

Nikki Cardon

School Kitchen Manager

Anaheim, CA - Email me on Indeed: [indeed.com/r/Nikki-Cardon/0abe4a34441308cd](https://www.indeed.com/r/Nikki-Cardon/0abe4a34441308cd)

WORK EXPERIENCE

School Kitchen Manager

3 School Years

Orange Unified School District; Los Angeles Unified School District

* In charge of the operation of a public school's food services, including assuring government regulations followed, high standards of customer service maintained by all staff, money reconciliation and inventory accurate, and sanitation practices strictly in place

Restaurant Server 4 1/2 Years

Kobe Steakhouse; Dos Caminos; House of Blues; Red Robin

* Responsible for timely service of food, high levels of customer service, quick prioritization of tasks, up-selling to increase sales, accurate reconciliation of money, and cleanliness of the team's work environment

Administrative Assistant 2 1/2 Years

Second Harvest Food Bank of Orange County; U.C. Irvine Extension; City of Anaheim

* Letter composition, database maintenance, front desk customer service, phones, marketing, emailing answers to customer questions, and overall assistance to supervisors

Educator 3 Years

Garden Grove Unified School District, Brea Olinda Unified School District, Private families, Anaheim Family YMCA

* Classroom management, individual testing assistance, transportation, homework help

EDUCATION

Bachelor of Arts in Psychology and Social Behavior

University of California - Irvine, CA

2006