

Larisa Nieto

Anaheim, CA - Email me on Indeed: [indeed.com/r/Larisa-Nieto/cc8ddccb6de0675](https://www.indeed.com/r/Larisa-Nieto/cc8ddccb6de0675)

Authorized to work in the US for any employer

WORK EXPERIENCE

School Counselor

Santa Ana Unified School District - Santa Ana, CA -

August 2016 to June 2017

- = Through individual and group counseling help each student reach his/her optimum capabilities and develop adequate interpersonal competencies.
- = Determine need and provide crisis intervention and emergency counseling as needed.
- = Develop and maintain and evaluate basic pupil data for permanent records.
- = Identify students with Special Educational needs and initiate procedures for proper placement.
- = Provide counseling and guidance services to aid students in selecting proper class schedule.
- = Keep current on latest occupational and local community trends; keep abreast of current trends in the counseling and guidance field.
- = Initiate parent and teacher conference, 504 plan meetings, and SST meetings.

Career Guidance Assistant

Santa Ana Unified School District - Santa Ana, CA -

March 2009 to July 2016

- = Register students into CTE courses for fall, spring, and summer sessions.
- = Recruit students through publicizing, class presentations.
- = Assist in counseling both parents and students as to CTE selection.
- = Attend meetings to keep current on changes in classes and activities in the school and the Career Technical Education Program.
- = Maintain accurate records of students in CTE courses regarding attendance, progress reports and grades.
- = Assist students with the completion of scholarship applications, financial aid.
- = Consult with administration, and teachers concerning students; review records to identify irregular attendance, and academic concerns.
- = Counsel students who are in danger of failing courses.
- = Collaborate with school counselors and higher education staff with college and career events, programs and presentations such as District-wide College Night, Junior Push, college applications, community college fieldtrips.

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EDUCATION

Master's in Education in School Counseling

Concordia University Irvine - Irvine, CA

August 2013 to May 2016

Bachelors of Science in Human Services

Cal State Fullerton - Fullerton, CA

August 2006 to January 2009

SKILLS

Microsoft Office (9 years), Power Point (7 years)