

Alejandra Lopez

Los Angeles, CA - Email me on Indeed: [indeed.com/r/Alejandra-Lopez/3391269114d61556](https://www.indeed.com/r/Alejandra-Lopez/3391269114d61556)

Dedicated, well-organized student looking to attain a flexible job to contribute at home. Excellent communications skills, work ethic and eager to learn and work in a new environment.

Willing to relocate to: San Fernando Valley, CA - Glendale, AZ - Beverly Hills, CA
Authorized to work in the US for any employer

WORK EXPERIENCE

After School Tutor

Woodcraft Rangers - Los Angeles, CA -

November 2015 to Present

Jimmy Johns, Inshopper

- Register: Dealing with money and greeting customers.
- Cold Table, our goal is to make sandwiches in less than thirty seconds.
- Phone, we do not let the phone ring more than 3 times to make sure our customers are satisfied.
- Closing the store, I close the store twice a week and help make sure the store is clean.
- Helping train new employees..

Leader

Rangers -

March 2015 to Present

Class of 18- 20 kindergartners to help each one understand how to do their homework.

- Manges Arts and Craft activities with kinder
- Problem solving skills
- Create honest friendships

After School Tutor

Robert -

May 2016 to August 2017

Campus Supervision

- Supervise elementary and high school students
- File paperwork at office
- Organize students lunch

EDUCATION

State - Northridge, CA

June 2015

SKILLS

AMBITIOUS (Less than 1 year), CPR (Less than 1 year), ENERGETIC (Less than 1 year), SELF MOTIVATED (Less than 1 year), TRAINING (Less than 1 year)

ADDITIONAL INFORMATION

SKILLS

- Patients with all age students
- CPR Certified
- Child abuse training
- Fast learner
- Ambitious, Responsible, Energetic