

June 13, 2001

Dear Sir or Madam:

I am writing this letter of recommendation for Nicholas (Nick) Bair. I understand Nick is applying for a technical position with your company. I believe that Nick would be an excellent candidate for that position.

Nick has attended classes at IKON Technology Services, for the past eight months and has demonstrated impeccable attendance. He demonstrates enthusiasm toward learning the skills required of a network technician. Nick applies himself well in all practical applications, and is an exceptional student. He eagerly accepts new tasks with little supervision. Nick has tenacity in his approach to problem solving, and is not easily frustrated when it comes to solving complex problems. Nick has shown that he grasps technical concepts easily, and I believe that he will prove to be an asset to your company should you hire him for your open position.

Thank you for your time and consideration. Should you have any further questions, please feel free to contact me.

Sincerely,



Terry W. Smith  
Instructor  
MCNI, MCT, MCNE, MCSE, Citrix, A+