

110 Nicholoff Way  
P.O. Box 1388  
Cordova, Alaska 99574-1388  
Ph (907) 424-7738 \* Fax (907) 424-7739



---

**10,000 years in our Traditional Homeland, Prince William Sound, the Copper River Delta, & the Gulf of Alaska**

---

## **Native Village of Eyak Staff Biologist**

*The employee in this position will assist in management and expansion of natural resource related projects for the Tribe. The Native Village of Eyak is currently funded to conduct several subsistence fisheries monitoring projects on the Copper River. The Tribal Biologist will be expected to help maintain and complete current project objectives, while continually developing new projects. The position will include regular travel, including up to 6 months full time field work in remote areas each year.*

*The incumbent performs a variety of routine work within established policies and procedures, and receives detailed instructions on new projects and assignments.*

Team: DENR  
Reports to: Director of Natural Resources  
Salary Status: Exempt from Overtime

Salary range: \$1,538.46-\$1,923.08 per pay period  
Schedule: Full Time

### **Duties and Responsibilities**

- Serve as Tribal Biologist for the Native Village of Eyak, under the supervision of the Director of Environment and Natural Resources;
- Supervise technicians at the Baird Canyon and Canyon Creek Research Camps and provide oversight and management assistance as needed;
- Assist with the oversight, planning and development of fisheries and wildlife projects;
- Assist with data analysis and report writing;
- Represent the Tribe to the public and collaborative agencies, present project data at meetings symposia and other events;
- Assist with the development of Tribal education opportunities to encourage local youth and adults to pursue work in the natural sciences;
- Develop and initiate new projects related to subsistence, fisheries and natural resources of importance to the Tribe, including project design and preparation of grant proposals;
- Other duties as developed and assigned.

### **Conditions of Work**

This position is full time regular, with guaranteed funding until end of current grant cycle. Position continuation is contingent upon funding awards.

### **Competencies (Knowledge, Skills and Abilities)**

Working knowledge of basic scientific methods and techniques for biological research and analysis;  
Strong research, writing and verbal communication skills, including experience with grant writing, scientific report writing, and public speaking;

Skilled in operating small boats on swift water;

Strong computer literacy, including working knowledge of Microsoft Word, Excel, PowerPoint and Access, internet browsing and email applications;

Physical ability to work long hours outdoors, with strength and endurance to lift and carry very heavy objects; Ability to remain in remote camps for extended periods;

Strong leadership skills and ability to maintain team morale under difficult circumstances;

Desired-ability to maintain and troubleshoot mechanical and electrical equipment including outboard motors, diesel engines, generators, computers, alternative energy systems, appliances, etc. Advanced computing skills, including GIS and statistical analysis;

**Experience Requirement:**

Minimum three years experience working in the biological sciences, with an emphasis on project management, field research, sampling, data analysis, and public awareness education;

Minimum 4 months experience working at a remote field research site managing research projects

Experience operating small boats in swift water, open water, and tidally influenced waters; capturing and handling large adult fish, PIT tagging, collecting biometric data and collecting specimens. Professional experience working in remote locations in the Alaskan outdoors;

Experience working with Alaskan Tribes, and knowledge of subsistence resource issues.

**Education Requirement:**

Bachelor's degree from an accredited college/university with a major in biology, fisheries biology or related field; preferred, Post-graduate degree or certification- may include a Masters or PhD degree, teaching certificate, trade certificate or similar in any related field;

**Performance Standard** (*This position requires the incumbent to:*)

- *Regularly manipulate a variety of data via verbal, written and electronic media and related equipment to complete all aspects of the job.*
- *Typically move about and lift up to 50 lbs to coordinate work.*
- *Use physical agility necessary to operate machinery, haul loads and exit floating boats*
- *Constantly use memory or otherwise access mental information pertinent to work.*

**Environmental Factors**

The work is performed both in the office and outdoors. The position may require a considerable amount of physical activity while conducting fieldwork, including hiking and climbing over difficult terrain. The work also requires the ability to operate small boats in swift and/or open water and carry firearms for protection from bears. Employee will be required to stay for extended periods of time in remote camps (up to 6 months). Dangers include the possibility of bear attacks, exposure to severe weather, and navigating braided, remote rivers. Operations of a 4wd vehicle off-road may be required. Frequent travel overnight may also be required.

**Disclaimer**

*Nothing in this job description restricts NVE's right to assign or reassign duties and responsibilities to this job at any time.*

---

**Employee Signature**

**Date**

---

**Supervisor Signature**

**Date**

---

**Team Leader Signature**

**Date**