

Job Posting:174955 - Position: W26 Trust and Safety, Fraud and Abuse Analyst Intern (Winter or Summer 2026) 174955B

Co-op Work Term Posted:	2026 - Winter
App Deadline	11/07/2025 09:00 AM
Application Method:	Through Employer Website
Posting Goes Live:	10/31/2025 12:15 PM
Job Posting Status:	Approved

ORGANIZATION INFORMATION

Organization	Notion
City	San Francisco
Province / State	CA

JOB POSTING INFORMATION

Placement Term	2026 - Winter
 Job Title 	W26 Trust and Safety, Fraud and Abuse Analyst Intern (Winter or Summer 2026) 174955B
Position Type	Co-op Position
Job Location	New York, NY or San Francisco, CA
Country	USA
Duration	4 months
Work Mode	Hybrid
Salary Currency	US
Salary	35.0 per hour for 0 Major List
Job Description	

About Us:

Notion helps you build beautiful tools for your life's work. In today's world of endless apps and tabs, Notion provides one place for teams to get everything done, seamlessly connecting docs, notes, projects, calendar, and email—with AI built in to find answers and automate work. Millions of users, from individuals to large organizations like Toyota, Figma, and OpenAI, love Notion for its flexibility and choose it because it helps them save time and money.

In-person collaboration is essential to Notion's culture. We require all team members to work from our offices on Mondays and Thursdays, our designated Anchor Days. Certain teams or positions may require

additional in-office workdays.

About The Role:

The Trust & Safety team at Notion is looking for a full-time Fraud & Abuse Analyst to join our operational account security team. As a Fraud & Abuse Analyst, you'll work closely with our engineers & business teams and review account behavior for unexpected activity. You'll work with our support teams and directly with our users to resolve risk-related issues, while building out systems and processes to manage escalations from report to completion. You will problem-solve with our technical & business teams and resolve as much as you can while building processes that will scale as we do.

This role is open in both our New York and San Francisco offices, **with a preference for NYC**.

What You'll Achieve:

- Help develop user-facing risk monitoring processes, perform account reviews, and manage account activity escalations
- Work with Engineering teams to build better account review and moderation tools
- Help investigate, draft, and implement fraud & abuse policy & operations with Legal and Security
- Respond to high priority customer and internal escalations related to account access, user behavior, and compliance screenings
- Manage key performance metrics defined within Platform Security
- Create and maintain internal knowledge libraries and contribute to the creation of user-facing content
- Provide materials and training to our BPO partners and maintain outsourcing resources through regular audits & updates
- Participate in a semi-quarterly on-call rotation to provide support during high-priority incidents

Our customers come from all walks of life and so do we. We hire great

people from a wide variety of backgrounds, not just because it's the right thing to do, but because it makes our company stronger. If you share our values and our enthusiasm for small businesses, you will find a home at Notion.

Notion is proud to be an equal opportunity employer. We do not discriminate in hiring or any employment decision based on race, color, religion, national origin, age, sex (including pregnancy, childbirth, or related medical conditions), marital status, ancestry, physical or mental disability, genetic information, veteran status, gender identity or expression, sexual orientation, or other applicable legally protected characteristic. Notion considers qualified applicants with criminal histories, consistent with applicable federal, state and local law. Notion is also committed to providing reasonable accommodations for qualified individuals with disabilities and disabled veterans in our job application procedures. If you need assistance or an accommodation due to a disability, please let your recruiter know.

Notion is committed to providing highly competitive cash compensation, equity, and benefits. The compensation offered for this role will be based on multiple factors such as location, the role's scope and complexity, and the candidate's experience and expertise, and may vary from the range provided below. For roles based in San Francisco or New York City, the estimated base salary range for this role is \$35 per hour.

This role is open in both our New York and San Francisco offices, **with a preference for NYC**.

By clicking "Submit Application", I understand and agree that Notion and its affiliates and subsidiaries will collect and process my information in accordance with Notion's Global Recruiting Privacy Policy.

#LI-Onsite

Job Requirements

Skills You'll Need to Bring:

- You are a clear communicator with strong analytical, investigative, and problem-solving skills, and can work with both technical and non-technical audiences
- You are familiar with risk assessment techniques, you are comfortable doing independent research to gain deeper knowledge, and you can triage risk and security questions effectively
- You are able to balance user expectations while adhering to security policies and compliance boundaries, and are comfortable finding creative or out-of-the-box solutions when faced with ambiguity
- You are able to collaborate effectively with peers and across teams that are located in multiple offices
- You are familiar with SQL or other query-based languages and can write your own queries or manipulate existing queries to gather data

Nice to Haves:

- You have direct experience in a risk-related role and are well-versed in account review and risk management tools
- You have experience managing risk-related complaints
- You have deep knowledge of SQL or other query-based languages and are deeply data-driven

Citizenship Requirement N/A

APPLICATION INFORMATION

Application Procedure Through Employer Website

Special Application Instructions

Application Link: <https://jobs.ashbyhq.com/notion/e2a437d2-c360-46fd-8c4e-3b5975364a12?employmentType=Intern>

Please click the "I intend to apply to this position" button on SCOPE and also submit your application via the employer's website.

Applications are accepted on a rolling basis and the posting may be expired at any time by the employer as submissions are received.

Students should submit their applications as soon as they are ready.