

# Scrum – Where is each of the shown items 1. created 2. updated 3. used

Yet another viewing angle into Scrum. Hopefully the more there is knowledge, the less painful and smooth is the Scrum learning process!

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# Definition of Ready

- 1. Created: Before first sprint. Organization might have one used in all projects. Or team can agree on one.**
- 2. Updated: When needed**
- 3. Used: While writing PBL items (SPM1) and SBL tasks (SPM2).  
(And whenever improving those during the Sprint)**

# Definition of Done

- 1. Created: Before first sprint. Organization might have one used in all projects. Or team can agree on one.**
- 2. Updated: When needed**
- 3. Used: Mainly when validating whether PBL items are acceptable as Done (Sprint Review). Of course then affects also how developers see the SBL tasks, are they completed or not?**

# **PBL items (Trello card Title and Description)**

- 1. Created: Before or during SPM1.**
- 2. Updated: More detail and understanding added whenever needed, but the essence should not change during the sprint, especially should not grow.**
- 3. Used: In SPM2 while splitting it to SBL tasks. And whenever developers are working on the PBL item.**

# **SBL tasks ('Tasks' checklist added to Trello card)**

- 1. Created: During SPM2. And possibly later during the Sprint**
- 2. Updated: All the time during the development in the Sprint to reflect the reality.**
- 3. Used: In Daily meetings for picking up tasks, or for showing they are marked done. And whenever developers are working on the development.**

# Burn-down chart (If we create/have one)

- 1. Created: After SPM1 when we know how much work we took to this Sprint (the accumulated workload estimates from PBL item titles)**
- 2. Updated: Completely (considered) done items are removed from the remaining total estimate in Daily meets to track the progress**
- 3. Used: Inspected in those daily meets to find out is there need to adapt. And inspected in the Sprint Review to see how to adapt the process for next Sprint**