Job Posting:175069 - Position: W26 Corporate Applications Intern 175069B

Co-op Work Term Posted:	2026 - Winter
App Deadline	11/14/2025 11:59 PM
Application Method:	Through Employer Website
Posting Goes Live:	11/04/2025 03:20 PM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Interac Corp.
Address Line 1	Suite 2400 - 200 Bay Street
City	Toronto
Postal Code / Zip Code	M5J 2J1
Province / State	ON
Country	Canada

JOB POSTING INFORMATION

Placement Term	2026 - Winter
<b> Job Title <b>	W26 Corporate Applications Intern 175069B
Position Type	Co-op Position
Job Location	Toronto, ON
Country	Canada
Duration	4 months
Work Mode	Hybrid
Salary Currency	CAD
Salary	Salary Not Available, 0 Major List
Job Description	

job requisition idREQ-1978

Corporate Applications Intern

At Interac, we design and deliver products and solutions that give Canadians control over their money so they can get more out of life. But that's not all. Whether we're leading real-time money movement, driving innovative commerce solutions like open payments for transit systems, or making advancements in new areas like verification and open banking, we are playing a key role in shaping the future of the digital economy in Canada.

Want to make a lasting impact amongst a community of creative thinkers, problem solvers, technical gurus and high-performance application developers? We want to hear from you.

We are looking for a Corporate Applications Intern to join the Corporate Applications team and support critical initiatives around tool standardization and systems integration. This internship will provide hands-on experience with Jira Cloud, Planview, AgilePlace, Salesforce and ServiceNow, offering you an opportunity to work on automation, integration, and process optimization in a collaborative, agile environment. This role is ideal for someone interested in IT systems, agile methodologies, and operational efficiency.?

You'll be responsible for:

• Facilitate daily syncs and weekly team meetings, including taking live notes, capturing action items, and gathering updates for project tracking.

• Proactively reach out to stakeholders to collect information for shared resources such as the Common Corp Apps list.

• Create, update and organize Jira tickets based on meeting discussions and team input.

- Track deadlines and priorities across work items to support timely delivery and project success.
- Develop and maintain Confluence documentation, including guides on how to set up new Jira projects.
- Configure and standardize Jira Cloud usage across teams for consistent tracking, reporting, and workflow management.
- Document best practices for issue types, workflows, and board configurations to streamline adoption.
- Support the integration of Jira Cloud with Planview, AgilePlace, and ServiceNow for enhanced cross-functional visibility and collaboration.
- Collaborate with cross-functional teams (IT, Project Management, Agile Coaches) for smooth onboarding, user training, enabling feedback loops,and optimizing tool usage.
- Develop, maintain, and document automated workflows to improve efficiency and support user adoption through training sessions and clear guides
- Participate in testing integrations and configurations, identifying and resolving inconsistencies or bugs.
- Monitor integrated tools to ensure reliability and proactively flag potential issues.
- Contribute to agile ceremonies to support backlog refinement, sprint planning, and retrospectives.

Job Requirements

You bring:
- You are studying Business Administration, Computer Science, or a related area of study
- A familiarity and understanding of product delivery (how the backend of a product is built and works),
- Basic familiarity with project management tools with a strong interest to learn new IT software (Jira, Planview, and ServiceNow)
- Proficiency in the Microsoft Office Suite (Excel and PowerPoint preferred for data analysis and process documentation) Comfort with navigating and understanding software configurations and cloud-based systems.
- You are a proactive problem-solver with a track record of driving continuous improvement, using a creative and process-oriented approach to find pragmatic solutions
- You consider yourself a a self-starter who is passionate about excellence, about making an impact, and the opportunity to learn and grow with our team and the company
- You are able to work independently, work with ambiguity, to deliver outcomes.
- Driven to continuously improve, anticipating and responding to team needs, while thriving in a transforming environment and embracing opportunities for growth and implementation
- Keen understanding that success lies in the details, leveraging critical thinking and precision in handling data, configuring tools, and documenting processes to ensure accuracy and prevent errors.
- Strong written and verbal skills for effectively communicating with cross-functional teams, ensuring clarity in instructions and feedback.
- Although not required, you have some familiarity or previous experience with the following:
- Experience with Jira, Planview or ServiceNow
- Basic Knowledge of cloud-based tools (Confluence, SharePoint, or another documentation tool)
- Familiarity with scripting languages (e.g., Python or JavaScript) or automation tools (like Power Automate)
- Basic knowledge of agile frameworks(Scrum or Kanban) or interest in working in Agile
- Any experience with data integration concepts, API usage, or data flow between systems
- Familiarity with basic project management concepts or tools
- Any data integration or workflow automation tools (Zapier, Power Automate, or MuleSoft)
- Exposure to cross-team collaboration, working in customer service, tech support, troubleshooting or end user training

Workstyle: Hybrid (3 days on-site)

Location: Toronto

Term: January to April 2026

Duration: Monday - Friday

Citizenship Requirement   N/A

APPLICATION INFORMATION

Application Procedure   Through Employer Website

Special Application Instructions

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Application Link: Careers at Interac Corp.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.