

GUIDELINES FOR PREPARATION OF PROJECT REPORT

GUIDELINES FOR PREPARATION OF THE REPORT IS AS FOLLOWS:

1. The report should be typed neatly with 1.5 or double line spacing on a A4 size. The margins should be: Left – 1.25", Right – 1", Top and Bottom – 0.75". Times New Roman of font size 12 to be used. Chapter names – Font size- 26 and Section headings - 20
2. Soft copy of the report to be submitted to the guide.
3. Prior to finalization of the report, the approval of the concerned guide(s) is mandatory and suggested corrections, if any, must be incorporated.
4. The project report must consist of
 - a. Inner title page
 - b. Outer title page
5. Certificate in the format enclosed.
6. An abstract (synopsis) not exceeding 100 words, indicating salient features of the work. The structure of the report may be as follows:
 - a. Inner title page
 - b. Certificate
 - c. Declaration
 - d. Abstract or Synopsis
 - e. Acknowledgments
 - f. Table of Contents
 - g. List of tables and figures (if any numbered in order)
 - h. Chapters containing Introduction, Literature survey, Main work carried out divided appropriately into sections and subsections, Results and discussions, Conclusion, References
 - i. The chapters, sections and subsections may be numbered in the decimal form for e.g. Chapter 1, sections as 1.1, 1.2, etc., and subsections as 1.2.3, 1.2.5, etc.
 - j. The figures and tables must be numbered chapter wise for e.g.: Fig. 3.1 Block diagram of Air Flow Analyzer, Table 3.1 Characteristics of Scrubber Effluents, etc.
 - k. Reference or Bibliography: The references should be numbered serially in the order of their occurrence in the text and their numbers should be indicated within square brackets for e.g. [3]. **The section on references should list them in serial order in the IEEE paper format.**
 - l. Only SI units are to be used in the report. Important equations must be numbered in decimal form for e.g., $Q = C.A.$ (2)

- m.** Reproduction of material in verbatim available elsewhere should be strictly avoided. If short excerpts from published work are to be included, they should be within quotation marks and appropriately referenced.
- n.** Attention is to be given to the technical contents, organization of the report and clarity of the expression. Grammatical errors to be taken care of (including spelling and typing errors).
- o.** Projects based on Hardware must include: the component layout, complete circuit with the component list containing the name of the component, numbers used, etc. and the main component data sheets as Appendix. At the time of report submissions, the students must hand over a copy of these details to the project coordinator and see that they are entered in proper registers maintained in the department.
- p.** Each page should consist of
 - (i) Header with Title of the project on the left side and ECE Department logo on the right side
 - (ii) Footer with the Session Jan – May 2023 on the left side and page number on the right.