFICE (Less than 1 year), MS OFFICE (Less than 1 year), POWERPOINT (Less than 1 year), WORD (Less than 1 year)

ADDITIONAL INFORMATION

Skills

- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Conversational in Chinese (Mandarin)
- Good communication skills

- Adaptable