EXPERIMENT NO. 1

TITLE :

Creating a CV(curriculum Vitae) using word processor like MS word.

OBJECTIVE :

- ➢ To learn how to create CV.
- ➢ To learn how to use MS word.

THEORY :

Microsoft Word (MS Word) is a word processing software developed by Microsoft in 1983. It is a key part of Microsoft's Office suite of products and is the most widely-used word processor in the world.

CV stands for curriculum vitae, which is a Latin phrase that means "course of life". A CV is a document that outlines a person's academic and professional history. It is used by job applicants to showcase their academic and professional accomplishments.

RESULTS AND DISCUSSION :

The experiment was successful to creating a personal CV using MS word. The CV contains personal details and some extra academic and skills details.

CONCLUSION :

This laboratory exercise provided a hands-on experience in creating personal CV using MS word. Students gained practical knowledge of the basic in MS word.

Curriculum Vitae (CV)

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Education

S.N.	Board	Level	Passed Year	GPA
1	NEB	TSEE	2076	3.96
2	NEB	+2 (Vocational)	2079	3.34

Work Experience

- Client Technical Support at Dynamic TechnoSoft Pvt. Ltd.
- Fill-stack Web Development at Haitomns Group Pvt. Ltd.
- Computer Repairing and Maintenance

Skills

Programming : C,C++, C#, PHP, HTML, Javascript, CSS
Technical : Computer Networking, Computer Assemble.

Hobbies and Interest

Martial Art, Cooking, Playing Volleyball, Rubik's Cube Solving, and sometime watching Movies also.