Job Posting: 177117 - Position: S26 Technology Business Coordinator - Summer 2026 Co-op/Intern 177117B

Co-op Work Term Posted:	2026 - Summer
App Deadline	01/21/2026 09:00 AM
Application Method:	Through Employer Website
Posting Goes Live:	01/14/2026 11:31 AM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Definity Financial Corporation
Address Line 1	111 Westmount Road South
City	Waterloo
Postal Code / Zip Code	N2J 4S4
Province / State	ON
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Summer
<b> Job Title <b>	S26 Technology Business Coordinator - Summer 2026 Co-op/Intern 177117B
Position Type	Co-op Position
Job Location	Toronto, ON
Country	Canada
Duration	4 months
Salary Currency	CAD
Salary	22.5 per hour for 0 Major List

Job Description

Definity is the parent company to some of Canada's most long-standing and innovative insurance brands, including Economical Insurance, Sonnet Insurance, Family Insurance Solutions, and Petline Insurance. Our ambition is to be one of Canada's leading and most innovative property and casualty insurers. We can't do that without our people, so we embrace and encourage a culture that's collaborative, ambitious, rewarding, and empowering.

We offer a flexible, hybrid work experience where employees work from the office and virtually depending on the type of work they are doing and who they are working with. Bring your true self and be a part of our journey. It's better here.

Work term: Summer 2026
Work term length: 4-months
From classroom to co-op to career, every step of your journey has an impact on your future. That's why it makes sense to choose a co-op placement with a company that offers truly rewarding work and real-life experience. At Definity®, your contributions, creativity, and energy will be put to good use, and you'll get to be involved with initiatives that support our strategic goals and use your skills in a supportive team environment.
If you're looking for a company that takes care of its people - full time, part time, and co-ops alike - and has a track record of doing big things, get ready to love it here.

What you'll be doing:
• Create and maintain new and existing intake requests through JIRA & Clarity
• Clarity and JIRA intake request tracking and reporting
• Liaise with business partners to identify and define problem statements and objectives to achieve desired customer outcome
• Provide 2022 Strategic Planning support and consolidation of all requests
• Creation and/or updating of executive PowerPoint presentations
• Chair meetings, take & distribute minutes to all team members and stakeholders
• Keep the Technology Business Partner or Architect apprised of any emerging issues as they arise that may impact our customer
• Assist in quality assurance (engineering) tasks as needed
• Liaise with Technology Delivery Manager in the management of change tickets (via ITSM processes) as needed
• Consolidate and manage team confluence pages

Job Requirements

What you bring:
• Currently enrolled in a University or College Program; preferred field of study is Computer Science, Technology or related Business discipline.
• Previous experience working in a technology solution environment is an asset
• Previous experience working in an Agile/Scrum environment is an asset
• Proficient in MS Office 365 (Word, Excel, PowerPoint) and MS Teams is an asset
• Experience with JIRA, ServiceNow, Clarity (CA PPM), ServiceNow is an asset
• Self-driven, able to move tasks & requests forward independently and with personal accountability
• Team player and excellent collaborator, able to both lead & participate to develop solutions with strong customer focus
• Detailed orientated, organized and resourceful
• Adaptive and Agile, able to rapidly pivot your efforts between multiple priorities as business needs change to provide value to our customers

Background checks
This role requires successful clearance of a background check (including criminal checks and leadership references).

Citizenship Requirement   N/A

APPLICATION INFORMATION

Application Procedure   Through Employer Website
Special Application Instructions

<mark>Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.</mark>
Application Link: https://hdks.fa.ca2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/Careers-Definity/job/8791
Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.
Students should submit their applications as soon as they are ready.