

Job Posting: 176473 - Position: S26 Co-op or Intern, Cloud Analyst (May 2026) 176473B

Co-op Work Term Posted:	2026 - Summer
App Deadline	01/12/2026 09:00 AM
Application Method:	Through Employer Website
Posting Goes Live:	01/05/2026 03:05 PM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	BDO Canada
Address Line 1	360 Oakville Place Drive
Address Line 2	Suite 500
City	Oakville
Postal Code / Zip Code	L6H 6K8
Province / State	ON
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Summer
 Job Title 	S26 Co-op or Intern, Cloud Analyst (May 2026) 176473B
Position Type	Co-op Position
Job Location	Toronto or Oakville, ON
Country	Canada
Duration	4 months
Salary Currency	CAD
Salary	0.0 per hour for 0 Major List
Salary Range \$	\$51,000-\$78,000 yearly
Job Description	

Job ID: JR5603

Location: Toronto - Bay St, Oakville

Putting people first, every day

BDO is a firm built on a foundation of positive relationships with our people and our clients. Each day, our professionals provide exceptional service, helping clients with advice and insight they can trust. In turn, we offer an award-winning environment that fosters a people-first culture with a high priority on your personal and professional growth.

Your Opportunity

BDO Digital is looking for a **Co-op or Intern, Cloud Analyst** to join the **BDO Cloud Operations** team. This is a net new role and responsibilities will include:

- Leverage your ability to contribute to a fast-paced Cloud sales cycle, focused on acquiring, onboarding and supporting our expanding customer base
- Providing pre-sales pricing and subscription support to BDO employees and customers on Microsoft CSP and Cloud based Solutions, providing excellent customer service
- Participate in inbound sales activities
- Develop key knowledge of MS licensing programs

- Provide training and support to internal and external customers on Office 365, Dynamics 365, Azure and BDO Cloud offerings, including issues with configurations and implementations
- Act as a contact person for new or existing clients and for the sales lifecycle, including preparing proposals, change orders and onboarding of new clients
- Processing and tracking orders, client invoicing and reconciliations while working closely with other billing team members to ensure accuracy
- Development of sales propensity models, forecasting sales reports and opportunity tracking
- Develop tools, processes and research information necessary to evolve cloud operations
- Help drive programs that complement and extend the effectiveness of primary sales activities
- Prepare documents and report implementation status to engagement manager including monthly reporting on key winnings, losses, issues, barriers to success and activities executed
- Additional administrative support and participation in special projects as required

How do we define success for your role?

- You demonstrate BDO's core values through all aspect of your work: Integrity, Respect & Collaboration
- You understand your client's industry, challenges, and opportunities; client describe you as positive, professional, and delivering high quality work
- You identify, recommend, & are focused on effective service delivery to your clients
- You share in an inclusive & engaging work environment that develops, retains & attracts talent
- You actively participate in the adoption of digital tools and strategies to drive an innovative workplace
- You grow your expertise through learning & professional development.

The expected range of compensation for this role is \$51,000-\$78,000.

Why BDO?

Our people-first approach to talent has earned us a spot among Canada's Top 100 Employers for 2025. This recognition is a milestone we're thrilled to add to our collection of awards for both experienced and student talent experiences.

Our firm is committed to providing an environment where you can be successful in the following ways:

- We enable you to engage with how we change and evolve, being a key contributor to the success and growth of BDO in Canada.
- We help you become a better professional within our services, industries, and markets with extensive opportunities for learning and development.
- We support your achievement of personal goals outside of the office and making an impact on your community.

Giving back adds up: Where company meets community. BDO is actively involved in our communities by supporting local charity initiatives. We support staff with local and national events where you will be given the opportunity to contribute to your community.

Total rewards that matter: We pay for performance with competitive total cash compensation that recognizes and rewards your contribution. We provide flexible benefits from day one, and a market leading personal time off policy. We are committed to supporting your overall wellness beyond working hours and provide reimbursement for wellness initiatives that fit your lifestyle.

Everyone counts: We believe every employee should have the opportunity to participate and succeed. Through leadership by our Diversity, Equity and Inclusion Leader, we are committed to a workplace culture of respect, inclusion, and diversity. We recognize and celebrate the valuable differences among each of us, including race, religious beliefs, physical or mental disabilities, age, place of origin, marital status, family status, gender or gender identity and sexual orientation. If you require accommodation to complete the application process, please contact us.

Flexibility: All BDO personnel are expected to spend some of their time working in the office, at the client site, and virtually unless accommodations or alternative work arrangements are in place.

Our model is a blended approach designed to support the flexible needs of our people, the firm and our clients. It's about creating work experiences that meet everyone's needs and providing flexibility to adjust when, where and how we work to meet the expectations of our role.

Code of Conduct: Our Code of Conduct sets clear standards for how we conduct business. It reflects our shared values and commitments and includes guiding principles to help us make ethical decisions and maintain trust with each other, our clients, and the public.

With your consent, BDO Canada may use AI technology (Microsoft Copilot) to transcribe during preliminary conversations, solely for the purpose of note-taking and not for other purposes, such as resume review, evaluation or selection of candidates.

More information on BDO Canada's Privacy Policy can be found here: [Privacy Policy | BDO Canada](#)

Ready to make your mark at BDO? Click "Apply now" to send your up-to-date resume to one of our Talent Acquisition Specialists.

To explore other opportunities at BDO, check out our careers page.

Job Requirements

Your experience and education

- You are working towards your undergraduate degree in Computer Science, Engineering, Math, IT Management or Business related program with a focus on Technology
- You are passionate about cloud technology and have a willingness to learn new technologies
- You have practical knowledge of professional, effective telephone techniques and customer care
- You have excellent written and verbal communication skills
- You have strong problem solving skills and attention to detail
- You enjoy improving and taking ownership of processes
- You are able to prioritize with the flexibility to manage multiple tasks and variable workload
- You have knowledge of driving efficiencies using Generative AI Tools, Copilot, Agents, etc.
- The following are considered an asset:
 - Experience in a previous business operations, customer service and/or sales capacity
 - Experience with Microsoft or Cloud platforms
 - Experience with Finance and Line of Business systems
 - Understanding of IT and software business landscape
 - Proficient in MS Office Applications, such as Microsoft Excel

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Special Application Instructions

Application Link: https://bdo.wd3.myworkdayjobs.com/en-US/BDO/job/Co-op-or-Intern--Cloud-Analyst--May-2026-_JR5603

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.