

Job Posting:171432 - Position: F25 IT Support - Student Intern (Fall Term) 171432

Co-op Work Term Posted: 2025 - Fall
App Deadline 07/23/2025 11:59 PM
Application Method: Through Employer Website
Posting Goes Live: 07/16/2025 02:01 PM
Job Posting Status: Approved

ORGANIZATION INFORMATION

Organization TMX Group
Address Line 1 130 King Street West
City Toronto
Postal Code / Zip Code M5X 1J2
Province / State ON
Country Canada

JOB POSTING INFORMATION

Placement Term 2025 - Fall
** Job Title ** F25 IT Support - Student Intern (Fall Term) 171432
Position Type Co-op Position
Job Location Toronto, ON
Country Canada
Duration 4 months
Work Mode In-Person
Salary Currency CAD
Salary Salary Not Available, 0 Major List
Job Description

IT Support - Student Intern (Fall Term)

End Date: **July 23, 2025**

R-5253

Venture outside the ordinary - TMX Careers

The TMX group of companies includes leading global exchanges such as the Toronto Stock Exchange, Montreal Exchange, and numerous innovative organizations enhancing capital markets. United as a global team, we're connecting cross-functionally, traversing industries and geographies, moving opportunity into action, advancing global economic growth, and propelling progress. Through a rich exchange of ideas, meaningful collaboration, and a nimble operating model, we're powering some of the nation's most critical systems, fueling capital formation and innovation, bringing increased opportunity to business visionaries, product ingenuity to consumers, and career exploration to our team.

Ready to be part of the action?

Global Technology Services (GTS) is accountable for the operation of Canada's two systemically important clearing houses (CDS and CDCC) and, as a shared service organization for TMX, it also provides services that support TMX businesses in meeting their objectives. In this regard, GTS provides the Firm's Technology, Information Security, Enterprise Risk Management, Integrated Operations, Project Management, Vendor management and Innovation services.

IT Corporate Services, a specialized division of Global Enterprise Services, is dedicated to supporting enterprise-wide tools, applications, hardware, and infrastructure essential for daily business operations. This team manages technology within TMX's

internal office spaces, including the TMX Broadcast Center, and enhances user experience through the IT Support Center, Desktop Support, Executive Services Support, and by overseeing printing and video capabilities in all office meeting areas. Reports to: Senior Manager of Enterprise Desktop & User Experience

Key Accountabilities:

- Collaborate with the Windows 11 project team to replace all incompatible devices
- Image, configure, and deploy laptops, desktops, and cell devices for end-users
- Log calls in ServiceNow and open incident tickets on behalf of the end users
- Work with a variety of enterprise applications including (but not limited to) Google Cloud Apps, ServiceNow and Microsoft Office Suite
- Perform IT equipment desk move
- On-site support - Tech Bar coverage
- Update inventory assets
- Helping the team with providing any other enterprise support

In the market for...

Excitement - Explore emerging technology and innovation, as well as ventures and digital finance that shape the future of global markets! Experience the movement of the market while grounded in the stability of close to 200 years of success.

Connection - With site hubs in some of the world's most multicultural cities, we leverage our size and structure to create rich connections and belonging while experiencing powerful global impact through our work.

Impact - More than a platform, we use our talents to power mission-critical systems that drive global economic advancement, innovation, and growth. As well, our employee-led *Team Impact* spreads social good via our giving strategy.

Wellness - From empathetic leadership to a culture of flexibility and balance, we believe wellness at work creates the maximum yield and a stronger "we". Plus, with a cloud-first and hybrid workstyle, as well as generous time-off and leaves, we support a life well lived!

Growth - From a growth mindset in our work, to expansion in our business, TMX is home to action-takers energized by the achievement of ambitious growth.

Ready to enrich your career with impactful work, leaders who truly care, and the flexibility and programs to help you thrive as part of #TeamTMX ? Apply now.

TMX is committed to creating and sustaining a collegial work environment in which all individuals are treated with dignity and respect and one which reflects the diversity of the community in which we operate. We provide accommodations for applicants and employees who require it.

Job Requirements

Must haves:

- Currently pursuing a degree/diploma in Information Security/Technology
- Excellent communication and customer service experience
- Strong imaginative and creative problem-solving skills for troubleshooting and developing solutions
- Experience with the following: desktop, laptop computer, tablet, cell phone, Google Suite applications (Gmail, G+, Docs, Sheets)
- Experience with Windows 10/11 Operating System
- Ability to perform physical tasks such as lifting heavy equipment
- Team spirit - collaborates with all stakeholders
- Attention to detail and multitasking

Note:

- 4 month Co-op / Internship: September 2, 2025 - December 19, 2025
- In order to be considered for the position, you are required to submit your Knockri Assessment
- Onsite role: A requirement of five days onsite at the TMX Group office in Toronto

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Cover Letter Required? Optional

Special Application Instructions

Application Link: https://tmx.wd3.myworkdayjobs.com/en-US/TMX_Careers/job/Toronto---100-Adelaide-St-W/IT-Support---Student-Intern--Fall-Term-_R-5253?source=LinkedIn

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.