

## **Job Posting: 177662 - Position: S26 Service Delivery, Summer 2026 - Toronto or Vancouver (Co-op/Internship) - 8 Months 177662B**

<b>Co-op Work Term Posted:</b>	2026 - Summer
<b>App Deadline</b>	01/30/2026 11:59 PM
<b>Application Method:</b>	Through Employer Website
<b>Posting Goes Live:</b>	01/26/2026 10:47 AM
<b>Job Posting Status:</b>	Approved

### **ORGANIZATION INFORMATION**

<b>Organization</b>	QuadReal Property Group
<b>Address Line 1</b>	Park Place 666 Burrard Street, Suite 800
<b>City</b>	Vancouver
<b>Postal Code / Zip Code</b>	V6C 2X8
<b>Province / State</b>	BC
<b>Country</b>	Canada

### **JOB POSTING INFORMATION**

<b>Placement Term</b>	2026 - Summer
<b>&lt;b&gt; Job Title &lt;/b&gt;</b>	S26 Service Delivery, Summer 2026 - Toronto or Vancouver (Co-op/Internship) - 8 Months 177662B
<b>Position Type</b>	Co-op Position
<b>Job Location</b>	Vancouver, BC or Toronto, ON
<b>Country</b>	Canada
<b>Duration</b>	8 months
<b>Work Mode</b>	To be confirmed
<b>Salary Currency</b>	CAD
<b>Salary</b>	0.0 per hour for 0 Major List
<b>Salary Range \$</b>	\$23 to \$25/ hour
<b>Job Description</b>	

Job ID: R0006403

[About QuadReal Property Group](#)

QuadReal Property Group is a global real estate investment, operating and development company headquartered in Vancouver, British Columbia. Its assets under management are \$94 billion. From its foundation in Canada as a full-service real estate operating company, QuadReal has expanded its capabilities to invest in equity and debt in both the public and private markets. QuadReal invests directly, via programmatic partnerships and through operating platforms in which it holds an ownership interest.

QuadReal seeks to deliver strong investment returns while creating sustainable environments that bring value to the people and communities it serves. Now and for generations to come.

QuadReal: Excellence lives here.

[www.quadreal.com](http://www.quadreal.com)

We are committed to providing our Co-ops/Interns with a student experience that provides a supportive and engaging learning environment while developing skills and business acumen. Students will have the opportunity to participate in a variety of experiences including our Speaker Series, Fireside Chats, Volunteer opportunities and Networking events.

***Eligibility Note: To qualify for a student (Co-op/Internship) opportunity, students must be enrolled in their academic studies at a post-secondary institution (university/college) and must be returning to school after completion of their work term with QuadReal. If you are a student registered in an official co-op program at your post-secondary institution and completion of a final work term is a mandatory component for you to graduate, you are eligible to apply with the understanding that you will leave QuadReal at the end of your work term or have the possibility to be considered for full-time opportunities.***

Based in Toronto or Vancouver, the Co-op/Intern, Service Delivery, will report to the Service Desk Team Lead and will assist in the day-to-day operations as well as participate in the discovery and documentation process of service-related issues in our established, yet evolving, IT environment. The Intern will have the opportunity to review service request and incidents and respond to them with guidance from the experienced Service Delivery team. This role will have the opportunity to provide innovative solutions to problems and improve existing processes and tools, currently utilized at QuadReal.

#### **What We Offer:**

- An organization and leaders that support your development through meaningful work experience
- A Student Mentorship Program designed to provide support throughout your experience
- Opportunities to build your industry knowledge through weekly Speaker Series & Fireside Chats
- Opportunities to participate in case competitions within QuadReal during your work term, fostering cross-functional collaboration with intern peers and enhancing exposure to real-world problem-solving.
- Giving back to the community with your peers and team members through volunteering events
- Opportunities to build long-lasting industry and professional relationships

#### **What You Will Experience:**

- Prioritizing & resolving incoming IT issues/requests remotely via email, chat, phone, or in person.
- Ensuring user queries and/or issues are documented, validated, and triaged for further action by following established processes & procedures.
- Review and maintain accurate asset records by validating device details, reconciling physical assets with the asset system, cleaning up outdated or duplicate entries, and ensuring ownership, location, and status information are up to date.
- Achieve a high level of user satisfaction with every interaction.
- Investigate moderate technical issues using a variety of tools while employing a disciplined and methodical approach to arrive at responsive and effective solution(s).
- Ensuring that service and support related details are communicated to users through the appropriate channel(s) and communication is timely.
- Documenting processes and maintaining service desk records.
- Collaborate with other IT teams to solve service and support related issues.
- Have fun as a member of a high performance and respected Service Delivery team.

#### **Job Requirements**

##### **What You Will Bring:**

- Enrolled in a post-secondary degree program related to Information Technology, Computer Science and/or working towards one or more of the following certifications (ITIL Foundations, A+, Network+, MCSE, MCDST, etc.) considered an asset
- Excellent communication and presentation skills; demonstrate an ability to effectively communicate and present results that articulate key themes and messages
- Ability to allocate one's time effectively, work under pressure and manage deadlines; ability to handle multiple demands, competing priorities; willing to learn and adapt to changes in a dynamic environment; organized; detailed orientated and a self-starter.
- Proficient knowledge with Windows Operating Systems, Networking, Office 365, and Active Directory. Experience with a leading

IT Service Management application such as ServiceNow is considered an asset.

- Excellent communication, oral and written; able to develop and sustain cooperative working relationships; able to be flexible and work with all types of personalities; able to exercise confidentiality and places a priority on outstanding customer service with every interaction.
- Embrace and pro-actively support QuadReal's values and its culture of environmental sustainability and corporate and social responsibility.
- Previous experience in an IT related environment, Service/Help Desk, conducting research into IT Service issues and products is considered an asset.

**Citizenship Requirement**                    N/A

## APPLICATION INFORMATION

**Application Procedure**                    Through Employer Website

**Special Application Instructions**

APPLICATION LINK: [https://quadreal.wd10.myworkdayjobs.com/en-US/QuadReal/job/Vancouver/Service-Delivery--Summer-2026---Toronto-or-Vancouver--Co-op-Internship----4-Months\\_R00006403?source=LinkedIn&source=LinkedIn&source=LinkedIn&source=LinkedIn&workerSubType=98a5a70bf1981007a9504c8bb03ab89d](https://quadreal.wd10.myworkdayjobs.com/en-US/QuadReal/job/Vancouver/Service-Delivery--Summer-2026---Toronto-or-Vancouver--Co-op-Internship----4-Months_R00006403?source=LinkedIn&source=LinkedIn&source=LinkedIn&source=LinkedIn&workerSubType=98a5a70bf1981007a9504c8bb03ab89d)

**Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.**

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.