



## Shift Commander Summary Report

<b>Officer Assignments:</b>					<b>Shift Date: 04_20_2012_10_ Shift Code:</b>
<b>Name</b>	<b>Patrol Assignment</b>	<b>Building Checks</b>	<b>Vehicle</b>	<b>Other Duties/Assignments</b>	
<b>Attendance – List all personnel out sick, on leave, in training, etc. (Include dispatchers and security division personnel)</b>					
<b>Name</b>	<b>Type of Leave</b>			<b>Shift Covered By:</b>	
<b>Directed patrol activities – List watcher orders and other targeted activities to promote safety and crime reduction</b>					
<b>Location</b>	<b>Activity</b>				
<b>Cases/Arrests – List all reported crimes, arrests and other noteworthy cases reported during the shift</b>					
<b>Offense/Incident</b>	<b>Case #</b>	<b>Location</b>	<b>Times of Occurrence/Remarks/Case Status</b>		
<b>Remarks – Include new BOLO's, Watch Orders, Intelligence Info, Hazards to Officer Safety and/or Public Welfare (attach copies if applicable)</b>					
wkerbfshkjbdmn					
<b>Report completed by:</b>		<b>(print name)</b>		<b>Signature/ID #</b>	
<b>Received by relief:</b>		<b>(print name)</b>		<b>Signature/ID</b>	
		<b>Date/Time Received:</b>			
<b>UCR Crime? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, Form 1 – 101A MUST BE COMPLETED</b>					

Original and attachments to relieving shift commander, who will sign and make a copy. Original to Patrol Lieutenant, copy for squad room.