

Job Posting: 176449 - Position: S26 Student, Data Management and Governance 176449

Co-op Work Term Posted: 2026 - Summer
App Deadline 01/20/2026 11:59 PM
Application Method: Through Employer Website
Posting Goes Live: 01/05/2026 01:45 PM
Job Posting Status: Approved

ORGANIZATION INFORMATION

Organization Alberta Energy Regulator
Country Canada

JOB POSTING INFORMATION

Placement Term 2026 - Summer
** Job Title ** S26 Student, Data Management and Governance 176449
Position Type Co-op Position
Job Location Multiple Locations
Country Canada
Duration 4 months
Work Mode Hybrid
Salary Currency CAD
Salary 21.04 per hour for 0 Major List
Salary Range \$ \$21.05 - \$29.81 per hour
Job Description

Job Title: Student, Data Management and Governance - Hybrid

Job ID: R3715

Location: Calgary or Edmonton, Alberta

Employment Type: Student, 4 month term

Salary Range: \$21.05 - \$29.81 per hour

Application Deadline: January 20, 2026

The Opportunity

The Alberta Energy Regulator (AER) is recruiting a Summer Student to join our innovative Information Management Technology team. As a Student, Data Management and Governance, you will support the Data Management & Governance (DMG) team in advancing the Unstructured Data Management & Optimization project (Phase 1.2).

In this role, you will gain hands-on experience in data profiling, cost analysis, business engagement, and lifecycle governance. Your work will contribute directly to improving visibility, cost efficiency, and risk management for AER's unstructured data across FileShares and other repositories.

What your day-to-day will look like:

- Identify key folders, repositories, and data owners; validate usage through brief stakeholder interviews.
- Support development of retention and lifecycle models.
- Profile data using file-share reports to classify content and flag inactive or redundant files.
- Estimate archival volumes and potential storage cost savings; contribute to basic reporting.
- Document ownership, lifecycle drafts, interview notes, and findings for future project phases.
- Gain exposure to data governance, lifecycle management, Microsoft Purview, and Azure Storage Insights while collaborating with

IMT, Records Management, and business teams.

- Collaborate with the IT team to optimize cloud monitoring processes and tools and prepare documentation for developed practices and solutions.

Additional Information:

- Proof of enrollment in a registered institution including enrollment in the semester following the work term, or enrollment in a registered co-op program will be a condition of hire.?
- Please include a cover letter / portfolio as part of your application.?
- All applicants must be legally entitled to work in Canada at the time of application.
- Should an individual with the required qualifications not be available, applicants with closely related qualifications may be considered. As a result, the position may be redesigned and/or reclassified.
- If you need accommodation during any stage of the recruitment process, please email PeopleServices@aer.ca. Information relating to the need for accommodation and accommodation measures will be addressed confidentially.

What we offer you:

- Flexible Work Program - hybrid work and flexible hours.
- Edmonton: employees I will work in office two days per week.
- All other locations: employees may work remotely up to five days per calendar month, with a limit of two remote days per week.
- Student Cohort Groups - Join vibrant student cohorts for networking, collaboration, and support.
- Engagement Activities - Participate in workshops, seminars, and social events to enhance your skills and personal growth.
- Mentorship and Networking - Gain insights from experienced professionals and build meaningful relationships.
- Skill Development - Hone your skills and contribute to meaningful projects.

More information about working at the AER's including our comprehensive Total Rewards package can be found in the?careers section of our website.

Our Commitment to Diversity:

At the AER, our values of Accountability, Collaboration, Transparency, and Trust & Respect are foundational to our culture - a culture where every individual, regardless of race, colour, religion, gender, national origin, age, disability, or any other legally protected factors, thrives and contributes their unique perspectives

Our commitment to diversity, equity, and inclusion fuels innovation, creating a brighter, more sustainable Alberta for all. Join us in shaping this dynamic future.

Job Requirements

What we're looking for in you:

- Currently enrolled in a Bachelor's degree program in Information Management, Data Science, Computer Science, Business Technology Management, or a related field.
- Proficiency in Excel, Power BI, or SQL for data analysis and visualization.
- Familiarity or interest in Microsoft Azure, Microsoft Purview, or cloud data management concepts.
- Strong analytical and problem-solving skills with interest in data profiling, cost modeling, or lifecycle planning.
- Strong communication and organizational skills with attention to detail.
- Self-motivated, curious, and comfortable working both independently and collaboratively in a technical environment.

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Cover Letter Required? Optional

Special Application Instructions

Application Link:

[https://aer.wd3.myworkdayjobs.com/en-US/AER/job/Calgary/Student--Data-Management-and-Governance---](https://aer.wd3.myworkdayjobs.com/en-US/AER/job/Calgary/Student--Data-Management-and-Governance---Hybrid_R3715?q=student)

[Hybrid_R3715?q=student](https://aer.wd3.myworkdayjobs.com/en-US/AER/job/Calgary/Student--Data-Management-and-Governance---Hybrid_R3715?q=student)

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Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website. Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as

submissions are received. Students should submit their applications as soon as they are ready.