# LINDSAY URCHYK

## FULL STACK SOFTWARE ENGINEER

#### CONTACT

+1 810 358 1200



urchykli@gmail.com



Alexandria, VA



https://urchykli.github.io/

#### SKILLS

HTML

 ${\tt CSS}$ 

JAVASCRIPT

REACT

EXPRESS

MONGODB

NODEJS

PYTHON

#### EDUCATION

## SOFTWARE ENGINEERING IMMERSIVE PROGRAM

General Assembly 2018-2019

#### BA ADVERTISING

Michigan State University 2002-2006

#### PROFILE

Jill of all trades who is able to quickly adapt to new environments while creating and innovating seamless applications

## EXPERIENCE

#### Full Stack Software Engineering Immersive Program

General Assembly | Washington, DC | December 2018 - March 2019

- Used MongoDB, Express, Handlebars and Node to create a full-stack web application
- Created a web application fully in React, which incorporated the Mapbox API and Open Brewery DB API
- Created a fully working hangman game using HTML, CSS and vanilla JavaScript
- Worked with a group to create a web application using the MongoDB, Express, React and Node.js stack and contributed to the project using a features branch git workflow
- 500+ hours of instructor-led classes

## Supervisor - Accounts Payable and Purchasing

The Washington Post | Washington, DC | June 2014 – November 2018

- Implemented two Wells Fargo Accounts Payable web solutions; Invoice Manager and Payment Manager
- Performed yearly vendor risk analysis and presented findings to the CFO
- Handled separation of all vendor contracts from Graham Holdings after the 2013 sale of The Washington Post to Nash Holdings

#### **Contract Specialist**

The Washington Post | Washington, DC | January 2013 – June 2014

- Performed reconciliations to verify contracts were properly applied
- Partnered with the project management office and SAP Customer Competence
   Center to configure rating structures and resolve system issues
- Actively reviewed and revised contract processes and procedures to improve efficiency and attain company goals

## Senior Digital Collections Coordinator

The Washington Post | Washington, DC | September 2010 - January 2013

- Met monthly and annually set objectives and goals through consistent reconciliations of all Digital Agency advertising
- Facilitated resolution of billing disputes by coordinating multiple internal and external parties within tight time constraints

## Senior Advertising Coordinator - Billing Specialist

The Washington Post  $\,\mid\,$  Washington, DC  $\,\mid\,$  April 2007 – September 2010

- Responsible for auditing bills prior to being sent to clients and agencies
- Reconciled accounts to secure past-due payments from advertisers