Connecting to the Courts FTP Site and Retrieving Your Extract

1) **Download a client capable of connecting to FTPS**
   a. WinSCP : http://winscp.net/
   b. FileZilla : https://filezilla-project.org/download.php

2) **Enter connection information**
   a. File Protocol: **FTP**
   b. Encryption: **SSL/TLS Implicit Encryption**
   c. Hostname: *(refer to step 3)*
   d. Port Number: **990**
   e. Username and Password: ***Changes monthly, provided separately***

3) **Hostnames are the specific file location. Your Login/Password are file specific**
   a. Criminal with Traffic: ftps://sftp.courts.state.mn.us/Extracts/CrimWithTraffCases
   b. Criminal without Traffic: ftps://sftp.courts.state.mn.us/Extracts/CrimWithOutTraffCases
   c. Civil Judgments: ftps://sftp.courts.state.mn.us/Extracts/CivilJudgments
   d. Evictions UD: ftps://sftp.courts.state.mn.us/Extracts/Evictions-UnlawfulDetainer

4) **Download your extract and overwrite any existing extract on your system**

Questions and Concerns

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