

Job Posting:172134 - Position: W26 Co-op Student, IT 172134

Co-op Work Term Posted:	2026 - Winter
App Deadline	09/11/2025 09:00 AM
Application Method:	Through Employer Website
Posting Goes Live:	08/25/2025 02:25 PM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Multimatic Inc.
Address Line 1	85 Valleywood Drive
City	Markham
Postal Code / Zip Code	L3R 5E5
Province / State	ON
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Winter
 Job Title 	W26 Co-op Student, IT 172134
Position Type	Co-op Position
Job Location	Newmarket, ON
Country	Canada
Duration	4 months
Work Mode	To be confirmed
Salary Currency	CAD
Salary	Salary Not Available, 0 Major List
Job Description	

Co-op Student, IT

End Date: **September 30, 2025**

JR102092

- Aid in configuring and maintaining all PC hardware as per Multimatic Inc's hardware specifications.
- Assist in maintaining the physical network as required. This includes servers, printers, plotters, and switches, etc.
- Assist in maintaining all Windows server platforms as required.
- Provide technical support for all desktop operating systems.
- Help install and maintain PC application programs as per Multimatic Inc's software specifications.
- Support all telephone systems.
- Assist in keeping an accurate hardware inventory of all computer equipment.
- Help ensure all label printers and scanner guns are functioning and provide maintenance when needed.
- Aid in configuring and maintaining PC hardware as per INC's hardware specifications.
- Support a near zero downtime environment.
- Follow all departmental and general procedures where applicable.
- Perform other duties as assigned by the General Manager and/or Department Manager.
- Abide by all company safety rules, responsibilities, policies, and procedures including the legislative requirements of the OHSA.
- Work in compliance and conform to Environment and ISO 14001 and IATF 16949 standards.

•Adopt and practice Kaizen principles; participate in Kaizen and GEAR activities.

To learn more about Multimatic, check out our youtube channel - <https://www.youtube.com/watch?v=psOjJlh3t90>

If you are interested in this position, apply by sending us your cover letter and resume.

We thank all interested candidates in advance; however, only individuals selected for interviews will be contacted.

As part of our commitment to ensuring our employment practices are fair, accessible, and inclusive of persons with disabilities, recruitment-related accommodations for disabilities, are available upon request throughout the recruitment and assessment process for applicants with disabilities.

Job Requirements

N/A

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Cover Letter Required? Yes

Address Cover Letter to Hiring Manager

Special Application Instructions

Please apply via the link here:

https://multimatic.wd10.myworkdayjobs.com/MMEC/job/Newmarket-Ontario/Co-op-Student--IT_JR102092?source=LinkedIn

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received. Students should submit their applications as soon as they are ready.