Job Posting:175798 - Position: S26 S&IS Service Management 175798

Co-op Work Term Posted:	2026 - Summer
App Deadline	01/04/2026 11:59 PM
Application Method:	Through Employer Website
Posting Goes Live:	12/03/2025 12:09 PM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	AltaLink
Address Line 1	2611 3rd Ave SE
Address Line 2	AltaLink Head Office
City	Calgary
Postal Code / Zip Code	T2A 7W7
Province / State	AB
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Summer
<b> Job Title <b>	S26 S&IS Service Management 175798
Position Type	Co-op Position
Job Location	Calgary, AB
Country	Canada
Duration	4 months
Salary Currency	CAD
Salary	Salary Not Available, 0 Major List

Job Description

Job Title: Summer Student - S&IS Service Management
Job ID: 3303
Application Deadline: <mark>January 4th, 2026</mark>
We power Alberta. Our transmission lines deliver electricity to millions of Albertans 24 hours a day, seven days a week. When you're on our team, you're supporting our province's homes, farms, businesses and industries by providing safe, reliable and cost-effective service. Whether working in the field or in the office, every AltaLinker contributes to keeping the lights on.
As a member of the Berkshire Hathaway Energy family, we are part of a global group of companies delivering sustainable electricity and utility services to customers worldwide. Our exceptional customer service, commitment to the environment, and world-class safety record makes us a leader in our industry.
Today, the transmission system is more important than ever. As we connect new sources of renewable energy to the grid and support Alberta's energy transition to net-zero emissions, AltaLink's transmission system is the backbone of the changing electricity system. With our head office in Calgary, and regional offices in Greater Edmonton, Red Deer and Lethbridge, we have central and southern Alberta covered.
We offer work with meaning, incredible opportunities for development and to contribute to your community. Join our team!
Job Description:
NOTE: The start date is May 2026, and the length of the term is 4 months.
Reporting to the Manager, Service Management, this role requires an individual that has some knowledge of IT Operations and has a passion for customer service, outstanding analytical skills, self- motivated and highly organized.

Responsibilities:
• Track and organize IT assets like laptops, phones, monitors, ergonomic peripherals software licenses, servers and network gear
•Assist with inventory audits and help reconcile data discrepancies.
•Support mobile services (e.g., Satellite and mobile phone tracking and reporting).
•Help monitor usage trends and prepare automated reporting.
•Working with meeting room technology and keep records up to date.
•Working with Data Center In collaboration with the infrastructure team, assist in the tracking and management of datacenter assets
•Provide input and recommendations on the use of existing and future technology roadmaps.
•Participation in technical support to incidents, technical reviews, configuration management and change management as required.
•All candidates must demonstrate key behaviors and meet identified expectations outlined in our four cultural pillars - one team, continuous improvement, customer focus and personal accountability.
Internal candidates can submit their resume internally via
External candidates can submit their application via Workable externally at .
AltaLink employees should be aware that we may contact your manager during the selection process. Some positions may require job specific assessments, regular criminal record checks, additional AltaLink training, medical assessments, annual drivers abstract, and drug tests. Please contact the Hiring Manager or Recruiter for further clarification if required.
We thank all candidates for their interest in a career with AltaLink, however, only candidates being considered for an interview will be contacted.
When you submit a job application to AltaLink, it will be accessible to AltaLink personnel involved in AltaLink's hiring processes and the information will be used for recruitment. In addition, AltaLink relies on qualified third parties to assist in the hiring process and your information may be provided to them for this purpose. By submitting your job application, you agree to the use of your personal information for these purposes.
At AltaLink, we celebrate diversity and inclusion. We are committed to fair employment practices, and all qualified applicants will receive consideration for employment regardless of race, religious beliefs, colour, gender, gender identity, gender expression, physical disability, mental disability, age, ancestry, place of origin, marital status, family status, source of income, sexual orientation or any other category protected by applicable provincial or federal law.

Benefits
• Social Club
•Onsite Parking and Onsite Gym

Job Requirements

Requirements
Qualifications:
• Minimum 2nd year student, pursuing a degree/diploma in a Computer Science, Information Technology, or related program.
•Completed coursework in areas such as databases, software development, or cybersecurity
•Basic knowledge of programming languages (e.g., Python, Java, C++).
•Familiarity with operating systems (Windows, Linux).
•Understanding of networking fundamentals and troubleshooting.
•Experience with Microsoft Office Suit.
•Ability to explain technical concepts to non-technical users.
•Comfortable working in a team environment and collaborating on initiatives
•Effective communication (written and oral) and interpersonal skills to interface with team members to promote positive outcomes.
•Proven track record of good attendance and performance.

Citizenship Requirement   N/A

APPLICATION INFORMATION

Application Procedure   Through Employer Website
Cover Letter Required?   Optional
Special Application Instructions

Application Link:

https://apply.workable.com/altalink/j/0204546F27/

Notes:

Candidates chosen for interviews will be asked to provide their unofficial transcripts.

Application Deadline: <mark>January 4th, 2026</mark>

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website. Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.