

Job Posting: 178309 - Position: S26 IT Services Summer Student 178309

Co-op Work Term Posted:	2026 - Summer
App Deadline	02/26/2026 11:59 PM
Application Method:	Through Employer Website
Posting Goes Live:	02/13/2026 11:09 AM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Calgary Airport Authority (YYC)
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Summer
 Job Title 	S26 IT Services Summer Student 178309
Position Type	Co-op Position
Job Location	Calgary, AB
Country	Canada
Duration	4 months
Salary Currency	CAD
Salary	22.0 per hour for 0 Major List

Job Description

Job Title: IT Services Summer Student

Application Deadline: February 26th, 2026

WHY CALGARY AIRPORTS

Powered by heart and dedicated to excellence, we're the team that keeps Calgary connected - and you could be our newest member.

We're in the business of uplifting people, and every day, we create runways to new places and possibilities, building a better airport experience for everyone.

WHAT'S THE TEAM LIKE

The IT Corporate Services team supports the digital tools and systems that employees across Calgary Airports rely on every day. Their work matters because reliable, secure, and efficient IT services enable teams to collaborate, stay productive, and keep the organization running smoothly. Working in a fast-paced, service-oriented environment, the team collaborates to support today's IT operations and continuous improvement. Students are welcomed as active contributors and to gain hands on exposure to corporate IT services and support functions.

WHAT ARE SOME OF THE RESPONSIBILITIES

- Analyze current business processes, workflows, and procedures to identify improvement opportunities.
- Document and help develop processes and procedures that enhance efficiency, productivity, and customer outcomes.
- Engage and collaborate with stakeholders on ITSM initiatives aligned to organizational goals.
- Participate in, prepare for, host, and summarize meetings (notes, action items, next steps).
- Research and develop presentations on ITSM processes and platform enhancements for IT audiences.
- Prepare, review, and compare technical documentation to ensure alignment with approved processes.
- Other duties as assigned, supporting service transition and continuous improvement activities.

WHAT DOES DIVERSITY MEAN TO US

We are committed to building a team where exceptional leadership shines, and our crew thrives both at work and at home. We believe that deliberate steps such as creating a workplace that is physically and psychologically safe, equitable to all, and actively

and diligently taking steps along the path to reconciliation are the keys to making this a reality.

OUR VALUES

We prioritize genuine concern and compassion for everyone we engage with, from our team members to our partners and guests, always striving to help and support one another.

We actively seek diverse perspectives in our decision-making and collaboratively tackle challenges.

We work together with trust and transparency, supporting one another to achieve the collective goals of our organization.

We grow, evolve, and adapt with purpose, continually aligning our actions with our vision.

We embrace curiosity and boldly challenge the status quo, exploring new opportunities and taking thoughtful, responsible risks that drive purposeful innovation.

Job Requirements

WHAT DO YOU NEED TO BRING

- To qualify for a Summer Student position, you must be enrolled in a post-secondary program, related to IT, Networks, IT systems, Computer sciences or related fields and **must be returning to your studies after completing the summer work term, and provide documentation confirming your continued enrollment.**
- You'll need to be eligible to obtain and maintain a RAIC, don't worry - we'll help you through this! For more details, check out: RAIC Program and Application Information
- Ability to prioritize and manage several tasks simultaneously; perform a wide variety of tasks, and change focus quickly as demands change; adapt to varying project needs.
- Knowledge of IT and business processes required in support of infrastructure and software.
- Strong interpersonal and communication skills are important.

WHAT ADDITIONAL SKILLS ARE AN ASSET

- Bilingual in English and French.
- Experience with basic programming or scripting (e.g., JavaScript, Python, SQL, HTML/CSS) gained through coursework, projects, or personal learning.
- Familiarity with web technologies or content management systems.
- Exposure to software testing, debugging, or version control tools (e.g., Git) in academic or project settings.

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Cover Letter Required? Optional

Special Application Instructions

Application Link:

<https://www.yyc.careers/Opportunity?JobId=1090>

Application Deadline: February 26th, 2026

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website. Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.