

Job Posting:173239 - Position: W26 Web Designer - Co-op 173239

Co-op Work Term Posted:	2026 - Winter
App Deadline	09/24/2025 09:00 AM
Application Method:	Through Employer Website
Posting Goes Live:	09/15/2025 08:50 AM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Reliable Controls Corporation
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Winter
 Job Title 	W26 Web Designer - Co-op 173239
Position Type	Co-op Position
Job Location	Victoria, BC
Country	Canada
Duration	8 months
Work Mode	Hybrid
Salary Currency	CAD
Salary	Salary Not Available, 0 Major List
Salary Range \$	\$20.80 - \$23.92 per hour
Job Description	

Who we are:

Reliable Controls is dedicated to reducing the carbon footprint of buildings around the world. Our team specializes in the design, development, and assembly of building automation controls and software programs.

We align ourselves with the right people and empower them in the right ways. An established company based in Victoria, BC, we nurture a strong culture of communication, trust, and collaboration. Embracing a work-life balance, promoting continuous learning, and celebrating our achievements are a few of the ways we show our enduring commitment to employees. Let's combine our passions for building a greener future!

Your mission:

To support the Creative Services department by designing engaging, responsive digital assets that enhance our website and digital platforms. You'll collaborate Website Operations and Marketing to ensure a consistent user experience that aligns with our branding and marketing initiatives.

What we offer:

- Free parking at both of our Victoria locations,
- Green Transportation Incentive - bus, bike or walk to work and earn extra money for it!
- Social Committee Events - games nights, cabin trips, bowling, camping and more,
- ...and most importantly, a genuinely great culture fostered by the senior management team and sustained by fantastic people!

What we hope to create:

Solutions for building operators to enable the vision of Net-Zero Emissions by 2050. Help us get there.

In this role you will:

- Assist in creating digital graphics, icons, banners, and other imagery to support website content, UI/UX, and digital campaigns.
- Help ensure design work adheres to brand guidelines and visual standards.
- Support developers and UI/UX leads by providing design assets and learning how they are integrated into websites and applications.
- Assist in preparing and exporting assets optimized for performance across devices (desktop, mobile, tablet).
- Participate in brainstorming sessions to contribute fresh design ideas for web and digital campaigns.
- Assist with implementing design assets into websites and maintaining visual consistency.
- Stay current with web and design trends, tools, and technologies to continually improve skills.
- Support day-to-day departmental tasks as needed.

You'll have access to:

- An onboarding package to get you up to speed
- Online training courses
- A mentor

Let's connect!

At Reliable Controls it's not only experience and skills we are seeking; alignment with our values is of the utmost importance to us. Continuous improvement is vital to our organization, and we are prepared to invest in our team's future, not just their current abilities. Let's connect. We would love to hear from you!

Department

Creative Services

Employment Type

Co-op

Minimum Experience

Entry-level

Compensation

\$20.80 - \$23.92

Job Requirements

This role might be right for you if you have/are:

- Currently enrolled in a post-secondary program in Web Design, Graphic Design, Interactive Media, or a related field.
- Foundational knowledge of design principles (layout, color, typography).
- Basic understanding of responsive design and preparing assets for web.
- Familiarity with Adobe Creative Suite (Photoshop, Illustrator, XD) or Figma.
- Academic projects or a portfolio that showcase your design abilities (0-1 year of experience is sufficient).

You'll be successful in this position if you:

- Are an enthusiastic, innovative individual who cares about sustainability
- Look for ways to have a meaningful impact on your team's work
- Thrive in a team environment but can also work independently
- Are eager to learn about web design, branding, and user experience
- Like a challenge and want to grow professionally (Co-op Web Designer → Junior Web Designer)
- Are patient and diligent; quality may take longer, but you know it's worth it
- Value a healthy work-life balance; we don't expect you to work overtime or weekends

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Special Application Instructions

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Application Link:

<https://reliablecontrols.bamboohr.com/careers/210>

Application deadline is Friday, September 26, 2025.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.