

# Kehvoi Thompson

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Darliston, Westmoreland  
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876 827-0879

## Professional Summary

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To be productively engaged in an organization where my skills can be effectively utilized to enable the organization to accomplish its goals.

## Work Experience

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*Godfrey Stewart High School* *Savanna-la-Mar, Westmoreland*  
*Data Entry Clerk* *Sep 2022 - Jul 2023*

- Managed student information
- Transferred data from hard copy files to the NSLC Database systems.
- Created comprehensive Excel spreadsheets to organize large datasets.
- Entered data by inputting alphabetic and numeric information using established procedures.
- Created Dynamic flyers for School events.
- Organize files.

*Fargo Electronics Limited* *Montego Bay, St James*  
*Intern* *Jun 2022 - Jul 2022*

- Soldering Components to circuit boards
- Stuff Components to circuit boards

*Demus Garage* *Darliston, Westmoreland*  
*NYS Intern* *Jun 2020 - Jul 2020*

- Service Vehicles

*Darliston Tax Office* *Darliston, Westmoreland*  
*Intern* *Mar 2019 - Apr 2019*

## Education

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*University Of Technology* *237 Old Hope Road, Kingston*  
*Bachelor of Science: Computing*  
*(Pending)*

*Knockalva Polytechnic College*  
*Associate of Applied Science: Computer Servicing and*  
*Electronics*

*Mona School of Business and Management* *Kingston, 7*  
*(Caribbean School Of Data)*  
*Certificate Of Achievement: Digital Foundation and*  
*Data Fundamentals*

*Fairview Baptist Bible College*  
*Certificate: General Bible*

*Heart College of Innovation And Technology*  
*HEART Certificate: Web Design*

*Montego Bay*

*Heart College of Innovation And Technology*  
*HEART certificate: Digital Animation*

*Montegobay, St James*

*Godfrey Stewart High*  
*High School Diploma*

*Savana-la-mar*

## Skills

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|--------------------------|------------------------|
| ▪ Mobile App Development | ▪ Game Development     |
| ▪ 2D Animation           | ▪ 3D Animation         |
| ▪ Web Development        | ▪ Database Management  |
| ▪ Server Maintenance     | ▪ Website Publishing   |
| ▪ Video Editing          | ▪ Compositing          |
| ▪ Graphic Design         | ▪ Microsoft Word Suite |
| ▪ Problem-solving        | ▪ Basic Networking     |
| ▪ Troubleshooting        |                        |

## Seminars Conferences Workshops

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- Global Leadership Summit (Jamaica) 2022
- Global Leadership Summit (Jamaica) 2019
- Global Leadership Summit (Jamaica) 2017

## References

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- Cosmo Grant (Mr.), Pastor, Darliston Grove, Darliston, Westmoreland, (876) 881-2962
- Sylvia Cummings (Mrs.), Justice of the Peace, Top Road District, Darliston, Westmoreland, (876) 471-5608
- Beauclare Watson (Mr.), Lecturer, (876) 817-6366

## Extracurricular Activities

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Media Technician, Darliston Baptist Church, 01/01/11,  
Present Youth Fellowship Member, Darliston Baptist Church, 01/01/13,  
Visionary Youth Club of Darliston, 01/01/15, 12/31/17

## Hobbies

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Animation and Programming