

# PRECISION MACHINING SOLUTIONS

## Purchase Order

PO Information	
PO Number:	PMS-2025-0234
Date:	January 21, 2025
Requested By:	Maria Santos, Production Manager
Buyer:	Kevin Liu

## VENDOR INFORMATION

**Advanced Cutting Tools Inc.**

1247 Industrial Blvd  
Milwaukee, WI 53202

-  **Contact:** Rebecca Chang
-  **Phone:** (414) 555-0199
-  **Email:** [rchang@advancedcutting.com](mailto:rchang@advancedcutting.com)

## SHIPPING ADDRESSES

**SHIP TO:**

**Precision Machining Solutions**

Receiving Department  
890 Manufacturing Drive  
Columbus, OH 43215

**BILL TO:**

**Precision Machining Solutions**

Accounts Payable Department  
890 Manufacturing Drive  
Columbus, OH 43215

## DELIVERY REQUIREMENTS

Field	Value
Required Date	February 5, 2025
Delivery Terms	FOB Destination
Payment Terms	Net 30 Days
Special Instructions	Call before delivery, dock hours 7AM-4PM

LINE ITEMS

#	Description	Part Number	Qty	Unit Price	Total
1	Carbide End Mills - 1/2" Dia, 4 Flute, TiAlN Coated	ACT-EM-1250-4F-TiAlN	24	\$47.50	\$1,140.00
2	Carbide End Mills - 3/8" Dia, 3 Flute, Uncoated	ACT-EM-0375-3F-UC	36	\$31.25	\$1,125.00
3	HSS Drill Bits - 10mm Dia, 135° Split Point	ACT-DB-10MM-135SP	48	\$8.75	\$420.00
4	Carbide Inserts - CNMG 432 Grade KC5010	ACT-CI-CNMG432-KC5010	200	\$12.30	\$2,460.00
5	Coolant Concentrate - Semi-Synthetic, 5 Gallon	ACT-COOL-SS-5GAL	8	\$89.50	\$716.00

ORDER TOTALS

Item	Amount
Subtotal	\$5,861.00
Tax (7.25%)	\$424.92
Shipping	\$75.00
TOTAL	\$6,360.92

QUALITY REQUIREMENTS

- ✔ All cutting tools must include manufacturer certificates
- 📄 Coolant must include safety data sheet (SDS)
- 📦 Packaging must prevent damage during shipping
- ⚠ Notify immediately if any substitutions required

SPECIAL NOTES

- 🔴 **CRITICAL:** This order is critical for production schedule. Please expedite if possible.
- 🔄 **Substitutions:** Alternative part numbers acceptable only with prior approval.
- 📦 **Partial Shipments:** Acceptable if communicated in advance.

**Authorized By:** Kevin Liu, Senior Buyer  
**Date:** January 21, 2025  
**PO Approval:** \$6,360.92 - Approved per delegation authority

VENDOR ACKNOWLEDGMENT

**Please sign and return copy within 24 hours**

**Acknowledge delivery date and any exceptions**

**Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_**