



## CHANGE REQUEST FORM

Request No:

System Name: T24

Request Name and Title: Abandoned Property – Minus Balance

Requested Date: 31/10/2014

Phone No. and Email: Asela Gunawardena/ITSBD/NM/NBL, Ext 3205

Area of Change: Account

### 1. Change Request Description

*Describe the change requirement in detail with appropriate print screens and information:*

Currently, CASA account abandoned functionality has been automated in T24 system. According to the said automation functionality; account/s will be closed after 8 years from the date of dormancy. Funds availed to the credit of such accounts are transferred to abandoned property GL as per the currency of such CASA accounts.

#### Issue

Owing to some issue in the system, Abandoned CASA accounts with minus / debit balance are also getting closed by the system. System is transferring the debit balance of such CASA accounts from abandoned property GL account/s when closing. This issue should not be allowed.

#### Requirement

Any dormant CASA account/s which carries minus / debit balance should not be categorized as "Unclaimed". Further such accounts should not be closed by abandoned property functionality in the system.

*Survey,  
This is a regulatory  
segment.  
Hambani  
31/10/14*

Is this Change the result of a Risk Management Action?

## 1. Change Request Description

Describe the change requirement in detail with appropriate print screens and information:

No ☒ Yes ☐ If Yes Risk Sign-off:

## 2. Justification

1. Bank is losing capital to be recovered from the customer which will be a negative impact on the bank P & L.
2. If already processing legal action against such customers, after closing the account bank cannot proceed the legal action and will be affected to the bank image.
3. NPL reporting / abandoned property reporting to the CBSL will be incorrect.

### Impact of Not Implementing Proposed Change:

1. Bank is losing capital to be recovered from the customer which will be a negative impact on the bank P & L.
2. If already processing legal action against such customers, after closing the account bank cannot proceed the legal action and will be affected to the bank image.
3. NPL reporting / abandoned property reporting to the CBSL will be incorrect.

**Alternative Solutions**

1. N/A

2. N/A

3. N/A

**3. Change Request Form / Signatures**

I have reviewed the information contained in this Change Request Form and agree:

Name	Title	Signature	Date (MM/DD/YYYY)
Requested by	Asela Gunawardena		31/10/2014
Approved by	Sithambaram SriGanendran Ganga Wanigaratne - on leave	 	31/10/2014 31/10/14
Risk / Audit (if required)			
Line Head (VP)	Delrene Seneviratne		31/10/14
	Mancius Paiva		31/10/14
CFO	Faizan Ozman		
Head Of IT	Sujeewa Dissanayake		

The signatures above indicate an understanding of the purpose and content of this document by those signing it. By signing this document, they agree to this as the formal Change Request Form.

#### 4. Impact Analysis Results (For IT)

Specific Requirements Definition:

Additional Resource Requirements (insert rows as needed):	Work Days	Cost
<b>Totals</b>		

Impact of Not Implementing the Change :

Alternatives to the Proposed Change:

#### 5. Testing (QA) and Sign-off

Allocated to :

Date :

QA Reference No.:

QA Status : Completed Rejected Hold Pending

QA received date and time :

QA completed date and time :

Submitted date and Time :

Comments :

Name (Tested by)	Title	Signature	Date (MM/DD/YYYY)

Please attach the test scenarios and test cases with the change request form.

## 6. Testing (UAT) and Sign-off

*I have tested requirement in detail and done the impact analysis for the information contained in this Change Request Form and agree:*

<b>Name (Tested by)</b>	<b>Title</b>	<b>Signature</b>	<b>Date (MM/DD/YYYY)</b>

*Please attach the test scenarios and test cases with the change request form.*

## 7. Change Release to Live

<b>Name</b>	<b>Title</b>	<b>Signature</b>	<b>Date (MM/DD/YYYY)</b>
Released to Live by			
Authorized by			