

## Job Posting:174308 - Position: W26 Intern, Business Analysis 174308

Co-op Work Term Posted:	2026 - Winter
App Deadline	10/19/2025 11:59 PM
Application Method:	Through Employer Website
Posting Goes Live:	10/09/2025 05:01 PM
Job Posting Status:	Approved

### ORGANIZATION INFORMATION

Organization	Seaspan ULC
Address Line 1	#210 - 889 Harbourside Drive
City	North Vancouver
Postal Code / Zip Code	V7P 3S1
Province / State	British Columbia
Country	Canada

### JOB POSTING INFORMATION

Placement Term	2026 - Winter
<b> Job Title <b>	W26 Intern, Business Analysis 174308
Position Type	Co-op Position
Job Location	North Vancouver, BC
Country	Canada
Duration	4 months
Work Mode	In-Person
Salary Currency	CAD
Salary	26.0 per hour for 40 Major List

#### Job Description

**Job Title: Intern, Business Analysis (4 Months)**

**Job ID:** 8027

**Application Deadline:** Sunday, October 19th, 2025, at 11:59pm PST

#### Job Description

Through the National Shipbuilding Strategy (NSS), the Government of Canada has embarked on one of the largest procurement projects since the Second World War. The NSS is a nation-building effort to create a sustainable Canadian shipbuilding industry, secure long-term job opportunities and build the next generation of ships for the Canadian Coast Guard and Royal Canadian Navy. Through its NSS-related work, Seaspan Shipyards is owning the redevelopment of our domestic shipbuilding industry on the West Coast and delivering on the promise of ships built in Canada, by Canadians.

**Note: Due to business needs, this position is required to be fully on-site based at 889 Harbourside Drive, North Vancouver.**

The Intern, Business Analysis will be responsible for supporting the Business Analysis Center of Excellence (BA CoE), BA Team, and cross-functional projects by assisting with the development of standardized templates, guidelines, and knowledge assets. You will gain exposure to enterprise-scale business analysis, Business Process Management (BPM) practices, and digital transformation initiatives supporting Seaspan programs.

You will also collaborate with experienced Business Analysts, Enterprise Architects, and project stakeholders to assist in document processes, analyze data, and prepare materials that improve consistency, governance, and quality across Seaspan's projects. This internship will provide valuable practical experience in business analysis and process improvement in a dynamic shipbuilding

environment.

#### **What you'll do**

- Support the BA CoE in creating, implementing and maintaining templates, guides, and best practice documentation.
- Assist with capturing and documenting business processes using ARIS Enterprise Architecture system and modelling standards (Value added chain notation, BPMN 2.0).
- Help organize and maintain the BA knowledge repository.
- Participate in requirements gathering, traceability, and validation activities for the project.
- Assist with the preparation of workshop materials, meeting notes, and stakeholder presentations.
- Support the consolidation of lessons learned and quality assurance checks on BA deliverables.

#### **Why you'll love working here**

- A supportive learning environment, great team culture and hands-on experience and training.
- Opportunity to grow your career and connect with like-minded students.
- Parking is included and to assist those that are using transit, we operate a complimentary shuttle bus Monday through Friday with various pick up and drop off points around North Vancouver.

We require a full-time commitment Monday-Friday, 40 hours per week with an hourly rate of \$26.00/hour.

**Start Date of Internship: Monday, January 12<sup>th</sup>, 2026.**

**End Date of Internship: Friday, May 1<sup>st</sup>, 2026 (4-Months).**

*Please note: if we receive a large volume of applications, we may close this posting ahead of the closing date, therefore, we recommend applying early. Only those applicants under consideration will be contacted.*

To learn more about our InternSHIP Program, visit our website: [www.seaspan.com/internships-at-seaspan/](http://www.seaspan.com/internships-at-seaspan/)

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#### **About Us**

Seaspan Shipyards is one of North America's most modern shipyards and unique in its ability to provide a complete range of services including new construction, conversion, refit, repair and life-cycle maintenance work for Canada's Coast Guard and Navy as well as commercial vessels including cruise-ships and deep-sea vessels. Seaspan Shipyards operations include Vancouver Shipyards, Vancouver Drydock and Victoria Shipyards.

**To learn more, visit our website: [www.seaspan.com](http://www.seaspan.com)**

This position may involve defense articles and/or technical data regulated by the U.S. International Traffic in Arms Regulations ("ITAR") and the U.S. Arms Export Control Act. In compliance with ITAR, the successful candidate will be subject to a security clearance through the Canadian Controlled Goods Program as regulated by the Controlled Goods Regulations and Defense Production Act. The successful candidate will be required to maintain their security clearance throughout their employment in this position.

Seaspan is committed to Employment Equity, supports diversity in the workplace, and encourages applications from all qualified individuals including, women, members of visible minorities, Indigenous persons, and persons with disabilities. If you require any accommodations at any stage of the recruitment process, please reach out to our Talent Acquisition team at [recruit@seaspan.com](mailto:recruit@seaspan.com) for confidential support. We are committed to providing an inclusive and accessible environment.

#### **Job Requirements**

##### **What you'll bring**

- Enrollment in a Business Administration, Computer Science, or related Bachelor's degree program.
- Strong communication and organizational skills, with attention to detail and accuracy.
- An interest in business analysis, business process management, and digital transformation.
- Knowledge of process and data modelling, requirements documentation, or enterprise systems is an asset.
- Ability to work collaboratively with team members, showing initiative and a willingness to learn.
- Familiarity with tools such as MS Office (Excel, PowerPoint, Word); exposure to ARIS, Visio, or similar modelling or Process management tools is an advantage.
- A mix of the following skills are an asset: Business analysis, process documentation, software lifecycle framework, knowledge management, workshop preparation & facilitation support, data analysis & reporting (Excel, Power BI), data modelling, BPMN 2.0/ VACD/ ARIS / Visio/ Miro.
- Strong communication and presentation skills.
- Ability to collaborate and work effectively as a team.

##### **Citizenship Requirement**

N/A

## APPLICATION INFORMATION

**Application Procedure** Through Employer Website

**Cover Letter Required?** Optional

### Special Application Instructions

**Application Link:**

[https://hckz.fa.us2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX\\_1/job/8027/?utm\\_medium=jobshare&utm\\_source=External+Job+Share](https://hckz.fa.us2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1/job/8027/?utm_medium=jobshare&utm_source=External+Job+Share)

**Application Deadline:** **Sunday, October 19th, 2025, at 11:59pm PST.**

Please submit your Resume, Cover Letter and Academic Transcript as one PDF document.

**Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.** Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.